

**CAPITAL SCHOOL
DISTRICT**

198 Commerce Way
Dover, DE 19904
Dr. Victoir T. Cahoon
Superintendent of Schools



BOARD OF EDUCATION

Felecia R. Duggins, President
Sean P. M. Christiansen, Vice
President
Dr. Chanda Jackson
Vickie L. Pendleton

PUBLIC ANNOUNCEMENT

The Capital School District Board of Education will convene for its regular monthly meeting on Monday, July 7, 2025. The board will convene live or virtual and members of the public may join virtually. This meeting can be located at <http://bit.ly/csdpublicmeeting>. The board will convene into open session at 5:30 p.m. and entertain a motion to move into Executive Session for the purpose of discussion on Personnel Matters and Legal Matters as set forth in Delaware Code §10004 Open Meetings, subsection (a) and subsection (b) items (4) and (9). The executive session shall take place through an in-person/virtual meeting. The Board will reconvene into public session through an in-person, live-stream meeting. This meeting is also accessible using <http://bit.ly/csdpublicmeeting>. There will be an opportunity to have public comments through the link available on the same web page, <http://bit.ly/csdpublicmeeting>. The agenda of the Executive Session and the agenda of the Open Session are attached.

//SIGNED//

Dr. Victoir T. Cahoon

Superintendent of Schools

Date: June 30, 2025

Capital School District can only guarantee accessibility accommodations if notified of the need seven (7) days before a scheduled meeting. Braille materials large print materials, Assistive listening devices, Sign Language Interpreter (ASL/cued/tactile).

AGENDA
CAPITAL SCHOOL DISTRICT
BOARD OF EDUCATION

Executive Session
Monday, July 7, 2025
In Person/Virtual Session
5:30 p.m.

- I. Legal Matters concerning pending and potential litigation**
 - a. Strategy session with regard to pending and potential litigation**
 - 1. Due process hearing request**

- II. Personnel – discussion of the names and qualifications to hold positions for individuals in the following classes:**
 - a. Certified**
 - b. Classified**
 - c. Administrative**

- III. Adjournment**

Capital School District
198 Commerce Way
Dover, DE 19904
Dr. Victoir T. Cahoon
Superintendent of Schools



BOARD OF EDUCATION
Felecia R. Duggins, President
Sean P. M. Christiansen, Vice
President
Dr. Chanda Jackson
Vickie L. Pendleton

Regular Board of Education Meeting
July 7, 2025
Agenda

A	Action
D	Discussion
I	Information

In Person/Live Stream Meeting
Capital School District and Professional Development Center
198 Commerce Way
Dover, DE 19904

5:30 p.m. 1.0

Open Session

The Capital School District Board of Education will convene for its regular monthly meeting on Monday, July 7, 2025. The board will convene live or virtual and members of the public may join virtually. This meeting can be located at <http://bit.ly/csdpublicmeeting>. The board will convene into open session at 5:30 p.m. and entertain a motion to move into Executive Session for the purpose of discussion on Personnel Matters and Legal Matters as set forth in Delaware Code §10004 Open Meetings, subsection (a) and subsection (b) items (4) and (9). The executive session shall take place through an in-person/virtual meeting. The Board will reconvene into public session through an in-person, live-stream meeting. This meeting is also accessible using <http://bit.ly/csdpublicmeeting>. There will be an opportunity to have public comments through the link available on the same web page, <http://bit.ly/csdpublicmeeting>. The agenda of the Open Session is listed below.

- 1.01 **Oath of Office – New Board Member – Donna J. Geist**
- 1.02 **Roll Call – Establishment of a Quorum**
- 1.03 **Executive Session**
- 1.04 **Reconvene Open Session/Pledge of Allegiance**
- 1.05 **Ceremonial Swearing in of new Board Member Donna J. Geist**
- 1.06 **Reorganization of the Board of Education (Resolution No. 26-001)**
- 1.07 **Recognitions**
 - **Members of Facilities Team – Training Certifications**
- 1.09 **Superintendent Update**
- 1.10 **Board President – Member Updates**
- 1.11 **Public Comment**

Individuals desiring to address the board must read, complete and sign the Request Form. A link can be found at <http://bit.ly/csdpublicmeeting>. Public comment submitted through this link after 7:00 p.m. or after the beginning of the Open Session will not be read at the meeting. Those who sign up may speak for up to three minutes. Public comment time will not exceed fifteen (15) minutes. The board may extend public comment time at the conclusion of the regular agenda if the time at the beginning of the meeting exceeded fifteen (15) minutes and will not exceed fifteen (15) minutes after the conclusion of the regular agenda. If a group of people are speaking to address the same topic, the board may require a single spokesperson for the group.

