



Regular Governing Board Meeting

(Adopted) Meeting Minutes

CABRILLO UNIFIED SCHOOL DISTRICT

Thursday, June 8, 2023 • Public Session: 6:00 PM

Cunha Intermediate School • 600 Church Street, Half Moon Bay, California 94019

1. OPENING BUSINESS

a. Call Public Session to Order – 6:00 PM

b. Roll Call / Quorum

Board Members Present: Sophia Layne, President
Kimberly Hines, Vice President
Carmen Daniel, Clerk
Lizet Cortes, Member
Mary Beth Alexander, Member

Administrators Present: Sean McPhetridge, Ed.D., Superintendent
Leticia Bhatia, Ed.D., Assistant Superintendent
J Jesús Contreras, Ed.D., Chief Business Officer

c. Pledge of Allegiance

Board President Sophia Layne led the Pledge of Allegiance.

2. APPROVAL OF AGENDA

Member Kimberly Hines made a motion to approve the agenda as amended. Motion seconded by Member Carmen Daniel.

(M-55) Passed 5-0

3. COMMUNICATIONS

a. Public Comments

Kelly Bikle, HMBHS Site Council member, shared with the Board concerns raised at HMBHS Site Council around students' struggles, A-G readiness, enrollment in advanced and AP courses, summer homework, and summer homework grading. Bikle encouraged the Board to amend the summer homework policy and asked to consider advisory time for structured support and intervention.

Ruby Salazar of Youth Leadership Institute commented on the increased use of cannabis and other drugs and asked the district to look into policies supporting mental health of students engaged in substance use.

b. Employee Organizations Report

CUTA Representatives

CUTA Representative Kathleen Wall congratulated Jan McFarland-Brown and Monica Hart-Nolan on their retirements. Wall also spoke about teachers' comments and beliefs, the district budget, the expenditures compared to revenues, and the Board's primary responsibility to run solvent operations that include competitive pay, benefits, and a safe working environment for all employees. Wall noted the CUSD is the larger employer on the Coast, with a budget of almost \$50 million. Wall said that teachers' compensation is not the reason for the financial situation as teachers' earnings continue to go down.

CSEA Representatives

None.

c. Board Members Report

Member Kimberly Hines started her report by congratulating all the graduates and reported that she attended El Granada and Hatch promotion ceremonies. Member Hines said there is value in these transitions and marking these moments. Member Hines said she is sorry to hear some teachers do not feel valued and reassured people that she is proud of teachers and all they do. Lastly, Member Hines said she would love to hear from teachers on ideas and things needed.

Member Mary Beth Alexander thanked all CUSD employees for their hard work this year trying to make things better. Member Alexander also said there are still changes to make to support students that are failing.

Member Lizet Cortes thanked speakers for their comments and said hearing someone's perspectives and feedback is appreciated. Member Cortes shared that she felt honored and humbled to be invited to be part of the promotions and graduations as the only Latina on the stage. Member Cortes thanked all teachers for paving the way to graduation and parents for being there for their students.

Member Carmen Daniel thanked teachers for all the support in getting students across the stage with their diplomas and congratulated Jan McFarland-Brown for her retirement. Member Daniel said the Board loves the teachers and students and wants to support them.

President Sophia Layne reported she had the opportunity to visit some classrooms at Half Moon Bay High School and attended Half Moon Bay High School graduation, Cunha promotion, and Futures Farmers of America Awards Night. President Layne also reported that she participated at the CSBA Delegate Assembly in Sacramento, the Legislative Committee, where she is one of few voices that advocate for "flipper" districts, and the Kent Awards Night, where CUSD was honored with two awards, one for mental health and one for environmental sustainability. President Layne shared that Congresswoman Anna Eshoo spoke about the programs at the Kent Award Night. President Layne said that getting visibility with our legislators is essential and that they have been talking with Congresswoman Anna Eshoo's staff about special education funding.

President Layne also shared that she spoke at the City of Half Moon Bay affordable housing meeting and reaffirmed that housing and education policy are inextricably linked. President Layne then thanked CUSD staff for bringing proposals exploring workforce housing for district employees. Around the budget, President mentioned how she and staff met with leaders of San Mateo County Office of Education Business Department last week to plan how to mitigate the budget challenges. To end, President Layne congratulated retiring CUTA and CSEA staff and thanked staff for supporting students in summer school.

d. Student Board Member Report

None.

e. Superintendent Report

Superintendent Dr. Sean McPhetridge said it was great to see the promotion and graduation ceremonies last week and thanked teachers, administrators, and support staff who helped students meet these milestones. Dr. Sean McPhetridge said that another cause of celebration was that summer school started yesterday and thanked Big Lift, Boys and Girls Club of the Coastsides, ALAS, and HMB Library for partnering to provide a STEAM Program at Cunha and Hatch and credit recovery at HMBHS. Another

cause of celebration, Dr. McPhetridge said, is that during June, CUSD celebrates Pride Month and flies the Progress flag at all sites, and he reminded people that, as it was issued in a letter from State Superintendent of Instruction Tony Thurmond the week before, we all have a responsibility to teach to the lives and experiences of all people regardless of their disability, religion, gender, race, nationality, or sexual orientation.

