

**CAPITAL SCHOOL
DISTRICT**

198 Commerce Way
Dover, DE 19904
Dr. Victoir T. Cahoon
Interim Superintendent of
Schools



BOARD OF EDUCATION

Felecia R. Duggins, President
Sean P. M. Christiansen, Vice
President
John C. Martin, Jr.
Dr. Chanda Jackson
Dr. Anthony J. DePrima

PUBLIC ANNOUNCEMENT

The Capital School District Board of Education will convene for its regular monthly meeting on Wednesday, August 21, 2024. The board will convene live or virtual and members of the public may join virtually. This meeting can be located at <http://bit.ly/csdpublicmeeting>. The board will convene into open session at 5:30 p.m. and entertain a motion to move into Executive Session for the purpose of discussion on Student Matters, Personnel Matters and Legal Matters as set forth in Delaware Code §10004 Open Meetings, subsection (a) and subsection (b) items (4), (7) and (9). The executive session shall take place through an in-person/virtual meeting. The Board will reconvene into public session through an in-person, live-stream meeting at approximately 6:15 p.m. This meeting is also accessible using <http://bit.ly/csdpublicmeeting>. There will be an opportunity to have public comments through the link available on the same web page, <http://bit.ly/csdpublicmeeting>. The agenda of the Executive Session and the agenda of the Open Session are attached.

//SIGNED//

Dr. Victoir T. Cahoon

Interim Superintendent of Schools

Date: August 14, 2024

Capital School District can only guarantee accessibility accommodations if notified of the need seven (7) days before a scheduled meeting. Braille materials large print materials, Assistive listening devices, Sign Language Interpreter (ASL/cued/tactile).

AGENDA
CAPITAL SCHOOL DISTRICT
BOARD OF EDUCATION
Executive Session
Wednesday, August 21, 2024
In Person/Virtual Session
5:30 p.m.

I. Legal Matters concerning pending and potential litigation

II. Personnel - discussion of the names and qualifications to hold positions for individuals in the following classes:

- a. Certified
- b. Classified
- c. Administrative

III. Recruitment Incentives

IV. Adjournment

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A	Action
D	Discussion
I	Information

Regular Board of Education Meeting

August 21, 2024

In Person/Live Stream Meeting

*Capital School District Administrative and Professional Development Center
198 Commerce Way
Dover, DE 19904*

5:30 p.m. 1.0

Open Session

The Capital School District Board of Education will convene for its regular monthly meeting on Wednesday, August 21, 2024. The board will convene live or virtual and members of the public may join virtually. This meeting can be located at <http://bit.ly/csdpublicmeeting>. The board will convene into open session at 5:30 p.m. and entertain a motion to move into Executive Session for the purpose of discussion on Student Matters, Personnel Matters and Legal Matters as set forth in Delaware Code §10004 Open Meetings, subsection (a) and subsection (b) items (4), (7) and (9). The executive session shall take place through an in-person/virtual meeting. The Board will reconvene into public session through an in-person, live-stream meeting at approximately 6:15 p.m. This meeting is also accessible using <http://bit.ly/csdpublicmeeting>. There will be an opportunity to have public comments through the link available on the same web page, <http://bit.ly/csdpublicmeeting>. The agenda of the Open Session is listed below.

6:15 p.m.

1.01 **Roll Call – Establishment of a Quorum**

1.02 **Executive Session**

1.03 **Reconvene Open Session/Pledge of Allegiance**

1.04 **Presentation – Dover Middle School Scheduling Process for 2024-2025**

1.05 **Interim Superintendent Update**

1.06 **Board President – Member Updates**

1.07 **Public Comment**

Individuals desiring to address the board must read, complete and sign the Request Form. A link can be found at <http://bit.ly/csdpublicmeeting>. Public comment submitted through this link after 7:00 p.m. or after the beginning of the Open Session will not be read at the meeting. Those who sign up may speak for up to three minutes. Public comment time will not exceed fifteen (15) minutes. The board may extend public comment time at the conclusion of the regular agenda if the time at the beginning of the meeting exceeded fifteen (15) minutes and will not exceed fifteen (15) minutes after the conclusion of the regular agenda. If a group of people are speaking to address the same topic, the board may require a single spokesperson for the group.

