

**CAPITAL SCHOOL
DISTRICT**

198 Commerce Way
Dover, DE 19904
Dr. Michael D. Thomas
Superintendent of Schools



BOARD OF EDUCATION

Matthew J. Lindell, President
Brian E. Lewis, Vice President
Phillip Martino, Jr.
Kay Dietz-Sass
Sean P. M. Christiansen

PUBLIC ANNOUNCEMENT

The Capital School District Board of Education will convene for its regular monthly meeting on Wednesday, September 18, 2013, in the Capital School District Administrative and Professional Development Center, 198 Commerce Way, Dover, DE. The board will convene into open session at 6:30 p.m. in the board room (Room 101) and entertain a motion to move into Executive Session for the purpose of discussion on Personnel Matters as set forth in Delaware Code §10004 Open Meetings, subsection (a) and subsection (b) item (9). The executive session shall take place in the Capital School District Administrative and Professional Development Center Room 105. The Board will reconvene into public session in the board room at approximately 7:30 p.m. The agenda of the Executive Session and the agenda of the Open Session are attached.

//SIGNED//

Michael D. Thomas, Ed.D.

Superintendent of Schools

Date: September 11, 2013

Capital School District can only guarantee accessibility accommodations if notified of the need seven (7) days before a scheduled meeting. Braille materials large print materials, Assistive listening devices, Sign Language Interpreter (ASL/cued/tactile).

AGENDA
CAPITAL SCHOOL DISTRICT
BOARD OF EDUCATION

Executive Session

Wednesday, September 18, 2013
Capital Administrative Center Room 105
6:30 p.m.

6:30 PM

- I. Personnel**
 - a. Certified**
 - b. Classified**

- II. Adjournment**

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(A) Action
(D) Discussion
(I) Information

Regular Board of Education Meeting **Wednesday, September 18, 2013**

Capital School District Administrative and Professional Development Center
198 Commerce Way
Dover, DE 19904

Agenda

- 6:30 p.m. 1.0 **Open Session**
The Capital School District Board of Education will convene for its regular monthly meeting on Wednesday, September 18, 2013 in the Capital School District Administrative and Professional Development Center, 198 Commerce Way, Dover, DE. The board will convene into open session at 6:30 p.m. in the board room (Room 101) and entertain a motion to move into Executive Session for the purpose of discussion on Personnel Matters as set forth in Delaware Code §10004 Open Meetings, subsection (a) and subsection (b) item (9). The executive session shall take place in the Capital School District Administrative and Professional Development Center Room 105. The Board will reconvene into public session in the board room at approximately 7:30 p.m.
- 6:35 p.m. 1.01 **Roll Call – Establishment of a Quorum**
- 1.02 **Closed Session**
- 1.03 **Reconvene Open Session**
- 1.04 **Pledge of Allegiance**
- 1.05 **Presentations – School Achievement Awards**
- 1.06 **Public Comment**
(Individuals desiring to address the board must read, complete and sign the Request Form at the entrance table and will be allowed three minutes to speak unless otherwise amended by the Board. Public comment time will not exceed fifteen (15) minutes. The board may extend public comment time at the conclusion of the regular agenda which also will not exceed fifteen (15) minutes. If a group of people are speaking to address the same topic, the board may require a single spokesperson for the group.)
- 2.0 **Consent Items**
Note: All consent items may be adopted by a majority vote of the Board on a properly seconded motion. On a majority vote the Board may request that any item included in this section be moved to the action/discussion/information section during adoption of the agenda. If staff member presence or additional information be required on these items, the Superintendent should be notified prior to the meeting time.
- 2.01 **Personnel Matters (Resolution No. 14-021)** (A)
Board of Education Approval is recommended for administrative, certified and classified personnel as listed, pending criminal reference checks and verification of certification as needed.
Certified Personnel September 18, 2013
I. Appointments
A. New – Regular

1. Spanish Teacher-8/19/13-Dover High School
2. Physical Science Teacher-8/19/13-Dover High School
3. Social Studies Teacher-8/19/13-KCAP
4. Librarian/Media Specialist-8/19/13-William Henry Middle School
5. Music Teacher-8/19/13-William Henry Middle School
- B. New – Temporary
 1. Elementary Teacher-8/22/13-Booker T. Washington Elementary School
 2. Elementary Teacher-8/22/13-Towne Point Elementary School
 3. Elementary Teacher-8/22/13-Towne Point Elementary School
 4. Elementary Teacher-8/22/13-Towne Point Elementary School
- C. Rehire - Regular
 1. None
- D. Rehire – Temporary
 1. RtI Math Interventionist (PT/29)-8/22/13-William Henry Middle School
- E. E.P.E.R.
 1. District Employees
 - a. Behavioral Specialist-6 additional days added to summer position-2012-2013-Dover High School
 - b. Curriculum Leader-ELA-2013-2014-Dover High School
 - c. Curriculum Leader-Math-2013-2014-Dover High School
 - d. Curriculum Leader-Science-2013-2014-Dover High School
 - e. Curriculum Leader-Social Studies-2013-2014-Dover High School
 - f. Curriculum Leader-Special Education-2013-2014-Dover High School
 - g. Curriculum Leader-CTE-2013-2014-Dover High School
 - h. Curriculum Leader-World Languages-2013-2014-Dover High School
 - i. Class of 2017 Advisor-2013-2014-Dover High School
 - j. Class of 2017 Advisor-2014-2014-Dover High School
 - k. Drama Club-2013-2014-Dover High School
 - l. Drama Club-2013-2014-Dover High School
 - m. Later Lotus Advisor-2013-2014-Dover High School
 - n. National Honor Society-2013-2014-Dover High School
 - o. Odyssey of the Mind Club Advisor-2013-2014-Dover High School
 - p. French Club-2013-2014-Dover High School
 - q. 21st Century Lead-2013-2014-Dover High School
 - r. 21st Century Robotics – 2013-2014-Dover High School
 - s. 21st Century Librarian-2013-2014-Dover High School
 - t. Case Manager-5.5 additional hrs. added to summer position-2012-2013-District
 - u. Early Childhood Spec.-6 additional hrs. added to summer position-2012-2013-District
 - v. Psychologist-27 additional hrs. added to position-2012-2013-District
 - w. Five (5) After-School Teacher Positions-2013-2014-WHMS
 2. Non-District Employees
 - a. Interact Club-2013-2014-Dover High School

