Regular Governing Board Meeting

(Adopted) Meeting Minutes

CABRILLO UNIFIED SCHOOL DISTRICT

Thursday, August 10, 2023 • Public Session: 6:00 p.m.
Cunha Intermediate School • 600 Church Street, Half Moon Bay, California 94019

1. OPENING BUSINESS

a. Call Public Session to Order – 6:02 p.m.

b. Roll Call / Quorum

Board Members Present:	Sophia Layne, President Kimberly Hines, Vice President Carmen Daniel, Clerk Lizet Cortes, Member Mary Beth Alexander, Member - Absent
Student Board Member:	Catalina Gonzalez-Johnston - Absent
Administrators Present:	Sean McPhetridge, Ed.D., Superintendent Leticia Bhatia, Ed.D., Assistant Superintendent J Jesús Contreras, Chief Business Officer

c. Pledge of Allegiance

President Layne led the Pledge of Allegiance.

2. APPROVAL OF AGENDA

Member Kimberly Hines made a motion to approve the agenda as presented. Motion seconded by Member Carmen Daniel.

Mary Beth Alexander, Member – Absent
Catalina González-Johnston – Absent

(M-73) Passed 4-0

3. COMMUNICATIONS

a. Public Comments

None.

b. Employee Organizations Report

CUTA Representatives

None.

CSEA Representatives

None.

c. Board Members Report

Member Carmen Daniel welcomed everybody back from the summer break and said she was happy to be back. Member Daniel thanked all involved in the CUSD summer school program.

Member Kimberly Hines said she concurred with Member Daniel's comments and remarked that it was lovely to see everybody tonight.

Member Lizet Cortes welcomed everybody back and invited viewers to attend Board meetings. Member Cortes wished everybody a great academic year and reminded them that Board members are always available to support and serve students, families, and staff.

President Sophia Layne said she hoped everybody had a lovely summer break. President Layne said she takes the beginning and end of the years to reflect on the challenges. During the summer, President Layne reported that the Board had a special meeting to continue the Strategic Planning and Equity Audit process, attended the Back to School Block Party hosted by community partners and the district, and joined Congresswoman Anna Eshoo on the Internet for All initiative press conference. President Layne spoke about CUSD's efforts on workforce housing and Strategic Planning.

d. Superintendent Report

Superintendent Dr. Sean McPhetridge started his report by thanking attendees and presenters for participating in this meeting. Dr. McPhetridge took a moment to voice his gratitude for all who work for CUSD to make progress, continue improvement, and humanize interactions. Dr. McPhetridge thanked summer school leaders, staff, community partners, the summer cleaning crew, the HR department, and school and district leaders. Dr. McPhetridge thanked Elizabeth Schuck and the Half Moon Bay Rotary for hosting the New Staff Luncheon. Dr. McPhetridge then took a moment to welcome and introduce Dr. Ashley Waggle as the new Hatch Elementary School Principal.

Dr. McPhetridge also spoke about the modernization efforts at El Granada and Farallone View, the meeting with Kevin Bultema, Deputy Superintendent of Business Services Division and CUSD leaders, and the Hispanic Heritage Month proclamation and the arts and music contract in the Consent Agenda.

4. CONSENT AGENDA

a. Approval of Proclamation Endorsing September 15, 2023 to October 15, 2023 as Hispanic Heritage Month
b. Adoption of Advanced Placement (AP) American Government and Politics Textbook
c. Approval of Art in Action Renewal Subscription for 2023-24 School Year
d. Approval of Music for Minors MOU for 2023-24 School Year
e. Approval of SIPA Dual Language Coordinator for the 2023-24 School Year
f. Approval of 2023-24 Agricultural Education Incentive Grant
g. Ratification and Approval of Agreement for Community School Services for 2022-23 and 2023-24
h. Approval of Certificated Personnel Report
i. Approval of Classified Personnel Report
j. Approval of Warrant Register Report Processed
k. Approval of The HEAL Project (THP) Agreement for Sustainability Projects
l. Approval of Medi-Cal Administrative Claiming Agreement with Contra Costa County Office of Education (CCCOE)
m. Approval of Contract with KIS for Software and Licenses to Safely Operate CUSD Network
n. Approval of QKA Agreement for El Granada and Hatch Bond Projects
o. Approval of Contract for Inspector of Record for the Modernization of Farallone View and El Granada Elementary Schools
p. Approval of Short Term and Annual Contracts for Special Education Related Services and Pre-Referral Services
q. Approval of Engagement Agreement with County of San Mateo Office of the County Attorney for Legal Services and Legal Representation

r. Approval of Agreement with DS&C for Financial Advising and ADTR Services
s. Approval of Regular and Special Governing Board Meetings Minutes

Superintendent McPhetridge requested to amend the Consent Agenda by correcting an entry on the Certificated Personnel Report Item Board Memo (Item 4.h) from Natalie Waechtler to Melanie Waechtler and by correcting attachment 4.o.1 page 9 from Fremont to Cabrillo Unified School District.

Member Kimberly Hines motioned to approve the Consent Agenda as amended. Motion seconded by Member Carmen Daniel.

