# Regular Governing Board Meeting

# CABRILLO UNIFIED SCHOOL DISTRICT

Thursday, April 13, 2023 • Public Session: 6:00 PM

**Cunha Intermediate School Multi-Purpose Room, 600 Church Street, Half Moon Bay, California 94019**

Governing Board Meeting Broadcast Live on PacificCoast.TV

In compliance with the Americans with Disabilities Act, Individuals who require special accommodations (Spanish interpreter, accessible seating, documentation in an accessible format, etc.) should contact the Administrative Assistant to the Superintendent at acostar@cabrillo.k12.ca.us. Notification at least 48 hours before the meeting will enable the District to make reasonable arrangements to ensure accessibility to the Board meeting and to provide any required accommodations, auxiliary aids, or services.

Documents provided to a majority of the Governing Board regarding an open session item on the agenda will be made available for public inspection in the District Office located at 498 Kelly Avenue, Half Moon Bay, California, during normal business hours. In addition, such writings and documents are posted on the District's website, www.cabrillo.k12.ca.us.

**PUBLIC COMMENTS GUIDELINES**

Members of the public are encouraged to attend Board meetings and to address the Board concerning any item on the agenda or within the Board's jurisdiction. There are two ways in which members of the public may provide comments:

**1. Submit Written Comments in Advance:**

Members of the public wishing to provide comments in advance of the meeting may submit a Public Comments form at: bit.ly/cusdcomments. Written comments will be accepted from when the agenda is posted up to 3:00 pm on the day of the meeting. Comments will be read out loud by the Board President or a Designee. Written comments should be limited to no more than 300 words; longer comments might not be shared publicly during the meeting. However, all comments received, whether or not they are shared publicly during the meeting, will be made available to all Board members and the public.

**2. Provide Comments In-Person During Meeting:**

A person wishing to be heard by the Board during the meeting should submit a "Request to Address the Board" slip to the Administrative Assistant to the Superintendent prior to the introduction of the item. For meeting facilitation, please submit the slip at your earliest possible convenience. Upon recognition by the Board President, please proceed to the podium and comment as briefly as the subject permits.

Individual speakers will be allowed three (3) minutes to address the Board on each agenda or nonagenda item, and the Board will limit the total time for public input on each item to 20 minutes. However, in exceptional circumstances, when necessary to ensure full opportunity for public input, the Board president may, with Board consent, adjust the amount of time allowed for public input and/or the time allotted for each speaker. Any such adjustment shall be done equitably so as to allow a diversity of viewpoints. The president may also ask members of the public with the same viewpoint to select a few individuals to address the Board on behalf of that viewpoint. The Administrative Assistant will keep the time and advise the speaker when there are 30 seconds left and again when the time is up. We ask speakers to keep within the time limits.

- Closed Session Items: may be addressed under Public Comment on Closed Session Topics.
- Nonagenda and Consent Items: may be addressed under Public Comments.
- Agenda Items: may be addressed after the conclusion of the staff presentation on the item.

**IMPORTANT BOARD PROTOCOLS REGARDING PUBLIC COMMENTS**

The Cabrillo Unified School District Governing Board does not act upon any matter that has not been agendized except under limited circumstances as permitted by law. It is the policy of the Cabrillo Unified School District Governing Board to refer matters raised in this forum to staff for further examination and/or action where appropriate.

All Regular Governing Board meetings are broadcasted live on PacificCoast.TV. If available, video recordings will be uploaded to the CUSD YouTube channel in the next few days following the meeting.

## 1. OPENING BUSINESS

a. Call Public Session to Order - 6:00 PM - Welcome

b. Roll Call / Quorum

c. Pledge of Allegiance

## 2. APPROVAL OF AGENDA

## 3. COMMUNICATIONS

a. Public Comments

b. Employee Organizations Report

1. CUTA Representatives
2. CSEA Representatives

c. Board Members Report

d. Student Board Member Report

e. Superintendent Report

## 4. CONSENT AGENDA

Items listed under the Consent Agenda are items of a routine nature and items for which Board discussion is not anticipated and for which the Superintendent recommends approval. When any Board member requests the removal of an item from the consent agenda, the item shall be removed and given individual consideration for action as a regular agenda item. The Consent Agenda requires a motion and a second and must be approved by a roll call vote. Each item on the Consent Agenda approved by the Governing Board shall be deemed to have been considered in full and adopted as recommended.

a. Adoption of Proclamation Designating April 22, 2023, as Earth Day

4.a Board Memo Proclamation Earth Day April 2023.pdf (p. 7)

4.a.1 Earth Day Proclamation 2023.pdf (p. 8)

b. Adoption of Proclamation Declaring May 8-12, 2023 as Student Mental Health Week

4.b Board Memo Proclamation Student Mental Health Week.pdf (p. 10)

4.b.1 Proclamation May Mental Health Week 2023.pdf (p. 11)

c. Adoption of Proclamation Recognizing May 20023 as Asian American and Pacific Islander Heritage Month

4.c Board Memo Proclamation Asian and Pacific Islander History Month.pdf (p. 13)

4.c.1 Proclamation May Asian and Pacific Islander History Month 2023.pdf (p. 14)

d. Adoption of Proclamation Recognizing May 2023 as Jewish American Heritage Month

4.d Board Memo Proclamation Jewish American Heritage Month.pdf (p. 16)

4.d.1 Proclamation May as Jewish American History Month 2023.pdf (p. 17)

e. Approval of Proclamation Endorsing May 2023 as Employee Appreciation Month

4.e Board Memo Employee Appreciation Month 2023.pdf (p. 19)

4.e.1 Proclamation Employee Appreciation Month 2023.pdf (p. 20)

f. Approval of Comprehensive School Safety Plans

4.f Board Memo Comprehensive School Safety Plans 2023-04-13.pdf (p. 22)

g. Approval of Certificated Personnel Report

4.g Board Memo Certificated Personnel Report.pdf (p. 23)

h. Approval of Classified Personnel Report

4.h Board Memo Classified Personnel Report.pdf (p. 24)

i. Approval of the San Jose State University Student Teacher Agreement

4.i Board Memo SJSU Student Teaching Agreement 2023.pdf (p. 25)

4.i.1 SJSU Student Teaching Agreement.pdf (p. 26)

j. Adoption of Resolution No. 04-2023 Declaration for Substitute CBEST Waiver

4.j Board CBEST Waiver Memo.pdf (p. 31)

4.j.1 CBEST Waiver Resolution.pdf (p. 32)

k. Approval of Correction of CSEA 12-Month Work Calendar for 2022-23 School Year

4.k Board Memo CSEA MOU Correcting 243 Work Day Calendar.pdf (p. 33)

4.k.1 CSEA MOU Correcting 243 Work Day Calendar.pdf (p. 34)

l. Approval of Donations to Cabrillo Unified School District

4.l Board_Memo_Donations_April_13_2023.pdf (p. 35)

4.l.1 Summary_Site_Donations_April_13_2023.pdf (p. 36)

m. Approval of Warrant Register Report Processed

4.m Board_Memo_Warrant_Register_March_2023.pdf (p. 37)

4.m.1 030123-033123_Warrant_Register.pdf (p. 38)

n. Approval of Out-of-State Travel Expenses to the National Conference on Science Education (NSTA)

4.n Board Memo Out of State NSTA Conference Reimbursements April 13 2023.pdf (p. 59)

o. Approval of Bond Financial Agreement: Isom Advisors

4.o Board_Memo_Bond_Financial_Advisory_Agreement.pdf (p. 60)

4.o.1 Isom_Advisors_Consulting_Services_Agreement_2023.pdf (p. 61)

p. Approval for Purchase and Installation of Portables for the CUSD Projects

4.p Board_Memo_Purchase_of_Portables_for_Constuction_Projects.pdf (p. 75)

4.p.1 Hatch 2 24x40 Classrooms with Kinder RR Piggyback Price 3 28 2023.pdf (p. 76)

4.p.2 Hatch 36x40 Teachers Room Purchase Piggyback Price 3 28 2023.pdf (p. 78)

4.p.3 El Granada 1 24x40 Classroom Piggyback Price 3 28 2023.pdf (p. 80)

4.p.4 El Granada 12x40 Boys Girls Restroom Proposal Piggyback Pricing 3 28 2023.pdf (p. 82)

4.p.5 Cabrillo USD 72x40 Modular Relocation Proposal With Piggyback Pricing 3 28 2023.pdf (p. 84)

q. Approval of Quarterly Report on Williams Uniform Complaints

4.q Board Memo Williams UCP Report.pdf (p. 86)

4.q.1 2022-23_Williams_UCP_Report_Q3.pdf (p. 87)

4.q.2 Williams Response Summary Cabrillo 20230216.pdf (p. 88)

r. Approval of Governing Board Policy Updates as Recommended by the California School Boards Association

4.r Board Memo Policy Updates.pdf (p. 90)

4.r.1 Policy Guide Sheet.pdf (p. 91)

4.r.1.1 0450 BP Comprehensive Safety Plan - DRAFT.pdf (p. 92)

4.r.1.2 1340 BP Access To District Records - DRAFT.pdf (p. 93)

4.r.1.3 3460 BP Financial Reports And Accountability - DRAFT.pdf (p. 94)

4.r.1.4 3511.1 BP Integrated Waste Management - DRAFT.pdf (p. 97)

s. Approval of Regular and Special Governing Board Meetings Minutes

4.s Board Memo Minutes.pdf (p. 98)

4.s.1 2023-03-09 Regular Board Meeting Minutes.pdf (p. 99)

4.s.2 2023-03-25 Special Board Meeting Minutes.pdf (p. 105)

## 5. GENERAL BUSINESS

a. Update on District Demographics, Anticipated Enrollment Declines in CUSD Schools, and Recommendations for Elementary School Boundary Changes to Balance District Enrollment (Action)

5.a Board Memo Balancing Elementary Enrollment 2023.pdf (p. 107)

5.a.1 Attendance Area Considerations for 2023-24 Presentation.pdf (p. 108)

5.a.2 CUSD Enrollment Forecast Report 2022-27.pdf (p. 124)

5.a.3 CUSD Attendance Boundary Considerations for 2023-24.pdf (p. 148)

b. Adoption of Middle and High School Mathematics Curriculum 2023-2024 through 2030-2031 (Action)

5.b Board Memo Secondary Mathematics Adoption 2023.pdf (p. 160)

5.b.1 Secondary Mathematics Adoption Board Presentation 2023.pdf (p. 163)

c. Approval of the Declaration of Need for Fully Qualified Educators for the 2023-24 School Year (Action)

5.c Board Memo Declaration of Need Memo.pdf (p. 183)

5.c.1 Declaration of Need of Fully Qualified Educators 2023-24.pdf (p. 184)

d. Approval of Resolution No. 05-2023 TRAN Issuance and Resolution Maximum Amount Borrowing (Action)

5.d Board_Memo_TRAN_Resolution_2023.pdf (p. 188)

5.d.1 Resolution_05-2023_TRAN_Issuance.pdf (p. 189)

5.d.2 Resolution_TRAN_Signature_Pages.pdf (p. 230)

e. Approval of Resolution No. 06-2023 Clearing Bank Accounts (Action)

5.e Board_Memo_Resolution_Clearing_Bank_Account.pdf (p. 234)

5.e.1 Resolution_06-2023_Authorizing_Clearing_Bank_Account.pdf (p. 235)

## 6. FUTURE EVENTS

a. April 21 - Staff Development - Minimum Day for All Students

b. May 11 - Regular Board Meeting, Cunha Intermediate School Multi-Purpose Room - 6:00 PM

## 7. ADJOURNMENT

# CABRILLO UNIFIED SCHOOL DISTRICT

498 Kelly Avenue, Half Moon Bay, California 94019 • 650 712-7100 • Fax 650 726-0279 • www.cabrillo.k12.ca.us

**SUPERINTENDENT**
Sean McPhetridge, Ed.D.

**GOVERNING BOARD**
Mary Beth Alexander
Lizet Cortes
Carmen Daniel
Kimberly Hines
Sophia Layne


# MEMORANDUM

**MEETING DATE:** April 13, 2023
**TO:** Members of the Governing Board
**FROM:** Sean McPhetridge, Ed.D., Superintendent
Leticia Bhatia, Ed.D, Assistant Superintendent
**CATEGORY:** Consent/Action
**ITEM TITLE:** Adoption of Proclamation Designating April 22, 2023 as Earth Day

## BACKGROUND INFORMATION

Earth Day is an annual event promoting awareness and appreciation for the Earth's environment, sustainable living, and earth awareness. First celebrated over fifty years ago on April 22, 1970, Earth Day gives a voice to an emerging public consciousness about the state of our planet. In 2021, CUSD formed an Environmental Committee with students, staff, and community members to outline sustainability goals for the district. We particularly appreciate working with CUSD student leaders to create pledges and action steps we can take as a district and as a community to promote environmental literacy and make positive changes for our shared planet and Coastside community. This year the proclamation is revised to reflect work done with students, staff, and community partners who work together with us on promoting CUSD environmental literacy and sustainability.

## REPORT/PROPOSAL

The Governing Board of Cabrillo Unified School District proclaims April 22, 2023 be designated as Earth Day and also proclaims that CUSD calls upon the schools, staff, students, and families of the Coastside to observe Earth Day by pledging our commitment to protecting the environment every day.

## FINANCIAL IMPACT

There is no financial impact to the General Fund.

## RECOMMENDATION

Approve and adopt the proclamation.

**CABRILLO UNIFIED SCHOOL DISTRICT**
**HALF MOON BAY, CALIFORNIA**

# PROCLAMATION

*Designating April 22, 2023 as Earth Day*

**WHEREAS,** Earth Day was first celebrated on April 22, 1970; and

**WHEREAS,** Earth Day is an annual event promoting environmental citizenship year-round; and

**WHEREAS,** Earth Day encourages environmental action around the world, reminding people to find ways to protect the environment, including managing their own environmental impact; and

**WHEREAS,** CUSD acknowledges our responsibility to help protect our shared environment; and

**WHEREAS,** we know working together with the Coastside on environmental awareness can lead to actions that will either worsen or improve the climate crisis, depending on our choices; and

**WHEREAS,** we know environmental action is now being used as an educational tool in CUSD; and

**WHEREAS,** we acknowledge environmental literacy is a vital part of the K-12 education system, as outlined in California Senate Bill 720 and CUSD Board Policy 3510; and

**WHEREAS,** with our Green Student Council, we have set a goal of creating a responsible system for composting and recycling in our schools; and

**WHEREAS,** we know coordinating this work is most effective when it is accessible to all and is a collective effort requiring the cooperation of all students, staff, and families;

**NOW, THEREFORE, BE IT PROCLAIMED** by the Governing Board of Cabrillo Unified School District that CUSD designates April 22 as Earth Day each year; and

**FURTHERMORE, BE IT PROCLAIMED** that CUSD calls upon all schools, staff, students, and families of the Coastside to observe Earth Day by pledging commitment to protecting the environment every day. Our updated CUSD Earth Day pledges are provided below to help inform and guide our work, and we now invite all living and working in the Coastside community to join us in our goals of protecting our environment through these pledges.

**Earth Day Pledges for Cabrillo Unified School District**

- We will incorporate our sustainability vision within our district-wide mission statements.
- We will implement a scope of yearly educational experiences for all CUSD students in TK-12th grades to help align our curricula with the goal of increasing environmental literacy for all students and staff.
- We will continue to guide and support our Green Student Council to help us envision and build safe, environmentally responsible, and welcoming learning environments that help us encourage positive social-emotional well-being, nutritional awareness, and healthy green spaces for all students.
- We will continue to work toward achieving the specific goals expressed in CUSD Board Policy 3510 (Green School Operations), including the reduction of single-use waste in all operations whenever possible, the use of the least toxic and independently certified green cleaning products when feasible, and providing resources and training in the purchasing of green items for school and district operations.
- We will continue district-wide sustainability committee meetings to help guide CUSD in accomplishing these and other sustainability-related pledges.

- We will examine under-utilized lands on CUSD campuses and work with community partners to develop plans for making those areas into carbon-sequestering outdoor learning spaces when feasible.

- Using the district's established sustainability dashboard (a tracking system CUSD created in 2022 to monitor waste diversion, energy use, and net carbon emissions), our school sites and district office will measure our increased sustainability efforts to help guide us toward achievement of our goals.

- We will continue improving established organics and recycling systems in district facilities, as outlined in California Assembly Bill 1826 and California Senate Bill 1383, to help CUSD increase its diversion rate.

**PASSED AND ADOPTED** this 13th day of April 2023 at a regular meeting of the Governing Board of Cabrillo Unified School District by the following vote.

| | | | | | | | |
|---|---|---|---|---|---|---|---|
| Mary Beth Alexander: | _____ | Aye | _____ | No | _____ | Abstain | _____ Absent |
| Lizet Cortes: | _____ | Aye | _____ | No | _____ | Abstain | _____ Absent |
| Carmen Daniel: | _____ | Aye | _____ | No | _____ | Abstain | _____ Absent |
| Kimberly Hines: | _____ | Aye | _____ | No | _____ | Abstain | _____ Absent |
| Sophia Layne: | _____ | Aye | _____ | No | _____ | Abstain | _____ Absent |

Certified by:

_____
Carmen Daniel
Clerk to the Board of Education
Cabrillo Unified School District

Attest by:

_____
Sean McPhetridge, Ed.D.
Secretary to the Board of Education
Cabrillo Unified School District

# CABRILLO UNIFIED SCHOOL DISTRICT

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**SUPERINTENDENT**
Sean McPhetridge, Ed.D.

**GOVERNING BOARD**
Mary Beth Alexander
Lizet Cortes
Kimberly Hines
Sophia Layne
Freya McCamant


# MEMORANDUM

**MEETING DATE:** April 13, 2023
**TO:** Members of the Governing Board
**FROM:** Sean McPhetridge, Ed.D., Superintendent
Martha Ladd, Director of Educational Support Services
**CATEGORY:** Consent/Action
**ITEM TITLE:** Adoption of Proclamation Declaring May 8-12, 2023 as Student Mental Health Week

## BACKGROUND INFORMATION

The CDC states that being mentally healthy during childhood means reaching developmental and emotional milestones and learning healthy social skills and how to cope when there are problems. Mentally healthy children have a positive quality of life and can function well at home, in school, and in their communities. It is critical that our education community continue to acknowledge and support our children in the areas of mental health and social emotional learning throughout the school year by acknowledging that education, prevention, early diagnosis, and proper treatment assist our children in reaching their full potential.

## REPORT/PROPOSAL

This second week in May has typically been designated as Student Mental Health Week. The Cabrillo Unified School District Governing Board recognizes the importance of student emotional wellbeing and the complex mental health needs of our students.

## FISCAL ANALYSIS

There is no financial impact to the General Fund.

## RECOMMENDATION

Approve and adopt the proclamation.

**CABRILLO UNIFIED SCHOOL DISTRICT**
**HALF MOON BAY, CALIFORNIA**

# PROCLAMATION

*Declaring May 8-12, 2023 as California Student Mental Health Week*

**WHEREAS**, students' mental health too often can go unnoticed or unaddressed at school; and

**WHEREAS**, reducing the stigma surrounding mental health can help empower students to speak up when they need help; and

**WHEREAS**, research has shown that adverse childhood experiences can have lasting harmful impacts if not addressed; and

**WHEREAS**, students across the State of California can be subjected to both community-based acts of violence and school-based acts of violence or threats; and

**WHEREAS**, many students in California have experienced traumatic natural disaster events, such as wildfires, mudslides, evacuations, and earthquakes; and

**WHEREAS**, overuse of social media can result in students feeling disconnected from their peers; and

**WHEREAS**, early identification, intervention, and treatment of mental health and behavioral issues are paramount for a healthy student body and school community; and

**WHEREAS**, because we serve students in preschool and through grades K to 12 inclusive, we have an opportunity to address student health early and effectively; and

**WHEREAS**, the need for comprehensive, coordinated mental health services for students in school is a critical responsibility as part of an overall education plan; and

**WHEREAS**, addressing the complex mental health needs of California students today is fundamental to the future of California; and

**WHEREAS**, it is appropriate that a week should be set aside each year for the direction of our thoughts towards our students' mental health and well-being;

**NOW, THEREFORE**, the Cabrillo Unified School District Governing Board hereby does proclaim the week of May 8-12, 2023 as Student Mental Health Week.

**PASSED AND ADOPTED** this 13th day of April, 2023 at a regular meeting of the Governing Board of Cabrillo Unified School District by the following vote.

| | | | | | | | |
|---|---|---|---|---|---|---|---|
| Sophia Layne: | _____ | Aye | _____ | No | _____ | Abstain | _____ Absent |
| Lizet Cortes: | _____ | Aye | _____ | No | _____ | Abstain | _____ Absent |
| Kimberly Hines: | _____ | Aye | _____ | No | _____ | Abstain | _____ Absent |
| Mary Beth Alexander: | _____ | Aye | _____ | No | _____ | Abstain | _____ Absent |
| Carmen Daniel: | _____ | Aye | _____ | No | _____ | Abstain | _____ Absent |

Certified by:

_____
Carmen Daniel
Clerk to the Governing Board
Cabrillo Unified School District

Attest by:

_____
Sean McPhetridge, Ed.D.
Secretary to the Governing Board
Cabrillo Unified School District

# CABRILLO UNIFIED SCHOOL DISTRICT

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**SUPERINTENDENT**
Sean McPhetridge, Ed.D.

**GOVERNING BOARD**
Mary Beth Alexander
Lizet Cortes
Carmen Daniel
Kimberly Hines
Sophia Layne


# MEMORANDUM

**MEETING DATE:** April 13, 2023
**TO:** Members of the Governing Board
**FROM:** Sean McPhetridge, Ed.D., Superintendent
**CATEGORY:** Consent/Action
**ITEM TITLE:** Adoption of Proclamation Recognizing May 2023 as Asian American and Pacific Islander Heritage Month

## BACKGROUND INFORMATION

Asian American and Pacific Islander Heritage Month is celebrated annually during the month of May at the local, state, and national levels. With this proclamation, the Governing Board proclaims our respect of the identity and heritage of all students of Asian and Pacific Islander descent.

## REPORT/PROPOSAL

The Cabrillo Unified School District Governing Board recognizes and celebrates the countless contributions made by Asians and Pacific Islanders throughout our history.

## FINANCIAL IMPACT

There is no financial impact to the General Fund.

## RECOMMENDATION

Approve and adopt the proclamation.

**CABRILLO UNIFIED SCHOOL DISTRICT**
**HALF MOON BAY, CALIFORNIA**

# PROCLAMATION

*Recognizing May as Asian American and Pacific Islander Heritage Month*

**WHEREAS**, according to the US Census Bureau, Asians and Pacific Islanders make up the fastest growing racial group in the United States, numbering more than 10 million people, or nearly 4 percent of the total population; and

**WHEREAS**, California is itself home to over 6,000,000 students of Asian and Pacific Islander descent, kindergarten through grade twelve; and

**WHEREAS**, these students and their families reflect the rich diversity of cultures and heritages of the many different countries of Asia and the Pacific Islands, and Californians have benefited greatly from their inclusion in our society; and

**WHEREAS**, despite hardships and barriers, the people of Asia and the Pacific Islands who came to this country and their descendants have made substantial contributions to California's economic growth and development, weaving clear and distinct threads into the state's social fabric; and

**WHEREAS**, the History-Social Science Framework for California Public Schools, Kindergarten through Grade Twelve, states that the history curriculum of the community, state, region, nation, and the world must reflect the experiences of men and women of different racial, religious, and ethnic groups and must be integrated at every level; and

**WHEREAS**, Asian-Pacific Islander Heritage Month is celebrated annually at state and national levels; and

**WHEREAS**, now more than ever, Californians and Coastsiders should remember our heritage and history and recognize that we must continue to celebrate the contributions of Asians and Pacific Islanders as we also defend their rights for equal and fair treatment as Americans during a time when discrimination against people of Asian and Pacific Islander heritage continues and has indeed increased recently;

**NOW, THEREFORE, BE IT PROCLAIMED** by the Governing Board of Cabrillo Unified School District that May is designated as Asian-Pacific Islander Month and that CUSD calls upon schools, staff, students, and families of the Coastside to observe May as Asian-Pacific Islander History Month by celebrating and recognizing the countless contributions made by Asians and Pacific Islanders throughout our history.

**PASSED AND ADOPTED** this 13th day of April, 2023 at a regular meeting of the Governing Board of Cabrillo Unified School District by the following vote.

| | | | | | | | |
|---|---|---|---|---|---|---|---|
| Mary Beth Alexander: | _____ | Aye | _____ | No | _____ | Abstain | _____ Absent |
| Lizet Cortes: | _____ | Aye | _____ | No | _____ | Abstain | _____ Absent |
| Carmen Daniel: | _____ | Aye | _____ | No | _____ | Abstain | _____ Absent |
| Kimberly Hines: | _____ | Aye | _____ | No | _____ | Abstain | _____ Absent |
| Sophia Layne: | _____ | Aye | _____ | No | _____ | Abstain | _____ Absent |

Certified by:

_____
Carmen Daniel
Clerk to the Board of Education
Cabrillo Unified School District

Attest by:

_____
Sean McPhetridge, Ed.D.
Secretary to the Board of Education
Cabrillo Unified School District

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**SUPERINTENDENT**
Sean McPhetridge, Ed.D.

**GOVERNING BOARD**
Mary Beth Alexander
Lizet Cortes
Carmen Daniel
Kimberly Hines
Sophia Layne


# MEMORANDUM

**MEETING DATE:** April 13, 2023
**TO:** Members of the Governing Board
**FROM:** Sean McPhetridge, Ed.D., Superintendent
**CATEGORY:** Consent/Action
**ITEM TITLE:** Adoption of Proclamation Recognizing May 2023 as Jewish American Heritage Month

## BACKGROUND INFORMATION

On April 20, 2006, President George W. Bush proclaimed that May would be Jewish American Heritage Month, reaffirming the nation's commitment to religious freedom and celebrating the many cultural contributions and national service of Jewish Americans.

## REPORT/PROPOSAL

The Cabrillo Unified School District Governing Board encourages all Coastside families, students, and staff to acknowledge and honor Jewish Americans for their notable accomplishments and outstanding service to the Coastside, California, and the nation writ large.

## FINANCIAL IMPACT

There is no financial impact to the General Fund.

## RECOMMENDATION

Approve and adopt the proclamation.

**CABRILLO UNIFIED SCHOOL DISTRICT**
**HALF MOON BAY, CALIFORNIA**

# PROCLAMATION

*Recognizing May as Jewish American Heritage Month*

**WHEREAS**, for thousands of years, members of Jewish communities have sustained strong cultural identities and traditions despite persecution, enslavement, forced segregation, and the horrors of the Holocaust; and

**WHEREAS**, since the first Dutch Jew set foot in New Amsterdam (now known as New York City) back in 1654, Jews have contributed to the culture of the United States of America while achieving success, strengthening the country, and helping shape America through a deep commitment to faith, family, and community; and

**WHEREAS**, in his second year in office, President George Washington wrote a letter to the Touro Synagogue in Newport, Rhode Island, one of the first Jewish houses of worship in the United States of America, reaffirming the nation's commitment to religious freedom and noting that the government of the United States would give "to bigotry no sanction [and] to persecution no assistance" as he also emphasized that all Americans are entitled to "liberty of conscience and immunities of citizenship"; and

**WHEREAS**, it was such a belief system that drew generations of Jewish immigrants to the United States of America to rebuild their lives, whether that included Jewish families fleeing pogroms or persecution; and

**WHEREAS**, this history has led many Jewish Americans to find common cause with the Civil Rights Movement, and Jewish Americans have continued their strong support for liberty and human dignity, thus uniting to end discrimination in voting, employment, and public accommodation while also supporting equity for women, farmworkers, disabled, and LGBTQ Americans; and

**WHEREAS**, Jewish Americans, including those on the Coastside, continue to contribute to the nation's progress as scientists, teachers, entrepreneurs, members of the Armed Forces, public servants, private citizens, leaders, parents, and citizens in all walks of life; and

**WHEREAS**, we recognize we all must remember that anti-Semitism continues to be a concern in this nation and across the globe, and we recognize we all need to continue in our efforts at understanding and inclusion; and

**WHEREAS**, anyone interested in learning more about the heritage and contributions of Jewish Americans is encouraged to visit www.JewishHeritageMonth.gov for more information about this rich history;

**NOW, THEREFORE, BE IT PROCLAIMED** that Jewish American Heritage Month in May is the time when the culture and history of Jewish Americans are celebrated and their contributions to this nation are honored, and thus the Cabrillo Unified School District Governing Board recognizes May as Jewish American Heritage Month and encourages all Coastside families, students, and staff to acknowledge and honor Jewish Americans for their notable accomplishments and outstanding service to the Coastside, California, and the nation writ large.

**PASSED AND ADOPTED** this 13th day of April, 2023 at a regular meeting of the Governing Board of Cabrillo Unified School District by the following vote.

| | | | | | | | |
|---|---|---|---|---|---|---|---|
| Mary Beth Alexander: | _____ | Aye | _____ | No | _____ | Abstain | _____ Absent |
| Lizet Cortes: | _____ | Aye | _____ | No | _____ | Abstain | _____ Absent |
| Carmen Daniel: | _____ | Aye | _____ | No | _____ | Abstain | _____ Absent |
| Kimberly Hines: | _____ | Aye | _____ | No | _____ | Abstain | _____ Absent |
| Sophia Layne: | _____ | Aye | _____ | No | _____ | Abstain | _____ Absent |

Certified by:

_____
Carmen Daniel
Clerk to the Board of Education
Cabrillo Unified School District

Attest by:

_____
Sean McPhetridge, Ed.D.
Secretary to the Board of Education
Cabrillo Unified School District

# CABRILLO UNIFIED SCHOOL DISTRICT

498 Kelly Avenue, Half Moon Bay, California 94019 • 650 712-7100 • Fax 650 726-0279 • www.cabrillo.k12.ca.us

**SUPERINTENDENT**
Sean McPhetridge, Ed.D.

**GOVERNING BOARD**
Mary Beth Alexander
Lizet Cortes
Carmen Daniel
Kimberly Hines
Sophia Layne


# MEMORANDUM

**MEETING DATE:** April 13, 2023
**TO:** Members of the Governing Board
**FROM:** Bianca Forrester, M.A. Ed., Director of Personnel and Pupil Service
**CATEGORY:** Consent/Action
**ITEM TITLE:** Approval of Proclamation Endorsing May 2023 as Employee Appreciation Month

## BACKGROUND INFORMATION

The District wishes to express its sincere gratitude and appreciation for the employees of the school district who provide and support quality educational programs for the students of Cabrillo Unified School District. Excellence in education begins with the dedication and contribution of both certificated and classified staff.

This year, Employee Appreciation Month is celebrated during the month of May.

## REPORT/PROPOSAL

This attached proclamation is presented as a formal appreciation of these invaluable employees.

## FISCAL ANALYSIS

There is no financial impact to the General Fund.

## RECOMMENDATION

Approved as presented.

**CABRILLO UNIFIED SCHOOL DISTRICT**
**HALF MOON BAY, CALIFORNIA**

# PROCLAMATION

*Endorsing May as Employee Appreciation Month*

**WHEREAS,** every student has the right to access high-quality educational programs to further their academic and personal success; and

**WHEREAS,** quality educational programs in Cabrillo Unified School District are only made possible thanks to the dedicated, talented, innovative, and hardworking educators and classified staff who use their extensive skill and compassion to provide individualized educational opportunities and supports for students; and

**WHEREAS,** Cabrillo Unified School District acknowledges the challenges that were faced by our educators, staff, students, and families before, during, and after the COVID-19 pandemic years that required many schools to provide instruction through distance learning; and

**WHEREAS,** our educators, staff, and administrators have always taken on and will continue to assume the role of essential workers to make it possible for students to continue to learn during uncertain and stressful times; and

**WHEREAS,** Cabrillo Unified School District recognizes our staff have gone above and beyond over many years in responding to the needs of students, their families, and the community at-large; and

**WHEREAS,** Cabrillo Unified School District believes that our employees' response in serving children during these challenging times serves as an example of ongoing public service and pride in our community; and

**WHEREAS,** all employees serving our schools deserve the gratitude, respect, and recognition of the Cabrillo Unified School District, its students, its families, and the entire Coastside community for their work over time;

**NOW, THEREFORE BE IT RESOLVED,** that in celebration of our teachers, including on California Day of the Teacher (Wednesday, May 10), our classified employees, including during the Week of Classified Employees (May 21–27), and all our administrative staff, the Governing Board of the Cabrillo Unified School District proudly declares the whole month of May 2023 as Employee Appreciation Month. In making this declaration, the CUSD Governing Board honors all Cabrillo Unified School District staff for dedicating their lives to promoting the success of our children and our community.

**PASSED AND ADOPTED** this 13th day of April, 2023 at a regular meeting of the Governing Board of Cabrillo Unified School District by the following vote.

| | | | | | | | |
|---|---|---|---|---|---|---|---|
| Mary Beth Alexander: | _____ | Aye | _____ | No | _____ | Abstain | _____ Absent |
| Lizet Cortes: | _____ | Aye | _____ | No | _____ | Abstain | _____ Absent |
| Carmen Daniel: | _____ | Aye | _____ | No | _____ | Abstain | _____ Absent |
| Kimberly Hines: | _____ | Aye | _____ | No | _____ | Abstain | _____ Absent |
| Sophia Layne: | _____ | Aye | _____ | No | _____ | Abstain | _____ Absent |

Certified by:

_____
Carmen Daniel
Clerk to the Board of Education
Cabrillo Unified School District

Attest by:

_____
Sean McPhetridge, Ed.D.
Secretary to the Board of Education
Cabrillo Unified School District

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# MEMORANDUM

**MEETING DATE:** April 13, 2023
**TO:** Members of the Governing Board
**FROM:** Bianca Forrester, M.A. Ed., Director of Personnel and Pupil Services
James Barnes, Coordinator of Student Services and Special Projects
**CATEGORY:** Consent/Action
**ITEM TITLE:** Approval of Comprehensive School Safety Plans

## BACKGROUND INFORMATION

Education Code Sections 32280–32289.5: *Comprehensive School Safety Plans* require a school district to have each school site develop and maintain a Comprehensive School Safety Plan designed to address campus risks, prepare for emergencies, and create a safe, secure learning environment for students and school personnel.

The law requires designated stakeholders to annually engage in a systematic planning process to develop strategies and policies to prevent and respond to potential incidents involving emergencies, natural and other disasters, hate crimes, violence, active assailants/intruders, bullying and cyberbullying, discrimination and harassment, child abuse and neglect, discipline, suspension and expulsion, and other safety aspects.

Each site must create and have its Safety Planning Committee/School Site Council approve the site's plan by March 1 of each year. These annual plans are iterative and evolving, and their contents reflect the training staff receives in the Big Five school and community safety protocols which guide our drills in all San Mateo County schools. All CUSD sites are required to submit their approved plans to the CUSD Student Services department by that date. Each plan will then be submitted to the San Mateo County Office of Education also.

Per Education Code, the Cabrillo Unified Governing Board will be informed of the approval status of each School Safety Plan in a regularly scheduled session before October 15, 2023.

All School Safety Plans have been approved by their respective Safety Planning Committees/School Site Councils. See the link to the Comprehensive Safety Plans 2023:

- Hatch Elementary School
- El Granada Elementary School
- Farallone View Elementary School
- Kings Mountain Elementary School
- Cunha Middle School
- Half Moon Bay High School
- Pilarcitos High School

## FISCAL ANALYSIS

There is no financial impact to the General Fund.

## RECOMMENDATION

Approve as submitted.

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# MEMORANDUM

**MEETING DATE:** April 13, 2023
**TO:** Members of the Governing Board
**FROM:** Bianca Forrester, M.A.Ed., Director of Personnel and Pupil Services
**CATEGORY:** Consent/Action
**ITEM TITLE:** Approval of the Certificated Personnel Report

## BACKGROUND INFORMATION

The following personnel items are submitted for your ratification/approval.

### 1. RESIGNATION

Carlos Chamorro Burgos, 1st Grade Immersion Teacher, Hatch Elementary School, effective June 2, 2023.

Catalina Martinez Calderon, SDC Teacher, El Granada Elementary School, effective June 2, 2023.

Sydney Mohr, 2nd Grade Teacher, El Granada Elementary School, effective June 2, 2023.

Mark Squire, Resource Specialist, Cunha Intermediate School, effective June 2, 2023.

Kelly Ye, Mathematics Teacher, Half Moon Bay High School, effective June 2, 2023.

### 2. RETIREMENT

James Toner, English Teacher, Half Moon Bay High School, effective June 2, 2023. Mr. Toner was hired by the District on August 12, 2019.

## FISCAL ANALYSIS

The financial impact is included in the budget.

## RECOMMENDATION

Approve as submitted.

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# MEMORANDUM

**MEETING DATE:** April 13, 2023
**TO:** Members of the Governing Board
**FROM:** Bianca Forrester, M.A. Ed., Director of Personnel and Pupil Services
**CATEGORY:** Consent/Action
**ITEM TITLE:** Approval of the Classified Personnel Report

## BACKGROUND INFORMATION

The following personnel items are submitted for your ratification/approval.

### 1. OFFER OF EMPLOYMENT FOR 2022-2023 SCHOOL YEAR

Dania Guerrero Padilla, Yard Duty Supervisor, Hatch Elementary School, effective March 2, 2023.

Jason Craven, Campus Security Assistant, Half Moon Bay High School, effective March 20, 2023.

Maria Haro, Bilingual Paraprofessional, El Granada Elementary School, effective March 20, 2023.

Holli Deval, Payroll Technician, Business Department, effective March 27, 2023.

### 2. RETIREMENT

Kathi Bagot, Administrative Assistant IV, Maintenance/Operations/Transportation department, effective April 3, 2023. Ms. Bagot was hired by the District on September 11, 2000.

Rosemarie Muzio, Paraprofessional Special Education II, Half Moon Bay High School, effective June 1, 2023. Ms. Muzio was hired by the District on February 3, 2005.

### 3. RESIGNATION

Heather Campagna, Payroll Technician, Business Department, effective March 3, 2023.

## FISCAL ANALYSIS

The financial impact is included in the budget.

## RECOMMENDATION

Approve as submitted.

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# MEMORANDUM

**MEETING DATE:** April 13, 2023
**TO:** Members of the Governing Board
**FROM:** Bianca Forrester, M.A. Ed., Director of Personnel and Pupil Service
**CATEGORY:** Consent/Action
**ITEM TITLE:** Approval of the San Jose State University Student Teacher Agreement

## BACKGROUND INFORMATION

The district is maintaining a student teacher agreement with San Jose State University in order to participate in their student teaching program.

San Jose State University operates a program for the education and training of students pursuing a California Preliminary Multiple Subject Teaching Credential and/or Single Subject Teaching Credential with English Learner Authorization (ELA) or a Speech/Language Pathology credential (i.e., credential candidates).

The general guidelines for student teachers vary between credential emphasis. During the 2023-2024 school year, students from San Jose State University will be assigned to the Cabrillo Unified School District.

The district proposes the renewal of the existing student teacher agreement between San Jose State University and the Cabrillo Unified School District. Agreement will be extended through June 30, 2028.

## FISCAL ANALYSIS

The financial impact is included in the budget.

## RECOMMENDATION

Approve the San Jose State University Student Teacher Agreement.

# STUDENT TEACHING AGREEMENT

THIS AGREEMENT entered into by and between the State of California through the Trustees of The California State University on behalf of the State University, noted below, all of which are hereinafter called State or State University, and the School District, noted below, hereinafter called the District:

## WITNESSETH

WHEREAS, The District is authorized to enter into agreements with the State, to provide teaching experience through practice teaching to students enrolled in teacher training curricula of the State University; and to provide speech and language pathology experience through practice speech and language pathology to students enrolled in speech and language pathology training curricula of the State University; and

WHEREAS, any such agreement may provide for the payment for the services rendered by the District of an amount not to exceed the actual costs to the District of the services rendered; and

WHEREAS, it has been determined between the parties hereto that the payments to be made to the District under this agreement do not exceed the actual cost to the district of the services rendered by the District, and

WHEREAS, the honorarium or payment provided herein is intended to be transmitted promptly by the District to the supervising teacher as compensation for and recognition to services performed for the student teacher in the supervisory teacher's charge;

NOW THEREFORE, it is mutually agreed between the State and the District as follows:

## SPECIAL PROVISIONS

The State University and the District are as follows:

| UNIVERSITY: | DISTRICT: |
|---|---|
| **San Jose State University** | **Cabrillo Unified School District** |
| One Washington Square | 498 Kelly Ave |
| San Jose, CA 95192-0071 | Half Moon Bay, CA 94019 |

The TERM of the Agreement is **July 1, 2023 through June 30, 2028.**

The State shall pay District for such services at the RATE AND AMOUNT of $26.68 per quarter unit, and $40.00 per semester unit.

## GENERAL TERMS

1. The District shall provide to State University students teaching experience through practice teaching in schools and classes of the District not to exceed the units of practice teaching set forth in the Special Provisions. Such practice teaching shall be provided in such school or classes of the District, and under the direct supervision and instruction of such employees of the District, as the District and the State through their duty-authorized representatives may agree upon.

The District may, for good cause, refuse to accept for practice teaching any student of the State University assigned to practice teaching in the District, and upon request of the District, made for good cause, the State shall terminate the assignment of any student of the State University to practice teaching in the District.

"Practice teaching" as used herein and elsewhere in this agreement means active participation in the duties and functions of classroom teaching under the direct supervision and instruction of employees of the District holding valid life diplomas or credentials issued by the State Board of Education, other than emergency or provisional credentials, authorizing them to serve as classroom teachers in the schools or classes in which the practice teaching is provided.

2. The State will pay the District for the performance by the District of all services required to be performed under this agreement at the rates set forth in the Special Provisions for each semester or quarter unit of practice teaching.

A semester unit of practice teaching for elementary and secondary schools is approximately twenty (20) minutes of practice teaching daily for five (5) days a week for eighteen (18) weeks. A quarter unit of practice teaching is two-thirds (2/3) of a semester unit. For community colleges and/or adult schools, a semester unit is approximately 20 minutes of practice teaching daily three (3) days a week for eighteen (18) weeks during the regular season.

3. An assignment of a student of the State University to practice teaching in schools or classes of the District shall be, at the discretion of the State, either for approximately nine (9) weeks or for approximately (18) weeks, but a student may be given more than one assignment by the State University to practice teaching in such schools or classes.

The assignment of a student of the State University to practice teaching in the District shall be deemed to be effective for purposes of this agreement as of the date the student presents to the proper authorities of the District the assignment card or other document given the student by the State University effecting such assignment, but not earlier than the date of such assignment as shown on such card or other document.

In the event the assignment of a student of the State University to practice teaching is terminated by the State University for any reason, the District shall receive payment on account of such student except that if such assignment is terminated before the end of the ninth week of the term of the assignment, the District shall receive payment for an assignment for nine (9) weeks only. If a student is assigned by the State University to another teacher of the District after an assignment has become effective, this shall be considered for payment purposes as an entirely new and separate assignment.

Absences of a student from assigned practice teaching shall not be counted as absences in computing the semester units of practice teaching provided the student by the District.

4. Within a reasonable time following the close of each semester or quarter of the State University, the District shall submit an invoice, in duplicate, to the State University for payment, at the rate provided herein, for all units of practice teaching provided by the District under and in accordance with this agreement during said semester or quarter. The District shall attach to the invoice a certificate, in duplicate, executed by a duly authorized representative of the District certifying that the District expended or became obligated to expend in providing such practice teaching in an amount not less than the amount of the invoice. The State will pay the amount of such invoice from moneys made available for such purpose by or pursuant to the laws of the State.

5. Notwithstanding any other provisions of this agreement, the State shall not be obligated by this agreement to pay the District any amount in excess of the total sum set forth in the Special Provisions.

6. District is aware of and informed about the hazards currently known to be associated with the novel coronavirus referred to as "COVID-19". District is familiar with and informed about the Centers for Disease Control and Prevention ("CDC") current guidelines regarding COVID-19 as well as applicable federal, state, and local governmental directives regarding COVID-19. District, to the best of its knowledge and belief, is in compliance with those current CDC guidelines and applicable governmental directives. If the current CDC guidelines or applicable government directives are modified, changed or updated, District will take steps to comply with the modified, changed or updated guidelines or directives. If at any time, the District becomes aware that it is not in compliance with CDC guidelines or an applicable governmental directive, it will notify the University of that fact.

## HOLD HARMLESS CLAUSE

The District and the State University will save harmless and indemnify the State and District against all claims, demands, suits, judgments, expense and costs of any and every kind, insofar as it may legally do so and subject to the availability of funds, on account of the injury to or death of persons or loss of or damage to property arising in any manner out of District's or State's performance of the terms of this Agreement.

## INSURANCE

State and District will procure and maintain in full force and effect adequate insurance or will self-insure their obligations under this Agreement.

Pursuant to the California State University (CSU) policy for contracting and procurement (Section 412.06), the University must ask for the following insurance information to be provided prior to issuance of an agreement, purchase order or student placement agreement/commitment which allows the work to be performed:

Contracts requiring insurance coverage shall contain the following provisions:

1. District shall furnish to the University a Certificate of Insurance stating that there is liability insurance presently in effect for the agreement with a single limit of not less than $2,000,000 per occurrence, and $4,000,000 aggregate; and that vehicle insurance (where applicable) is in effect with a minimum coverage of $1,000,000 per occurrence.

2. The Certificate of Insurance shall provide:

    a. That the insurer will not cancel the insured's coverage without thirty (30) days prior notice to the University;

    b. The State of California, the Trustees of the California State University System, San Jose State University, and the employees, officers, and agents of each of them, must be added by endorsement as Additional Insured, but only insofar as the operations under the agreement are concerned.

    c. That the State, the Trustees, and the University, and the employees, officers and agents of each of them will not be responsible for any premiums or assessments on the policy.

3. The District agrees that the bodily injury liability insurance herein provided shall be in effect at all times during the term of the agreement. In the event said insurance coverage expires at any time or times during the term of this contract/agreement, District aggress to provide at least thirty (30) days prior to said expiration date, a new Certificate of Insurance will be provided evidencing insurance coverage for not less than the remainder of the term of the contract, or for a period of not less than one (1) year. New Certificates of Insurance are subject to approval of the University, and District agrees that no services shall be performed prior to the giving of such approval.

In the event that the District fails to keep in effect at all time insurance coverage as provided herein, the University may in addition to any other remedies it may have, terminate the contract/agreement upon occurrence of such event.

4. Workers Compensation and Employer's Liability insurance coverage as required by California State Law shall be maintained by the District and any subcontractor(s) through the completion of the service. It is agreed that the University will provide Workers' Compensation coverage for students for the duration of this Agreement.

The limit of coverage set forth above is a minimum amount, and in any situation where an unusually high risk of liability is present, the University may require the District to carry insurance with a higher limit.

| | |
|---|---|
| STATE OF CALIFORNIA | SCHOOL DISTRICT |
| Trustees of the California State University | **Cabrillo Unified School District** |
| BY:_____ Date: _____ | BY: _____ Date: _____ |
| TITLE:_____ | TITLE: _____ |

## THIS SECTION IS OPTIONAL:

CERTIFICATION

I, the duly appointed and acting Clerk or Secretary of the Governing Board of the School District listed below, do hereby certify that the following is a true and exact copy of a portion of the Minutes of the regular meeting of said Board held on _____.

> "It was moved, seconded, and carried that the attached contract with the Trustees of The California State University, whereby the University may assign students to the schools in the School District for practice teaching, be approved; and the _____ is hereby authorized to execute the same."

BY _____
Clerk, Secretary (strike one) of the governing Board of The School District

# CABRILLO UNIFIED SCHOOL DISTRICT

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**SUPERINTENDENT**
Sean McPhetridge, Ed.D.

**GOVERNING BOARD**
Mary Beth Alexander
Lizet Cortes
Carmen Daniel
Kimberly Hines
Sophia Layne


# MEMORANDUM

**MEETING DATE:** April 13, 2023
**TO:** Members of the Governing Board
**FROM:** Bianca Forrester, M.A. Ed., Director of Personnel and Pupil Service
**CATEGORY:** Action
**ITEM TITLE:** Adoption of Resolution No. 04-2023 Declaration for Substitute CBEST Waiver

## BACKGROUND INFORMATION

The California Commission on Teacher Credentialing is relaxing the requirement that each individual who wishes to be employed as a substitute and has not yet taken the CBEST must be approved by the Governing Board before a waiver is submitted to the Commission.

Instead, the Commission is requiring that a Governing Board declare that the district has hired teachers from its substitute pool to implement the Class Size Reduction Program and is now experiencing difficulty in recruiting individuals who qualify for the 30-Day Substitute Teaching Permit. This declaration needs to be approved only once for all substitute CBEST waivers requested in 2023-24.

## REPORT/PROPOSAL

The formal Declaration is attached for approval of the Governing Board. This approved declaration from the Governing Board's minutes will be attached to each substitute CBEST waiver.

## FINANCIAL IMPACT

The financial impact is included in the budget.

## RECOMMENDATION

Approve as submitted.

**RESOLUTION NO. 04-2023**
**BEFORE THE GOVERNING BOARD**
**OF THE CABRILLO UNIFIED SCHOOL DISTRICT**
**SAN MATEO COUNTY, CALIFORNIA**

**RELAXING OF CBEST TEST REQUIREMENTS AS ALLOWED**
**BY THE COMMISSION ON TEACHER CREDENTIALING**

**WHEREAS,** the Governing Board of Cabrillo Unified School District declares that teachers were hired from the district's substitute pool to implement class size reduction; and

**WHEREAS,** as a consequence of this action, the district is unable to recruit substitutes who have had an opportunity to take and pass the California Basic Education Skills Test (CBEST);

**NOW, THEREFORE, BE IT RESOLVED** that the district anticipates employing 5 substitutes on Variable Term CBEST Waivers. Approval of this substitute CBEST waiver resolution is valid for the 2023-2024 school year.

**PASSED AND ADOPTED** by the Governing Board of the Cabrillo Unified School District on the 13th day of April 2023 by the following vote:

| | | | | | | | |
|---|---|---|---|---|---|---|---|
| Mary Beth Alexander: | _____ | Aye | _____ | No | _____ | Abstain | _____ Absent |
| Lizet Cortes: | _____ | Aye | _____ | No | _____ | Abstain | _____ Absent |
| Carmen Daniel: | _____ | Aye | _____ | No | _____ | Abstain | _____ Absent |
| Kimberly Hines: | _____ | Aye | _____ | No | _____ | Abstain | _____ Absent |
| Sophia Layne: | _____ | Aye | _____ | No | _____ | Abstain | _____ Absent |

Certified by:

_____
Carmen Daniel
Clerk to the Governing Board
Cabrillo Unified School District

Attest by:

_____
Sean McPhetridge, Ed.D.
Secretary to the Governing Board
Cabrillo Unified School District

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Carmen Daniel
Kimberly Hines
Sophia Layne


# MEMORANDUM

**MEETING DATE:** April 13, 2023
**TO:** Members of the Governing Board
**FROM:** Bianca Forrester, M.A. Ed., Director of Personnel and Pupil Service
**CATEGORY:** Consent/Action
**ITEM TITLE:** Approval of Correction of CSEA 12-Month Work Calendar for 2022-23 School Year

## BACKGROUND INFORMATION

The following personnel items are submitted for your ratification/approval.

The California School Employees Association (CSEA) and its Chapter 485 have come to an agreement with Cabrillo Unified School District on correcting the 12-month work calendar.

## REPORT/PROPOSAL

12-month employees have been annually compensated for a total of 260 days. Previously this was calculated as 243 work days and 17 paid holidays. However, as there are now a total of 18 paid holidays with the recognition of Juneteenth as a federal holiday, the number of work days must be reduced to 242 days. This is being addressed through the designation of an unpaid, non-work day for the 2022-23 school year. Details of this can be found in the CUSD/CSEA Memo of Understanding dated March 28, 2023, which is included with this memo.

## FISCAL ANALYSIS

There is no financial impact to the General Fund.

## RECOMMENDATION

Approve as submitted.

MEMORANDUM OF UNDERSTANDING

BETWEEN

CABRILLO UNIFIED SCHOOL DISTRICT

AND

CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION AND ITS CABRILLO CHAPTER 485

**March 28, 2023**

The California School Employees Association and its Cabrillo Chapter 485 ("CSEA") and the Cabrillo Unified School District ("District") have come to agreement on correcting the 12-month classified work calendar, which currently includes 243 work days and 18 paid holidays, while 12-month unit members are only compensated for 260 days altogether.

In order to make the number of work days and paid holidays equal to the number of days for which 12-month unit members are paid, the parties agree as follows:

1. 12-month unit members shall receive a non work non paid day that must be used on a non-student day when the District Office is open.
2. The non work, non paid must be used on or before June 30, 2023. If the non work, non paid day provided under this MOU is not used before June 30, 2023, then the non work, non paid day shall be scheduled for the unit member on June 30, 2023 and shall not roll over into the 2023-24 school year.
3. The non work, non paid may not be denied by the 12-month unit member's supervisor, provided that the unit member's requested floating holiday follows the non-student work day calendar.
4. The unit member shall provide at least two (2) working days' notice to their immediate supervisor of their intent to use the non work, non paid.
5. This MOU does not establish a precedent or a binding past practice, and shall not be used or referred to in any way as creating a precedent or past practice.
6. This MOU is entered into voluntarily, is final and binding on the parties, and satisfies the District's obligation to meet and negotiate the matters as described herein.
7. This MOU shall expire on June 30, 2023.

Signed on this date of March 28, 2023.

FOR CSEA

Diane Paoli, CSEA Ch 485 President

FOR THE DISTRICT

Bianca Forrester, Director of Personnel and Pupil Services

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# MEMORANDUM

**MEETING DATE:** April 13, 2023
**TO:** Members of the Governing Board
**FROM:** J Jesús Contreras, Chief Business Officer
**CATEGORY:** Consent/Action
**ITEM TITLE:** Approval of Donations to Cabrillo Unified School District

## BACKGROUND INFORMATION

The Governing Board routinely reviews the monthly donation reports.

## REPORT/PROPOSAL

Pursuant to the Governing Board Policy 3290, the Governing Board is to accept donations on behalf of the district or any school in the district.

## FISCAL ANALYSIS

There is no financial impact to the General Fund.

## RECOMMENDATION

Approve as submitted.

**April 13, 2023 Board Meeting**
**Summary Site Donations**

| Site | Items | Donor | Amount | Site Total Donations |
|---|---|---|---|---|
| HMBHS | Money for the Coastside Running Club Scholarship | Scott Brand | $10,000 | |
| HMBHS | Canon GL-1 video Camera | David Weight | $250 | |
| HMBHS | Money towards 3 prom tickets | Donald K. Wilson | $400 | |
| HMBHS | Money for the HMBHS counseling Department Scholarship | Brittany Jolivette | $100 | |
| | | | | $10,750 |

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# MEMORANDUM

**MEETING DATE:** April 13, 2023
**TO:** Members of the Governing Board
**FROM:** J Jesús Contreras, Chief Business Officer
**CATEGORY:** Consent/Action
**ITEM TITLE:** Approval of Warrant Register Report Processed from March 1, 2023, through March 31, 2023

## BACKGROUND INFORMATION

In alignment with Education Code 52631, Cabrillo USD presents all payments from the funds of the CUSD on forms prescribed by the San Mateo County Superintendent of Schools (Financial 2000). Staff hereby presents to the CUSD Board the warrants processed from March 1, 2023, through March 31, 2023.

## FISCAL ANALYSIS

The register of warrants processed by the CUSD indicates all CUSD financial activity.

## RECOMMENDATION

Approve as submitted.

# ACCOUNTS PAYABLE WARRANT/EFT REPORT

## Report Cover Sheet

### General Settings

| | |
|---|---|
| Report Name | ACCOUNTS PAYABLE WARRANT/EFT REPORT |
| Printed | 3/31/2023 9:10:37 AM |
| District | 41 |
| Logon | MarshJ |
| Fiscal Year | 2023 |

### Options

| | |
|---|---|
| Report Title | 3/1-3/31 WARRANT REGISTER |

### Sorting

| | |
|---|---|
| Sort By | Warrant/EFT# |

### Filters

| | |
|---|---|
| Payment Type | District |
| Form of Payment | ALL |
| From Date Paid | 03/01/2023 |
| To Date Paid | 03/31/2023 |
| Year | 2023 |
| District | 41 |

3/1-3/31 WARRANT REGISTER
**41 Cabrillo Unified School District** **Fiscal Year: 2023**

| Warrant/EFT | Vendor | Date | Amount | Reference | Payment | Fu Rs Y Goal Func Obj Sch Mgmt | Invoice # |
|---|---|---|---|---|---|---|---|
| W-834633 | 008758-01 AMERICAN PORTABL | 03/02/2023 | 127.41 | PO230123-009 | 127.41 | 01-8150-0-0000-8110-5603-780 | 86159 |
| W-834634 | 007426-01 BOYS & GIRLS CLU | 03/02/2023 | 3,010.00 | PV230692-001 | 280.00 | 01-8150-0-0000-8110-5603-780 | BGCC2022130 |
| | | | 3,010.00 | PV230693-001 | 630.00 | 01-8150-0-0000-8110-5603-780 | BGCC2022129 |
| | | | 3,010.00 | PV230694-001 | 630.00 | 01-8150-0-0000-8110-5603-780 | BGCC2022128 |
| | | | 3,010.00 | PV230695-001 | 630.00 | 01-8150-0-0000-8110-5603-780 | BGCC2022117 |
| | | | 3,010.00 | PV230696-001 | 420.00 | 01-8150-0-0000-8110-5603-780 | BGCC2022116 |
| | | | 3,010.00 | PV230697-001 | 420.00 | 01-8150-0-0000-8110-5603-780 | BGCC2022115 |
| W-834635 | 000201-01 C.U.S.D. REVOLVI | 03/02/2023 | 2,250.88 | PV230691-001 | 2,250.88 | 01-0000-0-0000-0000-9589-000 | REPLENISH REVOLV |
| W-834636 | 007430-01 COSCO FIRE PROTE | 03/02/2023 | 3,040.00 | PO230675-001 | 1,520.00 | 21-9711-0-9640-8520-6280-101 | 1000589321 |
| | | | 3,040.00 | PO230675-002 | 1,520.00 | 21-9711-0-9645-8520-6280-103 | 1000589324 |
| W-834637 | 011715-01 EARTH SYSTEMS | 03/02/2023 | 3,702.92 | PO230220-003 | 1,636.92 | 21-9711-0-9647-8520-5800-105 | 836503 |
| | | | 3,702.92 | PO230402-005 | 2,066.00 | 21-9711-0-9636-8520-5800-331 | 838285 |
| W-834638 | 009571-01 GOLD STAR FOODS | 03/02/2023 | 1,058.27 | PO230198-048 | 61.10 | 13-5310-0-0000-3700-4712-331 | 5833827 |
| | | | 1,058.27 | PO230198-049 | 10.60 | 13-5310-0-0000-3700-4711-331 | 5865452 |
| | | | 1,058.27 | PO230198-049 | 501.55 | 13-5310-0-0000-3700-4710-331 | 5865452 |
| | | | 1,058.27 | PO230198-049 | 170.37 | 13-5310-0-0000-3700-4712-331 | 5865452 |
| | | | 1,058.27 | PO230198-050 | 110.70 | 13-5310-0-0000-3700-4790-331 | 5922869 |
| | | | 1,058.27 | PO230198-051 | 203.95 | 13-5310-0-0000-3700-4712-331 | 5865512 |
| W-834639 | 005163-01 SYSCO FOOD SERVI | 03/02/2023 | 1,926.23 | PO230203-041 | 651.86 | 13-5310-0-0000-3700-4712-211 | 550560670 |
| | | | 1,926.23 | PO230203-042 | 476.39 | 13-5310-0-0000-3700-4712-331 | 550560671 |
| | | | 1,926.23 | PO230203-042 | 589.33 | 13-5310-0-0000-3700-4710-331 | 550560671 |
| | | | 1,926.23 | PO230203-042 | 208.65 | 13-5310-0-0000-3700-4300-331 | 550560671 |

| Warrant/EFT | Vendor | Date | Amount | Reference | Payment | Fu Rs Y Goal Func Obj Sch Mgmt | Invoice # |
|---|---|---|---|---|---|---|---|
| W-835434 | 008938-02 AMAZON CAPITAL S | 03/07/2023 | 8,835.39 | PO230749-001 | 111.28 | 01-0105-0-1310-1000-4300-105 | 1DNW-R6JM-6W44 |
| | | | 8,835.39 | PO230745-001 | 140.36 | 01-4203-0-1110-1000-4100-740 | 11PJ-9X7W-7JYW |
| | | | 8,835.39 | PO230781-001 | 917.55 | 01-0111-0-1110-1000-4300-000-406 | 16K7-1CKK-71P7 |
| | | | 8,835.39 | PO230766-001 | 318.10 | 01-3010-0-1110-2490-4300-101 | 1WJ4-LWVN-67CW |
| | | | 8,835.39 | PO230760-001 | 81.46 | 01-9652-0-0000-0000-8699-000 | 1767-NPKG-439H |
| | | | 8,835.39 | PO230758-001 | 34.25 | 01-0331-0-1302-1000-4300-331 | 11PJ-9X7W-67XF |
| | | | 8,835.39 | PO230758-001 | 26.23 | 01-9450-0-1110-1000-4300-331 | 11PJ-9X7W-67XF |
| | | | 8,835.39 | PO230756-001 | 163.64 | 01-3010-0-1110-1000-4200-105 | 1976-6MHR-76KH |
| | | | 8,835.39 | PO230750-001 | 207.76 | 01-4203-0-1110-1000-4200-740 | 1M47-FVGG-776Q |
| | | | 8,835.39 | PO230734-001 | 66.83 | 21-9711-0-9006-8520-4300-000 | 14DG-W3GV-7F4Q |
| | | | 8,835.39 | PO230746-001 | 49.74 | 01-0103-0-1210-2700-4300-103 | 1LCY-9Q36-6V97 |
| | | | 8,835.39 | PO230484-007 | 341.07 | 01-2600-0-1110-4000-4300-105 | 1DKC-33J6-6DNH |
| | | | 8,835.39 | PO230053-015 | 1,521.98 | 01-0000-0-0000-2421-4300-790 | 1FDN-J6DH-63RM |
| | | | 8,835.39 | PO230043-016 | 4,624.70 | 01-8150-0-0000-8110-4300-780 | 1V97-WXGQ-3Q4J |
| | | | 8,835.39 | PO230646-002 | (38.27) | 01-9652-0-0001-1000-4300-100 | 14LP-3TXD-99DW |
| | | | 8,835.39 | CM230015-001 | (8.37) | 01-0211-0-1310-1000-4300-211 | 16DM-FTLK-C3WD |
| | | | 8,835.39 | PO230644-001 | 76.51 | 01-0335-0-3250-1000-4300-335 | 16C7-63P6-7CPJ |
| | | | 8,835.39 | PV230701-001 | 10.92 | 13-5310-0-0000-3700-4300-770 | 1DCH-Q347-91Q4 |
| | | | 8,835.39 | PV230702-001 | 43.74 | 01-0000-0-0000-7400-4300-750 | 1KCD-QQHC-6VDT |
| | | | 8,835.39 | PO230643-001 | 145.91 | 01-9548-0-1337-1000-4300-331 | 1H1F-DQ6M-9JYD |
| W-835435 | 011375-01 BHATIA, LETICIA | 03/07/2023 | 56.70 | PV230705-001 | 56.70 | 01-0111-0-1110-1000-4300-740 | 021323 REIMB. |
| W-835436 | 005837-01 BIG CREEK LUMBER | 03/07/2023 | 76.15 | PO230135-004 | 76.15 | 01-8150-0-0000-8110-4300-780 | 1851329 |

