

**CAPITAL SCHOOL
DISTRICT**

198 Commerce Way
Dover, DE 19904
Dr. Michael D. Thomas
Superintendent of Schools



BOARD OF EDUCATION

Kay Dietz-Sass, President
Phillip Martino, Jr., Vice President
Dr. Raymond L. Paylor
Brian E. Lewis
Matthew J. Lindell

PUBLIC ANNOUNCEMENT

The Capital School District Board of Education will convene for its regular monthly meeting on Wednesday, March 20, 2013, in the Capital School District Administrative and Professional Development Center, 198 Commerce Way, Dover, DE. The board will convene into open session at 6:30 p.m. in the board room (Room 101) and entertain a motion to move into Executive Session for the purpose of discussing Personnel Matters and Student Disciplinary Matters as set forth in Delaware Code §10004 Open meetings, subsection (a) and subsection (b) items (7) and (9). The executive session shall take place in the Capital School District Administrative and Professional Development Center Room 105. The Board will reconvene into public session in the board room at approximately 7:30 p.m. The agenda of the Executive Session and the agenda of the Open Session are attached.

//SIGNED//

Michael D. Thomas, Ed.D.

Superintendent of Schools

Date: March 13, 2013

Capital School District can only guarantee accessibility accommodations if notified of the need seven (7) days before a scheduled meeting. Braille materials large print materials, Assistive listening devices, Sign Language Interpreter (ASL/cued/tactile).

AGENDA
CAPITAL SCHOOL DISTRICT
BOARD OF EDUCATION

Executive Session

Wednesday, March 20, 2013
Capital Administrative Center Room 105
6:33 p.m.

6:33 PM

I. Student Disciplinary Matters

II. Personnel
Certified
Classified

III. Adjournment

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Dr. Raymond Paylor, Board Member
Brian E. Lewis, Board Member
Matthew J. Lindell, Board Member

(A) Action
(D) Discussion
(I) Information

Regular Board of Education Meeting **Wednesday, March 20, 2013**

Capital School District Administrative and Professional Development Center

198 Commerce Way

Dover, DE 19904

Agenda

- 6:30 p.m. 1.0 **Open Session**
The Capital School District Board of Education will convene for its regular monthly meeting on Wednesday, March 20, 2013 in the Capital School District Administrative and Professional Development Center, 198 Commerce Way, Dover, DE. The board will convene into open session at 6:30 p.m. in the board room (Room 101) and entertain a motion to move into Executive Session for the purpose of discussing Personnel Matters and Student Disciplinary Matters as set forth in Delaware Code §10004 Open meetings, subsection (a) and subsection (b) items (7) and (9). The executive session shall take place in the Capital School District Administrative and Professional Development Center Room 105. The Board will reconvene into public session in the board room at approximately 7:30 p.m.
- 6:33 p.m. 1.01 **Roll Call – Establishment of a Quorum**
- 7:30 p.m. 1.02 **Closed Session**
- 1.03 **Reconvene Open Session**
- 1.04 **Pledge of Allegiance**
- 1.05 **Presentations – Kent County Science Fair Winners**
- 1.06 **Public Comment**
(Individuals desiring to address the board must read, complete and sign the Request Form at the entrance table and will be allowed three minutes to speak unless otherwise amended by the Board. Public comment time will not exceed fifteen (15) minutes. The board may extend public comment time at the conclusion of the regular agenda which also will not exceed fifteen (15) minutes. If a group of people are speaking to address the same topic, the board may require a single spokesperson for the group.)
- 2.0 **Consent Items**
Note: All consent items may be adopted by a majority vote of the Board on a properly seconded motion. On a majority vote the Board may request that any item included in this section be moved to the action/discussion/information section during adoption of the agenda. If staff member presence or additional information be required on these items, the Superintendent should be notified prior to the meeting time.
- 2.01 **Personnel Matters (Resolution No. 13-095)** (A)
Board of Education Approval is recommended for certified and classified personnel as listed, pending criminal reference checks and verification of certification as needed.

