

**CAPITAL SCHOOL
DISTRICT**

198 Commerce Way
Dover, DE 19904
Dr. Victoir T. Cahoon
Superintendent of Schools



BOARD OF EDUCATION

Dr. Chanda Jackson, President
Sean P. M. Christiansen, Vice
President
Felecia R. Duggins
Vickie L. Pendleton
Donna J. Geist

**PUBLIC ANNOUNCEMENT
REVISION No. 2****

The Capital School District Board of Education will convene for its regular monthly meeting on Wednesday, September 17, 2025. The board will convene live or virtual and members of the public may join virtually. This meeting can be located at <http://bit.ly/csdpublicmeeting>. The board will convene into open session at 5:30 p.m. and entertain a motion to move into Executive Session for the purpose of discussion on Personnel Matters and Legal Matters as set forth in Delaware Code §10004 Open Meetings, subsection (a) and subsection (b) items (4) and (9). The executive session shall take place through an in-person/virtual meeting. The Board will reconvene into public session through an in-person, live-stream meeting. This meeting is also accessible using <http://bit.ly/csdpublicmeeting>. There will be an opportunity to have public comments through the link available on the same web page, <http://bit.ly/csdpublicmeeting>. The agenda of the Executive Session and the agenda of the Open Session are attached.

//SIGNED//

Dr. Victoir T. Cahoon

Superintendent of Schools

Date: September 16, 2025

Capital School District can only guarantee accessibility accommodations if notified of the need seven (7) days before a scheduled meeting. Braille materials large print materials, Assistive listening devices, Sign Language Interpreter (ASL/cued/tactile).

AGENDA
CAPITAL SCHOOL DISTRICT
BOARD OF EDUCATION

Executive Session

Wednesday, September 17, 2025

In Person/Virtual Session

5:30 p.m.

- I. Legal Matters concerning pending and potential litigation.**
- II. Personnel – discussion of the names and qualifications to hold positions for individuals in the following classes:**
 - a. Certified**
 - b. Classified**
 - c. Administrative**
- III. Adjournment**

Capital School District
198 Commerce Way
Dover, DE 19904
Dr. Victoir T. Cahoon
Superintendent of Schools



Regular Board of Education Meeting
September 17, 2025
REVISED Agenda**

In Person/Live Stream Meeting
Capital School District and Professional Development Center
198 Commerce Way
Dover, DE 19904

BOARD OF EDUCATION
Dr. Chanda Jackson, President
Sean P. M. Christiansen, Vice
President
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Vickie L. Pendleton
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A	Action
D	Discussion
I	Information

5:30 p.m. 1.0

Open Session

The Capital School District Board of Education will convene for its regular monthly meeting on Wednesday, September 17, 2025. The board will convene live or virtual and members of the public may join virtually. This meeting can be located at <http://bit.ly/csdpublicmeeting>. The board will convene into open session at 5:30 p.m. and entertain a motion to move into Executive Session for the purpose of discussion on Personnel Matters and Legal Matters as set forth in Delaware Code §10004 Open Meetings, subsection (a) and subsection (b) items (4) and (9). The executive session shall take place through an in-person/virtual meeting. The Board will reconvene into public session through an in-person, live-stream meeting. This meeting is also accessible using <http://bit.ly/csdpublicmeeting>. There will be an opportunity to have public comments through the link available on the same web page, <http://bit.ly/csdpublicmeeting>. The agenda of the Open Session is listed below.

- 1.01 **Roll Call – Establishment of a Quorum**
- 1.02 **Executive Session**
- 1.03 **Reconvene Open Session/Pledge of Allegiance**
- 1.04 **Presentation – AI Initiatives**
- 1.04 **Superintendent Update**
- 1.05 **Board President – Member Update**
- 1.06 **Public Comment**

Individuals desiring to address the board must read, complete and sign the Request Form. A link can be found at <http://bit.ly/csdpublicmeeting>. Public comment submitted through this link after 7:00 p.m. or after the beginning of the Open Session will not be read at the meeting. Those who sign up may speak for up to three minutes. Public comment time will not exceed fifteen (15) minutes. The board may extend public comment time at the conclusion of the regular agenda if the time at the beginning of the meeting exceeded fifteen (15) minutes and will not exceed fifteen (15) minutes after the conclusion of the regular agenda. If a group of people are speaking to address the same topic, the board may require a single spokesperson for the group.

2.0 **Consent Items**

Note: All consent items may be adopted by a majority vote of the Board on a properly seconded motion. On a majority vote the Board may request that any item included in this section be

(A)

2.01 Personnel Matters (Resolution No. 26-029))
Board of Education Approval is recommended for administrative, certified and classified personnel as listed, pending criminal reference checks and verification of certification as needed.