3/1-3/31 WARRANT REGISTER
**41 Cabrillo Unified School District** **Fiscal Year: 2023**

| Warrant/EFT | Vendor | Date | Amount | Reference | Payment | Fu Rs Y Goal Func Obj Sch Mgmt | Invoice # |
|---|---|---|---|---|---|---|---|
| W-835437 | 008436-01 BRIDGE WIRELESS | 03/07/2023 | 975.56 | PO230824-001 | 975.56 | 01-0000-0-0000-3900-4300-760 | 40560 |
| W-835438 | 009617-01 BRIGGS OT | 03/07/2023 | 1,500.00 | PO230271-006 | 1,500.00 | 01-6500-0-5750-1180-5864-730 | 3298 |
| W-835439 | 007476-01 ESTHER B CLARK S | 03/07/2023 | 14,531.80 | PO230413-006 | 3,393.00 | 01-6500-0-5750-1180-5100-730 | 120504 |
| | | | 14,531.80 | PO230413-006 | 270.00 | 01-6500-0-5750-1180-5864-730 | 120504 |
| | | | 14,531.80 | PO230413-006 | 1,357.20 | 01-6500-0-5750-1180-5861-730 | 120504 |
| | | | 14,531.80 | PO230413-006 | 1,260.00 | 01-6500-0-5750-1180-5863-730 | 120504 |
| | | | 14,531.80 | PO230697-003 | 5,072.00 | 01-6500-0-5750-1180-5100-730 | 120505 |
| | | | 14,531.80 | PO230697-003 | 939.60 | 01-6500-0-5750-1180-5861-730 | 120505 |
| | | | 14,531.80 | PO230697-003 | 2,240.00 | 01-6500-0-5750-1180-5863-730 | 120505 |
| W-835440 | 009739-01 F.I.T. ENVIRONME | 03/07/2023 | 5,107.00 | PV230703-001 | 5,107.00 | 01-8150-0-0000-8110-5603-780 | 23-019 |
| W-835441 | 011813-01 GARCIA, MARIA GA | 03/07/2023 | 390.00 | PO230451-006 | 195.00 | 01-6500-0-5760-1180-5100-730 | #0027 |
| | | | 390.00 | PO230451-007 | 195.00 | 01-6500-0-5760-1180-5100-730 | #0028 |
| W-835442 | 011562-01 HOPSKIPDRIVE INC | 03/07/2023 | 6,046.52 | PO230358-007 | 6,046.52 | 01-6500-0-5750-1180-5863-730 | 12399 |
| W-835443 | 011852-01 LAUREN OSHIRO | 03/07/2023 | 10,500.00 | PO230649-002 | 10,500.00 | 01-6500-0-5760-1180-5867-730 | 121 |
| W-835444 | 011980-01 MAMADOU TRAORE | 03/07/2023 | 400.00 | PO230782-002 | 400.00 | 01-9660-0-1110-4000-5800-101 | 02052023 DOLPHIN |
| W-835445 | 007442-01 SAN JOAQUIN C.O. | 03/07/2023 | 276.00 | PO230549-002 | 276.00 | 01-6500-0-5001-2140-5800-730 | ARD23-02358 |
| W-835446 | 011989-01 SHRED WORKS INC. | 03/07/2023 | 45.00 | PO230827-001 | 45.00 | 01-0000-0-0000-7300-5800-720 | 34337 |
| W-835447 | 009175-01 UPS STORE #1604 | 03/07/2023 | 6.00 | PV230704-001 | 6.00 | 21-9711-0-9645-8520-4300-103 | CU00087299 |
| W-835448 | 008442-01 VISTA CENTER | 03/07/2023 | 2,077.50 | PO230261-006 | 597.00 | 01-6500-0-5760-1180-5800-730 | 0123-0003 |
| | | | 2,077.50 | PO230262-007 | 1,480.50 | 01-6500-0-5760-1180-5800-730 | 0123-0004 |
| W-835449 | 008259-01 ACHIEVEKIDS | 03/07/2023 | 12,134.00 | PO230548-007 | 9,679.00 | 01-6500-0-5750-1180-5100-730 | 31626 |
| | | | 12,134.00 | PO230548-007 | 285.00 | 01-6500-0-5750-1180-5867-730 | 31626 |

| Warrant/EFT | Vendor | Date | Amount | Reference | Payment | Fu Rs Y Goal Func Obj Sch Mgmt | Invoice # |
|---|---|---|---|---|---|---|---|
| | | | 12,134.00 | PO230548-007 | 190.00 | 01-6500-0-5750-1180-5864-730 | 31626 |
| | | | 12,134.00 | PO230548-007 | 1,980.00 | 01-6500-0-5750-1180-5863-730 | 31626 |
| W-835450 | 008938-02 AMAZON CAPITAL S | 03/07/2023 | 1,076.83 | PO230791-001 | 823.01 | 12-6105-0-0001-1000-4300-100 | 1QTK-9NC1-7XDT |
| | | | 1,076.83 | PO230789-001 | 8.52 | 12-6105-0-0001-1000-4300-100 | 1M7J-G3HY-7NQN |
| | | | 1,076.83 | PO230207-011 | 245.30 | 01-0000-0-0000-7300-4300-720 | 1LC7-LYMY-6NWW |
| W-835451 | 011835-01 AVALON TRANSPORT | 03/07/2023 | 1,168.00 | PO230816-001 | 1,168.00 | 01-6388-0-3800-1000-5200-331 | 23152 |
| W-835452 | 007426-01 BOYS & GIRLS CLU | 03/07/2023 | 18,781.25 | PO230590-002 | 6,281.25 | 01-2600-0-0000-2140-5800-000 | BGCC2022118 |
| | | | 18,781.25 | PO230713-002 | 12,500.00 | 01-2600-0-1110-2490-5800-740 | BGCC2022121 |
| W-835453 | 007426-02 BOYS & GIRLS CLU | 03/07/2023 | 750.00 | PO230841-001 | 750.00 | 01-9610-0-1110-1000-5800-740 | 2023001 |
| W-835454 | 011653-01 CHANEY CONSTRUCT | 03/07/2023 | 9,880.00 | PV230699-001 | 4,940.00 | 01-8150-0-0000-8110-5603-780 | MS12 |
| | | | 9,880.00 | PV230700-001 | 4,940.00 | 01-8150-0-0000-8110-5603-780 | MS13 |
| W-835455 | 011982-01 COUNTY OF SAN MA | 03/07/2023 | 5,348.70 | PO230784-005 | 5,348.70 | 01-3327-0-5760-3140-5800-730 | CABRILLO1122 |
| W-835456 | 007362-01 DAVIDSON, ANA | 03/07/2023 | 3,200.00 | PO230693-002 | 3,200.00 | 01-9660-0-1110-4000-4300-101 | JAN-MAR 2023 |
| W-835457 | 011976-01 EDTHEORY LLC | 03/07/2023 | 14,720.00 | PO230742-004 | 14,720.00 | 01-6500-0-5760-1180-5867-730 | 4770 |
| W-835458 | 011171-01 ON POINT LANGUAG | 03/07/2023 | 2,040.00 | PO230450-006 | 2,040.00 | 01-6500-0-5760-1180-5800-730 | SPED/01-2023 |
| W-835459 | 010723-01 PALO ALTO PREP | 03/07/2023 | 11,458.00 | PO230477-007 | 5,008.00 | 01-6500-0-5750-1180-5100-730 | 021723XS |
| | | | 11,458.00 | PO230477-007 | 618.00 | 01-6500-0-5750-1180-5861-730 | 021723XS |
| | | | 11,458.00 | PO230479-006 | 5,008.00 | 01-6500-0-5750-1180-5100-730 | 021723AA |
| | | | 11,458.00 | PO230479-006 | 824.00 | 01-6500-0-5750-1180-5861-730 | 021723AA |
| W-835460 | 011738-01 POWERSCHOOL GROU | 03/07/2023 | 7,911.02 | PV230698-001 | 7,911.02 | 01-7412-0-0000-2421-4300-331 | INV294668 |
| W-835461 | 011141-01 THE AVALON ACADE | 03/07/2023 | 27,455.00 | PO230475-007 | 9,525.00 | 01-6500-0-5750-1180-5100-730 | 5488 |
| | | | 27,455.00 | PO230475-007 | 1,924.00 | 01-6500-0-5750-1180-5867-730 | 5488 |

| Warrant/EFT | Vendor | Date | Amount | Reference | Payment | Fu Rs Y Goal Func Obj Sch Mgmt | Invoice # |
|---|---|---|---|---|---|---|---|
| | | | 27,455.00 | PO230475-007 | 1,297.00 | 01-6500-0-5750-1180-5864-730 | 5488 |
| | | | 27,455.00 | PO230475-007 | 1,184.00 | 01-6500-0-5750-1180-5800-730 | 5488 |
| | | | 27,455.00 | PO230476-007 | 9,261.00 | 01-6500-0-5750-1180-5100-730 | 5487 |
| | | | 27,455.00 | PO230476-007 | 1,628.00 | 01-6500-0-5750-1180-5867-730 | 5487 |
| | | | 27,455.00 | PO230476-007 | 1,304.00 | 01-6500-0-5750-1180-5864-730 | 5487 |
| | | | 27,455.00 | PO230476-007 | 1,332.00 | 01-6500-0-5750-1180-5800-730 | 5487 |
| W-835462 | 008523-01 THE SPEECH PATHO | 03/07/2023 | 51,613.19 | PO230412-011 | 217.50 | 01-6500-0-5760-1180-5867-730 | INV023964 |
| | | | 51,613.19 | PO230412-012 | 51,395.69 | 01-6500-0-5760-1180-5867-730 | INV023540 |
| W-835463 | 011588-02 TRAFERA LLC | 03/07/2023 | 8,713.32 | PO230818-001 | 8,713.32 | 01-0000-0-0000-2421-4300-790 | I000640187 |
| W-835464 | 008442-01 VISTA CENTER | 03/07/2023 | 1,393.00 | PO230263-008 | 1,393.00 | 01-6500-0-5760-1180-5800-730 | 0123-0005 |
| W-835465 | 011653-01 CHANEY CONSTRUCT | 03/07/2023 | 2,300.00 | PO230214-001 | 2,300.00 | 21-9711-0-9625-8520-5603-211 | TR149 |
| W-835466 | 011957-01 SITEONE LANDSCAP | 03/07/2023 | 33.65 | PV230707-001 | 33.65 | 21-9711-0-9652-8520-5603-211 | 120689895-002 |
| W-835467 | 008772-01 SSA LANDSCAPE AR | 03/07/2023 | 371.00 | PV230710-001 | 371.00 | 21-9711-0-9610-8520-5603-331 | 7449 |
| W-835468 | 008428-01 THE HEAL PROJECT | 03/07/2023 | 815.00 | PV230706-001 | 815.00 | 01-8150-0-0000-8110-5603-780 | 527 |
| W-835469 | 008058-04 AT&T | 03/07/2023 | 1,815.08 | PV230708-001 | 27.42 | 01-0000-0-0000-2100-5901-740 | JAN 2023 CHRGS |
| | | | 1,815.08 | PV230708-001 | 167.43 | 01-0000-0-0000-2421-5902-790 | JAN 2023 CHRGS |
| | | | 1,815.08 | PV230708-001 | 27.42 | 01-0000-0-0000-8205-5901-101 | JAN 2023 CHRGS |
| | | | 1,815.08 | PV230708-001 | 53.72 | 01-0000-0-0000-8205-5901-103 | JAN 2023 CHRGS |
| | | | 1,815.08 | PV230708-001 | 82.26 | 01-0000-0-0000-8205-5901-105 | JAN 2023 CHRGS |
| | | | 1,815.08 | PV230708-001 | 939.55 | 01-0000-0-0000-8205-5901-211 | JAN 2023 CHRGS |
| | | | 1,815.08 | PV230708-001 | 25.74 | 01-0000-0-0000-8205-5901-331 | JAN 2023 CHRGS |
| | | | 1,815.08 | PV230708-001 | 436.78 | 01-0000-0-0000-8205-5901-720 | JAN 2023 CHRGS |

| Warrant/EFT | Vendor | Date | Amount | Reference | Payment | Fu Rs Y Goal Func Obj Sch Mgmt | Invoice # |
|---|---|---|---|---|---|---|---|
| | | | 1,815.08 | PV230708-001 | 27.34 | 01-0000-0-1455-2420-5901-331 | JAN 2023 CHRGS |
| | | | 1,815.08 | PV230708-001 | 27.42 | 01-3315-0-5730-1110-5901-730 | JAN 2023 CHRGS |
| W-835470 | 000061-01 DANNIS WOLIVER K | 03/07/2023 | 5,311.52 | PV230709-001 | 912.00 | 01-0000-0-0000-7400-5810-750 | JAN 2023 |
| | | | 5,311.52 | PV230709-001 | 931.02 | 01-0000-0-0000-7111-5810-750 | JAN 2023 |
| | | | 5,311.52 | PV230709-001 | 85.50 | 01-0000-0-0000-7112-5810-750 | JAN 2023 |
| | | | 5,311.52 | PV230709-001 | 3,383.00 | 21-9711-0-9006-8500-5810-000 | JAN 2023 |
| W-835471 | 011744-01 STUDIO W ARCHITE | 03/07/2023 | 94,622.40 | PO230400-013 | 45,707.50 | 21-9711-0-9645-8520-6210-103 | 46294 |
| | | | 94,622.40 | PO230400-014 | 48,914.90 | 21-9711-0-9645-8520-6210-103 | 46293 |
| W-836244 | 011909-01 ARCADIO'S PRODUC | 03/09/2023 | 216.00 | PO230194-025 | 216.00 | 13-5466-0-0000-3700-4710-331 | 202533 |
| W-836245 | 009571-01 GOLD STAR FOODS | 03/09/2023 | 23.40 | PO230198-052 | 99.90 | 13-5310-0-0000-3700-4790-331 | 5713168 |
| | | | 23.40 | CM230016-001 | (76.50) | 13-5310-0-0000-3700-4790-331 | 1489045 |
| W-836246 | 004891-01 ORKIN EXTERMINAT | 03/09/2023 | 131.71 | PO230234-008 | 131.71 | 13-5310-0-0000-8205-5504-331 | 241158331 |
| W-836247 | 005765-01 BENCHMARK EDUCAT | 03/09/2023 | 7,940.62 | PO230379-001 | 7,940.62 | 01-6300-0-1110-1000-4100-740 | 473804 |
| W-836248 | 006597-02 BRUNO, ANGELICA | 03/09/2023 | 221.00 | PO230764-001 | 221.00 | 01-9567-0-1110-1000-5210-101 | 011923 REIMB. |
| W-836249 | 011933-01 CARY, NICHOLAS | 03/09/2023 | 78.60 | PV230715-001 | 78.60 | 01-0000-0-0000-2140-5200-790 | FEB 2023 |
| W-836250 | 011951-01 CESILIA GUTIERRE | 03/09/2023 | 5.94 | PV230711-001 | 5.94 | 01-3010-0-1110-2140-5200-740 | 11/15 & 12/16 MI |
| W-836251 | 009750-01 CINTAS | 03/09/2023 | 213.36 | PO230174-028 | 53.34 | 01-8150-0-0000-8110-5603-780 | 4148403640 |
| | | | 213.36 | PO230174-029 | 53.34 | 01-8150-0-0000-8110-5603-780 | 4147712268 |
| | | | 213.36 | PO230174-030 | 53.34 | 01-8150-0-0000-8110-5603-780 | 4147007174 |
| | | | 213.36 | PO230174-031 | 53.34 | 01-8150-0-0000-8110-5603-780 | 4146307870 |
| W-836252 | 011550-01 EICHLER ASSOCIAT | 03/09/2023 | 6,220.00 | PO230193-002 | 1,535.00 | 01-7422-0-0000-8110-5800-000 | 1520 |
| | | | 6,220.00 | PO230193-003 | 1,045.00 | 01-7422-0-0000-8110-5800-000 | 1488 |

| Warrant/EFT | Vendor | Date | Amount | Reference | Payment | Fu Rs Y Goal Func Obj Sch Mgmt | Invoice # |
|---|---|---|---|---|---|---|---|
| | | | 6,220.00 | PO230193-004 | 1,240.00 | 01-7422-0-0000-8110-5800-000 | 1458 |
| | | | 6,220.00 | PO230193-005 | 2,400.00 | 01-7422-0-0000-8110-5800-000 | 1393 |
| W-836253 | 011601-01 HMB SMOG | 03/09/2023 | 402.35 | PO230189-001 | 402.35 | 01-9723-0-0000-3600-5603-788 | 3042 |
| W-836254 | 011597-01 MARIA EUGENIA YO | 03/09/2023 | 226.96 | TC230071-001 | 226.96 | 01-0700-0-1460-3140-5200-000 | FEB 23 MILEAGE |
| W-836255 | 011171-01 ON POINT LANGUAG | 03/09/2023 | 1,825.00 | PO230533-004 | 1,825.00 | 01-0111-0-4760-2495-5800-740-403 | 02-2023 |
| W-836256 | 011178-01 PAULO'S AUTO CAR | 03/09/2023 | 165.01 | PO230173-018 | 165.01 | 01-8150-0-0000-8110-5603-780 | 69184 |
| W-836257 | 011492-01 PENINSULA TRUCK | 03/09/2023 | 12,426.93 | PO230188-030 | 10,939.01 | 01-9723-0-0000-3600-5603-788 | 9666 |
| | | | 12,426.93 | PO230188-031 | 371.98 | 01-9723-0-0000-3600-5603-788 | 9713 |
| | | | 12,426.93 | PO230188-032 | 371.98 | 01-9723-0-0000-3600-5603-788 | 9712 |
| | | | 12,426.93 | PO230188-033 | 371.98 | 01-9723-0-0000-3600-5603-788 | 9711 |
| | | | 12,426.93 | PO230188-035 | 371.98 | 01-9723-0-0000-3600-5603-788 | 9710 |
| W-836258 | 011833-01 VESELIZA, RINALD | 03/09/2023 | 155.46 | PV230713-001 | 104.80 | 21-9711-0-9006-8520-5200-000 | JAN & FEB 23 MIL |
| | | | 155.46 | PV230714-001 | 22.50 | 21-9711-0-9006-8520-5200-000 | 11/22, 12/22 & 0 |
| | | | 155.46 | PV230714-001 | 28.16 | 21-9711-0-9006-8520-5200-000 | 11/22, 12/22 & 0 |
| W-836259 | 005163-01 SYSCO FOOD SERVI | 03/09/2023 | 853.20 | PO230203-043 | 605.93 | 13-5310-0-0000-3700-4712-331 | 550594139 |
| | | | 853.20 | PO230203-043 | 128.63 | 13-5310-0-0000-3700-4710-331 | 550594139 |
| | | | 853.20 | PO230203-043 | 118.64 | 13-5310-0-0000-3700-4300-331 | 550594139 |
| W-836260 | 010760-01 THE LUNCH MASTER | 03/09/2023 | 38,200.50 | PO230195-037 | 16,352.25 | 13-5310-0-0000-3700-4710-105 | CUAH022823 |
| | | | 38,200.50 | PO230195-038 | 7,952.25 | 13-5310-0-0000-3700-4710-101 | CUEG022823 |
| | | | 38,200.50 | PO230195-039 | 3,733.50 | 13-5310-0-0000-3700-4710-103 | CUFV022823 |
| | | | 38,200.50 | PO230195-040 | 1,874.25 | 13-5310-0-0000-3700-4710-103 | CUKM022823 |
| | | | 38,200.50 | PO230195-041 | 7,228.50 | 13-5310-0-0000-3700-4710-103 | CUMC022823 |

| Warrant/EFT | Vendor | Date | Amount | Reference | Payment | Fu Rs Y Goal Func Obj Sch Mgmt | Invoice # |
|---|---|---|---|---|---|---|---|
| | | | 38,200.50 | PO230195-042 | 1,059.75 | 13-5310-0-0000-3700-4710-335 | CUPH202823 |
| W-836261 | 006128-03 SAN MATEO COUNTY | 03/09/2023 | 3,743.00 | PO230853-001 | 548.00 | 01-0000-0-0000-8210-5800-782 | 378046 |
| | | | 3,743.00 | PO230853-001 | 396.00 | 13-5310-0-0000-3700-5800-331 | 378046 |
| | | | 3,743.00 | PO230853-002 | 78.00 | 01-0000-0-0000-8210-5800-782 | 378041 |
| | | | 3,743.00 | PO230853-002 | 396.00 | 13-5310-0-0000-3700-5800-107 | 378041 |
| | | | 3,743.00 | PO230853-006 | 396.00 | 13-5310-0-0000-3700-5800-101 | 378037 |
| | | | 3,743.00 | PO230853-007 | 396.00 | 13-5310-0-0000-3700-5800-103 | 378040 |
| | | | 3,743.00 | PO230853-003 | 396.00 | 13-5310-0-0000-3700-5800-105 | 378039 |
| | | | 3,743.00 | PO230853-004 | 396.00 | 13-5310-0-0000-3700-5800-211 | 378038 |
| | | | 3,743.00 | PO230853-005 | 741.00 | 01-9723-0-0000-3600-5800-788 | 378245 |
| W-836262 | 009453-01 SMITH, GAYLE | 03/09/2023 | 6,030.67 | PV230719-001 | 6,030.67 | 01-0000-0-0000-0000-9589-000 | REISSUE FEB PR C |
| W-836263 | 011675-02 AMPLIFY EDUCATIO | 03/09/2023 | 264.00 | PO230629-001 | 264.00 | 01-0111-0-1110-1000-4300-740-206 | INV-158291 |
| W-836264 | 011898-01 APPROACH LLC | 03/09/2023 | 4,216.00 | PO230032-009 | 4,216.00 | 11-6391-0-4110-2700-5800-561 | 3948 |
| W-836265 | 010866-01 FELTS, BRYAN | 03/09/2023 | 171.48 | PV230712-001 | 171.48 | 01-9538-0-6001-1000-5200-000 | FEB 23 MILEAGE |
| W-836266 | 000128-01 FOLLETT CONTENT | 03/09/2023 | 6,531.98 | PO230684-001 | 5,576.32 | 01-9450-0-1110-1000-4300-331 | 2662059A |
| | | | 6,531.98 | PO230684-002 | 955.66 | 01-9450-0-1110-1000-4300-331 | 2662059B |
| W-836267 | 004906-01 FOLLETT CONTENT | 03/09/2023 | 4,419.46 | PO230497-003 | 872.36 | 01-0111-0-1110-1000-4200-740-201 | 581492F |
| | | | 4,419.46 | PO230699-001 | 229.46 | 01-0111-0-1110-1000-4200-740-201 | 1498277 |
| | | | 4,419.46 | PO230497-002 | 3,317.64 | 01-0111-0-1110-1000-4200-740-201 | 581492 |
| W-836268 | 007339-01 HALF MOON BAY FE | 03/09/2023 | 85.29 | PO230528-001 | 85.29 | 01-3550-0-3800-1000-4300-331 | 022823 HMBHS AG |
| W-836269 | 011597-01 MARIA EUGENIA YO | 03/09/2023 | 271.89 | TC230070-001 | 271.89 | 01-0700-0-1460-3140-5200-000 | JAN 23 MILEAGE |
| W-836270 | 011492-01 PENINSULA TRUCK | 03/09/2023 | 371.98 | PO230188-034 | 371.98 | 01-9723-0-0000-3600-5603-788 | 9714 |

| Warrant/EFT | Vendor | Date | Amount | Reference | Payment | Fu Rs Y Goal Func Obj Sch Mgmt | Invoice # |
|---|---|---|---|---|---|---|---|
| W-836271 | 009491-01 SOUND AND SIGNAL | 03/09/2023 | 297.50 | PO230100-006 | 297.50 | 01-8150-0-0000-8110-5603-780 | 40428 |
| W-836272 | 009346-01 U S BANK CORP PA | 03/09/2023 | 2,747.90 | PV230717-001 | 1,573.00 | 01-0111-0-1110-1000-4300-000-406 | 4246 0446 2279 1 |
| | | | 2,747.90 | PV230718-001 | 30.00 | 01-0111-0-1110-1000-4300-000-406 | 4246 0446 2279 1 |
| | | | 2,747.90 | PV230716-001 | 557.10 | 01-6266-0-1110-2140-5200-211 | 4246 0446 2279 1 |
| | | | 2,747.90 | PV230716-001 | 587.80 | 01-6266-0-1110-2140-5200-211 | 4246 0446 2279 1 |
| W-837267 | 011909-01 ARCADIO'S PRODUC | 03/14/2023 | 476.00 | PO230194-026 | 231.00 | 13-5466-0-0000-3700-4710-331 | 200221 |
| | | | 476.00 | PO230194-027 | 245.00 | 13-5466-0-0000-3700-4710-331 | 204578 |
| W-837268 | 008911-01 DAVID'S BAGELS | 03/14/2023 | 230.00 | PO230269-049 | 60.00 | 13-5310-0-0000-3700-4712-331 | 38045 |
| | | | 230.00 | PO230269-050 | 50.00 | 13-5310-0-0000-3700-4712-331 | 38173 |
| | | | 230.00 | PO230269-051 | 70.00 | 13-5310-0-0000-3700-4712-331 | 38148 |
| | | | 230.00 | PO230269-052 | 50.00 | 13-5310-0-0000-3700-4712-331 | 38175 |
| W-837269 | 009571-01 GOLD STAR FOODS | 03/14/2023 | 234.26 | PO230198-053 | 117.13 | 13-5310-0-0000-3700-4712-331 | 5803612 |
| | | | 234.26 | PO230198-053 | 117.13 | 13-5310-0-0000-3700-4712-211 | 5803612 |
| W-837270 | 011308-01 MCPHETRIDGE, SEA | 03/14/2023 | 95.00 | PV230720-001 | 95.00 | 01-0000-0-0000-7150-5200-710 | 11282022 |
| W-837271 | 004981-01 STRAW HAT PIZZA | 03/14/2023 | 461.67 | PO230200-027 | 461.67 | 13-5310-0-0000-3700-4710-331 | 22983 |
| W-837272 | 009571-01 GOLD STAR FOODS | 03/14/2023 | 405.35 | PO230198-054 | 405.35 | 13-5310-0-0000-3700-4710-331 | 5912838 |
| W-837273 | 005163-01 SYSCO FOOD SERVI | 03/14/2023 | 1,643.65 | PO230203-044 | 224.00 | 13-5310-0-0000-3700-4712-331 | 550606039 |
| | | | 1,643.65 | PO230203-044 | 578.43 | 13-5310-0-0000-3700-4710-331 | 550606039 |
| | | | 1,643.65 | PO230203-044 | 722.58 | 13-5310-0-0000-3700-4300-331 | 550606039 |
| | | | 1,643.65 | PO230203-044 | 118.64 | 01-6010-0-1110-4000-4300-101 | 550606039 |
| W-837274 | 008412-01 TOTAL SCHOOL SOL | 03/14/2023 | 1,687.50 | PV230722-001 | 450.00 | 13-5310-0-0000-3700-5800-770 | 18-4351 |
| | | | 1,687.50 | PV230723-001 | 1,237.50 | 01-8150-0-0000-8110-5800-780 | 18-4352 |

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| Warrant/EFT | Vendor | Date | Amount | Reference | Payment | Fu Rs Y Goal Func Obj Sch Mgmt | Invoice # |
|---|---|---|---|---|---|---|---|
| W-837811 | 000295-01 ALBERTSONS \| SAF | 03/16/2023 | 1,647.47 | PO230543-002 | 122.05 | 01-6010-0-1110-4000-4300-101 | 145184-100722 |
| | | | 1,647.47 | PO230543-003 | 364.44 | 01-6010-0-1110-4000-4300-101 | 145184-111022 |
| | | | 1,647.47 | PO230543-004 | 486.08 | 01-6010-0-1110-4000-4300-101 | 145184-120722 |
| | | | 1,647.47 | PO230543-005 | 404.94 | 01-6010-0-1110-4000-4300-101 | 145184-020723 |
| | | | 1,647.47 | PO230543-005 | 269.96 | 01-9660-0-1110-4000-4300-101 | 145184-020723 |
| W-837812 | 011968-01 CA SCHOOL LIBRAR | 03/16/2023 | 505.00 | PO230718-001 | 505.00 | 01-6266-0-1110-1000-5200-331 | 23206606 |
| W-837813 | 009087-01 CALIFORNIA ACADE | 03/16/2023 | 1,488.90 | PO230871-001 | 1,488.90 | 01-6266-0-1110-1000-4300-103 | 1040349 |
| W-837814 | 011977-01 CASH | 03/16/2023 | 1,660.00 | PO230748-001 | 1,660.00 | 01-0000-0-0000-7300-5200-720 | 200006373 |
| W-837815 | 000583-01 DEPARTMENT OF JU | 03/16/2023 | 735.00 | PO230245-007 | 735.00 | 01-0000-0-0000-7400-5800-750 | 640119 |
| W-837816 | 011999-01 KINGS MT ARBOR H | 03/16/2023 | 775.00 | PV230721-001 | 775.00 | 01-8150-0-0000-8110-5603-780 | 995 |
| W-837817 | 005224-01 OPENING TECHNOLO | 03/16/2023 | 394.78 | PO230047-004 | 394.78 | 01-8150-0-0000-8110-4300-780 | 2211031 |
| W-837818 | 012000-01 PELICAN WIRELESS | 03/16/2023 | 295.95 | PO230869-001 | 295.95 | 01-8150-0-0000-8110-5800-780 | S230309-1 |
| W-837819 | 006423-02 THE HOME DEPOT P | 03/16/2023 | 721.08 | PO230814-001 | 721.08 | 01-9660-0-1110-4000-4300-740 | 731107868 |
| W-837820 | 011588-02 TRAFERA LLC | 03/16/2023 | 7,457.13 | PO230818-002 | 7,457.13 | 01-0000-0-0000-2421-4300-790 | I000648439 |
| W-837821 | 011814-01 BROOKWOOD PROGRA | 03/16/2023 | 11,805.00 | PV230726-001 | 11,805.00 | 01-0000-0-0000-7150-5800-710 | 3950-15 |
| W-837822 | 011523-01 CAL-STEAM | 03/16/2023 | 28,052.16 | PV230725-001 | 28,052.16 | 01-7422-0-1110-1000-4300-000 | 4435235 |
| W-837823 | 008988-02 CARLTON, LYNNE | 03/16/2023 | 686.38 | PO230761-001 | 686.38 | 01-6266-0-1110-1000-5200-105 | 030923 REIMB. |
| W-837824 | 000196-01 COUNTY SCHOOL SE | 03/16/2023 | 62,593.74 | PO230880-001 | 62,593.74 | 01-3216-0-1346-1000-5800-211 | 18546 |
| W-837825 | 011998-01 EWELL EDUCATIONA | 03/16/2023 | 420.00 | PO230850-001 | 123.00 | 01-7010-0-3800-1000-4300-331 | 102-15926 |
| | | | 420.00 | PO230850-002 | 253.00 | 01-7010-0-3800-1000-4300-331 | 102-15948 |
| | | | 420.00 | PO230850-003 | 44.00 | 01-7010-0-3800-1000-4300-331 | 102-15961 |
| W-837826 | 011547-01 LONGAKER, LISA | 03/16/2023 | 117.96 | PV230724-001 | 117.96 | 01-6387-0-1110-1000-5200-331 | 020823 REIMB. |

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| Warrant/EFT | Vendor | Date | Amount | Reference | Payment | Fu Rs Y Goal Func Obj Sch Mgmt | Invoice # |
|---|---|---|---|---|---|---|---|
| W-837827 | 007457-01 PACIFIC AUTISM L | 03/16/2023 | 9,799.00 | PO230264-008 | 9,799.00 | 01-6500-0-5750-1180-5861-730 | 5716554 |
| W-837828 | 011979-02 ROSE MANNING | 03/16/2023 | 600.00 | PO230767-001 | 600.00 | 01-3010-0-1110-1000-4300-211 | 012023 REIMB. |
| W-837829 | 011983-01 SILICON VALLEY M | 03/16/2023 | 525.00 | PO230797-001 | 525.00 | 01-6266-0-1110-2140-5200-107 | KMES2223 |
| W-837830 | 000295-01 ALBERTSONS \| SAF | 03/16/2023 | 36.45 | PO230227-009 | 36.45 | 13-5310-0-0000-3700-4712-331 | 145184 |
| W-837831 | 011909-01 ARCADIO'S PRODUC | 03/16/2023 | 4.20 | PO230194-028 | 4.20 | 13-5466-0-0000-3700-4710-331 | 200221 |
| W-837832 | 008911-01 DAVID'S BAGELS | 03/16/2023 | 120.00 | PO230269-053 | 70.00 | 13-5310-0-0000-3700-4712-331 | 38194 |
| | | | 120.00 | PO230269-054 | 50.00 | 13-5310-0-0000-3700-4712-331 | 38237 |
| W-837833 | 009571-01 GOLD STAR FOODS | 03/16/2023 | 365.49 | PO230198-055 | 166.32 | 13-5310-0-0000-3700-4712-331 | 5937888 |
| | | | 365.49 | PO230198-056 | 26.50 | 13-5310-0-0000-3700-4711-331 | 5954077 |
| | | | 365.49 | PO230198-056 | 70.67 | 13-5310-0-0000-3700-4710-331 | 5954077 |
| | | | 365.49 | PO230198-057 | 102.00 | 13-5310-0-0000-3700-4712-331 | 5954331 |
| W-837834 | 004981-01 STRAW HAT PIZZA | 03/16/2023 | 489.65 | PO230200-028 | 489.65 | 13-5310-0-0000-3700-4710-331 | 22984 |
| W-837835 | 005163-01 SYSCO FOOD SERVI | 03/16/2023 | 1,258.32 | PO230203-046 | 738.33 | 13-5310-0-0000-3700-4712-211 | 550619673 |
| | | | 1,258.32 | PO230203-046 | 519.99 | 13-5310-0-0000-3700-4300-211 | 550619673 |
| W-837836 | 010760-01 THE LUNCH MASTER | 03/16/2023 | 243.00 | PO230195-044 | 150.00 | 13-5310-0-0000-3700-4710-105 | CUAH022823 |
| | | | 243.00 | PO230195-045 | 75.00 | 13-5310-0-0000-3700-4710-101 | CUEG22823 |
| | | | 243.00 | PO230195-046 | 18.00 | 13-5310-0-0000-3700-4710-107 | CUKM02823 |
| W-837837 | 011865-01 TRENTER, VALERIE | 03/16/2023 | 571.72 | PV230727-001 | 571.72 | 01-0000-0-0000-0000-9553-000 | 230357 |
| W-837838 | 004789-01 EL CAMINO REFRIG | 03/16/2023 | 746.85 | PO230270-002 | 746.85 | 13-5310-0-0000-3700-5603-770 | 20963 |
| W-837839 | 005163-01 SYSCO FOOD SERVI | 03/16/2023 | 640.18 | PO230203-045 | 504.72 | 13-5310-0-0000-3700-4712-331 | 550619672 |
| | | | 640.18 | PO230203-045 | 135.46 | 13-5310-0-0000-3700-4710-331 | 550619672 |
| W-837840 | 012003-01 REBARTS INTERIOR | 03/16/2023 | 49,079.63 | PO230890-001 | 49,079.63 | 21-9711-0-9655-8520-4300-331 | DEPOSIT |

3/1-3/31 WARRANT REGISTER
**41 Cabrillo Unified School District** **Fiscal Year: 2023**

| Warrant/EFT | Vendor | Date | Amount | Reference | Payment | Fu Rs Y Goal Func Obj Sch Mgmt | Invoice # |
|---|---|---|---|---|---|---|---|
| W-839462 | 007448-02 BRONSTEIN MUSIC | 03/23/2023 | 51.51 | PO230878-001 | 51.51 | 01-9547-0-1345-1000-4300-211 | 39376 |
| W-839463 | 011523-01 CAL-STEAM | 03/23/2023 | 206.37 | PO230231-004 | 206.37 | 01-8150-0-0000-8110-4300-780 | 4443837 |
| W-839464 | 009206-01 CAPITAL ONE TRAD | 03/23/2023 | 2,581.63 | PO230116-015 | 2,495.44 | 01-8150-0-0000-8110-4300-780 | 347212-022523 |
| | | | 2,581.63 | PO230116-015 | 76.85 | 01-0000-0-0000-8220-4300-785 | 347212-022523 |
| | | | 2,581.63 | PO230132-001 | 9.34 | 01-9723-0-0000-3600-4300-788 | F20155 |
| W-839465 | 012001-01 CASCWA | 03/23/2023 | 475.00 | PO230884-001 | 475.00 | 01-4035-0-1110-2140-5200-760 | 09495 |
| W-839466 | 011988-01 CCAE | 03/23/2023 | 305.00 | PO230883-001 | 105.00 | 11-6391-0-4110-2700-5800-561 | DREW GAMET |
| | | | 305.00 | PO230883-002 | 25.00 | 11-6391-0-4110-2700-5800-561 | MAGDALENA CARRIL |
| | | | 305.00 | PO230883-003 | 35.00 | 11-6391-0-4110-2700-5800-561 | PAUL FARNSWORTH |
| | | | 305.00 | PO230883-004 | 35.00 | 11-6391-0-4110-2700-5800-561 | BRYAN FELTS |
| | | | 305.00 | PO230883-005 | 35.00 | 11-6391-0-4110-2700-5800-561 | KENNAN DAMON |
| | | | 305.00 | PO230883-006 | 35.00 | 11-6391-0-4110-2700-5800-561 | MEAGAN CASTRO |
| | | | 305.00 | PO230883-007 | 35.00 | 11-6391-0-4110-2700-5800-561 | ANGELLE GONZALEZ |
| W-839467 | 000194-01 COASTSIDE COUNTY | 03/23/2023 | 10,624.45 | PO230257-005 | 1,442.00 | 01-0000-0-0000-8205-5503-720 | JAN/FEB 2023 |
| | | | 10,624.45 | PO230257-005 | 1,872.91 | 01-0000-0-0000-8205-5503-211 | JAN/FEB 2023 |
| | | | 10,624.45 | PO230257-005 | 3,970.10 | 01-0000-0-0000-8205-5503-331 | JAN/FEB 2023 |
| | | | 10,624.45 | PO230257-005 | 1,344.06 | 01-0000-0-0000-8205-5503-101 | JAN/FEB 2023 |
| | | | 10,624.45 | PO230257-005 | 1,995.38 | 01-0000-0-0000-8205-5503-105 | JAN/FEB 2023 |
| W-839468 | 001232-01 ESBRO CHEMICAL | 03/23/2023 | 704.26 | PO230134-004 | 704.26 | 01-8150-0-0000-8110-4300-780 | 98012 |
| W-839469 | 000128-01 FOLLETT CONTENT | 03/23/2023 | 629.68 | PO230877-001 | 629.68 | 01-9450-0-1110-1000-4300-211 | 613927 |
| W-839470 | 011881-02 INSIGHT EDUCATIO | 03/23/2023 | 11,437.50 | PO230008-006 | 11,437.50 | 01-0000-0-0000-7150-5800-710 | ISTINV0176 |
| W-839471 | 011839-01 INTEGRATED INSPE | 03/23/2023 | 250.00 | PV230728-001 | 250.00 | 21-9711-0-9636-8520-6290-331 | 23-084 |

3/1-3/31 WARRANT REGISTER
**41 Cabrillo Unified School District** **Fiscal Year: 2023**

| Warrant/EFT | Vendor | Date | Amount | Reference | Payment | Fu Rs Y Goal Func Obj Sch Mgmt | Invoice # |
|---|---|---|---|---|---|---|---|
| W-839472 | 011886-02 LITERARY RESOURC | 03/23/2023 | 384.48 | PO230636-001 | 384.48 | 01-6266-0-1110-1000-4300-103 | 247013 |
| W-839473 | 009722-01 QUICK LIGHT RECY | 03/23/2023 | 2,634.83 | PO230151-001 | 2,634.83 | 01-8150-0-0000-8110-5603-780 | 9432 |
| W-839474 | 000105-03 REPUBLIC SERVICE | 03/23/2023 | 1,706.72 | PO230036-015 | 440.10 | 01-0000-0-0000-8205-5504-331 | 0925-001652346 |
| | | | 1,706.72 | PO230249-013 | 1,266.62 | 01-0000-0-0000-8205-5504-107 | 0925-001652349 |
| W-839475 | 011390-01 SAFETY-KLEEN | 03/23/2023 | 4,183.00 | PO230181-002 | 4,183.00 | 01-8150-0-0000-8110-5603-780 | 90348960 |
| W-839476 | 011989-01 SHRED WORKS INC. | 03/23/2023 | 94.00 | PO230827-002 | 94.00 | 01-0000-0-0000-7300-5800-720 | 35593 |
| W-839477 | 011523-01 CAL-STEAM | 03/23/2023 | 55.80 | PO230231-005 | 55.80 | 01-8150-0-0000-8110-4300-780 | 4444051 |
| W-839478 | 011944-01 CLEAN HARBORS EN | 03/23/2023 | 6,330.24 | PV230730-001 | 6,330.24 | 01-8150-0-0000-8110-5603-780 | 1004364663 REISS |
| W-839479 | 006962-01 COMTEL SYSTEMS T | 03/23/2023 | 3,700.00 | PO230118-006 | 2,590.00 | 01-8150-0-0000-8110-5603-780 | 0521534-IN |
| | | | 3,700.00 | PO230118-007 | 1,110.00 | 01-8150-0-0000-8110-5603-780 | 0521270-IN |
| W-839480 | 000196-01 COUNTY SCHOOL SE | 03/23/2023 | 320.00 | PO230876-001 | 320.00 | 01-9547-0-1346-1000-4300-211 | 18547 |
| W-839481 | 012005-01 DAVIS JOINT USD | 03/23/2023 | 2,250.00 | PV230729-001 | 2,250.00 | 01-0111-0-0000-2490-5800-740-109 | 23057 |
| W-839482 | 008043-01 LYNES, ROSABELLE | 03/23/2023 | 1,005.35 | PO230875-001 | 1,005.35 | 01-9547-0-1343-1000-4300-211 | 030923 REIMB. |
| W-839483 | 000105-03 REPUBLIC SERVICE | 03/23/2023 | 605.10 | PO230249-014 | 525.30 | 01-0000-0-0000-8205-5504-720 | 0925-001652534 |
| | | | 605.10 | PO230249-014 | 79.80 | 01-0000-0-0000-8205-5504-105 | 0925-001652534 |
| W-839484 | 009491-01 SOUND AND SIGNAL | 03/23/2023 | 35,095.00 | PO230099-001 | 35,095.00 | 01-8150-0-0000-8110-5603-780 | 11925 |
| W-839485 | 010759-02 WEX BANK | 03/23/2023 | 634.97 | PO230678-004 | 634.97 | 01-7010-0-3800-1000-5200-331 | 87860622 |
| W-839486 | 000161-02 SAN MATEO COUNTY | 03/23/2023 | 56,133.90 | PO230682-009 | 9.71 | 01-0000-0-0000-8205-5504-107 | 067-202-010 |
| | | | 56,133.90 | PO230682-010 | 741.04 | 01-0000-0-0000-8205-5504-101 | 047-330-020 |
| | | | 56,133.90 | PO230682-011 | 6,025.98 | 01-0000-0-0000-8205-5504-103 | 036-320-020 |
| | | | 56,133.90 | PO230682-012 | 3,485.62 | 01-0000-0-0000-8205-5504-105 | 056-181-010 |
| | | | 56,133.90 | PO230682-013 | 36,243.47 | 01-0000-0-0000-8205-5504-331 | 056-310-140 |

| Warrant/EFT | Vendor | Date | Amount | Reference | Payment | Fu Rs Y Goal Func Obj Sch Mgmt | Invoice # |
|---|---|---|---|---|---|---|---|
| | | | 56,133.90 | PO230682-014 | 9.90 | 01-0000-0-0000-8205-5504-331 | 056-310-150 |
| | | | 56,133.90 | PO230682-015 | 750.74 | 01-0000-0-0000-8205-5504-211 | 056-182-040 |
| | | | 56,133.90 | PO230682-016 | 8,867.44 | 01-0000-0-0000-8205-5504-211 | 056-182-050 |
| W-839487 | 011909-01 ARCADIO'S PRODUC | 03/23/2023 | 168.00 | PO230194-029 | 168.00 | 13-5466-0-0000-3700-4710-331 | 205438 |
| W-839488 | 009571-01 GOLD STAR FOODS | 03/23/2023 | 870.67 | PO230198-062 | 356.33 | 13-5310-0-0000-3700-4711-211 | 5954335 |
| | | | 870.67 | PO230198-063 | 42.64 | 13-5310-0-0000-3700-4710-331 | 5967246 |
| | | | 870.67 | PO230198-059 | 2.65 | 13-5310-0-0000-3700-4711-331 | 5874284 |
| | | | 870.67 | PO230198-059 | 469.05 | 13-5310-0-0000-3700-4712-331 | 5874284 |
| W-839489 | 004981-01 STRAW HAT PIZZA | 03/23/2023 | 489.65 | PO230200-029 | 489.65 | 13-5310-0-0000-3700-4710-331 | 22986 |
| W-839490 | 009571-01 GOLD STAR FOODS | 03/23/2023 | 1,400.87 | PO230198-058 | 433.24 | 13-5310-0-0000-3700-4712-211 | 5865408 |
| | | | 1,400.87 | PO230198-061 | 83.16 | 13-5310-0-0000-3700-4712-331 | 5937912 |
| | | | 1,400.87 | PO230198-064 | 58.30 | 13-5310-0-0000-3700-4711-331 | 5980495 |
| | | | 1,400.87 | PO230198-064 | 516.45 | 13-5310-0-0000-3700-4710-331 | 5980495 |
| | | | 1,400.87 | PO230198-064 | 309.72 | 13-5310-0-0000-3700-4712-331 | 5980495 |
| W-839491 | 005163-01 SYSCO FOOD SERVI | 03/23/2023 | 2,092.75 | PO230203-047 | 398.70 | 13-5310-0-0000-3700-4712-211 | 550634480 |
| | | | 2,092.75 | PO230203-048 | 791.85 | 13-5310-0-0000-3700-4712-331 | 550634481 |
| | | | 2,092.75 | PO230203-048 | 263.52 | 13-5310-0-0000-3700-4710-331 | 550634481 |
| | | | 2,092.75 | PO230203-048 | 488.38 | 13-5310-0-0000-3700-4300-331 | 550634481 |
| | | | 2,092.75 | PO230203-048 | 50.10 | 13-5310-0-0000-3700-4300-101 | 550634481 |
| | | | 2,092.75 | PO230203-048 | 50.10 | 13-5310-0-0000-3700-4300-103 | 550634481 |
| | | | 2,092.75 | PO230203-048 | 50.10 | 13-5310-0-0000-3700-4300-105 | 550634481 |
| W-841070 | 005664-02 CDW GOVERNMENT | 03/28/2023 | 1,120.00 | PO230862-001 | 1,120.00 | 01-0000-0-0000-2421-4300-790 | HJ14337 |

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**41 Cabrillo Unified School District** **Fiscal Year: 2023**

| Warrant/EFT | Vendor | Date | Amount | Reference | Payment | Fu Rs Y Goal Func Obj Sch Mgmt | Invoice # |
|---|---|---|---|---|---|---|---|
| W-841071 | 009739-01 F.I.T. ENVIRONME | 03/28/2023 | 8,902.00 | PV230738-001 | 3,522.00 | 01-8150-0-0000-8110-4300-780 | 23-034 |
| | | | 8,902.00 | PV230732-001 | 5,380.00 | 01-8150-0-0000-8110-5603-780 | 23-007 |
| W-841072 | 006076-01 GAMES, PATRICK | 03/28/2023 | 18.04 | PO230902-001 | 18.04 | 01-0331-0-1332-1000-4300-331 | 032123 REIMB. |
| W-841073 | 000405-04 HEINEMANN | 03/28/2023 | 614.69 | PO230343-001 | 541.41 | 01-3010-0-1110-1000-4300-105 | 7493781 |
| | | | 614.69 | PO230607-001 | 73.28 | 01-3010-0-1110-1000-4300-105 | 7487221 |
| W-841074 | 011547-01 LONGAKER, LISA | 03/28/2023 | 316.17 | PV230735-001 | 316.17 | 01-6387-0-1110-1000-5200-331 | 032123 REIMB. |
| W-841075 | 000380-01 ODP BUSINESS SOL | 03/28/2023 | 609.82 | PO230759-001 | 203.38 | 12-6105-0-0001-1000-4300-100 | 288722165001 |
| | | | 609.82 | PO230719-004 | 150.28 | 11-6391-0-4110-1000-4300-561 | 286632979001 |
| | | | 609.82 | PO230719-005 | 23.92 | 11-6391-0-4110-1000-4300-561 | 286636316001 |
| | | | 609.82 | PO230719-006 | 17.49 | 11-6391-0-4110-1000-4300-561 | 286636317001 |
| | | | 609.82 | PO230719-007 | 65.99 | 11-6391-0-4110-1000-4300-561 | 287585874001 |
| | | | 609.82 | PO230719-008 | 8.41 | 11-6391-0-4110-1000-4300-561 | 287923764001 |
| | | | 609.82 | PO230719-009 | 140.35 | 11-6391-0-4110-1000-4300-561 | 287921099001 |
| W-841076 | 007782-02 OLSON, PAT | 03/28/2023 | 79.79 | PV230731-001 | 79.79 | 01-0331-0-1210-1000-4300-331 | 102222 REIMB. RE |
| W-841077 | 011626-01 PAUL H. BROOKES | 03/28/2023 | 149.95 | PO230892-001 | 149.95 | 12-6105-0-0001-1000-4300-100 | 1249675 |
| W-841078 | 011902-02 PITNEY BOWES INC | 03/28/2023 | 1,766.14 | PO230242-004 | 1,766.14 | 01-0000-0-0000-7300-5601-720 | 3105938878 |
| W-841079 | 004143-03 RICOH AMERICAS C | 03/28/2023 | 131.43 | PO230241-013 | 131.43 | 01-0000-0-0000-7300-5601-720 | 37542960 |
| W-841080 | 009413-02 SOUTHERN COUNTIE | 03/28/2023 | 2,291.73 | PO230113-014 | 2,291.73 | 01-9723-0-0000-3600-4300-788 | 323625 |
| W-841081 | 011588-02 TRAFERA LLC | 03/28/2023 | 881.00 | PO230818-003 | 881.00 | 01-0000-0-0000-2421-4300-790 | I000661723 |
| W-841082 | 009346-01 U S BANK CORP PA | 03/28/2023 | 88.58 | PV230740-001 | 25.00 | 01-0000-0-0000-7110-4300-710 | 4246 0446 2279 1 |
| | | | 88.58 | PV230740-001 | 63.58 | 01-0000-0-0000-7150-4300-710 | 4246 0446 2279 1 |
| W-841083 | 008911-01 DAVID'S BAGELS | 03/28/2023 | 120.00 | PO230269-055 | 70.00 | 13-5310-0-0000-3700-4712-331 | 38248 |

| Warrant/EFT | Vendor | Date | Amount | Reference | Payment | Fu Rs Y Goal Func Obj Sch Mgmt | Invoice # |
|---|---|---|---|---|---|---|---|
| | | | 120.00 | PO230269-056 | 50.00 | 13-5310-0-0000-3700-4712-331 | 38274 |
| W-841084 | 011308-01 MCPHETRIDGE, SEA | 03/28/2023 | 43.00 | PV230737-001 | 43.00 | 01-0000-0-0000-7150-5200-710 | 11282022 |
| W-841085 | 012009-01 MEILLEUR, ALICE | 03/28/2023 | 174.00 | PV230736-001 | 174.00 | 01-0000-0-0000-0000-9553-000 | 03072023 |
| W-841086 | 008938-02 AMAZON CAPITAL S | 03/28/2023 | 12,314.07 | PO230809-001 | 93.08 | 01-2600-0-0000-2490-4300-000 | 19QR-NN9N-3QPJ |
| | | | 12,314.07 | PO230787-001 | 47.95 | 01-6266-0-1110-2140-5200-107 | 19QR-NN9N-3VXV |
| | | | 12,314.07 | PO230792-001 | 80.35 | 01-0000-0-1110-1000-4100-740 | 1VPD-RCJG-4N6G |
| | | | 12,314.07 | PO230823-001 | 372.83 | 01-9660-0-1110-4000-4300-740 | 1GR3-3WLD-4RQD |
| | | | 12,314.07 | PO230807-001 | 189.00 | 01-3060-0-7110-2490-4300-745 | 1Y1D-J1Y9-6HTG |
| | | | 12,314.07 | PO230781-002 | 195.64 | 01-0111-0-1110-1000-4300-000-406 | 1TMQ-DK1H-6476 |
| | | | 12,314.07 | PO230789-002 | 161.83 | 12-6105-0-0001-1000-4300-100 | 1HXH-6JQ6-616K |
| | | | 12,314.07 | PO230813-001 | 186.99 | 01-0211-0-1310-1000-4300-211 | 1JC7-71V3-67QX |
| | | | 12,314.07 | PO230788-001 | 20.74 | 01-6500-0-5750-2100-4300-730 | 1TMQ-DK1H-6PLR |
| | | | 12,314.07 | PO230804-001 | 740.63 | 01-0105-0-1310-1000-4300-105 | 1DWT-HL4C-6YHD |
| | | | 12,314.07 | PO230793-001 | 99.08 | 01-0000-0-0000-2100-4300-740 | 1TV1-97JM-71QN |
| | | | 12,314.07 | PO230806-001 | 108.28 | 01-9549-0-1110-1000-4300-335 | 1KRD-FKRD-7D7Q |
| | | | 12,314.07 | PO230790-001 | 1,531.18 | 01-3010-0-1110-1000-4300-211 | 11XW-3XRT-7K6V |
| | | | 12,314.07 | PO230804-002 | (436.56) | 01-0105-0-1310-1000-4300-105 | 1Y1D-J1Y9-9NHT |
| | | | 12,314.07 | PO230823-002 | (68.52) | 01-9660-0-1110-4000-4300-740 | 1MLK-XMWV-6PRC |
| | | | 12,314.07 | PO230823-003 | (109.20) | 01-9660-0-1110-4000-4300-740 | 1XTK-DGL7-6P6L |
| | | | 12,314.07 | PO230789-003 | (21.99) | 12-6105-0-0001-1000-4300-100 | 1R34-4NTF-6Q9Y |
| | | | 12,314.07 | PO230833-001 | 219.49 | 01-0111-0-1110-2490-4300-740-503 | 16JK-GC1H-GPFY |
| | | | 12,314.07 | PO230846-001 | 36.79 | 01-0331-0-1354-1000-4300-331 | 1CX1-VM9H-GPGM |

| Warrant/EFT | Vendor | Date | Amount | Reference | Payment | Fu Rs Y Goal Func Obj Sch Mgmt | Invoice # |
|---|---|---|---|---|---|---|---|
| | | | 12,314.07 | PO230846-001 | 14.92 | 01-0331-0-1302-1000-4300-331 | 1CX1-VM9H-GPGM |
| | | | 12,314.07 | PO230829-001 | 181.52 | 01-3060-0-7110-2490-4300-745 | 1J73-YCTW-GLCP |
| | | | 12,314.07 | PO230837-001 | 2,143.22 | 01-0111-0-1460-3140-4300-730-401 | 1V7D-PVGL-GN3M |
| | | | 12,314.07 | PO230851-001 | 2,340.21 | 12-6105-0-0001-1000-4300-100 | 16W3-P14G-GVXP |
| | | | 12,314.07 | PO230207-012 | 35.07 | 01-0000-0-0000-7300-4300-720 | 1WQF-7PNT-GVJR |
| | | | 12,314.07 | PO230852-001 | 201.97 | 01-3060-0-7110-2490-4300-745 | 1WK1-XP9X-GMTC |
| | | | 12,314.07 | PO230830-001 | 653.62 | 01-0111-0-1110-2490-4300-740-503 | 1WX7-39PC-GPT6 |
| | | | 12,314.07 | PO230832-001 | 805.29 | 01-0111-0-1110-2490-4300-740-503 | 1G4M-7W49-GV6J |
| | | | 12,314.07 | PO230053-016 | 605.06 | 01-0000-0-0000-2421-4300-790 | 1VR9-9MHK-GRWT |
| | | | 12,314.07 | PO230831-001 | 511.15 | 01-0111-0-1110-2490-4300-740-503 | 113X-CXFX-H6WC |
| | | | 12,314.07 | PO230839-001 | 294.09 | 01-9660-0-1110-4000-4300-740 | 1J73-YCTW-H3LJ |
| | | | 12,314.07 | PO230856-001 | 24.94 | 01-6500-0-5750-2100-4300-730 | 16JK-GC1H-HD4R \| |
| | | | 12,314.07 | PO230823-004 | 309.58 | 01-9660-0-1110-4000-4300-740 | 19VG-TMHY-HCD3 |
| | | | 12,314.07 | PV230739-001 | 878.99 | 01-6520-0-5770-1190-4300-331 | 19YR-7QYY-7GTT |
| | | | 12,314.07 | PO230706-002 | (216.56) | 01-3010-0-1110-1000-4300-211 | 17YY-D936-JXRL |
| | | | 12,314.07 | PO230043-017 | 83.41 | 01-8150-0-0000-8110-4300-780 | 17GX-VWGV-3GVV |
| W-841087 | 007504-02 CAMBRIDGE UNIVER | 03/28/2023 | 2,222.45 | PO230817-001 | 2,222.45 | 11-6391-0-4110-1000-4300-561 | 1410791223 |
| W-841088 | 007430-01 COSCO FIRE PROTE | 03/28/2023 | 2,240.00 | PO230909-001 | 2,240.00 | 01-8150-0-0000-8110-5603-780 | 100059837 |
| W-841089 | 006390-01 GONZALEZ-HELDMAI | 03/28/2023 | 506.27 | PO230915-001 | 28.27 | 01-9549-0-1110-1000-4300-335 | 032223 REIMB. |
| | | | 506.27 | PO230915-001 | 478.00 | 01-6266-0-1110-2140-5200-740 | 032223 REIMB. |
| W-841090 | 011881-02 INSIGHT EDUCATIO | 03/28/2023 | 22,875.00 | PO230008-007 | 11,437.50 | 01-0000-0-0000-7150-5800-710 | ISTINV0083 |
| | | | 22,875.00 | PO230008-008 | 11,437.50 | 01-0000-0-0000-7150-5800-710 | ISTINV0130 |

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**41 Cabrillo Unified School District** **Fiscal Year: 2023**

| Warrant/EFT | Vendor | Date | Amount | Reference | Payment | Fu Rs Y Goal Func Obj Sch Mgmt | Invoice # |
|---|---|---|---|---|---|---|---|
| W-841091 | 011431-01 KIS | 03/28/2023 | 948.13 | PO230658-003 | 948.13 | 01-0000-0-0000-2421-5800-790 | PS01877 |
| W-841092 | 000380-01 ODP BUSINESS SOL | 03/28/2023 | 649.42 | PO230826-001 | 49.53 | 01-0101-0-1310-1000-4300-101 | 293485105001 |
| | | | 649.42 | PO230808-001 | 42.33 | 01-0000-0-0000-7300-4300-750 | 291635108001 |
| | | | 649.42 | PO230808-002 | 97.98 | 01-0000-0-0000-7300-4300-750 | 291640062001 |
| | | | 649.42 | PO230808-003 | 32.36 | 01-0000-0-0000-7300-4300-750 | 291640063001 |
| | | | 649.42 | PO230108-014 | 362.88 | 01-0000-0-0000-7300-4300-720 | 288525789001 |
| | | | 649.42 | PO230108-015 | 17.73 | 01-0000-0-0000-7300-4300-720 | 292713276001 |
| | | | 649.42 | PO230108-016 | 18.11 | 01-0000-0-0000-7300-4300-720 | 292714969001 |
| | | | 649.42 | PV230733-001 | 28.50 | 01-0000-0-0000-2421-4300-790 | 289145278001 |
| W-841093 | 011492-01 PENINSULA TRUCK | 03/28/2023 | 32,684.15 | PO230188-036 | 371.98 | 01-9723-0-0000-3600-5603-788 | 9570 |
| | | | 32,684.15 | PO230188-037 | 371.98 | 01-9723-0-0000-3600-5603-788 | 9571 |
| | | | 32,684.15 | PO230188-038 | 371.98 | 01-9723-0-0000-3600-5603-788 | 9572 |
| | | | 32,684.15 | PO230188-039 | 371.98 | 01-9723-0-0000-3600-5603-788 | 9573 |
| | | | 32,684.15 | PO230188-040 | 371.98 | 01-9723-0-0000-3600-5603-788 | 9574 |
| | | | 32,684.15 | PO230188-041 | 371.98 | 01-9723-0-0000-3600-5603-788 | 9575 |
| | | | 32,684.15 | PO230910-001 | 30,452.27 | 01-9723-0-0000-3600-5603-788 | 9280 |
| W-841094 | 000749-01 SEGURA, ROSALVA | 03/28/2023 | 718.09 | PV230734-001 | 718.09 | 01-9660-0-1110-4000-4300-740 | 032023 REIMB. |
| W-841628 | 005903-01 ACCREDITING COMM | 03/30/2023 | 1,130.00 | PO230885-001 | 1,130.00 | 01-0000-0-0000-7300-5800-720 | 1318058 |
| W-841629 | 012007-01 ADAN & MARILLA P | 03/30/2023 | 560.00 | PO230906-001 | 560.00 | 01-6500-0-5760-1180-5100-730 | REIMB. FOR #1034 |
| W-841630 | 008841-02 AGUNDES, RAYMOND | 03/30/2023 | 180.47 | PV230748-001 | 180.47 | 01-9548-0-1337-1000-4300-331 | 032423 REIMB. |
| W-841631 | 009469-01 ANDERSON, BRIAN | 03/30/2023 | 39.08 | PV230743-001 | 39.08 | 01-6266-0-1110-2140-5200-740 | CAHPERD CONF. EX |
| W-841632 | 012010-01 ANDREW BICKFORD | 03/30/2023 | 176.27 | PV230746-001 | 176.27 | 01-6266-0-1110-2140-5200-740 | CAHPERD CONF. EX |

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| Warrant/EFT | Vendor | Date | Amount | Reference | Payment | Fu Rs Y Goal Func Obj Sch Mgmt | Invoice # |
|---|---|---|---|---|---|---|---|
| W-841633 | 000196-01 COUNTY SCHOOL SE | 03/30/2023 | 590.37 | PO230726-001 | 590.37 | 01-0000-0-0000-3900-5800-750 | 18627 |
| W-841634 | 004961-02 DEMCO INC. | 03/30/2023 | 187.55 | PO230863-001 | 187.55 | 01-0111-0-1110-1000-4200-740-201 | 7272048 |
| W-841635 | 004906-03 FOLLETT SCHOOL S | 03/30/2023 | 230.66 | PO230772-001 | 230.66 | 01-0331-0-1210-1000-4300-331 | 1503469 |
| W-841636 | 008043-01 LYNES, ROSABELLE | 03/30/2023 | 198.75 | PV230744-001 | 198.75 | 01-6266-0-1110-2140-5200-740 | CAHPERD CONF. EX |
| W-841637 | 005398-01 MOBILE MODULAR M | 03/30/2023 | 957.00 | PO230250-007 | 957.00 | 25-9010-0-9100-8700-5600-331 | 2393636 |
| W-841638 | 011178-01 PAULO'S AUTO CAR | 03/30/2023 | 30.00 | PO230173-019 | 30.00 | 01-8150-0-0000-8110-5603-780 | 69536 |
| W-841639 | 011997-02 PITSCO EDUCATION | 03/30/2023 | 1,226.58 | PO230840-001 | 1,226.58 | 01-6388-0-1110-1000-4300-740-STEM | 23-000006058 |
| W-841640 | 008443-02 RECOLOGY OF THE | 03/30/2023 | 769.19 | PO230289-011 | 618.28 | 01-0000-0-0000-8205-5504-101 | 13451604 |
| | | | 769.19 | PO230289-012 | 150.91 | 01-0000-0-0000-8205-5504-103 | 13452446 |
| W-841641 | 011602-01 WPS | 03/30/2023 | 760.38 | PV230752-001 | 760.38 | 01-6500-0-5001-2100-4300-730 | WPS-431680 |
| W-841642 | 007423-01 YEAKLEY, CHRISTI | 03/30/2023 | 210.00 | PV230741-001 | 210.00 | 01-6266-0-1110-2140-5200-740 | CAHPERD CONF. EX |
| W-841643 | 005765-01 BENCHMARK EDUCAT | 03/30/2023 | 311,502.37 | PO230769-001 | 10,281.37 | 01-6300-0-1110-1000-4100-740 | 483665 |
| | | | 311,502.37 | PV230749-001 | 136,064.00 | 01-0111-0-1110-1000-4100-740-201 | 811 |
| | | | 311,502.37 | PV230749-001 | 31,522.00 | 01-0111-0-1110-1000-4100-740-202 | 811 |
| | | | 311,502.37 | PV230749-001 | 28,981.00 | 01-0111-0-1110-1000-4100-740-209 | 811 |
| | | | 311,502.37 | PV230749-001 | 34,399.15 | 01-0000-0-1110-1000-4100-740 | 811 |
| | | | 311,502.37 | PV230750-001 | 41,388.00 | 01-0111-0-1110-1000-4100-740-201 | 467099 |
| | | | 311,502.37 | PV230750-001 | 9,588.00 | 01-0111-0-1110-1000-4100-740-202 | 467099 |
| | | | 311,502.37 | PV230750-001 | 8,815.00 | 01-0111-0-1110-1000-4100-740-209 | 467099 |
| | | | 311,502.37 | PV230750-001 | 10,463.85 | 01-0000-0-1110-1000-4100-740 | 467099 |
| W-841644 | 011814-01 BROOKWOOD PROGRA | 03/30/2023 | 19,162.50 | PV230753-001 | 19,162.50 | 40-9012-0-0000-8500-5800-000 | 3950-17 |
| W-841645 | 011363-01 EIDE BAILLY LLP | 03/30/2023 | 10,070.00 | PV230754-001 | 10,070.00 | 01-0000-0-0000-7190-5820-720 | EI01462657 |

3/1-3/31 WARRANT REGISTER
**41 Cabrillo Unified School District** **Fiscal Year: 2023**

| Warrant/EFT | Vendor | Date | Amount | Reference | Payment | Fu Rs Y Goal Func Obj Sch Mgmt | Invoice # |
|---|---|---|---|---|---|---|---|
| W-841646 | 009739-01 F.I.T. ENVIRONME | 03/30/2023 | 3,458.00 | PV230755-001 | 3,458.00 | 01-8150-0-0000-8110-5800-780 | 22-077 |
| W-841647 | 011961-01 FORRESTER, BIANC | 03/30/2023 | 319.76 | PO230918-001 | 319.76 | 01-0000-0-0000-7300-4300-750 | 032423 REIMB. |
| W-841648 | 006390-01 GONZALEZ-HELDMAI | 03/30/2023 | 199.10 | PV230745-001 | 199.10 | 01-6266-0-1110-2140-5200-740 | CAHPERD CONF. EX |
| W-841649 | 009142-01 NORTHERN SAFETY | 03/30/2023 | 1,419.95 | PO230117-002 | 1,419.95 | 01-8150-0-0000-8110-4300-780 | 905279628 |
| W-841650 | 011423-01 SILICON VALLEY C | 03/30/2023 | 2,188.00 | PO230920-001 | 2,188.00 | 01-0000-0-0000-2421-4300-790 | 102685 |
| W-841651 | 011566-01 SPURR | 03/30/2023 | 55,361.53 | PO230038-011 | 4,124.88 | 01-0000-0-0000-8205-5502-720 | 128571 |
| | | | 55,361.53 | PO230038-011 | 4,268.79 | 01-0000-0-0000-8205-5502-101 | 128571 |
| | | | 55,361.53 | PO230038-011 | 4,602.86 | 01-0000-0-0000-8205-5502-103 | 128571 |
| | | | 55,361.53 | PO230038-011 | 3,814.14 | 01-0000-0-0000-8205-5502-105 | 128571 |
| | | | 55,361.53 | PO230038-011 | 7,408.81 | 01-0000-0-0000-8205-5502-211 | 128571 |
| | | | 55,361.53 | PO230038-011 | 14,022.98 | 01-0000-0-0000-8205-5502-331 | 128571 |
| | | | 55,361.53 | PO230038-011 | 18,893.15 | 01-0000-0-8120-8120-5502-331 | 128571 |
| | | | 55,361.53 | PO230038-012 | (1,774.08) | 01-0000-0-0000-8205-5502-720 | 128571 |
| W-841652 | 011570-02 TAYLOR, DUSTIN | 03/30/2023 | 195.00 | PV230742-001 | 195.00 | 01-6266-0-1110-2140-5200-740 | CAHPERD CONF. EX |
| W-841653 | 008898-01 WOODCRAFT | 03/30/2023 | 38.27 | PV230747-001 | 38.27 | 01-9548-0-1337-1000-4300-331 | 561-089238 |

**Warrant/EFT Count:** 193 **Total Warrant/EFT Amount:** 1,287,421.38

# CABRILLO UNIFIED SCHOOL DISTRICT

498 Kelly Avenue, Half Moon Bay, California 94019 • 650 712-7100 • Fax 650 726-0279 • www.cabrillo.k12.ca.us

**SUPERINTENDENT**
Sean McPhetridge, Ed.D.

**GOVERNING BOARD**
Mary Beth Alexander
Lizet Cortes
Carmen Daniel
Kimberly Hines
Sophia Layne


# MEMORANDUM

**MEETING DATE:** April 13, 2023
**TO:** Members of the Governing Board
**FROM**: Leticia Bhatia, Ed.D., Assistant Superintendent, Curriculum and Instruction
Jennifer Shuen, Assistant Principal, Curriculum and Instruction
**CATEGORY:** Approval
**ITEM TITLE:** Approval of Out-of-State Travel Expenses to the National Conference on Science Education (NSTA)

## BACKGROUND INFORMATION

For the past few years our Science Department teachers at Half Moon Bay have been participating in the National Science Conference organized by the National Science Teacher Association (NSTA) held in Atlanta, Georgia. This year, 4 science educators attended the NSTA conference on March 22nd to 25th, 2023. The conference supports our science teachers who want to explore best practices, innovative instructional strategies and techniques, and next-level engagement approaches for inspiring students in science and STEM.

According to Policy 3350: Travel Expenses, all out-of-state travel for which reimbursement is to be claimed shall be approved by the Board.

CUSD allocated $10,000 from the Educator Effectiveness Grant to pay for attendance of this conference which included 4 high school teachers.

Below is a list of the prepaid expenses:

Conference Registration: $1,600
Hotel Stay: $3,500
Flight tickets: $2,550

Expenses to be reimbursed and presented for approval are listed below:

Meals: $1,350
Ground Transportation: $500
Others: $500

## FISCAL ANALYSIS

There is no financial impact to the General Fund.

## RECOMMENDATION

This item is presented for approval only.

