

**CAPITAL SCHOOL
DISTRICT**

198 Commerce Way
Dover, DE 19904
Dr. Michael D. Thomas
Superintendent of Schools



BOARD OF EDUCATION

Kay Dietz-Sass, President
Phillip Martino, Jr., Vice President
Dr. Raymond L. Paylor
Brian E. Lewis
Matthew J. Lindell

PUBLIC ANNOUNCEMENT

The Capital School District Board of Education will convene for its regular monthly meeting on Wednesday, February 13, 2013, in the Capital School District Administrative and Professional Development Center, 198 Commerce Way, Dover, DE. The board will convene into open session at 6:30 p.m. in the board room (Room 101) and entertain a motion to move into Executive Session for the purpose of discussing Personnel Matters as set forth in Delaware Code §10004 Open meetings, subsection (a) and subsection (b) item (9). The executive session shall take place in the Capital School District Administrative and Professional Development Center Room 105. The Board will reconvene into public session in the board room at approximately 7:30 p.m. The agenda of the Executive Session and the agenda of the Open Session are attached.

//SIGNED//

Michael D. Thomas, Ed.D.

Superintendent of Schools

Date: February 6, 2013

Capital School District can only guarantee accessibility accommodations if notified of the need seven (7) days before a scheduled meeting. Braille materials large print materials, Assistive listening devices, Sign Language Interpreter (ASL/cued/tactile).

AGENDA
CAPITAL SCHOOL DISTRICT
BOARD OF EDUCATION
Executive Session

Wednesday, February 13, 2013
Capital Administrative Center Room 105
6:33 p.m.

6:33 PM

- I. Personnel**
 - Certified**
 - Classified**

- II. Adjournment**

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(A) Action
(D) Discussion
(I) Information

Regular Board of Education Meeting
Wednesday, February 13, 2013

Capital School District Administrative and Professional Development Center

198 Commerce Way

Dover, DE 19904

Agenda

- 6:30 p.m. 1.0 **Open Session**
The Capital School District Board of Education will convene for its regular monthly meeting on Wednesday, February 13, 2013 in the Capital School District Administrative and Professional Development Center, 198 Commerce Way, Dover, DE. The board will convene into open session at 6:30 p.m. in the board room (Room 101) and entertain a motion to move into Executive Session for the purpose of discussing Personnel Matters as set forth in Delaware Code §10004 Open meetings, subsection (a) and subsection (b) item (9). The executive session shall take place in the Capital School District Administrative and Professional Development Center Room 105. The Board will reconvene into public session in the board room at approximately 7:30 p.m.
- 6:33 p.m. 1.01 **Roll Call – Establishment of a Quorum**
- 7:30 p.m. 1.02 **Closed Session**
- 1.03 **Reconvene Open Session**
- 1.04 **Pledge of Allegiance**
- 1.05 **Presentations – All-State Music Awards**
- 1.06 **Public Comment**
(Individuals desiring to address the board must read, complete and sign the Request Form at the entrance table and will be allowed three minutes to speak unless otherwise amended by the Board. Public comment time will not exceed fifteen (15) minutes. The board may extend public comment time at the conclusion of the regular agenda which also will not exceed fifteen (15) minutes. If a group of people are speaking to address the same topic, the board may require a single spokesperson for the group.)
- 2.0 **Consent Items**
Note: All consent items may be adopted by a majority vote of the Board on a properly seconded motion. On a majority vote the Board may request that any item included in this section be moved to the action/discussion/information section during adoption of the agenda. If staff member presence or additional information be required on these items, the Superintendent should be notified prior to the meeting time.
- 2.01 **Personnel Matters (Resolution No. 13-087)** (A)
Board of Education Approval is recommended for certified and classified personnel as listed, pending criminal reference checks and verification of certification as needed.

Certified Personnel February 13, 2013

I. Appointments

A. New – Temporary

1. Chemistry Teacher-2/13/13-Dover High School
2. Physical Science Teacher-2/13/13-Dover High School
3. Grade 9 Partnership Zone Transition Teacher or Counselor-2/13/13-DHS

B. E.P.E.R.

1. District Employees
 - a.
2. Non-District Employees
 - a. Head Varsity Football Coach-2013-2014-Dover High School
 - b. Head Varsity Girls Lacrosse Coach-2013-2014
 - c. Extra Time After-School Program-2012-2013-Booker T. Washington

II. Change in Assignment

A. Job Title

1. Special Education Teacher to Special Education Cadre-3/1/13-District
2. Physical Science Teacher to RTTT Coordinator-2/15/13-District

III. Leaves

A. FMLA/Medical/Workers Comp

1. We anticipate that employees will be placed on leave during the 2/13/13 School Board meeting.

IV. Resignations

1. Director of Delaware Teacher Center-5/1/13-Delaware Teacher Center
2. Chemistry Teacher-2/22/13-Dover High School
3. Occupational Therapist-1/18/13-Kent County Community School

Classified Personnel February 13, 2013

I. Appointments

A. New – Regular

1. Custodian (Night Shift)-2/13/13-Assigned location TBD
2. Custodian (Night Shift)-2/13/13-Assigned location TBD

B. New – Temporary

1. Attendance Paraprofessional (Part-Time 29 hrs./week-2/13/13/DHS
2. Kindergarten Paraprofessional (Part-Time 29 hrs./week-2/13/13-East
3. 1:1 Support Paraprofessional (Part-Time 29 hrs./week-2/13/13-CMS

C. E.P.E.R.

1. District Employees
 - a.
2. Non-District Employees
 - a.

II. Change in Assignment

A. Job Title

- 1.

III. Leaves

A. FMLA/Medical/Workers Comp

1. We anticipate that employees will be placed on leave during the 2/13/13 School Board meeting.

IV. Resignations

1. Child Nutrition-General Worker-2/1/13-WHMS
2. Child Nutrition-General Worker-2/8/13-Towne Point

- 2.02 School Choice (Resolution No. 13-088) (A)
- 2.03 Financial Reports – January 31, 2013 (Resolution No. 13-089) (A)
- 2.04 Minutes – Closed and open sessions of January 16, 2013 (Resolution No. 13-090) (A)
- 2.05 Field Trips (Resolution No. 13-091) (A)

- 3.0 **Action/Discussion/Information Items (A/D/I)**
 - 3.01 School Calendar 2013-2014 (Resolution No. 13-092) (A/D)
 - 3.02 Family & Community Engagement Programs (D/I)
 - 3.03 New Course Addition – Dover High School (Resolution No. 13-093) (A/D)
 - 3.04 Selection Process for Construction Manager and Architectural Services (D/I)
 - 3.05 Policy No. 300-14 Citizens Budget Oversight Committee (Resolution No. 13-085) (A/D)
 - 3.06 Policy #600-11 Section 504 (First Reading) (D/I)
 - 3.07 Resolution – Kent County Levy Court (Resolution No. 13-094) (A/D)
- 4.0 **Other Discussion**
 - 4.01 Board Reports
 - 4.02 Board President/Member Update
 - 4.03 Superintendent Update
- 5.0 **Adjournment**
 - 5.01 Adjournment