



Regular Governing Board Meeting

(Adopted) Meeting Minutes

CABRILLO UNIFIED SCHOOL DISTRICT

Thursday, October 12, 2023 • Public Session: 6:00 p.m.
Cunha Intermediate School • 600 Church Street, Half Moon Bay, California 94019

1. OPENING BUSINESS

a. Call Public Session to Order

President Layne called the meeting to order at 6:06 p.m.

b. Roll Call / Quorum

Board Members Present: Sophia Layne, President
Kimberly Hines, Vice President
Carmen Daniel, Clerk
Lizet Cortes, Member

Board Members Absent: Mary Beth Alexander, Member

Student Board Member Present: Catalina Gonzalez-Johnston – Left the meeting at 9:22 p.m.

Administrators Present: Sean McPhetridge, Ed.D., Superintendent
Leticia Bhatia, Ed.D., Assistant Superintendent
J Jesús Contreras, Chief Business Officer

c. Pledge of Allegiance

Student Board Member Catalina Gonzalez-Johnston led the Pledge of Allegiance.

2. APPROVAL OF AGENDA

Motion made by Member Hines that the agenda be approved as presented. Motion seconded by Member Cortes.

Motion (97) passed by a 4-0 vote, with Student Board Member voting aye.
Member Mary Beth Alexander, absent.

3. COMMUNICATIONS

a. Public Comments

Lisa Shick, CUSD parent, addressed the Board regarding concerns about water lead levels and facilities conditions at Half Moon Bay High School, a shade structure at Hatch, and the length of Board meetings.

Avis Calhoun, El Granada teacher, commented on respect and support from Board members, discussed Board choices, and offered suggestions regarding the district's spending cuts.

Josefina Infanzón, a classified employee, expressed support for workforce housing for district staff and offered suggestions for alternatives to alleviate traffic.

Donald Sheardown, community member, voiced his opposition to workforce housing and the use of Hatch Field for that purpose.

The Board received one (1) comment via the Google Public Comment Request form related to this agenda item. To read the full public comment submitted via the Google Public Comment Request form, please follow the link provided below:

https://docs.google.com/spreadsheets/d/1nLYA_okd9-u62u_TIF6tTWlnaik3ox6QiYNI9kD-QtQ/edit?usp=sharing

b. Employee Organizations Report

CUTA Representatives

Co-President Tom Cox began the report by recounting CUTA's actions in 2009-2010 during the district's financial crisis. Cox then addressed some issues, including the lack of communication regarding Outdoor Education, workforce housing, survey results, substitute teacher pay, the Strategic Plan, and the budget. Cox also emphasized teachers' commitment to students and the issue of needing long-term substitutes in 7th grade math and science classes. To end, Cox stated that he hopes to avoid the need for a protest but recognizes that it might have to happen.

CSEA Representatives

CSEA Representative Holly Lynne provided a negotiation update and expressed that CSEA looks forward to continuing bargaining in good faith.

c. Board Members Report

Member Kimberly Hines began by thanking meeting participants who provided comments in person and online. Member Hines emphasized a "yes/and" approach regarding workforce housing and encouraged everyone to engage in future conversations. She then provided some background on workforce housing planning, highlighting her and Member Alexander's involvement in the Real Estate Advisory Committee since 2020 and the discussions around optimization of district assets. Member Hines also acknowledged teachers' jobs and expressed her support for them. She stressed the Board's responsibility to address short-term needs as well as long-term needs.

Member Lizet Cortes commenced by expressing gratitude to the teachers for participating in Board meetings and their dedication to the students. She extended an invitation to the Latino community to engage in these meetings, emphasizing the importance of diverse perspectives in discussions about housing and other important topics. Member Cortes also mentioned her involvement in the Latino Leaders Coalition of the Bay Area, where they have organized a series of events featuring Latino speakers to celebrate Hispanic Heritage Month. She noted that these events will conclude with a student panel discussion with the participation of CUSD's Student Board Member Catalina Gonzalez-Johnston.