# CABRILLO UNIFIED SCHOOL DISTRICT

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Sophia Layne


# MEMORANDUM

**MEETING DATE:** April 13, 2023
**TO:** Members of the Governing Board
**FROM:** J Jesús Contreras, Chief Business Officer
**CATEGORY:** Consent/Action
**ITEM TITLE:** Approval of Bond Financial Agreement: Isom Advisors

## BACKGROUND INFORMATION

To effectively and efficiently perform Bond related functions, CUSD seeks support from Isom Advisors for Bond financial planning (Exhibit A), special Bond advisory services (Exhibit B), Continuing Disclosure services (Exhibit C), and the Annual Debt Transparency Report ("ADTR") services (Exhibit D).

## FISCAL ANALYSIS

Services are rendered as appropriate and paid from Bond.

## RECOMMENDATION

Approve the agreement as submitted.

**CONSULTING SERVICES AGREEMENT**

This CONSULTING SERVICES AGREEMENT (this "Agreement") is dated as of the latest date set forth on the signature page hereto (the "Effective Date") and is entered into by and between Isom Advisors, a Division of Urban Futures Inc., a California corporation ("Advisor"), and Cabrillo Unified School District ("District").

RECITALS

WHEREAS, District wishes to issue certain bonds (the "Bonds") and desires that Advisor provide to District certain Consulting Services (defined below) with respect to the Bonds; and

WHEREAS, Advisor desires to provide to District certain Consulting Services with respect to the Bonds on the terms and subject to the conditions set forth in this Agreement.

NOW, THEREFORE, in consideration of the mutual covenants, agreements, representations, and warranties contained in this Agreement, the parties agree as follows:

AGREEMENT

1. **CONSULTING SERVICES**. District hereby retains Advisor to perform (i) the financial planning services set forth on Exhibit A hereto ("the Financial Planning Services"), (ii) the financial advisory services set forth on Exhibit B hereto ("the Financial Advisory Services"); (iii) the Continuing Disclosure services set forth on Exhibit C hereto (the "Continuing Disclosure Services"); and (iv) the Annual Debt Transparency Report ("ADTR") services set forth on Exhibit D hereto (the "ADTR Services"); and Advisor hereby agrees to perform the Consulting Services pursuant to the terms and conditions of this Agreement.

2. **EFFECTIVE DATE, TERM AND CONDITIONS**. This Agreement shall be effective as of the Effective Date and shall remain in effect until (i) the 5-year (five-year) anniversary of the Effective Date (the "Term") or (ii) until the Agreement is terminated as set forth below. The parties may extend the Term for successive 1-year (one-year) periods upon mutual written agreement, or otherwise as the parties may agree in writing.

3. **COMPENSATION**. Compensation for the Consulting Services provided to District pursuant to this Agreement shall be as set forth in this Section 3. All fees and expenses are contingent on the success of the election. Fees for Financial Planning Services, Continuing Disclosure Services, and ADTR Services shall be paid from the District's general fund or other allowable sources. Fees for Financial Advisory Services shall be paid out of proceeds received by the District resulting from the sale of Bonds.

a. Fees.

i. For Financial Planning Services, District shall pay to Advisor a fee of Fifteen Thousand Dollars ($15,000) payable upon the closing of the first series of Bonds.

ii. For Financial Advisory Services, District shall pay to Advisor a fee of Sixty-Five Thousand Dollars ($65,000) for each series of Bonds sold, payable upon the closing of each series of Bonds (including, without limitation, the first).

iii. For Continuing Disclosure Services, District shall pay an annual fee of Three Thousand Dollars ($3,000) for the filing of customary continuing disclosure documents for each year of the Term existing after a closing of a series of GO Bonds.

iv. For Annual Debt Transparency Report ("ADTR") services, the District shall pay an annual fee of Two Hundred Fifty Dollars ($250) per report filing, for the documentation and filing of the requirements pursuant to SB 1029, which requires individual filings for each debt issuance to be completed by January 31st of each year.

v. District shall reimburse Advisor for out-of-pocket expenses incurred by Advisor in the course of performance of Consulting Services at the actual cost of such expenses, not to exceed Two Thousand Five Hundred Dollars ($2,500). Payment for any expenses pursuant to this Section shall be made at the next following due date for payment of a fee pursuant to Section 3(a).

4. **COVENANTS**.

a. District.

i. Access to Personnel. District will cooperate with Advisor by providing opportunities to consult with District personnel as Advisor deems reasonably necessary to perform the Consulting Services.

ii. Information. District agrees to provide, on a timely basis, and to the best extent possible, all necessary and accurate information reasonably requested by Advisor for the purpose of performing the Consulting Services.

iii. Additional Professional Services. Upon written request for authorization and written approval by the District, at the District's sole discretion, the District agrees to provide or be responsible for additional professional services (e.g., legal counsel, paying agent) as Advisor deems reasonably necessary to complete the Consulting Services and the Bond issuance.

iv. Further Assurances. District agrees to take such further actions as may be necessary or appropriate to effectuate, carry out and comply with all of the terms of this Agreement and the transactions contemplated hereby.

b. Advisor.

i. Compliance with Laws. Advisor shall, at all times, comply with all laws, rules and regulations related to the subject matter of this Agreement and to which Advisor is subject.

ii. Further Assurances. Advisor agrees to take such further actions as may be necessary or appropriate to effectuate, carry out and comply with all of the terms of this Agreement and the transactions contemplated hereby.

5. **TERMINATION**.

a. This Agreement may be terminated prior to the conclusion of the Term as follows:

i. By either party upon the other party's material breach of any of its representations, warranties or obligations under this Agreement, provided that such breach is not cured within thirty (30) days of receipt of notice specifying the breach.

ii. At any time upon mutual written consent of the Parties.

b. The District agrees that during the term and any subsequent terms of this contract that Advisors shall be the sole financial advisor in relation to the sale of the Bonds, and that no additional financial advisors shall be hired by the District for the services described in this Agreement without the written consent of Isom Advisors, a Division of Urban Futures, Inc.

6. **LIMITATION OF LIABILITY**.

a. Advisor Liability. The parties agree that Advisor's officers, directors, agents and employees shall not be personally liable to District for any damages in connection with this Agreement. Advisor shall be solely liable for any finally determined damages in connection with this Agreement for which Advisor is deemed liable.

b. Limitation of Advisor Liability. Except to the extent finally determined to have resulted from the negligence, fraud or willful misconduct of Advisor, Advisor's liability to pay damages for any damages, losses and claims incurred by District, regardless of the theory of liability asserted, is limited to no more than an amount equal to the total amount of insurance required fees paid to Advisor under this Agreement.

c. District Liability. The parties agree that District's officers, directors, agents, and employees shall not be personally liable to Advisor for any damages in connection with this Agreement. District shall be solely liable for any finally determined damages in connection with this Agreement for which District is deemed liable.

d. Limitation of District Liability. Except to the extent finally determined to have resulted from the negligence, fraud or willful misconduct of District, and without limiting the District's defenses permitted under the law, District's liability to pay damages for any damages, losses and claims incurred by Advisor, regardless of the theory of liability asserted, is limited to no more than an amount equal to the total amount of insurance required fees paid to Advisor under this Agreement.

e. Survival of Liability. The provisions of this Section 6 shall survive the expiration or termination of this agreement.

7. **CONFIDENTIALITY OF INFORMATION**. It is mutually agreed that Advisor shall regard all information received during the performance of services pursuant to this Agreement ("Confidential Information") as confidential and shall not disclose Confidential Information to any other person without prior written consent of District. Confidential Information shall not include information that: (i) is, as of the time of its disclosure, or thereafter becomes, part of the public domain through a source other than Advisor; or (ii) is subsequently learned from a third party not under a confidentiality obligation to District. In addition, Advisor shall be entitled to disclose Confidential Information to the extent such disclosure is requested by the order of a court of competent jurisdiction, administrative agency, or other governmental body, provided that Advisor shall provide prompt, advanced written notice thereof to enable District to seek a protective order or otherwise prevent such disclosure. The confidentiality obligations of Advisor shall survive the expiration or termination of this Agreement.

8. **ADDITIONAL MATTERS**.

a. MSRB Rule G-10.

i. Pursuant to Municipal Securities Rulemaking Board ("MSRB") Rule G-10, on Investor and Municipal Advisory Client Education and Protection, Municipal Advisors are required to provide certain written information to their municipal entity and obligated person clients which include the following:

(a) Urban Futures, Inc. is currently registered as a Municipal Advisor with the U.S. Securities and Exchange Commission and the Municipal Securities Rulemaking Board.

(b) Within the MSRB website at www.msrb.org, the District may obtain the Municipal Advisory client brochure that is posted on the MSRB website. The brochure describes the protections that may be provided by the MSRB Rules along with how to file a complaint with financial regulatory authorities.

b. MSRB Rule G-42; Duties of Non-Solicitor Municipal Advisors.

Pursuant to Municipal Securities Rulemaking Board ("MSRB") Rule G-42, on Duties of Non-Solicitor Municipal Advisors, Municipal Advisors are required to make certain written disclosures to clients which include, amongst other things, Conflicts of Interest and any Legal or Disciplinary events of Urban Futures, Inc., Isom Advisors, LLC and its associated persons.

The following are potential conflicts of interest to be considered.

i. Conflicts of Interest. Isom Advisors represents that in connection with the issuance of municipal securities, Isom Advisors may receive compensation from an Issuer or Obligated Person for services rendered, which compensation is contingent upon the successful closing of a transaction and/or is based on the size of a transaction. Consistent with the requirements of MSRB Rule G-42, Isom Advisors hereby discloses that such contingent and/or transactional compensation may present a potential conflict of interest regarding Isom Advisors' ability to provide unbiased advice to enter into such transaction. The contingent fee arrangement creates an incentive for Isom Advisors to recommend unnecessary financings or financings that are disadvantageous to the District, or to advise the District to increase the size of the issue. This potential conflict of interest will not impair Isom Advisor's ability to render unbiased and competent advice or to fulfill its fiduciary duty to Isom Advisors.

(a) It should be noted that Isom Advisor's fees under this agreement may be based on hourly fees of Isom Advisor's personnel, with the aggregate amount equaling the number of hours worked by such personnel times an agreed-upon hourly billing rate. This form of compensation presents a potential conflict of interest because it could create an incentive for Isom Advisors to recommend alternatives that would result in more hours worked. This conflict of interest will not impair Isom Advisor's ability to render unbiased and competent advice or to fulfill its fiduciary duty to Isom Advisors

(b) Isom Advisor's fees under this agreement, may be a fixed amount established at the outset of the Agreement. The amount is usually based upon an analysis by Client and Municipal Advisor of, among other things, the expected duration and complexity of the transaction and the Scope of Services to be performed by Municipal Advisor. This form of compensation presents a potential conflict of interest because, if the transaction requires more work than originally contemplated, Municipal Advisor may suffer a loss. Thus, Isom Advisors may recommend less time-consuming alternatives, or fail to do a thorough analysis of alternatives. This conflict of interest will not impair Isom Advisor's ability to render unbiased and competent advice or to fulfill its fiduciary duty to Isom Advisors.

(c) The fee paid to Isom Advisors increases the cost of investment to Isom Advisors. The increased cost occurs from compensating Isom Advisors for municipal advisory services provided.

(d) Isom Advisors serves a wide variety of other clients that may from time to time have interests that could have a direct or indirect impact on the interests of another Isom Advisors client. For example, Isom Advisors serves as municipal advisor to

other municipal advisory clients and, in such cases, owes a regulatory duty to such other clients just as it does to the Isom Advisors. These other clients may, from time to time and depending on the specific circumstances, have competing interests. In acting in the interests of its various clients, Isom Advisors could potentially face a conflict of interest arising from these competing client interests. Isom Advisors fulfills its regulatory duty and mitigates such conflicts through dealing honestly and with the utmost good faith with Isom Advisors.

(e) If Isom Advisors becomes aware of any additional potential or actual conflict of interest after this disclosure, Isom Advisors will disclose the detailed information in writing to the Issuer in a timely manner.

(f) Furthermore, from time to time, Isom Advisors may perform non-municipal advisory work, including but not limited to bond ballot services for clients who may also be receiving municipal advisory services. Bond ballot services include campaign strategies, voter communication, campaign budgets, mailers, flyers, hand-outs, 'get out to vote' activities, and donations.

(g) Isom Advisors does not have any affiliate that provides any advice, service, or product to or on behalf of the client that is directly or indirectly related to the municipal advisory activities to be performed by Isom Advisors;

(h) Isom Advisors has not made any payments directly or indirectly to obtain or retain the District's municipal advisory business;

(i) Isom Advisors has not received any payments from third parties to enlist Isom Advisors' recommendation to District of its services, any municipal securities transaction or any municipal finance product;

(j) Isom Advisors has not engaged in any fee-splitting arrangements involving Isom Advisors and any provider of investments or services to District;

(k) Isom Advisors does not have any legal or disciplinary event that is material to District's evaluation of the municipal advisory or the integrity of its management or advisory personnel.

(l) Isom Advisors does not act as principal in any of the transaction(s) related to this Agreement.

(m) During the term of the municipal advisory relationship, this agreement will be promptly amended or supplemented to reflect any material changes in or additions to the terms or information within this agreement and the revised writing will be promptly delivered to District.

ii. Legal or Disciplinary Events. Isom Advisors does not have any legal events or disciplinary history on Isom Advisors' Form MA and Form MA-I, which

includes information about any criminal actions, regulatory actions, investigations, terminations, judgments, liens, civil judicial actions, customer complaints, arbitrations and civil litigation. The Issuer may electronically access Isom Advisors' most recent Form MA and each most recent Form MA-I filed with the Commission at the following website:www.sec.gov/edgar/searchedgar/companysearch.html.

There have been no material changes to a legal or disciplinary event disclosure on any Form MA or Form MA-I filed with the SEC. If any material legal or regulatory action is brought against Isom Advisors, we will provide complete disclosure to the Issuer in detail allowing the Issuer to evaluate Isom Advisors, its management and personnel.

c. Fiduciary Duty: Urban Futures is registered as a Municipal Advisor with the SEC and Municipal Securities Rulemaking Board ("MSRB"). As such, Urban Futures and Isom Advisors has a Fiduciary duty to District and must provide both a Duty of Care and a Duty of Loyalty that entails the following.

i. Duty of Care:

(a) exercise due care in performing its municipal advisory activities;

(b) possess the degree of knowledge and expertise needed to provide District with informed advice;

(c) make a reasonable inquiry as to the facts that are relevant to District's determination as to whether to proceed with a course of action or that form the basis for any advice provided to District; and

(d) undertake a reasonable investigation to determine that Isom Advisors is not forming any recommendation on materially inaccurate or incomplete information; Isom Advisors must have a reasonable basis for:

i) any advice provided to or on behalf of the District;

ii) any representations made in a certificate that it signs that will be reasonably foreseeably relied upon by the District, any other party involved in the municipal securities transaction or municipal financial product, or investors in Cabrillo Unified School District securities; and

iii) any information provided to the District or other parties involved in the municipal securities transaction in connection with the preparation of an official statement.

ii. Duty of Loyalty: Isom Advisors must deal honestly and with the utmost good faith with the District and act in the District's best interests without regard to the

financial or other interests of Isom Advisors. Isom Advisors will eliminate or provide full and fair disclosure (included herein) to the District about each material conflict of interest (as applicable). Isom Advisors will not engage in municipal advisory activities with Cabrillo Unified School District as a municipal entity, if it cannot manage or mitigate its conflicts in a manner that will permit it to act in Cabrillo Unified School District's best interests.

d. Governing Law; Jurisdiction. It is expressly understood and agreed that this Agreement and all questions arising hereunder shall be construed according to the laws of the State of California, without giving effect to conflicts of law principles. All actions or proceedings arising directly or indirectly from this Agreement shall be litigated in courts located within Contra Costa County, California. The parties consent to the jurisdiction thereof and the parties further agree not to disturb such choice of forum.

e. Independent Contractor: Both parties hereto in the performance of this Agreement will be acting in an independent capacity and not as agents, employees, partners or joint ventures with one another. Neither the Advisors nor the Advisors' employees are employee of the District and are not entitled to any of the rights, benefits, or privileges of the District's employees, including but not limited to retirement, medical, unemployment, or workers' compensation insurance.

Neither the District nor its officers, agents or employees shall have any control over the conduct of the Advisors or any of the Advisors' employees except as herein set forth, and the Advisors expressly agrees not to represent that the Advisors or the Advisors' agents, servants, or employees are in any manner agents, servants or employees of the District, it being understood that the Advisors, its agents, servants, and employees are as to the District wholly independent Advisors and that the Advisors' obligations to the District are solely such as are prescribed by this Agreement.

f. Political Contributions: Isom Advisors may choose of its own free will to contribute time, money, or resources to political campaigns associated with the passage of a voter approved funding measure. Prior to signing this agreement, Advisor has not made, considered, or discussed a contribution to any campaign. This agreement does not obligate Advisor to contribute to any particular campaign or election. Advisor has in no way committed to or indicated a willingness to contribute time, money, or resources to any campaign, or to make any other contribution.

g. Conflicts of Interest: No officer or employee of District shall have any financial interest, direct or indirect, in this Agreement nor shall any such officer or employee participate in any decision relating to the Agreement which affects his financial interest or the financial interest of any corporation, partnership or association in which he is, directly or indirectly, interested, in violation of any State statute or regulation. The Advisors warrants that it has not paid or given and will not pay or give any third party any money or other consideration for obtaining this Agreement.

h. Successors and Assigns. Except as otherwise provided herein, this Agreement shall not be assignable by either party without the express written consent of the other party hereto. Nothing in this Agreement, express or implied, is intended to confer upon any party other than the parties hereto or their respective successors and assigns any rights, remedies, obligations, or liabilities under or by reason of this Agreement, except as expressly provided in this Agreement.

i. Attorneys' Fees. In the event of any action to enforce or interpret this Agreement, including without limitation the recovery of damages for its breach, the prevailing party shall be entitled to recover from the other party its reasonable attorneys' fees and costs. Any judgment or order entered in such action shall contain a specific provision providing for the recovery of attorneys' fees and costs incurred in enforcing such judgment.

j. Amendments to Agreement. This Agreement may not be modified, amended or supplemented except by written instrument executed by all parties hereto.

k. Notice. All notices to be given by the parties hereto and other communications hereunder shall be in writing and shall be deemed effectively given: (i) upon personal delivery to the party to be notified; (ii) when sent by confirmed telex, electronic mail or facsimile if sent during normal business hours of the recipient, if not, then on the next business day; (iii) one (1) day after deposit with a nationally recognized overnight courier, specifying next day delivery, with written verification of receipt; or (iv) four days after deposit with a United States Post Office, first class postage prepaid and registered. All communications shall be sent as follows:

To Advisor:

Isom Advisors,
a Division of Urban Futures, Inc.
1470 Maria Lane, Ste. 315
Walnut Creek, CA 94596
Attn.: Jonathan Isom, Managing Principal
Telephone: (925) 478-7450
E-mail: jon@isomadvisors.com

To District:

Cabrillo Unified School District
498 Kelly Ave.
Half Moon Bay, CA 94019
Attn.: Jesus Contreras, Chief Business Officer
Telephone: (650) 437-5164
E-mail: contrerasj@cabrillo.k12.ca.us

l. Severability. If one or more provisions of this Agreement are held to be unenforceable under applicable law, such provision shall be excluded from this Agreement and the balance of the Agreement shall be interpreted as if such provision were so excluded and shall be enforceable in accordance with its terms.

m. Entire Agreement. This Agreement (including the Exhibits attached hereto) contains the entire understanding of the parties in respect of its subject matter and supersedes all prior agreements and understandings (oral or written) between the parties with respect to such subject matter. The Exhibits attached hereto constitute a part hereof as though set forth in full herein.

n. Counterparts. This Agreement may be executed in any number of counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same instrument.

IN WITNESS WHEREOF, the parties have duly executed this Agreement as of the dates set forth below.

| ADVISOR: | DISTRICT: |
|---|---|
| Isom Advisors,<br>A Division of Urban Futures Inc. | Cabrillo Unified School District |
| By: _____<br>Name: Jonathan Isom<br>Title: Managing Principal | By: _____<br>Name: Jesus Contreras<br>Title: Chief Business Officer |
| Dated: _____ ___, 2023 | Dated: _____ ___, 2023 |

Urban Futures, Inc. is currently registered as a Municipal Advisor with the U.S. Securities and Exchange Commission and the Municipal Securities Rulemaking Board.

Within the Municipal Securities Rulemaking Board ("MSRB") website at www.msrb.org, the District may obtain the Municipal Advisory client brochure that is posted on the MSRB website. The brochure describes the protections that may be provided by the MSRB Rules along with how to file a complaint with financial regulatory authorities.

**EXHIBIT A**

**FINANCIAL PLANNING SERVICES**

- Review District project list and assist District in preparing a capital and financing plan
- Analyze the assessed valuation of District, calculate bonding capacity, and perform financial analysis to determine possible bond proceeds
- Create an election timeline and financing timeline; coordinate same with bond counsel, District, and county
- Recommend proposed bond amount, issuance schedule, and projects to be funded by bond program
- Assist in the preparation of a bond election resolution including preparing ballot language and detailed bond project list
- Prepare tax rate statement and estimates of tax rates for bond program
- If needed, prepare ballot arguments and rebuttals

## EXHIBIT B

## FINANCIAL ADVISORY SERVICES

- Analyze the bond market to determine timing, credit enhancement requirements, structure, bond amount, legal documentation requirements, rating requirements, and method of sale
- Assist District, as needed, to assemble bond finance team members including bond counsel, paying agent, trustee, and underwriter
- Prepare timeline, distribution lists, and term sheets to manage financing
- Manage bond issuance process including the coordination with other finance team members (bond counsel, paying agent, trustee, and underwriter, if needed)
- Define the proposed structure including sizing, call provisions, amortization schedule, and phasing of debt service repayment
- Review legal documents including district and county resolutions, bond purchase agreements, Preliminary Official Statement, and Official Statement
- Prepare rating agency and insurer presentation; negotiate with analysts of same
- Assist in preparation and train District members for rating agency meetings
- Analyze tax base and recommend appropriate tax structure
- For competitive sale, review Notice of Sale and Bid Form, distribute bid documents to qualified underwriters and post bid documents, monitor and verify bids on day of sale, and coordinate award of winning bid
- For negotiated sale, discuss structure and tax rate objectives with underwriter, review proposed structure and scale and make recommendations as appropriate, review fees, and review final pricing
- Review closing documents including tax opinion, arbitrage certificate, and continuing disclosure certificate
- Prepare wrap up presentation booklets to summarize bond sale
- Manage pre-closing and closing
- Attend board meetings as needed to explain bond sale, legal documents, and pricing summary

## EXHIBIT C

## CONTINUING DISCLOSURE SERVICES

- Annually review District's Continuing Disclosure requirements
- Submit to Municipal Securities Rulemaking Board the necessary filings and documentation in order to remain compliant with Continuing Disclosure requirements

## EXHIBIT D

## ANNUAL DEBT TRANSPARENCY REPORT ("ADTR") SERVICES

- Review ongoing District's Annual Debt Transparency Report ("ADTR") requirements.
- Submit to CDIAC the necessary filings and documentation to remain compliant with SB 1029 including the ADTR by Jan 31st of each year.

# CABRILLO UNIFIED SCHOOL DISTRICT

498 Kelly Avenue, Half Moon Bay, California 94019 • 650 712-7100 • Fax 650 726-0279 • www.cabrillo.k12.ca.us

**SUPERINTENDENT**
Sean McPhetridge, Ed.D.

**GOVERNING BOARD**
Mary Beth Alexander
Lizet Cortes
Carmen Daniel
Kimberly Hines
Sophia Layne


# MEMORANDUM

**MEETING DATE:** April 13, 2023
**TO:** Members of the Governing Board
**FROM:** J Jesús Contreras, Chief Business Officer
**CATEGORY:** Consent/Action
**ITEM TITLE:** Approval for Purchase and Installation of Portables for the CUSD Projects

## BACKGROUND INFORMATION

To serve as temporary housing for our students during the construction and modernization of El Granada Elementary School and for the expansion of services for our Early Childhood Education programs, CUSD needs to acquire the following portable buildings. All bidding requirements were met, and staff is now seeking Board approval of these portable buildings as per the attached detailed description and summary below:

| | | |
|---|---|---|
| **El Granada Elementary** | | |
| | | |
| 12x40 DSA Boy/Girl Restroom | $ | 174,603.21 |
| 24x40 DSA wide open Classroom | $ | 88,065.00 |
| 72x40 Relocation under LLB* | $ | 118,877.00 |
| **Total** | **$** | **381,545.21** |
| **Early Childhoold Education** | | |
| | | |
| (2) 24x40 DSA Classrooms with new built Kinder restrooms. | $ | 200,082.04 |
| (1) 36x40 DSA Classroom with new built Kinder restrooms and teachers office. | $ | 158,506.42 |
| **Total** | **$** | **358,588.46** |

## FISCAL ANALYSIS

Portables will be purchased with Bond, grants, and categorical funds.

## RECOMMENDATION

Approve purchase of portable buildings as presented.

GLOBAL MODULAR
Incorporated

**450 Commerce Ave, Atwater CA95301**
***PURCHASE Proposal***
**3/28/2023**

**Cabrillo Unified School District**
**498 Kelly Ave,**
**Half Moon Bay, CA 94019**
**Attention: Rinaldo Veseliza** **650-808-7946**

**Re: (2) each Pre-Owned Refurbished 24x40 DSA Modular Classroom Buildings with single use kinder restroom to be supplied, delivered and installed at Hatch Elementary School 490 Miramontes Ave, Half Moon Bay, CA 94019.**

**Building Type: Pre-Owned Refurbished** 24x40 DSA modular Classroom set on a pressure treated wood foundation with Deck and Ramp assemblies.

Building(s) will include previously approved DSA plans and closeout documents. Note: The addition of a single use restroom could require bin time for DSA review.

**Piggyback Justification Hatch Elementary (2) 24x40 Classroom(s) with single use kinder restroom**
**(Piggyback No: 2018-03 Loomis Union School District)**

**Bid Matrix**

| | |
|---|---|
| Item 1 Purchase Base Price | $64,131.37 |
| Item 1 Installation | $6,846.00 |
| Item 451 Delivery @1104.75 x2 | $2,209.50 |

**Additive Alternatives**

| | |
|---|---|
| Item #1 Standard Carpet 26 oz. | $2,632.20 |
| Item #268 Interior Primary Unisex Toilet | $7,007.00 |
| Item #382 Metal 4x11 ramp and 5x7 landing with handrails | $2,714.00 |
| Item 416 Unforeseen Items Not Itemized: Upcharge for aluminum deck/ramps | $2,714.00 |
| Item #437 Engineering and Design @ $392.00 Per Hour x15 hr. | $5,880.00 |
| Item #439 Contract and Project Supervision @ $317.85 Per Hour x7 hr. | $2,224.95 |
| | $100,041.02 |

Total Price for (2): **$200,082.04 (includes tax)**

**Payment Terms**
**25% ($50,020.51)** due upon signing of proposal project start
**30% ($60,024.61)** due upon start of refurbishment
**25% ($50,020.51)** due upon refurbish completion
**15% ($30,012.31)** due upon delivery
**05% ($10,004.10)** due upon completion and customer sign-off

## 24x40 Classroom

**Building Specifications**

1. Building(s) provided have a steel frame structure.
2. (1) single use kinder restroom.
3. Flooring 1 1/8 T/G with **new** carpet and cove base. **Color to be determined by customer.**
4. The exterior finish T-111 or equal wood siding- **Paint color to be determined by customer.**
5. The ceiling provided is a T-grid system with 2'x4' lay in panels.
6. Wood framed walls.
7. Interior wall finish is ½" tack board painted over ½" Gypsum thru-out
8. Front and rear overhangs.
9. Dual pane windows.
10. (1) Each exterior hollow metal door w/frames and classroom locks.
11. Data and Misc. low voltage – Global will provide back boxes and conduit.
12. Fire extinguisher at door.
13. (1) Each wall mounted electric HVAC unit with supply ducting and return at wall.
14. Building will be set on a pressure treated DSA approved wood berm foundation system.
15. (1) each ADA compliant deck and ramp will be provided.(aluminum)

## Clarifications and Exceptions

- Unless otherwise noted, building is quoted with standard features and finishes.
- **Global** is not responsible for delays beyond our control.
- Price quoted assumes ready access to level site with large truck and trailer (fence removal by others).
- DSA building plans and close out documents provided by Global, all DSA project, application, plan approval and inspection costs by others.
- All site utility connections by others including main switch gear and transformers.
- **Global** is responsible for the supply & installation of a pressure treated wood berm foundation unless otherwise specified.
- Site preparation of building pad by others.
- Delivery time will be determined when notice to proceed is issued.
- Price does not include any Architectural fees.
- **Global** will not be responsible for the removal and re-installation of any Architectural barrier.
- Fire alarm system and FAC interface by others.
- All low voltage systems, including telephone, and data. (**Global** installs conduit and back box's).
- It is assumed that building components can be delivered and set utilizing normal equipment and practices.
- All local submittals, permits, testing and fees required by others.

**ACCEPTANCE AND PRICING**

The proposal is good for 30 days as long as supplies last. In order to secure building, the upfront cost will be needed along with signed proposal.

Proposal submitted by: Duane Hamilton 209-769-5508

Accepted by: _____ Date: _____

***Global Modular Inc.***
450 Commerce Ave, Atwater CA 95301

GLOBAL MODULAR
Incorporated

**450 Commerce Ave, Atwater CA95301**

***PURCHASE Proposal***

**3/28/2023**

**Cabrillo Unified School District**
**498 Kelly Ave,**
**Half Moon Bay, CA 94019**
**Attention: Rinaldo Veseliza** **650-808-7946**

**Re: (1 each) Pre-Owned Refurbished 36x40 DSA Modular Classroom Building with teachers room and single use restroom to be supplied, delivered and installed at Hatch Elementary School 490 Miramontes Ave, Half Moon Bay, CA 94019.**

**Building Type: Pre-Owned Refurbished** 36x40 DSA modular Classroom set on a pressure treated wood foundation with Deck and Ramp assemblies.

Building will include previously approved DSA plans and closeout documents. Note: The addition of a small office and single use restroom could require bin time for DSA review.

**Piggyback Justification Hatch Elementary 36x40 Classroom(s) with single use restroom and office**
**(Piggyback No: 2018-03 Loomis Union School District)**

**Bid Matrix**

| | | |
|---|---|---|
| Item 1 Purchase Base Price | | $102,379.38 |
| Item 1 Installation | | $8,264.73 |
| Item 451 Delivery | @1104.75 x3 | $3,314.25 |

**Additive Alternatives**

| | |
|---|---|
| Item #1 Standard Carpet 26 oz. | $3,953.32 |
| Item #21 Interior Non-Rated Wall @87.71x44 lf | $3,859.24 |
| Item #112 Interior Door Package Wood | $1,470.00 |
| Item #268 Interior Unisex Toilet Room | $7,203.00 |
| Item #382 Metal 4x11 ramp and 5x7 landing with handrails x2 | $12,792.00 |
| Item 416 Unforeseen Items Not Itemized: Upcharge for aluminum deck/ramps | $5,428.00 |
| Item #437 Engineering and Design @ $392.00 Per Hour x17 hr. | $6,664.00 |
| Item #439 Contract and Project Supervision @ $317.85 Per Hour x10 hr. | $3,178.50 |

Total Price: **$158,506.42 (includes tax)**

**Payment Terms**
**25% ($39,626.61)** due upon signing of proposal project start
**30% ($47,551.93)** due upon start of refurbishment
**25% ($39,626.61)** due upon refurbish completion
**15% ($23,775.96)** due upon delivery
**05% ($7,925.31)** due upon completion and customer sign-off

## 36x40 Classroom

**Building Specifications**

1. Building(s) provided have a steel frame structure.
2. (1) Adult single use restroom.
3. (1) Teachers office room
4. Flooring 1 1/8 T/G with **new** carpet and cove base. **Color to be determined by customer.**
5. The exterior finish T-111 or equal wood siding- **Paint color to be determined by customer.**
6. The ceiling provided is a T-grid system with 2'x4' lay in panels.
7. Wood framed walls.
8. Interior wall finish is ½" tack board painted over ½" Gypsum thru-out
9. Front and rear overhangs.
10. Dual pane windows.
11. (1) Each exterior hollow metal door w/frames and classroom locks.
12. Data and Misc. low voltage – Global will provide back boxes and conduit.
13. Fire extinguisher at door.
14. (1) Each wall mounted electric HVAC unit with supply ducting and return at wall.
15. Building will be set on a pressure treated DSA approved wood berm foundation system.
16. (2) each ADA compliant deck and ramp will be provided. (aluminum)

## Clarifications and Exceptions

- Unless otherwise noted, building is quoted with standard features and finishes.
- **Global** is not responsible for delays beyond our control.
- Price quoted assumes ready access to level site with large truck and trailer (fence removal by others).
- DSA building plans and close out documents provided by Global, all DSA project, application, plan approval and inspection costs by others.
- All site utility connections by others including main switch gear and transformers.
- **Global** is responsible for the supply & installation of a pressure treated wood berm foundation unless otherwise specified.
- Site preparation of building pad by others.
- Delivery time will be determined when notice to proceed is issued.
- Price does not include any Architectural fees.
- **Global** will not be responsible for the removal and re-installation of any Architectural barrier.
- Fire alarm system and FAC interface by others.
- All low voltage systems, including telephone, and data. (**Global** installs conduit and back box's).
- It is assumed that building components can be delivered and set utilizing normal equipment and practices.
- All local submittals, permits, testing and fees required by others.

**ACCEPTANCE AND PRICING**

The proposal is good for 30 days as long as supplies last. In order to secure building, the upfront cost will be needed along with signed proposal.

Proposal submitted by: Duane Hamilton

Accepted by: _____ Date: _____

***Global Modular Inc.***
450 Commerce Ave, Atwater CA 95301

GLOBAL MODULAR
Incorporated

**450 Commerce Ave, Atwater CA95301**

***PURCHASE Proposal***

**3/28/2023**

**Cabrillo Unified School District**
**498 Kelly Ave,**
**Half Moon Bay, CA 94019**
**Attention: Rinaldo Veseliza** **650-808-7946**

**Re: (1) each Pre-Owned Refurbished 24x40 DSA Modular Classroom Buildings to be supplied, delivered and installed at El Granada Elementary School 400 Santiago Ave, Half Moon Bay, CA 94019**

**Building Type: Pre-Owned Refurbished** 24x40 DSA modular Classroom set on a pressure treated wood foundation with Deck and Ramp assemblies.

Building(s) will include previously approved DSA plans and closeout documents.

**Piggyback Justification El Granada Elementary 24x40 wide open Classroom**

**Bid Matrix**

| | |
|---|---|
| Item 1 Purchase Base Price | $64,131.37 |
| Item 1 Installation | $6,846.00 |
| Item 451 Delivery @1104.75 x2 | $2,209.50 |

**Additive Alternatives**

| | |
|---|---|
| Item #1 Standard Carpet 26 oz. | $2,632.20 |
| Item #382 Metal 4x11 ramp and 5x7 landing with handrails | $6,396.00 |
| Item 416 Unforeseen Items Not Itemized: Upcharge for aluminum deck/ramps | $2,714.00 |
| Item #437 Engineering and Design @ $392.00 Per Hour x8 hr. | $3,136.00 |
| | $88,065.07 |

Total Price: **$88,065.07 (includes tax)**

**Payment Terms**
**25% ($22,016.27)** due upon signing of proposal project start
**30% ($26,419.52)** due upon start of refurbishment
**25% ($22,016.27)** due upon refurbish completion
**15% ($13,209.76)** due upon delivery
**05% ($4,403.25)** due upon completion and customer sign-off

## 24x40 Classroom

**Building Specifications**

1. Building(s) provided have a steel frame structure.
2. Flooring 1 1/8 T/G with **new** carpet and cove base. **Color to be determined by customer.**
3. The exterior finish T-111 or equal wood siding- **Paint color to be determined by customer.**
4. The ceiling provided is a T-grid system with 2'x4' lay in panels.
5. Wood framed walls.
6. Interior wall finish is ½" tack board painted over ½" Gypsum thru-out
7. Front and rear overhangs.
8. Dual pane windows.
9. (1) Each exterior hollow metal door w/frames and classroom locks.
10. Data and Misc. low voltage – Global will provide back boxes and conduit.
11. Fire extinguisher at door.
12. (1) Each wall mounted electric HVAC unit with supply ducting and return at wall.
13. Building will be set on a pressure treated DSA approved wood berm foundation system.
14. (1) each ADA compliant deck and ramp will be provided. (aluminum)

## Clarifications and Exceptions

- Unless otherwise noted, building is quoted with standard features and finishes.
- **Global** is not responsible for delays beyond our control.
- Price quoted assumes ready access to level site with large truck and trailer (fence removal by others).
- DSA building plans and close out documents provided by Global, all DSA project, application, plan approval and inspection costs by others.
- All site utility connections by others including main switch gear and transformers.
- **Global** is responsible for the supply & installation of a pressure treated wood berm foundation unless otherwise specified.
- Site preparation of building pad by others.
- Delivery time will be determined when notice to proceed is issued.
- Price does not include any Architectural fees.
- **Global** will not be responsible for the removal and re-installation of any Architectural barrier.
- Fire alarm system and FAC interface by others.
- All low voltage systems, including telephone, and data. (**Global** installs conduit and back box's).
- It is assumed that building components can be delivered and set utilizing normal equipment and practices.
- All local submittals, permits, testing and fees required by others.

**ACCEPTANCE AND PRICING**

The proposal is good for 30 days as long as supplies last. In order to secure building, the upfront cost will be needed along with signed proposal.

Proposal submitted by: Duane Hamilton

Accepted by: _____ Date: _____

***Global Modular Inc.***
450 Commerce Ave, Atwater CA 95301

GLOBAL MODULAR
Incorporated

**450 Commerce Ave, Atwater CA95301**

***PURCHASE Proposal***

**Cabrillo Unified School District** **Date: 03/28/2023 498**
**Kelly Ave,**
**Half Moon Bay, CA 94019**
**Attention: Rinaldo Veseliza** **650-808-7946**

**Re: (1 each) Pre-Owned Refurbished 12x40 DSA Modular Boy/Girl Restroom Building to be supplied, delivered and installed at El Granada Elementary School 400 Santiago Ave, Half Moon Bay, CA 94019**

**Building Type: Pre-Owned Refurbished** 12x40 Boy/Girl DSA modular restroom set on a pressure treated wood foundation with Deck and Ramp assemblies.

Building will include previously approved DSA plans and closeout documents.

**Piggyback Pricing Hatch Elementary (1) 12x40 Boy/Girl Restroom(Piggyback No: 2018-03 Loomis Union School District)**

**Bid Matrix**

| | |
|---|---|
| Item 1(T) Purchase Base Price | $105,624.00 |
| Item 1(T) Installation | $7,779.01 |
| Item 451 Delivery @1104.75 x1 | $1,104.75 |
| **Additive Alternatives** | |
| Item #14 Sheet Vinyl W/Self Cove @57.45 sq yrd. X54 | $3,102.30 |
| Item #21 2x4 Interior Walls @87.71 x 116 | $10,174.36 |
| Item #30 FRP Wall Siding @ $2.94 sq ft, x1024 | $3,031.04 |
| Item #281 Plumbing Wall For Fixture W/Supply Line @$418.20 x 12 | $5,018.40 |
| Item #322 Plumbing Manifold | $4,910.00 |
| Item #382 Metal 4x11 ramp and 5x7 landing with handrails | $6,396.00 |
| Item 416 Unforeseen Items Not Itemized: Upcharge for aluminum deck/ramps | $5,428.00 |
| Item# 421 Switch Back Ramp and Landing | $8,347.00 |
| Item #437 Engineering and Design @ $392.00 Per Hour x13 hr | $5,096.00 |
| Item #437 Engineering and Outside Calcs @ $392.00 Per Hour x13 hr | $5,096.00 |
| Item #439 Contract and Project Supervision @ $317.85 Per Hour x 11 hr. | $3,496.35 |

Total Price: **$174,603.21 (includes tax)**

**Payment Terms**
**25% ($43,650.80)** due upon signing of proposal project start
**30% ($52,380.96)** due upon start of refurbishment
**25% ($43,650.80)** due upon refurbish completion
**15% ($26,190.48)** due upon delivery
**05% ($8,730.17)** due upon completion and customer sign-off

## 12x40 Girl/Boy

**Building Specifications**

1. Building provided is a steel frame structure with steel perimeter frame
2. 1 1/8 T/G flooring w/self-coving vinyl.
3. The exterior finish Duratemp wood siding or equal-color selections to be determined by customer.
4. The roof is standing seam.
5. Overhangs on each end -per pc plan
6. The ceiling provided is a T-grid system with 2'x4' T-8 Lights installed per code.
7. Chase with wall mounted fixtures.
8. Interior wall finish is FRP panel over ½" water resistant sheetrock.
9. (4) each hollow metal exterior door w/frames w/required locks.
10. The building is equipped with an electrical sub panel.
11. Girl's restroom (1) each handicap toilet, (3) each regular toilets and (2) each sinks. (All adult height).
12. Boys' restroom (1) each handicap toilet, (1) each regular toilet, (2) each urinals and (2) each sinks.
13. All restrooms will have mirrors, toilet paper dispensers and grab bars. All other toilet room accessories by others.
14. All plumbing in ABS and copper fixture fittings.
15. (2) Each 180 CFM exhaust fans.
16. Building will be set on a DSA pressure treated wood berm foundation.
17. Full front deck with switchback ramp System (aluminum)

## Clarifications and Exceptions

- Unless otherwise noted, building is quoted with standard features and finishes.
- **Global** is not responsible for delays beyond our control.
- Price quoted assumes ready access to level site with large truck and trailer (fence removal by others).
- DSA building plans and close out documents provided by Global, all DSA project, application, plan approval and inspection costs by others.
- All site utility connections by others including main switch gear and transformers.
- **Global** is responsible for the supply & installation of a pressure treated wood berm foundation unless otherwise specified.
- Site preparation of building pad by others.
- Delivery time will be determined when notice to proceed is issued.
- Price does not include any Architectural fees.
- **Global** will not be responsible for the removal and re-installation of any Architectural barrier.
- Fire alarm system and FAC interface by others.
- All low voltage systems, including telephone, and data. (**Global** installs conduit and back box's).
- It is assumed that building components can be delivered and set utilizing normal equipment and practices.
- All local submittals, permits, testing and fees required by others.

**ACCEPTANCE AND PRICING**

The proposal is good for 30 days as long as supplies last. In order to secure building, the upfront cost will be needed along with signed proposal.

Proposal submitted by: Duane Hamilton

Accepted by: _____ Date: _____

***Global Modular Inc.***
450 Commerce Ave, Atwater CA 95301

GLOBAL MODULAR
Incorporated

**450 Commerce Ave, Atwater CA95301**
***RELOCATION Proposal***
**03/28/2023**

**Cabrillo Unified School District**
**498 Kelly Ave,**
**Half Moon Bay, CA 94019**

**Attention: Rinaldo Veseliza** **650-808-7946**

**RE: Relocation of 72x40 Modular (Eco-Cret) on the El Granada Elementary School site and supply of 60' deck with ramp and stairs.**

**Scope of work:** Dismantle, relocate and re-install (3) classroom wing 72x40 modular classroom buildings from and to locations on the site of El Granada Elementary School 400 Santiago Ave, Half Moon Bay, CA 94019

**Piggyback Pricing El Granada Elementary 72x40 Wing (3 - 24x40 Classrooms) Relocation and 60' deck with ramp and stairs. (Piggyback No: 2018-03 Loomis Union School District)**

**Relocation Service**

| | |
|---|---|
| Item 1 12x40 Building Relocation @ $5,091.00 x6 | $30,546.00 |
| Item 43 Forklift and Operator @ $310 hr x10 hr | $3,100.00 |

**One Time Costs**

| | |
|---|---|
| Item 5 Knockdown: DSA Buildings 24x40 @ $2,951.00 x3 | $8,853.00 |
| Item 7 Building Set @ $5,104.00 | $15,312.00 |
| Item 382 Metal Ramp and Landing with Handrails @ $6,396.00 x6 (Ramps and Landings interchangeable) | $38,376.00 |
| Item 416 Unforeseen Items Not Itemized: Upcharge for aluminum deck/ramps | $9,378.00 |
| Item 419 Metal Stairs and Landing | $1,075.00 |
| Item #437 Engineering and Design @ $392.00 Per Hour x15 hr | $5,880.00 |
| Item #439 Contract and Project Supervision @ $317.85 Per Hour x 20 hr. | $6,357.00 |
| | $118,877.00 |

Total Price**: $118,877.00 (includes tax)**

**Payment Terms**
50% due upon execution of proposal
50% due upon completion

## Clarifications

- Global will supply and install 60’ Aluminum deck with ramp and stairs
- Units need to be accessible with a large truck and trailer
- Preparation of the new building pad by others
- All utility dis-connects and reconnections by others
- Building will be relocated as-is, any remodel or repair work will need to be handled under a separate contract.
- Flooring will be split at the mod-line when buildings are dismantled, and receive a carpet bar when re-installed.
- All site labor will be paid at applicable prevailing wage rates
- Global has included the cost of wood foundations. Foundation materials will match that shown on the original approved plans
- Besides the wood foundation – Global assumes that all materials needed to reset the building will be re-used. In the event materials on the building need to be replaced their cost would need to be accounted for if supplied by Global.

## Exceptions

- Global not responsible for grass replacement as necessary for truck/trailer access
- Other than removal of the old wood foundation materials all site remediation of the existing site by others.
- All construction fencing if needed will be the responsibility of others
- All DSA submittals, inspections and testing by others
- Removal of existing concrete ramps/decks and stairs by others
- Building currently has stucco exterior finish – Global is not responsible for cracked or broken stucco in the dismantle, relocation or reassembly of the building.

**ACCEPTANCE AND PRICING**

Proposal submitted by: Duane Hamilton – 209-769-5508

Accepted by: _____ Date: _____

***Global Modular Inc.***
450 Commerce Ave, Atwater CA 95301

# CABRILLO UNIFIED SCHOOL DISTRICT

498 Kelly Avenue, Half Moon Bay, California 94019 • 650 712-7100 • Fax 650 726-0279 • www.cabrillo.k12.ca.us

**SUPERINTENDENT**
Sean McPhetridge, Ed.D.

**GOVERNING BOARD**
Mary Beth Alexander
Lizet Cortes
Carmen Daniel
Kimberly Hines
Sophia Layne


# MEMORANDUM

**MEETING DATE:** April 13, 2023
**TO:** Members of the Governing Board
**FROM:** Sean McPhetridge, Ed.D., Superintendent
James Barnes, Coordinator of Student Services
**CATEGORY:** Consent/Action
**ITEM TITLE:** Approval of Quarterly Report on Williams Uniform Complaints (Education Code §35186)

## BACKGROUND INFORMATION

Education Code 35186 requires that Williams Complaints be filed and resolved using the Uniform Complaint Procedures (UCP). Williams Complaints include complaints over instructional materials, emergency or urgent facilities conditions that pose a threat to the health and safety of pupils, or teacher vacancies or misassignments, and these complaints may be filed anonymously. Williams Complaints are filed with the principal, or their designee, of the school in which the complaint arises. Schools have complaint forms available for these types of complaints, but schools do not reject a complaint if the form is not used as long as the complaint is submitted in writing.

Local governing boards must report quarterly to the San Mateo County of Education the nature and number of complaints received during the quarter.

## REPORT/PROPOSAL

During the third quarter of the 2022-23 school year, the CUSD received five (5) Williams complaints.

## FISCAL ANALYSIS

There is no financial impact to the General Fund.

## RECOMMENDATION

Staff recommends receipt and approval of the second quarter Williams Uniform Complaints report.

SAN MATEO COUNTY OFFICE OF EDUCATION

Excellence and Equity in Education

**Quarterly Report – *Williams* Uniform Complaints**
**[Education Code § 35186]**

**District:** Cabrillo Unified School District

**Name & Title of Preparer:** Rosibel Acosta, Administrative Assistant to the Superintendent

**Quarter Reported:** (check one)

- ☐ 1st Quarter: July 2022 through September 2022 – Due October 2022
- ☐ 2nd Quarter: October 2022 through December 2022 – Due January 2023
- ☑ 3rd Quarter: January 2023 through March 2023 – Due April 2023
- ☐ 4th Quarter: April 2023 through June 2023 – Due July 2023

**Date for information to be reported publicly at governing board meeting**: 04/19/2023

**Please check the box that applies:**

☐ No complaints were filed with any school in the district during the quarter indicated above.

☑ Complaints were filed with schools in the district during the quarter indicated above. The following chart summarizes the nature and resolution of these complaints. **Copies of the complaint and the district's written response will be submitted along with this report.**

| General Subject Area | Number of Complaints Received | Number of Complaints Resolved | Number of Complaints Unresolved |
|---|---|---|---|
| Instructional Materials and Textbooks | 0 | 0 | 0 |
| Facility Conditions | 5 | 5 | 0 |
| Teacher Vacancy or Misassignment | 0 | 0 | 0 |
| **TOTAL** | 0 | 0 | 0 |

**Name & Signature of Superintendent**

**Date:** _____

Sign and date the report ***after*** it is presented at your board meeting. Please submit the executed report to Systems for District Improvement via email at sdi@smcoe.org.

# CABRILLO UNIFIED SCHOOL DISTRICT

498 Kelly Avenue, Half Moon Bay, California 94019 • 650 712-7100 • Fax 650 726-0279 • www.cabrillo.k12.ca.us

**SUPERINTENDENT**
Sean McPhetridge, Ed.D.

**GOVERNING BOARD**
Mary Beth Alexander
Lizet Cortes
Carmen Daniel
Kimberly Hines
Sophia Layne

Joy Dardenelle
Executive Director, Systems for District Improvement
Email: jdardenelle@smcoe.org
Phone: (650) 802-5315


**Summary of Cabrillo Unified School District Actions in Response to Williams Complaints received February 6, 2023:**

**Cabrillo USD received 5 Williams Complaint notices, (per *Uniform Complaint Procedures for California Education Code Section 35186 Complaints*) Case #s CUSD22-23UC 3-7.**

**All 5 made the following complaint that the heat in Half Moon Bay HS classroom D7 was not working:**

III. School Building and Facility Conditions: 

- A school building, building system, or part of the school grounds is in a condition that poses a threat to the health and safety of students, teachers, or school employees (for example, the heating, ventilation, fire sprinkler, or AC system doesn't work; the school is infested with rats or other pests; windows are broken or exterior gates will not lock and pose a security risk; or a damaged building or structure creates a potential health or safety hazard).

The following is Cabrillo Unified School District's response:

In order to immediately fix the heat and make sure it is now working in all buildings, the Director of Maintenance Operations and Technology (MOT) has been in constant communication and has been working with the HMBHS Day Maintenance/Custodian and HMBHS Administration to address the issues of heating at HMBHS. To resolve these issues, the MOT Director immediately engaged a contractor who, under the supervision of an engineering firm, implemented an effective solution to the heating issues at HMBHS.

As this has been an ongoing problem, to avoid repeated outages the heating system is being monitored and if needed, addressed comprehensively. The engineering solution that has been implemented at HMBHS is expected to be permanent. However, to ensure its effectiveness, the Director of MOT, his staff, and HMBHS Day Custodial/Maintenance staff will be conducting daily monitoring of the temperature in all affected rooms at HMBHS.

In the event that the heat breaks down again, upon identification of a problem, the HMBHS Maintenance and Custodial staff will immediately make MOT Director and Administrators aware of

the issue. While the situation is corrected, they will provide temporary solutions such as having the class operate out of another room, using portable heaters and/or providing other devices to ensure conditions are adequately warm. HMBHS and the District are conducting an inventory to make sure that sufficient portable heaters are available in case of another outage.

There is a communication system in place to ensure prompt and rapid action to the CUSD challenging issues. We will, however, increase the level of communication to stakeholders (students, staff, parents) of the status of implementation of the solutions.

**In addition one complaint, Case # CUSD22-23UC4 also indicated the following issue:**

**That there was no mirror in the D and B building bathrooms, that there was no soap, no toilet paper, and that the dryer was broken.**

IV. Restrooms: 

- A restroom is not fully operational, maintained and cleaned regularly, and stocked at all times with toilet paper, soap, and paper towels or functional hand dryers. 

The following is Cabrillo Unified School District's response to the bathroom complaint:

Proper school-safe mirrors have been ordered and will be scheduled for replacement upon receipt.
The Director of MOT and the HMBHS administration to ensure that the night custodians restock toilet paper and fill soap dispensers nightly, and attest to that in a record. During the school day the maintenance custodian will check and refill as needed at specific times of day. The district has obtained a large supply of soap dispensers that can be used to replace broken ones in a timely manner.
The District has ordered new hand dryers so that the broken ones will be replaced upon receipt, and can be replaced immediately should any break in future.

Sincerely,

James Barnes
Coordinator of Student Services
Cabrillo Unified School District

# CABRILLO UNIFIED SCHOOL DISTRICT

498 Kelly Avenue, Half Moon Bay, California 94019 • 650 712-7100 • Fax 650 726-0279 • www.cabrillo.k12.ca.us

**SUPERINTENDENT**
Sean McPhetridge, Ed.D.

**GOVERNING BOARD**
Mary Beth Alexander
Lizet Cortes
Kimberly Hines
Sophia Layne
Freya McCamant


# MEMORANDUM

**MEETING DATE:** April 13, 2023
**TO:** Members of the Governing Board
**FROM:** Sean McPhetridge, Ed.D., Superintendent
**CATEGORY:** Consent/Action
**ITEM TITLE:** Approval of Governing Board Policy Updates as Recommended by the California School Boards Association

## BACKGROUND INFORMATION

The Cabrillo Unified School District (CUSD) participates in the California School Boards Association's (CSBA) Policy Online and Manual Maintenance Service. One important component of this optional service is that participating districts receive a quarterly "Policy Maintenance Report" to help keep Board policies up to date and fully compliant. Most often, the proposed changes are mandate-driven. In such instances, staff will suggest that the Board waive additional readings and adopt the suggested revisions via action. In certain instances, when a quarterly maintenance review or staff recommendation indicates a need for a change in a policy to address a particular issue, staff may suggest that the Board engage in a first and second reading of the document prior to considering policy adoption.

## REPORT/PROPOSAL

This month, the following Board Policies are provided for adoption. These Board documents have been reviewed by appropriate staff and are submitted for your consideration. CUSD staff have further concluded that the proposed revisions reflect new laws, federal law compliance, and/or additional CSBA suggested wordsmithing that could be considered for adoption under consent items.

Policy 0450 Comprehensive Safety Plan
Policy 1340 Access To District Records
Policy 3460 Financial Reports And Accountability
Policy 3511.1 Integrated Waste Management

## FISCAL ANALYSIS

There is no financial impact to the General Fund.

## RECOMMENDATION

Approve as submitted.

# CABRILLO UNIFIED SCHOOL DISTRICT
# POLICY GUIDE SHEET
# April 13, 2023

Note: Descriptions below identify revisions made to CSBA's sample board policies, administrative regulations, board bylaws, and/or exhibits. Editorial changes have also been made. Districts and county offices of education review the sample materials and modify their own policies accordingly.

**Board Policy 0450 - Comprehensive Safety Plan**

Policy updated to clarify language related to approval of the tactical response plan and add material regarding the district's requirement to provide data to the California Department of Education pertaining to lockdown or multi-option response drills conducted at district schools.

**Board Policy 1340 - Access to District Records**

Policy updated to reflect **NEW LAW (AB 1819, 2019)** which allows members of the public to use their own equipment on district premises, free of charge, to photograph, copy, or reproduce a disclosable district record, provided that the equipment does not make physical contact with the record.

**Board Policy 3460 - Financial Reports and Accountability**

Policy updated to reflect the predictors of fiscal distress as identified by FCMAT in its 2019 "Indicators of Risk or Potential Insolvency." Updated policy also revised to reflect the law more clearly with respect to studies, reports, evaluations, and audits, that the County Superintendent of Schools is required or authorized to consider when reviewing a district's budget.

**Board Policy 3511.1 - Integrated Waste Management**

Policy updated to reflect current legal requirements for recycling waste which are based on specified thresholds of waste generation and are detailed in the accompanying administrative regulation, add district goal to develop strategies for recycling organic waste, and more directly link waste management to education goals.

## Policy 0450: Comprehensive Safety Plan

**Status:** ADOPTED

**Original Adopted Date:** 12/11/2008 | **Last Revised Date:** 03/14/2019 | **Last Reviewed Date:** TBD

The Governing Board recognizes that students and staff have the right to a safe and secure campus where they are free from physical and psychological harm. The Board is fully committed to maximizing school safety and to creating a positive learning environment that includes strategies for violence prevention and high expectations for student conduct, responsible behavior, and respect for others.

The school site council at each district school shall develop a comprehensive school safety plan relevant to the needs and resources of that particular school. New school campuses shall develop a safety plan within one year of initiating operations. (Education Code 32281, 32286)

The school safety plan shall take into account the school's staffing, available resources, and building design, as well as other factors unique to the site.

The comprehensive safety plan(s) shall be reviewed and updated by March 1 of each year and forwarded to the Board for approval. (Education Code 32286, 32288)

The Board shall review the comprehensive safety plan(s) in order to ensure compliance with state law, Board policy, and administrative regulation and shall approve the plan(s) at a regularly scheduled meeting.

By October 15 of each year, the Superintendent or designee shall notify the California Department of Education (CDE) of any schools that have not complied with the requirements of Education Code 32281. (Education Code 32288)

### Tactical Response Plan

Notwithstanding the process described above, any portion of a comprehensive safety plan that addresses tactical responses to criminal incidents that may result in death or serious bodily injury at the school site, including steps to ~~be taken to~~ safeguard students and staff, secure ~~the~~ affected school premises, and apprehend ~~the~~ criminal perpetrator(s), shall be developed by district administrators in accordance with Education Code 32281. In developing such strategies, district administrators shall consult with law enforcement officials and with representative(s) of employee bargaining unit(s), if they choose to participate.

When reviewing the tactical response plan, the Board may meet in closed session to confer with law enforcement officials and approve the tactical response plan, provided that any vote to approve the tactical response plan is announced in open session following the closed session. (Education Code 32281)

### ~~Access to~~ Safety Plan(s) Access and Reporting

The Superintendent or designee shall ensure that an updated file of all safety-related plans and materials is readily available for inspection by the public. (Education Code 32282)

However, those portions of the comprehensive safety plan that include tactical responses to criminal incidents shall not be publicly disclosed.

The Superintendent or designee shall share the comprehensive safety plans and any updates to the plans with local law enforcement, the local fire department, and other first responder entities. (Education Code 32281)

The Superintendent or designee shall also provide data to CDE pertaining to lockdown or multi-option response drills conducted at district schools in accordance with Education Code 32289.5. (Education Code 32289.5)

## Policy 1340: Access To District Records

**Status:** ADOPTED

**Original Adopted Date:** 02/12/2009 | **Last Revised Date:** TBD | **Last Reviewed Date:** TBD

The Governing Board recognizes the right of ~~citizens~~ **members of the public** to have access to public records of the district. The ~~Board intends the~~ district ~~to~~ **shall** provide any person reasonable access to the public records of the schools and district during normal business hours and within the requirements of law. Public access shall not be given to records listed as exempt from public disclosure in the California Public Records Act and other state or federal law.

**In response to a public records request, the Superintendent or designee shall make reasonable efforts to locate the requested records, including, but not limited to, any electronic communication substantively related to the records, such as email, text messages, instant messages, and other electronic communications, regardless of whether they are transmitted through a district-provided device or account or through an employee's or Board member's personal device or account.**

The district may charge for copies of public records or other materials requested by individuals or groups**, unless they are using their own personal equipment to reproduce the record**. The charge shall be based on actual costs of duplication, as determined by the Superintendent or designee and as specified in administrative regulation.

In order to help maintain the security of district records, members of the public granted access shall examine records in the presence of a district staff member.

**Policy 3460: Financial Reports And Accountability** **Status:** ADOPTED

**Original Adopted Date:** 02/12/2009 **| Last Revised Date:** 06/20/2013 **| Last Reviewed Date:** TBD

The Governing Board is committed to ensuring public accountability and the fiscal health of the district. The Board shall adopt sound fiscal **management** policies **and practices**, oversee the district's financial condition, and continually evaluate whether the district's budget and financial operations support the district's goals for student achievement.

The Superintendent or designee shall ensure that ~~all~~ **district** financial reports are prepared in accordance with law and in conformity with generally accepted accounting principles and financial reporting standards stipulated by the Governmental Accounting Standards Board and the California Department of Education (CDE). ~~He/she~~ **The Superintendent or designee** shall establish a system of ongoing internal controls to ensure the reliability of financial reporting.

When required by law or the Board, the Superintendent or designee shall submit to the Board reports of the district's financial status, including, but not limited to, any report specified in this Board policy or accompanying administrative regulation. When **submission of** any such report ~~must be approved by the Board prior to its submission~~ to a local, state, and/or federal agency **requires prior Board approval**, the Superintendent or designee shall provide the report to the Board in sufficient time to enable the Board to carefully review the report ~~and meet~~ **without breaking** any applicable submission deadline.

~~The Board shall regularly communicate the district's financial position to the public and shall use financial reports to determine what actions and budget amendments, if any, are needed to ensure the district's financial stability.~~

**The Board shall regularly assess the district's financial position and communicate the results to the public, and shall use financial reports to determine the actions and budget amendments, if any, that are needed to ensure the district's financial stability.** If district conditions predict fiscal distress or indicate that the district might not be able to meet its fiscal obligations, the Board and Superintendent or designee shall ~~act quickly~~ **take action** to ~~identify and~~ resolve these conditions **without delay**. The Board shall work cooperatively with the County Superintendent of Schools to improve the district's fiscal health and may contract with an external individual or organization to ~~advise~~ **provide** the district ~~on~~ **with needed advice or** fiscal ~~matters~~ **management or training**.

### Unaudited Actual Receipts and Expenditures

On or before September 15, the Board shall approve and file with the County Superintendent a statement of the district's unaudited actual receipts and expenditures for the preceding fiscal year. The Superintendent or designee shall prepare this statement using the state's standardized account code structure (SACS) as prescribed by the Superintendent of Public Instruction (SPI). (Education Code 42100)

### Gann Appropriations Limit Resolution

On or before September 15, the Board shall, **at a regular or special meeting,** adopt a resolution identifying, pursuant to Government Code 7900-7914, the district's estimated appropriations limit for the current fiscal year and the actual appropriations limit for the preceding fiscal year. Documentation used to identify these limits shall be made available to the public on the day of the Board meeting. (Education Code 42132; Government Code 7910)

### Interim Reports/Certification of Ability to Meet Fiscal Obligations

~~The~~**Each fiscal year, the** Superintendent or designee shall submit two interim ~~fiscal~~ reports to the Board**,. The** ~~the~~ first report ~~covering~~ **shall cover** the district's financial and budgetary status for the period ending October 31 and the second report ~~covering~~ **shall cover** the period ending January 31. ~~The~~**These** reports and supporting data shall be made available by the district for public review. (Education Code 42130)

Within 45 days after the close of the period reported, the Board shall approve the interim report and ~~certify~~, on the basis of the interim report and any additional financial information known by the Board, **shall certify in writing** whether the district will be able to meet its fiscal obligations for the remainder of the fiscal year and, based on current forecasts, for the two subsequent fiscal years. The certification shall be classified as one of the following: (Education Code 42130, 42131)

1. "Positive certification" indicating that the district will meet its financial obligations for the current fiscal year and two subsequent fiscal years

2. "Qualified certification" indicating that the district may not meet its financial obligations for the current fiscal year or two subsequent fiscal years

3. "Negative certification" indicating that the district will be unable to meet its financial obligations for the remainder of the fiscal year or the subsequent fiscal year

The Superintendent or designee shall submit a copy of each interim report and certification to the County Superintendent using the state's SACS software, as prescribed by the SPI. (Education Code 42130, 42131)

If the district's certification is subsequently changed by the County Superintendent from a positive to a qualified or negative certification, or from a qualified to a negative certification, the Board may appeal the decision to the SPI within five days of receiving the notice of change. (Education Code 42131)

Whenever the district receives a qualified or negative certification from the Board or the County Superintendent, the Superintendent or designee shall cooperate in the implementation of any remedial actions taken or prescribed by the County Superintendent ~~under the authority granted to him/her pursuant to~~. (Education Code 42131.)

If the second interim report is accompanied by a qualified or negative certification, the Board shall, no later than June 1, provide to the County Superintendent, the State Controller, and the SPI a financial statement as of April 30 ("third interim report") that projects the district's fund and cash balances through June 30. (Education Code 42131)

~~At~~ **If at** any time during the **fiscal** year ~~when~~, the County Superintendent **concludes that the district's budget does not comply with the standards and criteria for financial stability and** conducts a comprehensive review of the ~~district's~~**district's** financial and budgetary conditions ~~after he/she has determined that the district's budget does not comply with state criteria and standards for fiscal stability~~, the Board shall review **any report of** the County Superintendent's **findings and** recommendations at a public Board meeting. Within 15 days of receiving the report, the district shall notify the County Superintendent and the SPI of ~~its~~ **the Board's** proposed actions on the recommendation. (Education Code 42637)

**Audit Report**

~~Pursuant to Education Code 41020, if the district has a disapproved budget, has received a negative certification on any budget or interim fiscal report during the current fiscal year or either of the two preceding fiscal years, or has otherwise been determined by the County Superintendent to have a lack of going concern, any contract the district enters into for auditing services must be approved by the County Superintendent.~~

By April 1 of each year, the Board shall provide for an annual audit of the district's books and accounts. (Education Code 41020)

To conduct the audit, the Board shall select a certified public accountant or public accountant licensed by the State Board of Accountancy from among those deemed qualified by the State Controller. (Education Code 41020, 41020.5)

~~The Board shall not select any~~ **Except when, as determined by the Education Audits Appeal Panel, no otherwise eligible auditor is available, a** public accounting firm ~~to provide audit services if the~~ **whose** lead or coordinating audit partner having primary responsibility for the audit, or ~~the~~ **whose** audit partner responsible for reviewing the audit, has performed audit services for the district in each of the six previous fiscal years **shall not be selected to perform a district audit**. (Education Code 41020)

No later than December 15, the report of the audit for the preceding fiscal year shall be filed with the County Superintendent, the CDE, and the State Controller. (Education Code 41020)

Prior to December 15 whenever possible, but in no case later than January 31, the Board shall review, at an open meeting, the annual district audit for the prior year, any audit exceptions identified in that audit, the

recommendations or findings of any management letter issued by the auditor, and any description of correction or plans to correct any exceptions or any issue raised in a management letter. (Education Code 41020.3)

The Board shall have an opportunity at the meeting to ask questions of the auditor and request further information about the audit findings.

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**Policy 3511.1: Integrated Waste Management** **Status:** ADOPTED

**Original Adopted Date:** 10/11/2012 **| Last Revised Date:** TBD **| Last Reviewed Date:** TBD

The Governing Board believes that the conservation of **water, energy, and other** natural resources**,** ~~and~~ the protection of the environment**, and the implementation of an effective waste diversion program** are connected to the district's educational mission and are essential to the health and well-being of the community. The Superintendent or designee shall develop and~~/or~~ implement a cost-effective, integrated waste management program that incorporates the principles of green school operations.

The district's **integrated waste management** program shall include strategies designed to **promote waste management practices of source reduction, recycling, and composting to** help the district reduce **and recycle** solid and ~~hazardous~~ **organic** waste ~~generation~~, **properly dispose of potentially hazardous materials,** improve efficiency in ~~its~~ **the** use of natural resources, and minimize the impact of such use on the environment. The program shall address all areas of the district's operations, including, but not limited to, procurement, resource utilization, and facilities management practices.

