

**CAPITAL SCHOOL
DISTRICT**

198 Commerce Way
Dover, DE 19904
Dr. Vilicia Cade
Superintendent of Schools



BOARD OF EDUCATION

Felecia R. Duggins, President
Dr. Chanda Jackson, Vice President
Sean P. M. Christiansen
John C. Martin, Jr.
Dr. Anthony J. DePrima

PUBLIC ANNOUNCEMENT

The Capital School District Board of Education will convene for its regular monthly meeting on Wednesday, June 12, 2024. The board will convene live or virtual and members of the public may join virtually. This meeting can be located at <http://bit.ly/csdpublicmeeting>. The board will convene into open session at 5:30 p.m. and entertain a motion to move into Executive Session for the purpose of discussion on Student Matters, Personnel Matters and Legal Matters as set forth in Delaware Code §10004 Open Meetings, subsection (a) and subsection (b) items (4), (7) and (9). The executive session shall take place through an in-person/virtual meeting. The Board will reconvene into public session through an in-person, live-stream meeting at approximately 6:30 p.m. at which time Mr. Dave Tull, Executive Director, Delaware School Boards Association will present legislative matters pertaining to education. This meeting is also accessible using <http://bit.ly/csdpublicmeeting>. There will be an opportunity to have public comments through the link available on the same web page, <http://bit.ly/csdpublicmeeting>. The agenda of the Executive Session and Open Session are attached.

//SIGNED//

Dr. Vilicia Cade

Superintendent of Schools

Date: June 5, 2024

Capital School District can only guarantee accessibility accommodations if notified of the need seven (7) days before a scheduled meeting. Braille materials large print materials, Assistive listening devices, Sign Language Interpreter (ASL/cued/tactile).

AGENDA
CAPITAL SCHOOL DISTRICT
BOARD OF EDUCATION

Executive Session

Wednesday, June 12, 2024

In Person/Virtual Session

5:30 p.m.

I. Student Disciplinary Matter

II. Legal Matters concerning pending and potential litigation

III. Personnel - discussion of the names and qualifications to hold positions for individuals in the following classes:

- a. Certified**
- b. Classified**
- c. Administrative**

IV. Adjournment

Capital School District
198 Commerce Way
Dover, DE 19904
Dr. Vilicia Cade
Superintendent of Schools



BOARD OF EDUCATION

Dr. Chanda Jackson, President
Dr. Anthony J. DePrima, Vice President
Sean P. M. Christiansen
John C. Martin, Jr.
Felecia R. Duggins

A	Action
D	Discussion
I	Information

Regular Board of Education Meeting

June 12, 2024

In Person/Live Stream Meeting

*Capital School District Administrative and Professional Development Center
198 Commerce Way
Dover, DE 19904*

5:30 p.m. 1.0 The Capital School District Board of Education will convene for its regular monthly meeting on Wednesday, June 12, 2024. The board will convene live or virtual and members of the public may join virtually. This meeting can be located at <http://bit.ly/csdpublicmeeting>. The board will convene into open session at 5:30 p.m. and entertain a motion to move into Executive Session for the purpose of discussion on Student Matters, Personnel Matters and Legal Matters as set forth in Delaware Code §10004 Open Meetings, subsection (a) and subsection (b) items (4), (7) and (9). The executive session shall take place through an in-person/virtual meeting. The Board will reconvene into public session through an in-person, live-stream meeting at approximately 6:30 p.m. at which time Mr. Dave Tull, Executive Director, Delaware School Boards Association, will present legislative matters pertaining to education. This meeting is also accessible using <http://bit.ly/csdpublicmeeting>. There will be an opportunity to have public comments through the link available on the same web page, <http://bit.ly/csdpublicmeeting>. The agenda of the Open Session is listed below.

