

**CAPITAL SCHOOL
DISTRICT**

198 Commerce Way
Dover, DE 19904
Dr. Victoir T. Cahoon
Interim Superintendent of
Schools



BOARD OF EDUCATION

Felecia R. Duggins, President
Dr. Chanda Jackson, Vice President
Sean P. M. Christiansen
John C. Martin, Jr.
Dr. Anthony J. DePrima

PUBLIC ANNOUNCEMENT

The Capital School District Board of Education will convene for its regular monthly meeting on Tuesday, July 9, 2024. The board will convene live or virtual and members of the public may join virtually. This meeting can be located at <http://bit.ly/csdpublicmeeting>. The board will convene into open session at 5:30 p.m. and entertain a motion to move into Executive Session for the purpose of discussion on Student Matters, Personnel Matters and Legal Matters as set forth in Delaware Code §10004 Open Meetings, subsection (a) and subsection (b) items (4), (7) and (9). The executive session shall take place through an in-person/virtual meeting. The Board will reconvene into public session through an in-person, live-stream meeting at approximately 6:15 p.m. This meeting is also accessible using <http://bit.ly/csdpublicmeeting>. There will be an opportunity to have public comments through the link available on the same web page, <http://bit.ly/csdpublicmeeting>. The agenda of the Executive Session and the agenda of the Open Session are attached. The agenda of the Executive Session and the agenda of the Open Session are attached.

//SIGNED//

Dr. Victoir T. Caboon

Interim Superintendent of Schools

Date: July 8, 2024

Capital School District can only guarantee accessibility accommodations if notified of the need seven (7) days before a scheduled meeting. Braille materials large print materials, Assistive listening devices, Sign Language Interpreter (ASL/cued/tactile).

REVISED AGENDA
CAPITAL SCHOOL DISTRICT
BOARD OF EDUCATION
Executive Session
Tuesday July 9, 2024
In Person/Virtual Session
5:30 p.m.

I. Legal Matters concerning pending and potential litigation

II. Personnel - discussion of the names and qualifications to hold positions for individuals in the following classes:

- a. Certified**
- b. Classified**
- c. Administrative**

III. Adjournment

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A	Action
D	Discussion
I	Information

Regular Board of Education Meeting

July 9, 2024

In Person/Live Stream Meeting

*Capital School District Administrative and Professional Development Center
198 Commerce Way
Dover, DE 19904*

5:30 p.m. 1.0

Open Session

The Capital School District Board of Education will convene for its regular monthly meeting on Tuesday, July 9, 2024. The board will convene live or virtual and members of the public may join virtually. This meeting can be located at <http://bit.ly/csdpublicmeeting>. The board will convene into open session at 5:30 p.m. and entertain a motion to move into Executive Session for the purpose of discussion on Student Matters, Personnel Matters and Legal Matters as set forth in Delaware Code §10004 Open Meetings, subsection (a) and subsection (b) items (4), (7) and (9). The executive session shall take place through an in-person/virtual meeting. The Board will reconvene into public session through an in-person, live-stream meeting at approximately 6:15 p.m. This meeting is also accessible using <http://bit.ly/csdpublicmeeting>. There will be an opportunity to have public comments through the link available on the same web page, <http://bit.ly/csdpublicmeeting>. The agenda of the Open Session is attached.

6:15 p.m.

- 1.01 **Roll Call – Establishment of a Quorum**
- 1.02 **Certificate of Election John C. Martin, Jr.**
- 1.03 **Executive Session**
- 1.04 **Reconvene Open Session/Pledge of Allegiance**
- 1.05 **Reorganization of Board of Education (Resolution No. 25-001)**
- 1.06 **Interim Superintendent Update**
- 1.07 **Board President – Member Updates**
- 1.08 **Public Comment**

Individuals desiring to address the board must read, complete and sign the Request Form. A link can be found at <http://bit.ly/csdpublicmeeting>. Public comment submitted through this link after 7:00 p.m. or after the beginning of the Open Session will not be read at the meeting. Those who sign up may speak for up to three minutes. Public comment time will not exceed fifteen (15) minutes. The board may extend public comment time at the conclusion of the regular agenda if the time at the beginning of the meeting exceeded fifteen (15) minutes and will not exceed fifteen (15) minutes after the conclusion of the regular agenda. If a group of people are speaking to address the same topic, the board may require a single spokesperson for the group.