2.0 **Consent Items** (A)

Note: All consent items may be adopted by a majority vote of the Board on a properly seconded motion. On a majority vote the Board may request that any item included in this section be moved to the action/discussion/information section during adoption of the agenda. If staff member presence or additional information be required on these items, the Superintendent should be notified prior to the meeting time.

2.01 Personnel Matters (Resolution No. 26-002)

Board of Education Approval is recommended for administrative, certified and classified personnel as listed, pending criminal reference checks and verification of certification as needed.

Administrative Personnel – July 7, 2025

Certified Personnel – July 7, 2025

I. APPOINTMENTS

A. New – Regular

1. LCSW	25-26 SY	DHS
2. Teachers	25-26 SY	South
3. School Counselor	25-26 SY	South

B. New – Temporary

1. Teacher – ELA Specialist	25-26 SY	MSE
-----------------------------	----------	-----

C. Rehire – Regular

1. Teacher – Drama	25-26 SY	DHS
--------------------	----------	-----

D. Rehire – Temporary

1. NONE

E. E.P.E.R.

1. District Employees		
a. Teachers	Summer 2025	District Wide
b. 21 st Century Teacher	Summer 2025	District Wide
2. Non-District Employees		
a. Teachers	Summer 2025	District Wide

II. CHANGE IN ASSIGNMENT

Classification/Job Title/Condition of Employment

A. Classification

1. MLL Teacher from Elementary	25-26 SY	BTW
--------------------------------	----------	-----

B. Job Title

1. NONE

C. Condition of Employment

1. NONE

III. LEAVES/RETURN FROM LEAVES

A. We anticipate that employees will be placed on leave and return from leave up to the July 7, 2025 School Board Meeting.

- IV. RESIGNATIONS
 - A. Resignations could occur up to the date of the July 7, 2025 School Board Meeting.
- V. PENSIONS
 - A. Pensions could occur up to the date of the July 7, 2025 School Board Meeting.
- VI. EXPIRATION OF CONTRACT/TEMPORARY CONTRACT
 - A. Employees that are on a temporary contract may be on the July 7, 2025 School Board Report.
- VII. NON-RENEWAL/TERMINATION/REDUCTION IN FORCE
 - A. Employees whose contracts are not being renewed or who are being recommended for termination may be on the July 7, 2025 School Board Report.

Classified Personnel – July 7, 2025

- I. APPOINTMENTS
 - A. New – Regular
 - 1. NONE
 - B. New – Temporary
 - 1. NONE
 - C. Rehire – Regular
 - 1. NONE
 - D. Rehire – Temporary
 - 1. NONE
 - E. E.P.E.R.
 - 1. District Employees
 - a. Paraprofessionals Summer 2025 District Wide
 - 2. Non-District Employees
 - a. NONE
- II. CHANGE IN ASSIGNMENT
Classification/Job Title/Condition of Employment
 - A. Classification
 - 1. NONE
 - B. Job Title
 - 1. NONE
 - C. Condition of Employment
 - 1. NONE
- III. LEAVES/RETURN FROM LEAVES
 - A. We anticipate that employees will be placed on leave and return from leave up to the July 7, 2025 School Board Meeting.

IV. RESIGNATIONS

A. Resignations could occur up to the date of the July 7, 2025 School Board Meeting.

V. PENSIONS

A. Pensions could occur up to the date of the July 7, 2025 School Board Meeting.

VI. EXPIRATION OF CONTRACT/TEMPORARY CONTRACT

A. Employees that are on a temporary contract may be on the July 7, 2025 School Board Report.

VII. NON-RENEWAL/TERMINATION/REDUCTION IN FORCE

A. Employees whose contracts are not being renewed or who are being recommended for termination may be on the July 7, 2025 School Board Report.

2.02 School Choice (Resolution No. 26-003) (A)

2.03 Financial Reports – June 30, 2025 (Resolution No. 26-004) (A)

2.04 Minutes – Minutes of executive and public sessions of regular Board of Education meeting June 18, 2025 and special Board of Education meetings June 23, 2025, June 24, 2025, and June 25, 2025 (Resolution No. 26-005) (A)

2.05 Field Trips (Resolution No. 26-006) (A)

2.06 Waiver for Building Use Rentals (Resolution No. 26-007) (A)

3.0 Action/Discussion/Information Items (A/D/I)

3.01 Updates: Central Campus Renovations (D/I)

3.02 Certificate of Necessity for additional funding for William Henry Campus (Resolution No. 26-008) (A/D)

3.03 FY26 Tax Rate (Resolution No. 26-009) (A/D)

3.04 BoardDocs Migration to Diligent Platform Proposal (Resolution No. 26-010) (A/D)

4.0 Adjournment

4.01 Adjournment

Information for Board Meeting Agendas can be found at
www.boarddocs.com/de/csd/Board.nsf