

**CAPITAL SCHOOL
DISTRICT**

198 Commerce Way
Dover, DE 19904
Dr. Victoir T. Cahoon
Interim Superintendent of
Schools



BOARD OF EDUCATION

Felecia R. Duggins, President
Sean P. M. Christiansen, Vice
President
John C. Martin, Jr.
Dr. Chanda Jackson
Dr. Anthony J. DePrima

**PUBLIC ANNOUNCEMENT
*REVISED/UPDATED AGENDA**

The Capital School District Board of Education will convene for its regular monthly meeting on Wednesday, November 20, 2024. The board will convene live or virtual and members of the public may join virtually. This meeting can be located at <http://bit.ly/csdpublicmeeting>. The board will convene into open session at 5:30 p.m. and entertain a motion to move into Executive Session for the purpose of discussion on Personnel Matters and Legal Matters as set forth in Delaware Code §10004 Open Meetings, subsection (a) and subsection (b) items (4) and (9). The executive session shall take place through an in-person/virtual meeting. The Board will reconvene into public session through an in-person, live-stream meeting at approximately 6:15 p.m. This meeting is also accessible using <http://bit.ly/csdpublicmeeting>. There will be an opportunity to have public comments through the link available on the same web page, <http://bit.ly/csdpublicmeeting>. The agenda of the Executive Session and the agenda of the Open Session are attached.

//SIGNED//

Dr. Victoir T. Cahoon

Interim Superintendent of Schools

Date: November 18, 2024

Capital School District can only guarantee accessibility accommodations if notified of the need seven (7) days before a scheduled meeting. Braille materials large print materials, Assistive listening devices, Sign Language Interpreter (ASL/cued/tactile).

AGENDA
CAPITAL SCHOOL DISTRICT
BOARD OF EDUCATION

Executive Session

Wednesday, November 20, 2024

In Person/Virtual Session

5:30 p.m.

- I. Legal Matters concerning pending and potential litigation**
 - a. Strategy session with regard to pending and potential litigation**

- II. Personnel - discussion of the names and qualifications to hold positions for individuals in the following classes:**
 - a. Certified**
 - b. Classified**
 - c. Administrative**

- III. Administrative Contracts**

- IV. Adjournment**

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A	Action
D	Discussion
I	Information

Regular Board of Education Meeting
November 20, 2024

***Revised Agenda**

Agenda has been revised for

Action/Discussion/Information Items (A/D/I)

**With one new agenda item added with a resolution as the first
Item and all other items renumbered**

In Person/Live Stream Meeting

*Capital School District Administrative and Professional Development Center
198 Commerce Way
Dover, DE 19904*

- 5:30 p.m. 1.0 **Open Session**
The Capital School District Board of Education will convene for its regular monthly meeting on Wednesday, November 20, 2024. The board will convene live or virtual and members of the public may join virtually. This meeting can be located at <http://bit.ly/csdpublicmeeting>. The board will convene into open session at 5:30 p.m. and entertain a motion to move into Executive Session for the purpose of discussion on Personnel Matters and Legal Matters as set forth in Delaware Code §10004 Open Meetings, subsection (a) and subsection (b) items (4) and (9). The executive session shall take place through an in-person/virtual meeting. The Board will reconvene into public session through an in-person, live-stream meeting at approximately 6:15 p.m. This meeting is also accessible using <http://bit.ly/csdpublicmeeting>. There will be an opportunity to have public comments through the link available on the same web page, <http://bit.ly/csdpublicmeeting>. The agenda of the Open Session is listed below.
- 6:15 p.m. 1.01 **Roll Call – Establishment of a Quorum**
1.02 **Executive Session**
1.03 **Reconvene Open Session/Pledge of Allegiance**
1.04 **Recognitions**
 - Hartly Elementary School - named a 2024 Leader in Me Lighthouse Academic Honor Roll School.
 - Dover Middle School CTE Teacher Marimba Ivery – earned the Friend of Extension Award from the University of Delaware and Delaware State University
1.05 **Presentations**
 - Booker T. Washington Elementary School
 - Special Services Department
1.06 **Interim Superintendent Update**
1.07 **Board President – Member Updates**
1.08 **Public Comment**

Individuals desiring to address the board must read, complete and sign the Request Form. A link can be found at <http://bit.ly/csdpublicmeeting>. Public comment submitted through this link after 7:00 p.m. or after the beginning of the Open Session will not be read at the meeting. Those who sign up may speak for up to three minutes. Public comment time will not exceed fifteen (15) minutes. The board may extend public comment time at the conclusion of the regular agenda if the time at the beginning of the meeting exceeded fifteen (15) minutes and will not exceed fifteen (15) minutes after the conclusion of the regular agenda. If a group of people are speaking to address the same topic, the board may require a single spokesperson for the group.

2.0 **Consent Items** (A)

Note: All consent items may be adopted by a majority vote of the Board on a properly seconded motion. On a majority vote the Board may request that any item included in this section be moved to the action/discussion/information section during adoption of the agenda. If staff member presence or additional information be required on these items, the Superintendent should be notified prior to the meeting time.

2.01 Personnel Matters (Resolution No. 25-045)

Board of Education Approval is recommended for administrative, certified and classified personnel as listed, pending criminal reference checks and verification of certification as needed.

