

**CAPITAL SCHOOL
DISTRICT**

198 Commerce Way
Dover, DE 19904
Dr. Victoir T. Cahoon
Superintendent of Schools



BOARD OF EDUCATION

Dr. Chanda Jackson, President
Sean P. M. Christiansen, Vice
President
Felecia R. Duggins
Vickie L. Pendleton
Donna J. Geist

PUBLIC ANNOUNCEMENT

The Capital School District Board of Education will convene for a special meeting on Wednesday, December 3, 2025. The board will convene live or virtual and members of the public may join virtually. This meeting can be located at <http://bit.ly/csdpublicmeeting>. The board will convene into open session at 5:15 p.m. and entertain a motion to move into Executive Session for the purpose of discussion on Personnel Matters as set forth in Delaware Code §10004 Open Meetings, subsection (b) item (1). The board will be conducting interviews for Principal, Kent County Secondary Intensive Learning Center and discussing Personnel as afforded by 29 Del. C. §10004(b)(9). At the conclusion of executive session, it is anticipated the Board will reconvene into public session and vote on appointment of Principal, Kent County Secondary Intensive Learning Center. There will be an opportunity to have public comments <http://bit.ly/csdpublicmeeting>. The agendas of the Executive Session and the agenda of the Open Session are attached.

//SIGNED//

Dr. Victoir T. Cahoon

Superintendent of Schools

Date: November 25, 2025

Capital School District can only guarantee accessibility accommodations if notified of the need seven (7) days before a scheduled meeting. Braille materials large print materials, Assistive listening devices, Sign Language Interpreter (ASL/cued/tactile).

AGENDA
CAPITAL SCHOOL DISTRICT
BOARD OF EDUCATION
Executive Session
Wednesday, December 3, 2025
In Person/Virtual Session
5:15 p.m.

I. Personnel

- **Candidate Interviews for Principal, Kent County Secondary Intensive Learning Center**
- **Personnel as afforded by 29 Del. C. §10004(b)(9)**

II. Adjournment

Capital School District
198 Commerce Way
Dover, DE 19904
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Regular Board of Education Meeting
December 3, 2025
Agenda

BOARD OF EDUCATION
Dr. Chanda Jackson, President
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President
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Vickie L. Pendleton
Donna J. Geist

A	Action
D	Discussion
I	Information

In Person/Live Stream Meeting
Capital School District and Professional Development Center
198 Commerce Way
Dover, DE 19904

5:15 p.m. 1.0

Open Session

The Capital School District Board of Education will convene for a special meeting on Wednesday, December 3, 2025. The board will convene live or virtual and members of the public may join virtually. This meeting can be located at <http://bit.ly/csdpublicmeeting>. The board will convene into open session at 5:15 p.m. and entertain a motion to move into Executive Session for the purpose of discussion on Personnel Matters as set forth in Delaware Code §10004 Open Meetings, subsection (b) item (1). The board will be conducting interviews for Principal, Kent County Secondary Intensive Learning Center and discussing Personnel as afforded by 29 Del. C. §10004(b)(9). At the conclusion of executive session, it is anticipated the Board will reconvene into public session and vote on appointment of Principal, Kent County Secondary Intensive Learning Center. There will be an opportunity to have public comments <http://bit.ly/csdpublicmeeting>. The agenda of the Open Session is attached.

1.01 **Roll Call – Establishment of a Quorum**

1.02 **Executive Session**

1.03 **Reconvene Open Session**

1.04 **Public Comment**

Individuals desiring to address the board must read, complete and sign the Request Form. A link can be found at <http://bit.ly/csdpublicmeeting>. Those who sign up may speak for up to three minutes. Public comment time will not exceed fifteen (15) minutes. The board may extend public comment time at the conclusion of the regular agenda if the time at the beginning of the meeting exceeded fifteen (15) minutes and will not exceed fifteen (15) minutes after the conclusion of the regular agenda. If a group of people are speaking to address the same topic, the board may require a single spokesperson for the group.

2.0 **Consent Items**

2.01 **Personnel – Appointment of Principal, Kent County Secondary Intensive Learning Center (Resolution No. 26-057)**

3.0 **Adjournment**

3.01 **Adjournment**

Information for Board Meeting Agendas can be found at
www.boarddocs.com/de/csd/Board.nsf