The Superintendent or designee may collaborate with city, county, and state agencies and other public or private agencies in developing and implementing the district's integrated waste management program.

The Superintendent or designee shall make every effort to identify funding opportunities for the district's integrated waste management program**,** including applying for available grants or other cost-reduction incentives.

~~To the extent that funding permits, t~~**T**he Superintendent or designee ~~shall~~ **may** provide appropriate educational and training opportunities to students and staff regarding the benefits and methods of conserving natural resources and ~~protecting the environment~~ **the manner in which integrated waste management strategies impact such efforts**.

The Superintendent or designee shall regularly monitor all aspects of the district's integrated waste management program and shall provide an update to the Board on its effectiveness as necessary.

# CABRILLO UNIFIED SCHOOL DISTRICT

498 Kelly Avenue, Half Moon Bay, California 94019 • 650 712-7100 • Fax 650 726-0279 • www.cabrillo.k12.ca.us

**SUPERINTENDENT**
Sean McPhetridge, Ed.D.

**GOVERNING BOARD**
Mary Beth Alexander
Lizet Cortes
Carmen Daniel
Kimberly Hines
Sophia Layne


# MEMORANDUM

**MEETING DATE:** April 13, 2023
**TO:** Members of the Governing Board
**FROM:** Sean McPhetridge, Ed.D., Superintendent
**CATEGORY:** Consent/Action
**ITEM TITLE:** Approval of Regular and Special Governing Board Meetings Minutes

## BACKGROUND INFORMATION

The Governing Board routinely reviews and approves minutes from all regular meetings and special sessions.

## REPORT/PROPOSAL

The unadopted minutes of the March 9, 2023 Regular Governing Board Meeting and the March 25, 2023 Special Governing Board Meeting are included in this Board packet for consideration.

## FISCAL ANALYSIS

There is no financial impact to the General Fund.

## RECOMMENDATION

Approve as submitted.

# Regular Governing Board Meeting

(Unadopted) Meeting Minutes

## CABRILLO UNIFIED SCHOOL DISTRICT

Thursday, March 9, 2023 • Public Session: 6:00 PM • Closed Session: Immediately Following the Public Session
Cunha Intermediate School • 600 Church Street, Half Moon Bay, California 94019

### 1. OPENING BUSINESS

a. Call Public Session to Order – 6:00 PM

b. Roll Call / Quorum

| | |
|---|---|
| Board Members Present: | Sophia Layne, President<br>Kimberly Hines, Vice President<br>Carmen Daniel, Clerk to the Governing Board<br>Lizet Cortes, Member (arrived at 6:05 PM)<br>Mary Beth Alexander, Member |
| Student Board Member Absent: | Catalina Gonzalez Johnston |
| Administrators Present: | Sean McPhetridge, Ed.D., Superintendent<br>J Jesús Contreras, Chief Business Officer<br>Leticia Bhatia, Ed.D., Assistant Superintendent |

c. Pledge of Allegiance

Dr. Leticia Bhatia led the Pledge of Allegiance.

### 2. APPROVAL OF AGENDA

Member Kimberly Hines made a motion to approve the agenda as amended. Motion seconded by Member Carmen Daniel.

(M-13) Passed 4-0
Member Lizet Cortes – absent

### 3. COMMUNICATIONS

a. Public Comments

*Alvis Calhoun*, El Granada teacher, commented on Board members' reports time limits and virtual options for remote participation. Calhoun inquired about the spending ratio of the district office compared to teachers and data regarding teachers leaving the district.

*Hanna Brown*, Cunha teacher, commented on how the Cunha Immersion program teacher turnover affects student achievement. Brown also said that better salaries would reduce turnover.

*Pat Olson*, HMBHS teacher, commented on the district's offer of a zero percent increase to teachers' salaries, teachers' living conditions on the Coast, and the concern about teachers' retention.

*Marlena Ramirez*, Hatch teacher, commented on district money and increases to administration salaries, not teachers' salaries. Ramirez also questioned the zero percent increase offered to teachers.

*Andrew Hoskins*, HMBHS teacher, commented on employee health benefits, teacher retention, and low starting salaries.

*Kerrie DeMartini*, HMBHS teacher, commented on the increase in teacher turnover percentage and the slim replacement choices, retention, and attraction of unqualified teachers and how this affects the district's reputation and the community.

*Amy Treanor*, HMBHS teacher, commented on teachers' salaries and their financial struggles, retention, and attraction of best educators, and advocated for better salaries to address teacher shortages and turnover.

*Heidi Mills*, El Granada teacher, commented on the zero percent offer to teacher salaries and asked to make Board meetings efficient and effective and to make a positive change.

*Breanna Lafontaine*, CUSD parent, commented on public comment time limits compared to Board reports. Lafontaine also spoke in support of teachers' salary increases.

*Breanna Lafontaine* read a comment written by *Namera Lafontaine* supporting teachers' salary increases.

*Anne Ryckebusch*, HMBHS teacher, commented about life on the Coast, the cost of living, the COLA, and the district offer of zero percent to teacher salary increases.

The Board received five (5) comments via the Google Public Comment Request form related to this agenda item. To read the full public comment submitted via the Google Public Comment Request form, please follow the link provided below:

https://docs.google.com/spreadsheets/d/19EGbss_TCXT4xZpWP85tVGRid6TJfvjPxRBGK9uuyoo/edit?usp=sharing

b. Employee Organizations Report

CUTA Representatives

*Co-President Sean Riordan* addressed a message to the Coastside community about the district's budgeting priorities. In this message, Co-President Riordan spoke about district values, the offer of no raise for teachers and counselors in the current bargaining cycle, the COLA increase, and the teacher turnover situation at Half Moon Bay High School. Riordan added that CUSD does not compensate its teachers like high school districts but competes for highly trained and experienced teachers.

CSEA Representatives

*President Diane Paoli* reported that CSEA members approved the student-teacher calendar for the 2023-24 school year, that CSEA has been negotiating on contractual language, and that they have not discussed salaries.

c. Board Members Report

*Member Kimberly Hines* thanked teachers for sharing their points and said it is important for the Board to hear them. Member Hines explained Board members' constraints regarding meetings and conversations with other Board members and asked the public for their understanding since Board meetings are an opportunity for members to hear other members' opinions or points of view. Continuing with the report, Member Hines said Board members had a closed session last month regarding workforce housing, and she is looking forward to visiting HMBHS.

*Member Carmen Daniel* thanked the public for speaking and sharing their time tonight. Member Daniels shared that she is also a teacher in the San Francisco Unified School District, that they are also seeing

the same level of turnover and struggles, and that Board Members are doing their best to make working for CUSD livable.

*Member Mary Beth Alexander* shared that she had a conversation with a high school student about her feelings of hopelessness about humanity, and they reflected on how things are better now, mentioning advances in physics and astrophysics. Member Alexander then said these are the cool things about education and that we need to make sure students understand the magic of science and that we need to think about not just having average students through our system but helping develop exceptional students. Member Alexander ended by stating how important everybody's job is to get the excitement going and to support students' growth so they make a difference in our society.

*Member Lizet Cortes* thanked teachers for attending the meeting and advocating for a better salary. She thanked Mr. Centoni for all his work with the Environmental Committee and mentoring students. Member Cortes also shared how a community member brought to her attention a situation with a district student regarding attendance. Member Cortes said this is an equity issue, and it disheartened her because she worries that staff is not doing enough, as shown in last month's data presentation where Latino students are the ones suffering the most, yet are the ones representing more than half of the population. Lastly, Member Cortes implored staff to use some of the energy advocating for higher wages to support and uplift each other and the Latino community we need to serve better.

*President Sophia Layne* thanked tonight's speakers and reassured people that the Board hears and appreciates them. President Layne also thanked Board members and acknowledged them for their comments. President Layne said we must consider the potential to evolve and change how much we do for our students and community. President Layne shared that her role in the San Mateo County School Board Association has helped her meet with other board members across the county and take part in a presentation on how to have difficult conversations about implicit bias, and she said this is important as a foundation to achieve our collective equity goals. To end, President Layne noted that it is impossible to separate education policy from housing, that those conversations are emerging even more after the tragedy of January of 2023, and that she is thrilled to have an agenda item on workforce housing.

d. Student Board Member Report

None.

e. Superintendent Report

*Superintendent Dr. Sean McPhetridge* congratulated the Half Moon Bay High School Basketball team for their historic first title game played in Sacramento. Then Dr. McPhetridge provided an overview of all Items in the Consent Agenda so the audience knew what the Board would vote on, including the Future Farmers of America and the Robotics field trips. In this regard, Dr. McPhetridge said he will attend the Future Farmer of America Conference and said it will be great to learn more about the program. He also recognized Mr. Riordan for being the advisor of HMBHS Robotics team and thanked Member Alexander for her work and enthusiasm toward this group. Dr. McPhetridge also commented on the efforts for the 2023-24 Student-Teacher calendar and the Community HUB agreements; on this topic, Dr. McPhetridge thanked Dr. Bhatia and Israel Castillo as they applied for a community school grant and thanked ALAS, CEF, and BGCC for their partnership in the opening of the Community HUB on the Cunha campus.

Regarding speakers' comments tonight, Dr, McPhetridge said he tries to refrain from speaking about negotiations specifics as he is no longer at the bargaining table. However, he has heard many of these conversations about the budget in the district. Continuing this topic, Dr. McPhetridge said he agrees with the comments that educators are not paid enough in this state and this nation and that CUSD is again at a place where the budget sadly does not allow us the ability to offer salary increases because of the fact that actual tax proceeds last year did not match our higher projection, declining enrollment is ongoing, restricted categorical funds have strings attached, and COVID funds are ending. Dr. McPhetridge added the district tried to take care of everybody last year by proposing an equitable increase with a flat amount assigned to all employees, but we will not be able to offer the same salary increases as other districts in the county because of the per-pupil funding for Cabrillo Unified School District being two to three times less than other more well resourced and affluent areas. In the same regard, Dr. McPhetridge said the district now has the opportunity to investigate workforce housing in an effort to recruit and retain younger

employees. To end, Dr. McPhetridge said the district will continue to work with union representatives at the negotiation table in good faith to try to balance the needs of the staff, the students, and the families.

## 4. CONSENT AGENDA

President Layne motioned to move Item 4.p Approval of Governing Board Policy Updates as Recommended by the California School Boards Association to General Business for separate consideration. Motion seconded by Member Mary Beth Alexander.

(M-14) Passed 5-0

a. Adoption of Proclamation Recognizing April as National Autism Acceptance and Inclusion Month
b. Adoption of Proclamation Recognizing April of 2023 as California Friday Night Live Month
c. Approval of Half Moon Bay High Future Farmers of America Field Trip to Ontario, California, March 14 - 19, 2023
d. Approval of Field Trip for Half Moon Bay High School Robotics Team to UC Davis in Davis, California, March 24 - 26, 2023
e. Approval of Form J-13A for the Request for Allowance of Attendance Due to Emergency Conditions on January 5, 2023
f. Approval of Summer School 2023 Services
g. Approval of Three-Year Department of Rehabilitation Agreement and Authorization to Sign the Agreement and Associated Documents
h. Approval of the 2023-2024 Student/Teacher Calendar, Subject to Ratification
i. Approval of Certificated Personnel Report
j. Approval of Classified Personnel Report
k. Approval of the New Teacher Exchange Agreements for Spain and Mexico
l. Approval of Donations to Cabrillo Unified School District
m. Approval of Warrant Register Report Processed
n. Approval of Blinds Estimate for Half Moon Bay High School
o. Approval of Community HUB Agreement
q. Approval of Regular and Special Governing Board Meetings Minutes

Member Mary Beth Alexander made a motion to approve the Consent Agenda. Motion seconded by Member Kimberly Hines.

**ROLLCALL VOTE**
Sophia Layne, President – aye
Kimberly Hines, Vice President – aye
Carmen Daniel, Clerk to the Governing Board – aye
Lizet Cortes, Member – aye
Mary Beth Alexander, Member – aye

(M-15) Passed 5-0

At 7:35 PM, President Layne motioned for a 5 minutes recess. Motion seconded by Member Carmen Daniel.

(M-16) Passed 5-0
President Layne reconvened at 7:41 PM

## 5. GENERAL BUSINESS

a. Hatch Elementary School Presentation

Hatch Elementary School Principal Alyssa Jaramillo and Assistant Principal Daniel Ramos provided an overview of site data and site-based programs and services.

b. Approval of CUSD Second Interim Financial Report for Fiscal Year 2022-2023

Member Kimberly Hines motioned to approve CUSD's Second Interim Financial Report for Fiscal Year 2022-2023. Motion seconded by Member Mary Beth Alexander.

(M-17) Passed 5-0

c. Approval of CUSD's Transportation Services Plan

Member Sophia Layne motioned to approve the CUSD's Transportation Services Plan with an amendment specifying that this applied only to students whose IEP requires transportation. Motion seconded by Member Kimberly Hines.

(M-18) Passed 5-0

d. Adoption of Resolution No. 02-2023, Authorizing the Issuance of Not to Exceed $23,000,000 of CUSD General Obligation Bonds, Election of 2012, Series D

Member Carmen Daniel motioned to approve the adoption of Resolution No. 02-2023, Authorizing the Issuance of Not to Exceed $23,000,000 of CUSD General Obligation Bonds, Election of 2012, Series D, and enclosed documents. Motion seconded by Member Mary Beth Alexander.

**ROLLCALL VOTE**
Sophia Layne, President – aye
Kimberly Hines, Vice President – aye
Carmen Daniel, Clerk to the Governing Board – aye
Lizet Cortes, Member – aye
Mary Beth Alexander, Member – aye

(M-19) Passed 5-0

e. Adoption of Resolution 03-2023 Authorizing the Issuance and Sale of One or More Series of CUSD 2023 General Obligation Refunding Bonds in the Aggregate Principal Amount of not to Exceed $26,000,000; and Authorizing the Execution of Necessary Documents and Certificates and Related Actions

Member Kimberly Hines made a motion to approve the adoption of 03-2023 Authorizing the Issuance and Sale of One or More Series of CUSD 2023 General Obligation Refunding Bonds in the Aggregate Principal Amount of not to Exceed $26,000,000; and Authorizing the Execution of Necessary Documents and Certificates and Related Actions. Motion seconded by Member Lizet Cortes.

**ROLLCALL VOTE**
Sophia Layne, President – aye
Kimberly Hines, Vice President – aye
Carmen Daniel, Clerk to the Governing Board – aye
Lizet Cortes, Member – aye
Mary Beth Alexander, Member – aye

(M-20) Passed 5-0

f. Selection of CSBA Delegates Assembly on Ballot for San Mateo County Sub-region 5-B

Member Kimberly Hines made a motion to approve and cast the ballot for the three current candidates, Heather Hopkins (Las Lomitas ESD), Gregory Land (San Mateo Union HSD), and Kalimah Salahuddin (Jefferson Union HSD) for Sub-region 5-B Representatives to the California School Boards Association's Delegate Assembly. Motion seconded by Member Mary Beth Alexander.

(M-21) Passed 5-0

g. Approval of Engagement Agreement with Brookwood Advisors for the Purpose of Affordable Workforce Housing for CUSD

Member Kimberly Hines motioned to approve the Engagement Agreement with Brookwood Advisors. Motion seconded by Member Mary Beth Alexander.

(M-22) Passed 5-0 with Student Board Member voting aye

4.p Approval of Governing Board Policy Updates as Recommended by the California School Boards Association

President Sophia Layne motioned to approve the Governing Board Policy Updates as Recommended by the California School Boards Association, amending Board Policy 7110: Facilities Master Plan to read employee housing needs. Motion seconded by Member Kimberly Hines.

(M-23) Passed 5-0

## 7. CLOSED SESSION

a. Public Comments on Closed Session Topics

None.

b. Adjourn to Closed Session

Board Members met privately for Closed Session. Any action taken during Closed Session will be reported out under "Closed Session Action Report."

1. Public Employee Discipline/Dismissal/Release (Government Code §54957)

c. Reconvene to Open Session

1. Closed Session Action Report: President Layne reported the following action taken in Closed Session:

Under Personnel Matters, the Governing Board voted to non-reelect three (3) Certificated employees for the 2023-24 school year, equating to a Full Time Equivalent of 2.4.

Motioned by Member Kimberly Hines and seconded by Member Lizet Cortes.

(M-24) Passed 5-0

Under Personnel Matters, the Governing Board voted to release sixteen (16) Certificated employees for the 2023-24 school year, equating to a Full Time Equivalent of 4.05.

Motioned by Member Mary Beth Alexander and seconded by Member Lizet Cortes.

(M-25) Passed 5-0

## 8. ADJOURNMENT OF THE MEETING

The motion to adjourn the meeting was made by Member Kimberly Hines and seconded by Member Carmen Daniel.

(M-26) Passed 5-0

The meeting was adjourned at 9:57 PM

Minutes prepared by Rosibel Acosta, Administrative Assistant to the Superintendent

Minutes presented by Sean McPhetridge, Ed.D., Secretary to the Governing Board

Certified by:

_____ _____

Carmen Daniel
Clerk to the Governing Board

Date

# Special Governing Board Meeting Closed Session

(Unadopted) Meeting Minutes

## CABRILLO UNIFIED SCHOOL DISTRICT

Cabrillo Unified School District Boardroom • 498 Kelly Avenue, Half Moon Bay, California 94019
Saturday, March 25, 2023 • 9:00 AM

**1. OPENING BUSINESS**

a. Call Public Session to Order - 9:05 AM

b. Roll Call / Quorum

| | |
|---|---|
| Board Members Present: | Sophia Layne, President<br>Kimberly Hines, Vice President<br>Carmen Daniel, Clerk to the Governing Board<br>Lizet Cortes, Member<br>Mary Beth Alexander, Member |
| Administrators Present: | Sean McPhetridge, Ed.D., Superintendent<br>Leticia Bhatia, Ed.D. Assistant Superintendent of Curriculum and Instruction |

c. Pledge of Allegiance

President Sophia Layne led the Pledge of Allegiance.

**2. APPROVAL OF AGENDA**

Member Kimberly Hines made a motion to approve the agenda as presented. Motion seconded by Member Lizet Cortes.

(M-27) Passed 5-0

**3. GENERAL BUSINESS**

**a.** Approval of Half Moon Bay High School Advancement Via Individual Determination Program (AVID) Field Trip to various colleges in Southern California, April 1 - 5, 2023

Member Kimberly Hines made a motion to approve the Half Moon Bay High School Advancement Via Individual Determination Program (AVID) Field Trip to various colleges in Southern California, April 1 - 5, 2023. Motion seconded by Member Lizet Cortes.

(M-28) Passed 5-0

**4. WORK STUDY SESSION**

a. Steering Committee Update on Mission and Vision

During the work-study session, the Board received an update on the steering committee recommendations and provided feedback on the core beliefs, vision, and mission of the Cabrillo Unified School District.

## 7. CLOSED SESSION

a. Public Comments on Closed Session Topics

None.

b. Adjourn to Closed Session – 11:29 AM

Board Members met privately for Closed Session. Actions taken during Closed Session are reported under "Closed Session Action Report" if applicable.

1. Conference with Legal Counsel – Existing Litigation (Government Code § 54956.9(d)(1))

Name of case: In Re: Juul Labs, Inc., Marketing, Sales Practices, and Products Liability Litigation – Case No. 3:19-md-02913-WHO

2. Conference with Legal Counsel – Anticipated Litigation

Initiation of litigation pursuant to Government Code § 54956.9(d)(4).
Number of potential cases: One case

3. Conference with Labor Negotiators (Government Code §54957.6)

- District-designated representatives: Dr. Sean McPhetridge, Superintendent
- Employee organizations: Cabrillo Unified Teachers' Association, California
- School Employees' Association Chapter 485, and Unrepresented

4. Public Employee Performance Evaluation (Government Code §54957)

- Title: Superintendent

c. Reconvene to Open Session – 2:30 PM

1. Closed Session Action Report: President Sophia Layne reported that no action was taken during the Closed Session.

## 8. ADJOURNMENT OF THE MEETING

The motion to adjourn the meeting was made by Member Kimberly Hines and seconded by Member Carmen Daniel.

(M-29) Passed 5-0

The meeting was adjourned at 2:31 PM.

Minutes prepared by Rosibel Acosta, Administrative Assistant to the Superintendent

Minutes presented by Sean McPhetridge, Ed.D., Secretary to the Governing Board

Certified by:

_____ _____

Carmen Daniel
Clerk to the Governing Board

Date

# CABRILLO UNIFIED SCHOOL DISTRICT

498 Kelly Avenue, Half Moon Bay, California 94019 • 650 712-7100 • Fax 650 726-0279 • www.cabrillo.k12.ca.us

**SUPERINTENDENT**
Sean McPhetridge, Ed.D.

**GOVERNING BOARD**
Mary Beth Alexander
Lizet Cortes
Carmen Daniel
Kimberly Hines
Sophia Layne


# MEMORANDUM

**MEETING DATE:** April 13, 2023
**TO:** Members of the Governing Board
**FROM:** Bianca Forrester, M.A. Ed., Director of Personnel and Pupil Services
Sean McPhetridge, Ed.D., Superintendent
**CATEGORY:** Action
**ITEM TITLE:** Update on District Demographics, Anticipated Enrollment Declines in CUSD Schools, and Recommendations for Elementary School Boundary Changes to Balance District Enrollment

## BACKGROUND INFORMATION

To ensure Cabrillo Unified School District's elementary schools have balanced enrollment to operate efficiently, CUSD engaged demographer Tom Williams to review demographic trends, update enrollment projections, and explore elementary school boundary changes. Tonight the Board will hear an updated presentation on our community demographics, school enrollment trends, and some proposed recommendations for revised elementary school boundaries to ensure balanced enrollment and more efficient school operations ahead.

## FISCAL ANALYSIS

Right sizing of school enrollments through adopting recommended boundary changes can help the District and its schools operate more efficiently and effectively, but it would be difficult to exactly quantify resulting savings.

## RECOMMENDATION

Staff request the Board review revised demographic projections and vote on recommended boundary changes.

# Current and Potential Alternative Attendance Areas

*April 13, 2023, Board Presentation*

*by Thomas Williams of*

*Enrollment Projection Consultants*

## ATTENDANCE AREA CONSIDERATIONS TO LESSEN THE ENROLLMENT IMBALANCE

**This PowerPoint show contains some attendance boundary considerations for the purpose of reducing the severity of the enrollment differences between Farallone View, El Granada and Hatch. The "resident" TK-5 student totals, which are for the attendance area where your students live regardless of the schools attended, changed significantly between these three schools due to attendance area changes implemented for 2020-21. Those changes shifted the "Moonridge" and "South Main Street" areas from Farallone View and El Granada, respectively, to Hatch due to Hatch being so much closer for those students. (The "South Main Street" area is within walking distance of Hatch and "Moonridge" students no longer need to be driven right by Hatch to get to the much farther away Farallone View.) Also shifted was the "Highway 92" area from being assigned to El Granada to the students having the choice between El Granada and Hatch, with those students now split almost equally in enrollment between El Granada and Hatch.**

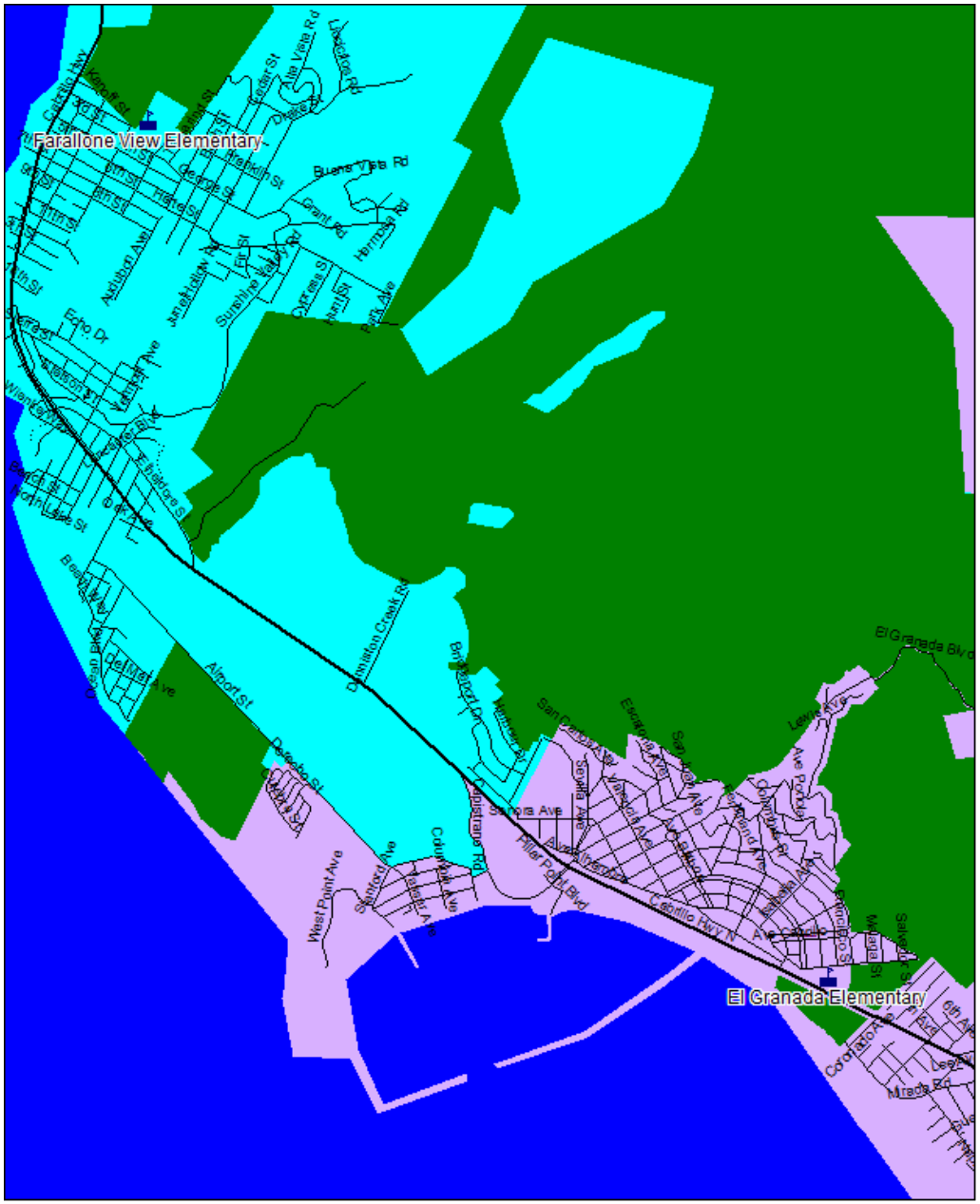
**What has happened since 2020-21 is that the resident TK-5 totals have declined in all three of these attendance areas, with the main concern being the change for Farallone View, which also has a significant current net loss between its resident and attending totals (in students attending other schools, including for Special Education at El Granada and the dual language program at Hatch). With a further resident TK-5 student decline forecast for Farallone View in the next three years, I am providing some possible attendance boundary changes that would increase the projected Farallone View enrollments and lower Hatch's projected enrollments.**

**As TK expands to being eligible to all four-year-olds as of September 2 starting in 2025-26, I assume you will have TK classes then at each of Farallone View, El Granada and Hatch, but the addition of a TK class at Farallone View would only partly offset, in the enrollment, the projected 18 resident student decline in TK-5. If you continue to have a net outflow to other schools of 25 students in K-5 from Farallone View for its current attendance area, then the enrollment there in 2025-26 probably still will be below 170, and potentially below 150, while El Granada's enrollment could stay above 270 and Hatch's could exceed 580. This would be a larger continuing imbalance between these three schools than the District prefers.**

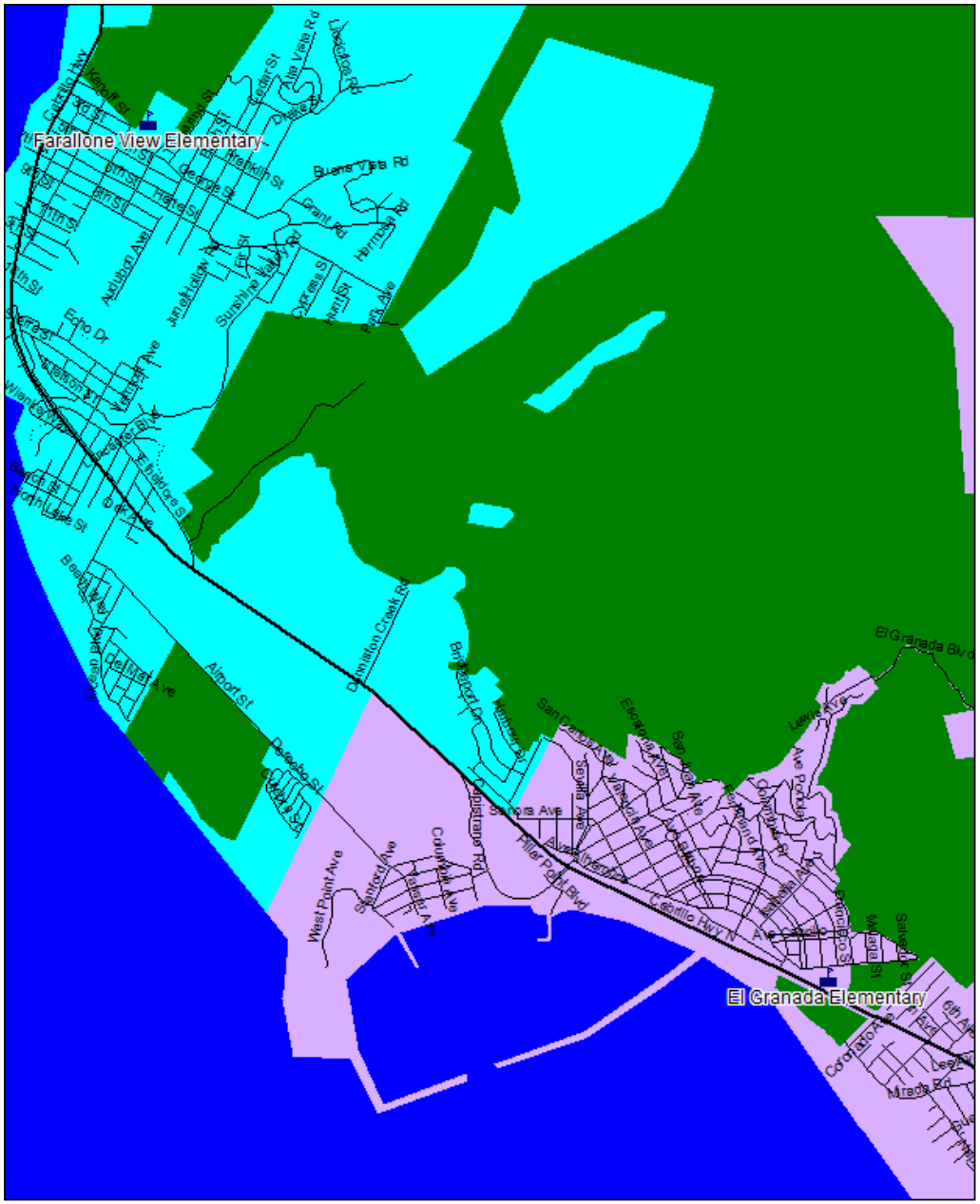
**PowerPoint extract of Table 2 from 2022-23 Enrollment Forecast Update Report**

| | *Actual Resident Students and Enrollment part* | | | | *Projected Resident Students part* | | | | |
|---|---|---|---|---|---|---|---|---|---|
| | Resident | **Actual October 5, 2022, TK-5 Students** | | | **Projected TK-5 Students** | | | | |
| | Shift from | **Resident** | **Attending** | **Attending** | Total in October of | | | **Change to** | |
| **School** | Oct. 2021 | **Students** | **Adjustment** | **Enrollment** | 2023 | 2024 | 2025 | **2023** | **2025** |
| **Farallone View:** | | | | | | | | | |
| **former Moonridge** | | **NA** | **0** | **0** | | | | | |
| **All Other Areas** | | **196** | **-31** | **165** | | | | | |
| **Total** | 10 | **196** | **-31** | **165** | 185 | 177 | 178 | **-11** | **-18** |
| **El Granada:** | | | | | | | | | |
| **Shared Hwy. 92** | 4 | **21** | **0** | **21** | 18 | 18 | 25 | | |
| **former S. Main St.** | | **NA** | **30** | **30** | | | | | |
| **All Other Areas** | -1 | **305** | **-40** | **265** | 304 | 296 | 294 | | |
| **Total** | 3 | **326** | **-10** | **316** | 322 | 314 | 319 | **-4** | **-7** |
| **Hatch:** | | | | | | | | | |
| **Shared Hwy. 92** | 5 | **24** | **0** | **24** | 21 | 22 | 29 | | |
| **added S. Main St.** | 4 | **100** | **-36** | **64** | 98 | 92 | 92 | | |
| **added Moonridge** | -1 | **67** | **-8** | **59** | 64 | 60 | 63 | | |
| **All Other Areas** | -10 | **334** | **58** | **392** | 344 | 350 | 360 | | |
| **Total** | -2 | **525** | **14** | **539** | 527 | 524 | 544 | **2** | **19** |
| **Kings Mountain** | 4 | **26** | **28** | **54** | 26 | 26 | 29 | **0** | **3** |
| Alternative Ed. TK-5 | NA | NA | -4 | 4 | | | | | |
| Resident TK-5 Total | 1 | 1,073 | 5 | 1,078 | 1,059 | 1,041 | 1,070 | -14 | -3 |
| Inter-District TK-5 | -3 | 5 | -5 | | 5 | 4 | 5 | 0 | 0 |

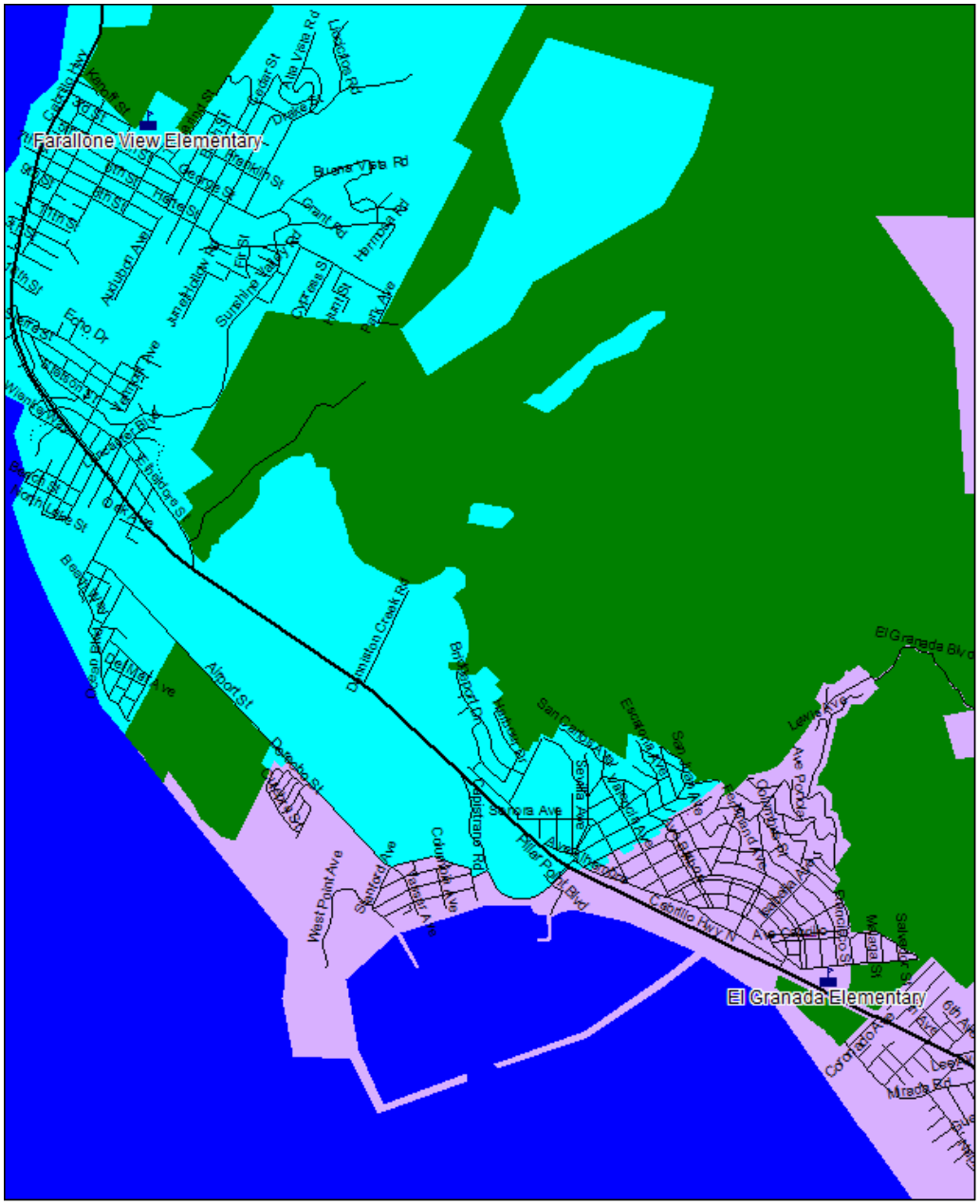
# Current Attendance Areas: Northwest Part of CUSD



# Alternative One between Farallone View and El Granada



# Alternative Two between Farallone View and El Granada



## COMPARING ALTERNATIVES ONE AND TWO BETWEEN FARALLONE VIEW AND EL GRANADA

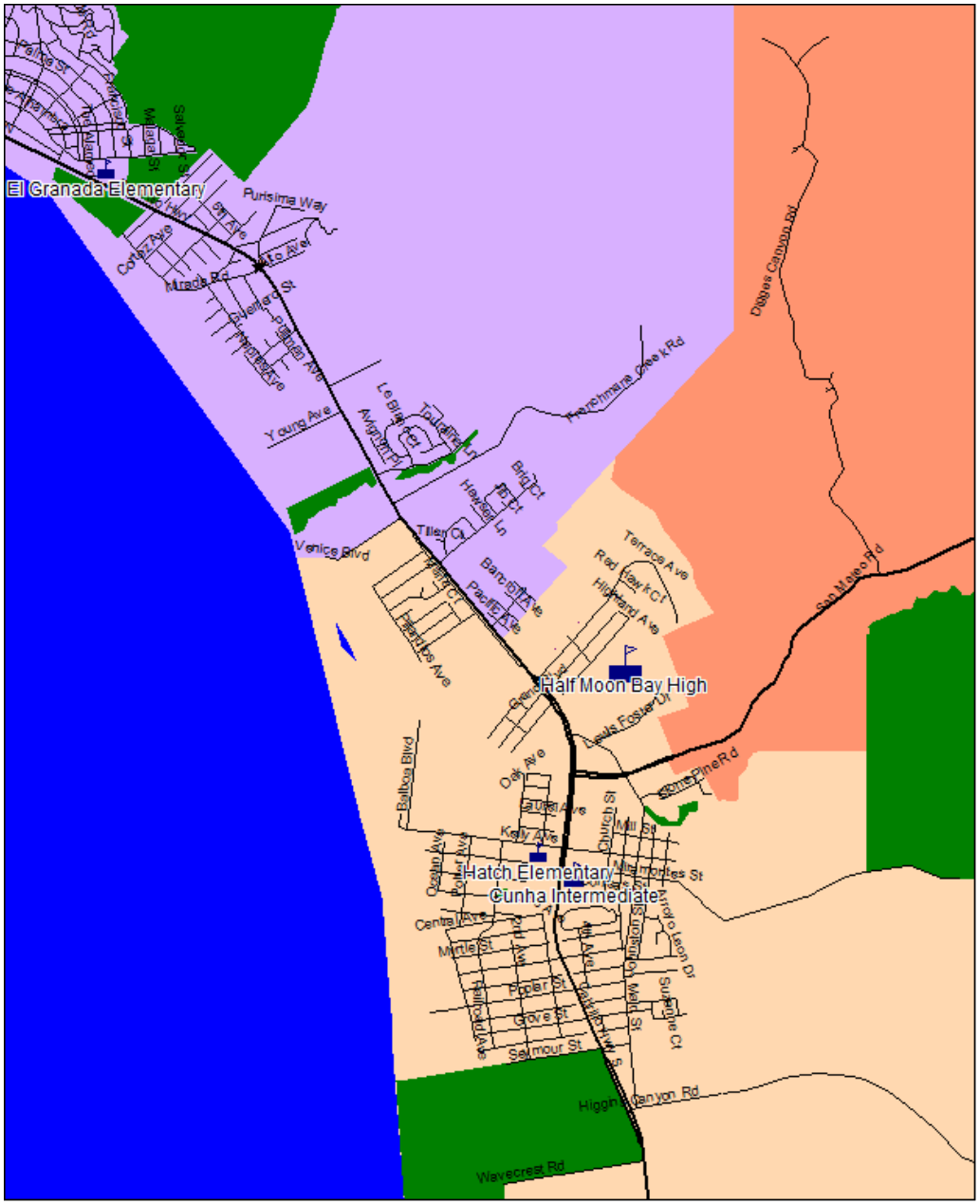
**Alternative One moves the Pillar Ridge mobile home park to Farallone View while creating a cleaner boundary in Princeton. Alternative Two has all addresses on Vallejo Street that are west from Avenue Balboa, along with all addresses north of there, shifted to Farallone View, along with all address north of, but not including, Vallejo Street that are east of Avenue Balboa. This potential boundary would split fewer adjacent homes than any other new location within the El Granada community.**

**The enrollment results of these alternatives without compensating shifts to El Granada from the current Hatch area could be in the vicinities of:**

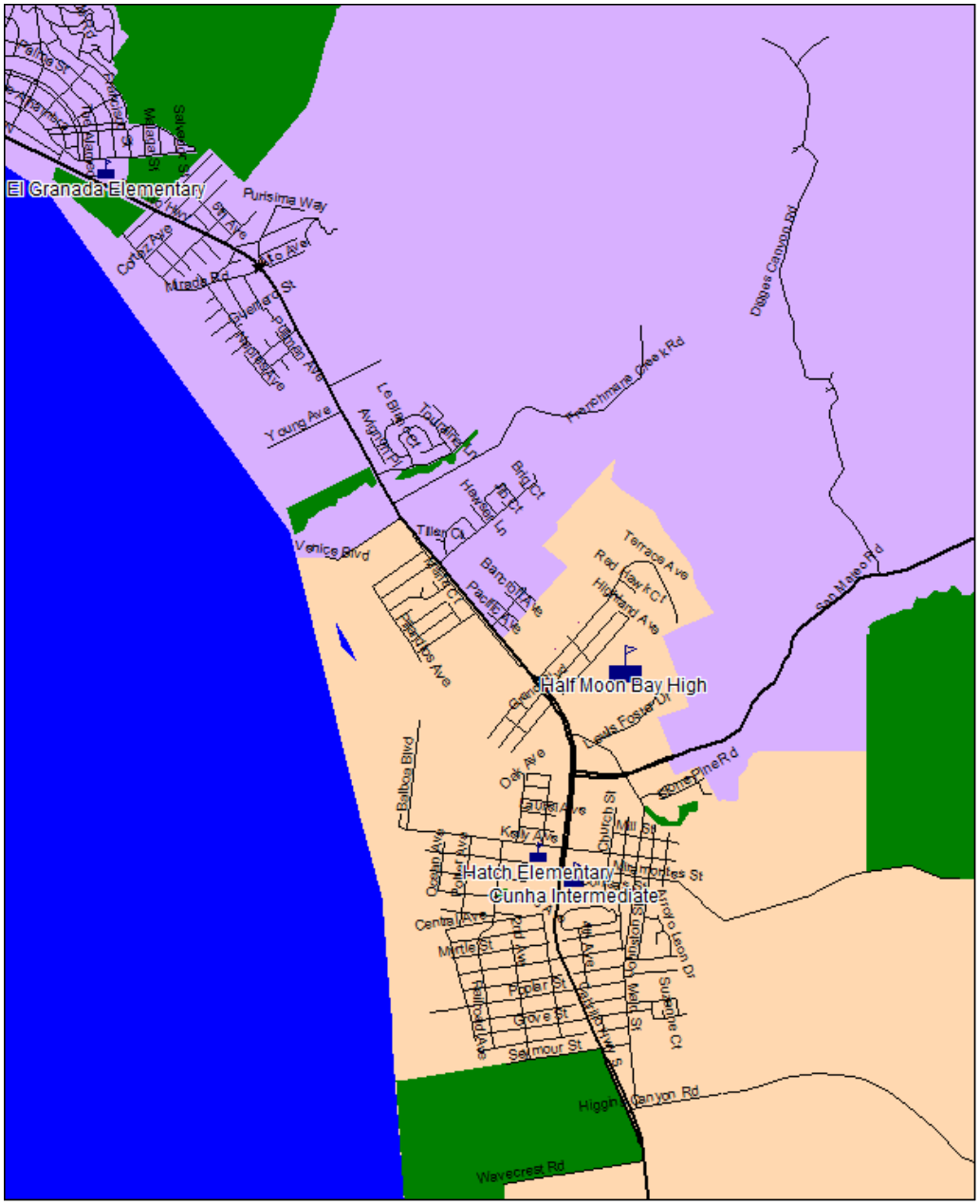
| Farallone View - El Granada Alternatives | October of | Projected Approximate TK-5 Enrollments for | |
|---|---|---|---|
| | | Farallone View | El Granada |
| **Alternative One** | **2025** | 200 | 240 |
| | **2027** | < 250 | 220 (or slightly more) |
| **Alternative Two** | **2025** | 170 | 270 |
| | **2027** | < 220 | 250 (or slightly more) |

**With any potential boundary south of Vallejo Street not appearing to be appropriate and the Alternative Two boundary only creating potential maximum Farallone View enrollments that are below 220, Alternative One is recommended.**

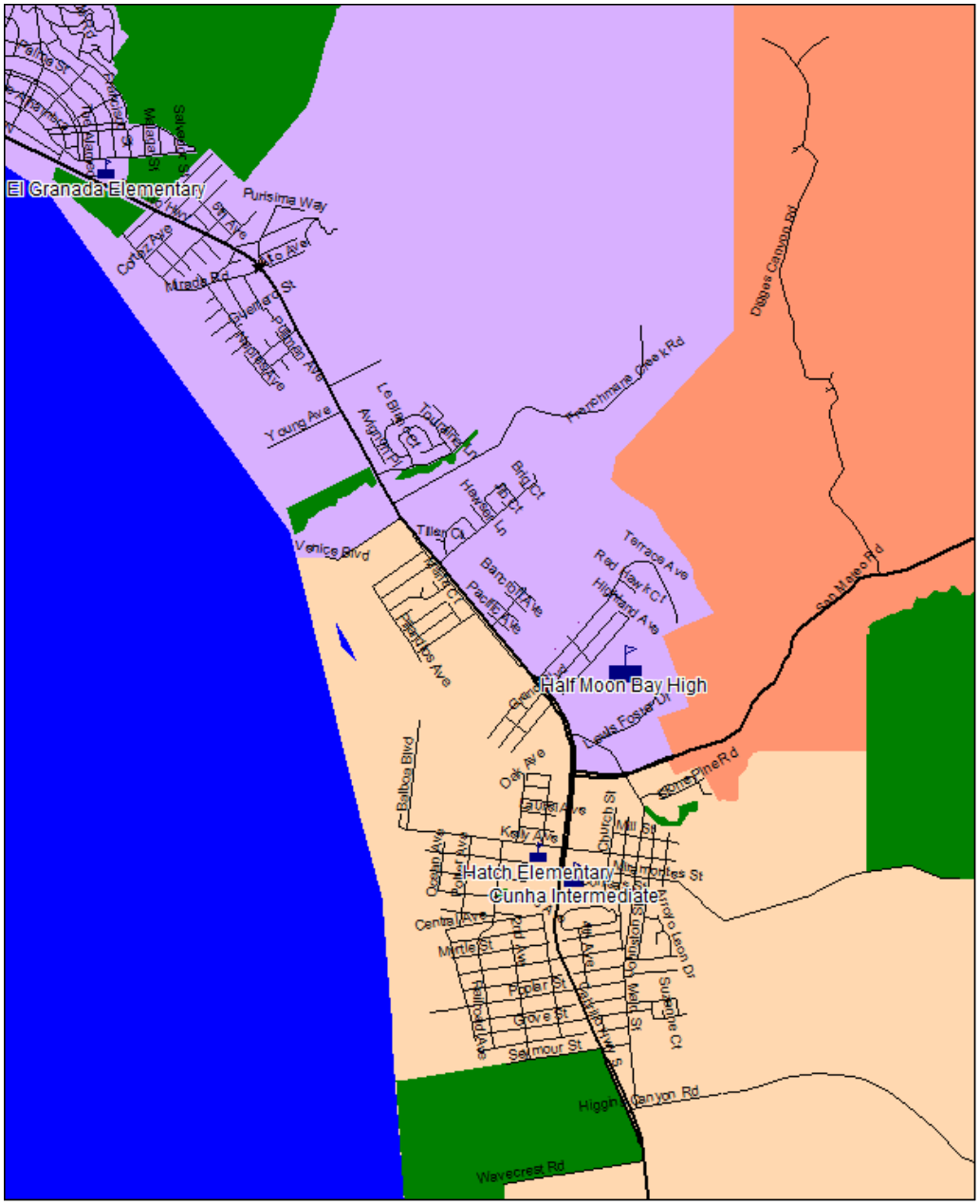
# Current Attendance Areas: Central Part of CUSD



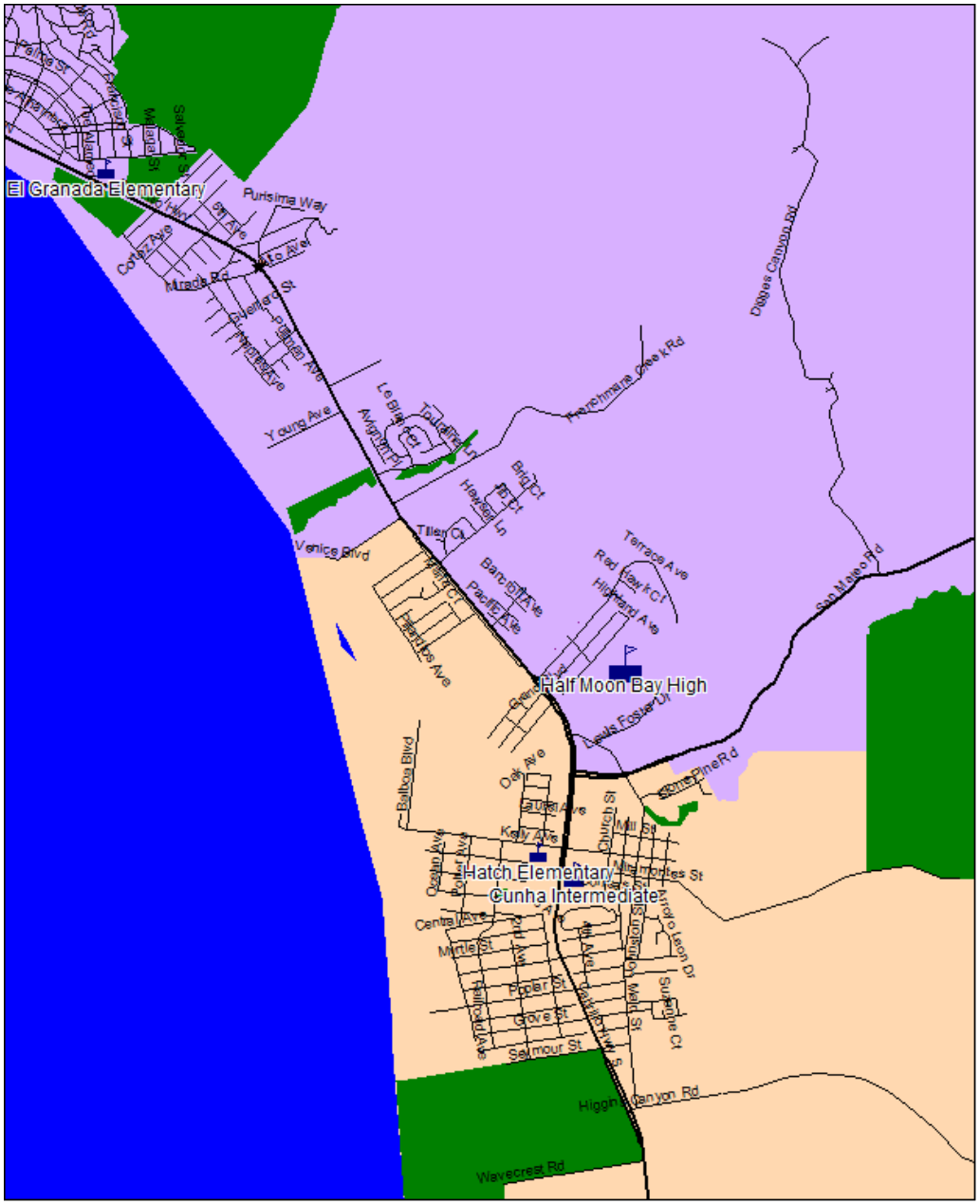
# Alternative One between El Granada and Hatch



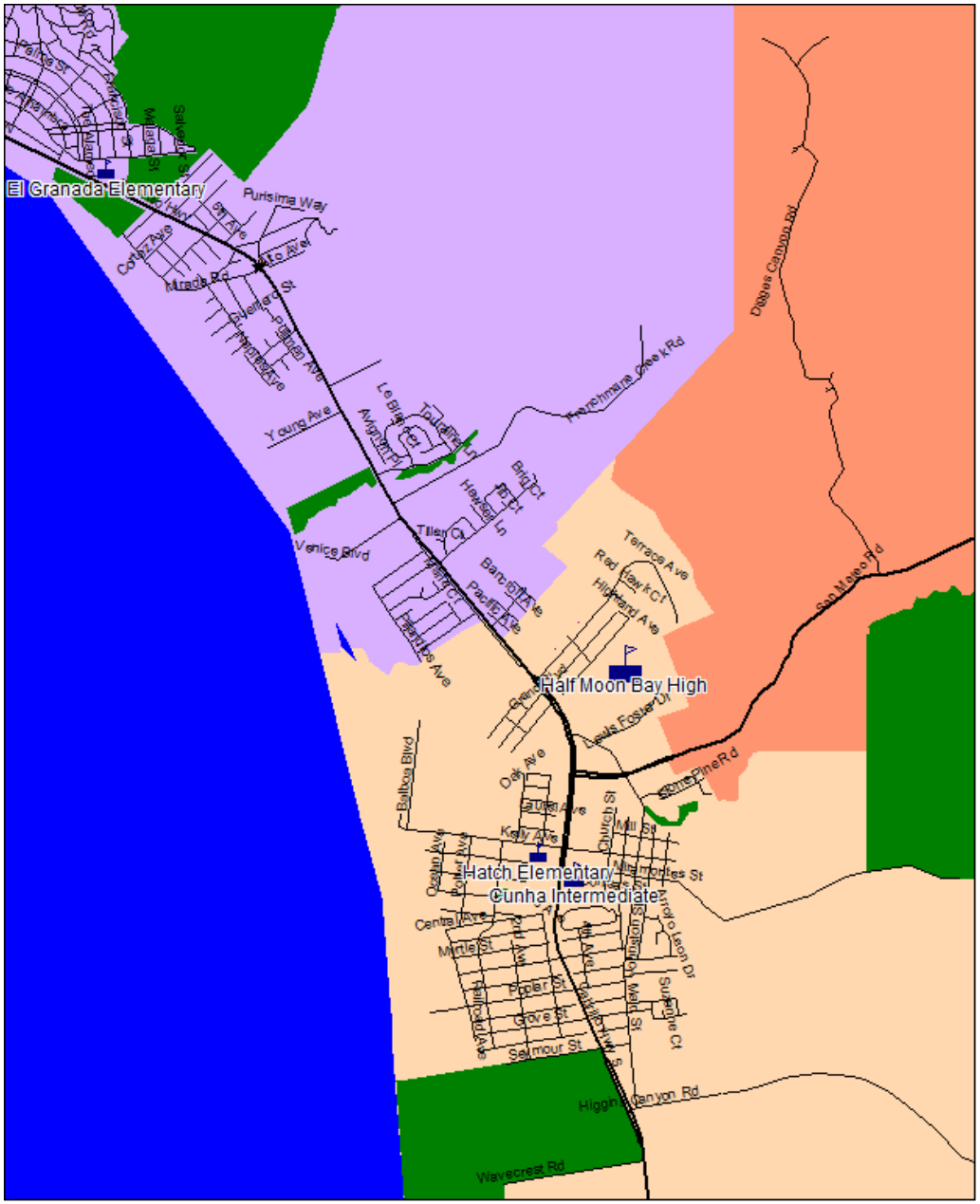
# Alternative Two between El Granada and Hatch



# Alternatives One and Two between El Granada and Hatch



# Alternative Three between El Granada and Hatch



## COMPARING ALTERNATIVES BETWEEN EL GRANADA AND HATCH

**Alternative One for a Hatch-to-El-Granada shift returns the Highway 92 choice area to being assigned solely to El Granada. Alternative Two keeps the Highway 92 choice area between El Granada and Hatch, while shifting the rest of the current Hatch area that is north of Highway 92 and east of Highway 1 to El Granada. Alternative Three shifts the current Hatch area that is west of Highway 1 and north from Kehoe Avenue to El Granada.**

**The enrollment results of these alternatives for El Granada and Hatch, in combination with each of the two alternatives between El Granada and Farallone View, are shown on the following page.**

**If the District chooses the recommended Alternative One from El Granada to Farallone View, then only a combination of two of these alternatives from Hatch to El Granada may be sufficiently offsetting for El Granada, in which case I recommend the combining of Alternatives One and Two from Hatch to El Granada. If the District chooses Alternative Two from El Granada to Farallone View, then any one of these alternatives from Hatch to El Granada could be sufficiently offsetting for El Granada and in that case, I recommend Alternative One from Hatch to El Granada.**

| Farallone View - El Granada Alternatives | with Hatch - El Granada Alternatives | October | Projected Approximate TK-5 Enrollments* Hatch | El Granada |
|---|---|---|---|---|
| **Alternative One** | **Alternative One** | **2025** | 555 | 265 |
| | | **2027** | 560 | 250 |
| | **Alternative Two** | **2025** | 570 | 250 |
| | | **2027** | 575 | 235 |
| | **Alternatives One and Two** | **2025** | 545 | 275 |
| | | **2027** | 545 | 265 |
| | **Alternative Three** | **2025** | 565 | 255 |
| | | **2027** | 570 | 240 |
| **Alternative Two** | **Alternative One** | **2025** | 555 | 295 |
| | | **2027** | 560 | 280 |
| | **Alternative Two** | **2025** | 570 | 280 |
| | | **2027** | 575 | 265 |
| | **Alternatives One and Two** | **2025** | 545 | 305 |
| | | **2027** | 545 | 295 |
| | **Alternative Three** | **2025** | 565 | 285 |
| | | **2027** | 570 | 270 |

* All 2027 Hatch and El Granada totals could be slightly higher depending on intra-district student numbers coming from the Farallone View attendance area, including for SDC and Dual Immersion.

**Approximate Projected Total Elementary School Enrollments for Attendance Boundary Changes of Alternative One Between Farallone View and El Granada and Combined Alternatives One and Two Between El Granada and Hatch**

| | Approximate Total TK-5 Enrollments | | | | |
|---|---|---|---|---|---|
| **October of** | **Farallone View** | **El Granada** | **Hatch** | Kings Mountain | Alt. Education |
| **2025** | 200 | 275 | 545 | 50-to-60 | 3-to-5 |
| **2027** | <250 | 265* | 545* | 50-to-60 | 3-to-5 |

* If Farallone View has less than 235 students in 2027, then El Granada and/or Hatch totals could be slightly higher that year.

# Questions?

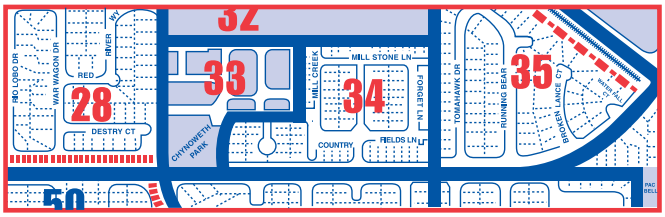
# ENROLLMENT PROJECTION CONSULTANTS

*Providing School Districts with Accurate Enrollment Forecasts by Location*

**Area 32**
Older Mobile Home Park
450 units, 90 K-8 students, 0.20 SGR

**Area 28**
Recent Upper-Income Det. Homes
218 units, 85 K-8 students, 0.39 SGR

**Area 33**
Recent Upscale Townhouses
82 units, 9 K-8 students, 0.11 SGR




**Area 34**
Recent Middle-Income Det. Homes
94 units, 33 K-8 students, 0.35 SGR

**Area 35**
Older Middle-income Det. Homes
89 units, 57 K-8 students, 0.64 SGR

Elementary and Middle School
Attendance Boundaries

Superintendent Sean McPhetridge, Ed.D.
Cabrillo Unified School District
498 Kelly Ave.
Half Moon Bay, CA 94019

March 28, 2023

Dear Superintendent McPhetridge:

This is the concluding documentation to the enrollment forecast update. We begin with the summary below and then provide some background information. Subsequent sections follow the order of the tables, starting with the projections in Tables 1 and 2 and then the underlying factors to those numbers in Tables 3 to 8. The appendices provide more detail for those who want to delve further into the data.

## Projections Summary

There are some key findings in the latest data that warrant projecting a significant further decline in the total Cabrillo Unified School District (henceforth "CUSD" or "district") enrollment. One of these findings is that the four latest kindergarten enrollments are much smaller than any in decades in the CUSD. The average in those kindergartens is down by 20% from the average in 2015 to 2019 and by 36% from the average in the 19 years before then. Another key finding is that the three latest TK (transitional kindergarten) totals from the traditional three-month birthdate eligibility period are down by 35% from the average in 2014 to 2019. A third key finding is that the local birth totals are lower than in the past, with the average relevant to the next four kindergartens being 9% below the average relevant to the current and six preceding kindergartens. These findings strongly indicate mainly maturing families and continued low kindergarten totals in the five-year forecast period. At the same time that those small pending kindergarten enrollments should occur, much larger totals will graduate from twelfth grade. Next fall's enrollment, for example, will have lost the large current class of 282 twelfth graders while adding only a projected 161 kindergartners.

The projected total enrollments, compared to the "current" (October 5, 2022) figure, decline by 80 in 2023 (i.e., to October 1, 2023), 195 in two years and 272 in five years. As significant as these reductions are, they are at a slower rate than the loss of 407 students in the district total since 2019 (three years).[1] Part of the reason for this projected reduced rate of overall decline is expansion of TK from having three eligible birth months in past years to five months this year and twelve months starting in 2025. Students from new housing also will contribute to this slower rate of enrollment decline.

These expected enrollment reductions occur mainly in the high school total, with the potential for a small eventual net gain in the elementary total. The projected decline to next October is by 51 high school students compared to

[1] Whenever just a year is stated, such as 2019, the reference is for, or in the year or years to or from, early October of that year. These figures cover all regular, SDC (Special Education) and Alternative Education students in TK through twelfth grade in student files that were provided to Enrollment Projection Consultants (EPC) by the CUSD. A small number of NPS (Non-Public-School special needs) and preschool SDC students are excluded.

losses of just 15 middle school and 14 elementary students. The following year has cumulative reductions, compared to the current totals, by 33, 17 and 145 elementary, middle and high school students, respectively. Nearly three-fourths of the total projected decline to 2024 is thus at the high school level. Thereafter the elementary total is forecast for a modest rebound, while the middle and high school enrollments fall further. The net projected five-year differences are 40 more elementary students, 61 fewer middle school students and a huge reduction by 251 high school students. These different degrees of falling middle and high school enrollments are mainly due to the current student distribution through the grades. Note, however, that if not for expansion of eligibility for TK, the elementary total also would be projected for a decline from 2022 to 2027.

Planned and potential new housing is a factor in these projections. The forecast has 93 elementary, 31 middle and 29 high school students in 2027 who will be coming from new housing developments built in the next five years. These could be optimistic numbers, with some of those residences not being occupied until after 2027.

## Background Information

I have provided in-depth enrollment forecasts covering more than 70 school districts since 1985. My firm specializes in these more thorough studies, where every key component of the recent trends is determined, analyzed, compared to the knowledge gained from our experience in over 400 previous studies, and then projected. To do this, we will drive literally every street in our first study for a district to learn the community and divide it into suitable planning areas. These areas represent a single dominant housing type wherever feasible, including by subjective price ranges and average home and parcel sizes. We have found that even subtle differences in residential type and value can generate divergent student trends in some districts.

## Total District Enrollment Trends and Projections

The total enrollment dropped by over 1,000 students, or greater than 25%, since 1996, as is shown in Table 1 on page 3. There was a decline in all but one year from a high point achieved in 1997 (3,879) to a low reached in 2011 (3,316), for a 14-year reduction by more than 500 students. The total then rose slightly to 3,369 in 2014, but since then has been in an unmitigated decline, including to 3,136 in 2019 and to just 2,741 last year and 2,729 this year. Those are losses of 233 students in the five years from 2014 to 2019 and 407 students in the three years after 2019. Most of the latter, however, occurred in the main pandemic-impacted years of 2020 and 2021. So while the pandemic clearly exacerbated the enrollment decline, there was a significantly falling enrollment trend from long before the pandemic started.[2]

The projected enrollment is down by 80 students in 2023 (i.e., from October 5, 2022, to October 1, 2023) and cumulative amounts of 195 students in two years, 243 students in three years and 272 students to both 2026 and 2027. Note that after the 80- and 115-student reductions in each of the next two years, the degree of annual decline eases to being by 48 more students in 2025, 29 more students in 2026 and no additional students from 2026 to 2027. This is mainly due to a combination of the projected TK and kindergarten amounts and the relative sizes of the graduating twelfth grade classes; the current eleventh and twelfth grade classes are exceptionally large and those will be graduating at the end of this year and next. These projected cumulative reductions, while significant, are nonetheless at a slower average annual rate than the loss of 407 students since 2019.

Notably different amounts of change are forecast between the elementary, middle school and high school grade levels. The high school total (including Pilarcitos High and Alternative Education students) has not shifted greatly since 2002, with enrollments in the 1,000s and 1,100s in all but one of the last 20 years. The current student distribution through the grades, however, should result in much lower totals over the next five years. The seventh

[2] These figures are (A) from student files provided to Enrollment Projection Consultants (EPC) by the CUSD for the fall 2016 to 2022 enrollments and (B) from the California Dept. of Education (CDE) website before then. The totals shown from the CDE exclude small numbers of ungraded students. The high point achieved in 1997 is from within the data available from the CDE, which starts in 1993 with a grade-identified total of 3,450 students. There thus was growth by 429 students from 1993 to 1997.

