

**CAPITAL SCHOOL
DISTRICT**

198 Commerce Way
Dover, DE 19904
Dr. Vilicia Cade
Superintendent of Schools



BOARD OF EDUCATION

Felecia R. Duggins, President
Dr. Chanda Jackson, Vice President
Sean P. M. Christiansen
John C. Martin, Jr.
Dr. Anthony J. DePrima

PUBLIC ANNOUNCEMENT

The Capital School District Board of Education will convene for its regular monthly meeting on Wednesday, March 20, 2024. The board will convene live or virtual and members of the public may join virtually. This meeting can be located at <http://bit.ly/csdpublicmeeting>. The board will convene into open session at 5:30 p.m. and entertain a motion to move into Executive Session for the purpose of discussion on Student Matters, Personnel Matters and Legal Matters as set forth in Delaware Code §10004 Open Meetings, subsection (a) and subsection (b) items (4), (7) and (9). The executive session shall take place through an in-person/virtual meeting. The Board will reconvene into public session through an in-person, live-stream meeting at approximately 6:15 p.m. at which time a presentation will be made on the Senator Step-Up Program at East Dover Elementary School. This meeting is also accessible using <http://bit.ly/csdpublicmeeting>. There will be an opportunity to have public comments through the link available on the same web page, <http://bit.ly/csdpublicmeeting>. The agenda of the Executive Session and the agenda of the Open Session are attached.

//SIGNED//

Dr. Vilicia Cade

Superintendent of Schools

Date: March 13, 2024

Capital School District can only guarantee accessibility accommodations if notified of the need seven (7) days before a scheduled meeting. Braille materials large print materials, Assistive listening devices, Sign Language Interpreter (ASL/cued/tactile).

AGENDA
CAPITAL SCHOOL DISTRICT
BOARD OF EDUCATION
Executive Session
Wednesday, March 20, 2024
In Person/Virtual Session
5:30 p.m.

I. Student Disciplinary Matter

II. Legal Matters

- a. Strategy session with regard to pending and potential litigation

III. Personnel - discussion of the names and qualifications to hold positions for individuals in the following classes:

- a. Certified
- b. Classified
- c. Administrative

IV. Adjournment

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A	Action
D	Discussion
I	Information

Regular Board of Education Meeting

March 20, 2024

In Person/Live Stream Meeting

*Capital School District Administrative and Professional Development Center
198 Commerce Way
Dover, DE 19904*

- 5:30 p.m. 1.0 **Open Session**
The Capital School District Board of Education will convene for its regular monthly meeting on Wednesday, March 20, 2024. The board will convene live or virtual and members of the public may join virtually. This meeting can be located at <http://bit.ly/csdpublicmeeting>. The board will convene into open session at 5:30 p.m. and entertain a motion to move into Executive Session for the purpose of discussion on Student Matters, Personnel Matters and Legal Matters as set forth in Delaware Code §10004 Open Meetings, subsection (a) and subsection (b) items (4), (7) and (9). The executive session shall take place through an in-person/virtual meeting. The Board will reconvene into public session through an in-person, live-stream meeting at approximately 6:15 p.m. at which time a presentation will be made on the Senator Step-Up Program at East Dover Elementary School. This meeting is also accessible using <http://bit.ly/csdpublicmeeting>. There will be an opportunity to have public comments through the link available on the same web page, <http://bit.ly/csdpublicmeeting>. The agenda of the Executive Session and the agenda of the Open Session are attached.
- 6:15 p.m. 1.01 **Roll Call – Establishment of a Quorum**
1.02 **Executive Session**
1.03 **Reconvene Open Session/Pledge of Allegiance**
1.04 **Presentation – Senator Step-Up Program at East Dover Elementary School**
1.05 **Superintendent Update**
1.06 **Board President – Member Updates**
1.07 **Public Comment**
Individuals desiring to address the board must read, complete and sign the Request Form. A link can be found at <http://bit.ly/csdpublicmeeting>. Public comment submitted through this link after 7:00 p.m. or after the beginning of the Open Session will not be read at the meeting. Those who sign up may speak for up to three minutes. Public comment time will not exceed fifteen (15) minutes. The board may extend public comment time at the conclusion of the regular agenda if the time at the beginning of the meeting exceeded fifteen (15) minutes and will not exceed fifteen (15) minutes after the conclusion of the regular agenda. If a group of people are speaking to address the same topic, the board may require a single spokesperson for the group.
- 2.0 **Consent Items** (A)
Note: All consent items may be adopted by a majority vote of the Board on a properly seconded motion. On a majority vote the Board may request that any item included in this section be moved to the action/discussion/information section during adoption of the agenda. If staff member presence or additional information be required on these items, the Superintendent should be notified prior to the meeting time.
- 2.01 **Personnel Matters (Resolution No. 24-086)**

Board of Education Approval is recommended for administrative, certified and classified personnel as listed, pending criminal reference checks and verification of certification as needed.

