

**CAPITAL SCHOOL
DISTRICT**

198 Commerce Way
Dover, DE 19904
Dr. Vilicia Cade
Superintendent of Schools



BOARD OF EDUCATION

Felecia R. Duggins, President
Dr. Chanda Jackson, Vice President
Sean P. M. Christiansen
John C. Martin, Jr.
Dr. Anthony J. DePrima

PUBLIC ANNOUNCEMENT

The Capital School District Board of Education will convene for its regular monthly meeting on Wednesday, December 6, 2023. The board will convene live or virtual and members of the public may join virtually. This meeting can be located at <http://bit.ly/csdpublicmeeting>. The board will convene into open session at 5:30 p.m. and entertain a motion to move into Executive Session for the purpose of discussion on Student Matters, Personnel Matters and Legal Matters as set forth in Delaware Code §10004 Open Meetings, subsection (a) and subsection (b) items (4), (7) and (9). The executive session shall take place through an in-person/virtual meeting. The Board will reconvene into public session through an in-person, live-stream meeting at approximately 6:15 p.m. at which time Mr. Damien Burke will present a Safety and Security Update. This meeting is also accessible using <http://bit.ly/csdpublicmeeting>. There will be an opportunity to have public comments through the link available on the same web page, <http://bit.ly/csdpublicmeeting>. The agenda of the Executive Session and the agenda of the Open Session are attached.

//SIGNED//

Dr. Vilicia Cade

Superintendent of Schools

Date: November 29, 2023

Capital School District can only guarantee accessibility accommodations if notified of the need seven (7) days before a scheduled meeting. Braille materials large print materials, Assistive listening devices, Sign Language Interpreter (ASL/cued/tactile).

AGENDA
CAPITAL SCHOOL DISTRICT
BOARD OF EDUCATION
Executive Session
Wednesday, December 6, 2023
In Person/Virtual Session
5:30 p.m.

I. Student Disciplinary Matter

II. Legal Matters

- a. Strategy session with regard to pending and potential litigation

III. Personnel - discussion of the names and qualifications to hold positions for individuals in the following classes:

- a. Certified
- b. Classified
- c. Administrative

IV. Administrative Contracts

V. Adjournment

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A	Action
D	Discussion
I	Information

Regular Board of Education Meeting

December 6, 2023

In Person/Live Stream Meeting

*Capital School District Administrative and Professional Development Center
198 Commerce Way
Dover, DE 19904*

- 5:30 p.m. 1.0 **Open Session**
The Capital School District Board of Education will convene for its regular monthly meeting on Wednesday, December 6, 2023. The board will convene live or virtual and members of the public may join virtually. This meeting can be located at <http://bit.ly/csdpublicmeeting>. The board will convene into open session at 5:30 p.m. and entertain a motion to move into Executive Session for the purpose of discussion on Student Matters, Personnel Matters and Legal Matters as set forth in Delaware Code §10004 Open Meetings, subsection (a) and subsection (b) items (4), (7) and (9). The executive session shall take place through an in-person/virtual meeting. The Board will reconvene into public session through an in-person, live-stream meeting at approximately 6:15 p.m. at which time Mr. Damien Burke will present a Safety and Security Update. This meeting is also accessible using <http://bit.ly/csdpublicmeeting>. There will be an opportunity to have public comments through the link available on the same web page, <http://bit.ly/csdpublicmeeting>. The agenda of the Open Session is listed below.
- 6:15 p.m. 1.01 **Roll Call – Establishment of a Quorum**
1.02 **Executive Session**
1.03 **Reconvene Open Session/Pledge of Allegiance**
1.04 **Presentation – Safety and Security Update**
1.05 **Superintendent Update**
1.06 **Board President – Member Updates**
1.07 **Public Comment**
Individuals desiring to address the board must read, complete and sign the Request Form. A link can be found at <http://bit.ly/csdpublicmeeting>. Public comment submitted through this link after 7:00 p.m. or after the beginning of the Open Session will not be read at the meeting. Those who sign up may speak for up to three minutes. Public comment time will not exceed fifteen (15) minutes. The board may extend public comment time at the conclusion of the regular agenda if the time at the beginning of the meeting exceeded fifteen (15) minutes and will not exceed fifteen (15) minutes after the conclusion of the regular agenda. If a group of people are speaking to address the same topic, the board may require a single spokesperson for the group.
- 2.0 **Consent Items** (A)
Note: All consent items may be adopted by a majority vote of the Board on a properly seconded motion. On a majority vote the Board may request that any item included in this section be moved to the action/discussion/information section during adoption of the agenda. If staff member presence or additional information be required on these items, the Superintendent should be notified prior to the meeting time.
- 2.01 **Personnel Matters (Resolution No. 24-056)**

Board of Education Approval is recommended for administrative, certified and classified personnel as listed, pending criminal reference checks and verification of certification as needed.