**Table 1: Actual and Projected Enrollments**

*(with color highlighting of green for classes that were, are, or are projected to be over 270 when in ninth; brown for classes between 250 and 269 when in ninth; pink for classes between 230 and 249 when in ninth; red for classes between 200 and 229 when in ninth; and purple for classes below 200 when in ninth)*

| Fall of | Actual and Projected Enrollments by Grade* | | | | | | | | | | | | | | Grade Level Totals* | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | TK | K | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | TK-5 | 6-8 | 9-12 | TK-12 |
| **1996** | NA | 317 | 301 | 301 | 322 | 312 | 314 | 321 | 338 | 297 | 260 | 278 | 249 | 197 | 1,867 | 956 | 984 | **3,807** |
| **1997** | NA | 274 | 337 | 287 | 302 | 318 | 307 | 317 | 326 | 339 | 313 | 288 | 255 | 216 | 1,825 | 982 | 1,072 | **3,879** |
| **1998** | NA | 274 | 277 | 316 | 274 | 288 | 292 | 302 | 318 | 317 | 339 | 304 | 287 | 221 | 1,721 | 937 | 1,151 | **3,809** |
| **1999** | NA | 272 | 263 | 264 | 312 | 272 | 286 | 303 | 313 | 315 | 314 | 354 | 300 | 238 | 1,669 | 931 | 1,206 | **3,806** |
| **2000** | NA | 249 | 274 | 260 | 259 | 294 | 276 | 277 | 309 | 312 | 305 | 314 | 339 | 280 | 1,612 | 898 | 1,238 | **3,748** |
| **2001** | NA | 272 | 250 | 262 | 269 | 254 | 299 | 273 | 286 | 307 | 308 | 303 | 310 | 326 | 1,606 | 866 | 1,247 | **3,719** |
| **2002** | NA | 288 | 262 | 236 | 256 | 277 | 256 | 297 | 276 | 289 | 316 | 297 | 270 | 291 | 1,575 | 862 | 1,174 | **3,611** |
| **2003** | NA | 308 | 286 | 242 | 235 | 240 | 263 | 256 | 290 | 268 | 292 | 318 | 295 | 294 | 1,574 | 814 | 1,199 | **3,587** |
| **2004** | NA | 262 | 290 | 267 | 240 | 232 | 229 | 272 | 248 | 289 | 259 | 290 | 317 | 289 | 1,520 | 809 | 1,155 | **3,484** |
| **2005** | NA | 289 | 262 | 273 | 267 | 235 | 230 | 233 | 263 | 251 | 283 | 258 | 286 | 323 | 1,556 | 747 | 1,150 | **3,453** |
| **2006** | NA | 248 | 271 | 258 | 280 | 252 | 240 | 219 | 239 | 261 | 260 | 278 | 251 | 313 | 1,549 | 719 | 1,102 | **3,370** |
| **2007** | NA | 279 | 254 | 261 | 249 | 272 | 249 | 239 | 228 | 244 | 281 | 256 | 292 | 259 | 1,564 | 711 | 1,088 | **3,363** |
| **2008** | NA | 273 | 286 | 237 | 265 | 252 | 272 | 256 | 246 | 224 | 251 | 280 | 259 | 291 | 1,585 | 726 | 1,081 | **3,392** |
| **2009** | NA | 283 | 279 | 273 | 229 | 265 | 249 | 275 | 254 | 246 | 230 | 250 | 274 | 272 | 1,578 | 775 | 1,026 | **3,379** |
| **2010** | NA | 270 | 271 | 271 | 258 | 226 | 267 | 250 | 267 | 253 | 249 | 227 | 241 | 295 | 1,563 | 770 | 1,012 | **3,345** |
| **2011** | NA | 293 | 261 | 271 | 259 | 249 | 227 | 261 | 253 | 269 | 240 | 253 | 225 | 255 | 1,560 | 783 | 973 | **3,316** |
| **2012** | 15 | 262 | 275 | 253 | 266 | 254 | 249 | 226 | 263 | 250 | 282 | 240 | 251 | 235 | 1,574 | 739 | 1,008 | **3,321** |
| **2013** | 46 | 255 | 243 | 271 | 249 | 261 | 258 | 249 | 226 | 260 | 261 | 278 | 239 | 258 | 1,583 | 735 | 1,036 | **3,354** |
| **2014** | 59 | 240 | 258 | 238 | 260 | 257 | 258 | 272 | 254 | 218 | 268 | 255 | 281 | 251 | 1,570 | 744 | 1,055 | **3,369** |
| **2015** | 44 | 229 | 225 | 261 | 228 | 257 | 251 | 257 | 272 | 250 | 237 | 265 | 264 | 294 | 1,495 | 779 | 1,060 | **3,334** |
| **2016** | 40 | 224 | 218 | 225 | 255 | 225 | 263 | 270 | 261 | 264 | 254 | 237 | 266 | 274 | 1,450 | 795 | 1,031 | **3,276** |
| **2017** | 55 | 214 | 205 | 217 | 223 | 251 | 218 | 264 | 270 | 260 | 260 | 257 | 239 | 273 | 1,383 | 794 | 1,029 | **3,206** |
| **2018** | 32 | 201 | 214 | 204 | 213 | 220 | 250 | 230 | 265 | 274 | 275 | 253 | 268 | 250 | 1,334 | 769 | 1,046 | **3,149** |
| **2019** | 50 | 170 | 201 | 208 | 209 | 212 | 212 | 262 | 236 | 264 | 282 | 273 | 267 | 290 | 1,262 | 762 | 1,112 | **3,136** |
| **2020** | 29 | 189 | 164 | 196 | 190 | 198 | 195 | 212 | 240 | 223 | 283 | 271 | 262 | 272 | 1,161 | 675 | 1,088 | **2,924** |
| **2021** | 31 | 161 | 177 | 149 | 177 | 187 | 184 | 192 | 205 | 242 | 239 | 278 | 253 | 266 | 1,066 | 639 | 1,036 | **2,741** |
| **2022**** | 53 | 177 | 160 | 175 | 153 | 178 | 182 | 197 | 185 | 201 | 253 | 242 | 291 | 282 | 1,078 | 583 | 1,068 | **2,729** |
| **2023***** | 71 | 161 | 172 | 158 | 177 | 151 | 174 | 190 | 194 | 184 | 208 | 250 | 250 | 309 | 1,064 | 568 | 1,017 | **2,649** |
| **2024** | 84 | 150 | 157 | 170 | 160 | 176 | 148 | 185 | 187 | 194 | 192 | 207 | 259 | 265 | 1,045 | 566 | 923 | **2,534** |
| **2025** | 110 | 151 | 148 | 157 | 175 | 160 | 174 | 158 | 183 | 188 | 201 | 192 | 214 | 275 | 1,075 | 529 | 882 | **2,486** |
| **2026** | 125 | 167 | 152 | 150 | 164 | 177 | 161 | 188 | 159 | 186 | 196 | 202 | 201 | 229 | 1,096 | 533 | 828 | **2,457** |
| **2027** | 127 | 170 | 167 | 154 | 157 | 166 | 177 | 174 | 187 | 161 | 195 | 197 | 211 | 214 | 1,118 | 522 | 817 | **2,457** |
| **Projected Change in One Year to October 2023** | | | | | | | | | | | | | | | **-14** | **-15** | **-51** | **-80** |
| **Projected Change in Two Years to October 2024** | | | | | | | | | | | | | | | **-33** | **-17** | **-145** | **-195** |
| **Projected Change in Three Years to October 2025** | | | | | | | | | | | | | | | **-3** | **-54** | **-186** | **-243** |
| **Projected Change in Four Years to October 2026** | | | | | | | | | | | | | | | **18** | **-50** | **-240** | **-272** |
| **Projected Change in Five Years to October 2027** | | | | | | | | | | | | | | | **40** | **-61** | **-251** | **-272** |

**Projected Students from New Housing First Occupied from October 6, 2022, to October 1, 2027:**

| | | | | | | | | | | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| **2027** | 10 | 14 | 14 | 14 | 14 | 14 | 13 | 12 | 10 | 9 | 8 | 7 | 7 | 7 | 93 | 31 | 29 | **153** |

* Actual early October enrollments, with exception of 2019 being from September 24, are from student files provided to EPC by the CUSD starting in 2016 and from the CDE website from before 2016, with the exception that TK totals in 2012 to 2015 were provided by CUSD. (CDE combines TK and K in the K totals.) TK was phased in from 2012 to 2014, starting with one birth month of eligibility in 2012, and that phasing-in reduced the birthdate eligibility for kindergarten to eleven months in 2012 to 2014. CDE counts exclude small numbers of ungraded students. Some Hybrid Alternative Education students were excluded from the 2021 student file provided by CUSD; this mainly reduced the 9-12 counts. NPS students are excluded from the latest and projected totals. Projected enrollments are for October 1 of each year.

** 2022 TK includes 31 from birthdates before December 2 and 22 from December-2-through-February-1 birthdates.

*** 2023 TK includes 33 from birthdates before December 2 and 38 from December-2-through-April-1 birthdates.

and eighth grade classes this year are the smallest in decades with just 185 and 201 students. The current eleventh grade class, by contrast, is the largest since 2007, with 291 students, and the twelfth grade class is the third largest in over a decade with 282 students. Graduating those seventh and eighth graders into ninth grade in 2023 and 2024, while having those eleventh and twelfth graders graduate out, will result in a high school total that is below 1,000 students in 2024. The specific projected high school differences, including other factors discussed later, are declines by 51 students to 2023 and a cumulative 145 to 2024, when the total is forecast to be just 923 students. Continued differences between small incoming classes for ninth grade and larger classes graduating from twelfth grade are the main cause of a projected reduction by 251 high school students in 2027, when just 817 students are forecast.

The middle school enrollment is projected for a much smaller decline. While the current class totals in that grade level are significantly lower than in the past, they nonetheless are moderately larger than the classes in the elementary grades. The results of having especially the current sixth and eighth grade classes graduate into ninth grade are projected reductions by 15 and 54 middle school students to 2023 and 2025, respectively. Once those two classes have graduated, however, only nominal additional differences are expected for 2026 and 2027.

The elementary total, by contrast, is projected to fall by 14 students next year and a cumulative 33 in two years, but could rise in subsequent years. The projected net difference to 2027 is a rise by 40 students. There are three key factors to this potential increase. The first will be growth in the TK enrollment due to a phasing-in expansion of eligibility for that grade. Eligibility for TK was three birth months from 2014 to 2021 (specifically September 2 through December 1, but we will simplify this discussion to whole months) but became five months this year with December and January added. It will become seven birth months with February and March added in 2023 and nine birth months with April and May added in 2024, after which all four-year-olds as of September 2 each year will be eligible.[3] This expansion is forecast to increase the TK total from 53 this year to 71 in 2023 and 110 in 2025**,** which occurs while the kindergarten enrollment is projected to be even lower than at present. If not for this growth in TK, the projected elementary total would decline by 32 in 2023, 60 to 2025 and a net of 34 to 2027. The second key factor for this potential elementary student increase to 2027 is new housing. There are 93 elementary students forecast in 2027 from new housing developments over the next five years. The third key factor is that, unlike for the middle school and high school levels, there will not be any unusually large classes graduating out of this grade level in the near future. The current fifth grade class is larger than any projected, but it still only has 182 students, compared to fifth grade classes before 2020 that were always much higher.

A partially offsetting factor in the projected elementary totals (to this TK growth and the students from new housing) is that the next three kindergarten totals could be even lower than those in the last four years. The average kindergarten enrollment since 2019 has been 20% below the average from 2015-to-2019 and 36% less than the average over the 19 years before then. The latest local birth totals, however, suggest even smaller kindergarten enrollments in 2023 through 2025, with a modest rebound in 2026. We discuss these births-to-corresponding-kindergartners in more detail later in this report.

## Additional TK Information

Even though TK will have a full year of eligible birthdates (for all four-year-olds as of September 2) each year starting in 2025, the projected TK amounts are much lower than for kindergarten then, which we need to explain. As is noted above, eligibility for TK from 2014 to 2021 covered three birth months. As three birth months are one-quarter of the twelve birth months that qualify for kindergarten, over several years there theoretically should been an average of 25% as many TK students as were in kindergarten.[4] Few districts have averaged close to 25%, however, with most averaging below 20% and some below 15%. The lowest ratios tended to be in districts

[3] This TK expansion schedule, based on State legislation, can be accelerated at the discretion of each district.

[4] TK began in 2012 with one birth month of eligibility, followed by two birth months in 2013 and then three birth months starting in 2014. During those three years, the cutoff birthdate for kindergarten eligibility evolved from December 1 to September 1 and kindergarten only had eleven birth months of eligibility. This impacted the TK and kindergarten totals in those years.

offering TK at only a few of their elementaries. Your district, with TK offered at two of the four elementaries this year, has averaged 20.1% since 2016 from the traditional three-month birthdate eligibility period. There clearly have been some parents unwilling to put their children into TK programs in districts where they were willing to subsequently enroll those children in kindergarten. And this was for the oldest three months of four-year-olds. We suspect that as younger four-year-olds become eligible, even lower ratios of those eligible children will be enrolled in TK. How much lower is only a guess at this time, but already in many districts, the per-month averages of TK students from this year's added December and January birthdates are lower than from the traditional preceding three months.

The CUSD is an exception in having a current TK enrollment with comparable per-month averages from the traditional eligibility period and this year's two added months. There are 31 current TK students from the former, for a ten-per-month average, and 22 from the latter, for an eleven-per-month average. Nevertheless, we expect as even younger four-year-olds become eligible, the CUSD's eligibility-to-enrollment ratio will become lower than at present. There may be some improvement, however, in that ratio (as is projected) as the full-year-of-eligibility becomes more established, but we do not expect the TK enrollment to ever reach the same vicinity as the kindergarten count.

We also should note that the low current TK total from the traditional birthdate period continues the small amounts of the last two years, which is surprising because some districts had a higher total from that birth period this year, as the pandemic's impacts eased. The CUSD's average from the traditional eligibility period is down by 35% for the last three years compared to the average from 2014 to 2019. This low TK total (from the traditional period) is a negative indicator for next year's kindergarten total.

## Projected Resident Student Populations by the Current Attendance Areas

This forecast is again based on analyses of where the students live (the resident population[5]) rather than the schools they attend (the attending enrollment). Resident totals differ from enrollments because the former are counts of where the district-enrolled students officially live (i.e., their stated home addresses in the district's database), regardless of the schools attended. Due to intra-district (across attendance boundaries) and incoming inter-district (from outside the district region) attendance, school enrollments always differ from their resident student totals in the relevant grades. In your district's case, this is mainly an issue at the elementary level since the entire district region is the attendance area for the middle school and high school. We flip back-and-forth between these "resident" and "enrollment" amounts in the text below, and it is important to remember the distinction between these two types.

Table 2, on page 6, presents the key resident and enrollment findings and projections for each attendance area.

### *Key Findings Related to the Data in Table 2*

The CUSD implemented new attendance areas for the 2020-21 school year, with the "Moonridge" housing shifted from Farallone View to Hatch, the "South Main Street" vicinity transferred from El Granada to Hatch and the "Highway 92" corridor converted from being assigned to El Granada to the students there having the option to attend either El Granada or Hatch. This moved large numbers of resident students out of Farallone View and El Granada and into Hatch (with the resident numbers from the Highway 92 corridor parsed according to the current attendance choices). While there are no Moonridge students who are still attending Farallone View (see Table 2 Attending Enrollment column), 30 of the 100 students from El Granada's former South Main Street area are still attending El Granada. A few of these may be at El Granada for the SDC (Special Education) program there, but most are probably "grandfathered" at El Granada because they were enrolled at that school before this boundary change occurred. As those grandfathered students graduate into the middle schools, we expect that the number

[5] "Resident" throughout this report means physical resident, not legal resident.

**Table 2: Current Resident-to-Enrollment Comparison and Projected Resident Students in Current Attendance Areas**

| School | Resident Shift from Oct. 2021 | Actual October 5, 2022, Students: Resident Students | Attending Adjustment | Attending Enrollment | Projected Students (Relevant Grades) Total in October of 2023 | 2024 | 2025 | Change to 2023 | Change to 2025 |
|---|---|---|---|---|---|---|---|---|---|
| | *Actual Resident Students and Enrollment part** | | | | *Projected Resident Students part** | | | | |
| **Farallone View:** | | | | | | | | | |
| **former Moonridge**** | | **NA** | **0** | **0** | | | | | |
| **All Other Areas** | | **196** | **-31** | **165** | | | | | |
| **Total** | 10 | **196** | **-31** | **165** | 185 | 177 | 178 | **-11** | **-18** |
| **El Granada:** | | | | | | | | | |
| **Shared Hwy. 92***** | 4 | **21** | **0** | **21** | 18 | 18 | 25 | | |
| **former S. Main St.** | | **NA** | **30** | **30** | | | | | |
| **All Other Areas** | -1 | **305** | **-40** | **265** | 304 | 296 | 294 | | |
| **Total** | 3 | **326** | **-10** | **316** | 322 | 314 | 319 | **-4** | **-7** |
| **Hatch:** | | | | | | | | | |
| **Shared Hwy. 92***** | 5 | **24** | **0** | **24** | 21 | 22 | 29 | | |
| **added S. Main St.** | 4 | **100** | **-36** | **64** | 98 | 92 | 92 | | |
| **added Moonridge**** | -1 | **67** | **-8** | **59** | 64 | 60 | 63 | | |
| **All Other Areas** | -10 | **334** | **58** | **392** | 344 | 350 | 360 | | |
| **Total** | -2 | **525** | **14** | **539** | 527 | 524 | 544 | **2** | **19** |
| **Kings Mountain** | 4 | **26** | **28** | **54** | 26 | 26 | 29 | **0** | **3** |
| Alternative Ed. TK-5 | NA | NA | -4 | 4 | | | | | |
| Resident TK-5 Total | 1 | 1,073 | 5 | 1,078 | 1,059 | 1,041 | 1,070 | -14 | -3 |
| Other TK-5**** | -3 | 5 | -5 | | 5 | 4 | 5 | 0 | 0 |
| **Cunha** | -61 | **565** | **15** | **580** | 553 | 549 | 514 | **-12** | **-51** |
| Alternative Ed. 6-8 | NA | NA | 3 | 3 | | | | | |
| Other 6-8**** | 5 | 18 | -18 | | 15 | 17 | 15 | -3 | -3 |
| **HMB High** | | | | **1,013** | | | | | |
| **Pilarcitos** | | | | **38** | | | | | |
| **Alternative Ed. 9-12** | | | | **17** | | | | | |
| **Total** | 24 | **1,048** | **20** | **1,068** | 996 | 903 | 857 | **-52** | **-191** |
| Other 9-12**** | 8 | 20 | -20 | | 21 | 20 | 25 | 1 | 5 |

* Figures include SDC (Special Day Class, a.k.a., Special Education) and Alternative Education students. NPS (Non-Public-School special needs) students are excluded. Resident totals are of district-enrolled students in the relevant grades with home addresses in the specified location, regardless of the schools attended.

** The eight students not attending Farallone View or Hatch from Moonridge are attending El Granada.

*** Students in "Shared Hwy. 92" area can choose to attend El Granada or Hatch. The resident totals are parsed between those schools based on their current proportionate attending percentages from this area.

**** "Other" covers both incoming inter-district students and a few students listed at unlocatable addresses.

Note: Projections contain hidden fractions, so the totals shown above may not sum exactly to those in other tables.

of South Main Street area students attending El Granada will become lower. This will cause (1) El Granada's net "Attending Adjustment" for all students to become larger than the current loss of ten students and (2) Hatch's net "Attending Adjustment" for all students to become higher than the current addition of 14 students, if such additions will be allowed by the CUSD for a continuation of the current attendance areas. This would widen the imbalance between the larger enrollments at Hatch and the smaller enrollments at Farallone View and El Granada.

The projected resident TK-5 totals also widen this imbalance over the next three years. The Farallone View region is forecast to have eleven less students next year and a decline by 18 students over the next three years. If that school continues to have a net Attending Adjustment of 31 outgoing students, then the 2025 enrollment could be below 150 students. The El Granada area, if it continues to receive the same percentage of students from the Highway 92 corridor, which is iffy, is projected to have reductions by four students in 2023 and seven students to 2025. Those are such small differences that the alternative of a nominal resident student increase is almost equally possible for El Granada, but that probably would be more than offset by the likely increase in the negative Attending Adjustment amount. El Granada's enrollment, if the current attendance areas and programs continue, could be below 300 in 2025. The current Hatch region, on the other hand, is projected to add 19 resident students in the next three years, along with probably increasing its net Attending Adjustment, and that combination could result in a Hatch enrollment of more than 570 students. That would be over 120 more enrolled students at Hatch than the combined total at Farallone View and El Granada.

The Kings Mountain resident student total is forecast to stay in the mid-to-upper 20s. The majority of that school's students come from outside of its attendance area.

Notable deviations from the forecast are possible in single years for individual attendance areas due to unexpectedly small or large kindergarten amounts and that could change these projected resident totals to a moderate degree. That, however, would not alter the likelihood of at least the current degree of imbalance continuing between the enrollments at (1) Hatch compared to (2) Farallone View and El Granada in 2025. The one exception to this would be if some of the planned affordable townhouses are completed in the Farallone View area by 2025. This would still result in a Farallone View enrollment of fewer than 200 students unless other enrollment changes are made. And while the potential differences in kindergartners each year makes school totals inappropriate to show beyond three years hence, we should note that the majority of the projected housing units to 2027 are in the Hatch region.[6] That will further widen the difference between the Hatch enrollment and the enrollments at the other elementaries for the current attendance areas and programs.

## Comparison of Recent TK-8 Enrollment Changes in Several San Mateo and Santa Clara County Districts

There was only a modest decline in the total CUSD enrollment this year, after having had large losses from 2019 to 2021, which is such a significant shift that it is useful to see how this compares to the differences for our other local clients. The answer is that among the 15 districts we are closely following the TK-8 trends for in San Mateo and Santa Clara counties (the core Silicon Valley area), all but one had either much slower rates of decline or a small increase in 2022.[7] Of those that still had declines, many were by less than one-half of 1% this year (see Table 3 on page 8). So while there are two exceptions at the parameters for what we had projected (with those deviations being Berryessa with a greater rate of decline and San Carlos for a large rebound), our expectation for either much less of a decline or a nearly stable total was correct for most of our clients this year. Underlying that outlook was the assumption that the average grade-to-grade advancement rates (described on page 11) should be rebounding and then returning to their previous vicinities; we are again making this assumption in most situations, including for the CUSD.

[6] We discuss the projected new housing in more detail later in this report.

[7] These are total TK-8 rather than TK-12 differences since most of the districts listed are elementary districts. This lets us provide a larger example of percentage changes for the same student grade ranges. The Fremont Union High School District that is mainly in Cupertino and Sunnyvale is another local client that also lost more students in 2020 and 2021 than in 2022.

**Table 3: Comparison of Total TK-8 Non-Independent-Charter-School Enrollment Changes in EPC Client School Districts in San Mateo and Santa Clara Counties**

| | TK-8 Totals in Files Provided to EPC (Sorted By Negative-to-Positive % Change in 2022) | | | | | | | |
|---|---|---|---|---|---|---|---|---|
| | | | | | | Average Annual Fall % Change | | |
| School District | Fall 2018 | Fall 2019 | Fall 2020 | Fall 2021 | Fall 2022 | 2018 to 2019 | 2019 to 2021 | 2021 to 2022 |
| **Berryessa** (NE San Jose) | 6,961 | **6,857** | 6,638 | **6,266** | **5,932** | -1.5% | **-4.3%** | **-5.3%** |
| **Cupertino*** | 17,353 | **16,709** | 15,652 | **14,078** | **13,469** | -3.7% | **-7.9%** | **-4.3%** |
| **Cabrillo** | 2,103 | **2,024** | 1,836 | **1,717** | **1,661** | -3.8% | **-7.6%** | **-3.3%** |
| **San Mateo - Foster City** | 11,719 | **11,562** | 10,967 | **10,401** | **10,067** | -1.3% | **-5.0%** | **-3.2%** |
| **Mount Pleasant** (SE San Jose) | 2,247 | **2,107** | 1,926 | **1,708** | **1,654** | -6.2% | **-9.5%** | **-3.2%** |
| **Oak Grove** (south San Jose) | 9,875 | **9,751** | 9,363 | **8,856** | **8,658** | -1.3% | **-4.6%** | **-2.2%** |
| **Sunnyvale** | 6,670 | **6,439** | 5,957 | **5,482** | **5,456** | -3.5% | **-7.4%** | **-0.5%** |
| **Palo Alto*** | 7,817 | **7,541** | 6,685 | **6,549** | **6,518** | -3.5% | **-6.6%** | **-0.5%** |
| **Menlo Park** | 2,929 | **2,920** | 2,781 | **2,710** | **2,699** | -0.3% | **-3.6%** | **-0.4%** |
| **Milpitas** | 6,874 | **7,067** | 7,119 | **6,854** | **6,835** | 2.8% | **-1.5%** | **-0.3%** |
| **Belmont - Redwood Shores** | 4,298 | **4,298** | 4,133 | **3,946** | **3,947** | 0.0% | **-4.1%** | **0.0%** |
| **Orchard** (north San Jose) | 846 | **853** | 815 | **768** | **770** | 0.8% | **-5.0%** | **0.3%** |
| **Campbell** | 7,253 | **6,969** | 6,621 | **6,227** | **6,247** | -3.9% | **-5.3%** | **0.3%** |
| **Santa Clara**** | 10,966 | **10,811** | 10,329 | **9,516** | **9,559** | -1.4% | **-6.0%** | **0.5%** |
| **San Carlos** | 3,060 | **3,016** | 2,871 | **2,628** | **2,696** | -1.4% | **-6.4%** | **2.6%** |

* Cupertino and Palo Alto are not clients but their figures were obtained for our studies. Some Palo Alto totals are from CDE.

** Santa Clara totals are from files provided to EPC; their TK-8 CBEDS totals instead have a decline from 2021 to 2022.

Note: Fall 2022 totals would be slightly lower if not for the expansion of TK eligibility. Totals exclude NPS students and are late September figures for some districts; their October totals may differ slightly.

We considered whether this year's sudden rebound in the San Carlos SD total could be an indication of a similar pending possibility for the CUSD. While the recent data for San Carlos did not suggest such a large enrollment rise would happen, that district had significant returnees from alternative educational choices made during the worst of the pandemic. Since both the CUSD and San Carlos have reverted to in-classroom teaching, nearly all such CUSD returnees already should have happened by now rather than being likely to occur next year. The circumstances that factored into the 2022 San Carlos rebound thus are not applicable to the future in the CUSD.

**Resident CUSD-Enrolled Student Totals by General Relative Housing Value Levels**

The district was divided into 67 EPC-created "planning areas" in our first CUSD study so that we could determine where the student changes are occurring and then evaluate the likelihood for those trends to continue, by degree. Each of these areas represents, wherever feasible, a single dominant housing type by subjective price ranges and average home and parcel sizes. Please note, however, that the CUSD has some locations (mainly rural) with a complete mix of housing conditions. We needed to classify those by the dominant characteristic, especially for the student source, which is in the *relatively* "moderate" value group in most cases. The resultant findings are shown in Table 4 on page 10.

*Understanding the Data in Table 4*

The figures in Table 4 are for the resident totals of district-enrolled students in the fall of the last six years (2016 to 2022) coming from aggregates of the EPC-created planning areas. Each of these areas has been assigned a general relative dominant housing value (or average value) based on a standardized but nonetheless subjective EPC evaluation methodology. Past versions of this table for most districts only dealt with changes over the last three years and while our focus is still on that period of time (since 2019 in this case), the added years help show if trends were different before the pandemic. The purpose of this data is to identify how the student population is evolving within the three general value levels of "Relatively Most Affordable and Affordable", "Relatively Moderate Value" and "Relatively High Value". The student counts within these categories are provided in groups of three grades each (K-2, 3-5, 6-8 and 9-11, as well as in TK-12) so that we can easily show both (1) how the totals have changed as those students graduated upward by three grades in three years and (2) the general age distribution of the students. The "Relatively Most Affordable and Affordable" dwellings, for instance, had 195 students in K-2 in 2019 and there are now 187 students in grades 3-5, which was a net loss of eight students in that population as it graduated forward by three grades. This is shown by the "-8" in the table (see lowest row in the top section of page 10). We also show how the K-2 group itself changed during that time, which was a net loss of 33 students due to a reduction from 195 to 162. This is after having also lost a net of 25 K-2 students over the previous three years, which predates the pandemic's impacts. These three-year and six-year shifts in K-2 are "boxed" because those are important indicators of whether the families of the students are getting older, with declining kindergarten totals likely, or are instead becoming younger (via turnover), thereby generating potential kindergarten growth.

*Key Findings Related to the Data in Table 4*

Even though the "Relatively High Value" homes had the largest net TK-12 percentage declines over both the last three and six years, the latest differences indicate a positive shift is occurring. There was no change in the total from those dwellings this year, in staying at 769 students, and the K-2 total rebounded significantly from 142 a year ago to the current 162. The resultant net three-year difference in K-2 is zero (i.e., no change). The current K-2 total in these homes also is slightly above those in both 2017 and 2018 and is much larger than the totals now in 3-5 and 6-8. Once the larger student numbers in the high school grades have graduated after 2026, a rebound in the TK-12 total could occur in these homes.

The indicators for the future from the "Relatively Moderate Value" locations are mixed. While the three- and six-year TK-12 percentage losses were the smallest of the three value categories, along with having growth occur in both the K-2 and TK-12 totals this year, the current student distribution is steeply slanted toward the upper grades. There are 186 students in K-2, 192 in 3-5, 237 in 6-8 and 264 in grades 9-11. The K-2 total also has fallen by more over the last six years than in the other two value categories, with a drop by 82 students, or 31%. This indicates maturing families in general, with many of the parents probably maturing past child-bearing age and even smaller pending K-2 totals.

The most negative findings are in the "Relatively Most Affordable and Affordable" category. These dwellings had significant K-2 and TK-12 declines occur not only in net over the last three and six years, but also for this year.

**Table 4: Resident Student Trends by Housing Situation**

| Housing Category | Subject | Fall of | CUSD Students by Grade Group K-2 | 3-5 | 6-8 | 9-11 | TK-12 | Percent TK-12 Change |
|---|---|---|---|---|---|---|---|---|
| **Relatively Most Affordable and Affordable** | Resident Students | 2016 | 220 | 280 | 268 | 254 | 1,126 | |
| | | 2017 | 217 | 246 | 285 | 264 | 1,124 | |
| | | 2018 | 225 | 217 | 266 | 282 | 1,079 | |
| | | 2019 | 195 | 202 | 284 | 275 | 1,082 | |
| | | 2020 | 170 | 195 | 233 | 277 | 973 | |
| | | 2021 | 172 | 204 | 205 | 261 | 955 | |
| | | 2022 | 162 | 187 | 187 | 273 | 919 | |
| | **Net 6-Year Change Within Grade Group** | | **-58** | | | | **-207** | **-18%** |
| | **Net 3-Year Change Within Grade Group** | | **-33** | | | | **-163** | **-15%** |
| | Net 3-Year Change from Prior Grade Group | | | -8 | -15 | -11 | | |
| **Relatively Moderate Value** | Resident Students | 2016 | 268 | 256 | 264 | 220 | 1,114 | |
| | | 2017 | 261 | 271 | 267 | 220 | 1,115 | |
| | | 2018 | 233 | 269 | 274 | 238 | 1,105 | |
| | | 2019 | 221 | 261 | 260 | 262 | 1,094 | |
| | | 2020 | 204 | 242 | 242 | 271 | 1,047 | |
| | | 2021 | 171 | 212 | 245 | 260 | 984 | |
| | | 2022 | 186 | 192 | 237 | 264 | 998 | |
| | **Net 6-Year Change Within Grade Group** | | **-82** | | | | **-116** | **-10%** |
| | **Net 3-Year Change Within Grade Group** | | **-35** | | | | **-96** | **-9%** |
| | Net 3-Year Change from Prior Grade Group | | | -29 | -24 | 4 | | |
| **Relatively High Value** | Resident Students | 2016 | 169 | 188 | 244 | 263 | 959 | |
| | | 2017 | 153 | 172 | 231 | 260 | 930 | |
| | | 2018 | 156 | 194 | 222 | 263 | 932 | |
| | | 2019 | 162 | 166 | 213 | 272 | 932 | |
| | | 2020 | 174 | 144 | 186 | 260 | 877 | |
| | | 2021 | 142 | 127 | 176 | 237 | 769 | |
| | | 2022 | 162 | 131 | 141 | 237 | 769 | |
| | **Net 6-Year Change Within Grade Group** | | **-7** | | | | **-190** | **-20%** |
| | **Net 3-Year Change Within Grade Group** | | **0** | | | | **-163** | **-17%** |
| | Net 3-Year Change from Prior Grade Group | | | -31 | -25 | 24 | | |
| **District Region** | Resident Students | 2016 | 657 | 724 | 776 | 737 | 3,199 | |
| | | 2017 | 631 | 689 | 783 | 744 | 3,169 | |
| | | 2018 | 614 | 680 | 762 | 783 | 3,116 | |
| | | 2019 | 578 | 629 | 757 | 809 | 3,108 | |
| | | 2020 | 540 | 573 | 615 | 804 | 2,843 | |
| | | 2021 | 485 | 543 | 626 | 758 | 2,708 | |
| | | 2022 | 510 | 510 | 565 | 774 | 2,686 | |
| | **Net 6-Year Change Within Grade Group** | | **-147** | | | | **-513** | **-16%** |
| | **Net 3-Year Change Within Grade Group** | | **-68** | | | | **-422** | **-14%** |
| | Net 3-Year Change from Prior Grade Group | | | -68 | -64 | 17 | | |

Notes: (1) Value levels are subjective EPC evaluations of the dominant housing situation and student source in each EPC-created planning area. (2) Gray shading is applied to highest K-2 and TK-12 totals in the years shown for each category.

The current distribution has a far greater difference between the K-2 and 9-11 totals (between 162 and 273, or by 111) than in the other value categories. The K-2 count in these units also is well below the totals in 3-5 and 6-8. A significant further decline in both the K-5 (combined K-2 and 3-5) and TK-12 totals is a high probability over the next five years from these residences, in aggregate.

## Average Cumulative Advancement Rates

One way to consider the extent that the pandemic-related changes should factor into the forecast is to determine how much the grade-to-grade advancement rates have shifted. These advancement rates, which are sometimes called cohort survival rates, are calculations of the net change in the number of students in each grade as they graduate into the next grade in the following school year. For example, if there were 100 students in kindergarten last year and there are 105 in first grade this year from the same group of homes, that would be a 5% (1.05) net advancement rate gain. Such rates usually are averaged over several years in each single-grade advancement to avoid giving too much influence to nuances in any one year.[8]

For this study, however, there is a reason to look at how far these rates dropped in the worst years of the pandemic compared to what occurred in 2022 and to the averages over the years just before the pandemic. Such figures can indicate how dramatically the pandemic altered the student trends through the grades and whether there has been significant improvement in the last year. These grade-to-grade rates are provided in Appendix B, with their "cumulative rates" (explained below) from the first to eighth grades shown in Table 5 on page 12.[9]

These rates are a different way to evaluate the trends described in the previous section. There is a key difference, however, which is that the student totals also change due to the class sizes of incoming kindergarten students, first graders and outgoing eighth graders; those shifts do not factor into the cumulative rates.

### *Understanding the Data in Table 5 and Appendix B*

Discussing many of the individual grade-to-grade rates can be an overload of data without providing clarity, so we prefer to summarize the results via what we call cumulative rates. Cumulative rates are the compounding of the individual grade-to-grade advancement rates from the first to eighth grades averaged over each specified period. These cumulative figures identify the net changes in the student body classes as they graduated upward through the grades. Using the "Relatively Moderate Value" category in the 2016-to-2019 period as an example, the "1.04" means that 100 students in first grade in any one year would become 104 students seven years later in eighth grade (i.e., a net 4% increase) if these rates return in the future. From 2019 to 2021 during the worst of the pandemic, however, the cumulative rate from these units dropped all the way to 0.63, which is below the pre-pandemic normal cumulative rate range of 0.70 to 1.10 for this category, as is shown in the table. That rate then rebounded this year to 0.98, for a rate difference between the latest periods of 0.35.

### *Key Findings Related to the Data in Table 5*

All of our clients had major cumulative rate declines from (1) the 2016-to-2019 period to (2) the pandemic-impacted 2019-to-2021 period, with all of our projections for this year having the assumption of rebounds toward, or even matching, the former rates. This expectation was because the pandemic's more severe enrollment impacts, including remote learning and/or mask requirements in the classroom, were ending. We were correct with this assumption for over 80% of the forecasts we made for this year.

[8] These advancement rates also normally are determined only from housing built before the start of the trend-analysis period, but new residences were too minimal of a CUSD factor since 2015 to warrant that refinement in the trend data.

[9] We exclude the rates entering first grade from this cumulative calculation because those can be impacted by students coming out of private kindergarten programs. That factor, while important, is a separate issue from identifying the changes occurring through both turnover and pandemic-related issues, which are the main reasons for identifying these cumulative rates.

**Table 5: Recent Cumulative Advancement Rates by General Housing Value Category***

| General Housing Value Category** | Current CUSD Students | Student Change in 2022 | Cumulative Average Advancement Rates in Early Fall from** | | | | |
|---|---|---|---|---|---|---|---|
| | | | *Latest Rate Difference* | 2021 to 2022 | 2019 to 2021 | 2016 to 2019 | Normal Range*** |
| **Relatively Most Affordable and Affordable** | 919 | -36 | ***0.06*** | **0.89** | **0.83** | **0.95** | 0.60 - 1.00 |
| **Relatively Moderate Value** | 998 | 14 | ***0.35*** | **0.98** | **0.63** | **1.04** | 0.70 - 1.10 |
| **Relatively High Value** | 769 | 0 | ***0.58*** | **1.15** | **0.57** | **1.17** | 0.80 - 1.20 |
| **District Region** | 2,686 | -22 | ***0.30*** | **0.97** | **0.67** | **1.04** | NA |

* Cumulative rates are the cumulative impact from first to eighth grades of the individual grade-to-grade net "advancement rates" (a.k.a. "cohort survival rates") averaged over the relevant periods. The "Relatively Most Affordable and Affordable" areas, for example, collectively had net average annual grade-to-grade advancement rates from Fall 2016 to Fall 2019 that combine into a 0.95 cumulative rate. This means that, if these rates return for the next decade, then there eventually would be 95% as many eighth graders (i.e., a net of -5%) from these same housing units as there had been first graders seven years earlier. The rates of change (a) from kindergarten to first grade and (b) from eighth grade to ninth grade are excluded from these cumulative rates because those often include significant impacts of students coming from and going to private schools. While such private school impacts are important forecast components, those are separate factors from the main purposes in determining these cumulative rates, which are to estimate the net enrollment impacts of housing turnover and the pandemic.

** General housing value ranges are subjective EPC evaluations of the dominant residential situation in each of the EPC-created planning areas.

*** The "Normal Range" was the recent vicinity, prior to 2020, that over 80% of our clients were in for the category listed. A few districts had pre-2020 figures well outside these ranges.

Note: The net grade-to-grade rates underlying these cumulative rates have been modified in the forecast where warranted based on EPC evaluation, including via substitutions of alternative calculations that are shown, along with by-grade data, in Appendix B.

Your district's cumulative rates followed this pattern, which shows how little the rates during the main pandemic-impacted years should be relevant to what will occur in the forecast period. The projections instead are based on our evaluation of the differences between the underlying grade-to-grade rates in the latest period and the 2016-to-2019 period, with the more appropriate rate for each grade applied.

The other key cumulative rates finding is that the "Relatively Most Affordable and Affordable" category has rates for this year and from the 2016-to-2019 period that are only moderately below 1.00 and thus in the upper end of their pre-pandemic normal range. Even having the rate stay above 0.80 in the main pandemic-impacted years is higher than in most other districts. This indicates that there has been only limited turnover. The more common occurrence from such dwellings, which are often small rental units, is to have higher turnover rates than in the other value categories, with an ongoing concentration of young children. This is because new occupants of such units tend to be younger, since these are the only residences that they can afford at first. As the incomes of some of those parents increase when they get older, they then move to larger residences that are more appropriate for older children. The new occupants in the units they moved out of, if those new occupants are families, are again mostly younger parents with young children. This results in low cumulative rates and an ongoing concentration of students in the elementary grades. Since your district does not have this pattern occurring in this category, even in the worst years of the pandemic, there instead appears to be a significant aging of the occupants of those units, with fewer births probably occurring. This supports our finding in this category in the previous section.

**Comparison of Local Birth Counts to Corresponding Kindergarten Populations**

One method for estimating the pending kindergarten enrollments is to review local birth statistics. While we usually feel that identifying the evolving trends in each neighborhood and housing category are just as important, birth data is useful if (1) there is a consistent correlation between births and the corresponding (five years later) kindergarten students in the local area and/or (2) the change in the local birth totals is noteworthy, even when a strong births-to-kindergartners correlation does not exist.

We have found the most suitable source for birth data, for correlation to kindergartners, is totals by zip code that are gathered by county health departments. Keep in mind, however, that these figures have a five-year gap in relation to the resultant kindergartners and any housing turnover during the interim, along with factors such as varying levels of parents choosing private schools, will alter the correlative ratio. With these caveats in mind, a comparison of birth trends and kindergartners from the four main zip codes are provided in Table 6 on page 14.[10]

*Understanding the Data in Table 6*

Two types of data are of importance in these tables: (1) how the birth totals have changed and (2) how consistent the correlative ratios between births and kindergartners (five years later) have been. The first row of Table 6 that has a kindergarten total, for example, shows that there were 250 births in "2011" (as adjusted) to mothers with home addresses in these four zip codes. Five years later, in 2016, there were 215 CUSD-enrolled kindergartners from homes in those zip code areas. That is 86% of the births. Several factors contribute to why that is below 100%, including private school enrollments and families moving out of the district in the intervening years.

The adjustment made in the annual birth numbers was to prorate the amounts in the two calendar years relevant to each kindergarten eligibility period. Each birth figure shown actually represents a small portion of the previous calendar year's total and the majority of the stated year's total (in recent years this would be eight-twelfths of that total, for all but September through December) to better correlate to the corresponding kindergarten figure.

*Key Findings Related to the Data in Table 6*

To mostly repeat from our last report: there are three major concerns from these birth and kindergarten figures. For the four latest birth-to-kindergarten ratios to have an 18% range (from 62% to 80%) is far outside the norm. Most of our client districts have ranges of 6% or less. And for the correlative ratio to have plummeted to 62% and 65% for the two latest kindergartens is a huge shift. We do not have an explanation for how or why such major short-term differences have occurred in the CUSD. These figures make applying any of the recent birth data to the corresponding future kindergartens more "iffy" than usual.

Nonetheless, the reduction in births over the years shown in Table 6, which is the third major concern, is too severe to ignore in the forecast. All of the birth totals from "2003" to "2009" are in the 300s, with an average of 320. The birth totals from "2010" to "2018" are only in the mid 200s, with an average of 248, for a 22% drop in the average. The birth figures from "2019" and "2020", however, are just 211 and 213, with virtually all of those children conceived before the pandemic started. The average from those two years is 15% below that from "2011" to "2018" and 34% below the average in "2003" to "2009". And the combined average from the four birth years that correlate to the pending kindergartens are 9% below the average from the previous seven years. Even though the birth total did rise to 236 in "2021", that is still below the earlier averages and is 9% below the 260 births that correlate to the current kindergartners. This strongly indicates that the future kindergarten enrollments will not rise significantly from the current 168, let alone to recover to the much higher levels in the past, from these four zip codes; a modest decline in the future kindergarten totals is a higher probability, as is projected.[11]

[10] The first Table 6 footnote explains why the zip codes that include the Kings Mountain and San Gregorio areas are excluded.

[11] Students from new housing should offset some of the kindergarten student decline that these latest birth figures indicate.

**Table 6: Comparison of Births in Four Main CUSD Zip Codes to Corresponding Kindergartners Five Years Later***

| Birth Year and School Enrollment Date | Total Births in Zip Codes 94018, 94019, 94037 & 94038 | CUSD-Enrolled Resident Kindergarten Students** | Ratio of Kindergarten Students to Births |
|---|---|---|---|
| **"2003" Births** and October 2008 Kindergartners | 309 | N/A | N/A |
| **"2004" Births** and October 2009 Kindergartners | 321 | N/A | N/A |
| **"2005" Births** and October 2010 Kindergartners | 335 | N/A | N/A |
| **"2006" Births** and October 2011 Kindergartners | 330 | N/A | N/A |
| **"2007" Births** and October 2012 Kindergartners (with TK) | 323 | N/A | N/A |
| **"2008" Births** and October 2013 Kindergartners (with 50% TK) | 318 | N/A | N/A |
| **"2009" Births** and October 2014 Kindergartners (with 33% TK) | 305 | N/A | N/A |
| **"2010" Births** and October 2015 Kindergartners | 272 | N/A | N/A |
| **"2011" Births** and October 2016 Kindergartners | 250 | 215 | 86% |
| **"2012" Births** and October 2017 Kindergartners | 264 | 204 | 77% |
| **"2013" Births** and October 2018 Kindergartners | 239 | 198 | 83% |
| **"2014" Births** and late Sept. 2019 Kindergartners | 231 | 167 | 72% |
| **"2015" Births** and October 2020 Kindergartners | 234 | 187 | 80% |
| **"2016" Births** and October 2021 Kindergartners | 246 | 152 | 62% |
| **"2017" Births and October 2022 Kindergartners (current)** | 260 | 168 | 65% |
| **Average Relevant to Last Four School Years (poor correlation in 18% range from 62% to 80%)** | | | 70% |

| | note that "2018" and "2019" birth totals below are much lower than totals for recent kindergartens | Potential CUSD Resident Kindergarten Students (excl. TK) | |
|---|---|---|---|
| | | at Four-Year Average Ratio | at Current Ratio |
| **"2018" Births and Potential October 2023 Kindergartners** | 232 | 162 | 150 |
| **"2019" Births and Potential October 2024 Kindergartners** | 211 | 147 | 136 |
| **"2020" Births and Potential October 2025 Kindergartners** | 213 | 148 | 137 |
| **"2021" Births and Potential October 2026 Kindergartners** | 236 | 165 | 153 |

* These birth years in quotes are proportionate amounts from the listed year and the preceding year to properly correlate to the kindergarten eligibility period shown, such as "2003" births containing one-twelfth of the birth total in 2002 and eleven-twelfths (all but December) of the birth total in 2003. The ratios shift after the 2006 births to match the evolution of the kindergarten eligibilty birthdate cutoff from December 1 before 2012 to September 1 starting in 2014. The San Gregorio zip code (94074), which is mainly but not entirely in the CUSD, is excluded because the totals have ranged from zero to four in recent years, but were unavailable in earlier years when totals of under five births were not documented. The Kings Mountain area is excluded from the data because that is in a zip code (94062) that is mainly outside the CUSD. The few addresses in the CUSD part of the La Honda zip code (94020) also are excluded.

** These are the CUSD-enrolled kindergartners from addresses in the specified zip code areas.

**Note: These figures are one of many factors in the kindergarten projections.** Student trends by housing situations and any subsequent new housing contributions are also factors, with modest revisions based on the above data.

Sources: Birth totals from Calif. Dept. Health Statistics (before 2013) and San Mateo Co. Public Health Dept. (after 2012). Kindergarten figures are from student files provided to EPC by the CUSD.

## Projected Impacts of New Housing

New dwellings impact enrollment through a combination of (1) the number of residences expected in each housing type, by year and location, and (2) the projected number of students in each of those units. The latter includes a timing consideration. These components are discussed in the following subsections.

### *Average Student Generation Rates (SGRs)*

Student generation rates are the average rates at which residences "yield" students, such as one student in every two homes (a 0.50 SGR). Public school SGRs usually are calculated by identifying the number of district-enrolled students in a suitable sample of residential units from the local area. SGRs identified from recently built housing are considered the best estimation of what future homes will generate, at least in the first few years of occupation. As is explained below, however, that often is less than what the total impact will be over time.

### *Delayed Enrollment Impacts of New Housing*

When a development is being built, the first units occupied can be surrounded by construction. Such activity is less-than-optimal for families, especially of young children, with the result being that the early occupants often have relatively few students. Those tracts can be more appealing to families after the nearby construction is finished. This can lead to more families moving in via turnover. Often the SGR high point is not reached until around five-to-eight years after a development is completed.

### *Current SGRs in Recently Built Housing*

Several SGR samples from recently built housing developments were determined necessary for the forecast.[12] This includes samples from some of our other client districts because only three projects of at least four net new units have been built recently in the CUSD. Those in-district locations have too few units to provide more than an overall SGR indicator; they have insufficient student numbers for identifying the likely student age concentration in similar future developments.

The first in-district sample is a single development of SFD homes ("Pacific Ridge" by Upper Terrace Avenue). The 19 current residences there currently provide six CUSD students, for a 0.32 SGR, as is shown in Table 7 on page 16. That is below the 0.41 average extrapolated SGR we have determined from developments of 66 new SFD homes in the combined Belmont – Redwood Shores (BRSSD), San Carlos (SCSD) and San Mateo – Foster City (SMFCSD) school districts.[13] The SGR applied in the forecast for developments of at least four SFD homes is the 0.39 rate from all of these 85 sampled residences. With this combined SGR having a concentration of students in the lowest grades (other than in the CUSD portion, but that part is too small for its student distribution to be meaningful), it should rise significantly after these homes have been occupied for several additional years.

The second in-district sample is from two small apartment and condo developments in El Granada. The 21 units in these two locations have two current CUSD students, for a rounded 0.10 SGR. That is statistically comparable to the 0.08 average SGR we have identified in 1,398 recent apartment and condo units in the BRSSD, SCSD and SMFCSD.[14] The combined average SGR of 0.08 from these 1,419 units has been used in the forecast.

[12] Developments of fewer than four net new units are excluded due to some data consistency issues, including for identifying the addresses of previous units at those locations so that the net SGRs could be determined. Individual new SFD homes also are expected to be built at approximately the same rate as in recent years, with their student contributions already included in the grade-to-grade advancement rates.

[13] The average per grade student numbers in the middle school grades have been extrapolated into estimates of students in the high school grades since these elementary districts only have students in TK-8.

[14] Apartments and condos usually have relatively comparable SGRs in sufficiently large samples of recently built units.

**Table 7: Average Student Generation Rates (SGRs) from Recently Built Housing**

| Housing Category and School District of Sampled Recently Built Developments* | Sampled Units | Student Totals by Grade Range** | | | | | | TK-12 SGR*** |
|---|---|---|---|---|---|---|---|---|
| | | TK | K-2 | 3-5 | 6-8 | 9-12 | TK-12 | |
| **Mainly Market-Rate Developments:** | | | | | | | | |
| CUSD SFD Homes | 19 | 0 | 1 | 1 | 1 | 3 | 6 | 0.32 |
| Developments of SFD Homes in: | | | | | | | | |
| Belmont - Redwood Shores SD (BRSSD) | 15 | 0 | 3 | 1 | 2 | 2 | 8 | 0.53 |
| San Carlos SD (SCSD) | 19 | 1 | 6 | 1 | 0 | 0 | 8 | 0.42 |
| San Mateo - Foster City SD (SMFCSD) | 32 | 1 | 5 | 3 | 1 | 1 | 11 | 0.34 |
| SFD Homes in These Three Districts | 66 | 2 | 14 | 5 | 3 | 3 | 27 | 0.41 |
| CUSD Apartments and Condos | 21 | 0 | 1 | 1 | 0 | 0 | 2 | 0.10 |
| Developments of Apartments and Condos in: | | | | | | | | |
| Belmont - Redwood Shores SD (BRSSD) | 106 | 1 | 7 | 3 | 2 | 2 | 15 | 0.14 |
| San Carlos SD (SCSD) | 327 | 0 | 17 | 6 | 5 | 6 | 34 | 0.10 |
| San Mateo - Foster City SD (SMFCSD) | 965 | 1 | 23 | 15 | 9 | 11 | 59 | 0.06 |
| Apartments and Condos in These Districts | 1,398 | 2 | 47 | 24 | 16 | 19 | 108 | 0.08 |
| Developments of Plexes and Townhouses in: | | | | | | | | |
| San Mateo - Foster City SD | 76 | 0 | 2 | 1 | 1 | 1 | 5 | 0.07 |
| Menlo Park City SD (MPCSD) | 55 | 1 | 9 | 3 | 1 | 1 | 15 | 0.27 |
| Plexes and Townhouses in These Districts | 131 | 1 | 11 | 4 | 2 | 2 | 20 | 0.15 |
| **Below-Market-Rate (BMR) Developments:** | | | | | | | | |
| CUSD Below-Market-Rate (BMR) Townhouses: | | | | | | | | |
| "Moonridge" students in October 2016 | 160 | 5 | 48 | 68 | 72 | 101 | 294 | 1.84 |
| "Moonridge" students in October 2022 | 160 | 2 | 30 | 35 | 40 | 87 | 194 | 1.21 |
| BMR Non-SRO**** Apartment Developments in: | | | | | | | | |
| San Mateo - Foster City SD | 122 | 2 | 13 | 24 | 22 | 28 | 89 | 0.73 |
| Sunnyvale SD (SSD) and Fremont Union HSD | 126 | 2 | 17 | 22 | 14 | 18 | 73 | 0.58 |
| BMR Non-SRO Developments in These Districts | 248 | 4 | 30 | 46 | 36 | 46 | 162 | 0.65 |
| BMR SRO**** Apartment Development in Sunnyvale SD (SSD) and Fremont Union HSD | 63 | 0 | 1 | 0 | 0 | 0 | 1 | 0.02 |

* The Mainly-Market-Rate "SFD" sample from within the CUSD is from one new development of single-family-detached (SFD) homes. The Mainly-Market-Rate "Apartments and Condos" sample from within the CUSD is from two developments in El Granada. Because of the inadequate sizes of these small samples, additional samples are shown from EPC findings in recent developments of such units in the Belmont - Redwood Shores, San Carlos and San Mateo - Foster City School Districts (SDs). Most of these apartment and condo locations have minority percentages of below-market-rate (BMR) units. The BMR Townhouses sample in the CUSD is from "Moonridge", which was built over a decade ago. There are no more recently built BMR developments in the CUSD. "Moonridge" has a higher average bedroom ratio and a greater concentration of lower income residents than is planned for a BMR development in Moss Beach. That future Moss Beach townhouse development is instead estimated to average one student per unit with an even distribution through the grades. The added BMR mobile homes at the Hilltop MHP also are estimated to average one student per unit with an even distribution through the grades.

** All student totals from BRSSD, SCSD, SMFCSD and MPCSD are actual counts in TK-8 and estimated numbers in 9-12 based on extrapolation of the average per-grade amounts in 6-8. Student counts are from the fall of 2022 in the BRSSD, SCSD, MPCSD, SSD and FUHSD (with the SSD and FUHSD samples from the same developments) and the fall of 2021 in SMFCSD.

*** SGR is the average number of students per unit (the average Student Generation Rate).

**** "SRO" stands for single-room-occupancy and is for developments of single-room units with minimal kitchen facilities and limited parking. These are often similar to motel rooms and commonly have very few students.

As there are no recent mainly-market-rate plex and townhouse developments in the CUSD, the combined sample from two of our client districts has been applied to future residences of these types. That sample merges the relatively high extrapolated SGR of 0.27 from the Menlo Park City (MPCSD) school district with the relatively low extrapolated SGR of 0.07 from the SMFCSD. The resultant SGR is 0.15 with a steep student concentration in the lowest grades, so it should increase as those units have been occupied for a few more years.

The most important SGR to determine for the forecast is from below-market-rate (BMR, a.k.a., affordable) "Non-SRO" (non-single-room-occupancy) developments because (1) those can provide significant student numbers and (2) several BMR developments are planned in the CUSD. The most recent BMR complex completed in the district is "Moonridge", but that was built well over a decade ago, with the SGR peak already having been reached and the subsequent decline to that rate having occurred. That SGR was 1.84 in 2016, when it probably was at or near its peak, and is now at a still unusually high 1.21. Such high SGRs are possible because Moonridge is entirely multiple-bedroom units, including some three- and four-bedroom units.

Only one of our other clients in San Mateo County, the SMFCSD, has recent BMR Non-SRO developments, so we have included in Table 7 our findings from two additional recent developments of that type from the combined Sunnyvale Elementary (SSD) and Fremont Union High (FUHSD) school districts. The merged SGR from these developments, all of which are in multiple-story apartment buildings, is 0.65, or essentially two students in every three units. This SGR already is slanted toward the upper grades because one of the two developments included from the SMFCSD was completed in 2014.

In considering the characteristics of the BMR Non-SRO projects planned in the CUSD, of which two will have mainly two-bedroom townhouses rather than being high-density apartments, we are estimating that approximately one student per unit (a 1.00 SGR) is the best estimate for those developments. We also are estimating that SGR for new BMR mobile homes.

The exceptions to high SGRs from BMR developments occur when those either (1) are for seniors or individuals needing special care or (2) have entirely small studio and one-bedroom units or, even more so, are "SRO" units. The latter are small single rooms with minimal kitchen facilities and limited parking and are often similar to motel rooms. These exceptions have few if any students, with such developments for seniors potentially having students solely from the managers' units. The only recent example we have of a BMR SRO development that could have children is in the SSD and FUHSD, with one student in 63 apartments, for a rounded 0.02 SGR. This is in the vicinity of what we have found in other BMR SRO locations, along with BMR Non-SRO developments of only studio and one-bedroom units, in the past.

*Projected New Housing*

Only 18 new units are forecast in 2023 (i.e., in the twelve months to October 1, 2023; see Table 8 on page 18).[15] These are at 516 Ave Alhambra in El Granada (condos), at the corner of Mills and Purissima in downtown Half Moon Bay (townhouses) and on Carnoustie Drive in Ocean Colony in southernmost Half Moon Bay (SFD homes).

The following year (2024) has two developments projected. One of these has eight townhouses replacing a commercial building at 2385 Carlos Street in Moss Beach. The other will be just north of the Shoreline Station stores on the east side of Highway 1 in Half Moon Bay. That has twelve SFD homes plus three "ADU" (accessory dwelling unit, a.k.a., "granny unit") residences and four BMR plex units. These have been forecast separately as twelve SFD homes and four BMR Non-SRO units, with no students projected from the ADU residences.

The timing of potential developments after 2024 is questionable, but the numbers are more significant. A project of 71 BMR Non-SRO units in Moss Beach finally has received most of the necessary approvals, but some members of the public who are contesting this may cause a further delay. This is a mix of 16 one-bedroom, 37

[15] Developments of fewer than four net new units are excluded.

**Table 8: Projected Net Additional Housing Units in Developments of at least Four Net New Units by Category**

| Category of New Housing (developments of) | Projected Net Additional Units "First Occupied" in Twelve Months to October 1 of | | | | | |
|---|---|---|---|---|---|---|
| | 2023 | 2024 | 2025 | 2026 | 2027 | Total |
| SFD Homes (in developments of 4+ homes) | 7 | 12 | 10 | 10 | 10 | 49 |
| Apartments and Condominiums | 6 | 0 | 0 | 7 | 10 | 23 |
| Plexes and Townhouses | 5 | 8 | 4 | 0 | 30 | 47 |
| Below-Market-Rate (BMR) Townhouses | 0 | 4 | 0 | 35 | 40 | 79 |
| Below-Market-Rate (BMR) Mobile Homes | 0 | 0 | 20 | 12 | 0 | 32 |
| Below-Market-Rate (BMR) SRO Equivalent | 0 | 0 | 20 | 20 | 0 | 40 |
| Total | 18 | 24 | 54 | 84 | 90 | 270 |

Notes: All figures are based on site-specific developments and timing.

two-bedroom and 18 three-bedroom townhouses that we are projecting in 2026 and 2027. Completion a year earlier or later easily could occur. Less contentious are the planned 32 BMR mobile homes to be added to the Hilltop MHP (mobile home park) on Highway 92. These are forecast to be occupied in 2025 and 2026. Another four BMR Non-SRO units are projected, along with twelve market-rate duplex units, on the north side of Seymour Street in 2027 as part of a proposed adjacent Hyatt House development. Those duplexes, however, may not be built by then. The result is a forecast of 111 units being completed in BMR Non-SRO developments over the next five years, with an estimated 111 students. While many of these students may already reside in the CUSD, the units most of them will move out of are likely to then be occupied by other families with school age children.

The only other projected BMR development in the next five years has 40 units planned at 555 Kelly Avenue, but these will be studio and one-bedroom units for farm workers. The BMR SRO SGR, with virtually no students, is appropriate to apply to this development.

There is one more BMR project planned, but the latest information is that these 42 non-SRO apartments will not be occupied before 2028. This is for the northern edge of the Hatch elementary site, with the units intended for CUSD faculty and staff. The 18 townhouses planned for the south edge of the Hatch property, however, could be moved into in 2027, as is projected.

When the 44 remaining SFD homes in Pacific Ridge will be built is strictly a guess. The forecast has ten of these in each of 2025 through 2027. These could be overly optimistic numbers, with none instead being built by 2027.

Also mostly a guess is what other developments might be built in three-to-five years in Montara, Moss Beach, El Granada and Princeton. The “Draft San Mateo County 2023-2031 Housing Element” identifies several sites. This includes possibilities of 195 mainly market-rate units in nine locations and 20 BMR units replacing a parking area in Princeton. We expect few of these, however, will be completed by 2027. The forecast includes four plex units in a proposed development in Moss Beach in 2025, along with 17 potential condos in El Granada in 2026 and 2027.

A total of 270 housing units, in developments of at least four net added residences, are forecast in the next five years, as is shown in Table 8. A lower amount, however, easily could occur. The result of these projected units is a forecast of 153 district-enrolled students in 2027, as is shown in the lowest data row in Table 1 on page 3.

**Concluding Commentary**

Projecting low kindergarten totals is justified based on (1) the four latest kindergartens being the smallest, by far, in decades, (2) the three latest TK totals from the traditional three-month birthdate eligibility period being down by 35% from the average in 2014 to 2019 and (3) some of the latest local birth totals being lower than in the past, but it is possible that the future kindergarten totals will not stay as low as is forecast. While those factors combined strongly indicate mainly maturing families and continued low kindergarten numbers, the modest increase in births in "2021", despite that being a pandemic-impacted year, could indicate small net gains in families with children under age five who are moving into the district. This trend may be increasing now that the worst years of the pandemic are over. More new housing on a slightly faster timeline also could create larger-than-projected 2025 through 2027 enrollments. There is no realistic scenario, however, whereby the total enrollment does not decline, especially for the high school. The only issue is by how much.

Sincerely,



Thomas R. Williams, Partner in Enrollment Projection Consultants

**Appendix A**
**Actual October 5, 2022, Resident Students versus Attending Enrollments for Elementary Schools**

| School | Subject | CUSD-Enrolled Students by Grade TK | K | 1 | 2 | 3 | 4 | 5 | Total |
|---|---|---|---|---|---|---|---|---|---|
| **Farallone View** | Attendance from former Moonridge Area* | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| | Attendance from All Other Areas | 0 | 23 | 23 | 32 | 24 | 34 | 29 | 165 |
| | Resident Students | 6 | 32 | 29 | 34 | 23 | 34 | 38 | 196 |
| | **Net Difference (Attendance minus Resident)** | **-6** | **-9** | **-6** | **-2** | **1** | **0** | **-9** | **-31** |
| **El Granada** | Attendance from Shared Hwy. 92 Area** | 0 | 2 | 2 | 6 | 2 | 3 | 6 | 21 |
| | Resident Students from Shared Hwy. 92 Area** | 0 | 2 | 2 | 6 | 2 | 3 | 6 | 21 |
| | Attendance from former S. Main St. Area | 3 | 4 | 1 | 5 | 5 | 7 | 5 | 30 |
| | Attendance from All Other Areas | 24 | 43 | 34 | 40 | 40 | 42 | 42 | 265 |
| | Resident Students, Current El-Granada-Only Area | 18 | 46 | 45 | 48 | 50 | 51 | 47 | 305 |
| | **Net Difference (Attendance minus Resident)** | **9** | **1** | **-10** | **-3** | **-5** | **-2** | **0** | **-10** |
| **Hatch** | Attendance from Shared Hwy. 92 Area** | 3 | 7 | 2 | 2 | 2 | 4 | 4 | 24 |
| | Resident Students from Shared Hwy. 92 Area** | 3 | 7 | 2 | 2 | 2 | 4 | 4 | 24 |
| | Attendance from added Moonridge Area* | 1 | 9 | 13 | 7 | 6 | 9 | 14 | 59 |
| | Attendance from added S. Main St. Area | 4 | 16 | 6 | 8 | 8 | 10 | 12 | 64 |
| | Attendance from All Other Areas | 18 | 63 | 68 | 69 | 61 | 56 | 57 | 392 |
| | Resident Students, Current Hatch-Only Area | 26 | 83 | 75 | 82 | 73 | 81 | 81 | 501 |
| | **Net Difference (Attendance minus Resident)** | **-3** | **5** | **12** | **2** | **2** | **-6** | **2** | **14** |
| **Kings Mountain** | Actual Attendance | 0 | 10 | 11 | 6 | 5 | 10 | 12 | 54 |
| | Resident Students | 0 | 6 | 6 | 3 | 2 | 4 | 5 | 26 |
| | **Net Difference (Attendance minus Resident)** | **0** | **4** | **5** | **3** | **3** | **6** | **7** | **28** |
| Alternative Ed. | Actual Attendance | 0 | 0 | 0 | 0 | 0 | 3 | 1 | 4 |
| Total | Actual Attendance | 53 | 177 | 160 | 175 | 153 | 178 | 182 | 1,078 |
| | Resident Students | 53 | 176 | 159 | 175 | 152 | 177 | 181 | 1,073 |
| | Net Difference (Attendance minus Resident)*** | 0 | 1 | 1 | 0 | 1 | 1 | 1 | 5 |

* The eight students from the Moonridge area who are not attending Hatch or Farallone View are attending El Granada.

** Students in the Highway 92 area that was previously assigned only to El Granada can choose to attend either El Granada or Hatch, with the Highway 92 resident numbers thus matching the proportions of the attendance at those two schools.

