



Special Governing Board Meeting

(Adopted) Meeting Minutes

CABRILLO UNIFIED SCHOOL DISTRICT

Tuesday, May 30, 2023 • Public Session: 6:00 PM
Cunha Intermediate School • 600 Church Street, Half Moon Bay, California 94019

1. OPENING BUSINESS

- a. Call Public Session to Order – 6:00 PM
- b. Roll Call / Quorum

Board Members Present: Sophia Layne, President
Kimberly Hines, Vice President
Carmen Daniel, Clerk
Lizet Cortes, Member (arrived at 6:14 PM)
Mary Beth Alexander, Member

Administrators Present: Sean McPhetridge, Ed.D., Superintendent
J Jesús Contreras, Ed.D., Chief Business Officer
Leticia Bhatia, Ed.D., Assistant Superintendent

- c. Pledge of Allegiance

President Layne led the Pledge of Allegiance.

2. APPROVAL OF AGENDA

Member Kimberly Hines made a motion to approve the agenda as amended. Motion seconded by Member Carmen Daniel.

(M-51) Passed 4-0
Member Lizet Cortes - absent

3. WORK STUDY SESSION

- a. Approval of CUSD Third Interim Financial Report for Fiscal Year 2022-23

Member Lizet Cortes motioned to approve the CUSD Third Interim Financial Report for Fiscal Year 2022-23 as presented. Motion seconded by Member Carmen Daniel.

Kathleen Wall, CUTA member, commented on the negative certification of the Third Interim Budget proposal and provided a comparison of revenues received and expected per past and current budget reports.

(M-52) Passed 5-0

- b. Approval of Lease Leaseback (LLB) Contract with Rodan Builders, Inc. for the El Granada Modernization Project

Member Mary Beth Alexander motioned to approve Lease Leaseback (LLB) Contract with Rodan Builders, Inc. for the El Granada Modernization Project as presented. Motion seconded by Member Kimberly Hines.

ROLLCALL VOTE

Sophia Layne, President – aye
Kimberly Hines, Vice President – aye
Carmen Daniel, Clerk to the Governing Board – aye
Lizet Cortes, Member – aye
Mary Beth Alexander, Member – aye

(M-53) Passed 5-0

8. ADJOURNMENT OF THE MEETING

The motion to adjourn the meeting was made by Member Lizet Cortes and seconded by Member Carmen Daniel.

(M-54) Passed 5-0

The meeting was adjourned at 8:01 PM

Minutes prepared by Rosibel Acosta, Administrative Assistant to the Superintendent

Minutes presented by Sean McPhetridge, Ed.D., Secretary to the Governing Board

Certified by:

Carmen Daniel
Clerk to the Governing Board

Date