1.01 **Roll Call – Establishment of a Quorum**

1.02 **Executive Session**

1.03 **Reconvene Open Session/Pledge of Allegiance**

1.04 **Presentation – Mr. Dave Tull, Executive Director, Delaware School Boards Association**

1.05 **Superintendent Update
Recognitions**

- **Dover Middle School Students Band and Chorus**
- **Dover Middle School Students JDG**
- **Dover Middle School MLL Students**

Updates

1.06 **Board President – Member Updates**

1.07 **Public Comment**

Individuals desiring to address the board must read, complete and sign the Request Form. A link can be found at <http://bit.ly/csdpublicmeeting>. Public comment submitted through this link after 7:00 p.m. or after the beginning of the Open Session will not be read at the meeting. Those who sign up may speak for up to three minutes. Public comment time will not exceed fifteen (15) minutes. The board may extend public comment time at the conclusion of the regular agenda if the time at the beginning of the meeting exceeded fifteen (15) minutes.

minutes and will not exceed fifteen (15) minutes after the conclusion of the regular agenda. If a group of people are speaking to address the same topic, the board may require a single spokesperson for the group.

2.0 **Consent Items**

(A)

Note: All consent items may be adopted by a majority vote of the Board on a properly seconded motion. On a majority vote the Board may request that any item included in this section be moved to the action/discussion/information section during adoption of the agenda. If staff member presence or additional information be required on these items, the Superintendent should be notified prior to the meeting time.

2.01 Personnel Matters (Resolution No. 24-117)

Board of Education Approval is recommended for administrative, certified and classified personnel as listed, pending criminal reference checks and verification of certification as needed.

Administrative Personnel – June 12, 2024

IV. RESIGNATIONS

A. Associate Principal	June 30, 2024	DHS
------------------------	---------------	-----

Certified Personnel – June 12, 2024

I. APPOINTMENTS

A. New – Regular

1. Teachers	2024-2025 SY	North
2. Teacher – Social Studies	2024-2025 SY	MSE
3. Spec Ed Coordinator	2024-2025 SY	North
4. Teacher	2024-2025 SY	WHC
5. Teachers	2024-2025 SY	South
6. Teachers	2024-2025 SY	DHS
7. Teachers – Spec Ed	2024-2025 SY	KCCS
8. Physical Therapist	2024-2025 SY	KCCS

B. New – Temporary

1. Teacher – Social Studies	June 1, 2024	MSI
-----------------------------	--------------	-----

C. Rehire – Regular

1. Special Education Liaison	2024-2025 SY	DO
2. Teacher – ROTC	2024-2025 SY	DHS
3. Guidance Counselor	2024-2025 SY	DHS
4. Teacher – Spec Ed	2024-2025 SY	MSI
5. Teacher	2024-2025 SY	North
6. Spec Ed Coordinator	2024-2025 SY	East
7. Spec Ed Coordinator	2024-2025 SY	MSE
8. Teacher – Social Studies	2024-2025 SY	MSI
9. Teachers	2024-2025 SY	DHS
10. Instructional Coach	2024-2025 SY	KCCS

D. Rehire – Temporary

1. NONE

E. E.P.E.R.

1. District Employees

a. 21 st Century Teachers	Summer 2024	District Wide
b. Summer Boost Teachers	Summer 2024	District Wide

2. Non-District Employees		
a. 21 st Century Teachers	Summer 2024	District Wide
b. Summer Boost Teachers	Summer 2024	District Wide

II. CHANGE IN ASSIGNMENT

Classification/Job Title/Condition of Employment

A. Classification

1. Instructional Coach from Teacher	2024-2025 SY	BTW
2. Teacher – Social Studies from Spec Ed	2024-2025 SY	DHS
3. College/Career Counselor from Guidance	2024-2025 SY	DHS

B. Job Title

1. NONE

C. Condition of Employment

1. NONE

III. LEAVES/RETURN FROM LEAVES

A. We anticipate that employees will be placed on leave and return from leave up to the June 12, 2024 School Board Meeting.

IV. RESIGNATIONS

A. Resignations could occur up to the date of the June 12, 2024 School Board Meeting.

V. PENSIONS

A. Pensions could occur up to the date of the June 12, 2024 School Board Meeting.

VI. EXPIRATION OF CONTRACT/TEMPORARY CONTRACT

A. Employees that are on a temporary contract may be on the June 12, 2024 School Board Report.

VII. NON-RENEWAL/TERMINATION/REDUCTION IN FORCE

A. Employees whose contracts are not being renewed or who are being recommended for termination may be on the June 12, 2024 School Board Report.