Administrative Personnel – March 20, 2024

Certified Personnel – March 20, 2024

I. APPOINTMENTS

A. New – Regular

1. NONE

B. New – Temporary

- | | | |
|------------------------|-------------------|----------|
| 1. Teacher – Spec Ed | March 18, 2024 | KCCS/BTW |
| 2. Spec Ed Coordinator | April 8, 2024 | East |
| 3. Teacher – French | February 23, 2024 | DHS |

C. Rehire – Regular

1. NONE

D. Rehire – Temporary

1. NONE

E. E.P.E.R.

1. District Employees

- | | | |
|--------------------------------------|---------------|-------|
| a. 21 st Century Teachers | March 1, 2024 | East |
| b. 21 st Century Teacher | March 4, 2024 | North |

2. Non-District Employees

- a. NONE

II. CHANGE IN ASSIGNMENT

Classification/Job Title/Condition of Employment

A. Classification

1. NONE

B. Job Title

1. NONE

C. Condition of Employment

1. NONE

III. LEAVES/RETURN FROM LEAVES

A. We anticipate that employees will be placed on leave and return from leave up to the March 20, 2024 School Board Meeting.

IV. RESIGNATIONS

A. Resignations could occur up to the date of the March 20, 2024 School Board Meeting.

V. PENSIONS

A. Pensions could occur up to the date of the March 20, 2024 School Board Meeting.

VI. EXPIRATION OF CONTRACT/TEMPORARY CONTRACT

A. Employees that are on a temporary contract may be on the March 20, 2024 School Board Report.

VII. NON-RENEWAL/TERMINATION/REDUCTION IN FORCE

A. Employees whose contracts are not being renewed or who are being recommended for termination may be on the March 20, 2024 School Board Report.

Classified Personnel – March 20, 2024

I. APPOINTMENTS

A. New – Regular

1. Financial Analyst	March 25, 2024	East
2. Field Technician – Full Time	March 11, 2024	DO/Tech
3. Senior Secretary	March 25, 2024	MSI

B. New – Temporary

1. Paraprofessionals – Full Time	March 11, 2024	East
2. Safety Paraprofessional-F/T	March 11, 2024	MSE
3. Behavior Support Liaison-F/T	March 11, 2024	East
4. Paraprofessional – Full Time	February 26, 2024	MSE
5. Extra Support Para – Full Time	February 26, 2024	KCCS
6. Behavior Support Liaison	March 18, 2024	DHS
7. Behavior Support Liaison	March 18, 2024	South
8. Paraprofessional – Full Time	April 8, 2024	KCSILC

C. Rehire – Regular

1. NONE

D. Rehire – Temporary

1. NONE

E. E.P.E.R.

1. District Employees

a. 21 st Century Paras	February 26, 2024	Hartly
b. 21 st Century Paras	March 4, 2024	Middle
c. 21 st Century Paras	March 4, 2024	East

2. Non-District Employees

a. Boys LAX Coach	March 1, 2024	Middle
b. 21 st Century Para	March 18, 2024	North

II. CHANGE IN ASSIGNMENT

Classification/Job Title/Condition of Employment

A. Classification

1. Chief Custodian from Grounds	March 19, 2024	WHC from DO
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B. Job Title

1. NONE

C. Condition of Employment

1. NONE

III. LEAVES/RETURN FROM LEAVES

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- 2.02 School Choice (Resolution No. 24-087) (A)
- 2.03 Financial Reports – February 29, 2024 (Resolution No. 24-088) (A)
- 2.04 Minutes – Minutes of executive and public sessions of regular Board of Education meeting February 21, 2024 and meeting February 12, 2024 (Resolution No. 24-089)
- 2.05 Field Trips (Resolution No. 24-090) (A)
- 2.06 Student Disciplinary Matters (Resolution No. 24-091) (A)
- 3.0 Action/Discussion/Information Items (A/D/I)**
 - 3.01 Updates – Dover Middle School Campus/Renovations Central Campus (D/I)
 - 3.01A Change Orders Dover Middle School Campus (Resolution No. 24-092) (A/D)
 - 3.02 Selection of the 2024-2025 Capital School District Behavioral Health Professional of the Year (D/I)
 - 3.03 Proposed 2024-2025 School Calendar (Third Reading) Resolution No. 24-074) (A/D)
 - 3.04 Revisions Policy #700-02 Attendance Regulations (Third Reading) (Resolution No. 24-055) (A/D)
 - 3.05 Waiver for Building Use Rentals (Resolution No. 24-093) (A/D)
 - 3.06 School Board Partners Conference Attendance in July, 2024 for Board President Felecia Duggins and Vice President Dr. Chanda Jackson (Resolution No. 24-094) (A/D)
- 4.0 Adjournment**
 - 4.01 Adjournment

Information for Board Meeting Agendas can be found at
www.boarddocs.com/de/csd/Board.nsf