II. Change in Assignment

A. Job Title/Classification/Condition of Employment

1. None

III. Leaves/Return from Leaves

A. FMLA/Medical/Workers Comp

1. It is anticipated that employees will be placed on leave and return from leave

after the posting of the agenda running through the 9/18/13 School Board meeting.

IV. Resignations

1. The district could receive resignations after the posting of the agenda running through the 9/18/13 School Board meeting.

V. Pension

A. Disability/Service/Vested Pension

1. The district could receive pension requests after the posting of the agenda running through the 9/18/13 Board of Education meeting.

VI. Tenure

1. A list of certified employees who have received tenure will be placed on the September 18, 2013 personnel report.

VII. Expiration of Contract/Temporary

1. None

VIII. Non-Renewal/Termination

1. None

Classified Personnel September 18, 2013

I. Appointments

A. New – Regular

1. Copy Center Technician (Clerk)-9/18/13-District

B. New – Temporary

1. Attendance Para (PT/29)-8/22/13-Central Middle School
2. Three (3) Pre-K DAP Paras (PT/29)-9/19/13- DAP/KCCS
3. Homeless Liaison Para (PT/29)-9/18/13-District
4. 1:1 Support Para (PT/29)-8/22/13-Dover High School
5. Attendance Para (PT/29)-8/22/13-Dover High School
6. 1:1 Support Para (PT/29) 8/22/13-East Dover Elementary School
7. 1:1 Support Para (PT/29) 8/22/13-East Dover Elementary School
8. Kindergarten/Special Education Para (PT/29)-8/22/13-East Dover Elementary
9. Title I Para (PT/29)-8/22/13-Hartly Elementary School
10. Title I Para (PT/29)-8/22/13-Hartly Elementary School
11. ILC Instructional Para (PT/29)-9/04/13-KCAP
12. Read 180 Para (PT/29)-8/22/13-William Henry Middle School

C. Rehired – Regular

1. None

D. Rehired – Temporary

1. Title I Para (PT/29)-8/22/13- Booker T. Washington Elementary School
2. ISS Para (PT/29)-8/22/13-Dover High School
3. Attendance Para (PT/29)-8/22/13-William Henry Middle School
4. ILC Para (FT)-8/22/13-William Henry Middle School

E. E.P.E.R.

1. District Employees
 - a. Athletic Director-2013-2014-Central Middle School
 - b. Two (2) After-School Para Positions-21st Century Grant-2013-2014-WHMS
2. Non-District Employees
 - a. One (1) After-School Para Positions-21st Century Grant-2013-2014-WHMS

II. Change in Assignment

A. Job Title/Classification/Condition of Employment

1. None

III. Leaves/Returns from Leave

A. FMLA/Medical/Workers Comp

1. It is anticipated that employees will be placed on leave and return from leave after the posting of the agenda running through the 9/18/13 School Board meeting.

IV. Resignations

1. The district could receive resignations after the posting of the agenda running through the 9/18/13 School Board meeting.

V. Pensions

A. Disability/Service/Vested Pension

1. The district could receive pension requests after the posting of the agenda running through the 9/18/13 School Board meeting.

VI. Expiration of Contract/Temporary

1. None

VII. Non-Renewal/Termination

1. None

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|------|---|-------|
| 2.02 | School Choice (Resolution No. 14-022) | (A) |
| 2.03 | Financial Reports – August 31, 2013 (Resolution No. 14-023) | (A) |
| 2.04 | Minutes –Closed and open sessions of August 14, 2013 (Resolution No. 14-024) | (A) |
| 2.05 | Field Trips (Resolution No. 14-025) | (A) |
| 3.0 | Action/Discussion/Information Items (A/D/I) | |
| 3.01 | New Dover High School Construction Update | (D/I) |
| 3.02 | New Dover High School General Conditions Funding Transfer (Resolution No. 14-026) | (A/D) |
| 3.03 | Opening of School Report | (D/I) |
| 3.04 | Dover High School Alumni Association (Resolution No. 14-027) | (A/D) |
| 3.05 | Vision 2015 Grant | (D/I) |
| 3.06 | Common Core | (D/I) |
| 3.07 | Delaware Comprehensive Assessment System Report | (D/I) |
| 3.08 | Resolution DPAS II Component V (Resolution No. 14-028) | (A/D) |
| 3.09 | Class Size Report | (D/I) |
| 4.0 | Other Discussion | |
| 4.01 | Board Reports | |
| 4.02 | Board President/Member Update | |
| 4.03 | Superintendent Update | |
| 5.0 | Adjournment | |
| 5.01 | Adjournment | |