Dr. McPhetridge also spoke about the meeting last week with the San Mateo County Office of Education Business Department Deputy Superintendent and two other leaders on the budget; the reason for this is that CUSD had a negative budget, with a qualified budget becoming a negative budget due to the “flip” from Basic Aid to Local Control Funding Formula, and a decrease in funding due to declining enrollment. Dr. McPhetridge stated that even with increased funding from the state, the district received less money than expected. Dr. McPhetridge said they need to take responsibility going forward, proposing cuts as they did years ago, and thus CUSD has been unable to offer raises for any employees at this time.

4. CONSENT AGENDA

- a. Approval of Single Plans for Student Achievement (SPSA) 2023-24
- b. Approval of 2023-2024 Strengthening Career and Technical Education for the 21st Century Act (Perkins V), 131- Secondary Education, Grant Application
- c. Designation of Representatives to the California Interscholastic Federation League for the 2023-24 School Year
- d. Approval of Certificated Personnel Report
- e. Approval of Classified Personnel Report
- f. Approval of the MOU for Community Relations Assistants
- g. Approval of Donations to Cabrillo Unified School District
- h. Approval of Warrant Register Report Processed
- i. Approval of Annual Social Media Contract with Approach Marketing

Member Mary Beth Alexander made a motion to approve the Consent Agenda. Motion seconded by Member Carmen Daniel.

ROLLCALL VOTE

Sophia Layne, President – aye
Vice President Kimberly Hines – aye
Carmen Daniel, Clerk to the Governing Board – aye
Lizet Cortes, Member – aye
Mary Beth Alexander, Member – aye

(M-56) Passed 5-0

5. GENERAL BUSINESS

- a. Student Recognition – Half Moon Bay High School Salutatorian Grace Bigelow-Leth and Valedictorian Josephine Kearns

The Governing Board recognized the Half Moon Bay High School Salutatorian Grace Bigelow-Leth and Valedictorian Josephine Kearns for their outstanding academic achievements.

- b. La Costa Adult School Site Presentation

Director of La Costa Adult School Drew Gamet provided an overview of site-based programs and unique services to La Costa Adult School.

- c. Adoption of Elementary Science Curriculum 2023-24 through 2030-31

Member Kimberly Hines motioned to approve the adoption of the Elementary Science Curriculum 2023-24 through 2030-31. Motion seconded by Member Mary Beth Alexander.

(M-57) Passed 5-0

At 8:20 PM, President Layne requested an 8 minutes recess. President Layne reconvened at 8:28 PM.

d. CUSD Technology Update

Technology Director Stig Lynn provided an update and overview of how the Technology Department supports the various instructional modes and improves the technological capacity.

e. 2021-24 Local Control and Accountability Plan (LCAP) and LCAP Budget Overview for Parents

Assistant Superintendent of Curriculum and Instruction Dr. Leticia Bhatia presented the 2021-24 Local Control and Accountability Plan general overview and goals and LCAP Budget Overview for Parents.

At 9:36 PM, President Layne opened the Public Hearing on the Local Control Accountability Plan (LCAP). After comments, the public hearing was closed at 9:38 PM.

The Board received one (1) comment via the Google Public Comment Request form related to this agenda item. To read the full public comment submitted via the Google Public Comment Request form, please follow the link provided below:

https://docs.google.com/spreadsheets/d/1tIURQAxzotcCj_2QrXrxc4ucwOCGqeTLGyCYtKKf0HQ/edit?usp=sharing

At 9:55 PM, Member Kimberly Hines requested a motion to continue past the 10:00 PM curfew. Member Mary Beth Alexander motioned to pass the 10:00 PM curfew to no later than 11:30 PM. Motion seconded by Member Lizet Cortes.

(M-58) Passed 5-0

f. Proposed CUSD Budget for the Fiscal Year 2023-2024

Chief Business Office Dr. J Jesús Contreras presented an overview of the CUSD District Budget for the 2023-24 fiscal year.

At 10:14 PM, President Layne opened. Having no comments, the public hearing was closed at 10:15 PM.

g. Adoption of Resolutions No. 11-2023 and 12-2023 for Temporary Interfund Borrowing for Fiscal Year 2022- 2023

Member Mary Beth Alexander motioned to approve Resolutions No. 11-2023 and 12-2023 for Temporary Interfund Borrowing for Fiscal Year 2022- 2023. Motion seconded by Member Kimberly Hines.

ROLLCALL VOTE

Sophia Layne, President – aye
Vice President Kimberly Hines – aye
Carmen Daniel, Clerk to the Governing Board – aye
Lizet Cortes, Member – aye
Mary Beth Alexander, Member – aye

(M-59) Passed 5-0

8. ADJOURNMENT OF THE MEETING

The motion to adjourn the meeting was made by Member Lizet Cortes and seconded by Member Carmen Daniel.

(M-60) Passed 5-0

The meeting was adjourned at 10:41 PM

Minutes prepared by Rosibel Acosta, Administrative Assistant to the Superintendent

Minutes presented by Sean McPhetridge, Ed.D., Secretary to the Governing Board

Certified by:

Carmen Daniel
Clerk to the Governing Board

Date