Member Carmen Daniel echoed Member Hines and Member Cortes in the thanks to meeting participants. She also mentioned attending the Budget Advisory Committee meeting led by Dr. Contreras where she has learned a lot about the district's financial situation. Member Daniels expressed her appreciation for the hard work of the teachers.

President Sophia Layne began by reassuring everyone of the Board's commitment to hearing all voices and acknowledged the challenges some groups face in attending Board meetings. She reported on the working session held on September 16, 2023 where the Board continued its work on the district's new Strategic Plan, emphasizing its focus on meeting students' needs. President Layne also stressed the importance of stepping back and reflecting on the actions and approaches and expressed her satisfaction that the new Strategic Plan efforts are already in progress. President Layne shared her participation in the Half Moon Bay Brewing Company's Brews and Views event where she co-presented highlights of the Strategic Plan and discussed workforce housing. On the topic of workforce housing, President Layne

mentioned her attendance at two community events, acknowledged the issue's complexity, informed the public how the Board is actively exploring various models, and encouraged the public to reach out with any questions.

d. Student Board Member Report

Student Board Member Catalina Gonzalez-Johnston updated the Board and the public on the latest events and activities at El Granada Elementary, Farallone View Elementary, Hatch Elementary, Kings Mountain Elementary, Cunha Intermediate, Half Moon Bay High, Pilarcitos Continuation High, La Costa Adult School, and Los Listos Preschool.

e. Superintendent Report

Superintendent Dr. Sean McPhetridge began by acknowledging the situation in the Middle East and expressing sadness for the loss of many lives and the grief caused to families there. He reported on the first meeting of Community Hub partners, thanking the founding partners for their support. He also recognized the successful reclassification of students at Cunha and discussed the collaborative development of the Strategic Plan involving teachers, parents, and leaders. McPhetridge mentioned how he attended this year's first CUSD Environmental Sustainability Committee and commended them and other district staff for their efforts in earning CUSD the California Green Ribbon recognition last year.

Dr. McPhetridge highlighted two items from the Consent Agenda: the Native American Heritage Month proclamation and the approval for purchasing kitchen equipment to pilot a central kitchen at Half Moon Bay High School. He emphasized the importance of inclusivity by noting the end of Hispanic Heritage Month on October 15 and the observance of LGBTQ History Month in October. Superintendent McPhetridge referred to the FCMAT (Fiscal Crisis and Management Assistance Team) report's importance in CUSD achieving fiscal stability. He discussed the challenges faced by the district, including lower-than-projected revenues in 2022 due to the flip from Basic Aid to Local Control Funding Formula, declining enrollment, and the end of COVID funding.

To conclude, Dr. McPhetridge mentioned multiple community engagement events at the Half Moon Bay Brewing Company's Brews and Views event and Cunha Intermediate School where workforce housing plans were discussed.

4. CONSENT AGENDA

- a. Proclamation Endorsing November 2023 as National Native American Heritage Month
- b. Approval of Field Trip for Half Moon Bay High Cross-Country Team to Mt. SAC (San Antonio College) Invitational in Walnut, California, October 19- 22, 2023
- c. Adoption of Sexual Education Curriculum for 2023-24 School Year: Planned Parenthood
- d. Approval of Certificated Personnel Report
- e. Approval of Classified Personnel Report
- f. Approval of Variable Term Waiver for Basic Skills Requirement
- g. Approval of Donations to Cabrillo Unified School District
- h. Approval of Warrant Register Report Processed
- i. Approval of Purchase of Kitchen Equipment to Support Central Kitchen Development
- j. Approval of Measure I Parcel Tax Annual Report
- k. Approval of Quarterly Report on Williams Uniform Complaints (Education Code §35186)
- l. Approval of Regular and Special Governing Board Meetings Minutes

Motion made by Member Hines that the Consent Agenda be approved as presented. Motion seconded by Member Daniel.

