



**Business Services
Contracts Office**

5735 47th Avenue, Sacramento, CA 95824
(916) 643-2464

*Lisa Grant Dawson, Interim Chief Business
Officer Robert Aldama, Purchasing
Manager II*

Mandatory Pre-Bid Conference Agenda

PROJECT: **#0151-470, 0450-470 Leonardo Da Vinci and Umoja Gym Upgrades and EV Chargers**
MEETING DATE: **May 4th, 2026**
TIME: **10:00AM – Umoja**
11:00AM – Leonardo Da Vinci
LOCATION: **Umoja: 5301 N St, Sacramento, CA 95819**
Leonardo Da Vinci: 4701 Joaquin Wy, Sacramento, CA 95822

1. Introductions

- a. Sacramento City Unified School District – Tina Alvarez-Bevens
- b. Kitchell CEM – Eric McMullen
- c. HMC Architects – Vipul Safi, Carlos Martinez-Horta, Daniel Christman

2. Review Milestone Dates / Requirements

- a. BID ROLLOUT SCHEDULE
 - i. **05/04/2026 at 10:00am – Mandatory** Pre-Bid Conference at Umoja International Academy. **11:00am – Mandatory** Pre-Bid Conference at Leonardo Da Vinci K-8.
 - ii. **05/06/2026 by 10:00am** – Deadline to submit questions via email.
 - iii. **04/29/2026** – Deadline to submit pre-qualification applications. Link to Quality Bidders can be found at <https://www.scusd.edu/departments/business-and-operations/contracts-department/contractor-prequalification>
 - iv. **05/08/2026 by 2:00pm** – If applicable, an addendum will be uploaded to the Bid Package. <https://www.scusd.edu/departments/business-and-operations/contracts-department/construction-project-bids>
 - v. **05/13/2026 by 2:00pm– Bids due.**
 - vi. **05/14/2026** – Notice of Intent to Award
 - vii. **05/21/2026** – Board Meeting to Award Contract
 - viii. **05/22/2026** – Anticipated Notice to Proceed
- b. Pre-qualification Requirement – due 10 business days prior to Bid Package due date – online application at <https://www.scusd.edu/contractor-prequalification> (Ed Code Section 20111.6)
- c. Registration to the DIR by Bid Package due date (Labor Code Section 1725.5)
- d. SK&T / Apprenticeship Program Compliance (Ed Code Section 17407.5)

3. Scope of the Project – (A/E) (Section 00 11 13 of the Project Manual - Notice to Bidders)

Scope of Work includes, but is not limited to, the complete demolition and replacement of the existing gymnasium floor system, bleacher system, basketball hoops, wall padding, and court striping. The project also includes the installation of two (2) electric vehicle (EV) charging units,

each equipped with dual chargers, for a total of four (4) charging ports, along with all related and associated work necessary for a complete and functional installation

4. Review Anticipated Project Timelines – (Article 2: Schedule)

- Notice to Proceed INC 1 Gym Floor replacement: 05/22/2026
- Anticipated DSA Approval INC 2 Bleacher Replacement: Mid July 2026

- All work for INC 1 Gym Floor Replacement shall be complete within 73 calendar days from NTP. 08/03/2026
- All work from INC 2 Bleacher Replacement shall be completed 60 calendar days from NTP.

5. Determination of Project Cost (Section 00 11 13 and Article: 3 of Project Manual)

Highlights below:

- a. Engineers Estimate for this project is **\$800,000.00.**
 - b. The Contract Documents include a **\$150,000.00 Allowance for unforeseen and \$250,000.00 for DSA.**
- 6. Inquires.** Any questions regarding this Bid Package or selection process shall be directed in writing to all the following:

Sacramento City USD Contracts Office
Robert Aldama: robert-aldama@scusd.edu
& Tina Alvarez-Bevens: contracts@scusd.edu
and
Eric McMullen, Project Manager
Kitchell CEM
Emcmullen@Kitchell.com

- 7. Please refer to the Project Manual Exhibit M for the SCUSD Project Labor Agreement.**

8. Adjourn & Walk the Site



**Sacramento
City Unified
School District**

05/04/2026 10am-12pm

[illegible]

[illegible]



DESIGN. PLAN. BUILD.

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