



Regular Governing Board Meeting

(Adopted) Meeting Minutes

CABRILLO UNIFIED SCHOOL DISTRICT

Thursday, May 11, 2023 • Public Session: 6:00 PM
Cunha Intermediate School • 600 Church Street, Half Moon Bay, California 94019

1. OPENING BUSINESS

- a. Call Public Session to Order – 6:00 PM
- b. Roll Call / Quorum

Board Members Present: Sophia Layne, President
Carmen Daniel, Clerk
Lizet Cortes, Member
Mary Beth Alexander, Member

Student Board Member: Catalina Gonzalez Johnston

Administrators Present: Sean McPhetridge, Ed.D., Superintendent
Leticia Bhatia, Ed.D., Assistant Superintendent
J Jesús Contreras, Chief Business Officer

- c. Pledge of Allegiance

Student Board Member Catalina Gonzalez Johnston led the Pledge of Allegiance.

2. APPROVAL OF AGENDA

Member Mary Beth Alexander made a motion to approve the agenda as amended. Motion seconded by Member Lizet Cortes.

(M-41) Passed 4-0 with Student Board Member voting aye
Vice President Kimberly Hines - absent

3. COMMUNICATIONS

- a. Public Comments

Lita Wallach, Coastside resident, commented on the Local Control Accountability Plan's goal of teacher assignment, certificated salary schedule, and teacher retention and asked the Board to consider raising teacher salaries to be on par with other areas of the state.

Erica Krein spoke about the multi-tiered system of support, post-COVID challenges, mental health support, and extra support for classroom teachers. Krein also commented on kindergarten enrollment, class size, and student-teacher relationships.

Marlena Ramirez spoke about her dynamics in music class, Prop 28 funds for VAPA teachers, classroom management of non-credentialed VAPA instructors, and the quality of instruction that credentialed VAPA instructors could provide to students.

Nicole Robinson, El Granada School teacher, commented on the potential changes in elementary school boundaries and provided suggestions on modifications to Farallone View School to improve enrollment there. Robinson also commented on the community outreach meetings on school boundary changes.

Molly Stone, El Granada School parent, spoke about her appreciation for teachers Erica Krein and Heidi Mills, the financial challenges in public education, and teacher turnover. Stone also said that teachers deserve competitive salaries and benefits.

Breanna Lafontaine, El Granada School parent, commented on teacher respect, employee retention and turnover, and minimum days for collaboration time.

Heidi Mills, CUTA member, spoke on behalf of Abby Foster about Board members' roles and district budget approval. Foster also commented on La Honda Pescadero Unified School District's salary increase of 6.5 percent and asked to put the money where it directly serves students.

Teresa Gray, CUSD parent, provided a comment on the district proposal to adjust enrollment boundaries, teachers' contract and collaboration times, and the need to hire qualified full-time teachers.

Corinna Liebowitz, future CUSD parent, spoke to the Board about teachers' pay and urged the Board to find a way to provide teachers a raise. Liebowitz also talked about the budget and priorities for retaining and attracting strong teachers.

Pauline Shue, El Granada School teacher, spoke about the things she loves about working as a teacher, CUSD's salary increase offer of zero percent, teacher retention, and the disconnect of negotiators about money coming from the state.

Shannon Murray, CUSD teacher and parent, spoke about teacher turnover and employee benefits. Murray said teacher retention must be a priority and asked to look at alternative budgeting solutions.

The Board received six (6) comments via the Google Public Comment Request form related to this agenda item. To read the full public comment submitted via the Google Public Comment Request form, please follow the link provided below:

<https://docs.google.com/spreadsheets/d/10qpOQNib5-T9R1MCBw7AiY2ULVdQaOnmB7yt7-ero8A/edit?usp=sharing>

b. Employee Organizations Report

CUTA Representatives

CUTA Co-President Sean Riordan spoke about his final report to the Board since first starting his tenure as CUTA President seven years ago. The report included a story about him declaring unity in purpose and resolve going forward after what was thought to be a Bond election loss. Co-President Riordan also spoke about the April 13, 2023, Board meeting when a CUTA member protested a missing Board member and referred to a Board member report about school funding and said CTA has over a hundred forensic accountants including CUTA CTA expert Lisa Vealer. Co-President Riordan lastly spoke about the last CUTA bargaining session.

CSEA Representatives

CSEA President Diane Paoli reported that CSEA has been working on negotiating new contract language to help members and has been making progress. CSEA President Paoli last said that CSEA is getting ready for end-of-the-year ceremonies and will have its annual party at San Benito House.

c. Board Members Report

Member Carmen Daniel reported she attended the Cunha Band Concert at Half Moon Bay High School and gave a shout-out to the students, their families, and their teacher Maria Portello-Swagel. Member Daniel reported she also attended the Budget Committee meeting led by CBO Jesus Contreras. To end, Member Daniel thanked the teachers.