*** Total net difference is five students listed at non-CUSD addresses and zero students at unlocatable addresses.

**Appendix B: Additional Information to Tables 4 and 5 on Student Populations and Average Grade-to-Grade Advancement Rates by Housing Category***

| Housing Type and Relative Value | Subject | Early Fall of | Number of Resident District-Enrolled Students by Grade and Resultant Net Avg. Advancement Rates Entering Each Grade | | | | | | | | | | | | | | TK-8 Total and Cumulative Rate, 1st-8th** | 9-12 Total | TK-12 Total |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | | | TK | K | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | | | |
| **SFD: Relatively Affordable** | Resident Students | 2016 | 0 | 1 | 0 | 0 | 1 | 0 | 2 | 0 | 3 | 3 | 1 | 1 | 3 | 2 | 10 | 7 | 17 |
| | | 2017 | 1 | 2 | 2 | 0 | 0 | 2 | 3 | 5 | 1 | 5 | 3 | 1 | 2 | 3 | 21 | 9 | 30 |
| | | 2018 | 0 | 1 | 2 | 2 | 0 | 0 | 2 | 2 | 5 | 1 | 4 | 2 | 1 | 3 | 15 | 10 | 25 |
| | | 2019 | 0 | 1 | 1 | 2 | 2 | 1 | 1 | 2 | 2 | 5 | 3 | 3 | 1 | 2 | 17 | 9 | 26 |
| | | 2020 | 0 | 2 | 1 | 2 | 2 | 1 | 2 | 1 | 2 | 2 | 3 | 1 | 2 | 1 | 15 | 7 | 22 |
| | | 2021 | 0 | 2 | 3 | 2 | 2 | 2 | 1 | 4 | 3 | 2 | 4 | 5 | 2 | 4 | 21 | 15 | 36 |
| | | 2022 | 1 | 2 | 2 | 3 | 2 | 2 | 2 | 3 | 4 | 3 | 2 | 3 | 5 | 2 | 24 | 12 | 36 |
| **SFD: Relatively Moderate Value (incl. Rural Mix Value but with most students in Moderate Value)** | Resident Students | 2016 | 19 | 77 | 75 | 81 | 74 | 73 | 70 | 93 | 72 | 68 | 65 | 63 | 73 | 74 | 702 | 275 | 977 |
| | | 2017 | 14 | 81 | 67 | 75 | 86 | 74 | 77 | 67 | 93 | 70 | 66 | 65 | 65 | 74 | 704 | 270 | 974 |
| | | 2018 | 9 | 58 | 79 | 69 | 76 | 83 | 69 | 77 | 66 | 90 | 76 | 66 | 65 | 67 | 676 | 274 | 950 |
| | | 2019 | 19 | 58 | 54 | 81 | 77 | 73 | 74 | 72 | 76 | 65 | 81 | 75 | 69 | 65 | 649 | 290 | 939 |
| | | 2020 | 11 | 68 | 60 | 47 | 71 | 69 | 68 | 72 | 67 | 68 | 69 | 86 | 76 | 68 | 601 | 299 | 900 |
| | | 2021 | 6 | 46 | 56 | 48 | 42 | 73 | 67 | 67 | 70 | 66 | 69 | 69 | 83 | 69 | 541 | 290 | 831 |
| | | 2022 | 18 | 57 | 46 | 53 | 52 | 43 | 66 | 69 | 67 | 69 | 75 | 70 | 75 | 87 | 540 | 307 | 847 |
| | ***Average Annual Change Rate:*** | | | | | | | | | | | | | | | | | | |
| | ***from Prior Grade in Last Year*** | | | | *1.00* | *0.95* | *1.08* | *1.02* | *0.90* | *1.03* | *1.00* | *0.99* | *1.14* | *1.01* | *1.09* | *1.05* | ***0.96*** | | |
| | ***from Prior Grade in 2019 to 2021*** | | | | *0.93* | *0.84* | *0.89* | *0.96* | *0.95* | *0.98* | *0.95* | *0.94* | *1.04* | *1.03* | *0.99* | *0.95* | ***0.59*** | | |
| | ***from Prior Grade in 2016 to 2019*** | | | | *0.93* | *1.02* | *1.06* | *0.98* | *0.96* | *1.00* | *0.99* | *0.97* | *0.99* | *1.00* | *1.03* | *1.01* | ***0.98*** | | |
| **SFD: Relatively High Value** | Resident Students | 2016 | 9 | 52 | 59 | 55 | 62 | 53 | 71 | 75 | 80 | 86 | 81 | 82 | 97 | 86 | 602 | 346 | 948 |
| | | 2017 | 14 | 46 | 48 | 58 | 57 | 66 | 47 | 76 | 74 | 79 | 88 | 85 | 86 | 98 | 565 | 357 | 922 |
| | | 2018 | 7 | 62 | 42 | 50 | 59 | 59 | 74 | 57 | 81 | 84 | 85 | 86 | 91 | 90 | 575 | 352 | 927 |
| | | 2019 | 16 | 48 | 70 | 42 | 49 | 58 | 58 | 81 | 54 | 78 | 91 | 87 | 92 | 102 | 554 | 372 | 926 |
| | | 2020 | 13 | 58 | 44 | 70 | 38 | 51 | 54 | 56 | 74 | 55 | 91 | 87 | 80 | 99 | 513 | 357 | 870 |
| | | 2021 | 10 | 48 | 53 | 41 | 57 | 32 | 36 | 51 | 51 | 73 | 69 | 86 | 79 | 77 | 452 | 311 | 763 |
| | | 2022 | 9 | 53 | 51 | 57 | 41 | 55 | 33 | 42 | 47 | 52 | 78 | 66 | 92 | 86 | 440 | 322 | 762 |
| | ***Average Annual Change Rate:*** | | | | | | | | | | | | | | | | | | |
| | ***from Prior Grade in Last Year*** | | | | *1.06* | *1.08* | *1.00* | *0.96* | *1.03* | *1.17* | *0.92* | *1.02* | *1.07* | *0.96* | *1.07* | *1.09* | ***1.17*** | | |
| | ***from Prior Grade in 2019 to 2021*** | | | | *0.92* | *0.97* | *0.86* | *0.94* | *0.82* | *0.95* | *0.91* | *1.00* | *1.21* | *0.95* | *0.91* | *1.02* | ***0.56*** | | |
| | ***from Prior Grade in 2016 to 2019*** | | | | *0.99* | *1.01* | *1.01* | *1.03* | *1.00* | *1.13* | *1.00* | *1.03* | *1.06* | *1.02* | *1.06* | *1.06* | ***1.21*** | | |
| **SFD: Total** | Resident Students | 2016 | 28 | 130 | 134 | 136 | 137 | 126 | 143 | 168 | 155 | 157 | 147 | 146 | 173 | 162 | 1,314 | 628 | 1,942 |
| | | 2017 | 29 | 129 | 117 | 133 | 143 | 142 | 127 | 148 | 168 | 154 | 157 | 151 | 153 | 175 | 1,290 | 636 | 1,926 |
| | | 2018 | 16 | 121 | 123 | 121 | 135 | 142 | 145 | 136 | 152 | 175 | 165 | 154 | 157 | 160 | 1,266 | 636 | 1,902 |
| | | 2019 | 35 | 107 | 125 | 125 | 128 | 132 | 133 | 155 | 132 | 148 | 175 | 165 | 162 | 169 | 1,220 | 671 | 1,891 |
| | | 2020 | 24 | 128 | 105 | 119 | 111 | 121 | 124 | 129 | 143 | 125 | 163 | 174 | 158 | 168 | 1,129 | 663 | 1,792 |
| | | 2021 | 16 | 96 | 112 | 91 | 101 | 107 | 104 | 122 | 124 | 141 | 142 | 160 | 164 | 150 | 1,014 | 616 | 1,630 |
| | | 2022 | 28 | 112 | 99 | 113 | 95 | 100 | 101 | 114 | 118 | 124 | 155 | 139 | 172 | 175 | 1,004 | 641 | 1,645 |
| | ***Average Annual Change Rate:*** | | | | | | | | | | | | | | | | | | |
| | ***from Prior Grade in Last Year*** | | | | *1.03* | *1.01* | *1.04* | *0.99* | *0.94* | *1.10* | *0.97* | *1.00* | *1.10* | *0.98* | *1.08* | *1.07* | ***1.04*** | | |
| | ***from Prior Grade in 2019 to 2021*** | | | | *0.93* | *0.91* | *0.87* | *0.95* | *0.90* | *0.98* | *0.94* | *0.97* | *1.12* | *0.99* | *0.95* | *0.99* | ***0.60*** | | |
| | ***from Prior Grade in 2016 to 2019*** | | | | *0.96* | *1.01* | *1.04* | *1.00* | *0.99* | *1.06* | *1.00* | *1.00* | *1.02* | *1.00* | *1.05* | *1.04* | ***1.11*** | | |

**Appendix B: Additional Information to Tables 4 and 5 on Student Populations and Average Grade-to-Grade Advancement Rates by Housing Category***

| Housing Type and Relative Value | Subject | Early Fall of | Number of Resident District-Enrolled Students by Grade and Resultant Net Avg. Advancement Rates Entering Each Grade | | | | | | | | | | | | | | TK-8 Total and **Cumulative Rate, 1st-8th**** | 9-12 Total | TK-12 Total |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | | | TK | K | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | | | |
| **ATT: Relatively Most Affordable and Affordable (including BMR)** | Resident Students | 2016 | 8 | 47 | 40 | 37 | 53 | 42 | 62 | 52 | 49 | 58 | 57 | 50 | 45 | 57 | 448 | 209 | 657 |
| | | 2017 | 11 | 48 | 44 | 43 | 37 | 49 | 42 | 64 | 54 | 50 | 59 | 59 | 47 | 48 | 442 | 213 | 655 |
| | | 2018 | 7 | 32 | 47 | 44 | 42 | 36 | 47 | 42 | 62 | 54 | 50 | 59 | 61 | 45 | 413 | 215 | 628 |
| | | 2019 | 9 | 28 | 33 | 41 | 43 | 39 | 34 | 50 | 50 | 61 | 57 | 48 | 64 | 71 | 388 | 240 | 628 |
| | | 2020 | 3 | 33 | 28 | 29 | 39 | 40 | 36 | 34 | 42 | 48 | 61 | 51 | 48 | 65 | 332 | 225 | 557 |
| | | 2021 | 5 | 33 | 34 | 29 | 30 | 38 | 39 | 32 | 31 | 41 | 43 | 56 | 42 | 54 | 312 | 195 | 507 |
| | | 2022 | 9 | 26 | 32 | 30 | 26 | 30 | 35 | 39 | 32 | 30 | 42 | 44 | 57 | 56 | 289 | 199 | 488 |
| | ***Average Annual Change Rate:*** | | | | | | | | | | | | | | | | | | |
| | ***from Prior Grade in Last Year*** | | | | *0.97* | *0.88* | *0.90* | *1.00* | *0.92* | *1.00* | *1.00* | *0.97* | *1.02* | *1.02* | *1.02* | *1.33* | ***0.71*** | | |
| | ***from Prior Grade in 2019 to 2021*** | | | | *1.02* | *0.96* | *0.99* | *0.95* | *0.95* | *0.94* | *0.88* | *0.97* | *0.95* | *0.91* | *0.91* | *1.07* | ***0.69*** | | |
| | ***from Prior Grade in 2016 to 2019*** | | | | *0.98* | *0.98* | *0.98* | *0.94* | *0.97* | *1.03* | *1.07* | *1.00* | *1.02* | *1.00* | *1.02* | *1.06* | ***0.97*** | | |
| **ATT: Relatively Moderate Value** | Resident Students | 2016 | 0 | 0 | 2 | 0 | 2 | 3 | 3 | 1 | 3 | 0 | 2 | 0 | 0 | 2 | 14 | 4 | 18 |
| | | 2017 | 0 | 1 | 1 | 2 | 0 | 2 | 3 | 3 | 2 | 3 | 2 | 1 | 1 | 0 | 17 | 4 | 21 |
| | | 2018 | 0 | 0 | 1 | 1 | 2 | 0 | 2 | 3 | 3 | 1 | 3 | 1 | 1 | 1 | 13 | 6 | 19 |
| | | 2019 | 0 | 2 | 0 | 2 | 0 | 2 | 0 | 2 | 3 | 3 | 1 | 3 | 1 | 0 | 14 | 5 | 19 |
| | | 2020 | 0 | 1 | 2 | 1 | 2 | 0 | 2 | 0 | 2 | 3 | 1 | 1 | 3 | 1 | 13 | 6 | 19 |
| | | 2021 | 2 | 3 | 1 | 2 | 1 | 2 | 1 | 1 | 1 | 2 | 1 | 4 | 2 | 3 | 16 | 10 | 26 |
| | | 2022 | 1 | 4 | 3 | 1 | 2 | 1 | 2 | 2 | 1 | 1 | 2 | 1 | 4 | 2 | 18 | 9 | 27 |
| **ATT: Relatively High Value** | Resident Students | 2016 | 0 | 0 | 2 | 1 | 2 | 0 | 0 | 2 | 1 | 0 | 1 | 0 | 2 | 0 | 8 | 3 | 11 |
| | | 2017 | 0 | 0 | 0 | 1 | 0 | 2 | 0 | 0 | 1 | 1 | 0 | 1 | 0 | 2 | 5 | 3 | 8 |
| | | 2018 | 0 | 2 | 0 | 0 | 1 | 0 | 1 | 0 | 0 | 0 | 0 | 0 | 1 | 0 | 4 | 1 | 5 |
| | | 2019 | 0 | 0 | 2 | 0 | 0 | 1 | 0 | 0 | 0 | 0 | 1 | 0 | 1 | 1 | 3 | 3 | 6 |
| | | 2020 | 0 | 0 | 0 | 2 | 0 | 0 | 1 | 0 | 0 | 1 | 0 | 2 | 0 | 1 | 4 | 3 | 7 |
| | | 2021 | 0 | 0 | 0 | 0 | 2 | 0 | 0 | 1 | 0 | 0 | 1 | 0 | 2 | 0 | 3 | 3 | 6 |
| | | 2022 | 1 | 1 | 0 | 0 | 0 | 2 | 0 | 0 | 0 | 0 | 0 | 1 | 0 | 2 | 4 | 3 | 7 |
| **Mix SFD & ATT (but with most stu. from ATT): Mainly Relatively Affordable** | Resident Students | 2016 | 0 | 3 | 2 | 5 | 3 | 5 | 6 | 1 | 3 | 2 | 0 | 5 | 3 | 6 | 30 | 14 | 44 |
| | | 2017 | 2 | 2 | 3 | 2 | 4 | 4 | 5 | 5 | 3 | 3 | 2 | 0 | 3 | 5 | 33 | 10 | 43 |
| | | 2018 | 0 | 5 | 2 | 2 | 1 | 4 | 4 | 7 | 5 | 2 | 3 | 2 | 1 | 6 | 32 | 12 | 44 |
| | | 2019 | 1 | 2 | 4 | 2 | 4 | 1 | 4 | 5 | 5 | 4 | 2 | 2 | 3 | 1 | 32 | 8 | 40 |
| | | 2020 | 0 | 1 | 3 | 4 | 1 | 4 | 1 | 3 | 5 | 5 | 5 | 2 | 3 | 2 | 27 | 12 | 39 |
| | | 2021 | 1 | 6 | 1 | 2 | 3 | 1 | 5 | 2 | 5 | 5 | 8 | 4 | 2 | 6 | 31 | 20 | 51 |
| | | 2022 | 0 | 1 | 5 | 2 | 3 | 4 | 1 | 4 | 2 | 5 | 4 | 7 | 4 | 2 | 27 | 17 | 44 |
| **Mix SFD & ATT (but with most stu. from ATT): Mainly Relatively Moderate Value** | Resident Students | 2016 | 1 | 9 | 18 | 6 | 12 | 11 | 8 | 10 | 9 | 8 | 6 | 6 | 5 | 10 | 92 | 27 | 119 |
| | | 2017 | 1 | 6 | 9 | 19 | 6 | 12 | 11 | 8 | 11 | 10 | 8 | 6 | 6 | 7 | 93 | 27 | 120 |
| | | 2018 | 4 | 9 | 8 | 8 | 17 | 6 | 14 | 12 | 10 | 12 | 12 | 8 | 6 | 10 | 100 | 36 | 136 |
| | | 2019 | 0 | 7 | 8 | 9 | 8 | 18 | 9 | 14 | 13 | 12 | 10 | 14 | 8 | 6 | 98 | 38 | 136 |
| | | 2020 | 1 | 8 | 5 | 12 | 6 | 7 | 17 | 7 | 14 | 9 | 14 | 12 | 9 | 7 | 86 | 42 | 128 |
| | | 2021 | 4 | 3 | 8 | 4 | 11 | 8 | 7 | 19 | 6 | 13 | 12 | 12 | 8 | 12 | 83 | 44 | 127 |
| | | 2022 | 3 | 11 | 3 | 8 | 5 | 12 | 9 | 7 | 16 | 5 | 12 | 13 | 12 | 8 | 79 | 45 | 124 |

**Appendix B: Additional Information to Tables 4 and 5 on Student Populations and Average Grade-to-Grade Advancement Rates by Housing Category***

| Housing Type and Relative Value | Subject | Early Fall of | Number of Resident District-Enrolled Students by Grade and Resultant Net Avg. Advancement Rates Entering Each Grade | | | | | | | | | | | | | TK-8 Total and Cumulative Rate, 1st-8th** | 9-12 Total | TK-12 Total |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | | | TK | K | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | | |
| **Rural SFD & Farms (but most stu. from Farms): Mainly Relatively Most Affordable** | Resident Students | 2016 | 1 | 9 | 8 | 9 | 9 | 7 | 8 | 7 | 8 | 7 | 8 | 4 | 8 | 7 | 73 | 27 | 100 |
| | | 2017 | 4 | 9 | 7 | 7 | 7 | 8 | 5 | 7 | 6 | 7 | 6 | 7 | 5 | 7 | 67 | 25 | 92 |
| | | 2018 | 0 | 6 | 11 | 7 | 6 | 6 | 7 | 6 | 4 | 8 | 7 | 6 | 7 | 5 | 60 | 25 | 85 |
| | | 2019 | 2 | 4 | 6 | 9 | 6 | 7 | 6 | 6 | 4 | 8 | 7 | 7 | 6 | 7 | 58 | 27 | 85 |
| | | 2020 | 0 | 9 | 3 | 4 | 9 | 3 | 5 | 5 | 6 | 3 | 9 | 7 | 6 | 8 | 47 | 30 | 77 |
| | | 2021 | 1 | 3 | 9 | 2 | 3 | 8 | 5 | 6 | 6 | 8 | 3 | 7 | 7 | 6 | 51 | 23 | 74 |
| | | 2022 | 3 | 9 | 2 | 9 | 2 | 5 | 10 | 2 | 6 | 6 | 6 | 7 | 8 | 8 | 54 | 29 | 83 |
| **MHP: Relatively Affordable** | Resident Students | 2016 | 1 | 22 | 9 | 28 | 30 | 27 | 25 | 19 | 31 | 25 | 27 | 20 | 22 | 22 | 217 | 91 | 308 |
| | | 2017 | 8 | 18 | 20 | 10 | 25 | 30 | 25 | 26 | 19 | 30 | 23 | 28 | 19 | 23 | 211 | 93 | 304 |
| | | 2018 | 4 | 25 | 21 | 18 | 9 | 24 | 29 | 25 | 25 | 19 | 32 | 20 | 27 | 19 | 199 | 98 | 297 |
| | | 2019 | 3 | 20 | 22 | 20 | 19 | 11 | 24 | 27 | 28 | 27 | 19 | 33 | 20 | 30 | 201 | 102 | 303 |
| | | 2020 | 1 | 9 | 18 | 24 | 21 | 22 | 9 | 25 | 25 | 27 | 27 | 18 | 34 | 18 | 181 | 97 | 278 |
| | | 2021 | 1 | 16 | 12 | 18 | 24 | 23 | 20 | 8 | 24 | 28 | 26 | 31 | 21 | 35 | 174 | 113 | 287 |
| | | 2022 | 8 | 12 | 15 | 12 | 19 | 23 | 23 | 21 | 8 | 22 | 27 | 27 | 30 | 21 | 163 | 105 | 268 |
| **Combined ATT, Mainly ATT, MHP & Mainly Farms (for stu. sources)** | Resident Students | 2016 | 11 | 90 | 81 | 86 | 111 | 95 | 112 | 92 | 104 | 100 | 101 | 85 | 85 | 104 | 882 | 375 | 1,257 |
| | | 2017 | 26 | 84 | 84 | 84 | 79 | 107 | 91 | 113 | 96 | 104 | 100 | 102 | 81 | 92 | 868 | 375 | 1,243 |
| | | 2018 | 15 | 79 | 90 | 80 | 78 | 76 | 104 | 93 | 112 | 94 | 107 | 96 | 104 | 86 | 821 | 393 | 1,214 |
| | | 2019 | 15 | 63 | 75 | 83 | 80 | 79 | 77 | 104 | 103 | 115 | 97 | 107 | 103 | 116 | 794 | 423 | 1,217 |
| | | 2020 | 5 | 61 | 59 | 76 | 78 | 76 | 71 | 74 | 94 | 96 | 117 | 93 | 103 | 102 | 690 | 415 | 1,105 |
| | | 2021 | 14 | 64 | 65 | 57 | 74 | 80 | 77 | 69 | 73 | 97 | 94 | 114 | 84 | 116 | 670 | 408 | 1,078 |
| | | 2022 | 25 | 64 | 60 | 62 | 57 | 77 | 80 | 75 | 65 | 69 | 93 | 100 | 115 | 99 | 634 | 407 | 1,041 |
| | ***Average Annual Change Rate:*** | | | | | | | | | | | | | | | | | | |
| | ***from Prior Grade in Last Year*** | | | | *0.94* | *0.95* | *1.00* | *1.04* | *1.00* | *0.97* | *0.94* | *0.95* | *0.96* | *1.06* | *1.01* | *1.18* | ***0.86*** | | |
| | ***from Prior Grade in 2019 to 2021*** | | | | *1.00* | *0.99* | *0.96* | *0.99* | *0.96* | *0.97* | *0.95* | *0.98* | *1.00* | *0.97* | *0.93* | *1.06* | ***0.80*** | | |
| | ***from Prior Grade in 2016 to 2019*** | | | | *0.98* | *0.97* | *0.95* | *0.98* | *0.98* | *1.01* | *1.05* | *1.00* | *1.02* | *0.99* | *1.02* | *1.09* | ***0.94*** | | |
| **Combined All Mainly Relatively Most Affordable & Affordable** | Resident Students | 2016 | 10 | 82 | 59 | 79 | 96 | 81 | 103 | 79 | 94 | 95 | 93 | 80 | 81 | 94 | 778 | 348 | 1,126 |
| | | 2017 | 26 | 79 | 76 | 62 | 73 | 93 | 80 | 107 | 83 | 95 | 93 | 95 | 76 | 86 | 774 | 350 | 1,124 |
| | | 2018 | 11 | 69 | 83 | 73 | 58 | 70 | 89 | 80 | 104 | 82 | 96 | 89 | 97 | 78 | 719 | 360 | 1,079 |
| | | 2019 | 15 | 55 | 66 | 74 | 74 | 59 | 69 | 90 | 89 | 105 | 88 | 93 | 94 | 111 | 696 | 386 | 1,082 |
| | | 2020 | 4 | 54 | 53 | 63 | 72 | 70 | 53 | 68 | 80 | 85 | 105 | 79 | 93 | 94 | 602 | 371 | 973 |
| | | 2021 | 8 | 60 | 59 | 53 | 62 | 72 | 70 | 52 | 69 | 84 | 84 | 103 | 74 | 105 | 589 | 366 | 955 |
| | | 2022 | 21 | 50 | 56 | 56 | 52 | 64 | 71 | 69 | 52 | 66 | 81 | 88 | 104 | 89 | 557 | 362 | 919 |
| | ***Average Annual Change Rate:*** | | | | | | | | | | | | | | | | | | |
| | ***from Prior Grade in Last Year*** | | | | *0.93* | *0.95* | *0.98* | *1.03* | *0.99* | *0.99* | *1.00* | *0.96* | *0.96* | *1.05* | *1.01* | *1.20* | ***0.89*** | | |
| | ***from Prior Grade in 2019 to 2021*** | | | | *1.03* | *0.98* | *0.98* | *0.97* | *0.95* | *0.98* | *0.95* | *1.00* | *0.99* | *0.94* | *0.97* | *1.06* | ***0.83*** | | |
| | ***from Prior Grade in 2016 to 2019*** | | | | *0.98* | *0.97* | *0.96* | *0.98* | *0.98* | *1.02* | *1.05* | *1.00* | *1.02* | *0.98* | *1.01* | *1.08* | ***0.95*** | | |

*Appendix B, page 3 of 4, with footnotes at the bottom of the final page*

**Appendix B: Additional Information to Tables 4 and 5 on Student Populations and Average Grade-to-Grade Advancement Rates by Housing Category***

| Housing Type and Relative Value | Subject | Early Fall of | Number of Resident District-Enrolled Students by Grade and Resultant Net Avg. Advancement Rates Entering Each Grade | | | | | | | | | | | | | | TK-8 Total and Cumulative Rate, 1st-8th** | 9-12 Total | TK-12 Total |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | | | TK | K | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | | | |
| **Combined All Mainly Relatively Moderate Value** | Resident Students | 2016 | 20 | 86 | 95 | 87 | 88 | 87 | 81 | 104 | 84 | 76 | 73 | 69 | 78 | 86 | 808 | 306 | 1,114 |
| | | 2017 | 15 | 88 | 77 | 96 | 92 | 88 | 91 | 78 | 106 | 83 | 76 | 72 | 72 | 81 | 814 | 301 | 1,115 |
| | | 2018 | 13 | 67 | 88 | 78 | 95 | 89 | 85 | 92 | 79 | 103 | 91 | 75 | 72 | 78 | 789 | 316 | 1,105 |
| | | 2019 | 19 | 67 | 62 | 92 | 85 | 93 | 83 | 88 | 92 | 80 | 92 | 92 | 78 | 71 | 761 | 333 | 1,094 |
| | | 2020 | 12 | 77 | 67 | 60 | 79 | 76 | 87 | 79 | 83 | 80 | 84 | 99 | 88 | 76 | 700 | 347 | 1,047 |
| | | 2021 | 12 | 52 | 65 | 54 | 54 | 83 | 75 | 87 | 77 | 81 | 82 | 85 | 93 | 84 | 640 | 344 | 984 |
| | | 2022 | 22 | 72 | 52 | 62 | 59 | 56 | 77 | 78 | 84 | 75 | 89 | 84 | 91 | 97 | 637 | 361 | 998 |
| | ***Average Annual Change Rate:*** | | | | | | | | | | | | | | | | | | |
| | ***from Prior Grade in Last Year*** | | | | *1.00* | *0.95* | *1.09* | *1.04* | *0.93* | *1.04* | *0.97* | *0.97* | *1.10* | *1.02* | *1.07* | *1.04* | ***0.98*** | | |
| | ***from Prior Grade in 2019 to 2021*** | | | | *0.92* | *0.89* | *0.88* | *0.97* | *0.96* | *0.98* | *0.96* | *0.92* | *1.04* | *1.04* | *0.95* | *0.96* | ***0.63*** | | |
| | ***from Prior Grade in 2016 to 2019*** | | | | *0.94* | *1.02* | *1.05* | *0.98* | *0.98* | *1.00* | *1.01* | *0.99* | *1.00* | *0.99* | *1.03* | *1.04* | ***1.04*** | | |
| **Combined All Relatively High Value** | Resident Students | 2016 | 9 | 52 | 61 | 56 | 64 | 53 | 71 | 77 | 81 | 86 | 82 | 82 | 99 | 86 | 610 | 349 | 959 |
| | | 2017 | 14 | 46 | 48 | 59 | 57 | 68 | 47 | 76 | 75 | 80 | 88 | 86 | 86 | 100 | 570 | 360 | 930 |
| | | 2018 | 7 | 64 | 42 | 50 | 60 | 59 | 75 | 57 | 81 | 84 | 85 | 86 | 92 | 90 | 579 | 353 | 932 |
| | | 2019 | 16 | 48 | 72 | 42 | 49 | 59 | 58 | 81 | 54 | 78 | 92 | 87 | 93 | 103 | 557 | 375 | 932 |
| | | 2020 | 13 | 58 | 44 | 72 | 38 | 51 | 55 | 56 | 74 | 56 | 91 | 89 | 80 | 100 | 517 | 360 | 877 |
| | | 2021 | 10 | 48 | 53 | 41 | 59 | 32 | 36 | 52 | 51 | 73 | 70 | 86 | 81 | 77 | 455 | 314 | 769 |
| | | 2022 | 10 | 54 | 51 | 57 | 41 | 57 | 33 | 42 | 47 | 52 | 78 | 67 | 92 | 88 | 444 | 325 | 769 |
| | ***Average Annual Change Rate:*** | | | | | | | | | | | | | | | | | | |
| | ***from Prior Grade in Last Year*** | | | | *1.06* | *1.08* | *1.00* | *0.97* | *1.03* | *1.17* | *0.90* | *1.02* | *1.07* | *0.96* | *1.07* | *1.09* | ***1.15*** | | |
| | ***from Prior Grade in 2019 to 2021*** | | | | *0.92* | *0.97* | *0.86* | *0.94* | *0.82* | *0.96* | *0.91* | *1.01* | *1.21* | *0.96* | *0.91* | *1.02* | ***0.57*** | | |
| | ***from Prior Grade in 2016 to 2019*** | | | | *0.99* | *1.00* | *1.00* | *1.03* | *0.99* | *1.12* | *1.00* | *1.02* | *1.06* | *1.02* | *1.07* | *1.06* | ***1.17*** | | |
| **Students Listed at Addresses Outside CUSD and a Few Students at Unlocatable Addresses*** ** | Resident Students | 2016 | 1 | 4 | 3 | 3 | 7 | 4 | 8 | 10 | 2 | 7 | 6 | 6 | 8 | 8 | 49 | 28 | 77 |
| | | 2017 | 0 | 1 | 4 | 0 | 1 | 2 | 0 | 3 | 6 | 2 | 3 | 4 | 5 | 6 | 19 | 18 | 37 |
| | | 2018 | 1 | 1 | 1 | 3 | 0 | 2 | 1 | 1 | 1 | 5 | 3 | 3 | 7 | 4 | 16 | 17 | 33 |
| | | 2019 | 0 | 0 | 1 | 0 | 1 | 1 | 2 | 3 | 1 | 1 | 10 | 1 | 2 | 5 | 10 | 18 | 28 |
| | | 2020 | 0 | 0 | 0 | 1 | 1 | 1 | 0 | 9 | 3 | 2 | 3 | 4 | 1 | 2 | 17 | 10 | 27 |
| | | 2021 | 1 | 1 | 0 | 1 | 2 | 0 | 3 | 1 | 8 | 4 | 3 | 4 | 5 | 0 | 21 | 12 | 33 |
| | | 2022 | 0 | 1 | 1 | 0 | 1 | 1 | 1 | 8 | 2 | 8 | 5 | 3 | 4 | 8 | 23 | 20 | 43 |

* Figures are based on aggregates of EPC-created planning areas for the dominant housing category in each area. Usually we exclude from this data any areas with significant new housing amounts added during the years covered in this appendix, but too few new housing units have been added in the CUSD since 2015 to warrant such exclusions.

** Cumulative advancement rates are the net change, if these grade-to-grade rates continue, in each first grade population as it graduates upward over seven years into eighth grade from the same housing units. We exclude the rates from kindergarten to first grade from these cumulative figures because the changes entering first grade often are impacted by students coming out of private kindergarten programs. Those programs, which are a factor on enrollments, are a different issue than the net changes caused by housing turnover, which is the main purpose in identifying cumulative rates. The net changes in the advancements from the eighth to ninth grades also often have a private school factor.

*** The totals of students at unlocatable addresses, including those with no address listed, were 20 in 2016 and only six or fewer in each year since then.

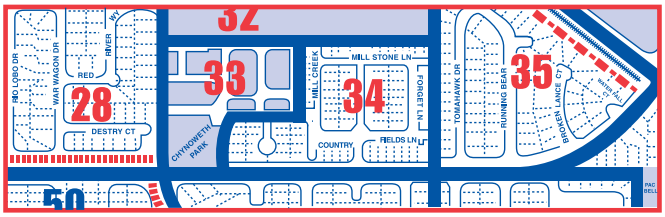
# ENROLLMENT PROJECTION CONSULTANTS

*Providing School Districts with Accurate Enrollment Forecasts by Location*

**Area 32**
Older Mobile Home Park
450 units, 90 K-8 students, 0.20 SGR

**Area 28**
Recent Upper-Income Det. Homes
218 units, 85 K-8 students, 0.39 SGR

**Area 33**
Recent Upscale Townhouses
82 units, 9 K-8 students, 0.11 SGR




**Area 34**
Recent Middle-Income Det. Homes
94 units, 33 K-8 students, 0.35 SGR

**Area 35**
Older Middle-income Det. Homes
89 units, 57 K-8 students, 0.64 SGR

Elementary and Middle School
Attendance Boundaries

Superintendent Sean McPhetridge, Ed.D.
Cabrillo Unified School District
498 Kelly Ave.
Half Moon Bay, CA 94019

March 28, 2023

Dear Superintendent McPhetridge:

This letter describes some attendance boundary considerations for the purpose of reducing the severity of the enrollment differences between Farallone View, El Granada and Hatch. The "resident" TK-5 student totals, which are for the attendance area where your students live regardless of the schools attended, changed significantly between these schools due to attendance area changes implemented for 2020-21. Those changes shifted the "Moonridge" and "South Main Street" areas from Farallone View and El Granada, respectively, to Hatch due to Hatch being so much closer for those students. (The "South Main Street" area is within walking distance of Hatch and "Moonridge" students no longer need to be driven right by Hatch to get to the much farther away Farallone View.) Also shifted was the "Highway 92" area from being assigned to El Granada to the students having the choice between El Granada and Hatch, with those students now split almost equally in enrollment between El Granada and Hatch.

What has happened since 2020-21 is that the resident TK-5 totals have declined in all three of these attendance areas, with the main concern being the change for Farallone View, which also has a significant current net loss between its resident and attending totals (in students attending other schools, including for Special Education at El Granada and the dual language program at Hatch). With a further resident TK-5 student decline forecast for Farallone View in the next three years, I am providing some possible attendance boundary changes that would increase the projected Farallone View enrollments and lower Hatch's projected enrollments.

With the resident numbers of the "Highway 92" students parsed based on the current attending percentages, here are the key findings from our forecast study reports in 2020-21 and 2022-23 for the three main current attendance areas:

| | |
|---|---|
| October 2022 Farallone View resident TK-5 students forecast from 2020-21 = | 211 |
| Actual October 2022 Farallone View resident TK-5 students (including six in TK) = | 196 |
| Actual October 2022 Farallone View attending TK-5 students (with no TK students) = | 165 (31 below resident) |
| Projected October 2025 Farallone View resident TK-5 students = | 178 (decline by 18) |
| | |
| October 2022 El Granada resident TK-5 students forecast from 2020-21 = | 334 |
| Actual October 2022 El Granada resident TK-5 students = | 326 |
| Actual October 2022 El Granada attending TK-5 students = | 316 (ten below resident) |
| Projected October 2025 El Granada resident TK-5 students = | 319 (decline by seven) |
| | |
| October 2022 Hatch resident TK-5 students forecast from 2020-21 = | 568 |
| Actual October 2022 Hatch resident TK-5 students = | 525 |
| Actual October 2022 Hatch attending TK-5 students = | 539 (14 above resident) |
| Projected October 2025 Hatch resident TK-5 students = | 544 (increase by 19) |

As TK expands to being eligible to all four-year-olds as of September 2 starting in 2025-26, I assume you will have TK classes then at each of Farallone View, El Granada and Hatch, but the addition of a TK class at Farallone View

would only partly offset, in the enrollment, the projected 18 resident student decline in TK-5. If you continue to have a net outflow to other schools of 25 students in K-5 from Farallone View for its current attendance area, then the enrollment there in 2025-26 probably still will be below 170, and potentially below 150, while El Granada's enrollment could stay above 270 and Hatch's could exceed 580.[1] This would be a larger continuing imbalance between these three schools than the District prefers.

There is a two-step process needed in considering attendance area changes to lessen these projected differences between especially Farallone View and Hatch. Due to the location of these three schools and with the assumption that you do not want either (1) students who could easily (not just possibly) walk to their current school being shifted to another school and (2) students needing to drive by a school to get to a school farther away, any Farallone View additions need to come from the current northern El Granada area. Where within that area this change should occur is the first step to consider. Once that decision is made, then the degree that El Granada should add an area or areas from Hatch, both to offset those losses to Farallone View and to reduce the Hatch numbers, should be considered. We cover these two steps in that order in the rest of this document.

Two alternatives are being presented for a shift from El Granada to Farallone View. These are shown on the maps of the northern part of the district on the following three pages, with page 3 having the current boundary and pages 4 and 5 having the alternatives. Alternative One moves the Pillar Ridge mobile home park to Farallone View while creating a cleaner boundary in Princeton (i.e., shifts two homes, along with a few small businesses, on the north side of Cornell Avenue into El Granada, which is where the adjacent Princeton homes already are assigned). Alternative Two has all addresses on Vallejo Street that are west from Avenue Balboa, along with all addresses north of there, shifted to Farallone View, along with all address north of, but not including, Vallejo Street that are east of Avenue Balboa. This potential boundary would split fewer adjacent homes than any other new location within the El Granada community. Any boundary alternative south of there would be between more adjacent homes and approaching what could be considered "easy" walking distance from El Granada school. Alternative Two also shifts the boundary west of Highway 1 to the middle of Capistrano Road up to the junction with Prospect Way, with no residences being shifted in that vicinity, but this creates a cleaner boundary.

The current and approximate projected resident TK-5 totals, along with any relevant notes on enrollment differences, in these possible shifted areas are described underneath the maps for these alternatives. The enrollment results of these alternatives without compensating shifts to El Granada from the current Hatch area could be in the vicinities of[2]:

No Boundary Changes for Farallone View: Enrollments around 150 in 2025-26 and no more than 200 in 2027-28
No Boundary Changes for El Granada: Enrollments around 290 in 2025-26 and around 270 in 2027-28

Alternative One for Farallone View: Enrollments around 200 in 2025-26 and no more than 250 in 2027-28
Alternative One for El Granada: Enrollments around 240 in 2025-26 and around 220 in 2027-28

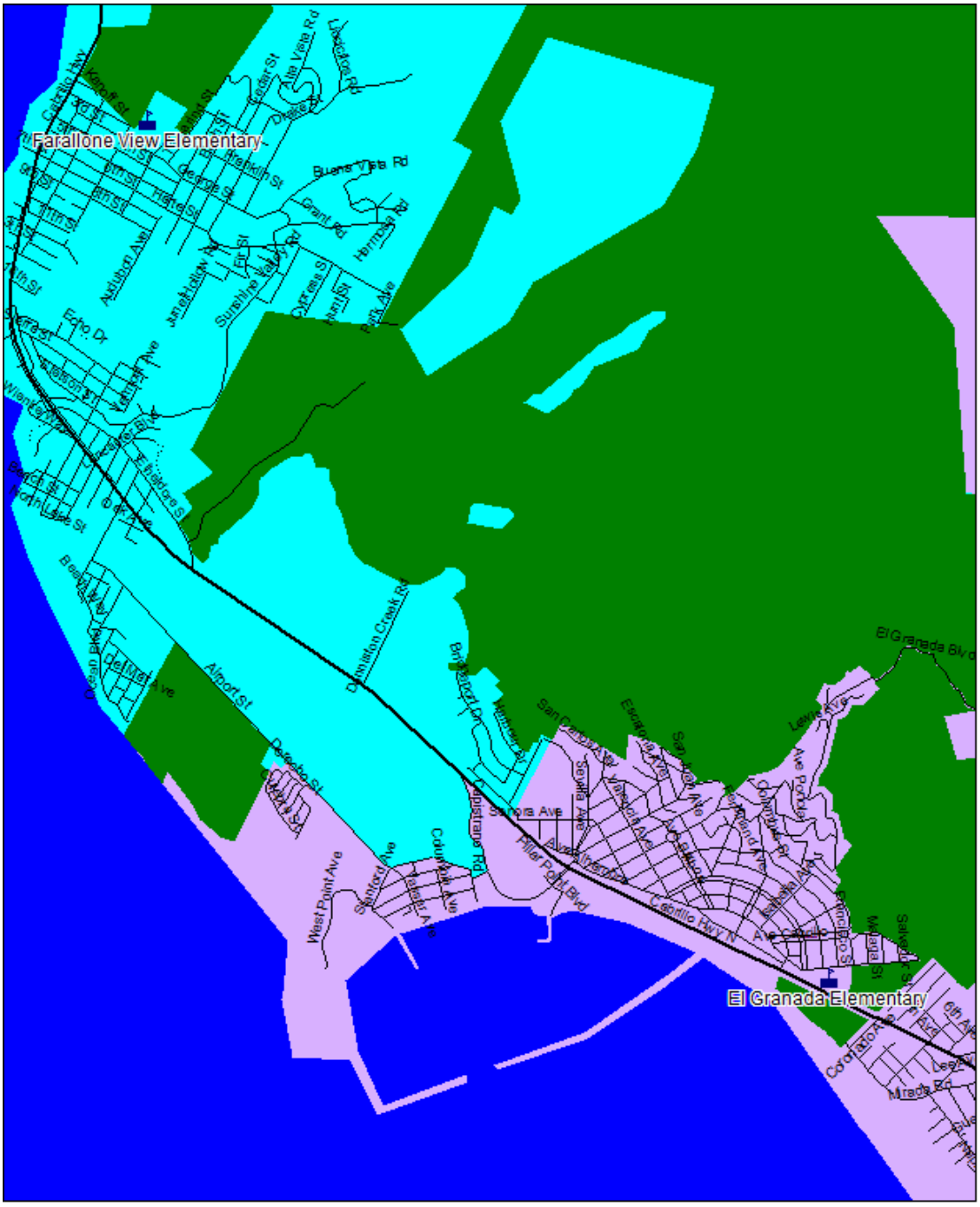
Alternative Two for Farallone View: Enrollments around 170 in 2025-26 and no more than 220 in 2027-28
Alternative Two for El Granada: Enrollments around 270 in 2025-26 and around 250 in 2027-28

With any potential boundary south of Vallejo Street not appearing to be appropriate and the Alternative Two boundary only creating potential maximum Farallone View enrollments that are below 220, Alternative One is recommended.

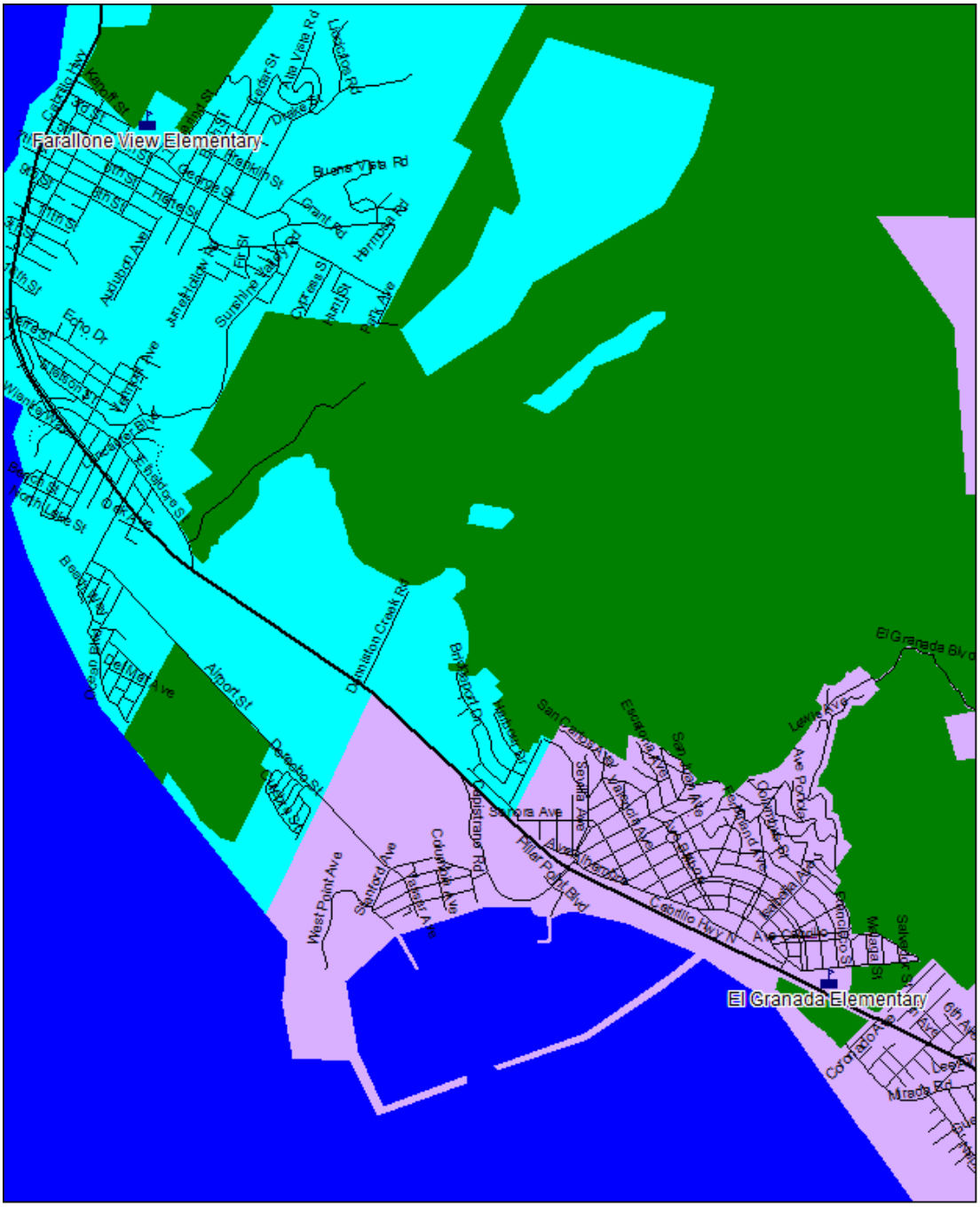
[1] The only notable projected housing development in the current Farallone View area, which may not occur until 2026, is forecast to provide around 35 elementary students by 2027 and those will be added while the TK-5 total from the rest of that area may have declined further. A few of the students from those new homes are likely to attend other CUSD elementary schools due to the programs at those schools. All of the projected 2025-26 and 2027-28 amounts for each school include the growth in TK students.

[2] These figures are assuming (A) there will be a TK class at Farallone View starting in no later than 2025-26 and (B) that most of the other current intra-district patterns, especially those due to Special Education being at El Granada and the dual language program being at Hatch, will continue. Two exceptions are assumptions for the future that (C) more Highway 92 students will opt for Hatch if that option continues and (D) more of the students from the South Main Street area will be enrolled Hatch. Both of these assumptions are because most students from these areas who are still enrolled at El Granada from before the 2020-21 boundary change will soon graduate into Cunha. Within these caveats, the "around" figures have possible deviations by up to 20 students in 2025-26 and up to 40 students in 2027-28 for Hatch and El Granada. This is due to issues such as consequentially larger-or-smaller-than-forecast kindergarten totals possibly occurring in these schools. The "no more than" figures are maximums.

MAP OF CURRENT SCHOOL BOUNDARY BETWEEN FARALLONE VIEW AND EL GRANADA

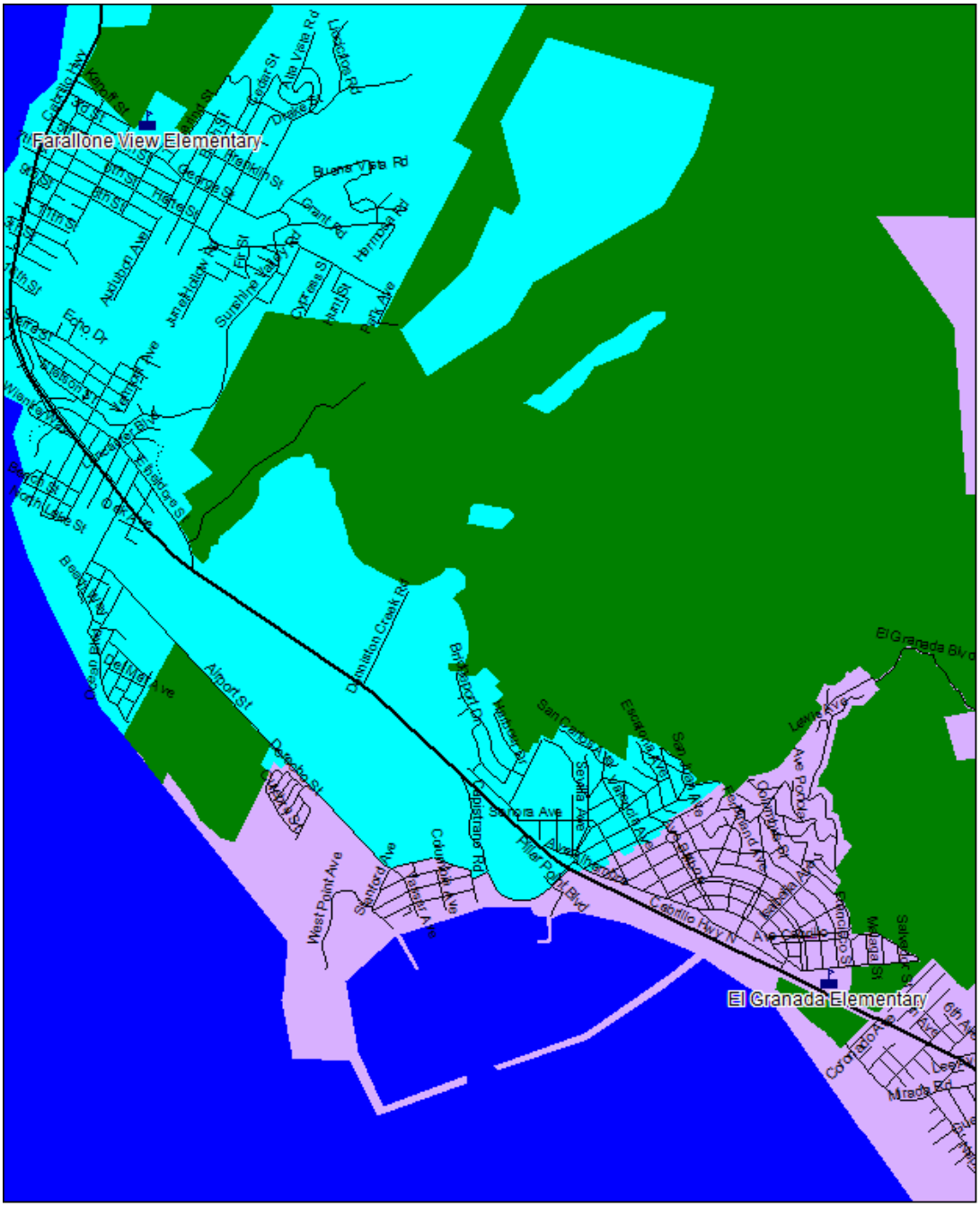

Farallone View Elementary
El Granada Elementary
Cabrillo Hwy
Denniston Creek Rd
Airport St
Carlos St
Alhambra Ave
Miller Point Blvd
Castillo Hwy N
Coronado Ave
Mirada Rd
West Point Ave
Stanford Ave
Columbus Ave
Buena Vista Rd
Grant Rd
Hermosa Rd
Sunshine Valley Rd
Jacklyn Ave
Audubon Ave
Valley Ave
Echo Dr
Beach Blvd
Beach Way
Dolphin Way
Dolphin Cir
Del Mar Ave
Deer Creek Rd
Bridgeport Dr
Sevilla Ave
Granada Ave
Escalona Ave
San Andreo Ave
Lewis Ave
Ave Portola
Columbus Pl
Ave Cabrillo
Princeton Dr
Salvador St
Madera St
Alvarado Ave
Sonora Ave
El Granada Blvd
Cypress Ave
Ocean Blvd
Kanoff St
Coast St
Ocean View Rd
Lloyd St
Elliott St
Terrace Ave
Higgins Canyon Rd
Purisima Creek Rd
Main St
Church St
Cedar St
Wienke Way
Obispo Rd
Port Ave
Miramontes Point Rd
Fassler Ave
Capistrano Rd
Virginia Ave
Portola Ave
Ave Alhambra
Ave Granada
Ave Sevilla
Ave Sonora
Ave Alvarado
Ave Columbus
Ave Princeton
Ave Salvador
Ave Madera
Ave Mirada
Ave Coronado
Ave Cabrillo
Ave Portola

MAP OF ALTERNATIVE ONE FOR SCHOOL BOUNDARY BETWEEN FARALLONE VIEW AND EL GRANADA




Alternative One: Pillar Ridge has 94 current CUSD-enrolled TK-5 students, but 34 of these are attending Hatch, presumably due to the dual language program there, and others may be either "grandfathered" or staying enrolled in Special Education at El Granada in 2023-24, so the enrollment gain for Farallone View in 2025-26 may be close to 45 students and may never exceed 60. There are no current students in the two homes and a few small businesses on the north side of Cornell Avenue that would be shifted to El Granada.

MAP OF ALTERNATIVE TWO FOR SCHOOL BOUNDARY BETWEEN FARALLONE VIEW AND EL GRANADA




Alternative Two: This has the “cleanest” potential new boundary line in northernmost El Granada that would avoid splitting too many neighboring homes between El Granada and Farallone View while perhaps shifting (barely) enough students. There are 42 current TK-5 students in this area, of which nine (21%) attend Hatch and five already attend Farallone View. Whether all of the other 28, or a future total in that vicinity, would attend Farallone View is an issue. The northernmost tip of the El Granada community that currently is assigned to Farallone View has nine of the 30 K-5 students there (30%) attending El Granada instead, along with four (13%) attending Hatch, and any additional part of that community shifted to Farallone View could have similar ratios requesting to attend El Granada and Hatch.

Considering the locations of El Granada and Hatch, with the assumption that you do not want either (1) students who could easily (not just possibly) walk to their current school being shifted to another school and (2) students needing to drive by a school to get to a school farther away, any shifts to El Granada should come from the northern Hatch area.

Three alternatives, with the potential to combine these alternatives, are being presented for a shift from Hatch to El Granada. These are shown on the maps of the central part of the district, with page 8 having the current boundary and pages 9 to 12 having the alternatives being presented. Alternative One for a Hatch-to-El-Granada shift returns the Highway 92 choice area to being assigned solely to El Granada. Alternative Two keeps the Highway 92 choice area between El Granada and Hatch, while shifting the rest of the current Hatch area that is north of Highway 92 and east of Highway 1 (including addresses on the north and east sides of those highways) to El Granada. Alternative Three shifts the current Hatch area that is west of Highway 1 and north from Kehoe Avenue (including all Kehoe addresses and any addresses on the west side of Highway 1 and north of Kehoe) to El Granada.

The enrollment results of these alternatives for Hatch and El Granada could be the vicinities of:

No Boundary Changes for Hatch: Hatch enrollments around 580 in 2025-26 and 590 in 2027-28

Alternative One from Hatch to El Granada: This could shift around 25 enrolled students in 2025-26 and 30 enrolled students in 2027-28 from Hatch to El Granada (including student growth in this area caused by additional mobile homes planned for Hilltop MHP; some students, however, may be enrolled in Hatch's dual enrollment program and thus would not become El Granada students). The results would be:

Hatch enrollments around 555 in 2025-26 and 560 in 2027-28
El Granada enrollments with Alternative One from EG to FV around 265 in 2025-26 and 250 in 2027-28
El Granada enrollments with Alternative Two from EG to FV around 295 in 2025-26 and 280 in 2027-28

Alternative Two from Hatch to El Granada: There are 24 current TK-5 students in this area being transferred, of which eight (surprisingly) are attending Farallone View, twelve are attending Hatch, two are attending Kings Mountain and one is attending each of El Granada and Alternative Education. Some of these Hatch students may be in the dual immersion program and they would stay enrolled at Hatch. The total attending the combination of Farallone View, Kings Mountain and Alternative Education, however, could decline slightly in the future. The enrollment gain for El Granada thus may be only around ten students in 2025-26 and 15 in 2027-28. This area being transferred does have projected TK-5 growth, including due to new housing that is possible on Upper Terrace Avenue. The projected results would be:

Hatch enrollments around 570 in 2025-26 and 575 in 2027-28
El Granada enrollments with Alternative One from EG to FV around 250 in 2025-26 and 235 in 2027-28
El Granada enrollments with Alternative Two from EG to FV around 280 in 2025-26 and 265 in 2027-28

Combining Alternatives One and Two from Hatch to El Granada: This could shift around 35 enrolled students in 2025-26 and around 45 enrolled students in 2027-28 from Hatch to El Granada. The results would be:

Hatch enrollments around 545 in both 2025-26 and 2027-28
El Granada enrollments with Alternative One from EG to FV around 275 in 2025-26 and 265 in 2027-28
El Granada enrollments with Alternative Two from EG to FV around 305 in 2025-26 and 295 in 2027-28

Alternative Three from Hatch to El Granada: There are 28 current TK-5 students in this potential transfer area, of which 18 are attending Hatch, six are attending El Granada, three are attending Kings Mountain and one is attending Farallone View. Some of these Hatch students may be in the dual immersion program and they would stay enrolled at Hatch. The enrollment gain for El Granada thus may be only around 15 students in 2025-26 and 20 in 2027-28. (This area being transferred does have a small amount of projected TK-5 growth due to the current student distribution through the grades, which is why the transferred amount rises). The results would be:

Hatch enrollments around 565 in 2025-26 and 570 in 2027-28
El Granada enrollments with Alternative One from EG to FV around 255 in 2025-26 and 240 in 2027-28
El Granada enrollments with Alternative Two from EG to FV around 285 in 2025-26 and 270 in 2027-28

If the District chooses the recommended Alternative One from El Granada to Farallone View, then only a combination of two of these alternatives from Hatch to El Granada may be sufficiently offsetting for El Granada, in which case I recommend the combining of Alternatives One and Two from Hatch to El Granada. If the District chooses Alternative Two from El Granada to Farallone View, then any one of these alternatives from Hatch to El Granada could be sufficiently offsetting for El Granada and in that case, I recommend Alternative One from Hatch to El Granada.

**Approximate Projected Total Elementary School Enrollments for Attendance Boundary Changes of Alternative One Between Farallone View and El Granada and Combined Alternatives One and Two Between El Granada and Hatch**

| | Approximate Total TK-5 Enrollments | | | | |
|---|---|---|---|---|---|
| **October of** | **Farallone View** | **El Granada** | **Hatch** | Kings Mountain | Alt. Education |
| **2025** | 200 | 275 | 545 | 50-to-60 | 3-to-5 |
| **2027** | <250 | 265* | 545* | 50-to-60 | 3-to-5 |

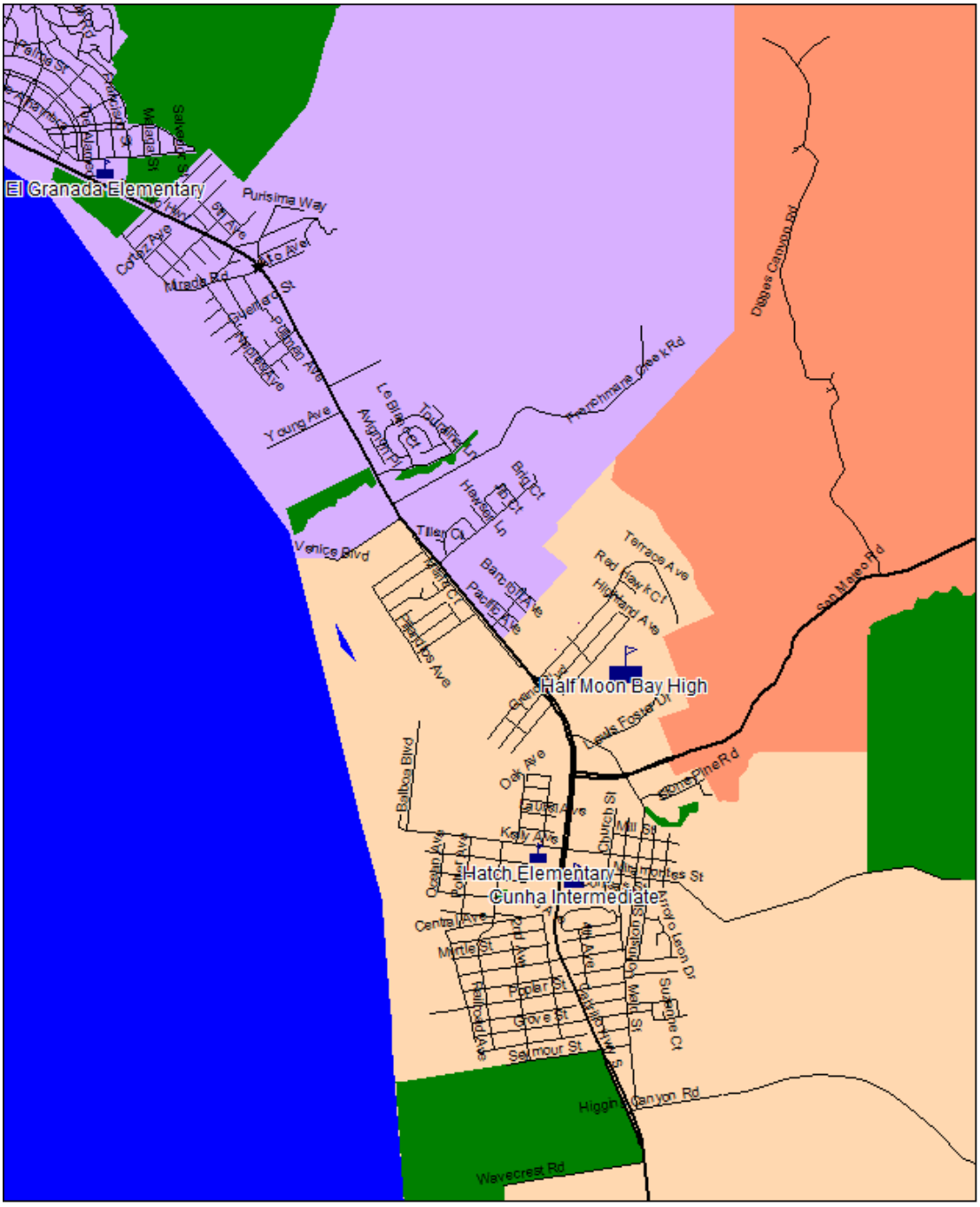
* If Farallone View has less than 235 students in 2027, then El Granada and/or Hatch totals could be slightly higher that year.

I hope this information is sufficient for the District to decide which attendance boundary changes are warranted.

Sincerely,

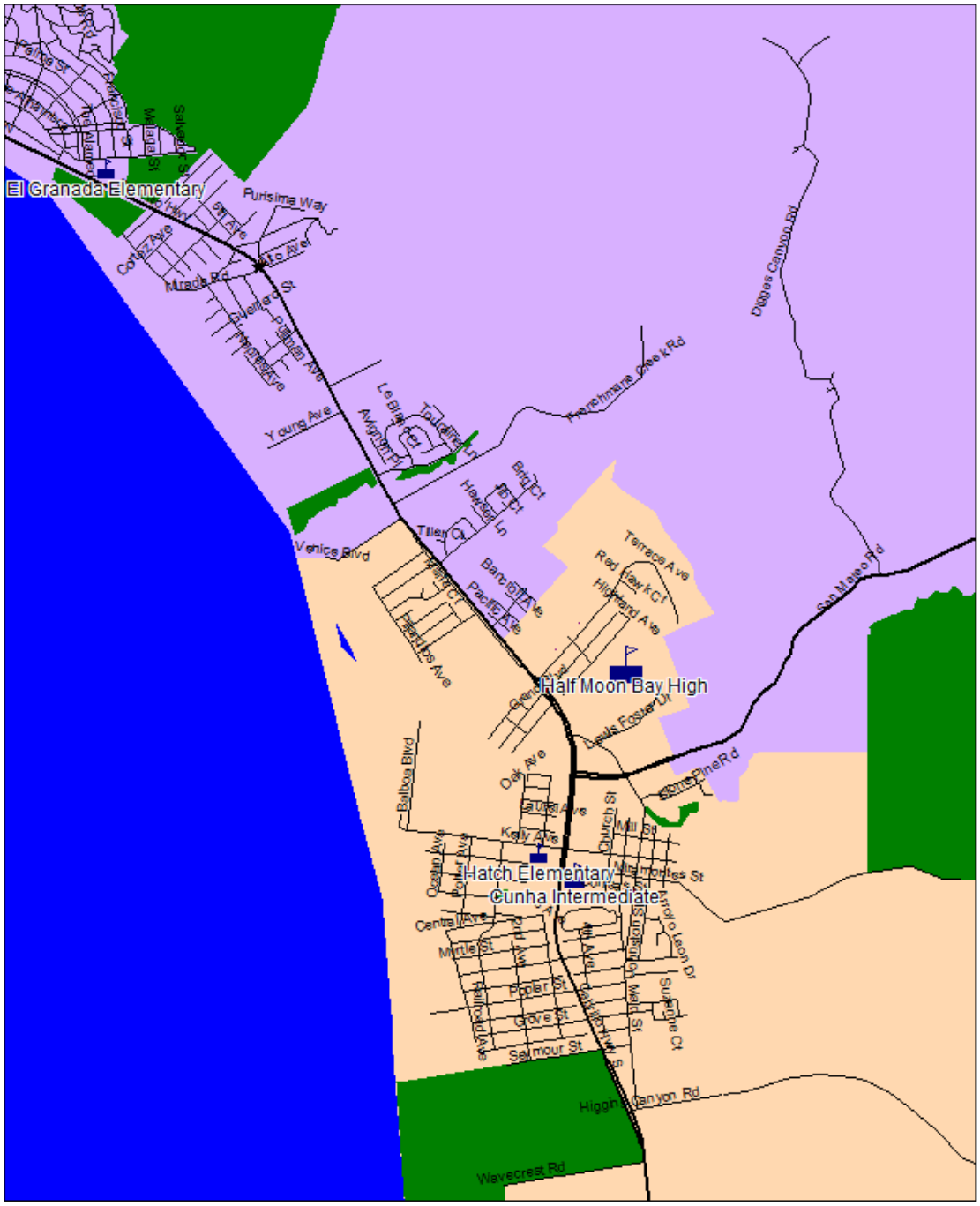
Thomas R. Williams, Partner in Enrollment Projection Consultants

MAP OF CURRENT SCHOOL BOUNDARY BETWEEN HATCH AND EL GRANADA

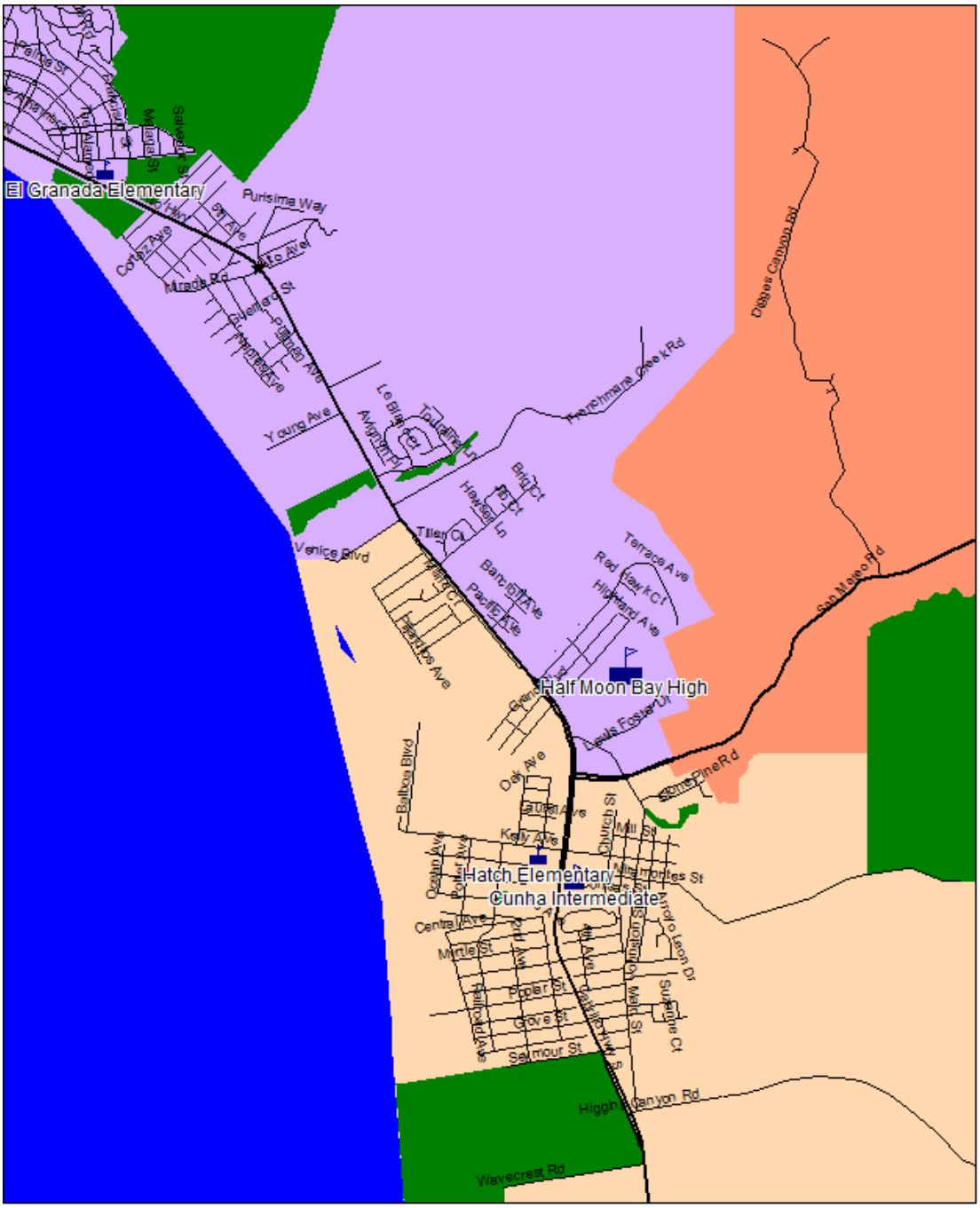



Note: Orange coloring is for the Highway 92 choice area for either Hatch or El Granada.