Classified Personnel – June 12, 2024

I. APPOINTMENTS

A. New – Regular

1. Instructional Para – FT	2024-2025 SY	DHS
2. Office Clerk	June 3, 2024	DHS
3. Secretary	June 3, 2024	DHS

B. New – Temporary

1. Instructional Para – FT	May 20, 2024	DHS
----------------------------	--------------	-----

C. Rehire – Regular

1. Instructional Paras – FT	2024-2025 SY	DHS
2. Instructional Para – FT	2024-2025 SY	FV
3. Instructional Paras – FT	2024-2025 SY	KCSILC

- | | | |
|------------------------------|--------------|------|
| 4. ELL Paraprofessional – FT | 2024-2025 SY | East |
| 5. McKinney-Vento Para – FT | 2024-2025 SY | DO |
| 6. Instructional Paras – FT | 2024-2025 SY | KCCS |
- D. Rehire – Temporary
- | | | |
|----------------------------|--------------|----------|
| 1. Extra Support Para – FT | 2024-2025 SY | East SSU |
|----------------------------|--------------|----------|
- E. E.P.E.R.
1. District Employees
- | | | |
|---|-------------|---------------|
| a. 21 st Century Paraprofessionals | Summer 2024 | District Wide |
| b. Career Camp Para | Summer 2024 | DHS |
| c. School Constables | Summer 2024 | District Wide |
| d. Summer Boost Paras | Summer 2024 | District Wide |
2. Non-District Employees
- | | | |
|----------------------------------|---------------|---------------|
| a. 21 st Century Para | Summer 2024 | District Wide |
| b. Entry Level Technician | June 20, 2024 | DO/Tech |
- II. CHANGE IN ASSIGNMENT
Classification/Job Title/Condition of Employment
- A. Classification
- | | | |
|--------------------------------------|--------------|------|
| 1. Office Clerk from Child Nutrition | July 1, 2024 | KCCS |
|--------------------------------------|--------------|------|
- B. Job Title
1. NONE
- C. Condition of Employment
1. NONE
- III. LEAVES/RETURN FROM LEAVES
- A. We anticipate that employees will be placed on leave and return from leave up to the June 12, 2024 School Board Meeting.
- IV. RESIGNATIONS
- A. Resignations could occur up to the date of the June 12, 2024 School Board Meeting.
- V. PENSIONS
- A. Pensions could occur up to the date of the June 12, 2024 School Board Meeting.
- VI. EXPIRATION OF CONTRACT/TEMPORARY CONTRACT
- A. Employees that are on a temporary contract may be on the June 12, 2024 School Board Report.
- VII. NON-RENEWAL/TERMINATION/REDUCTION IN FORCE
- A. Employees whose contracts are not being renewed or who are being recommended for termination may be on the June 12, 2024 School Board Report

2.02 School Choice (Resolution No. 24-118)

2.03 Financial Reports – May 31, 2024 (Resolution No. 24-119)

(A)

- 2.04 Minutes – Minutes of executive and public sessions of regular Board of Education meeting May 8, 2024 and Minutes of special Board of Education meeting on May 13, 2024 (Resolution No. 24-120) (A)
- 2.05 Field Trips (Resolution No. 24-121) (A)
- 2.06 Student Disciplinary Matters (Resolution No. 24-122) (A)
- 2.07 Waiver for Building Use Rentals (Resolution No. 24-123)

- 3.0 Action/Discussion/Information Items (A/D/I)**
 - 3.01 Updates – Renovations of Central Campus (D/I)
 - 3.02 Maintenance and Repair Plan Required for SB270 (Resolution No. 24-124) (A/D)
 - 3.03 Transfer of Funds from the Board of Education Budget to Organized Music and Art Programs in School Budgets for FY 25 (Resolution No. 24-125) (A/D)
 - 3.04 Collective Bargaining Agreement between Board of Education and Capital Educators Association (Resolution No. 24-126) (A/D)
 - 3.05 Draft 2024-2025 Student Success Guide (Second Reading) (Resolution No. 24-103) (A/D)
 - 3.06 Delaware School Boards Association Membership (Resolution No. 24-127) (A/D)
 - 3.07 FY25 District Preliminary Budget (Resolution No. 24-128) (A/D)
 - 3.08 Board of Education Meeting Schedule 2024-2025 (Second Reading) (Resolution No. 24-115) (A/D)
 - 3.09 Superintendent’s Contract (Resolution No. 24-129)

- 4.0 Adjournment**
 - 4.01 Adjournment

**Information for Board Meeting Agendas can be found at
www.boarddocs.com/de/csd/Board.nsf**