Member Mary Beth Alexander started her report by encouraging community members to reach out to her to meet and hear thoughts and perspectives. Member Alexander continued speaking about the district budgeting process, the step and column salary schedule, and the differences seen in public education from a non-governmental organization point of view. Member Alexander said that the Board must consider all three classes of employees when looking at a raise and noted all these employees make less money than in other school districts because CUSD gets significantly less money per pupil than those districts. Member Alexander said the district is looking into workforce housing for its employees and urged everyone to advocate for better funding for schools and to work together. Member Alexander ended her report by saying that the bottom line for everybody should be to do what is best for the students.

Member Lizet Cortes provided her report in Spanish and English, noting that the school year is ending, and it is exciting to see teachers and families coming together to finish the school year. Member Cortes provided information about the Mexican Consulate's visit to Half Moon Bay and reminded parents that the California Healthy Kids Surveys will be open until next week for their input. Lastly, Member Cortes thanked the teachers for participating in the Board meeting and voicing their concerns.

President Sophia Layne said that public education is a complex endeavor and encouraged the public to contact Board members. President Layne then shared that Board members dedicate hours of preparation before meetings, reading the packet, preparing questions, and emailing staff so staff have time to prepare and have more productive meetings. President Layne also suggested having more communication between union members and their advisors so there is more information since the budgeting process is complex. President Layne also provided an overview of the budgeting process in the state and explained that the proposed 8 percent COLA had not been received yet. President Layne restated that she is always happy to meet with anyone with questions and invited them to check with CBO Jesús Contreras on more specific questions like restricted funds or how some administrative positions are funded. President Layne said it is important to reach out to avoid misinformation that can cause pain and asked everyone to work together to make things better. President Layne spoke about the recent events that had caused stress in the community (the storms, the closure of Highway 92, the shooting, and the housing situation) but said she is glad that they have been able to use this awareness with the County and City partners to make some progress on workforce housing planning. To end, President Layne shared her activities during April, including the El Granada Open House, HMBHS Grad Night, and the Boosters Fundraisers.

d. Student Board Member Report

Student Board Member Catalina Gonzalez Johnston updated the Board and the public on Farallone View Elementary, Hatch Elementary, Kings Mountain Elementary, Cunha Intermediate, and Half Moon Bay High's latest events and activities.

e. Superintendent Report

Superintendent Dr. Sean McPhetridge reminded the public that CUSD schools celebrate Asian American Pacific Islander Heritage Month and Jewish American Heritage Month in May. Dr. McPhetridge also informed staff would present tonight a Mental Health Awareness proclamation and gave a shout-out to Caroline Morton and Martha Ladd who would be hosting a Wellness Festival on May 20. Dr. McPhetridge also spoke about the LGBTQ+ Pride Month proclamation in the Consent Agenda. Continuing with the report, Dr. McPhetridge shared that he and colleagues attended the Eagle Club Night event and that seeing over 200 families and Eagle Club staff get together at Hatch Elementary School was moving. Then Dr. McPhetridge congratulated Hatch Assistant Principal Daniel Robles on his promotion to another role, and he congratulated CUTA Co-President Sean Riordan on his work and role as CUTA Co-President. Finally, Dr. McPhetridge also welcomed the newly announced CUTA president Tom Cox.

On another note, Dr. McPhetridge said the district is proud to be honored as California Green Ribbon Silver Level School District Sustainability Honoree. Dr. McPhetridge acknowledged the work of the Environmental Committee, Board member Cortes, former Board member McCamant, staff, and students and said that CUSD should be proud of the work done as a team. Regarding CUTA negotiations, Dr. McPhetridge said he understands they are in interest-based bargaining, have made good progress, and that there will be another mediation coming, and he said he hopes this discussion helps the parties understand one another. To end, Dr. McPhetridge said it is distressing when the district cannot pay staff what they deserve and encouraged the public to reach out to CUTA, CSEA, or him with questions.

At 7:56 PM, President Layne motioned for a 5 minutes recess. Motion seconded by Member Mary Beth Alexander.

(M-42) Passed 4-0 with Student Board Member voting aye
Vice President Kimberly Hines - absent
President Layne reconvened at 8:03 PM

4. CONSENT AGENDA

- a. Adoption a. Adoption of Proclamation Recognizing June 2023 as LGBTQ+ Pride Month
- b. Adoption of Advanced Placement (AP) Biology Curriculum
- c. Approval of Perkins V Application 2023-24
- d. Approval of Boys and Girls Club of the Coastside MOU for Summer School 2023 Services
- e. Approval of Ayudando Latinos a Soñar (ALAS) MOU for 2023 Summer School Services
- f. Agreement for Special Services with Atkinson, Adelson, Loya, Ruud & Romo
- g. Approval of Certificated Personnel Report
- h. Approval of Classified Personnel Report
- i. Approval of Donations to Cabrillo Unified School District
- j. Approval of Warrant Register Report Processed
- k. Approval of The Lunch Master's Proposal for the 2023-24 School Year
- l. Approval of Change Order Half Moon Bay High School (HMBHS) Ag Farm Complex
- m. Repair and Replacement of Roofs Bid Award
- n. Approval of Regular and Special Governing Board Meetings Minutes

Member Mary Beth Alexander made a motion to approve the Consent Agenda. Motion seconded by Member Carmen Daniel.