MAP OF ALTERNATIVE ONE FOR SCHOOL BOUNDARY BETWEEN HATCH AND EL GRANADA

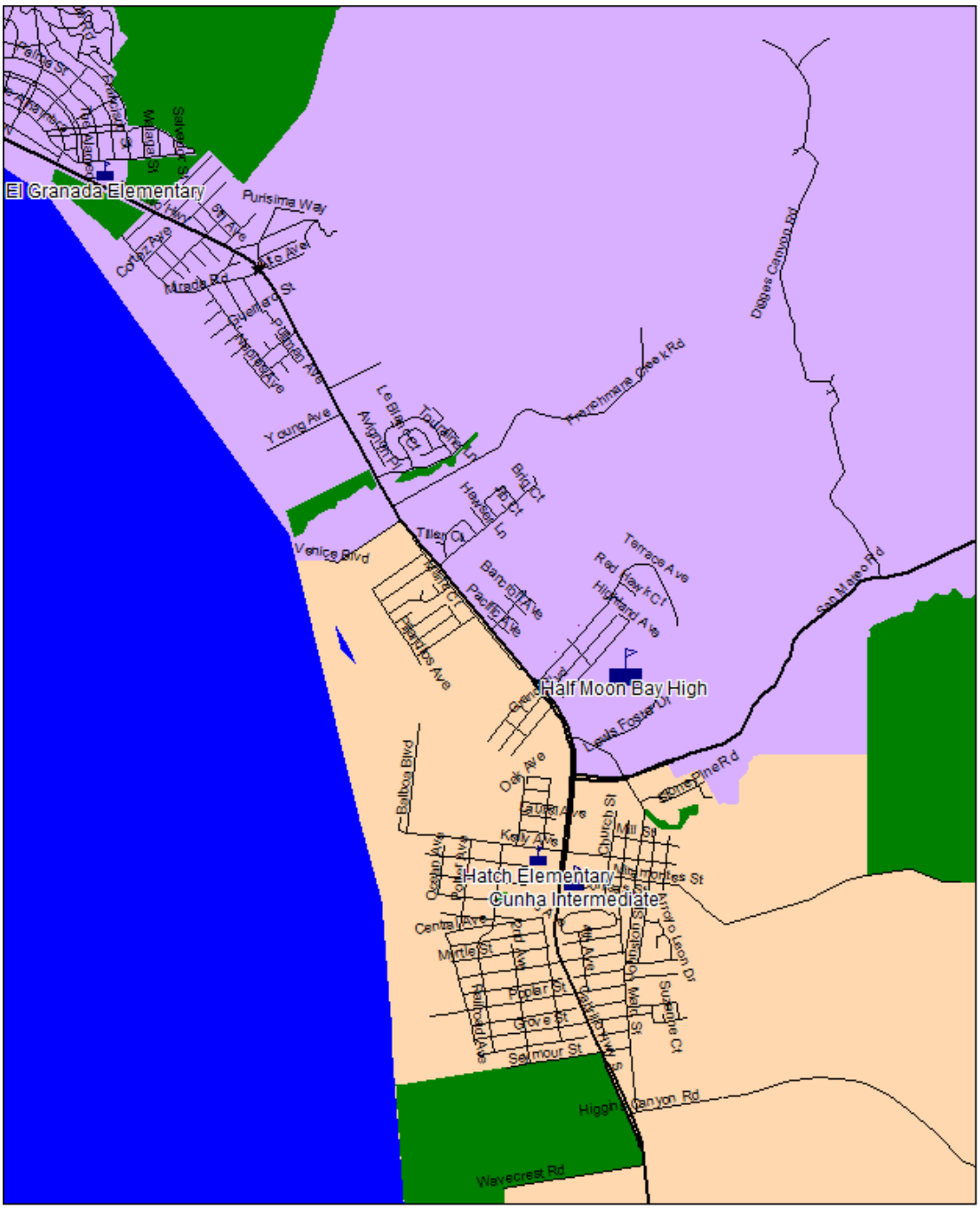


MAP OF ALTERNATIVE TWO FOR SCHOOL BOUNDARY BETWEEN HATCH AND EL GRANADA

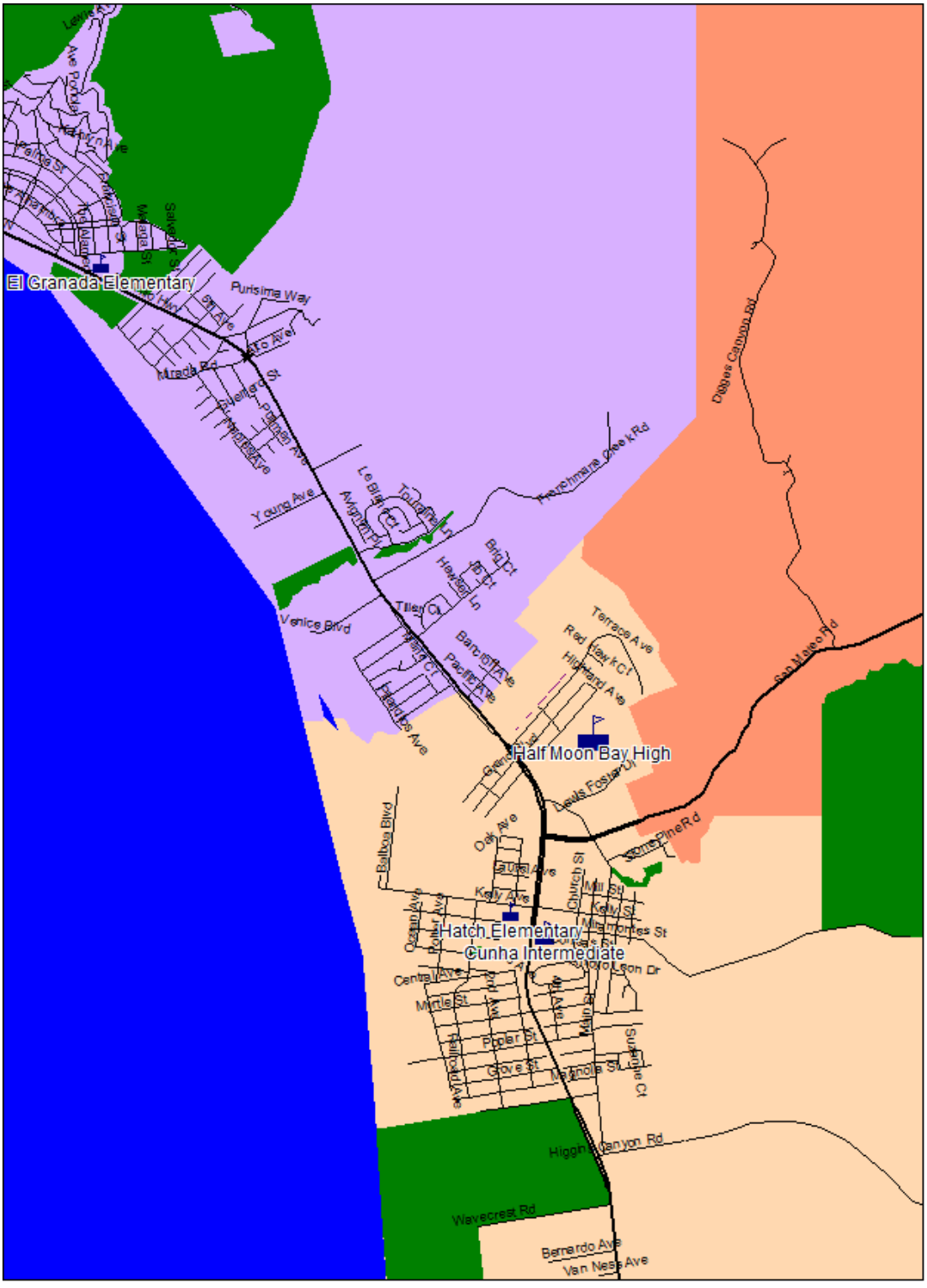



Note: Orange coloring is for the Highway 92 choice area for either Hatch or El Granada.

COMBINED ALTERNATIVES ONE AND TWO FOR SCHOOL BOUNDARY BETWEEN HATCH AND EL GRANADA



MAP OF ALTERNATIVE THREE FOR SCHOOL BOUNDARY BETWEEN HATCH AND EL GRANADA




Note: Orange coloring is for the Highway 92 choice area for either Hatch or El Granada.

# CABRILLO UNIFIED SCHOOL DISTRICT

498 Kelly Avenue, Half Moon Bay, California 94019 • 650 712-7100 • Fax 650 726-0279 • www.cabrillo.k12.ca.us

**SUPERINTENDENT**
Sean McPhetridge, Ed.D.

**GOVERNING BOARD**
Mary Beth Alexander
Lizet Cortes
Carmen Daniel
Kimberly Hines
Sophia Layne


# MEMORANDUM

**MEETING DATE:** April 13, 2023
**TO:** Members of the Governing Board
**FROM:** Leticia Bhatia, Ed.D., Assistant Superintendent, Curriculum and Instruction
Andrew Boysen, HMBHS Principal
Jennifer Shuen, HMBHS Assistant Principal
Amy Treanor, HMBHS Mathematics Department Chair
Jeffrey Clinton, Cunha Intermediate School Principal
RuthAnne Wolk, Cunha Mathematics Department Chair
**CATEGORY:** Presentation/Action
**ITEM TITLE:** Adoption of Middle and High School Mathematics Curriculum| 2023-2024 through 2030-2031

## BACKGROUND INFORMATION

This board memo serves as a request for CUSD's Governing Board to approve our new secondary (6-12) mathematics curriculum adoption for Cunha Intermediate School, Half Moon Bay High School, and Pilarcitos High School beginning the 2023-2024 school year through the 2030-2031 school year.

Cunha Intermediate School is currently using the 2006 College Preparatory Mathematics: Core Connections (CPM) Course 1, Course 2, Course 3, and Algebra 1. Half Moon Bay High School is currently using the 2017 version of Algebra 1, Algebra 2, and Geometry and 2015 version of Practice of Statistics and AtiviStats (AP). Note: all of these programs are outdated and not completely aligned with the Common Core state standards.

From June 2022 through March 2023, our wonderful secondary mathematics educators reviewed and piloted available California Department of Education (CDE) and San Mateo County Office of Education (SMCOE) recommended curricula for secondary mathematics courses. After this detailed process, both middle and high school mathematics departments selected the newest editions offered by *McGraw Hill: Reveal Mathematics* and *Aleks*, *Bedford, Freeman, and Worth: The Practice of Statistics*, along with two supplemental curriculum tools: *Desmos* and *Touch Math*. All programs selected are aligned to the Mathematics Common Core State Standards and recommended by our San Mateo County Office of Education (SMCOE). In addition, our CORE Mathematics program, *McGraw Hill: Reveal Mathematics*, has the highest rating of Green as per Ed Reports evaluation.

The following programs will serve our secondary students with the following curricular supports beginning the 2023-2024 academic school year through the 2030-2031 academic school year:

| Grade Level | Program |
|---|---|
| Middle School | McGraw Hill: Reveal Mathematics with Aleks |
| Middle School - Special Education | McGraw Hill: Numbers Worlds |
| Middle School - Special Education | McGraw Hill: Touch Math |
| High School | Accelerated |
| High School | Algebra 1 |
| High School | Algebra 2 |

| | |
|---|---|
| High School | Geometry |
| High School | Reveal Math, Additional Student Take Home and School Copies |
| High School | Bedford, Freeman, & Worth \| UPDATED Version of The Practice of Statistics |
| High School | McGraw Hill Professional Development |
| Middle & High School | Desmos Software |
| Middle & High School | Delta Math Plus Program |
| Middle & High School | KUTA Software |
| Middle & High School | McGraw Hill Professional Development |

The programs listed above are aligned with our Common Core Mathematics State Standards and reflect the importance of focus, coherence, and rigor as guiding mathematics principles for instruction and learning. The recommended curricula prepare students for higher-level mathematical concepts including learning mathematical content and standards through real-world situations, acquiring problem-solving techniques, and developing "habits of mind" and metacognitive processes that will support mastery of mathematics content. In addition, this curriculum will easily blend into the CA Department of Education's Mathematics Framework which is currently posted as a second draft and is anticipated to be approved by 2024.

This Mathematics Secondary Curriculum Adoption is directly aligned to CUSD's Local Control Accountability Plan (LCAP) goals and our secondary school Single Plan for Student Achievement (SPSA) goals:

- **GOAL 1 Student Achievement (Academic & Social-Emotional)**
- **GOAL 5 ELA/ELD, Mathematics, and Suspension**

Pilarcitos High School is currently reviewing supplemental materials to enhance this mathematics adoption. Once this process is complete, we will provide an additional recommendation for curriculum adoption to approve the recommended Pilarcitos supplemental materials.

Professional development will be provided year-round to all of our secondary mathematics teachers in order to successfully implement the adopted CORE and supplemental materials. This professional development is not limited to a Mathematics Educator Collaborative that will engage in monthly meetings, but it will also include training throughout the academic year and summer months. The cost for these trainings will be funded through a hybrid of categorical funds, grant funds, and Local Control Funding Formula (LCFF) funds.

**FISCAL ANALYSIS**

This eight-year Mathematics Curriculum Adoption is estimated to cost $400,000. We will pay for this adoption using the one-time *Arts, Music, & Instructional Block Grant* funding source. The Arts, Music, & Instructional Materials Block Grant is one-time funding to support local education agencies to obtain standards-aligned professional development and instructional materials in specified areas, improve school culture, develop diverse and culturally relevant book collections, and fund other specified uses.

Please see additional details below regarding the recommended CORE Mathematics Curriculum and supplemental materials.

**Secondary Mathematics Adoption**

| Grade Level | Program | Costs to Support Math Curriculum Until 2030-2031 |
|---|---|---|
| Middle School | McGraw Hill: Reveal Mathematics with Aleks | $82,422.00 |
| Middle School - Special Education | McGraw Hill: Numbers Worlds | $44,000.00 |
| Middle School - Special Education | McGraw Hill: Touch Math | $5,000.00 |
| High School | Accelerated | $11,622.00 |
| High School | Algebra 1 | $35,275.00 |
| High School | Algebra 2 | $40,050.00 |
| High School | Geometry | $47,700.00 |
| High School | Reveal Math, Additional Student Take Home and School Copies | $16,200.00 |
| High School | Bedford, Freeman, & Worth\| UPDATED Version of The Practice of Statistics | $7,000.00 |
| High School | McGraw Hill Professional Development | $24,500.00 |
| Middle & High School | Desmos Software | $39,000.00 |
| Middle & High School | Delta Math Plus Program | $12,000.00 |
| Middle & High School | KUTA Software | $10,000.00 |
| Middle & High School | McGraw Hill Professional Development | $24,000.00 |
| | **Estimated TOTAL without shipping** | **$398,769.00** |

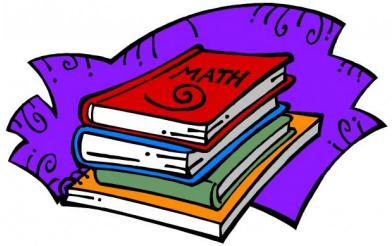
**RECOMMENDATION**

Staff recommends the CUSD Governing Board approve this recommended eight-year Secondary Mathematics Curriculum Adoption as presented. This recommended Secondary Mathematics Curriculum Adoption will be implemented at Cunha Intermediate School, Half Moon Bay High School, and Pilarcitos High School beginning the 2023-2024 academic school year and ending the 2030-2031 academic school year.

CABRILLO UNIFIED SCHOOL DISTRICT

*Every Student, Every Day!*

# Secondary Mathematics Curriculum Adoption

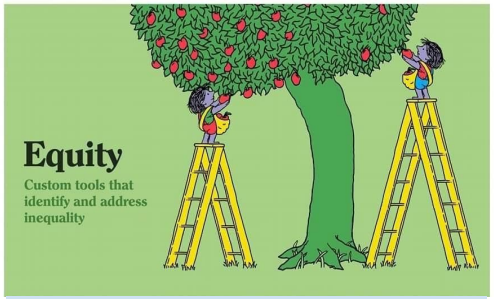



April 13, 2023

# AGENDA

I. Background
II. Process
III. CUSD Mathematics and Needs
IV. Adoption Recommendation
V. Questions

# UNDER THE MTSS UMBRELLA




FOCUS ON EQUITY

ACADEMIC IMPROVEMENT





SUSTAINABILITY

## CUSD GOALS VISUAL

# Mathematics Curriculum Adoption Committee Pilot Teams

**Cunha Intermediate School**

RuthAnne Wolk
Raj Bechar
Rose Manning
Ping Wu
Laura Butterfoss
Mark Squire
Arvin Lynes
PJ Monica

**Half Moon Bay High School**

Amy Treanor
Vicente Patino
Kelly Ye
Christina Baker
Rob McHugh
Latha Gopinath
David Badet

# Adoption Process

- San Mateo County Office of Education (SMCOE) provided a list of approved and vetted secondary mathematics curricular programs
- 100% of CUSD secondary mathematics educators piloted and reviewed various mathematics curricula
- Adoption consisted of monthly district and site meetings
- Pilot consisted of professional development sessions from the various pilot programs
- Pilot process initiated June 2022 and concluded March 2023
- Math pilot teachers were provided a stipend of $850 for their important role in piloting the mathematics programs

# The Effects of Covid-19 and Online Learning Model on Mathematics Student Achievement

- Significant decrease in CAASP math scores
- Teachers report that many students are not motivated, lack confidence, and/or do not do homework
- Teachers report students do not know multiplication and division facts
- Teachers report many students do not read for information
- Teachers report students are at different levels in the same math class

# Mathematics CA Dashboard Data "The Why"

# Mathematics (LCAP Priority 4)

## 2021-2022 Data

### All Students

All Students | State

Low

65.4 points below standard

Number of Students: 1,338

### Student Group Details

**All Student Groups by Performance Level**

7 Total Student Groups

| Very Low | Low | Medium |
|---|---|---|
| English Learners | No Students | Two or More Races |
| Hispanic | | White |
| Homeless | | |
| Socioeconomically Disadvantaged | | |
| Students with Disabilities | | |

| High | Very High | No Performance Level |
|---|---|---|
| No Students | No Students | African American |
| | | Asian |
| | | Filipino |
| | | Pacific Islander |

# Mathematics (LCAP Priority 4)

## 2021-2022 Data

| Name | Status Level | CURRENT STATUS Average distance from Standard | Current year number of valid students | School or district is held to the high school cut points | LOSS Penalty - The number of LOSS scores added to the DFS due to the participation rate being below 95% |
|---|---|---|---|---|---|
| Cabrillo Unified | Low | -65.4 | 1,338 | N | 2 |
| Pilarcitos Alternative High (Continuation) | * | * | 9 | Y | 8 |
| Half Moon Bay High | Low | -101.4 | 236 | Y | 15 |
| Alvin S. Hatch Elementary | Low | -58.5 | 249 | N | -- |
| El Granada Elementary | Low | -44.4 | 146 | N | -- |
| Farallone View Elementary | High | 15.3 | 92 | N | -- |
| Kings Mountain Elementary | Very High | 36.2 | 34 | N | -- |
| Manuel F. Cunha Intermediate | Low | -80.6 | 587 | N | -- |

**Farallone View and Kings Mountain Elementary Schools are performing at High or Above status levels. All other schools are performing at the Low status level.**

# Mathematics CORE Curricula

# Mathematics Core Curriculum and Supports

**McGraw Hill “Reveal” Math for Math 6-8, Algebra 1 and 2, and Geometry**

- Yearly consumable workbooks
- Classroom sets
- This would be used daily and will be the framework for state standards
- The outline for topics

# AP Statistics Book Adoption

Statistics - High School *The Practice of Statistics* (6th Edition) with AP support

- Macmillan/Holtzbrinck Publishers
- Includes online support
- Includes e-book and textbook for all students

# Mathematics Supplemental Curricula

# ALEKS 360

**ALEKS|** Embedded with McGraw Hill CORE adoption & will support ALL students, particularly at-promise, and mathematics educators

- Engaging computer/technology resource
- Supports McGraw Hill topics and state standards
- Frequent knowledge checks
- Individualized for each student
- Immediate feedback and support for each student, and students like it
- Builds confidence and pride as students master topics
- Helps with the different level of skills each student is learning

# Project Based Instruction

**DESMOS Curriculum for Math 6-8 and Algebra 1 highlights**

- Hands-on technology-based math labs
- Activities on the computer for the whole class with access for teachers to see all individual progress on one screen
- Technology allowing us to pause the class and offer immediate individual and class instruction
- Technology allowing abstract and concrete concepts which support learners to develop deep and sustainable understanding of complex ideas and processes
- Aligned to math standards and offers engaging activities that students enjoy

# Additional Supplemental Programs and Supports Needed to Enhance CORE Mathematics

- Delta Math Plus
  - An online platform which allows teachers to create their own self-graded and custom problems to assign to specific students or group of students. This program supports benchmark testing, assessments, and data analysis
  - Currently we have Delta Math Plus through June 2024. We would like to extend our contract through June 2031 to match the 8-year McGraw Hill Adoption.
- KUTA Software
  - Software for math teachers that creates custom worksheets.
  - Currently we have KUTA Software through February 2025. We would like to extend our contract through June 2031 to match the 8-year McGraw Hill Adoption.
- Desmos Software
  - Desmos offers high quality calculators, digital math activities, and curriculum.
  - We will need to add a contract through June 2031 to match the 8-year McGraw Hill Adoption.

# Recommendations to Support ALL Mathematics Teachers

**Help us help our students**:

- Continue paid stipends for monthly collaboration within mathematics departments and between Cunha and HMBHS teachers
- Training days for McGraw Hill and ALEKS Curriculums (year-round)
- Training days on how to link new curricula with our new grading system
- Continued training for newly hired mathematics educators prior to the start of the school year

# Critical Needs for Math Adoption Success :

- Priority for technology team to fully implement the use of software provided by McGraw Hill prior to the start of school
- Review internet speed at both sites to ensure both middle and high school programs run smoothly
- Increase bandwidth to support online curriculum
- Select supplemental mathematics curriculum for Pilarcitos High School that can enhance this recommended CORE mathematics curriculum
- Review and modify current mathematics pathways and interventions available for students who are performing below grade level standards

# MATHEMATICS PROGRAMS | RECOMMENDED FOR ADOPTION

| Secondary Mathematics Adoption | | |
|---|---|---|
| **Grade Level** | **Program** | **Costs to support Math Curriculum until 2030-2031** |
| Middle School | McGraw Hill: Reveal Mathematics with Aleks | $82,422.00 |
| Middle School - Special Education | McGraw Hill: Numbers Worlds | $44,000.00 |
| Middle School - Special Education | McGraw Hill: Touch Math | $5,000.00 |
| High School | Accelerated | $11,622.00 |
| High School | Algebra 1 | $35,275.00 |
| High School | Algebra 2 | $40,050.00 |
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| High School | Reveal Math, Additional Student Take Home and School Copies | $16,200.00 |
| High School | Bedford, Freeman, & Worth\| UPDATED Version of The Practice of Statistics | $7,000.00 |
| High School | McGraw Hill Professional Development | $24,500.00 |
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| Middle & High School | McGraw Hill Professional Development | $24,000.00 |
| | **Estimated TOTAL without shipping** | **$398,769.00** |

# Questions?

*Thank you!*

# CABRILLO UNIFIED SCHOOL DISTRICT

498 Kelly Avenue, Half Moon Bay, California 94019 • 650 712-7100 • Fax 650 726-0279 • www.cabrillo.k12.ca.us

**SUPERINTENDENT**
Sean McPhetridge, Ed.D.

**GOVERNING BOARD**
Mary Beth Alexander
Lizet Cortes
Carmen Daniel
Kimberly Hines
Sophia Layne


# MEMORANDUM

**MEETING DATE:** April 13, 2023
**TO:** Members of the Governing Board
**FROM:** Bianca Forrester, M.A. Ed., Director of Personnel and Pupil Service
**CATEGORY:** Action
**ITEM TITLE:** Approval of the Declaration of Need for Fully Qualified Educators for the 2023-24 School Year

## BACKGROUND INFORMATION

With the approval of Title 5 Regulations, starting July 1, 1994, the ability to employ or assign persons who are not appropriately credentialed for their assignment will be under the legal authority of the Commission on Teacher Credentialing.

A Declaration of Need for Fully Qualified Educators must be submitted annually to the Commission on Teacher Credentialing. This declaration is valid for no more than twelve months and expires on June 30, 2024.

## REPORT/PROPOSAL

The declaration must include the following:

- Titles of Limited Assignment Permits the employing agency anticipates will be requested
- Efforts the employing agency made to recruit certificated individuals and to certify, assign, and develop fully-qualified individuals
- Verification that the declaration was adopted by a school district, county superintendent, or state school administrator

The 2023-2024 Declaration of Need for Fully-Qualified Educators anticipates emergency permits for the following areas: CLAD Credential and BCLAD Credential.

## FISCAL ANALYSIS

The financial impact is included in the budget.

## RECOMMENDATION

Approve as submitted.

State of California
Commission on Teacher Credentialing
Certification Division
1900 Capitol Avenue
Sacramento, CA 95811-4213

*Email:* credentials@ctc.ca.gov
*Website:* www.ctc.ca.gov

# DECLARATION OF NEED FOR FULLY QUALIFIED EDUCATORS

Original Declaration of Need for year: 2023-2024

Revised Declaration of Need for year: _____

**FOR SERVICE IN A SCHOOL DISTRICT OR DISTRICT/COUNTY AUTHORIZED CHARTER SCHOOL**

Name of District or Charter: Cabrillo Unified District CDS Code: 41

Name of County: San Mateo County CDS Code: 68890

By submitting this annual declaration, the district is certifying the following:

- A diligent search, as defined below, to recruit a fully prepared teacher for the assignment(s) was made
- If a suitable fully prepared teacher is not available to the school district, the district will make a reasonable effort to recruit based on the priority stated below

The governing board/body of the school district or charter school specified above adopted a declaration at a regularly scheduled public meeting held on 04/13/2023 certifying that there is an insufficient number of certificated persons who meet the district's specified employment criteria for the position(s) listed on the attached form. The attached form was part of the agenda, and the declaration did NOT appear as part of a consent calendar.

▶ ***Enclose a copy of the board agenda item***

With my signature below, I verify that the item was acted upon favorably by the board. The declaration shall remain in force until June 30, 2024.

Submitted by (Superintendent, Board Secretary, or Designee):

| Bianca Forrester | | Director of Personnel/Pupil Services |
|---|---|---|
| *Name* | *Signature* | *Title* |
| 650 726-0279 | 650 870-1723 | 03/28/2023 |
| *Fax Number* | *Telephone Number* | *Date* |

498 Kelly Ave., Half Moon Bay, CA 94019
*Mailing Address*

forresterb@cabrillo.k12.ca.us
*EMail Address*

**FOR SERVICE IN A COUNTY OFFICE OF EDUCATION, STATE AGENCY, CHARTER SCHOOL OR NONPUBLIC SCHOOL AGENCY**

Name of County _____ County CDS Code _____

Name of State Agency _____

Name of NPS/NPA _____ County of Location _____

The Superintendent of the County Office of Education or the Director of the State Agency or the Director of the NPS/NPA specified above adopted a declaration on ____/____/____, at least 72 hours following his or her public announcement that such a declaration would be made, certifying that there is an insufficient number of certificated persons who meet the county's, agency's or school's specified employment criteria for the position(s) listed on the attached form.

The declaration shall remain in force until June 30, _____.

▶ ***Enclose a copy of the public announcement***

Submitted by Superintendent, Director, or Designee:

| _____ | _____ | _____ |
|---|---|---|
| *Name* | *Signature* | *Title* |
| _____ | _____ | _____ |
| *Fax Number* | *Telephone Number* | *Date* |

_____

*Mailing Address*

_____

*EMail Address*

▶ *This declaration must be on file with the Commission on Teacher Credentialing before any emergency permits will be issued for service with the employing agency*

**AREAS OF ANTICIPATED NEED FOR FULLY QUALIFIED EDUCATORS**

Based on the previous year's actual needs and projections of enrollment, please indicate the number of emergency permits the employing agency estimates it will need in each of the identified areas during the valid period of this Declaration of Need for Fully Qualified Educators. This declaration shall be valid only for the type(s) and subjects(s) identified below.

This declaration must be revised by the employing agency when the total number of emergency permits applied for exceeds the estimate by ten percent. Board approval is required for a revision.

| **Type of Emergency Permit** | **Estimated Number Needed** |
|---|---|
| CLAD/English Learner Authorization (applicant already holds teaching credential) | 2 |
| Bilingual Authorization (applicant already holds teaching credential) | 2 |
| List target language(s) for bilingual authorization: _____ | |
| Resource Specialist | 1 |
| Teacher Librarian Services | 0 |

**LIMITED ASSIGNMENT PERMITS**

Limited Assignment Permits may only be issued to applicants holding a valid California teaching credential based on a baccalaureate degree and a professional preparation program including student teaching.

Based on the previous year's actual needs and projections of enrollment, please indicate the number of Limited Assignment Permits the employing agency estimates it will need in the following areas. Additionally, for the Single Subject Limited Assignment Permits estimated, please include the authorization(s) which will be requested:

| TYPE OF LIMITED ASSIGNMENT PERMIT | ESTIMATED NUMBER NEEDED |
|---|---|
| Multiple Subject | 2 |
| Single Subject | 2 |
| Special Education | 1 |
| TOTAL | |

| AUTHORIZATION(S) FOR SINGLE SUBJECT LIMITED ASSIGNMENT PERMITS (A separate page may be used if needed) | ESTIMATED NUMBER NEEDED |
|---|---|
| World Languages-Spanish | 2 |
| | |
| | |
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| | |

**EFFORTS TO RECRUIT CERTIFIED PERSONNEL**

The employing agency declares that it has implemented in policy and practices a process for conducting a diligent search that includes, but is not limited to, distributing job announcements, contacting college and university placement centers, advertising in local newspapers, exploring incentives included in the Teaching as a Priority Block Grant (refer to **www.cde.ca.gov** for details), participating in state and regional recruitment centers and participating in job fairs in California.

If a suitable fully prepared teacher is not available to the school district, the district made reasonable efforts to recruit an individual for the assignment, in the following order:

- A candidate who qualifies and agrees to participate in an approved internship program in the region of the school district
- An individual who is scheduled to complete initial preparation requirements within six months

**EFFORTS TO CERTIFY, ASSIGN, AND DEVELOP FULLY QUALIFIED PERSONNEL**

Has your agency established a District Intern program? ☑ Yes ☐ No

If no, explain. _____

Does your agency participate in a Commission-approved college or university internship program? ☑ Yes ☐ No

If yes, how many interns do you expect to have this year? 4

If yes, list each college or university with which you participate in an internship program.

Brandman University, San Francisco State University, San Jose State University, Cal State East Bay, Stanford University, CalTEACH, National University

If no, explain why you do not participate in an internship program.

# CABRILLO UNIFIED SCHOOL DISTRICT

498 Kelly Avenue, Half Moon Bay, California 94019 • 650 712-7100 • Fax 650 726-0279 • www.cabrillo.k12.ca.us

**SUPERINTENDENT**
Sean McPhetridge, Ed.D.

**GOVERNING BOARD**
Mary Beth Alexander
Lizet Cortes
Carmen Daniel
Kimberly Hines
Sophia Layne


# MEMORANDUM

**MEETING DATE:** April 13, 2023
**TO:** Members of the Governing Board
**FROM:** J Jesus Contreras, Chief Business Official
**CATEGORY:** Action/Resolution
**ITEM TITLE:** Approval of Resolution No. 05-2023 TRAN Issuance and Resolution Maximum Amount Borrowing

## BACKGROUND INFORMATION

The Cabrillo Unified School District is anticipating a drop in cash availability starting in August of 2023. The *Second Interim* cash flow analysis indicates low cash availability to meet the district's fiscal obligations. To ensure solvency and to offset this drop in cash flow, the district can borrow temporary cash from the California School Board Association Tax and Revenue Anticipation Notes (TRAN's) program.

## FISCAL ANALYSIS

Projected cash balance on the first of the month for the 2023-24 school year:

| | | | |
|---|---|---|---|
| July | **3,867,909.33** | January | **9,041,886.62** |
| August | **(495,951.34)** | February | **7,832,011.01** |
| September | **(1,708,600.91)** | March | **4,650,262.42** |
| October | **(3,396,850.23)** | April | **3,047,417.31** |
| November | **(4,130,180.42)** | May | **8,632,844.80** |
| December | **(4,597,418.24)** | June | **6,538,675.83** |

The resolution sets the TRAN's limit at $5 million. Approving the resolution and signing the certificate does not obligate the district to issue a TRAN. If a TRAN becomes necessary and is issued, the notes would be issued and repaid by June 2024.

## RECOMMENDATION

Approve Resolution No. 05-2203 TRAN to temporarily borrow cash (as needed) to ensure solvency during the fiscal year 2023-24.

**THIS RESOLUTION MUST BE DISCUSSED, CONSIDERED AND DELIBERATED BY THE GOVERNING BOARD AS A SEPARATE ITEM OF BUSINESS ON THE GOVERNING BOARD'S AGENDA IN ACCORDANCE WITH CALIFORNIA GOVERNMENT CODE SECTION 53635.7.**

## DISTRICT RESOLUTION

**NAME OF DISTRICT: CABRILLO UNIFIED SCHOOL DISTRICT**[*]

**LOCATED IN: COUNTY OF SAN MATEO**

**MAXIMUM AMOUNT OF BORROWING: $5,000,000**

### RESOLUTION OF THE GOVERNING BOARD AUTHORIZING THE BORROWING OF FUNDS FOR FISCAL YEAR 2023-2024 AND THE ISSUANCE AND SALE OF ONE OR MORE SERIES OF 2023-2024 TAX AND REVENUE ANTICIPATION NOTES THEREFOR AND PARTICIPATION IN THE CALIFORNIA SCHOOL CASH RESERVE PROGRAM

**WHEREAS,** school districts, community college districts and county boards of education are authorized by Sections 53850 to 53858, both inclusive, of the California Government Code (the "Act") (being Article 7.6, Chapter 4, Part 1, Division 2, Title 5 of the Government Code) to borrow money by the issuance of temporary notes; and

**WHEREAS,** the governing board (the "Board") has determined that, in order to satisfy certain obligations and requirements of the school district, community college district or county board of education specified above (the "District"), a public body corporate and politic located in the County designated above (the "County"), it is desirable that a sum (the "Principal Amount"), not to exceed the Maximum Amount of Borrowing designated above, be borrowed for such purpose during its fiscal year ending June 30, 2024 ("Fiscal Year 2023-2024") by the issuance of its 2023-2024 Tax and Revenue Anticipation Notes (the first series of which shall be referred to herein as the "Series A Notes" and any subsequent series of which shall be referred to herein as "Additional Notes," and collectively with the Series A Notes, the "Notes"), in one or more series (each a "Series"), therefor in anticipation of the receipt by or accrual to the District during Fiscal Year 2023-2024 of taxes, income, revenue (including, but not limited to, revenue from the state and federal governments), cash receipts and other moneys provided for such fiscal year for the general fund and, if so indicated in a Pricing Confirmation (as defined in Section 4 hereof),

[*]* If the Name of the District indicated on the face hereof is not the correct legal name of the District which adopted this Resolution, it shall nevertheless be deemed to refer to the District which adopted this Resolution, and the Name of the District indicated on the face hereof shall be treated as the correct legal name of said District for all purposes in connection with the Program (as hereinafter defined).

capital fund and/or special revenue fund (or similarly named fund or funds as indicated in such Pricing Confirmation) of the District; and

**WHEREAS,** the Principal Amount may, as determined by the Authorized Officer (as hereinafter defined), be divided into two or more portions evidenced by two or more Series of Notes, which Principal Amount is to be confirmed and set forth in the Pricing Confirmation if one Series of Notes is issued, or if more than one Series of Notes are issued, such Principal Amount will be equal to the sum of the Series Principal Amounts (as defined in Section 2 hereof) as confirmed and set forth in the Pricing Confirmation applicable to each Series of Notes; and

**WHEREAS,** the District, having fiscal accountability status pursuant to Section 1080, Section 42647, Section 42650 or Section 85266 of the California Education Code, hereby determines to borrow, for the purposes set forth above, the Principal Amount by the issuance, in one or more Series, of the Notes;** and

**WHEREAS,** it appears, and this Board hereby finds and determines, that the Principal Amount, when added to the interest payable thereon, does not exceed eighty-five percent (85%) of the estimated amount of the uncollected taxes, income, revenue (including, but not limited to, revenue from the state and federal governments), cash receipts and other moneys provided for Fiscal Year 2023-2024 which will be received by or which will accrue to the District during such fiscal year for the general fund and, if so indicated in a Pricing Confirmation, capital fund and/or special revenue fund (or similarly named fund or funds as indicated in such Pricing Confirmation) of the District and which will be available for the payment of the principal of each Series of Notes and the interest thereon; and

**WHEREAS,** no money has heretofore been borrowed by or on behalf of the District through the issuance of tax anticipation notes or temporary notes in anticipation of the receipt of, or payable from or secured by, taxes, income, revenue (including, but not limited to, revenue from the state and federal governments), cash receipts and other moneys provided for Fiscal Year 2023-2024 which will be received by or will accrue to the District during such fiscal year for the general fund and, if so indicated in a Pricing Confirmation, capital fund and/or special revenue fund (or similarly named fund or funds as indicated in such Pricing Confirmation) of the District; and

**WHEREAS,** pursuant to Section 53856 of the Act, certain taxes, income, revenue (including, but not limited to, revenue from the state and federal governments), cash receipts and other moneys which will be received by or accrue to the District during Fiscal Year 2023-2024 are authorized to be pledged for the payment of the principal of each Series of Notes (as applicable) and the interest thereon (as hereinafter provided); and

**WHEREAS,** the District has determined that it is in the best interests of the District to participate in the California School Cash Reserve Program (the "Program"), whereby participating school districts, community college districts and county boards of education (collectively, the "Issuers") will simultaneously issue tax and revenue anticipation notes; and

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**** Unless the context specifically requires otherwise, all references to "Series of Notes" herein shall be deemed to refer, to (i) the Note, if issued in one series by the District hereunder, or (ii) each individual Series of Notes severally, if issued in two or more series by the District hereunder.

**WHEREAS,** the Program has been designed with alternative structures, each of which the District desires to approve; and

**WHEREAS,** under the first structure (the "Certificate Structure"), the District would issue one or more Series of Notes, each Series of Notes to be marketed with some or all of the notes issued simultaneously by other Issuers participating in the Program, and Piper Sandler & Co., as underwriter for the Program (the "Underwriter"), and Dale Scott & Company, as financial advisor for the Program (the "Financial Advisor"), would form one or more pools of notes or series of certificates (the "Certificates") of participation (the "Series of Certificates") distinguished by (i) whether and what type(s) of Credit Instrument (as hereinafter defined) secures notes comprising each Series of Certificates, and (ii) possibly other features, all of which the District hereby authorizes the Underwriter and the Financial Advisor to determine; and

**WHEREAS,** the Certificate Structure requires the Issuers participating in any particular Series of Certificates to deposit their applicable series of tax and revenue anticipation notes with U.S. Bank Trust Company, National Association, as trustee (the "Trustee"), pursuant to a trust agreement between such Issuers and the Trustee (the trust agreement applicable to each Series of Certificates, in the form presented to this meeting, with such changes, insertions and omissions as are made pursuant to this Resolution, being referred to herein collectively as, the "Trust Agreement"), and requires the Trustee, pursuant to the Trust Agreement, to execute and deliver the Certificates evidencing and representing proportionate undivided interests in the payments of principal of and interest on the tax and revenue anticipation notes issued by the Issuers comprising such Series of Certificates; and

**WHEREAS,** if the Certificate Structure is implemented, the District desires to have the Trustee execute and deliver a Series of Certificates which evidences and represents interests of the owners thereof in each Series of Notes issued by the District and the notes issued simultaneously by other Issuers participating in such Series of Certificates; and

**WHEREAS,** as additional security for the owners of each Series of Certificates, all or a portion of the payments by all of the Issuers of their respective series of notes comprising such Series of Certificates may or may not be secured by an irrevocable letter (or letters) of credit or policy (or policies) of insurance or other credit instrument (or instruments) (collectively, the "Credit Instrument") issued by the credit provider (or credit providers) (collectively, the "Credit Provider") designated in the applicable Trust Agreement, as finally executed, pursuant to a credit agreement (or agreements) or commitment letter (or letters) (such credit agreement (or agreements) or commitment letter (or letters), if any, in the forms presented to this meeting, with such changes, insertions and omissions as are made pursuant to this Resolution, being referred to herein collectively as, the "Credit Agreement") identified in the applicable Trust Agreement, as finally executed, between, in the case of an irrevocable letter (or letters) of credit or policy (or policies) of insurance or other credit instrument (or instruments), the Issuers and the corresponding Credit Provider; and

**WHEREAS,** pursuant to the Certificate Structure, the Underwriter will submit an offer to purchase each Series of Notes issued by the District and the notes issued by other Issuers participating in the same Series of Certificates all as evidenced and represented by such Series of Certificates (which offer will specify, as designated in the Pricing Confirmation applicable to the

sale of such Series of Notes to be sold by the District, the principal amount, interest rate and Credit Instrument (if any)), and has submitted a form of certificate purchase agreement (such certificate purchase agreement, in the form presented to this meeting, with such changes, insertions and omissions as are made pursuant to this Resolution, being referred to herein as, the "Certificate Purchase Agreement") to the Board; and

**WHEREAS,** pursuant to the Certificate Structure each participating Issuer will be responsible for its share of (i) the fees of the Trustee and the costs of issuing the applicable Series of Certificates, (ii) if applicable, the fees of the Credit Provider(s), and (iii) if applicable, the Issuer's allocable share of all Predefault Obligations and the Issuer's Reimbursement Obligations, if any (each as defined in the Trust Agreement); and

**WHEREAS,** the Certificate Structure requires that each participating Issuer approve the Trust Agreement, the alternative Credit Instruments and Credit Agreements, if any, and the Certificate Purchase Agreement in substantially the forms presented to the Board, with the final type of Credit Instrument and corresponding Credit Agreement determined in the Pricing Confirmation applicable to the sale of each Series of Notes to be sold by the District; and

**WHEREAS,** under the second structure (the "Bond Pool Structure"), participating Issuers would be required to sell each series of their tax and revenue anticipation notes to the California School Cash Reserve Program Authority (the "Authority") pursuant to note purchase agreements (such note purchase agreements, in the form presented to this meeting, with such changes, insertions and omissions as are made pursuant to this Resolution, being referred to herein as, the "Note Purchase Agreements"), each between such individual Issuer and the Authority, and dated as of the date of the Pricing Confirmation applicable to the sale of the individual Issuer's series of notes to be sold, a form of which has been submitted to the Board; and

**WHEREAS,** the Authority, pursuant to advice of the Underwriter and the Financial Advisor, will form one or more pools of notes of each participating Issuer (the "Pooled Notes") and assign each respective series of notes to a particular pool (the "Pool") and sell a series of senior bonds (each a "Series of Senior Bonds") and, if desirable, a corresponding series of subordinate bonds (each a "Series of Subordinate Bonds" and collectively with a Series of Senior Bonds, a "Series of Pool Bonds") secured by each Pool pursuant to an indenture and/or a supplement thereto (the original indenture and each supplement thereto applicable to a Series of Pool Bonds to which the Note shall be assigned is hereinafter collectively referred to as the "Indenture") between the Authority and the Trustee, each Series of Pool Bonds distinguished by (i) whether or what type(s) of Credit Instrument(s) secure(s) such Series of Pool Bonds, (ii) the principal amounts or portions of principal amounts of the notes of such respective series assigned to the Pool, or (iii) other factors, and the District hereby acknowledges and approves the discretion of the Authority, acting upon the advice of the Underwriter and the Financial Advisor, to assign the District's Notes of such respective Series to such Pool and such Indenture as the Authority may determine; and

**WHEREAS,** at the time of execution of the Pricing Confirmation applicable to the sale of each Series of Notes to be sold by the District, the District will (in such Pricing Confirmation) request the Authority to issue a Series of Pool Bonds pursuant to an Indenture to which such

Series of Notes identified in such Pricing Confirmation will be assigned by the Authority in its discretion, acting upon the advice of the Underwriter, which Series of Pool Bonds will be payable from payments of all or a portion of principal of and interest on such Series of Notes and the other respective series of notes of other participating Issuers assigned to the same Pool and assigned to the same Indenture to which the District's Series of Notes is assigned; and

**WHEREAS,** as additional security for the owners of each Series of Pool Bonds, all or a portion of the payments by all of the Issuers of the respective series of notes assigned to such Series of Pool Bonds may or may not be secured (by virtue or in form of the Series of Pool Bonds, as indicated in the Pricing Confirmation applicable to such Series of Pool Bonds, being secured in whole or in part) by one or more Credit Instruments issued by one or more Credit Providers designated in the applicable Indenture, as finally executed, pursuant to a Credit Agreement, if any, identified in the applicable Indenture, as finally executed, between, in the case of an irrevocable letter (or letters) of credit or policy (or policies) of insurance or other credit instrument (or instruments), the Issuers and the corresponding Credit Provider; and

**WHEREAS,** pursuant to the Bond Pool Structure each Issuer, whose series of notes is assigned to a Pool as security for a Series of Pool Bonds, will be responsible for its share of (i) the fees of the Trustee and the costs of issuing the applicable Series of Pool Bonds, (ii), if applicable, the fees of the Credit Provider(s), and (iii) if applicable, the Issuer's allocable share of all Predefault Obligations and the Issuer's Reimbursement Obligations, if any (each as defined in the Indenture) applicable to such Series of Pool Bonds; and

**WHEREAS,** the Bond Pool Structure requires that each participating Issuer approve the Indenture, the alternative Credit Instruments and Credit Agreements, if any, and the Note Purchase Agreement in substantially the forms presented to the Board, with the final type of Credit Instrument and corresponding Credit Agreement, if any, to be determined in the Pricing Confirmation applicable to the sale of each Series of Notes to be sold by the District; and

**WHEREAS,** pursuant to the Bond Pool Structure, the Underwriter will submit an offer to the Authority to purchase, in the case of each Pool of notes, the Series of Pool Bonds which will be secured by the Indenture to which such Pool will be assigned; and

**WHEREAS,** all or portions of the net proceeds of each Series of Notes issued by the District, may be invested in one or more Permitted Investments (as defined in the Trust Agreement or the Indenture, as applicable), including under one or more investment agreements with one or more investment providers (if any), the initial investment of which is to be determined in the Pricing Confirmation related to such Series of Notes; and

**WHEREAS,** it is necessary to engage the services of certain professionals to assist the District in its participation in the Program;

**NOW, THEREFORE,** the Board hereby finds, determines, declares and resolves as follows:

Section 1. Recitals. All the above recitals are true and correct and this Board so finds and determines.

Section 2. Issuance of Notes.

(A) Initial Issuance of Notes. This Board hereby determines to borrow, in anticipation of the receipt by or accrual to the District during Fiscal Year 2023-2024 of taxes, income, revenue (including, but not limited to, revenue from the state and federal governments), cash receipts and other moneys provided for such fiscal year for the general fund and, if so indicated in the applicable Pricing Confirmation, the capital fund and/or special revenue fund (or similarly named fund or funds as indicated in such Pricing Confirmation)[*] of the District, and not pursuant to any common plan of financing of the District, by the issuance by the District, of Notes under Sections 53850 *et seq.* of the Act, designated generally as the District's "2023-2024 [Subordinate][**] Tax and Revenue Anticipation Notes, Series __" in one or more of the following Series, in order of priority of payment as described herein:

(1) the Series A Notes, being the initial Series of Notes issued under this Resolution, together with one or more Series of Additional Notes issued in accordance with the provisions of Section 2(B) hereof and payable on a parity with the Series A Notes (collectively, the "Senior Notes"); and

(2) one or more Series of Additional Notes issued in accordance with the provisions of Section 2(B) hereof and payable on a subordinate basis to (i) any Senior Notes, and (ii) any previously issued Subordinate Notes if so specified in the related Pricing Confirmation (collectively, the "Subordinate Notes"), which Subordinate Notes shall be identified as such.

Each such Series of Notes shall be issued in the form of one registered note at the principal amount thereof (the "Series Principal Amount") as set forth in the applicable Pricing Confirmation and all such Series Principal Amounts aggregating to the Principal Amount set forth in such Pricing Confirmations, in each case, to bear a series designation, to be dated the date of its respective delivery to the respective initial purchaser thereof, to mature (without option of prior redemption) not more than thirteen (13) months thereafter on a date indicated on the face thereof and determined in the Pricing Confirmation applicable to such Series of Notes (collectively, the "Maturity Date"), and to bear interest, payable at the applicable maturity (and, if the maturity is longer than twelve (12) months, an additional interest payment shall be payable within twelve (12) months of the issue date, as determined in the applicable Pricing Confirmation) and computed upon the basis of a 360-day year consisting of twelve 30-day months, at a rate not to exceed twelve percent (12%) per annum as determined in the Pricing Confirmation applicable to such Series of Notes and indicated on the face of such Series of Notes (collectively, the "Note Rate").

With respect to the Certificate Structure, if a Series of Notes as evidenced and represented by the corresponding Series of Certificates is secured in whole or in part by a Credit Instrument and is not paid at maturity or is paid (in whole or in part) by a draw under, payment by or claim upon a Credit Instrument which draw, payment or claim is not fully reimbursed on such date, such Series of Notes shall become a Defaulted Note (as defined in the Trust Agreement), and the unpaid portion thereof with respect to which a Credit Instrument applies for

[*] * For purposes of this Resolution, such funds shall be referred to as the "capital fund" and "special revenue fund."
[**] ** A Series of Notes shall bear the "Subordinate" designation if it is a Series of Subordinate Notes.

which reimbursement on a draw, payment or claim has not been fully made shall be deemed outstanding and shall continue to bear interest thereafter until paid at the Default Rate (as defined in the Trust Agreement). If a Series of Notes as evidenced and represented by the corresponding Series of Certificates is unsecured in whole or in part and is not fully paid at the Maturity Date, the unpaid portion thereof (or the portion thereof to which no Credit Instrument applies which is unpaid) shall be deemed outstanding and shall continue to bear interest thereafter until paid at the Default Rate.

With respect to the Bond Pool Structure, if a Series of Pool Bonds issued in connection with a Series of Notes is secured in whole or in part by a Credit Instrument or such Credit Instrument secures the Series of Notes in whole or in part and all principal of and interest on such Series of Notes is not paid in full at maturity or payment of principal of and interest on such Series of Notes is paid (in whole or in part) by a draw under, payment by or claim upon a Credit Instrument which draw, payment or claim is not fully reimbursed on such date, such Series of Notes shall become a Defaulted Note (as defined in the Indenture), and the unpaid portion thereof with respect to which a Credit Instrument applies for which reimbursement on a draw, payment or claim has not been fully made shall be deemed outstanding and shall continue to bear interest thereafter until paid at the Default Rate (as defined in the Indenture). If a Series of Notes or the Series of Pool Bonds issued in connection therewith is not so secured in whole or in part and such Series of Notes is not fully paid at the Maturity Date, the unpaid portion thereof (or the portion thereof to which no Credit Instrument applies which is unpaid) shall be deemed outstanding and shall continue to bear interest thereafter until paid at the Default Rate.

In each case set forth in the preceding two paragraphs, the obligation of the District with respect to such Defaulted Note or unpaid Series of Notes shall not be a debt or liability of the District prohibited by Article XVI, Section 18 of the California Constitution and the District shall not be liable thereon except to the extent of the income and revenue provided for Fiscal Year 2023-2024 within the meaning of Article XVI, Section 18 of the California Constitution, as provided in Section 8 hereof.

Both the principal of and interest on each Series of Notes shall be payable in lawful money of the United States of America, but only upon surrender thereof, at the corporate trust office of U.S. Bank Trust Company, National Association in Los Angeles, California, or as otherwise indicated in the Trust Agreement or the Indenture, as applicable. The Principal Amount may, prior to the issuance of any Series of Notes, be reduced from the Maximum Amount of Borrowing specified above, in the discretion of the Underwriter upon consultation with the Authorized Officer. The Principal Amount shall, prior to the issuance of the last Series of Notes, be reduced from the Maximum Amount of Borrowing specified above if and to the extent necessary to obtain an approving legal opinion of Orrick, Herrington & Sutcliffe LLP ("Bond Counsel") as to the legality thereof or, if applicable, the exclusion from gross income for federal tax purposes of interest thereon (or on any Series of Pool Bonds related thereto). The Principal Amount shall, prior to the issuance of the last Series of Notes, also be reduced from the Maximum Amount of Borrowing specified above, and other conditions shall be met by the District prior to the issuance of each Series of Notes, if and to the extent necessary to obtain from the Credit Provider that issues the Credit Instrument securing the corresponding Series of Certificates evidencing and representing such Series of Notes or the related Series of Pool Bonds to which such Series of Notes is assigned its agreement to issue the Credit Instrument securing

such Series of Certificates or Series of Pool Bonds, as the case may be. Notwithstanding anything to the contrary contained herein, if applicable, the approval of the corresponding Credit Provider of the issuance of such Series of Notes and the decision of the Credit Provider to deliver the Credit Instrument shall be in the sole discretion of the Credit Provider, and nothing herein shall be construed to require the Credit Provider to issue a Credit Instrument or to approve the issuance of such Series of Notes.

The Notes, in one or more series, shall be issued in conjunction with the note or notes (in each case, in one or more series) of one or more other Issuers as part of the Program and within the meaning of Section 53853 of the Act.

(B) Issuance of Additional Notes. The District may at any time issue pursuant to this Resolution, one or more Series of Additional Notes consisting of Senior Notes or Subordinate Notes (including Subordinate Notes that are further subordinated to previously issued Subordinate Notes, as provided in the applicable Pricing Confirmation), subject in each case to the following specific conditions, which are hereby made conditions precedent to the issuance of any such Series of Additional Notes:

(1) The District shall not have issued any tax and revenue anticipation notes relating to the 2023-2024 fiscal year except (a) in connection with the Program under this Resolution, or (b) notes secured by a pledge of its Unrestricted Revenues (as defined in Section 8) that is subordinate in all respects to the pledge of its Unrestricted Revenues hereunder; the District shall be in compliance with all agreements and covenants contained herein; and no Event of Default shall have occurred and be continuing with respect to any such outstanding previously issued notes or Series of Notes.

(2) The aggregate Principal Amount of Notes issued and at any time outstanding hereunder shall not exceed any limit imposed by law, by this Resolution or by any resolution of the Board amending or supplementing this Resolution (each a "Supplemental Resolution").

(3) Whenever the District shall determine to issue, execute and deliver any Additional Notes pursuant to this Section 2(B), the Series Principal Amount of which, when added to the Series Principal Amounts of all Series of Notes previously issued by the District, would exceed the Maximum Amount of Borrowing authorized by this Resolution, the District shall adopt a Supplemental Resolution amending this Resolution to increase the Maximum Amount of Borrowing as appropriate. The Supplemental Resolution may contain any other provision authorized or not prohibited by this Resolution relating to such Series of Additional Notes.

(4) The District may issue a Series of Additional Notes that are Senior Notes payable on a parity with all other Series of Senior Notes of the District or that are Subordinate Notes payable on a parity with one or more Series of outstanding Subordinate Notes, only if it obtains (a) the consent of each Credit Provider relating to each previously issued Series of Notes that will be on a parity with such Series of Additional Notes, and (b) evidence that no rating then in effect with respect to any outstanding Series of Certificates or Series of Bonds, as applicable, from a Rating

Agency will be withdrawn, reduced, or suspended solely as a result of the issuance of such Series of Additional Notes (a "Rating Confirmation"). Except as provided in Section 8, the District may issue one or more Series of Additional Notes that are subordinate to all previously issued Series of Notes of the District without Credit Provider consent or a Rating Confirmation. The District may issue tax and revenue anticipation notes other than in connection with the Program under this Resolution only if such notes are secured by a pledge of its Unrestricted Revenues that is subordinate in all respects to the pledge of its Unrestricted Revenues hereunder.

(5) Before such Additional Notes shall be issued, the District shall file or cause to be filed the following documents with the Trustee:

(a) An Opinion of Counsel to the District to the effect that (A) such Additional Notes constitute the valid and binding obligations of the District, (B) such Additional Notes are special obligations of the District and are payable from the moneys pledged to the payment thereof in this Resolution, and (C) the applicable Supplemental Resolution, if any, has been duly adopted by the District.

(b) A certificate of the District certifying as to the incumbency of its officers and stating that the requirements of this Section 2(B) have been met.

(c) A certified copy of this Resolution and any applicable Supplemental Resolution.

(d) An executed counterpart or duly authenticated copy of the applicable Certificate Purchase Agreement or Note Purchase Agreement.

(e) A Pricing Confirmation relating to the Series of Additional Notes duly executed by an Authorized Officer (as defined in Section 4).

(f) The Series of Additional Notes duly executed by the applicable Authorized Officers of the District.

(g) If the Additional Notes are to be parity Senior Notes or parity Subordinate Notes, the Credit Provider consent(s) and Rating Confirmation(s) required pursuant to paragraph (4) above.

Upon the delivery to the Trustee of the foregoing instruments and, if the Bond Pool Structure is implemented, satisfaction of the provisions of Section 2.12 of the Indenture with regard to the issuance of a corresponding Series of Additional Bonds (as defined therein), the Trustee shall authenticate and deliver said Additional Notes to, or upon the written request of, the District. Upon execution and delivery by the District and authentication by the Trustee, said Additional Notes shall be valid and binding obligations of the District notwithstanding any defects in satisfying any of the foregoing requirements.

(C) Debt Management Policy With Respect to Notes. Notwithstanding any other debt management policy of the District heretofore or hereafter adopted, the debt management policy of the District pertaining to each Series of Notes shall be consistent with, and the Board hereby

approves, the following: (i) the proceeds of each Series of Notes may be used and expended by the District for any purpose for which the District is authorized to use and expend moneys, including but not limited to current expenses, capital expenditures, investment and reinvestment, and the discharge of any obligation or indebtedness of the District, as provided by Section 53852 of the Act; (ii) the debt that may be issued pursuant to this debt management policy is limited to each Series of Notes authorized under this Resolution; (iii) each Series of Notes shall be issued to manage the cash flow requirements of the District based on the District's budgetary needs and consistent with the limitations provided for in this Resolution; (iv) the objective of this debt management policy is to implement cost effective cash flow borrowing under the Program for Fiscal Year 2023-2024, whereby participating school districts, community college districts and county boards of education throughout the State of California will simultaneously issue tax and revenue anticipation notes; and (v) to ensure the proceeds of each Series of Notes will be directed to their intended use, moneys allocable to each Series of Notes from the sale of the corresponding Series of Certificates or Pool Bonds, as applicable, net of the District's share of the costs of issuance, shall be deposited in the District's Proceeds Subaccount (as hereinafter defined) attributed to such Series of Notes and held and invested by the Trustee under the Trust Agreement or the Indenture, as applicable, for the District and said moneys may be used and expended by the District for such use upon requisition from such Proceeds Subaccount as specified in the Trust Agreement or the Indenture, as applicable. Any debt management policy adopted by the Board hereafter in contravention of the foregoing shall be deemed to modify the authorization contained herein only if it shall specifically reference this Resolution and Section. With the passage of this Resolution, the Board hereby certifies that the District has adopted local debt policies with respect to each Series of Notes issued pursuant to this Resolution that comply with California Government Code Section 8855(i), and that the Notes authorized to be issued pursuant to this Resolution are consistent with such policies, and instructs Bond Counsel (as hereinafter defined) to check on behalf of the District the "Yes" box relating thereto in the Report of Proposed Debt Issuance filed pursuant to California Government Code Section 8855 with respect to each Series of Notes issued pursuant to this Resolution.

Section 3. Form of Notes. Each Series of the Notes shall be issued in fully registered form without coupons and shall be substantially in the form and substance set forth in Exhibit A, attached hereto and by reference incorporated herein, the blanks in said form to be filled in with appropriate words and figures.

Section 4. Sale of Notes; Delegation. Any one of the President or Chairperson of the Board, the Superintendent, the Assistant Superintendent for Business, the Assistant Superintendent for Administrative Services, the business manager, director of business or fiscal services or chief financial/business officer of the District, as the case may be, or, in the absence of said officer, his or her duly appointed assistant (each an "Authorized Officer"), is hereby authorized and directed to negotiate, with the Underwriter (if the Certificate Structure is implemented) or the Authority (if the Bond Pool Structure is implemented), an interest rate or rates on each Series of the Notes to the stated maturity or maturities thereof, which shall not, in any individual case, exceed twelve percent (12%) per annum (per Series of Notes), and the purchase price to be paid by the Underwriter or the Authority, as applicable, for the respective Series of the Notes, which purchase price shall be at a discount which when added to the District's share of the costs of issuance shall not be more than the greater of (a) one percent (1%) of (i) the Principal Amount of the Note, if only one Series of Notes is issued or (ii) the Series

Principal Amount of each individual Series of Notes, if more than one series is issued, or (b) five thousand dollars ($5,000). If such interest rate and price and other terms of the sale of the Series of Notes set out in the Pricing Confirmation applicable to such Series of Notes are acceptable to said Authorized Officer, said Authorized Officer is hereby further authorized and directed to execute and deliver the pricing confirmation supplement applicable to such Series of Notes to be delivered by the Underwriter (on behalf of itself, if the Certificate Structure is implemented and on behalf of the Authority, if the Bond Pool Structure is implemented) to the District on a date within five (5) days, or such longer period of time as agreed by the Underwriter or the Authority, as applicable, of said negotiation of interest rates and purchase price during the period from May 1, 2023 (or the date of adoption of this Resolution if after May 1, 2023) through June 15, 2024 (the "Pricing Confirmation"), substantially in the form presented to this meeting as Schedule I to the Certificate Purchase Agreement or the Note Purchase Agreement, as applicable, with such changes therein as said Authorized Officer shall require or approve, and such other documents or certificates required to be executed and delivered thereunder or to consummate the transactions contemplated hereby or thereby, for and in the name and on behalf of the District, such approval by this Board and such officer to be conclusively evidenced by such execution and delivery. In the event more than one Series of Notes are issued, a separate Pricing Confirmation shall be executed and delivered corresponding to each Series of Notes. Any Authorized Officer is hereby further authorized to execute and deliver, prior to the execution and delivery of the Pricing Confirmation applicable to a Series of Notes, the Certificate Purchase Agreement or the Note Purchase Agreement applicable to such Series of Notes, substantially in the forms presented to this meeting, which forms are hereby approved, with such changes therein as said officer shall require or approve, such approval to be conclusively evidenced by such execution and delivery; provided, however, that any such Certificate Purchase Agreement or Note Purchase Agreement shall not be effective and binding on the District until the execution and delivery of the corresponding Pricing Confirmation. Delivery of a Pricing Confirmation by fax or telecopy of an executed copy shall be deemed effective execution and delivery for all purposes. If requested by said Authorized Officer at his or her option, any duly authorized deputy or assistant of such Authorized Officer may approve said interest rate or rates and price by execution of the Certificate Purchase Agreement or the Note Purchase Agreement(s), as applicable, and/or the corresponding Pricing Confirmation(s).

Section 5. Program Approval. The District hereby delegates to the Authority the authority to select which structure (*i.e.*, the Certificate Structure or the Bond Pool Structure) shall be implemented, with the Authorized Officer of the District accepting and approving such selection by execution of the applicable Pricing Confirmation.

(A) Certificate Structure. If the Certificate Structure is implemented, each Series of Notes of the District shall be combined with notes of other Issuers into a Series of Certificates as set forth in general terms in the Pricing Confirmation (which need not include specific information about such other notes or Issuers) applicable to such Series of Notes, and shall be marketed and sold simultaneously with such other notes of that Series with such credit support (if any) referred to in the Pricing Confirmation, and shall be evidenced and represented by the Certificates which shall evidence and represent proportionate, undivided interests in such Series of Notes in the proportion that the face amount of such Series of Notes bears to the total aggregate face amount of such Series of Notes and the notes issued by other Issuers which the Series of Certificates represent. Such Certificates may be delivered in book-entry form.

The District hereby delegates to the Authority the authority to select the Credit Instrument(s), Credit Provider(s) and Credit Agreement(s), if any, for each Series of Certificates which evidences and represents interests of the owners thereof in the related Series of Notes of the District and the notes issued by other Issuers evidenced and represented by such Series of Certificates, all of which shall be identified in, and approved by the Authorized Officer of the District executing, the Pricing Confirmation for such Series of Notes, the Trust Agreement and the Credit Agreement(s) (if any), for and in the name and on behalf of the District, such approval of such officer to be conclusively evidenced by the execution of the Pricing Confirmation, the Trust Agreement and the Credit Agreement(s) (if any).

The form of Trust Agreement, alternative general types of Credit Instruments and forms of Credit Agreements, if any, presented to this meeting are hereby approved, and each Authorized Officer is hereby authorized and directed to execute and deliver the Trust Agreement and the Credit Agreement(s), if applicable, which shall be identified in the Pricing Confirmation for the related Series of Notes, in substantially one or more of said forms (a substantially final form of Credit Agreement to be delivered to such Authorized Officer concurrent with the Pricing Confirmation), with such changes therein as said officer shall require or approve, such approval of this Board and such officer to be conclusively evidenced by the execution of the Trust Agreement, Credit Agreement(s) and Pricing Confirmation, respectively.

The form of the Preliminary Official Statement presented to this meeting is hereby approved, and the Underwriter is hereby authorized to distribute the Preliminary Official Statement in connection with the offering and sale of each Series of Certificates. Each Authorized Officer is hereby authorized and directed to provide the Underwriter with such information relating to the District as the Underwriter shall reasonably request for inclusion in the Preliminary Official Statement for each Series of Certificates. Upon inclusion of the information relating to the District therein, the Preliminary Official Statement for the applicable Series of Certificates shall be, except for certain omissions permitted by Rule 15c2-12 of the Securities Exchange Act of 1934, as amended (the "Rule"), deemed final within the meaning of the Rule; provided that no representation is made as to the information contained in a Preliminary Official Statement relating to the other Issuers or any Credit Provider, and the Authority is hereby authorized to certify on behalf of the District that each Preliminary Official Statement is, as of its date, deemed final within the meaning of the Rule. If, at any time prior to the execution of a Pricing Confirmation, any event occurs as a result of which the information contained in the related Preliminary Official Statement relating to the District might include an untrue statement of a material fact or omit to state any material fact necessary to make the statements therein, in light of the circumstances under which they were made, not misleading, the District shall promptly notify the Underwriter. The Authority is hereby authorized and directed, at or after the time of the sale of any Series of Certificates, for and in the name and on behalf of the District, to execute a final Official Statement in substantially the form of the Preliminary Official Statement presented to this meeting, with such additions thereto or changes therein as the Authority may approve, such approval to be conclusively evidenced by the execution and delivery thereof.