2.0 **Consent Items**

(A)

Note: All consent items may be adopted by a majority vote of the Board on a properly seconded motion. On a majority vote the Board may request that any item included in this section be moved to the action/discussion/information section during adoption of the agenda. If staff member presence or additional information be required on these items, the Superintendent should be notified prior to the meeting time.

2.01 Personnel Matters (Resolution No. 25-014)

Board of Education Approval is recommended for administrative, certified and classified personnel as listed, pending criminal reference checks and verification of certification as needed.

Administrative Personnel – August 21, 2024

- I. Appointments
 - A. Principal 2025-2026 School Year Central Elementary
- II. Change in Assignment
 - Classification/Job Title/Condition of Employment
 - A. Classification
 - 1. None
 - B. Job Title
 - 1. None
 - C. Condition of Employment
 - 1. Affording the Interim Superintendent a stipend for service in such capacity

Certified Personnel – August 21, 2024

- I. APPOINTMENTS
 - A. New – Regular

1. Elementary Teachers	24-25 SY	North
2. Teachers – World Language	24-25 SY	DHS
3. Teachers – Special Education	24-25 SY	DHS
4. Elementary Teachers	24-25 SY	TP
5. Elementary Teachers	24-25 SY	South
6. Elementary Teachers	24-25 SY	East
7. School Psychologist	24-25 SY	DO
8. Elementary Teachers	24-25 SY	BTW
9. Elementary Teachers	24-25 SY	FV
10. School Counselor	24-25 SY	MSI
11. Library	24-25 SY	TP
12. Teachers	24-25 SY	WHC
13. Spec Ed Coordinator	24-25 SY	South
14. STEM Coach	24-25 SY	DHS
15. Teachers	24-25 SY	ECC
16. Dean of Student Achievement	24-25 SY	DHS
17. LCSW	24-25 SY	Hartly
 - B. New – Temporary
 - 1. NONE
 - C. Rehire – Regular
 - 1. NONE
 - D. Rehire – Temporary
 - 1. NONE

E. E.P.E.R.

1. District Employees
 - a. Lead Psychologist 24-25 SY DO
 - b. Athletic Director 24-25 SY DMS
2. Non-District Employees
 - a. NONE

II. CHANGE IN ASSIGNMENT

Classification/Job Title/Condition of Employment

A. Classification

- | | | |
|------------------------------------|----------|----------------------|
| 1. Library Teacher | 24-25 SY | DHS from MSI |
| 2. Music Teacher from Teacher | 24-25 SY | South |
| 3. Teacher | 24-25 SY | BTW from South |
| 4. Teachers | 24-25 SY | BTW from BTW/East |
| 5. Dean-Student Achievement | 24-25 SY | DHS from Teacher MSI |
| 6. Specialist – Sci/SS | 24-25 SY | DO from Teacher DHS |
| 7. LCSW | 24-25 SY | FV from FV/TP |
| 8. School Counselor from Tchr. | 24-25 SY | TP |
| 9. Elementary Deans | 24-25 SY | from Teachers |
| 10. Spec Ed Coordinator | 24-25 SY | MSE from East |
| 11. Instructional Coach from Tchr. | 24-25 SY | KCSILC from DHS |

B. Job Title

1. NONE

C. Condition of Employment

1. NONE

III. LEAVES/RETURN FROM LEAVES

A. We anticipate that employees will be placed on leave and return from leave up to the August 21, 2024 School Board Meeting.