2.0 **Consent Items**

(A)

Note: All consent items may be adopted by a majority vote of the Board on a properly seconded motion. On a majority vote the Board may request that any item included in this section be moved to the action/discussion/information section during adoption of the agenda. If staff member presence or additional information be required on these items, the Superintendent should be notified prior to the meeting time.

2.01 Personnel Matters (Resolution No. 25-002)

Board of Education Approval is recommended for administrative, certified and classified personnel as listed, pending criminal reference checks and verification of certification as needed.

Administrative Personnel – July 9, 2024

IV. Resignations

A. Principal	July 12, 2024	Hartly
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Certified Personnel – July 9, 2024

I. APPOINTMENTS

A. New – Regular

1. Teacher – Immersion	24-25 SY	FV
2. Guidance Counselor	24-25 SY	WH

B. New – Temporary

1. NONE

C. Rehire – Regular

1. NONE

D. Rehire – Temporary

1. NONE

E. E.P.E.R.

1. District Employees

a. ELA Department Chair	24-25 SY	DHS
b. Summer Counselors	Summer 2024	District wide
c. Summer Nurses	Summer 2024	District wide
d. Summer Teachers	Summer 2024	District wide

2. Non-District Employees

a. Summer Teachers	Summer 2024	District wide
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II. CHANGE IN ASSIGNMENT

Classification/Job Title/Condition of Employment

A. Classification

1. Reading Intervention fr Spec Ed Liaison	24-25 SY	DHS
2. LCSW	24-25 SY	North from H
3. ELA from Spec Ed	24-25 SY	DHS
4. STEM coach from Chem Teacher	24-25 SY	DHS

B. Job Title

1. NONE

C. Condition of Employment

1. NONE

III. LEAVES/RETURN FROM LEAVES

A. We anticipate that employees will be placed on leave and return from leave up to the July 9, 2024 School Board Meeting.

IV. RESIGNATIONS

A. Resignations could occur up to the date of the July 9, 2024 School Board Meeting.

V. PENSIONS

A. Pensions could occur up to the date of the July 9, 2024 School Board Meeting.

VI. EXPIRATION OF CONTRACT/TEMPORARY CONTRACT

A. Employees that are on a temporary contract may be on the July 9, 2024 School Board Report.

VII. NON-RENEWAL/TERMINATION/REDUCTION IN FORCE

A. Employees whose contracts are not being renewed or who are being recommended for termination may be on the July 9, 2024 School Board Report.

Classified Personnel – July 9, 2024

APPOINTMENTS

A. New – Regular

1. NONE

B. New – Temporary

1. NONE

C. Rehire – Regular

1. Instructional Paraprofessionals	24-25 SY	District wide
2. Office Paraprofessional	24-25 SY	MSI

D. Rehire – Temporary

1. Extra Support Paraprofessionals	24-25 SY	District wide
2. Instructional Paraprofessionals	24-25 SY	District wide

E. E.P.E.R.

1. District Employees		
a. Paraprofessionals	Summer 2024	District wide
b. KCCS Paraprofessionals	Summer 2024	KCCS
2. Non-District Employees		
a. Paraprofessionals	Summer 2024	District wide

II. CHANGE IN ASSIGNMENT

Classification/Job Title/Condition of Employment

A. Classification

1. NONE

- B. Job Title
1. NONE

- C. Condition of Employment
1. NONE

III. LEAVES/RETURN FROM LEAVES

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| 2.02 | School Choice (Resolution No. 25-003) | (A) |
| 2.03 | Financial Reports – June 30, 2024 (Resolution No. 25-004) | (A) |
| 2.04 | Minutes – Minutes of executive and public sessions of regular Board of Education meeting June 12, 2024 and special board meetings June 17, 2024 and June 26, 2024 (Resolution No. 25-005) | (A) |
| 2.05 | Field Trips (Resolution No. 25-006) | (A) |
| 2.06 | Waiver for Building Use Rentals (Resolution No. 25-007) | (A) |

3.0 Action/Discussion/Information Items (A/D/I)

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| 3.01 | Updates – Renovation of Central Campus | (D/I) |
| 3.01(A) | Change Orders – Central Campus | |
| 3.02 | Bid Pack A Booker T. Washington Roof Replacement (Resolution No. 25-008) | (A/D) |
| 3.03 | Collective Bargaining Agreement between Board of Education and Capital Educators Association (Resolution No. 24-126) | (A/D) |
| 3.04 | FY 25 Tax Rate (Resolution No. 25-009) | (A/D) |

4.0 Adjournment

- 4.01 Adjournment

Information for Board Meeting Agendas can be found at
www.boarddocs.com/de/csd/Board.nsf