

**CAPITAL SCHOOL
DISTRICT**

198 Commerce Way
Dover, DE 19904
Dr. Victoir T. Cahoon
Superintendent of Schools



BOARD OF EDUCATION

Dr. Chanda Jackson, President
Sean P. M. Christiansen, Vice President
Felecia R. Duggins
Vickie L. Pendleton
Donna J. Geist

**PUBLIC ANNOUNCEMENT
REVISED PUBLIC SESSION AGENDA**

The Capital School District Board of Education will convene for a special meeting on July 23, 2025. The board will convene live or virtual and members of the public may join virtually. This meeting can be located at <http://bit.ly/csdpublicmeeting>. The board will convene into open session at 5:30 p.m. The board will entertain a motion to enter Executive Session for the purpose of discussing Personnel Matters as set forth in Delaware Code §10004 Open Meetings, subsection (b) item (1). The board will be conducting interviews for Director of Secondary Curriculum, Instruction and Assessment and reviewing personnel. At the conclusion of executive session, it is anticipated the Board will reconvene into public session and vote on appointment of Director of Secondary Curriculum, Instruction and Assessment, personnel and field trip. The agendas of the Executive Session and Open Session are attached.

//SIGNED//

Victoir T. Cahoon, Ed. D.

Superintendent of Schools

Date: July 22, 2025

Capital School District can only guarantee accessibility accommodations if notified of the need seven (7) days before a scheduled meeting. Braille materials large print materials, Assistive listening devices, Sign Language Interpreter (ASL/cued/tactile).

**AGENDA
CAPITAL SCHOOL DISTRICT
BOARD OF EDUCATION**

Executive Session

July 23, 2025

5:30 p.m.

I. Personnel

- **Candidate Interviews for Director of Secondary Curriculum, Instruction and Assessment**
- **Personnel as afforded by 29 Del. C. §10004(b)(9)**

II. Adjournment

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A	Action
D	Discussion
I	Information

Special Board of Education Meeting

July 23, 2025

In Person/Virtual Meeting

*Revised Public Session Agenda**

*Capital School District Administrative and Professional Development Center
198 Commerce Way
Dover, DE 19904*

- 5:30 p.m. **1.0 Open Session**
The Capital School District Board of Education will convene for a special meeting on July 23, 2025. The board will convene live or virtual and members of the public may join virtually. This meeting can be located at <http://bit.ly/csdpublicmeeting>. The board will convene into open session at 5:30 p.m. The board will entertain a motion to enter Executive Session for the purpose of discussing Personnel Matters as set forth in Delaware Code §10004 Open Meetings, subsection (b) item (1). The board will be conducting interviews for Director of Secondary Curriculum, Instruction and Assessment and reviewing personnel. At the conclusion of executive session, it is anticipated the Board will reconvene into public session and vote on appointment of Director of Secondary Curriculum, Instruction and Assessment, personnel and field trip. The agenda of the Open Session is attached.
- 5:30 p.m. **1.01 Roll Call – Establishment of a Quorum**
1.02 Executive Session
- 1.03 Reconvene Open Session**
1.04 Public Comment
Individuals desiring to address the board must read, complete and sign the Request Form. A link can be found at <http://bit.ly/csdpublicmeeting>. Those who sign up may speak for up to three minutes. Public comment time will not exceed fifteen (15) minutes. The board may extend public comment time at the conclusion of the regular agenda which also will not exceed fifteen (15) minutes. If a group of people are speaking to address the same topic, the board may require a single spokesperson for the group.
- 2.0 Consent Items**
2.01 Personnel – Appointment of Director of Secondary Curriculum, Instruction and Assessment (Resolution No. 26-013)
2.02 Personnel (Administrative/Certified/Classified) (Resolution No. 26-014)

**BOARD OF EDUCATION APPROVAL IS RECOMMENDED FOR CERTIFIED
PERSONNEL AS LISTED, PENDING CRIMINAL REFERENCE CHECKS AND
VERIFICATION OF CERTIFICATION**

I. APPOINTMENTS

A. New – Regular

1. College, Career Specialist	25-26 SY	DHS
2. Teacher – ELA	25-26 SY	DHS
3. Teacher – MLL	25-26 SY	TP/N
4. Library	25-26 SY	North
5. Teachers	25-26 SY	South
6. Teacher – MLL	25-26 SY	E/FV ECC
7. Teachers	25-26 SY	KCCS
8. Teacher – ELA	25-26 SY	MSE
9. Teacher – Music	25-26 SY	MSI
10. Teacher – Social Studies	25-26 SY	KCSILC

B. New – Temporary

1. NONE

C. Rehire – Regular

1. NONE

D. Rehire – Temporary

1. NONE

E. E.P.E.R.

1. District Employees

a. Summer School	Summer 2025	District Wide
b. 21 st Century	Summer 2025	District Wide

2. Non-District Employees

- a. NONE

II. CHANGE IN ASSIGNMENT

Classification/Job Title/Condition of Employment

A. Classification

1. Teachers	25-26 SY	KCSILC from MSE
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B. Job Title

1. NONE

C. Condition of Employment

1. NONE

III. LEAVES/RETURN FROM LEAVES

A. We anticipate that employees will be placed on leave and return from leave up to the July 23, 2025 School Board Meeting.

IV. RESIGNATIONS

A. Resignations could occur up to the date of the July 23, 2025 School Board Meeting.

- V. PENSIONS
 - A. Pensions could occur up to the date of the July 23, 2025 School Board Meeting.
- VI. EXPIRATION OF CONTRACT/TEMPORARY CONTRACT
 - A. Employees that are on a temporary contract may be on the July 23, 2025 School Board Report.
- VII. NON-RENEWAL/TERMINATION/REDUCTION IN FORCE
 - A. Employees whose contracts are not being renewed or who are being recommended for termination may be on the July 23, 2025 School Board Report.

BOARD OF EDUCATION APPROVAL IS RECOMMENDED FOR CLASSIFIED PERSONNEL AS LISTED, PENDING CRIMINAL REFERENCE CHECKS AND VERIFICATION OF CERTIFICATION

- I. APPOINTMENTS
 - A. New – Regular
 - 1. Custodian – Night Shift 25-26 SY East ECC
 - B. New – Temporary
 - 1. NONE
 - C. Rehire – Regular
 - 1. Paraprofessionals 25-26 SY KCCS
 - D. Rehire – Temporary
 - 1. Extra Support Paraprofessionals 25-26 SY KCCS
 - 2. Paraprofessionals 25-26 SY District Wide
 - 3. Office Paraprofessional – PT 25-26 SY FV ECC
 - E. E.P.E.R.
 - 1. District Employees
 - a. Paraprofessionals Summer 2025 District Wide
 - b. Football – Head Coach Fall 2025 DMSC
 - 2. Non-District Employees
 - a. NONE
- II. CHANGE IN ASSIGNMENT

Classification/Job Title/Condition of Employment

 - A. Classification
 - 1. Constables 25-26 SY Central from WH
FV ECC from KCSILC
Central from FV ECC
 - B. Job Title
 - 1. NONE
 - C. Condition of Employment
 - 1. NONE

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2.03 Field Trip – Dover High School Cheerleaders to NCA Camp, Honesdale, PA 8/12-8/15/2025* (Resolution No. 26-015)

3.0 Adjournment

3.01 Adjournment

Information for Board Meeting Agendas can be found at
www.boarddocs.com/de/csd/Board.nsf