ROLLCALL VOTE

Sophia Layne, President – Aye
Vice President Kimberly Hines – Aye
Carmen Daniel, Clerk to the Governing Board – Aye
Lizet Cortes, Member – Aye
Mary Beth Alexander, Member – Absent

PREFERENTIAL VOTE

Catalina Gonzalez-Johnston, Student Board Member – Aye

Motion (98) passed by a 4-0 vote.

5. GENERAL BUSINESS

a. Pilarcitos High School Presentation

Pilarcitos High School Presentation Principal and Coordinator of Student Services and Special Projects James Barnes provided an overview of site-based programs and services at Pilarcitos High School.

b. 2023-24 Enrollment and Staffing Update

Coordinator of Student Services and Special Projects James Barnes presented a second part of the update on the district's staffing and enrollment.

Aisha Baro, CUSD parent, commented on Hatch enrollment and boundaries, workforce housing survey results, and her opposition to the project.

c. Receive FCMAT Report of Findings

FCMAT – Fiscal Crisis & Management Assistance Team Chief Analyst Tami Montero summarized the FCMAT report findings and recommendations.

The Board received one (1) comment via the Google Public Comment Request form related to this agenda item. To read the full public comment submitted via the Google Public Comment Request form, please follow the link provided below:

https://docs.google.com/spreadsheets/d/1nLYA_okd9-u62u_TIF6tTWInaik3ox6QiYNI9kD-QtQ/edit?usp=sharing

Motion made by Member Hines to accept the FCMAT Report of Findings as presented. Motion seconded by Member Daniel.

Motion (99) passed by a 4-0 vote, with Student Board Member voting aye.
Mary Beth Alexander, Member – Absent

President Layne requested a motion to recess for 10:00 minutes. Motion made by Member Hines and by Member Daniel.

Motion (100) passed by a 4-0 vote, with Student Board Member voting aye.
Mary Beth Alexander, Member – Absent
President Layne reconvened the meeting at 8:57 p.m.

d. Cabrillo Unified School District Fiscal Stabilization Plan and San Mateo County Office of Education Fiscal Oversight

Deputy Superintendent of Business Services J Jesús Contreras presented the process and method for planning, developing, and implementing a districtwide reduction of expenditures for the current year (2023-24) and two out-years (2024-25 and 2025-26).

e. Cabrillo Unified School District Bond Program Update

Deputy Superintendent of Business Services J Jesús Contreras presented an update of the projects funded with Bond funds, including the modernization of El Granada and Farallone View Elementary Schools and other improvement projects across the district.

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Member Hines made a motion to extend the 10:00 p.m. curfew to no later than 10:15 p.m. Motion seconded by Member Cortes.

Motion (101) passed by a 4-0 vote.

Mary Beth Alexander, Member – Absent

Catalina Gonzalez-Johnston, Student Board Member – Absent

- f. Approval of the Cabrillo Unified School District's Initial Proposals for Reopener Negotiations (2022-23) with the Cabrillo Unified Teachers Association

Motion made by Member Cortes that the Cabrillo Unified School District's Initial Proposals for Reopener Negotiations (2022-23) with the Cabrillo Unified Teachers Association be approved as presented. Motion seconded by Member Daniel.

Motion (102) passed by a 4-0 vote, with Student Board Member voting aye.

Mary Beth Alexander, Member – Absent

Catalina Gonzalez-Johnston, Student Board Member – Absent

8. ADJOURNMENT OF THE MEETING

Member Cortes made a motion to adjourn the October 12, 2023, Board Meeting at 9:32 p.m. Motion seconded by Member Hines.

Motion (103) passed by a 4-0 vote.

Mary Beth Alexander, Member – Absent

Catalina Gonzalez-Johnston, Student Board Member – Absent

Minutes prepared by Rosibel Acosta, Administrative Assistant to the Superintendent

Minutes presented by Sean McPhetridge, Ed.D., Secretary to the Governing Board

Certified by:

Carmen Daniel
Clerk to the Governing Board

Date