

**CAPITAL SCHOOL
DISTRICT**

198 Commerce Way
Dover, DE 19904
Dr. Victoir T. Cahoon
Interim Superintendent of
Schools



BOARD OF EDUCATION

Felecia R. Duggins, President
Sean P. M. Christiansen, Vice
President
John C. Martin, Jr.
Dr. Chanda Jackson
Dr. Anthony J. DePrima

PUBLIC ANNOUNCEMENT

REVISED AGENDA – Agenda Item #3.03 Could Not Be Postponed until the October 16, 2024 Meeting

The Capital School District Board of Education will convene for its regular monthly meeting on Wednesday, September 18, 2024. The board will convene live or virtual and members of the public may join virtually. This meeting can be located at <http://bit.ly/csdpublicmeeting>. The board will convene into open session at 5:30 p.m. and entertain a motion to move into Executive Session for the purpose of discussion on Personnel Matters and Legal Matters as set forth in Delaware Code §10004 Open Meetings, subsection (a) and subsection (b) items (4) and (9). The executive session shall take place through an in-person/virtual meeting. The Board will reconvene into public session through an in-person, live-stream meeting at approximately 6:15 p.m. This meeting is also accessible using <http://bit.ly/csdpublicmeeting>. There will be an opportunity to have public comments through the link available on the same web page, <http://bit.ly/csdpublicmeeting>. The agenda of the Executive Session and the agenda of the Open Session are attached.

//SIGNED//

Dr. Victoir T. Cahoon

Interim Superintendent of Schools

Date: September 18, 2024

Capital School District can only guarantee accessibility accommodations if notified of the need seven (7) days before a scheduled meeting. Braille materials large print materials, Assistive listening devices, Sign Language Interpreter (ASL/cued/tactile).

AGENDA
CAPITAL SCHOOL DISTRICT
BOARD OF EDUCATION

Executive Session

Wednesday, September 18, 2024

In Person/Virtual Session

5:30 p.m.

I. Legal Matters concerning pending and potential litigation

II. Personnel - discussion of the names and qualifications to hold positions for individuals in the following classes:

- a. Certified
- b. Classified
- c. Administrative

IV. Adjournment

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A	Action
D	Discussion
I	Information

Regular Board of Education Meeting
September 18, 2024

REVISED AGENDA - Agenda Item #3.03 Could Not Be
Postponed until the October 16, 2024 Meeting
In Person/Live Stream Meeting

Capital School District Administrative and Professional Development Center
198 Commerce Way
Dover, DE 19904

- 5:30 p.m. 1.0 **Open Session**
The Capital School District Board of Education will convene for its regular monthly meeting on Wednesday, September 18, 2024. The board will convene live or virtual and members of the public may join virtually. This meeting can be located at <http://bit.ly/csdpublicmeeting>. The board will convene into open session at 5:30 p.m. and entertain a motion to move into Executive Session for the purpose of discussion on Personnel Matters and Legal Matters as set forth in Delaware Code §10004 Open Meetings, subsection (a) and subsection (b) items (4) and (9). The executive session shall take place through an in-person/virtual meeting. The Board will reconvene into public session through an in-person, live-stream meeting at approximately 6:15 p.m. This meeting is also accessible using <http://bit.ly/csdpublicmeeting>. There will be an opportunity to have public comments through the link available on the same web page, <http://bit.ly/csdpublicmeeting>. The agenda of the Open Session is listed below.
- 6:15 p.m. 1.01 **Roll Call – Establishment of a Quorum**
1.02 **Executive Session**
1.03 **Reconvene Open Session/Pledge of Allegiance**
1.04 **Interim Superintendent Update**
1.05 **Tax Information Presentation**
1.06 **Board President – Member Updates**
1.07 **Public Comment**
Individuals desiring to address the board must read, complete and sign the Request Form. A link can be found at <http://bit.ly/csdpublicmeeting>. Public comment submitted through this link after 7:00 p.m. or after the beginning of the Open Session will not be read at the meeting. Those who sign up may speak for up to three minutes. Public comment time will not exceed fifteen (15) minutes. The board may extend public comment time at the conclusion of the regular agenda if the time at the beginning of the meeting exceeded fifteen (15) minutes and will not exceed fifteen (15) minutes after the conclusion of the regular agenda. If a group of people are speaking to address the same topic, the board may require a single spokesperson for the group.

2.0 **Consent Items** (A)

Note: All consent items may be adopted by a majority vote of the Board on a properly seconded motion. On a majority vote the Board may request that any item included in this section be moved to the action/discussion/information section during adoption of the agenda. If staff member presence or additional information be required on these items, the Superintendent should be notified prior to the meeting time.

2.01 Personnel Matters (Resolution No. 25-028) (A)sss

Board of Education Approval is recommended for administrative, certified and classified personnel as listed, pending criminal reference checks and verification of certification as needed.

