



**Business Services
Contracts Office**

5735 47th Avenue, Sacramento, CA 95824
(916) 643-2464

*Lisa Grant Dawson, Interim Chief Business
Officer Robert Aldama, Purchasing
Manager II*

Mandatory Pre-Bid Conference Agenda

PROJECT: #0445-470 John Still K-8 Gym Upgrades
MEETING DATE: May 4th, 2026
TIME: 1:00 PM
LOCATION: 2250 John Still Dr, Sacramento, CA 95832

1. Introductions

- a. Sacramento City Unified School District – Tina Alvarez-Bevens
- b. Kitchell CEM – Eric McMullen
- c. Studio W Architects – Chris Garcia and Grace Hasselman

2. Review Milestone Dates / Requirements

- a. BID ROLLOUT SCHEDULE
 - i. **05/04/2026 at 1:00pm – Mandatory** Pre-Bid Conference at John Still K-8. 2250 John Still Dr, Sacramento, CA 95832
 - ii. **05/06/2026 by 10:00am** – Deadline to submit questions via email.
 - iii. **04/29/2026** – Deadline to submit pre-qualification applications. Link to Quality Bidders can be found at <https://www.scusd.edu/departments/business-and-operations/contracts-department/contractor-prequalification>
 - iv. **05/08/2026 by 2:00pm** – If applicable, an addendum will be uploaded to the Bid Package. <https://www.scusd.edu/departments/business-and-operations/contracts-department/construction-project-bids>
 - v. **05/13/2026 by 2:00pm– Bids due.**
 - vi. **05/14/2026** – Notice of Intent to Award
 - vii. **05/21/2026** – Board Meeting to Award Contract
 - viii. **05/22/2026** – Anticipated Notice to Proceed
- b. Pre-qualification Requirement – due 10 business days prior to Bid Package due date – online application at <https://www.scusd.edu/departments/business-and-operations/contracts-department/contractor-prequalification> (Ed Code Section 20111.6)
- c. Registration to the DIR by Bid Package due date (Labor Code Section 1725.5)
- d. SK&T / Apprenticeship Program Compliance (Ed Code Section 17407.5)

3. Scope of the Project – (A/E) (Section 00 11 13 of the Project Manual - Notice to Bidders)

Scope of Work including but not limited to: the complete demolition and replacement of the existing gymnasium floor system, bleacher system and associated ADA upgrades, wall padding, and court striping

4. Review Anticipated Project Timelines – (Article 2: Schedule)

- o Notice to Proceed INC 1 Gym Floor replacement: 05/22/2026

- Anticipated DSA Approval INC 2 Bleacher Replacement: Mid July 2026
- All work for INC 1 Gym Floor Replacement shall be complete within 73 calendar days from NTP. 08/03/2026
- All work from INC 2 Bleacher Replacement shall be completed 60 calendar days from NTP.

5. Determination of Project Cost (Section 00 11 13 and Article: 3 of Project Manual)

Highlights below:

- a. Engineers Estimate for this project is **\$400,000.00.**
- b. The Contract Documents include a **\$150,000.00 Allowance for unforeseen and \$250,000.00 for DSA.**

6. Inquires. Any questions regarding this Bid Package or selection process shall be directed in writing to all the following:

Sacramento City USD Contracts Office
 Robert Aldama: robert-aldama@scusd.edu
 & Tina Alvarez-Bevens: contracts@scusd.edu
 and
 Eric McMullen, Project Manager
 Kitchell CEM
Emcmullen@Kitchell.com

7. Please refer to the Project Manual Exhibit M for the SCUSD Project Labor Agreement.

8. Adjourn & Walk the Site

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