IV. RESIGNATIONS

A. Resignations could occur up to the date of the August 21, 2024 School Board Meeting.

V. PENSIONS

A. Pensions could occur up to the date of the August 21, 2024 School Board Meeting.

VI. EXPIRATION OF CONTRACT/TEMPORARY CONTRACT

A. Employees that are on a temporary contract may be on the August 21, 2024 School Board Report.

VII. NON-RENEWAL/TERMINATION/REDUCTION IN FORCE

A. Employees whose contracts are not being renewed or who are being recommended for termination may be on the August 21, 2024 School Board Report

Classified Personnel – August 21, 2024

I. APPOINTMENTS

A. New – Regular		
1. Custodians – Night Shift	24-25 SY	District Wide
2. Instructional Paras – FT	24-25 SY	BTW
3. Instructional Paras – FT	24-25 SY	KCCS
4. Instructional Paras – FT	24-25 SY	KCSILC
B. New – Temporary		
1. Child Nutrition General Workers	24-25 SY	District Wide
2. Instructional Para – FT	24-25 SY	South
3. Instructional Para – FT	24-25 SY	BTW
4. Extra Support Paras – FT	24-25 SY	KCCS
5. Office Para – PT	24-25 SY	FV
C. Rehire – Regular		
1. Para for Teletherapist – FT	24-25 SY	South
2. STAR Paraprofessional – FT	24-25 SY	DHS
3. Instructional Paras – FT	24-25 SY	MSE/MSI
4. Behavior Liaison (not certified)	24-25 SY	KCSILC
D. Rehire – Temporary		
1. Instructional Paras	24-25 SY	South
2. Title I Paras	24-25 SY	South
3. Extra Support Paras – FT	24-25 SY	KCCS
4. Instructional Paras – FT	24-25 SY	WHC
5. Instructional Paras – FT	24-25 SY	MSE/MSI
6. Instructional Paras – FT	24-25 SY	East
7. Behavior Liaison (not certified)	24-25 SY	KCCS
E. E.P.E.R.		
1. District Employees		
a. Fall Coaches	24-25 SY	DHS
2. Non-District Employees		
a. Fall Coaches	24-25 SY	DHS

II. CHANGE IN ASSIGNMENT

Classification/Job Title/Condition of Employment

A. Classification		
1. Senior Secretary	24-25 SY From Para KCSILC	BTW
2. Custodian Day Shift	August 5, 2024 From Night Shift	WHC
3. Cooks from General Workers	August 27, 2024	Various
4. Dean of Students from Para	24-25 SY	WHC
5. Extra Support Para	24-25 SY from Office Para	KCCS
6. ISS Para Full Time	24-25 SY from Part Time	MSI
B. Job Title		
1. NONE		

C. Condition of Employment

1. NONE

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2.02	School Choice (Resolution No. 25-015)	(A)
2.03	Financial Reports – June 30, 2024 (Resolution No. 25-004)	(A)
2.04	Financial Reports – July 31, 2024 (Resolution No. 25-016)	
2.05	Minutes – Minutes of executive and public sessions of regular Board of Education meeting July 9, 2024 and special board meetings July 17, 2024 and July 18, 2024 (Resolution No. 25-017)	(A)
2.06	Field Trips (Resolution No. 25-018)	(A)
2.07	Waiver for Building Use Rentals (Resolution No. 25-019)	(A)

3.0 Action/Discussion/Information Items (A/D/I)

3.01 & 3.01A	Updates – Renovation of Central Campus/Updates – Booker T. Washington Partial Roof Replacement	(D/I)
3.02	Certificate of Necessity for additional funding for William Henry Campus (Resolution No. 25-020)	(A/D)
3.03	East Dover – DelDOT Easement (Resolution No. 25-021)	(A/D)
3.04	14 Del. C. §1704(4) Waiver of Schools receiving not less than 98% of the Opportunity Funding it generates for School Year 2024-2025 (Resolution No. 25-022)	(A/D)
3.05	District Financial Position Report (Resolution No. 25-023)	(A/D)
3.06	Transportation Pay Scale Adjustment (Resolution No. 25-024)	(A/D)
3.07	Revisions – Policy #700-20 Personal Technology (First Reading) (Resolution No. 25-025)	(A/D)
3.08	Recruitment Incentives (Resolution No. 25-026)	(A/D)
3.09	Superintendent Search (Resolution No. 25-027)	(A/D)

4.0 Adjournment

4.01 Adjournment

Information for Board Meeting Agendas can be found at
www.boarddocs.com/de/csd/Board.nsf

