

Union County Educational Services Commission

Board of Directors Meeting

April 15, 2026

MINUTES

CALL TO ORDER:

This meeting was posted in accordance with the Open Public Meetings Act PL 1975 Chapter 231.
The meeting was called to order at 7:00 pm.

1. Attendance Roll Call

Roll call by verbal roll call. There were present:

Berkeley Heights	Ms. Gale Bradford
Clark	Ms. Lorraine j. Aklonis
Cranford	Ms. Lauren Moyle
Elizabeth	
Garwood	Ms. Christine Guerriero
Hillside	Ms. Laquana Best
Kenilworth	Dr. Michelle Panichi
Linden	
Mountainside	
New Providence	Ms. Amy Lepre
Plainfield	
Rahway	Ms. Jennifer Moteiro
Roselle	
Roselle Park	Ms. Michael-Anne Regan
Scotch Plains/Fanwood	Ms. Debora Brody
Springfield	Ms. Tracy Rinaldi
Summit	Ms. Walidah Justice*
Union	
U. C. Vo-Tech	Ms. Gwen Ryan
Westfield	Ms. Julie Steinberg*
Winfield	
Superintendent	Ms. Carrie Dattilo
Board Secretary	Ms. Debi LeBrun (covering for Eric Larson)**

*arrived during Executive Session

** Ms. LeBrun presented on behalf of the Board Secretary

2. Salute to the flag
3. Recognize the public and ask for comments on agenda items only - None

EXECUTIVE SESSION:

4. It was moved by Ms. Best and seconded by Ms. Ryan and carried by unanimous voice vote to move into Executive Session at 7:02 pm for the purpose of discussing a personnel issue.

The Board of Directors meeting returned to open session at 7:11 p.m. on motion of Ms. Rinaldi and seconded by Ms. Brody, and carried, by unanimous voice vote.

EXECUTIVE COMMITTEE ACTION:

It was moved by Dr. Panichi and seconded by Ms. Best, and carried by roll call vote, to approve item #5:

5. Motion to approve the following Executive Committee Action taken on April 1, 2026

Approval of the March Bills List in the amount of \$14,877,434.27

(Att. 05)

Ayes: Bradford, Aklonis, Guerriero, Best, Panichi, Lepre, Moteiro, Regan, Brody, Rinaldi, Justice, Ryan, & Steinberg

Nays: None

Abstain: Moyle

MINUTES:

6. It was moved by Ms. Moteiro seconded by Ms. Lepre, and carried by voice vote, to approve the minutes of the Board of Directors Meeting of March 4, 2026

(Att. 1)

Abstain:
Moyle

SUPERINTENDENT REPORT:

It was moved by Ms. Ryan, seconded by Ms. Brody, and carried by unanimous voice vote, to approve the following:

7. Motion to approve the Report of the Superintendent for April 2026 (Att. 2)

FINANCE:

It was moved by Ms. Bradford, seconded by Ms. Best, and carried by roll call vote, to approve items #8-15:

8. Motion to approve the Secretary's Financial Report:
- | | |
|---|----------|
| Board Secretary's Report dated February 28, 2026 | (Att. 3) |
| Detailed Budget Report dated March 31, 2026 | (Att. 4) |
| Check Register for the month ended in 3/31/26 the amount of \$14,877,434.27 | (Att. 5) |
| Budget adjustments and line-item transfers for March 2026 | (Att. 6) |
9. WHEREAS, N.J.S.A. 6:30-213, over expenditure of funds requires certification from the Board Secretary on the status of account and fund balances
- BE IT RESOLVED, THAT THE Board of Directors does hereby acknowledge that there are no line item accounts showing a deficit balance for the month of March 2026
- AND FURTHER RESOLVED, that the Board of Directors hereby acknowledges that a deficit balance does not exist in any major category
10. Motion to approve the attached March 2026 check register for the School Lunch Account (Att. 7)
11. Motion to approve revised ESY 26-27 Personal Aide tuition rate for Westlake School, Crossroads, Lamberts Mill Academy, or Transition Services of \$4,500 per student
12. Motion to approve Distinctive Voice & Data under Ed Data Services, Inc. vendor code 6299 for VoIP for 79 phones replacing Extel (Att. 8)
13. Motion accepting the audit for the fiscal year ended June 30, 2025 (Att. 9 & 10)
14. Motion to approve Corrective Action Plans for the fiscal year audit ended June 30, 2025 (Att. 11)

FINANCE (Cont'd):

15. Motion to award the construction bid for 53 Cardinal Drive to the lowest responsible bidder, G Meyer Group, for the amount of \$6,256,486 (\$5,988,400 (Base Bid), \$33,086 (Alternate 1), \$99,670 (Alternate 3), \$61,830 (Alternate 4), \$73,500 (Alternate 5).

