

**CAPITAL SCHOOL
DISTRICT**

198 Commerce Way
Dover, DE 19904
Dr. Victoir T. Cahoon
Superintendent of Schools



BOARD OF EDUCATION

Dr. Chanda Jackson, President
Sean P. M. Christiansen, Vice
President
Felecia R. Duggins
Vickie L. Pendleton
Donna J. Geist

PUBLIC ANNOUNCEMENT

The Capital School District Board of Education will convene for its regular monthly meeting on Wednesday, August 20, 2025. The board will convene live or virtual and members of the public may join virtually. This meeting can be located at <http://bit.ly/csdpublicmeeting>. The board will convene into open session at 5:30 p.m. and entertain a motion to move into Executive Session for the purpose of discussion on Personnel Matters and Legal Matters as set forth in Delaware Code §10004 Open Meetings, subsection (a) and subsection (b) items (4) and (9). The executive session shall take place through an in-person/virtual meeting. The Board will reconvene into public session through an in-person, live-stream meeting. This meeting is also accessible using <http://bit.ly/csdpublicmeeting>. There will be an opportunity to have public comments through the link available on the same web page, <http://bit.ly/csdpublicmeeting>. The agenda of the Executive Session and the agenda of the Open Session are attached.

//SIGNED//

Dr. Victoir T. Cahoon

Superintendent of Schools

Date: August 13, 2025

Capital School District can only guarantee accessibility accommodations if notified of the need seven (7) days before a scheduled meeting. Braille materials large print materials, Assistive listening devices, Sign Language Interpreter (ASL/cued/tactile).

AGENDA
CAPITAL SCHOOL DISTRICT
BOARD OF EDUCATION

Executive Session

Wednesday, August 20, 2025

In Person/Virtual Session

5:30 p.m.

- I. Legal Matters concerning pending and potential litigation.**
- II. Personnel – discussion of the names and qualifications to hold positions for individuals in the following classes:**
 - a. Certified**
 - b. Classified**
 - c. Administrative**
- III. Adjournment**

Capital School District
198 Commerce Way
Dover, DE 19904
Dr. Victoir T. Cahoon
Superintendent of Schools



Regular Board of Education Meeting
August 20, 2025
Agenda

In Person/Live Stream Meeting
Capital School District and Professional Development Center
198 Commerce Way
Dover, DE 19904

BOARD OF EDUCATION
Felecia R. Duggins, President
Sean P. M. Christiansen, Vice
President
Dr. Chanda Jackson
Vickie L. Pendleton
Donna J. Geist

A	Action
D	Discussion
I	Information

5:30 p.m. 1.0

Open Session

The Capital School District Board of Education will convene for its regular monthly meeting on Wednesday, August 20, 2025. The board will convene live or virtual and members of the public may join virtually. This meeting can be located at <http://bit.ly/csdpublicmeeting>. The board will convene into open session at 5:30 p.m. and entertain a motion to move into Executive Session for the purpose of discussion on Personnel Matters and Legal Matters as set forth in Delaware Code §10004 Open Meetings, subsection (a) and subsection (b) items (4) and (9). The executive session shall take place through an in-person/virtual meeting. The Board will reconvene into public session through an in-person, live-stream meeting. This meeting is also accessible using <http://bit.ly/csdpublicmeeting>. There will be an opportunity to have public comments through the link available on the same web page, <http://bit.ly/csdpublicmeeting>. The agenda of the Open Session is listed below.

- 1.01 **Roll Call – Establishment of a Quorum**
- 1.02 **Executive Session**
- 1.03 **Reconvene Open Session/Pledge of Allegiance**
- 1.04 **Superintendent Update**
- 1.05 **Board President – Member Update**
- 1.06 **Public Comment**

Individuals desiring to address the board must read, complete and sign the Request Form. A link can be found at <http://bit.ly/csdpublicmeeting>. Public comment submitted through this link after 7:00 p.m. or after the beginning of the Open Session will not be read at the meeting. Those who sign up may speak for up to three minutes. Public comment time will not exceed fifteen (15) minutes. The board may extend public comment time at the conclusion of the regular agenda if the time at the beginning of the meeting exceeded fifteen (15) minutes and will not exceed fifteen (15) minutes after the conclusion of the regular agenda. If a group of people are speaking to address the same topic, the board may require a single spokesperson for the group.

2.0 **Consent Items**

Note: All consent items may be adopted by a majority vote of the Board on a properly seconded motion. On a majority vote the Board may request that any item included in this section be moved to the action/discussion/information section during adoption of the agenda. If staff

(A)

member presence or additional information be required on these items, the Superintendent should be notified prior to the meeting time.

2.01 Personnel Matters (Resolution No. 26-017)

Board of Education Approval is recommended for administrative, certified and classified personnel as listed, pending criminal reference checks and verification of certification as needed.

Administrative Personnel – August 20, 2025

Certified Personnel – August 20, 2025

I. APPOINTMENTS

A. New – Regular

1. Teachers	25-26 SY	DMSC
2. Teacher – PE/Health	25-26 SY	DHS
3. Special Education Coordinator	25-26 SY	SSU
4. Teachers – Spec Ed	25-26 SY	DHS
5. Teachers – Kindergarten	25-26 SY	East EC
6. Teacher – Art	25-26 SY	KCSILC
7. Teacher – Spec Ed	25-26 SY	MSI
8. Teachers	25-26 SY	South
9. Teachers	25-26 SY	Central
10. Teacher – Chorus/Orchestra	25-26 SY	MSI
11. Teachers	25-26 SY	FV EC
12. BCBA Coordinator (10+1 mo.)	25-26 SY	DO