ROLLCALL VOTE

Sophia Layne, President – aye
Carmen Daniel, Clerk to the Governing Board – aye
Lizet Cortes, Member – aye
Mary Beth Alexander, Member – aye

(M-43) Passed 4-0 with Student Board Member voting aye
Vice President Kimberly Hines - absent

5. GENERAL BUSINESS

President Layne motioned to move Item 5.c to the beginning of the General Business since the item was presented by Half Moon Bay High School students. Motion seconded by Carmen Daniel.

(M-44) Passed 4-0 with Student Board Member voting aye
Vice President Kimberly Hines - absent

- a. Kings Mountain Elementary School Site Presentation

Debbie Silveria, Kings Mountain Elementary School Lead Teacher, presented an overview of site-based programs and services unique to Kings Mountain.

- b. Update on CUSD's Environmental Sustainability Actions

Matthew Spigelman, Environmental Sustainability Coordinator, provided the current state of sustainability efforts at CUSD.

- c. Half Moon Bay High School's Agriculture Department and FFA Chapter

Half Moon Bay High School Future Farmers of America students Vanessa Arriaga-Rodriguez, Itzel Sanchez, and Bethanie Barron presented a summary of the progress and achievements of the HMBHS Agricultural Department and the HMBHS FFA Chapter.

d. Special Education Report 2023

Director of Educational Support Services Martha Ladd provided an overview of services provided by the Educational Support Services department, information on Special Education eligibility, data, program metrics, program successes, and areas for growth.

Doug Machado, CUSD parent, spoke about the Special Education position hiring and vacancies, the assessment process, and parent support groups.

At 9:53, Member Mary Beth Alexander motioned to continue past the 10:00 PM curfew to no later than 11:30 PM. Motion seconded by Member Carmen Daniel.

(M-45) Passed 4-0
Vice President Kimberly Hines - absent

e. Approval of Resolution No. 05-2023 TRAN Issuance and Resolution Maximum Amount Borrowing

Member Mary Beth Alexander motioned to approve Resolution No. 05-2023 TRAN Issuance and Resolution Maximum Amount Borrowing as presented. Motion seconded by Member Carmen Daniel.

ROLLCALL VOTE

Sophia Layne, President – aye
Carmen Daniel, Clerk to the Governing Board – aye
Lizet Cortes, Member – aye
Mary Beth Alexander, Member – aye

(M-46) Passed 4-0
Vice President Kimberly Hines - absent

f. Public Hearing and Adoption of Resolution No. 07-2023 to Adopt Level I Developer Fees

President Sophia Layne opened the Public Hearing at 10:19 PM. After hearing no comments, the Public Hearing was closed at 10:19 PM.

Member Lizet Cortes motioned to approve Resolution No. 07-2023 to Adopt Level I Developer Fees as presented. Motion seconded by Member Mary Beth Alexander.

ROLLCALL VOTE

Sophia Layne, President – aye
Carmen Daniel, Clerk to the Governing Board – aye
Lizet Cortes, Member – aye
Mary Beth Alexander, Member – aye

(M-47) Passed 4-0
Vice President Kimberly Hines - absent

g. Adoption of Resolution No. 08-2023 Cunha Intermediate Green Schoolyard Grant

Member Carmen Daniel motioned to approve Resolution No. 08-2023 Cunha Intermediate Green Schoolyard Grant as presented. Motion seconded by Member Lizet Cortes.

ROLLCALL VOTE

Sophia Layne, President – aye
Carmen Daniel, Clerk to the Governing Board – aye
Lizet Cortes, Member – aye
Mary Beth Alexander, Member – aye

(M-48) Passed 4-0
Vice President Kimberly Hines - absent

- h. Approval of Core West Inc. Lease Leaseback (LLB) Modernization Contract for Farallone View Elementary

Member Mary Beth Alexander motioned to approve Resolution No. 08-2023 Supporting Award Of Lease-Leaseback Agreements as presented. Motion seconded by Member Carmen Daniel.

ROLLCALL VOTE

Sophia Layne, President – aye

Carmen Daniel, Clerk to the Governing Board – aye

Lizet Cortes, Member – aye

Mary Beth Alexander, Member – aye

(M-49) Passed 4-0

Vice President Kimberly Hines - absent

8. ADJOURNMENT OF THE MEETING

The motion to adjourn the meeting was made by Member Lizet Cortes and seconded by Member Carmen Daniel.

(M-50) Passed 4-0

Vice President Kimberly Hines - absent

The meeting was adjourned at 10:39 PM

Minutes prepared by Rosibel Acosta, Administrative Assistant to the Superintendent

Minutes presented by Sean McPhetridge, Ed.D., Secretary to the Governing Board

Certified by:

Carmen Daniel
Clerk to the Governing Board

Date