The results of the bid were:

Bidder	Base Bid	Alternate 1	Alternate 3	Alternate 4	Alternate 5
G Meyer Group	\$5,988,400	\$33,086	\$99,670	\$61,830	\$73,500
Brahma Construction	\$50,000	\$26,424	\$115,251	\$56,100	\$65,259
Northeastern Interior Services	\$6,048,000	\$56,000	\$103,000	\$75,000	\$67,000
Pal-Pro Builders, LLC	\$6,290,000	\$50,000	\$90,000	\$60,000	\$10,000
Fuscon Enterprises	\$6,346,000	\$45,000	\$125,000	\$78,000	\$70,000
Accurate Construction	\$6,417,000	\$45,000	\$140,000	\$62,400	\$71,000
GPC Inc.	\$6,590,000	\$43,000	\$100,000	\$62,000	\$82,000
Pharos Enterprises	\$6,767,000	\$37,000	\$109,000	\$47,000	\$98,000
H&S Construction & Mechanical	\$6,872,000	\$45,000	\$100,000	\$51,000	\$77,000
Delric Construction	\$6,998,000	\$52,000	\$101,000	\$63,000	\$54,000
Premier Building & Construction Management	\$7,333,000	\$73,000	\$113,000	\$65,000	\$45,000

Ayes: Bradford, Aklonis, Moyle, Guerriero, Best, Panichi, Lepre, Moteiro, Regan, Brody, Rinaldi, Justice, Ryan, & Steinberg

Nays: None

Abstain: None

PROGRAMS:

It was moved by Ms. Ryan, seconded by Ms. Bradford, and carried by roll call vote, to approve items #16-19:

16. Motion to approve Perez Landscaping for our landscaping needs at 45 Cardinal Drive, 53 Cardinal Drive, 1571 Lamberts Mill Rd and 2630 Plainfield Ave for the 2026 school year not to exceed \$25,000
17. Motion to approve a contract for Patrick Cerria of TumbleJam Music to provide enrichment instruction in the Extended School Year Program at Crossroads School, Lamberts Mill Academy and Westlake School at the rate of \$125.00 per hour for 6 hours per week from June 29 - August 7, 2026 (closed July 3)
18. Motion to approve a contract for Paul Del Sordo of Del Martial Arts to provide enrichment instruction in the Extended School Year at Crossroads School and Westlake School at the rate of \$135.00 per hour for 5 hours per week from June 29 - August 7, 2026 (closed July 3)
19. Motion to approve Dr. Ronald M. Frank to provide school physician services directed by the NJDOE Administrative Code Title 6A Chapter 16, at an annual fee of \$3,200 for Commission schools and \$1,675 annually to provide Standing Nursing Orders for Nonpublic School Nurses for the 2026-2027 school year

Ayes: Bradford, Aklonis, Moyle, Guerriero, Best, Panichi, Lepre, Moteiro, Regan, Brody, Rinaldi, Justice, Ryan, & Steinberg

Nays: None

Abstain: None

TRANSPORTATION:

It was moved by Ms. Moteiro, seconded by Ms. Bradford, and carried by roll call vote, to approve items #20-25:

20. Motion to approve the attached Emergency/Negotiated contracts dated April 15, 2026 (Att. 12)
21. Motion to approve Amendments to Existing Transportation Contracts dated April 15, 2026 (Att. 13)
22. Motion to approve Emergency Contractor payments for the month of March 2026 (Att. 14)

TRANSPORTATION (Cont'd):

23. Motion to approve the attached penalty deductions (Att. 15)
24. Motion to approve the Transportation bid results dated March 25, 2026 (Att. 16)
25. Motion to approve Regulation R8600A Standard Specifications for Union County Coordinated Special Education Transportation (Att. 17)

Ayes: Bradford, Aklonis, Moyle, Guerriero, Best, Panichi, Lepre, Moteiro, Regan, Brody, Rinaldi, Justice, Ryan, & Steinberg

Nays: None Abstain: None

TRAVEL AND RELATED EXPENSES:

It was moved by Ms. Lepre, seconded by Ms. Rinaldi, and carried by roll call vote, to approve item #26:

26. Motion to authorize, as required by statute and Commission policies and regulations, attendance at the specified professional development conferences/workshops/programs by the employees listed for the dates and costs indicated on the attached Travel and Related Expense Reimbursement Form (Att. 18)

Ayes: Bradford, Aklonis, Moyle, Guerriero, Best, Panichi, Lepre, Moteiro, Regan, Brody, Rinaldi, Justice, Ryan, & Steinberg

Nays: None Abstain: None

PERSONNEL:

It was moved by Dr. Panichi, seconded by Ms. Best, and carried by roll call vote, to approve items #27 & 28:

27. Motion to approve the Personnel Agenda dated April 15, 2026 as recommended by the Superintendent. (Att. 19)
28. Motion to approve the ESY Personnel Agenda (Internal & External) dated April 15, 2026 as recommended by the Superintendent. (Att. 20)

Ayes: Bradford, Aklonis, Moyle, Guerriero, Best, Panichi, Lepre, Moteiro, Regan, Brody (#27), Rinaldi, Justice, Ryan, & Steinberg

Nays: None

Abstain: Brody (#28)

SUSPENSION REPORT:

It was moved by Ms. Moteiro, seconded by Ms. Ryan, and carried by voice vote, to approve the following:

29. Motion to approve the Suspension Report for March 2026 (Att. 21)

OLD BUSINESS: Ms. LeBrun reminded the Board Members to complete the Financial Disclosure Statements

NEW BUSINESS: None

RECOGNIZE THE PUBLIC: None

DATE OF NEXT MEETING:

The next meeting of the Board of Directors will be at 7:00 p.m., Wednesday, May 6, 2026 in the second-floor conference room at 45 Cardinal Drive, Westfield, N.J.

ADJOURNMENT:

On the motion of Ms. Rinaldi seconded by Ms. Lepre and carried by unanimous voice vote, the meeting was adjourned at 7:34 p.m.

A handwritten signature in black ink, appearing to read "Debi LeBrun". The signature is fluid and cursive, with the first name "Debi" and last name "LeBrun" clearly distinguishable.

Debi LeBrun, Acting Board Secretary