Administrative Personnel – September 18, 2024

Certified Personnel – September 18, 2024

I. APPOINTMENTS

A. New – Regular

1. Teacher – PE	August 21, 2024	KCCS
2. Teacher – Deaf/HH	August 21, 2024	DO
3. School Counselor	August 21, 2024	FV

B. New – Temporary

1. Teachers	September 23, 2024	WHC
2. Teachers	September 18, 2024	MSE
3. Teachers	September 3, 2024	TP
4. Data Analyst	September 18, 2024	DHS
5. Teacher	December 2, 2024	KCCS
6. Teacher – Immersion	September 18, 2024	FV
7. Teacher – Project Lead the Way	September 18, 2024	MSI
8. Dean	September 18, 2024	KCSILC
9. Dean	September 3, 2024	East

C. Rehire – Regular

1. NONE

D. Rehire – Temporary

1. NONE

E. E.P.E.R.

1. District Employees

a. 21 st Century Teachers	24-25 SY	Middle
b. 21 st Century Teachers	24-25 SY	BTW
c. 21 st Century Teachers	24-25 SY	South
d. 21 st Century Teachers	24-25 SY	East
e. 21 st Century Teachers	24-25 SY	Hartly
f. 21 st Century Teachers	24-25 SY	North
g. 21 st Century Teachers	24-25 SY	DHS
h. 21 st Century Assistant Coordinator	24-25 SY	Middle
i. 21 st Century School Psychologist	24-25 SY	North

2. Non-District Employees

a. Assistant Band Directors	24-25 SY	DHS
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II. CHANGE IN ASSIGNMENT

Classification/Job Title/Condition of Employment

A. Classification

- | | | |
|---|------------------|-----|
| 1. Reading Specialist fr. Immersion Teacher | 24-25 SY | FV |
| 2. Behavior Support Liaison from Teacher from MSI | October 14, 2024 | DHS |
| 3. Graduation Specialist from Guidance | August 21, 2024 | DHS |

B. Job Title

1. NONE

C. Condition of Employment

1. NONE

III. LEAVES/RETURN FROM LEAVES

A. We anticipate that employees will be placed on leave and return from leave up to the September 18, 2024 School Board Meeting.

IV. RESIGNATIONS

A. Resignations could occur up to the date of the September 18, 2024 School Board Meeting.

V. PENSIONS

A. Pensions could occur up to the date of the September 18, 2024 School Board Meeting.

VI. EXPIRATION OF CONTRACT/TEMPORARY CONTRACT

A. Employees that are on a temporary contract may be on the September 18, 2024 School Board Report.

VII. NON-RENEWAL/TERMINATION/REDUCTION IN FORCE

A. Employees whose contracts are not being renewed or who are being recommended for termination may be on the September 18, 2024 School Board Report.

Classified Personnel – September 18, 2024

I. APPOINTMENTS

A. New – Regular

- | | | |
|-----------------------------|----------|---------------|
| 1. Instructional Paras – FT | 24-25 SY | South |
| 2. Constable | 24-25 SY | DHS |
| 3. Transportation | 24-25 SY | DO |
| 4. Custodians – Night Shift | 24-25 SY | District Wide |

B. New – Temporary

- | | | |
|--------------------------------------|----------|---------------|
| 1. Instructional Paras – FT | 24-25 SY | MSI |
| 2. Instructional Paras – FT | 24-25 SY | KCSILC |
| 3. Instructional Paras – FT | 24-25 SY | DHS |
| 4. Instructional Paras – FT | 24-25 SY | East |
| 5. Child Nutrition – General Workers | 24-25 SY | District Wide |
| 6. Extra Support Paras – FT | 24-25 SY | DHS |
| 7. Title I Para – PT | 24-25 SY | South |
| 8. Title I Para – PT | 24-25 SY | North |

9. Extra Support Paras – FT	24-25 SY	KCCS
10. Instructional Paras – FT	24-25 SY	WH – SSU
11. Para for Virtual Teletherapist – FT	24-25 SY	South

C. Rehire – Regular

1. NONE

D. Rehire – Temporary

1. NONE

E. E.P.E.R.

1. District Employees

a. 21 st Century Paras	24-25 SY	Hartly
b. 21 st Century Paras	24-25 SY	DHS
c. 21 st Century Paras	24-25 SY	South
d. 21 st Century Paras	24-25 SY	Middle
e. 21 st Century Paras	24-25 SY	BTW
f. 21 st Century Paras	24-25 SY	North
g. 21 st Century Financial Support	24-25 SY	North
h. 21 st Century Paras	24-25 SY	East

2. Non-District Employees

a. Classroom supports	24-25 SY	KCCS
b. 21 st Century Paras	24-25 SY	Middle

II. CHANGE IN ASSIGNMENT

Classification/Job Title/Condition of Employment

A. Classification

1. Instructional Para	Oct. 14, 2024	MSE from KCCS
2. Constable – part time from full time	August 22, 2024	DO
3. Instructional Para	Aug. 29, 2024	KCSILC from MSI

B. Job Title

1. NONE

C. Condition of Employment

1. NONE

III. LEAVES/RETURN FROM LEAVES

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| 2.02 | School Choice (Resolution No. 25-029) | (A) |
| 2.03 | Financial Reports – August 31, 2024 (Resolution No. 25-030) | (A) |
| 2.04 | Minutes – Minutes of executive and public sessions of regular Board of Education meeting August 21, 2024 and special boards meetings August 8, 2024 and August 29, 2024 (Resolution No. 25-031) | (A) |
| 2.05 | Field Trips (Resolution No. 25-032) | (A) |
| 2.06 | Waiver for Building Use Rentals (Resolution No. 25-033) | (A) |
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| 3.0 | Action/Discussion/Information Items (A/D/I) | |
| 3.01 | Updates – Renovation of Central Campus/Updates – Booker T. Washington Partial Roof Replacement | (D/I) |
| 3.02 | 2024-2025 Child Nutrition Budget (Resolution No. 25-034) | (A/D) |
| 3.03 | Transportation Memorandum of Understanding (Resolution No. 25-035) | (A/D) |
| 4.0 | Adjournment | |
| 4.01 | Adjournment | |

**Information for Board Meeting Agendas can be found at
www.boarddocs.com/de/csd/Board.nsf**