B. New – Temporary

1. Teachers – Science	25-26 SY	MSI
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C. Rehire – Regular

1. NONE

D. Rehire – Temporary

1. Teacher – Project Lead the Way	25-26 SY	MSI
2. Counselor	25-26 SY	MSE

E. E.P.E.R.

1. District Employees		
a. Summer Teachers	25-26 SY	Hartly
b. Summer Teachers	25-26 SY	South
2. Non-District Employees		
a. NONE		

II. CHANGE IN ASSIGNMENT

Classification/Job Title/Condition of Employment

A. Classification

1. Teacher	25-26 SY	KCCS/DHS
	From North	
2. Reading Specialist from Teacher	25-26 SY	East
	From North	
3. Instructional Coach from Teacher	25-26 SY	East EC
4. Reading Specialist from Teacher	25-26 SY	FV EC

5. Teacher from Support Liaison	25-26 SY	MSI
6. Spec Ed Coordinator	25-26 SY from FV EC	East EC

B. Job Title

1. NONE

C. Condition of Employment

1. NONE

III. LEAVES/RETURN FROM LEAVES

A. We anticipate that employees will be placed on leave and return from leave up to the August 20, 2025 School Board Meeting.

IV. RESIGNATIONS

A. Resignations could occur up to the date of the August 20, 2025 School Board Meeting.

V. PENSIONS

A. Pensions could occur up to the date of the August 20, 2025 School Board Meeting.

VI. EXPIRATION OF CONTRACT/TEMPORARY CONTRACT

A. Employees that are on a temporary contract may be on the August 20, 2025 School Board Report.

VII. NON-RENEWAL/TERMINATION/REDUCTION IN FORCE

A. Employees whose contracts are not being renewed or who are being recommended for termination may be on the August 20, 2025 School Board Report.

Classified Personnel – August 20, 2025

I. APPOINTMENTS

A. New – Regular

1. Constable	25-26 SY	KCSILC
2. Constable	25-26 SY	Hartly
3. Paraprofessionals	25-26 SY	KCCS
4. Constable	25-26 SY	DHS
5. Custodial Night Shift Supervisor	25-26 SY	Central

B. New – Temporary

1. Paraprofessionals	25-26 SY	East ECC
2. Office Paraprofessional – PT	25-26 SY	TP
3. Office Paraprofessional – PT	25-26 SY	BTW
4. Extra Support Para	25-26 SY	North
5. CN General Worker – PT	25-26 SY	District Wide

C. Rehire – Regular

1. Instructional Paraprofessionals	25-26 SY	KCCS
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D. Rehire – Temporary

1. Paraprofessionals	25-26 SY	BTW
2. Title I Paraprofessionals – PT	25-26 SY	Hartly

3. Extra Support Paraprofessionals	25-26 SY	BTW
4. Paraprofessionals	25-26 SY	MSE/MSI
5. Extra Support Paraprofessionals	25-26 SY	DHS
6. Para – Restorative Ambassadors	25-26 SY	MSE
7. Extra Support Paraprofessionals	25-26 SY	South

E. E.P.E.R.

1. District Employees
 - a. Summer Para Work Summer 2025 Hartly
2. Non-District Employees
 - a. NONE

II. CHANGE IN ASSIGNMENT

Classification/Job Title/Condition of Employment

A. Classification

- | | | |
|-------------------------------------|----------|-----------------|
| 1. Paraprofessional | 25-26 SY | South from KCCS |
| 2. Night Shift Supv. from Custodian | 25-26 SY | DMSC |
| 3. Mail Courier from Custodian | 25-26 SY | DO |

B. Job Title

1. NONE

C. Condition of Employment

1. NONE

III. LEAVES/RETURN FROM LEAVES

- A. We anticipate that employees will be placed on leave and return from leave up to the August 20, 2025 School Board Meeting.

IV. RESIGNATIONS

- A. Resignations could occur up to the date of the August 20, 2025 School Board Meeting.

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- A. Pensions could occur up to the date of the August 20, 2025 School Board Meeting.

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- A. Employees that are on a temporary contract may be on the August 20, 2025 School Board Report.

VII. NON-RENEWAL/TERMINATION/REDUCTION IN FORCE

- A. Employees whose contracts are not being renewed or who are being recommended for termination may be on the August 20, 2025 School Board Report.

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| 2.02 | School Choice (Resolution No. 26-018) | (A) |
| 2.03 | Financial Reports – June 30, 2025 (Resolution No. 26-004) | (A) |
| 2.04 | Financial Reports – July 31, 2025 (Resolution No. 26-019) | |
| 2.05 | Minutes – Minutes of executive and public sessions of regular Board of Education meeting July 7, 2025 and special Board of Education meetings July 16, 2025 and July 23, 2025 (Resolution No. 26-020) | (A) |

- 2.06 Field Trips (Resolution No. 26-021) (A)
- 2.07 Waiver for Building Use Rentals (Resolution No. 26-022) (A)
- 3.0 Action/Discussion/Information Items (A/D/I)**
 - 3.01 Updates: Central Campus Renovations and Hartly Roof Replacement (D/I)
 - 3.02 14 Del. C. §1704(4) Waiver of Schools receiving not less than 98% of the Opportunity Funding it generates for School Year 2025-2026 (Resolution No. 26-023) (A/D)
 - 3.03 Unit Count (D/I)
 - 3.04 District Financial Position Report (Resolution No. 26-024) (A/D)
 - 3.05 Revised Board of Education Meeting Schedule 2025-2026 (Resolution No. 26-025) (A/D)
 - 3.06 Attendance of Board Members to National School Boards Association CUBE Annual Conference September 11, 2025-September 13, 2025, Los Angeles, CA (Resolution No. 26-026) (A/D)
- 4.0 Adjournment**
 - 4.01 Adjournment

**Information for Board Meeting Agendas can be found at
www.boarddocs.com/de/csd/Board.nsf**