**BOARD OF EDUCATION APPROVAL IS RECOMMENDED FOR
ADMINISTRATIVE PERSONNEL CONTRACTS AS LISTED**

Administrative Contracts

VI. Extension of Administrative Contracts

Certified Personnel – December 6, 2023

I. APPOINTMENTS

A. New – Regular

1. NONE

B. New – Temporary

1. Teacher	December 11, 2023	BTW
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C. Rehire – Regular

1. NONE

D. Rehire – Temporary

1. NONE

E. E.P.E.R.

1. District Employees

a. 21 st Century Teacher	November 27, 2023	WH
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b. After School Teacher	November 17, 2023	DHS
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2. Non-District Employees

a. NONE

II. CHANGE IN ASSIGNMENT

Classification/Job Title/Condition of Employment

A. Classification

1. Teacher	January 3, 2024	East from DHS
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2. Teacher – Social Studies From float position	November 27, 2023	DHS
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B. Job Title

1. NONE

C. Condition of Employment

1. NONE

III. LEAVES/RETURN FROM LEAVES

A. We anticipate that employees will be placed on leave and return from leave up to the December 6, 2023 School Board Meeting.

IV. RESIGNATIONS

A. Resignations could occur up to the date of the December 6, 2023 School Board Meeting.

- V. PENSIONS
 - A. Pensions could occur up to the date of the December 6, 2023 School Board Meeting.
- VI. EXPIRATION OF CONTRACT/TEMPORARY CONTRACT
 - A. Employees that are on a temporary contract may be on the December 6, 2023 School Board Report.
- VII. NON-RENEWAL/TERMINATION/REDUCTION IN FORCE
 - A. Employees whose contracts are not being renewed or who are being recommended for termination may be on the December 6, 2023 School Board Report.

Classified Personnel – December 6, 2023

- I. APPOINTMENTS
 - A. New – Regular

1. L2 Systems Administrator	December 4, 2023	DO/Tech
2. Constable – Float – PT	November 20, 2023	DO
3. Custodians	November 28, 2023	District Wide
 - B. New – Temporary

1. Paraprofessionals	December 4, 2023	DHS
2. General Worker – CN	November 28, 2023	Middle
3. Paraprofessional	November 28, 2023	MSI
4. Extra Support Para	November 27, 2023	South
5. Paraprofessionals – PT	November 27, 2023	East
 - C. Rehire – Regular
 - 1. NONE
 - D. Rehire – Temporary
 - 1. NONE
 - E. E.P.E.R.
 - 1. District Employees
 - a. NONE
 - 2. Non-District Employees
 - a. Hall Monitors December 4, 2023 DHS
- II. CHANGE IN ASSIGNMENT

Classification/Job Title/Condition of Employment

 - A. Classification

1. Paraprofessional	November 28, 2023	KCCS
	from DHS	
 - B. Job Title
 - 1. NONE
 - C. Condition of Employment
 - 1. NONE

- III. LEAVES/RETURN FROM LEAVES
 - A. We anticipate that employees will be placed on leave and return from leave up to the December 6, 2023 School Board Meeting.
- IV. RESIGNATIONS
 - A. Resignations could occur up to the date of the December 6, 2023 School Board Meeting.
- V. PENSIONS
 - A. Pensions could occur up to the date of the December 6, 2023 School Board Meeting.
- VI. EXPIRATION OF CONTRACT/TEMPORARY CONTRACT
 - A. Employees that are on a temporary contract may be on the December 6, 2023 School Board Report.
- VII. NON-RENEWAL/TERMINATION/REDUCTION IN FORCE
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- 2.02 School Choice (Resolution No. 24-057) (A)
- 2.03 Financial Reports – November 30, 2023 (Resolution No. 24-058) (A)
- 2.04 Minutes – Minutes of executive and public sessions of regular Board of Education meeting November 15, 2023 (Resolution No. 24-059)
- 2.05 Field Trips (Resolution No. 24-060) (A)
- 2.06 Student Disciplinary Matters (Resolution No. 24-061) (A)
- 3.0 **Action/Discussion/Information Items (A/D/I)**
 - 3.01 Updates – Dover Middle School Campus/Renovations Central Campus (D/I)
 - 3.01A Change Orders – Dover Middle School Campus (D/I)
 - 3.02 Dover Middle School Campus Finishes (Resolution No. 24-062) (A/D)
 - Painting Bleachers
 - Guard Rails
 - *Option 3 replace guard rail with new guard rails
 - *Option 4 replace guard rail with new bollards
 - 3.03 National School Boards Association Conference April 6-8, 2024 (Resolution No. 24-063) (A/D)
 - 3.04 Discussion and action regarding December 14, 2023 and December 15, 2023 being asynchronous days for students at the Dover Middle School Campus only due to logistical and operational needs (Resolution No. 24-064) (A/D)
 - 3.05 Executive Session to Conclude Discussions started at the Executive Session that Commenced this Meeting (D/I)
 - 3.06 Discussion and Action with Regard to the Terms of the Superintendent’s Contract (Resolution No. 24-065) (A/D)
- 4.0 **Adjournment**
 - 4.01 Adjournment

