

**CAPITAL SCHOOL
DISTRICT**

198 Commerce Way
Dover, DE 19904
Dr. Michael D. Thomas
Superintendent of Schools



BOARD OF EDUCATION

Kay Dietz-Sass, President
Phillip Martino, Jr., Vice President
Brian E. Lewis
Matthew J. Lindell
Sean P. M. Christiansen

PUBLIC ANNOUNCEMENT

The Capital School District Board of Education will convene for its regular monthly meeting on Wednesday, July 17, 2013, in the Capital School District Administrative and Professional Development Center, 198 Commerce Way, Dover, DE. The board will convene into open session at 6:30 p.m. in the board room (Room 101) and entertain a motion to move into Executive Session for the purpose of discussion on Personnel Matters as set forth in Delaware Code §10004 Open Meetings, subsection (a) and subsection (b) item (9). The executive session shall take place in the Capital School District Administrative and Professional Development Center Room 105. The Board will reconvene into public session in the board room at approximately 7:30 p.m. The agenda of the Executive Session and the agenda of the Open Session are attached.

//SIGNED//

Michael D. Thomas, Ed.D.

Superintendent of Schools

Date: July 10, 2013

Capital School District can only guarantee accessibility accommodations if notified of the need seven (7) days before a scheduled meeting. Braille materials large print materials, Assistive listening devices, Sign Language Interpreter (ASL/cued/tactile).

AGENDA
CAPITAL SCHOOL DISTRICT
BOARD OF EDUCATION

Executive Session

Wednesday, July 17, 2013

Capital Administrative Center Room 105

6:30 p.m.

6:30 PM

- I. Personnel**
 - a. Certified**
 - b. Classified**

- II. Adjournment**

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Brian E. Lewis, Board Member
Matthew J. Lindell, Board Member
Sean P. M. Christiansen, Board
Member

(A) Action
(D) Discussion
(I) Information

Regular Board of Education Meeting

Wednesday, July 17, 2013

Capital School District Administrative and Professional Development Center

198 Commerce Way

Dover, DE 19904

Agenda

- 6:30 p.m. 1.0 **Open Session**
The Capital School District Board of Education will convene for its regular monthly meeting on Wednesday, July 17, 2013 in the Capital School District Administrative and Professional Development Center, 198 Commerce Way, Dover, DE. The board will convene into open session at 6:30 p.m. in the board room (Room 101) and entertain a motion to move into Executive Session for the purpose of discussion on Personnel Matters as set forth in Delaware Code §10004 Open Meetings, subsection (a) and subsection (b) item (9). The executive session shall take place in the Capital School District Administrative and Professional Development Center Room 105. The Board will reconvene into public session in the board room at approximately 7:30 p.m.
- 6:35 p.m. 1.01 **Roll Call – Establishment of a Quorum**
1.02 **Closed Session**
1.03 **Reconvene Open Session**
1.04 **Oath of Office – Sean P. M. Christiansen**
1.05 **Reorganization of Board of Education (Resolution No. 14-002)**
1.06 **Pledge of Allegiance**
1.07 **Public Comment**
(Individuals desiring to address the board must read, complete and sign the Request Form at the entrance table and will be allowed three minutes to speak unless otherwise amended by the Board. Public comment time will not exceed fifteen (15) minutes. The board may extend public comment time at the conclusion of the regular agenda which also will not exceed fifteen (15) minutes. If a group of people are speaking to address the same topic, the board may require a single spokesperson for the group.)
- 2.0 **Consent Items**
Note: All consent items may be adopted by a majority vote of the Board on a properly seconded motion. On a majority vote the Board may request that any item included in this section be moved to the action/discussion/information section during adoption of the agenda. If staff member presence or additional information be required on these items, the Superintendent should be notified prior to the meeting time.
- 2.01 **Personnel Matters (Resolution No. 14-003)** (A)
Board of Education Approval is recommended for administrative, certified and classified personnel as listed, pending criminal reference checks and verification of certification as needed.
Certified Personnel July 17, 2013
I. Appointments

A. New – Regular

1. Special Education Teacher-ILC-8/19/13-Central Middle
2. Special Education/Science Teacher-8/19/13-Central Middle
3. (2) Secondary Social Studies Teachers-8/19/13-Dover High
4. (3) Secondary ELA Teachers-8/19/13-Dover High
5. Spanish Teacher-8/19/13-Dover High
6. Special Education/Math Teacher- 8/19/13-Dover High
7. (2) School Nurses- 8/19/13-KCCS
8. Middle School Math Coach- 8/19/13-WHMS/Central Middle
9. 5th Grade Teacher- 8/19/13-William Henry Middle School
10. 6th Grade Special Education Teacher- 8/19/13-WHMS