Administrative Personnel – November 20, 2024

VI. Administrative Contracts

Certified Personnel – November 20, 2024

I. APPOINTMENTS

A. New – Regular

1. NONE

B. New – Temporary

1. Teacher – Immersion	November 12, 2024	MSE
2. Teacher – MLL	December 1, 2024	MSE
3. Teacher – Spec Ed	November 18, 2024	East
4. Librarian	November 18, 2024	MSI
5. Teacher – Business CTE	November 4, 2024	MSE

C. Rehire – Regular

1. NONE

D. Rehire – Temporary

1. NONE

E. E.P.E.R.

1. District Employees

a. Twilight Teachers	October 21, 2024	DHS
b. 21 st Century Teachers	October 21, 2024	South
c. 21 st Century Teachers	October 15, 2024	Middle

2. Non-District Employees

a. 21 st Century Teachers	November 18, 2024	DHS
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II. CHANGE IN ASSIGNMENT

Classification/Job Title/Condition of Employment

A. Classification

- | | |
|---|----|
| 1. Reading Teacher fr: Spec Ed Tchr. November 1, 2024 | TP |
|---|----|

B. Job Title

1. NONE

C. Condition of Employment

1. NONE

III. LEAVES/RETURN FROM LEAVES

- A. We anticipate that employees will be placed on leave and return from leave up to the November 20, 2024 School Board Meeting.

IV. RESIGNATIONS

- A. Resignations could occur up to the date of the November 20, 2024 School Board Meeting.

V. PENSIONS

- A. Pensions could occur up to the date of the November 20, 2024 School Board Meeting.

VI. EXPIRATION OF CONTRACT/TEMPORARY CONTRACT

- A. Employees that are on a temporary contract may be on the November 20, 2024 School Board Report.

VII. NON-RENEWAL/TERMINATION/REDUCTION IN FORCE

- A. Employees whose contracts are not being renewed or who are being recommended for termination may be on the November 20, 2024 School Board Report.

Classified Personnel – November 20, 2024

I. APPOINTMENTS

A. New – Regular

- | | | |
|----------------------------|-------------------|--------|
| 1. Transportation – Driver | October 23, 2024 | DO |
| 2. Secretary | November 12, 2024 | DHS |
| 3. Constable | November 18, 2024 | Middle |

B. New – Temporary

- | | | |
|------------------------------------|-------------------|-------|
| 1. Extra Support Paraprofessionals | November 12, 2024 | North |
| 2. Instructional Paraprofessionals | November 1, 2024 | MSI |
| 3. Extra Support Paraprofessionals | November 1, 2024 | KCCS |
| 4. Instructional Paraprofessionals | November 1, 2024 | KCCS |
| 5. Instructional Paraprofessionals | November 12, 2024 | East |
| 6. Para for Teletherapist | November 1, 2024 | FV |

C. Rehire – Regular

1. NONE

D. Rehire – Temporary

1. NONE

E. E.P.E.R.

1. District Employees

a. 21 st Century Paras	November 1, 2024	DHS
b. Coach – Cheerleading	Winter 2024	Middle
c. Coach – Girls Basketball	Winter 2024	Middle
d. Coach – Wrestling	Winter 2024	DHS
e. 21 st Century Paras	November 1, 2024	BTW
f. Coach – Boys Basketball	Winter 2024	DHS
g. Cafeteria Support	October 21, 2024	District Wide
h. Asst Coach – Wrestling	Winter 2024	DHS

2. Non-District Employees

a. Asst Coach – Volleyball	Fall 2024	DHS
b. 21 st Century Para	Sept. 16 – Oct. 4, 2024	Middle
c. Asst Coach – Swimming	Winter 2024	DHS
d. Coach – Boys Basketball	Winter 2024	Middle

II. CHANGE IN ASSIGNMENT

Classification/Job Title/Condition of Employment

A. Classification

1. General Worker to Cook	October 29, 2024	North
2. Constable (from KCSILC)	October 7, 2024	
North		
3. Chief Custodian from Night Supervisor	November 18, 2024	WHC

B. Job Title

1. NONE

C. Condition of Employment

1. NONE

III. LEAVES/RETURN FROM LEAVES

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- 2.02 School Choice (Resolution No. 25-046) (A)
- 2.03 Financial Reports – October 31, 2024 (Resolution No. 25-047) (A)
- 2.04 Minutes – Minutes of executive and public sessions of regular Board of Education meeting October 16, 2024 and special Board of Education meeting October 14, 2024 (Resolution No. 25-048) (A)
- 2.05 Field Trips (Resolution No. 25-049) (A)
- 2.06 Waiver for Building Use Rentals (Resolution No. 25-050) (A)

- 3.0 Action/Discussion/Information Items (A/D/I)**
 - *3.01 Tribute to John C. Martin, Jr. (Resolution No. 25-056) (A/D/I)
 - 3.02 Unit Count/K-3 Class Size Analysis – 14 Del. C. 1705A (Resolution No. 25-051) (A/D/I)
 - 3.03 98% Waiver Request – Del. C. §1704(4) (Resolution No. 25-052) (A/D/I)
 - 3.04 Proposal for Salary Increase for Kent County Secondary Intensive Learning Center Principal Position (Resolution No. 25-053) (A/D/I)
 - 3.05 Central Campus Bid Pack E (Resolution No. 25-054) (A/D/I)
 - 3.06 Revisions Policy #500-08 Title IX Policy (First Reading) (Resolution No. 25-055) (A/D/I)

- 4.0 Adjournment**
 - 4.01 Adjournment

**Information for Board Meeting Agendas can be found at
www.boarddocs.com/de/csd/Board.nsf**