ROLLCALL VOTE
Sophia Layne, President – Aye
Vice President Kimberly Hines – Aye
Carmen Daniel, Clerk to the Governing Board – Aye
Lizet Cortes, Member – Aye
Mary Beth Alexander, Member – Absent
Catalina González-Johnston – Absent

(M-74) Passed 4-0

5. GENERAL BUSINESS

Rosalva Segura, Community Engagement, Early Childhood, and Special Programs Coordinator, requested that the Board amend the General Business agenda by moving Item 5a. Los Listos Preschool Presentation after the Item 5b. Update on Summer School 2023.

Member Carmen Daniel motioned to approve the change to the General Business Agenda. Motion seconded by Member Kimberly Hines.

Mary Beth Alexander, Member – Absent
Catalina González-Johnston – Absent

(M-75) Passed 4-0

b. Update on Summer School 2023

Brenda De Jesus Acosta, Big Lift K-3rd Summer School Manager; Debbie Silveria, Summer School District Leader; Martha Ladd, Director of Educational Support Services; Rosalva Segura, Community Engagement, Early Childhood, and Special Programs Coordinator; and Dulce Penaloza, Family Services Specialist, provided an overview of Summer School programs including Extended School Year, Migrant Education, Big Lift Inspiring Summers, Elementary STEAM Intervention/Enrichment, Middle School STEAM Intervention/Enrichment, and High School Credit Recovery.

a. Los Listos Preschool Presentation

Graciela Krabbenschmidt, Early Childhood Educator Supervisor, and Rosalva Segura, Community Engagement, Early Childhood, and Special Programs Coordinator, provided an overview of programs and services unique to Los Listos Preschool.

c. Update on English Learner Program Achievements

Israel Castillo, Coordinator of Instruction, Categorical/Grants, and Special Projects, provided an update on the English Language Proficiency Assessment for California (ELPAC) and an overview of English Learner Performance in CUSD.

Superintendent McPhetridge requested a second amendment to the General Business agenda by moving Items 5g. and 5h. to be discussed next on the agenda.

Member Kimberly Hines motioned to approve the second change to the General Business Agenda. Motion seconded by Member Carmen Daniel.

Mary Beth Alexander, Member – Absent
Catalina González-Johnston – Absent

(M-76) Passed 4-0

At 8:22 p.m., President Layne requested a motion for a 10 minutes recess. Motion called by Member Kimberly Hines and seconded by Member Carmen Daniel.

Mary Beth Alexander, Member – Absent
Catalina González-Johnston – Absent

(M-77) Passed 4-0

President Layne reconvened the meeting at 8:35 p.m.

g. Approval of Guaranteed Maximum Price 2 (GMP2) and Amendment to GMP1 for the Modernization of Farallone View

Member Carmen Daniel motioned to approve Guaranteed Maximum Price 2 (GMP2) and Amendment to GMP1 for the Modernization of Farallone View. Motion seconded by Member Kimberly Hines.

Mary Beth Alexander, Member – Absent
Catalina González-Johnston – Absent

(M-78) Passed 4-0

h. CUSD Bond Program Update

J Jesús Contreras, Deputy Superintendent of Business Services, and Roger Anchartechahar, Senior Project Manager, provided an update on funded projects across the CUSD district.

d. Update on Key Performance Indicators for Achievement

Leticia Bhatia, Deputy Superintendent of Educational Services, provided an overview of the Cabrillo Unified School District local data dashboard draft.

e. Adoption of Resolution No. 15-2023 Informing Parents and Other Adults of Their Obligations Regarding the Secure Storage of Firearms in Their Homes

Member Carmen Daniel motioned to approve the e. Adoption of Resolution No. 15-2023 Informing Parents and Other Adults of Their Obligations Regarding the Secure Storage of Firearms in Their Homes. Motion seconded by Member Kimberly Hines.

ROLLCALL VOTE
Sophia Layne, President – Aye
Vice President Kimberly Hines – Aye
Carmen Daniel, Clerk to the Governing Board – Aye
Lizet Cortes, Member – Aye
Mary Beth Alexander, Member – Absent
Catalina González-Johnston – Absent

(M-79) Passed 4-0

f. Approval of Emergency Administrative Credential Waiver

Member Kimberly Hines motioned to approve the Emergency Administrative Credential Waiver. Motion seconded by Member Carmen Daniel.

Mary Beth Alexander, Member – Absent
Catalina González-Johnston – Absent

(M-80) Passed 4-0

8. ADJOURNMENT OF THE MEETING

The motion to adjourn the meeting was made by Member Lizet Cortes and seconded by Member Carmen Daniel.

Mary Beth Alexander, Member – Absent
Catalina González-Johnston – Absent

(M-81) Passed 4-0

The meeting was adjourned at 10:31 p.m.

Minutes prepared by Rosibel Acosta, Administrative Assistant to the Superintendent

Minutes presented by Sean McPhetridge, Ed.D., Secretary to the Governing Board

Certified by:

_____ _____
Carmen Daniel Date
Clerk to the Governing Board