New – Temporary

1. Math Teacher – Title II- 8/19/13-Dover High

Rehire – Regular

1. 7th Grade Special Education Teacher- 8/19/13-Central Middle
2. 8th Grade Special Education Teacher- 8/19/13-Central Middle
3. Visiting Teacher- 8/19/13-District
4. Secondary Social Studies Teacher- 8/19/13-Dover High
5. Elementary School Counselor- 8/19/13-Hartly Elementary
6. Social Studies Teacher- 8/19/13-KCAP
7. Special Ed Instructional Coach- 8/19/13-KCCS
8. Music Teacher- 8/19/13-KCCS
9. 6th Grade Teacher- 8/19/13-William Henry Middle School
10. 6th Grade Teacher- 8/19/13-William Henry Middle School
11. Dean of Students- 8/19/13-William Henry Middle School

Rehire – Temporary

1. None

B. E.P.E.R.

1. District Employees
 - a. Fall Athletic Positions-7/17/13-Dover High School
 - b. Child Find Program-7/17/13-District
2. Non-District Employees
 - a. Fall Athletic Positions-7/17/13-Dover High School
 - b. Child Find Program-7/17/13-Child Find Program

II. Change in Assignment

A. Job Title/Classification/Condition of Employment

1. Social Studies Teacher to Dean of Students-7/17/13-Central Middle School
2. ESL Teacher to Kindergarten World Language Immersion Teacher-7/17/13-South Dover Elementary

III. Leaves/Return from Leaves

A. FMLA/Medical/Workers Comp

1. It is anticipated that employees will be placed on leave and return from leave after the posting of the agenda running through the 7/17/13 School Board meeting.

IV. Resignations

1. The district could receive resignations after the posting of the agenda running through the 7/17/13 School Board meeting.

V. Pension

A. Disability/Service/Vested Pension

1. The district could receive pension requests after the posting of the agenda

running through the 7/17/13 Board of Education meeting.

VI. Tenure

1. None

VII. Expiration of Contract/Temporary

1. None

VIII. Non-Renewal/Termination

1. None

Classified Personnel July 17, 2013

I. Appointments

A. New – Regular

1. Child Nutrition-General Worker/Cafeteria Monitor- 8/22/13
Dover High School

B. New – Temporary

1. None

C. Rehired – Regular

1. None

C. Rehired – Temporary

1. None

D. E.P.E.R.

1. District Employees
 - a. Child Find Program-7/17/13-District
 - b. Summer School-7/17/13-KCCS
2. Non-District Employees
 - a. None

II. Change in Assignment

A. Job Title/Classification/Condition of Employment

1. None

III. Leaves/Returns from Leave

A. FMLA/Medical/Workers Comp

1. It is anticipated that employees will be placed on leave and return from leave after the posting of the agenda running through the 7/17/13 School Board meeting.

IV. Resignations

1. The district could receive resignations after the posting of the agenda running through the 7/17/13 School Board meeting.

V. Pensions

A. Disability/Service/Vested Pension

1. The district could receive pension requests after the posting of the agenda running through the 7/17/13 School Board meeting.

VI. Expiration of Contract/Temporary

1. None

VII. Non-Renewal/Termination

1. None

- | | | |
|------|---|-----|
| 2.02 | School Choice (Resolution No. 14-004) | (A) |
| 2.03 | Financial Reports – June 30, 2013 (Resolution No. 14-005) | (A) |
| 2.04 | Minutes – Open session of June 12, 2013 and closed and open sessions of June 19, 2013 (Resolution No. 14-006) | (A) |
| 2.05 | Field Trips (Resolution No. 14-007) | (A) |

3.0 **Action/Discussion/Information Items (A/D/I)**

- 3.01 Bid Package H-1 Re-Bid – New Dover High School (Resolution No. 14-008) (A/D)
- 3.02 Technology Support Funding (D/I)
- 3.03 Long Range Facilities Master Plan (D/I)
- 3.04 Revisions – Policy #400-02 School Choice (First Reading) (D/I)
- 4.0 **Other Discussion**
 - 4.01 Board Reports
 - 4.02 Board President/Member Update
 - 4.03 Superintendent Update
- 5.0 **Adjournment**
 - 5.01 Adjournment

Information for Board Meeting Agendas can be found at
www.boarddocs.com/de/csd/Board.nsf