V. PENSIONS

A. Disability

B. Service Pension

October 1, 2025

C. Vested Pension

I. APPOINTMENTS

MSI

DHS

East/TP

North

Hartly/TP

DHS

DO

East ECC

Central

KCSILC

MSE

DO

South

MSI

EC

a. NONE

Classification/Job Title/Condition of Employment

Hartly

MSI

3. Dean from Teacher	25/26 SY From MSI	KCSILC
4. Teacher from LCSW	25/26 SY	SSU
5. Teacher – Immersion	25/26 SY From Regular Ed.	South
6. Dean from Teacher	25/26 SY	East ECC
7. Teacher – Social Studies	25/26 SY From MSE	KCSILC
8. Reading Specialist	25/26 SY	DO from North
9. Teacher – Itinerant	25/26 SY	EC DO from East
10. Hybrid SLP – from SLP	5/26 SY	EC
11. Teacher – Spec Ed from Immersion	25/26 SY	South

B. Job Title

1. NONE

C. Condition of Employment

1. NONE

III. LEAVES/RETURN FROM LEAVES

A. We anticipate that employees will be placed on leave and return from leave up to the September 17, 2025 School Board Meeting.

IV. RESIGNATIONS

A. Resignations could occur up to the date of the September 17, 2025 School Board Meeting.

V. PENSIONS

A. Pensions could occur up to the date of the September 17, 2025 School Board Meeting.

VI. EXPIRATION OF CONTRACT/TEMPORARY CONTRACT

A. Employees that are on a temporary contract may be on the September 17, 2025 School Board Report.

VII. NON-RENEWAL/TERMINATION/REDUCTION IN FORCE

A. Employees whose contracts are not being renewed or who are being recommended for termination may be on the September 17, 2025 School Board Report.

Classified Personnel – September 17, 2025

I. APPOINTMENTS

A. New – Regular

1. Senior Secretary	September 8, 2025	TP
2. Paraprofessional – PreK	25/26 SY	East ECC
3. Support Liaisons – non cert.	25/26 SY	SSU
4. Custodian – Night Shift	25/26 SY	BTW
5. Bus Aides/Drivers	25/26 SY	DO

B. New – Temporary

1. Library Paraprofessional	25/26 SY	FV ECC
2. Extra Support Paraprofessionals	25/26 SY	KCCS

3. Child Nutrition – General Workers	25/26 SY	District Wide
4. Support Liaisons – non cert.	25/26 SY	MSI

C. Rehire – Regular

1. Office Para – FT	25/26 SY	KCCS/BTW
2. Paraprofessionals	25/26 SY	KCCS

D. Rehire – Temporary

1. Para – PAES Lab	25/26 SY	MSI
2. Paraprofessionals	25/26 SY	East ECC
3. Paraprofessionals	25/26 SY	South
4. Paraprofessionals	25/26 SY	KCSILC
5. Para for Virtual SLPs	25/26 SY	District Wide
6. Extra Support Paraprofessionals	25/26 SY	Central
7. Extra Support Paraprofessionals	25/26 SY	KCCS
8. Para - McKinney Vento	25/26 SY	DO
9. Paraprofessional –Title I – PT	25/26 SY	TP
10. Paraprofessional –Title I – PT	25/26 SY	North

E. E.P.E.R.

1. District Employees

a. NONE

2. Non-District Employees

a. NONE

II. CHANGE IN ASSIGNMENT

Classification/Job Title/Condition of Employment

A. Classification

1. NONE

B. Job Title

1. NONE

C. Condition of Employment

1. NONE

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- 2.02 School Choice (Resolution No. 26-030) (A)
- 2.03 Financial Reports – August 31, 2025 (Resolution No. 26-031) (A)
- 2.04 Minutes – Minutes of executive and public sessions of regular Board of Education meeting August 20, 2025, special Board of Education meeting August 28, 2025 and Board Retreats August 11, 2025 and August 12, 2025 (Resolution No. 26-032) (A)
- 2.05 Field Trips (Resolution No. 26-033) (A)
- 2.06 Waiver for Building Use Rentals (Resolution No. 26-034) (A)

- 3.0 **Action/Discussion/Information Items (A/D/I)***
 - *Original Agenda Item #3.04 Proposed/Revised 2025-2026 School Calendar Resolution No. 26-037 has been removed from the agenda. Agenda items and Resolution Numbers have been re-numbered on this agenda.**
 - **Agenda Item 3.05 has been added to the Action/Discussion/Information Items**
 - 3.01 Updates Central Campus Renovations and Hartly Roof Replacement; 3.01A Change Orders Central Campus (Resolution No. 26-035) (A/D)
 - 3.02 William Henry Campus Project – Schematic Design Approval (Resolution No. 26-036) (A/D)
 - 3.03 Collective Bargaining Agreement between Capital School District Board of Education and Capital Paraprofessionals Association (Resolution No. 26-037) (A/D)
 - 3.04 Memorandum of Understanding Paraprofessionals as Teachers (Resolution No. 26-038) (A/D)
 - **3.05 Revised Board of Education Meeting Schedule 2025-2026 (Resolution No. 26-039) (A/D)**

- 4.0 **Adjournment**
 - 4.01 Adjournment

Information for Board Meeting Agendas can be found at
www.boarddocs.com/de/csd/Board.nsf