Certified Personnel March 20, 2013

I. Appointments

A. New – Temporary

1. Physical Science Teacher-3/20/13-Dover High School
2. Special Education/Social Studies Teacher-3/20/13-Dover High School
3. Chemistry Teacher-3/20/13-Dover High School
4. Physical Science/Special Education Teacher-3/20/13-Dover High School
5. Physical Science Teacher-3/20/13-KCAP
6. Classroom Environment Support Coach-3/20/13-District
7. Speech and Language (SLP)-3/20/13-District

B. E.P.E.R.

1. District Employees
 - a. Extra Time Positions-Spring 2013-Towne Point Elementary
 - b. Extra Time Positions-Spring 2013-William Henry Middle School
 - c. Extra Time Positions-Spring 2013-Hartly Elementary
 - d. Extra Time Positions-Spring 2013-Fairview Elementary
 - e. EPER Position-Spring 2013-North Dover elementary
 - f. Head Baseball Coach-Spring 2013-Central Middle
 - g. Boys Lacrosse Coach-Spring 2013-Central Middle
 - h. Varsity Softball Assistants-Spring 2013-Dover High School
 - i. JV Softball Head Coach-Spring 2013-Dover High School
 - j. Assistant JV Softball Coach-Spring 2013-Dover High School
 - k. Girls Lacrosse Coach-Varsity Assistant-Spring 2013-Dover High School
 - l. Girls Lacrosse Coach-JV Head Coach-Spring 2013-Dover High School
2. Non-District Employees
 - a. Boys Head Tennis Coach-Spring 2013-Dover High School
 - b. Girls Head Tennis Coach-Spring 2013-Dover High School
 - c. Girls Lacrosse Coach-JV Assistant Coach-Spring 2013-Dover High School
 - d. Extra Time Positions-Spring 2013-Fairview Elementary

II. Change in Assignment

A. Job Title

- 1.
- 2.

III. Leaves

A. FMLA/Medical/Workers Comp

1. There are no requests at this time. However, it is anticipated the district will receive some employee requests for leave after the posting of the agenda running through the 3/20/13 School Board meeting.

IV. Resignations

1. There are no resignations at this time. However, the district could receive resignations after the posting of the agenda running through the 3/20/13 School Board meeting.

Classified Personnel March 20, 2013

I. Appointments

A. New – Regular

1. General Workers-Child Nutrition-3/20/13-Towne Point
2. General Workers-Child Nutrition-3/20/13-WHMS

B. New – Temporary

1. DAP Pre-K Paraprofessional-3/20/13-Kent County Community School

C. E.P.E.R.

1. District Employees
 - a.
2. Non-District Employees
 - a.

II. Change in Assignment

A. Job Title/Classification/Condition of Employment

1. HR Specialist (Secretary to Financial Secretary-3/20/13-District Office)

III. Leaves

A. FMLA/Medical/Workers Comp

1. There are no requests at this time. However, it is anticipated the district will receive some employee requests for leave after the posting of the agenda running through the 3/20/13 School Board meeting.

IV. Resignations

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| 2.02 | School Choice (Resolution No. 13-096) | (A) |
| 2.03 | Financial Reports – February 28, 2013 (Resolution No. 13-097) | (A) |
| 2.04 | Minutes – Closed and open sessions of February 13, 2013 (Resolution No. 13-098) | (A) |
| 2.05 | Field Trips (Resolution No. 13-099) | (A) |
| 2.06 | Student Disciplinary Matters (Resolution No. 13-100) | |
| | | |
| 3.0 | Action/Discussion/Information Items (A/D/I) | |
| 3.01 | 9 th Grade: A Critical Year – Enhancing Student Success | (D/I) |
| 3.02 | New Course Additions – Dover High School (Resolution No. 13-101) | (A/D) |
| 3.03 | School Board Election Protocols (Resolution No. 13-102) | (A/D) |
| 3.04 | School and Classroom Substitute Procedures | (D/I) |
| 3.05 | Policy #600-11 Section 504 (Second Reading) | (D/I) |
| 4.0 | Other Discussion | |
| 4.01 | Board Reports | |
| 4.02 | Board President/Member Update | |
| 4.03 | Superintendent Update | |
| 5.0 | Adjournment | |
| 5.01 | Adjournment | |