The Trustee is authorized and directed to execute each Series of Certificates on behalf of the District pursuant to the terms and conditions set forth in the related Trust Agreement, in the aggregate principal amount specified in the Trust Agreement, and substantially in the form and

otherwise containing the provisions set forth in the form of the Certificate contained in the Trust Agreement. When so executed, each Series of Certificates shall be delivered by the Trustee to the Underwriter upon payment of the purchase price thereof, pursuant to the terms of the Trust Agreement and the applicable Certificate Purchase Agreement.

Subject to Section 8 hereof, the District hereby agrees that if a Series of Notes as evidenced and represented by a Series of Certificates shall become a Defaulted Note, the unpaid portion thereof or the portion to which a Credit Instrument applies for which full reimbursement on a draw, payment or claim has not been made by the Maturity Date shall be deemed outstanding and shall not be deemed to be paid until (i) the Credit Provider providing a Credit Instrument with respect to such Series of Certificates, and therefore, if applicable, all or a portion of such Series of Notes, if any, has been reimbursed for any drawings, payments or claims made under the Credit Instrument with respect to such Series of Notes, including interest accrued thereon, as provided therein and in the applicable Credit Agreement, and (ii) the holders of the Series of Certificates which evidence and represent such Series of Notes are paid the full principal amount represented by the unsecured portion of such Series of Notes plus interest accrued thereon (calculated at the Default Rate) to the date of deposit of such aggregate required amount with the Trustee. For purposes of clause (ii) of the preceding sentence, holders of the applicable Series of Certificates will be deemed to have received such principal amount and such accrued interest upon deposit of such moneys with the Trustee.

The District agrees to pay or cause to be paid, in addition to the amounts payable under each Series of Notes, any fees or expenses of the Trustee and, to the extent permitted by law, if such Series of Notes as evidenced and represented by the related Series of Certificates is secured in whole or in part by a Credit Instrument, any Predefault Obligations and Reimbursement Obligations (to the extent not payable under such Series of Notes), (i) arising out of an "Event of Default" hereunder or (ii) arising out of any other event (other than an event arising solely as a result of or otherwise attributable to a default by any other Issuer). In the case described in (ii) above with respect to Predefault Obligations, the District shall owe only the percentage of such fees, expenses and Predefault Obligations equal to the ratio of the Principal Amount (or Series Principal Amount as applicable) of its Series of Notes over the aggregate Principal Amounts (or Series Principal Amounts, as applicable) of all series of notes, including such Series of Notes, of the Series of Certificates of which such Series of Notes is a part, at the time of original issuance of such Series of Certificates. Such additional amounts will be paid by the District within twenty-five (25) days of receipt by the District of a bill therefor from the Trustee.

If the Certificate Structure is implemented, any Authorized Officer is hereby authorized to execute and deliver any Information Return for Tax-Exempt Governmental Obligations, Form 8038-G of the Internal Revenue Service ("Form 8038-G"), in connection with the issuance of a Tax-Exempt (as defined in Section 7) Series of Notes and the related Series of Certificates. To the extent permitted by law, the Authority, the Trustee, the Underwriter, the Financial Advisor and Bond Counsel are each hereby authorized to execute and deliver any Form 8038-G for and on behalf of the District in connection with the issuance of a Tax-Exempt Series of Notes and the related Series of Certificates, as directed by an Authorized Officer of the District.

(B) Bond Pool Structure. If the Bond Pool Structure is implemented, the Pricing Confirmation for a Series of Notes may, but shall not be required to, specify the Series of Pool

Bonds to which such Series of Notes will be assigned (but need not include information about other series of notes assigned to the same pool or their Issuers).

The District hereby delegates to the Authority the authority to select the Credit Instrument(s), Credit Provider(s) and Credit Agreement(s), if any, for each Series of Senior Bonds and corresponding Series of Subordinate Bonds, if any, to which each Series of Notes issued by the District will be assigned, all of which shall be identified in, and approved by the Authorized Officer of the District executing, the Pricing Confirmation for such Series of Notes and the Credit Agreement(s) (if any), for and in the name and on behalf of the District, such approval of such officer to be conclusively evidenced by the execution of the Pricing Confirmation and the Credit Agreement(s) (if any).

The alternative general types of Credit Instruments and the forms of Credit Agreements, if any, presented to this meeting are hereby approved, and each Authorized Officer is hereby authorized and directed to execute and deliver a Credit Agreement(s), if any, which shall be identified in the Pricing Confirmation for the related Series of Notes, in substantially one or more of said forms (a substantially final form of Credit Agreement to be delivered to such Authorized Officer concurrent with the Pricing Confirmation), with such changes therein as said officer shall require or approve, such approval of this Board and such officer to be conclusively evidenced by the execution of the Credit Agreement and Pricing Confirmation, respectively.

The form of Indenture presented to this meeting is hereby acknowledged and approved, and it is acknowledged that the Authority will execute and deliver the Indenture and one or more Supplemental Indentures, which shall be identified in the Pricing Confirmation applicable to the Series of Notes to be issued, in substantially one or more of said forms with such changes therein as the Authorized Officer who executes such Pricing Confirmation shall require or approve (substantially final forms of the Indenture and the Supplemental Indenture (if applicable) to be delivered to the Authorized Officer concurrently with the Pricing Confirmation applicable to the Series of Notes to be issued), such approval of such Authorized Officer and this Board to be conclusively evidenced by the execution of the Pricing Confirmation applicable to such Series of Notes. It is acknowledged that the Authority is authorized and requested to issue one or more Series of Pool Bonds (consisting of a Series of Senior Bonds and, if desirable, a corresponding Series of Subordinate Bonds) pursuant to and as provided in the Indenture as finally executed and, if applicable, each Supplemental Indenture as finally executed.

Each Authorized Officer is hereby authorized and directed to provide the Underwriter with such information relating to the District as the Underwriter shall reasonably request for inclusion in the Preliminary Official Statement(s) and Official Statement(s) of the Authority relating to a Series of Pool Bonds. If, at any time prior to the execution of a Pricing Confirmation, any event occurs as a result of which the information contained in the corresponding Preliminary Official Statement or other offering document relating to the District might include an untrue statement of a material fact or omit to state any material fact necessary to make the statements therein, in light of the circumstances under which they were made, not misleading, the District shall promptly notify the Underwriter.

Subject to Section 8 hereof, the District hereby agrees that if a Series of Notes shall become a Defaulted Note, the unpaid portion thereof or the portion to which a Credit Instrument

applies for which full reimbursement on a draw, payment or claim has not been made by the Maturity Date shall be deemed outstanding and shall not be deemed to be paid until (i) any Credit Provider providing a Credit Instrument with respect to such Series of Notes or the Series of Pool Bonds issued in connection with such Series of Notes, has been reimbursed for any drawings, payments or claims made under the Credit Instrument with respect to such Series of Notes, including interest accrued thereon, as provided therein and in the applicable Credit Agreement, and (ii) the holders of such Series of Notes or the Series of the Pool Bonds issued in connection with such Series of Notes are paid the full principal amount represented by the unsecured portion of such Series of Notes plus interest accrued thereon (calculated at the Default Rate) to the date of deposit of such aggregate required amount with the Trustee. For purposes of clause (ii) of the preceding sentence, holders of such Series of Pool Bonds will be deemed to have received such principal amount and such accrued interest upon deposit of such moneys with the Trustee.

The District agrees to pay or cause to be paid, in addition to the amounts payable under each Series of Notes, any fees or expenses of the Trustee and, to the extent permitted by law, if such Series of Notes is secured in whole or in part by a Credit Instrument (by virtue of the fact that the corresponding Series of Pool Bonds is secured by a Credit Instrument), any Predefault Obligations and Reimbursement Obligations (to the extent not payable under such Series of Notes), (i) arising out of an "Event of Default" hereunder or (ii) arising out of any other event (other than an event arising solely as a result of or otherwise attributable to a default by any other Issuer). In the case described in (ii) above with respect to Predefault Obligations, the District shall owe only the percentage of such fees, expenses and Predefault Obligations equal to the ratio of the Principal Amount (or Series Principal Amount as applicable) of its Series of Notes over the aggregate Principal Amounts (or Series Principal Amounts, as applicable) of all series of notes, including such Series of Notes, assigned to the Series of Pool Bonds issued in connection with such Series of Notes, at the time of original issuance of such Series of Pool Bonds. Such additional amounts will be paid by the District within twenty-five (25) days of receipt by the District of a bill therefor from the Trustee.

(C) Appointment of Professionals. Dale Scott & Company (and/or such other firm or firms as shall be selected by the Authority as designated in the applicable Pricing Confirmation and approved and accepted by an Authorized Officer by the execution of such Pricing Confirmation) is hereby appointed and/or approved as financial advisor for the Program, the law firm of Orrick, Herrington & Sutcliffe LLP (and/or such other firm or firms as shall be selected by the Authority as designated in the applicable Pricing Confirmation and approved and accepted by an Authorized Officer by the execution of such Pricing Confirmation) is hereby appointed and/or approved as bond counsel for the Program, Piper Sandler & Co. (and/or such other firm or firms as shall be selected by the Authority as designated in the applicable Pricing Confirmation and approved and accepted by an Authorized Officer by the execution of such Pricing Confirmation) is hereby appointed and/or approved as underwriter for the Program and the law firm of Kutak Rock LLP (and/or such other firm or firms as shall be selected by the Authority as designated in the applicable Pricing Confirmation and approved and accepted by an Authorized Officer by the execution of such Pricing Confirmation) is hereby appointed and/or approved as special counsel to the District in connection with the Program.

Section 6. No Joint Obligation.

(A) Certificate Structure. If the Certificate Structure is implemented, each Series of Notes of the District shall be marketed and sold simultaneously with the notes of other Issuers and shall be aggregated and combined with such notes of other Issuers participating in the Program into a Series of Certificates evidencing and representing an interest in several, and not joint, obligations of each Issuer. The obligation of the District to owners of a Series of Certificates is a several and not a joint obligation and is strictly limited to the District's repayment obligation under this Resolution, and the applicable Series of Notes as evidenced and represented by such Series of Certificates. Owners of Certificates, to the extent of their interest in a Series of Notes, shall be treated as owners of such Series of Notes and shall be entitled to all the rights and security thereof; including the right to enforce the obligations and covenants contained in this Resolution and such Series of Notes. The District hereby recognizes the right of the owners of a Series of Certificates acting directly or through the Trustee to enforce the obligations and covenants contained in the Series of Notes evidenced and represented thereby, this Resolution and the Trust Agreement. The District shall be directly obligated to each owner of a Series of Certificates for the principal and interest payments on the Series of Notes evidenced and represented by such Certificates without any right of counterclaim or offset arising out of any act or failure to act on the part of the Trustee.

(B) Bond Pool Structure. If the Bond Pool Structure is implemented, each Series of Notes will be issued in conjunction with a series of notes of one or more other Issuers and will be assigned to a Pool in order to secure a corresponding Series of Pool Bonds. In all cases, the obligation of the District to make payments on or in respect to each Series of its Notes is a several and not a joint obligation and is strictly limited to the District's repayment obligation under this Resolution, and such Series of Notes.

Section 7. Disposition of Proceeds of Notes. The moneys received from the sale of each Series of Notes evidenced and represented by a Series of Certificates or each Series of Pool Bonds issued in connection with a Series of Notes, as the case may be, allocable to the District's share of the costs of issuance (which shall include any fees and expenses in connection with the related Credit Instrument(s) applicable to such Series of Notes or Series of Pool Bonds) shall be deposited in an account in the Costs of Issuance Fund established for such Series of Notes or such Series of Pool Bonds, as applicable, and held and invested by the Trustee under the Trust Agreement or the Indenture, as applicable, and expended as directed by the Financial Advisor (if the Certificate Structure is implemented) or the Authority (if the Bond Pool Structure is implemented) on Costs of Issuance as provided in the Trust Agreement or the Indenture, as applicable. The moneys allocable to each Series of Notes from the sale of the corresponding Series of Certificates or Pool Bonds, as applicable, net of the District's share of the costs of issuance, is hereby designated the "Deposit to Proceeds Subaccount" and shall be deposited in the District's Proceeds Subaccount attributed to such Series of Notes hereby authorized to be created pursuant to, and held and invested by the Trustee under, the Trust Agreement or the Indenture, as applicable, for the District and said moneys may be used and expended by the District for any purpose for which it is authorized to use and expend moneys, upon requisition from such Proceeds Subaccount as specified in the Trust Agreement or the Indenture, as applicable. The Pricing Confirmation applicable to each Series of Notes shall set forth such amount of the Deposit to Proceeds Subaccount. Each Authorized Officer is hereby authorized to

approve the amount of such Deposit to Proceeds Subaccount. Subject to Section 8 hereof, the District hereby covenants and agrees to replenish amounts on deposit in each Proceeds Subaccount attributed to a Series of its Note to the extent practicable from any source of available funds up to an amount equal to the unreplenished withdrawals from such Proceeds Subaccount.

The Trustee shall transfer to each Payment Account (hereinafter defined) relating to a Series of Notes from amounts on deposit in the related Proceeds Subaccount attributed to such Series of Notes on the first day of each Repayment Period (as defined hereinafter) (or such other day of each Repayment Period designated in the Pricing Confirmation applicable to a Series of Notes), amounts which, taking into consideration anticipated earnings thereon to be received by the Maturity Date, are equal to the percentages of the principal and interest due with respect to such Series of Notes at maturity for the corresponding Repayment Period set forth in such Pricing Confirmation; provided, however, that on the twentieth day of the next to last Repayment Period designated in such Pricing Confirmation (or such other day designated in the Pricing Confirmation applicable to a Series of Notes), or, if only one Repayment Period is applicable to a Series of Notes, on the twentieth day of the month preceding the Repayment Period designated in such Pricing Confirmation (or such other day designated in the Pricing Confirmation applicable to a Series of Notes), the Trustee shall transfer all remaining amounts in the Proceeds Subaccount attributed to the Series of Notes to the related Payment Account all as and to the extent provided in the Trust Agreement or the Indenture, as applicable; provided, however, that with respect to the transfer in or prior to any such Repayment Period, as applicable, if said amount in the Proceeds Subaccount attributed to a Series of Notes is less than the corresponding percentage set forth in the Pricing Confirmation applicable to the related Series of Notes of the principal and interest due with respect to such Series of Notes at maturity, the Trustee shall transfer to the related Payment Account attributed to such Series of Notes of the District all amounts on deposit in the Proceeds Subaccount attributed to such Series of Notes on the day designated for such Repayment Period.

For Notes issued in calendar year 2023 and issued as Tax-Exempt (or the related Series of Pool Bonds are issued as Tax-Exempt), in the event either (A) the Series Principal Amount of such Notes, together with the aggregate amount of all tax-exempt obligations (including any tax-exempt leases, but excluding private activity bonds), issued and reasonably expected to be issued by the District (and all subordinate entities of the District) during calendar year 2023, will, at the time of the issuance of such Notes (as indicated in the certificate of the District executed as of the date of issuance of such Notes (each "District Certificate")) exceed fifteen million dollars ($15,000,000), or (B) the Series Principal Amount of such Notes, together with the aggregate amount of all tax-exempt obligations not used to finance school construction (including any tax-exempt leases, but excluding private activity bonds), issued and reasonably expected to be issued by the District (and all subordinate entities of the District) during calendar year 2023, will, at the time of the issuance of such Notes (as indicated in the related District Certificate), exceed five million dollars ($5,000,000), the second following paragraph will apply. In such case, the District shall be deemed a "Safe Harbor Issuer" with respect to such Notes.

For Notes issued in calendar year 2023 and issued as Tax-Exempt (or the related Series of Pool Bonds are issued as Tax-Exempt), in the event either (A) the Series Principal Amount of such Notes, together with the aggregate amount of all tax-exempt obligations (including any tax-

exempt leases, but excluding private activity bonds), issued and reasonably expected to be issued by the District (and all subordinate entities of the District) during calendar year 2023, will, at the time of the issuance of such Notes (as indicated in the certificate of the District executed as of the date of issuance of such Notes (each "District Certificate")) exceed fifteen million dollars ($15,000,000), or (B) the Series Principal Amount of such Notes, together with the aggregate amount of all tax-exempt obligations not used to finance school construction (including any tax-exempt leases, but excluding private activity bonds), issued and reasonably expected to be issued by the District (and all subordinate entities of the District) during calendar year 2023, will, at the time of the issuance of such Notes (as indicated in the related District Certificate), exceed five million dollars ($5,000,000), the following paragraph will apply. In such case, the District shall be deemed a "Safe Harbor Issuer" with respect to such Notes.

Amounts in any Proceeds Subaccount relating to a Tax-Exempt Series of Notes of the District (or any Tax-Exempt Series of Pool Bonds related thereto) and attributable to cash flow borrowing shall be withdrawn and expended by the District for any purpose for which the District is authorized to expend funds from the general fund of the District, but, with respect to general fund expenditures, only to the extent that on the date of any withdrawal no other funds are available for such purposes without legislation or judicial action or without a legislative, judicial or contractual requirement that such funds be reimbursed. If on no date that is within six months from the date of issuance of each Tax-Exempt Series of Notes (or any Tax-Exempt Series of Pool Bonds related thereto), the balance in the related Proceeds Subaccount attributable to cash flow borrowing and treated for federal tax purposes as proceeds of such Tax-Exempt Series of Notes (or such Tax-Exempt Series of Pool Bonds) is low enough so that the amounts in the Proceeds Subaccount attributable to such Tax-Exempt Series of Notes (or such Tax-Exempt Series of Pool Bonds) qualify for an exception from the rebate requirements (the "Rebate Requirements") of Section 148 of the Internal Revenue Code of 1986 (the "Code"), the District shall promptly notify the Trustee in writing and, to the extent of its power and authority, comply with instructions from Orrick, Herrington & Sutcliffe LLP, Bond Counsel, supplied to it by the Trustee as the means of satisfying the Rebate Requirements.

The term "Tax-Exempt" shall mean, with respect to interest on any obligations of a state or local government, that such interest is excluded from the gross income of the holders thereof for federal income tax purposes pursuant to Section 103 of the Code, whether or not such interest is includable as an item of tax preference or otherwise includable directly or indirectly for purposes of calculating other tax liabilities, including any alternative minimum tax or environmental tax under the Code. Each Series of Notes issued hereunder (or any Series of Pool Bonds related thereto) may be issued as a Tax-Exempt Series of Notes (or Tax-Exempt Series of Pool Bonds) or such that the interest on such Series of Notes (or such Series of Pool Bonds) is not Tax-Exempt.

Section 8. Source of Payment.

(A) Pledge. The term "Unrestricted Revenues" shall mean the taxes, income, revenue (including, but not limited to, revenue from the state and federal governments), cash receipts and other moneys provided for Fiscal Year 2023-2024 which will be received by or will accrue to the District during such fiscal year for the general fund and, if so indicated in a Pricing Confirmation, capital fund and/or special revenue fund (or similarly named fund or funds as

indicated in such Pricing Confirmation) of the District and which are lawfully available for the payment of current expenses and other obligations of the District. As security for the payment of the principal of and interest on all Series of Notes issued hereunder, subject to the payment priority provisions of Section 17 hereof and this Section 8, the District hereby pledges the first Unrestricted Revenues to be received by the District in the periods specified in each Pricing Confirmation as Repayment Periods (each individual period a "Repayment Period" and collectively "Repayment Periods"), in an amount equal to the percentages of the principal and interest due with respect to each Series of Notes at maturity for the corresponding Repayment Period specified in such Pricing Confirmations (the "Pledged Revenues").

(B) Lien and Charge. As provided in Section 53856 of the Act, all Series of Notes issued hereunder and the interest thereon, subject to the payment priority provisions of Section 17 hereof and this Section 8, shall be a first lien and charge against, and shall be payable from the first moneys received by the District from, the Pledged Revenues.

(C) General Obligation. As provided in Section 53857 of the Act, notwithstanding the provisions of Section 53856 of the Act and of subsection (B) of this Section, all Series of Notes issued hereunder shall be general obligations of the District and, in the event that on the tenth Business Day (as defined in the Trust Agreement or the Indenture, as applicable) of each such Repayment Period (or such other day of each Repayment Period designated in the Pricing Confirmation applicable to a Series of Notes) the District has not received sufficient Unrestricted Revenues to permit the deposit into each Payment Account of the full amount of Pledged Revenues to be deposited therein from said Unrestricted Revenues in such Repayment Period, then the amount of any deficiency shall be satisfied and made up from any other moneys of the District lawfully available for the payment of the principal of all Series of Notes and the interest thereon, as and when such other moneys are received or are otherwise legally available, in the following order of priority: first, to satisfy pro-rata any deficiencies attributable to any Series of Senior Notes; second, to satisfy pro-rata any deficiencies attributable to any Series of Subordinate Notes (except for any Series of Subordinate Notes described in the next clause); and thereafter, to satisfy any deficiencies attributable to any other Series of Subordinate Notes that shall have been further subordinated to previously issued Series of Subordinate Notes in the applicable Pricing Confirmation, in such order of priority.

(D) Payment Accounts. In order to effect, in part, the pledge provided for in subsection (A) of this Section, the District agrees to the establishment and maintenance as a special fund of the District of a separate Payment Account for each Series of Notes issued hereunder (each a "Payment Account") by the Trustee under the Trust Agreement or the Indenture, as applicable, and the Trustee is hereby appointed as the responsible agent to maintain such fund until the payment of the principal of the corresponding Series of Notes and the interest thereon, and the District hereby covenants and agrees to cause to be deposited directly in each Payment Account (and shall request specific amounts from the District's funds on deposit with the County Treasurer for such purpose) a pro-rata share (as provided below) of the first Unrestricted Revenues received in each Repayment Period specified in the Pricing Confirmation(s) and any Unrestricted Revenues received thereafter until the amount on deposit in each Payment Account, taking into consideration anticipated investment earnings thereon to be received by the Maturity Date applicable to the respective Series of Notes (as set forth in a certificate from the Financial Advisor to the Trustee), is equal in the respective Repayment

Periods identified in the Pricing Confirmation applicable to such Series of Notes to the percentages of the principal of and interest due with respect to such Series of Notes at maturity specified in the Pricing Confirmation applicable to such Series of Notes; provided that such deposits shall be made in the following order of priority: first, pro-rata to the Payment Account(s) attributable to any applicable Series of Senior Notes; second, pro-rata to the Payment Account(s) attributable to any applicable Series of Subordinate Notes (except for any Series of Subordinate Notes described in the next clause); and thereafter, to the Payment Account(s) attributable to any other applicable Series of Subordinate Notes that shall have been further subordinated to previously issued Series of Subordinate Notes in the applicable Pricing Confirmation, in such order of priority.

Subject to the payment priority provisions of Section 17 hereof and this Section 8, any moneys placed in the Payment Account attributed to a Series of Notes shall be for the benefit of (i) the owners of the applicable Series of Certificates if the Certificate Structure is implemented and the holders of the Series of Pool Bonds issued in connection with the Pool of which such Series of Notes is a part if the Bond Pool Structure is implemented, and (ii) (to the extent provided in the Trust Agreement or the Indenture, as applicable) the Credit Provider(s), if any. Subject to the payment priority provisions of Section 17 hereof and this Section 8, the moneys in the Payment Account attributed to the Series of Notes shall be applied only for the purposes for which the Payment Account is created until the principal of such Series of Notes and all interest thereon are paid or until provision has been made for the payment of the principal of such Series of Notes at maturity of such Series of Notes with interest to maturity (in accordance with the requirements for defeasance of the related Series of Certificates or Series of Bonds, as applicable, as set forth in the Trust Agreement or the Indenture, as applicable) and, if applicable (to the extent provided in the Trust Agreement or the Indenture, as applicable, and, if applicable, the corresponding Credit Agreement), the payment of all Predefault Obligations and Reimbursement Obligations owing to the corresponding Credit Provider.

(E) Determination of Repayment Periods. With respect to each Series of Notes, the length of any individual Repayment Period determined in the related Pricing Confirmation shall not exceed the greater of three (3) consecutive calendar months or ninety (90) days and the number of Repayment Periods determined in the related Pricing Confirmation shall not exceed six (6); provided, however, that (1) the first Repayment Period of any Series of Subordinate Notes shall not occur prior to the end of the last Repayment Period of any outstanding Series of Notes of a higher priority without the consent of each Credit Provider for such outstanding Notes; and (2) if the first Repayment Period of any Series of Subordinate Notes overlaps the last Repayment Period of any outstanding Series of Notes of a higher priority, no deposits shall be made in the Payment Account of such Subordinate Notes until all required amounts shall have been deposited into the Payment Account(s) of all outstanding Series of Notes of a higher priority without the consent of each Credit Provider for such outstanding Notes. Any Authorized Officer is hereby authorized to approve the determination of the Repayment Periods and percentages of the principal and interest due with respect to each Series of Notes at maturity required to be on deposit in the related Payment Account in each Repayment Period, all as specified in the Pricing Confirmation applicable to such Series of Notes, by executing and delivering the Pricing Confirmation applicable to such Series of Notes, such execution and delivery to be conclusive evidence of approval by this Board and such Authorized Officer.

(F) Application of Moneys in Payment Accounts. On any interest payment date (if different from the Maturity Date) and on the Maturity Date of a Series of Notes, the moneys in the Payment Account attributed to such Series of Notes shall be transferred by the Trustee, to the extent necessary, to pay, in the case of an interest payment date, the interest, and in the case of the Maturity Date, the principal of and interest with respect to such Series of Notes or to reimburse the Credit Provider(s) for payments made under or pursuant to the Credit Instrument(s), subject to the payment priority provisions of Section 17 hereof and this Section 8. In the event that moneys in the Payment Account attributed to any Series of Notes are insufficient to pay the principal of and/or interest with respect to such Series of Notes in full on an interest payment date and/or the Maturity Date, moneys in such Payment Account together with moneys in the Payment Accounts of all other outstanding Series of Notes issued by the District shall be applied in the following priority:

(1) with respect to all Series of Senior Notes:

a. first, to pay interest with respect to all Series of Senior Notes pro-rata;

b. second, (if on the Maturity Date) to pay principal of all Series of Senior Notes pro-rata;

c. third, to reimburse each Credit Provider for payment, if any, of interest with respect to all Series of Senior Notes pro-rata (or on such other basis as set for in the Trust Agreement or the Indenture, as applicable);

d. fourth, to reimburse each Credit Provider for payment, if any, of principal with respect to all Series of Senior Notes pro-rata (or on such other basis as set for in the Trust Agreement or the Indenture, as applicable);

e. fifth, to pay pro-rata (or on such other basis as set for in the Trust Agreement or the Indenture, as applicable) any Reimbursement Obligations of the District and any of the District's pro rata share of Predefault Obligations owing to each Credit Provider relating to all Series of Senior Notes, as applicable;

(2) then, with respect to all Series of Subordinate Notes (except for any Series of Subordinate Notes described in paragraph (3) below), to make the pro-rata payments corresponding to each such Series of Subordinate Notes equivalent to the payments described above in paragraphs (1)(a) through (e), in such order;

(3) then, with respect to all other Series of Subordinate Notes that have been further subordinated to previously issued Series of Subordinate Notes in the applicable Pricing Confirmation, to make the pro-rata payments corresponding to each such Series of Subordinate Notes equivalent to the payments described above in paragraphs (1)(a) through (e), in such order; and

(4) lastly, to pay any other Costs of Issuance not previously disbursed.

Any moneys remaining in or accruing to the Payment Account attributed to each such Series of Notes after the principal of all the Series of Notes and the interest thereon and any Predefault Obligations and Reimbursement Obligations, if applicable, and obligation, if any, to pay any rebate amounts in accordance with the provisions of the Trust Agreement or the Indenture, as applicable, have been paid, or provision for such payment has been made, if any, shall be transferred by the Trustee to the District, subject to any other disposition required by the Trust Agreement, the Indenture or the related Credit Agreement(s), as applicable.

Nothing herein shall be deemed to relieve the District from its obligation to pay its Note of any Series in full on the applicable Maturity Date(s).

(G) Investment of Moneys in Proceeds Subaccounts and Payment Accounts. Moneys in the Proceeds Subaccount attributed to each Series of Notes and the Payment Account attributed to such Series of Notes shall be invested by the Trustee pursuant to the Trust Agreement or the Indenture, as applicable, in an investment agreement or agreements and/or other Permitted Investments as described in and under the terms of the Trust Agreement or the Indenture, as applicable, and as designated in the Pricing Confirmation applicable to such Series of Notes. The type of initial investments to be applicable to the proceeds of the Series of Notes shall be determined by the District as designated in the Pricing Confirmation applicable to such Series of Notes. In the event the District designates an investment agreement or investment agreements as the investments, the District hereby appoints the bidding agent designated in the Pricing Confirmation (the "Bidding Agent") as its designee as a party authorized to solicit bids on or negotiate the terms of the investment agreement or investment agreements and hereby authorizes and directs the Trustee to invest such funds pursuant to such investment agreement or investment agreements (which (i) shall be with a provider or providers, or with a provider or providers whose obligations are guaranteed or insured by a financial entity, the senior debt or investment contracts or obligations under its investment contracts of which are rated in one of the two highest long-term rating categories by the rating agency or agencies then rating the applicable Series of Certificates or Series of Pool Bonds (each, a "Rating Agency"), or whose commercial paper rating is in the highest rating category (with regard to any modifiers) of each such Rating Agencies, or (ii) shall be fully collateralized by investments listed in subsection (1) of the definition of Permitted Investments set forth in the Trust Agreement or the Indenture, as applicable, as required by such Rating Agencies to be rated in one of the two highest rating categories, and shall be acceptable to the corresponding Credit Provider, if any, and the particulars of which pertaining to interest rate or rates and investment provider or providers will be set forth in the Pricing Confirmation applicable to such Series of Notes) and authorizes the Trustee to enter into such investment agreement or agreements on behalf of the District. The Bidding Agent, on behalf of itself and any investment broker retained by it, is authorized to accept a fee from the investment provider in an amount not in excess of 0.2% of the amount reasonably expected, as of the date of acquisition of the investment contract, to be invested under the investment contract over its term. Each Authorized Officer is hereby authorized and directed to execute and deliver such side letter or letters as are reasonably required by an investment agreement provider, acknowledging such investment and making reasonable representations and covenants with respect thereto. The District's funds in the Proceeds Subaccount attributed to each Series of Notes and the Payment Account attributed to such Series of Notes shall be accounted for separately. Any such investment by the Trustee shall be for the account and risk of the District, and the District shall not be deemed to be relieved of any of its obligations with

respect to any Series of Notes, the Predefault Obligations or Reimbursement Obligations, if any, by reason of such investment of the moneys in its Proceeds Subaccount applicable to such Series of Notes or the Payment Account applicable to such Series of Notes.

Notwithstanding any other investment policy of the District heretofore or hereafter adopted, the investment policy of the District pertaining to each Series of Notes and all funds and accounts established in connection therewith shall be consistent with, and the Board hereby authorizes investment in, the Permitted Investments. Any investment policy adopted by the Board hereafter in contravention of the foregoing shall be deemed to modify the authorization contained herein only if it shall specifically reference this Resolution and Section.

Section 9. Execution of Note. Any one of the President or Chairperson of the governing board of the District or any other member of such board shall be authorized to execute the Note by manual or facsimile signature and the Secretary or Clerk of the governing board of the District, the Superintendent of the District, the Assistant Superintendent for Business, the Assistant Superintendent for Administrative Services, the business manager, director of business or fiscal services or chief financial/business officer of the District, as the case may be, or any duly appointed assistant thereto, shall be authorized to countersign each such Note by manual or facsimile signature. Said officers of the District are hereby authorized to cause the blank spaces of each such Note to be filled in as may be appropriate pursuant to the applicable Pricing Confirmation. Said officers are hereby authorized and directed to cause the Trustee, as registrar and authenticating agent, to authenticate and accept delivery of each such Note pursuant to the terms and conditions of the corresponding Certificate Purchase Agreement or Note Purchase Agreement, as applicable, this Resolution and the Trust Agreement or Indenture, as applicable. In case any officer whose signature shall appear on any Series of Notes shall cease to be such officer before the delivery of such Series of Notes, such signature shall nevertheless be valid and sufficient for all purposes, the same as if such officer had remained in office until delivery. Each Series of the Notes shall have thereon a certificate of authentication substantially in the form hereinafter set forth duly executed by the Trustee and showing the date of authentication. Each Series of the Notes shall not be valid or obligatory for any purpose or be entitled to any security or benefit under this Resolution unless and until such certificate of authentication shall have been duly executed by the Trustee by manual signature, and such certificate of authentication upon any such Series of Notes shall be conclusive evidence that such has been authenticated and delivered under this Resolution. The certificate of authentication on a Series of Notes shall be deemed to have been executed by the Trustee if signed by an authorized officer of the Trustee. The Notes need not bear the seal of the District, if any.

Section 10. Note Registration and Transfer. As long as any Series of the Notes remains outstanding, the District shall maintain and keep, at the principal corporate trust office of the Trustee, books for the registration and transfer of each Series of the Notes. Each Series of the Notes shall initially be registered in the name of the Trustee under the Trust Agreement or Indenture, as applicable, to which such Series of the Notes is assigned. Upon surrender of a Note of a Series for transfer at the office of the Trustee with a written instrument of transfer satisfactory to the Trustee, duly executed by the registered owner or its duly authorized attorney, and upon payment of any tax, fee or other governmental charge required to be paid with respect to such transfer, the District shall execute and the Trustee shall authenticate and deliver, in the name of the designated transferee, a fully registered Note of the same Series. For every transfer

of a Note of a Series, the District or the Trustee may make a charge sufficient to reimburse it for any tax, fee or other governmental charge required to be paid with respect to the transfer, which sum or sums shall be paid by the person requesting such transfer as a condition precedent to the exercise of the privilege of making such transfer.

(A) Subject to Section 6 hereof, the District and the Trustee and their respective successors may deem and treat the person in whose name a Note of a Series is registered as the absolute owner thereof for all purposes, and the District and the Trustee and their respective successors shall not be affected by any notice to the contrary, and payment of or on account of the principal of such Note shall be made only to or upon the order of the registered owner thereof. All such payments shall be valid and effectual to satisfy and discharge the liability upon such Note to the extent of the sum or sums so paid.

(B) Any Note of a Series may, in accordance with its terms, be transferred upon the books required to be kept by the Trustee, pursuant to the provisions hereof by the person in whose name it is registered, in person or by his duly authorized attorney, upon surrender of such Note for cancellation, accompanied by delivery of a written instrument of transfer, duly executed in form approved by the Trustee.

(C) The Trustee or the Authorized Officer of the District, acting separately or together, are authorized to sign any letter or letters of representations which may be required in connection with the delivery of any Series of Certificates or Series of Pool Bonds (in each case, to which such Series of Notes is assigned), if such Series of Certificates and Series of Pool Bonds are delivered in book-entry form.

(D) The Trustee will keep or cause to be kept, at its principal corporate trust office, sufficient books for the registration and transfer of each Note of a Series issued, which shall be open to inspection by the District during regular business hours. Upon presentation for such purpose, the Trustee shall, under such reasonable regulations as it may prescribe, register or transfer or cause to be registered or transferred, on such books, the Notes of a Series presented as hereinbefore provided.

(E) If any Note of a Series shall become mutilated, the District, at the expense of the registered owner of such Note of a Series, shall execute, and the Trustee shall thereupon authenticate and deliver a new Note of like tenor, series and number in exchange and substitution for the Note so mutilated, but only upon surrender to the Trustee of the Note so mutilated. Every mutilated Note so surrendered to the Trustee shall be cancelled by it and delivered to, or upon the order of, the District. If any Note of a Series shall be lost, destroyed or stolen, evidence of such loss, destruction or theft may be submitted to the District and the Trustee and, if such evidence be satisfactory to them and indemnity satisfactory to them shall be given, the District, at the expense of the registered owner, shall execute, and the Trustee shall thereupon authenticate and deliver a new Note of like tenor, series and number in lieu of and in substitution for the Note so lost, destroyed or stolen (or if any such Note of a Series shall have matured (as of the latest maturity date indicated on the face thereof) or shall be about to mature (as of the latest maturity date indicated on the face thereof), instead of issuing a substitute Note, the Trustee may pay the same without surrender thereof). The Trustee may require payment of a sum not exceeding the actual cost of preparing each new Note issued pursuant to this paragraph and of the expenses

which may be incurred by the District and the Trustee in such preparation. Any Note of a Series issued under these provisions in lieu of any Note of a Series alleged to be lost, destroyed or stolen shall constitute an original additional contractual obligation on the part of the District whether or not the Note of a Series so alleged to be lost, destroyed or stolen be at any time enforceable by anyone, and shall be entitled to the benefits of this Resolution with all other Notes of the same Series secured by this Resolution.

Section 11. Covenants Regarding Transfer of Funds. It is hereby covenanted and warranted by the District that it will not request the County Treasurer to make temporary transfers of funds in the custody of the County Treasurer to meet any obligations of the District during Fiscal Year 2023-2024 pursuant to Article XVI, Section 6 of the Constitution of the State of California; provided, however, that the District may request the County Treasurer to make such temporary transfers of funds if all amounts required to be deposited into the Payment Account(s) of all outstanding Series of Notes (regardless of when due and payable) shall have been deposited into such Payment Account(s).

Section 12. Representations and Covenants.

(A) The District is a political subdivision duly organized and existing under and by virtue of the laws of the State of California and has all necessary power and authority to (i) adopt this Resolution and any supplement hereto, and enter into and perform its obligations under the Certificate Purchase Agreement(s) or the Note Purchase Agreement(s), as applicable, the Trust Agreement(s), if applicable, and the Credit Agreement(s), if applicable, and (ii) issue one or more Series of Notes.

(B) (i) Upon the issuance of each Series of Notes, the District will have taken all action required to be taken by it to authorize the issuance and delivery of such Series of Notes and the performance of its obligations thereunder, and (ii) the District has full legal right, power and authority to issue and deliver such Series of Notes and to perform its obligations as provided herein and therein.

(C) The issuance of each Series of Notes, the adoption of this Resolution and the execution and delivery of the Certificate Purchase Agreement(s) or the Note Purchase Agreement(s), as applicable, the Trust Agreement(s), if applicable, and the Credit Agreement(s), if applicable, and compliance with the provisions hereof and thereof will not conflict with, breach or violate any law, administrative regulation, court decree, resolution, charter, by-laws or other agreement to which the District is subject or by which it is bound.

(D) Except as may be required under blue sky or other securities law of any state or Section 3(a)(2) of the Securities Act of 1933, there is no consent, approval, authorization or other order of, or filing with, or certification by, any regulatory authority having jurisdiction over the District required for the issuance and sale of each Series of Notes or the consummation by the District of the other transactions contemplated by this Resolution except those the District shall obtain or perform prior to or upon the issuance of each Series of Notes.

(E) The District has (or will have prior to the issuance of the first Series of Notes) duly, regularly and properly adopted a budget for Fiscal Year 2023-2024 setting forth expected

revenues and expenditures and has (or will have prior to the issuance of the first Series of Notes) complied with all statutory and regulatory requirements with respect to the adoption of such budget. The District hereby covenants that it will (i) duly, regularly and properly prepare and adopt its revised or final budget for Fiscal Year 2023-2024, (ii) provide to the Trustee, the Credit Provider(s), if any, the Underwriter and the Financial Advisor, promptly upon adoption, copies of such revised or final budget and of any subsequent revisions, modifications or amendments thereto and (iii) comply with all applicable law pertaining to its budget.

(F) The County has experienced an *ad valorem* property tax collection rate of not less than eighty-five percent (85%) of the average aggregate amount of *ad valorem* property taxes levied within the District in each of the five fiscal years from Fiscal Year 2017-2018 through Fiscal Year 2021-2022, and the District, as of the date of adoption of this Resolution and on the date of issuance of each Series of Notes, reasonably expects the County to have collected and to collect at least eighty-five percent (85%) of such amount for Fiscal Years 2022-2023 and 2023-2024, respectively.

(G) The District (i) is not currently in default on any debt obligation, (ii) to the best knowledge of the District, has never defaulted on any debt obligation, and (iii) has never filed a petition in bankruptcy.

(H) The District's most recent audited financial statements present fairly the financial condition of the District as of the date thereof and the results of operation for the period covered thereby. Except as has been disclosed to the Underwriter and the Credit Provider(s), if any, there has been no change in the financial condition of the District since the date of such audited financial statements that will in the reasonable opinion of the District materially impair its ability to perform its obligations under this Resolution and each Series of Notes. The District agrees to furnish to the Underwriter, the Financial Advisor, the Trustee and the Credit Provider(s), if any, promptly, from time to time, such information regarding the operations, financial condition and property of the District as such party may reasonably request.

(I) There is no action, suit, proceeding, inquiry or investigation, at law or in equity, before or by any court, arbitrator, governmental or other board, body or official, pending or, to the best knowledge of the District, threatened against or affecting the District questioning the validity of any proceeding taken or to be taken by the District in connection with each Series of Notes, the Certificate Purchase Agreement(s) or the Note Purchase Agreement(s), as applicable, the Trust Agreement or the Indenture, as applicable, the Credit Agreement(s), if any, or this Resolution, or seeking to prohibit, restrain or enjoin the execution, delivery or performance by the District of any of the foregoing, or wherein an unfavorable decision, ruling or finding would have a materially adverse effect on the District's financial condition or results of operations or on the ability of the District to conduct its activities as presently conducted or as proposed or contemplated to be conducted, or would materially adversely affect the validity or enforceability of, or the authority or ability of the District to perform its obligations under, each Series of Notes, the Certificate Purchase Agreement(s) or the Note Purchase Agreement(s), as applicable, the Trust Agreement or the Indenture, as applicable, the Credit Agreement(s), if any, or this Resolution.

(J) The District will not directly or indirectly amend, supplement, repeal, or waive any portion of this Resolution (i) without the consents of the Credit Provider(s), if any, or (ii) in any way that would materially adversely affect the interests of any holder or owner of any Series of the Notes, Certificates or Pool Bonds, as applicable, issued in connection with any Series of the Notes; provided, however that, if the Program is implemented, the District may adopt one or more Supplemental Resolutions without any such consents in order to increase the Maximum Amount of Borrowing in connection with the issuance of one or more Series of Additional Notes as provided in Section 2(B)(4) hereof.

(K) Upon issuance of a Series of Notes, such Series of Notes, this Resolution and the corresponding Credit Agreement will constitute legal, valid and binding agreements of the District, enforceable in accordance with their respective terms, except as such enforceability may be limited by bankruptcy or other laws affecting creditors' rights generally, the application of equitable principles if equitable remedies are sought, the exercise of judicial discretion in appropriate cases and the limitations on legal remedies against school districts, community college districts and county boards of education, as applicable, in the State of California.

(L) It is hereby covenanted and warranted by the District that all representations and recitals contained in this Resolution are true and correct, and that the District and its appropriate officials have duly taken, or will take, all proceedings necessary to be taken by them, if any, for the levy, receipt, collection and enforcement of the Pledged Revenues in accordance with law for carrying out the provisions of this Resolution and each Series of Notes.

(M) The District shall not incur any indebtedness that is not issued in connection with the Program under this Resolution and that is secured by a pledge of its Unrestricted Revenues unless such pledge is subordinate in all respects to the pledge of Unrestricted Revenues hereunder.

(N) So long as any Credit Provider is not in default under the corresponding Credit Instrument, the District hereby agrees to pay its pro rata share of all Predefault Obligations and all Reimbursement Obligations attributable to the District in accordance with provisions of the applicable Credit Agreement, if any, and/or the Trust Agreement or Indenture, as applicable. Prior to the Maturity Date of a Series of Notes, moneys in the District's Payment Account attributed to such Series of Notes shall not be used to make such payments. The District shall pay such amounts promptly upon receipt of notice from the Credit Provider that such amounts are due to it by instructing the Trustee to pay such amounts to the Credit Provider on the District's behalf by remitting to the Credit Provider moneys held by the Trustee for the District and then available for such purpose under the Trust Agreement or the Indenture, as applicable. If such moneys held by the Trustee are insufficient to pay the District's pro rata share of such Predefault Obligations and all Reimbursement Obligations attributable to the District (if any), the District shall pay the amount of the deficiency to the Trustee for remittance to the Credit Provider.

(O) So long as any Series of Certificates or Pool Bonds executed or issued in connection with a Series of Notes are Outstanding, or any Predefault Obligation or Reimbursement Obligation is outstanding, the District will not create or suffer to be created any

pledge of or lien on such Series of Notes other than the pledge and lien of the Trust Agreement or the Indenture, as applicable.

(P) As of the date of adoption of this Resolution, based on the most recent report prepared by the Superintendent of Public Instruction of the State of California, the District does not have a negative certification (or except as disclosed in writing to the Underwriter and the Credit Provider(s), if any, a qualified certification) applicable to the fiscal year ending June 30, 2023 (the "Fiscal Year 2022-2023") within the meaning of Section 42133 of the California Education Code. The District covenants that it will immediately deliver a written notice to the Authority, the Underwriter, the Financial Advisor, the Credit Provider(s), if any, and Bond Counsel if it (or, in the case of County Boards of Education, the County Superintendent of Schools) files with the County Superintendent of Schools, the County Board of Education or the State Superintendent of Public Instruction or receives from the County Superintendent of Schools or the State Superintendent of Public Instruction a qualified or negative certification applicable to Fiscal Year 2022-2023 or Fiscal Year 2023-2024 prior to the respective Closing Date referenced in each Pricing Confirmation or the Maturity Date of each Series of Notes.

(Q) The District will maintain a positive general fund balance in Fiscal Year 2023-2024.

(R) The District will maintain an investment policy consistent with the policy set forth in Section 8(G) hereof.

(S) The District covenants that it will immediately deliver a written notice to the Authority, the Financial Advisor, the Underwriter, the Credit Provider(s), if any, and Bond Counsel upon the occurrence of any event which constitutes an Event of Default hereunder or would constitute an Event of Default but for the requirement that notice be given, or time elapse, or both.

Section 13. Tax Covenants. The District will not take any action or fail to take any action if such action or failure to take such action would adversely affect the exclusion from gross income of the interest payable on each Tax-Exempt Series of Notes (or on any Tax-Exempt Series of Pool Bonds related thereto) under Section 103 of the Code. Without limiting the generality of the foregoing, the District will not make any use of the proceeds of any Tax-Exempt Series of the Notes or any other funds of the District which would cause any Tax-Exempt Series of the Notes (or on any Tax-Exempt Series of Pool Bonds related thereto) to be an "arbitrage bond" within the meaning of Section 148 of the Code, a "private activity bond" within the meaning of Section 141(a) of the Code, or an obligation the interest on which is subject to federal income taxation because it is "federally guaranteed" as provided in Section 149(b) of the Code. The District, with respect to the proceeds of each Tax-Exempt Series of the Notes (or on any Tax-Exempt Series of Pool Bonds related thereto), will comply with all requirements of such sections of the Code and all regulations of the United States Department of the Treasury issued or applicable thereunder to the extent that such requirements are, at the time, applicable and in effect.

(A) In the event the District is deemed a Safe Harbor Issuer (as defined in Section 7) with respect to a Tax-Exempt Series of Notes (or any Tax-Exempt Series of Pool Bonds related

thereto), this subsection (B) shall apply. The District covenants that it shall make all calculations in a reasonable and prudent fashion relating to any rebate of excess investment earnings on the proceeds of each such Tax-Exempt Series of Notes (or such Tax-Exempt Series of Pool Bonds related thereto) due to the United States Treasury, shall segregate and set aside from lawfully available sources the amount such calculations may indicate may be required to be paid to the United States Treasury, and shall otherwise at all times do and perform all acts and things necessary and within its power and authority, including complying with the instructions of Orrick, Herrington & Sutcliffe LLP, Bond Counsel referred to in Section 7 hereof to assure compliance with the Rebate Requirements. If the balance in the Proceeds Subaccount attributed to cash flow borrowing and treated for federal tax purposes as proceeds of the Tax-Exempt Series of Notes (or any Tax-Exempt Series of Pool Bonds related thereto) is not low enough to qualify amounts in the Proceeds Subaccount attributed to cash flow borrowing for an exception to the Rebate Requirements on at least one date within the six-month period following the date of issuance of the Tax-Exempt Series of Notes (or Tax-Exempt Series of Pool Bonds related thereto) (calculated in accordance with Section 7), the District will reasonably and prudently calculate the amount, if any, of investment profits which must be rebated to the United States and will immediately set aside, from revenues attributable to the Fiscal Year 2023-2024 or, to the extent not available from such revenues, from any other moneys lawfully available, the amount of any such rebate in the Rebate Fund referred to in this Section 13(B). In addition, in such event, the District shall establish and maintain with the Trustee a fund (with separate subaccounts therein for each such Tax-Exempt Series of Notes (or such Tax-Exempt Series of Pool Bonds related thereto) if more than one series is issued) separate from any other fund established and maintained hereunder and under the Indenture or Trust Agreement, as applicable, designated as the "2023-2024 Tax and Revenue Anticipation Note Rebate Fund" or such other name as the Trust Agreement or the Indenture, as applicable, may designate. There shall be deposited in such Rebate Fund such amounts as are required to be deposited therein in accordance with the written instructions from Bond Counsel pursuant to Section 7 hereof.

(B) Notwithstanding any other provision of this Resolution to the contrary, upon the District's failure to observe, or refusal to comply with, the covenants contained in this Section 13, no one other than the holders or former holders of each Tax-Exempt Series of Notes (or any Tax-Exempt Series of Pool Bonds related thereto), the Certificate or the Bond owners, as applicable, the Credit Provider(s), if any, or the Trustee on their behalf shall be entitled to exercise any right or remedy under this Resolution on the basis of the District's failure to observe, or refusal to comply with, such covenants.

(C) The covenants contained in this Section 13 shall survive the payment of all Series of the Notes.

Section 14. Events of Default and Remedies.

If any of the following events occurs, it is hereby defined as and declared to be and to constitute an "Event of Default":

(A) Failure by the District to make or cause to be made the deposits to any Payment Account required to be made hereunder on or before the fifteenth (15th) day after the date on which such deposit is due and payable, or failure by the District to make

or cause to be made any other payment required to be paid hereunder on or before the date on which such payment is due and payable;

(B) Failure by the District to observe and perform any covenant, condition or agreement on its part to be observed or performed under this Resolution, for a period of fifteen (15) days after written notice, specifying such failure and requesting that it be remedied, is given to the District by the Trustee or any Credit Provider, unless the Trustee and such Credit Provider shall all agree in writing to an extension of such time prior to its expiration;

(C) Any warranty, representation or other statement by or on behalf of the District contained in this Resolution or the Certificate Purchase Agreement(s) or the Note Purchase Agreement(s), as applicable (including the Pricing Confirmation(s)), or the Credit Agreement(s) or in any requisition delivered by the District or in any instrument furnished in compliance with or in reference to this Resolution or the Certificate Purchase Agreement(s) or the Note Purchase Agreement(s), as applicable, or the Credit Agreement(s) or in connection with any Series of the Notes, is false or misleading in any material respect;

(D) Any event of default constituting a payment default occurs in connection with any other bonds, notes or other outstanding debt of the District;

(E) A petition is filed against the District under any bankruptcy, reorganization, arrangement, insolvency, readjustment of debt, dissolution or liquidation law of any jurisdiction, whether now or hereafter in effect and is not dismissed within 30 days after such filing, but the Trustee shall have the right to intervene in the proceedings prior to the expiration of such 30 days to protect its and the Certificate or the Bond owners' (or Noteholders') interests;

(F) The District files a petition in voluntary bankruptcy or seeking relief under any provision of any bankruptcy, reorganization, arrangement, insolvency, readjustment of debt, dissolution or liquidation law of any jurisdiction, whether now or hereafter in effect, or consents to the filing of any petition against it under such law; and

(G) The District admits insolvency or bankruptcy or is generally not paying its debts as such debts become due, or becomes insolvent or bankrupt or makes an assignment for the benefit of creditors, or a custodian (including without limitation a receiver, liquidator or trustee) of the District or any of its property is appointed by court order or appointed by the State Superintendent of Public Instruction or takes possession thereof and such order remains in effect or such possession continues for more than 30 days, but the Trustee shall have the right to intervene in the proceedings prior to the expiration of such 30 days to protect its and the Certificate or the Bond owners' or Noteholders' interests.

Whenever any Event of Default referred to in this Section 14 shall have happened and be continuing, subject to the provisions of Section 17 hereof, the Trustee shall, in addition to any other remedies provided herein or by law or under the Trust Agreement or the Indenture, as

applicable, have the right, at its option without any further demand or notice, to take one or any combination of the following remedial steps:

(1) Without declaring any Series of Notes to be immediately due and payable, require the District to pay to the Trustee, for deposit into the applicable Payment Account(s) of the District under the Trust Agreement or the Indenture, as applicable, an amount equal to all of the principal of all Series of Notes and interest thereon to the respective final maturity(ies) of such Series of Notes, plus all other amounts due hereunder, and upon notice to the District the same shall become immediately due and payable by the District without further notice or demand; and

(1) Take whatever other action at law or in equity (except for acceleration of payment on any Series of Notes) which may appear necessary or desirable to collect the amounts then due and thereafter to become due hereunder or to enforce any other of its rights hereunder.

Notwithstanding the foregoing, and subject to the provisions of Section 17 hereof and to the terms of the Trust Agreement or the Indenture, as applicable, concerning exercise of remedies which shall control if inconsistent with the following, if any Series of Notes is secured in whole or in part by a Credit Instrument or if a Credit Provider is subrogated to rights under any Series of Notes, as long as each such Credit Provider has not failed to comply with its payment obligations under the corresponding Credit Instrument, each such Credit Provider shall have the right to direct the remedies upon any Event of Default hereunder, and as applicable, prior consent shall be required to any remedial action proposed to be taken by the Trustee hereunder, except that nothing contained herein shall affect or impair the right of action of any owner of a Certificate to institute suit directly against the District to enforce payment of the obligations evidenced and represented by such owner's Certificate.

If any Credit Provider is not reimbursed on any interest payment date applicable to the corresponding Series of Notes for the drawing, payment or claim, as applicable, used to pay principal of and interest on such Series of Notes due to a default in payment on such Series of Notes by the District, as provided in the Trust Agreement or in the Indenture, as applicable, or if any principal of or interest on such Series of Notes remains unpaid after the Maturity Date of such Series of Notes, such Series of Notes shall be a Defaulted Note, the unpaid portion thereof or the portion (including the interest component, if applicable) to which a Credit Instrument applies for which reimbursement on a draw, payment or claim has not been made shall be deemed outstanding and shall bear interest at the Default Rate until the District's obligation on the Defaulted Note is paid in full or payment is duly provided for, all subject to Section 8 hereof.

Section 15. Trustee. The Trustee is hereby appointed as paying agent, registrar and authenticating agent for any and all Series of Notes. The District hereby directs and authorizes the payment by the Trustee of the interest on and principal of any and all Series of Notes when such become due and payable from the corresponding Payment Account held by the Trustee in the name of the District in the manner set forth herein. The District hereby covenants to deposit funds in each such Payment Account at the times and in the amounts specified herein to provide sufficient moneys to pay the principal of and interest on any and all Series of Notes on the day or days on which each such Series matures. Payment of any and all Series of Notes shall be in

accordance with the terms of the applicable Series of Notes and this Resolution and any applicable Supplemental Resolution.

The District hereby agrees to maintain the Trustee under the Trust Agreement or the Indenture, as applicable, as paying agent, registrar and authenticating agent of any and all Series of Notes.

The District further agrees to indemnify, to the extent permitted by law and without making any representation as to the enforceability of this covenant, and save the Trustee, its directors, officers, employees and agents harmless against any liabilities which it may incur in the exercise and performance of its powers and duties under the Trust Agreement or the Indenture, as applicable, including but not limited to costs and expenses incurred in defending against any claim or liability, which are not due to its negligence or default.

Section 16. Sale of Notes. If the Certificate Structure is implemented, each Series of Notes as evidenced and represented by the applicable Series of Certificates shall be sold to the Underwriter, in accordance with the terms of the Certificate Purchase Agreement applicable to such Series of Notes, in each case as hereinbefore approved. If the Bond Pool Structure is implemented, each Series of Notes shall be sold to the Authority in accordance with the terms of the Note Purchase Agreement applicable to such Series of Notes, in each case as hereinbefore approved.

Section 17. Subordination. (a) Anything in this Resolution to the contrary notwithstanding, the indebtedness evidenced by each Series of Subordinate Notes shall be subordinated and junior in right of payment, to the extent and in the manner hereinafter set forth, to all principal of, premium, if any, and interest on each Series of Senior Notes and any refinancings, refundings, deferrals, renewals, modifications or extensions thereof.

In the event of (1) any insolvency, bankruptcy, receivership, liquidation, reorganization, readjustment, composition or other similar proceeding relating to the District or its property, (2) any proceeding for the liquidation, dissolution or other winding-up of the District, voluntary or involuntary, and whether or not involving insolvency or bankruptcy proceedings, (3) any assignment for the benefit of creditors, or (4) any distribution, division, marshalling or application of any of the properties or assets of the District or the proceeds thereof to creditors, voluntary or involuntary, and whether or not involving legal proceedings, then and in any such event, payment shall be made to the parties and in the priority set forth in Section 8(F) hereof, and each party of a higher priority shall first be paid in full before any payment or distribution of any character, whether in cash, securities or other property shall be made in respect of any party of a lower priority.

The subordination provisions of this Section have been entered into for the benefit of the holders of the Series of Senior Notes and any Credit Provider(s) that issues a Credit Instrument with respect to such Series of Senior Notes and, notwithstanding any provision of this Resolution, may not be supplemented, amended or otherwise modified without the written consent of all such holders and Credit Provider(s).

Notwithstanding any other provision of this Resolution, the terms of this Section shall continue to be effective or be reinstated, as the case may be, if at any time any payment of any Series of Senior Notes is rescinded, annulled or must otherwise be returned by any holder of Series of Senior Notes or such holder's representative, upon the insolvency, bankruptcy or reorganization of the District or otherwise, all as though such payment has not been made.

In no event may any holder of all or any part of the Series of Subordinate Notes, or the corresponding Credit Provider(s), exercise any right or remedy available to it on account of any Event of Default on the Series of Subordinate Notes, (1) at any time at which payments with respect thereto may not be made by the District on account of the terms of this Section, or (2) prior to the expiration of forty-five (45) days after the holders of the Series of Subordinate Notes, or the corresponding Credit Provider(s), shall have given notice to the District and to the holders of the Series of Senior Notes and the corresponding Credit Provider(s), of their intention to take such action.

The terms of this Section, the subordination effected hereby and the rights of the holders of the Series of Senior Notes shall not be affected by (a) any amendment of or addition or supplement to any Series of Senior Notes or any instrument or agreement relating thereto, including without limitation, this Resolution, (b) any exercise or non-exercise of any right, power or remedy under or in respect of any Series of Senior Notes or any instrument or agreement relating thereto, or (c) any waiver, consent, release, indulgence, extension, renewal, modification, delay or other action, inaction or omission, in respect of any Series of Senior Notes or any instrument or agreement relating thereto or any security therefor or guaranty thereof, whether or not any holder of any Series of Subordinate Notes shall have had notice or knowledge of any of the foregoing.

In the event that a Series of Additional Subordinate Notes is further subordinated in the applicable Pricing Confirmation, at the time of issuance thereof, to all previously issued Series of Subordinate Notes of the District, the provisions of this Section 17 relating to Series of Senior Notes shall be applicable to such previously issued Series of Subordinate Notes and the provisions of this Section 17 relating to Series of Subordinate Notes shall be applicable to such Series of Additional Subordinate Notes.

Section 18. Continuing Disclosure Undertaking. The provisions of this Section 18 shall be applicable only if the Certificate Structure is implemented; provided, however, in the event the Bond Pool Structure is implemented, the District covenants to report to the Authority and the Trustee the occurrences of the events described in paragraphs (A)(1)j and (A)(2)h, below, within five business days of such occurrence.

(A) The District covenants, for the sole benefit of the owners of each Series of Certificates which evidence and represent the applicable Series of Notes (and, to the extent specified in this Section 18, the beneficial owners thereof), that the District shall:

(1) Provide in a timely manner not later than ten business days after the occurrence of the event, through the Trustee acting as dissemination agent (the "Dissemination Agent"), to the Municipal Securities Rulemaking Board, notice of any of the following events with respect to an outstanding Series of Notes of the District:

a. Principal and interest payment delinquencies on such Series of Notes and the related Series of Certificates;

b. Unscheduled draws on debt service reserves reflecting financial difficulties;

c. Unscheduled draws on credit enhancements reflecting financial difficulties;

d. Substitution of credit or liquidity providers, or their failure to perform;

e. Adverse tax opinions or issuance by the Internal Revenue Service of proposed or final determination of taxability or of a Notice of Proposed Issue (IRS Form 5701 TEB);

f. Tender offers;

g. Defeasances;

h. Rating changes;

i. Bankruptcy, insolvency, receivership or similar event of the obligated person; or

For the purposes of the event identified in subsection i., the event is considered to occur when any of the following occur: the appointment of a receiver, fiscal agent or similar officer for the District in a proceeding under the U.S. Bankruptcy Code or in any other proceeding under state or federal law in which a court or governmental authority has assumed jurisdiction over substantially all of the assets or business of the District, or if such jurisdiction has been assumed by leaving the existing governmental body and officials or officers in possession but subject to the supervision and orders of a court or governmental authority, or the entry of an order confirming a plan of reorganization, arrangement or liquidation by a court or governmental authority having supervision or jurisdiction over substantially all of the assets or business of the District.

j. Default, event of acceleration, termination event, modification of terms, or other similar events under the terms of a financial obligation of the District, any of which reflect financial difficulties.

(2) Provide in a timely manner not later than ten business days after the occurrence of the event, through the Dissemination Agent, to the Municipal Securities Rulemaking Board, notice of any of the following events with respect to an outstanding Series of Notes of the District, if material:

a. Unless described in subsection (A)(1)e., other material notices or determinations by the Internal Revenue Service with respect to the tax status of such Series of Notes and the related Series of Certificates or other

material events affecting the tax status of such Series of Notes and the related Series of Certificates;

b. Modifications to rights of owners and beneficial owners of the Series of Certificates which evidence and represent such Series of Notes;

c. Optional, contingent or unscheduled bond calls;

d. Release, substitution or sale of property securing repayment of such Series of Notes;

e. Non-payment related defaults;

f. The consummation of a merger, consolidation, or acquisition involving the District or the sale of all or substantially all of the assets of the District, other than in the ordinary course of business, the entry into a definitive agreement to undertake such an action or the termination of a definitive agreement relating to any such actions, other than pursuant to its terms;

g. Appointment of a successor or additional Trustee or the change of name of a Trustee; or

h. Incurrence of a financial obligation of the District, or agreement to covenants, events of default, remedies, priority rights, or other similar terms of a financial obligation of the District, any of which affect security holders.

For the purposes of the events listed as (1)j. and (2)h., the term "financial obligation" means a (i) debt obligation; (ii) derivative instrument entered into in connection with, or pledged as security or a source of payment for, an existing or planned debt obligation; or (iii) guarantee of (i) or (ii). The term financial obligation shall not include municipal securities as to which a final official statement has been provided to the Municipal Securities Rulemaking Board consistent with the Rule.

Whenever the District obtains knowledge of the occurrence of an event described in subsection (A)(2) of this Section, the District shall determine if such event would be material under applicable federal securities laws. The Authority and the Dissemination Agent shall have no responsibility for such determination and shall be entitled to conclusively rely upon the District's determination.

If the District learns of the occurrence of an event described in subsection (A)(1) of this Section, or determines that the occurrence of an event described in subsection (A)(2) of this Section would be material under applicable federal securities laws, the District shall within ten business days of occurrence, through the Dissemination Agent, file a notice of such occurrence with the Municipal Securities Rulemaking Board. The District shall promptly provide the Authority and the Dissemination Agent with a notice of such occurrence which the Dissemination Agent agrees to file with the Municipal Securities Rulemaking Board.

All documents provided to the Municipal Securities Rulemaking Board shall be provided in an electronic format, as prescribed by the Municipal Securities Rulemaking Board, and shall be accompanied by identifying information, as prescribed by the Municipal Securities Rulemaking Board.

(B) In the event of a failure of the District to comply with any provision of this Section, any owner or beneficial owner of the related Series of Certificates may take such actions as may be necessary and appropriate, including seeking mandate or specific performance by court order, to cause the District to comply with its obligations under this Section. A default under this Section shall not be deemed an Event of Default under Section 14 hereof, and the sole remedy under this Section in the event of any failure of the District to comply with this Section shall be an action to compel performance.

(C) For the purposes of this Section, a "beneficial owner" shall mean any person which has the power, directly or indirectly, to make investment decisions concerning ownership of any Certificates of the Series which evidences and represents such Series of Notes (including persons holding Certificates through nominees, depositories or other intermediaries and any Credit Provider as a subrogee).

(D) The District's obligations under this Section shall terminate upon the legal defeasance, prior redemption or payment in full of its Note. If such termination occurs prior to the final maturity of the related Series of Certificates, the District shall give notice of such termination in the same manner as for a listed event under subsection (A)(1) of this Section.

(E) The Dissemination Agent shall not be responsible in any manner for the content of any notice or report prepared by the District pursuant to this Section. In no event shall the Dissemination Agent be responsible for preparing any notice or report or for filing any notice or report which it has not received in a timely manner and in a format suitable for reporting. Nothing in this Section shall be deemed to prevent the District from disseminating any other information, using the means of dissemination set forth in this Section or any other means of communication, or including any other notice of occurrence of a listed event under subsection (A)(1) or (A)(2) of this Section (each, a "Listed Event"), in addition to that which is required by this Section. If the District chooses to include any information in any notice of occurrence of a Listed Event in addition to that which is specifically required by this Section, the District shall have no obligation under this Section to update such information or include it in any future notice of occurrence of a Listed Event.

(F) Notwithstanding any other provision of this Resolution, the District with the consent of the Dissemination Agent and notice to the Authority may amend this Section, and any provision of this Section may be waived, provided that the following conditions are satisfied:

(1) If the amendment or waiver relates to the provisions of subsection (A) of this Section, it may only be made in connection with a change in circumstances that arises from a change in legal requirements, change in law, or change in the identity, nature or status of an obligated person with respect to the applicable Series of Notes and the related Series of Certificates, or the type of business conducted;

(2) The undertaking, as amended or taking into account such waiver, would in the opinion of nationally recognized bond counsel, have complied with the requirements of the Rule at the time of the original issuance of the applicable Series of Notes and the related Series of Certificates, after taking into account any amendments or interpretations of the Rule, as well as any change in circumstances; and

(3) The amendment or waiver does not, in the opinion of nationally recognized bond counsel, materially impair the interests of the owners or beneficial owners of the related Certificates. In the event of any amendment or waiver of a provision of this Section, notice of such change shall be given in the same manner as for an event listed under subsection (A)(1) of this Section, and shall include, as applicable, a narrative explanation of the reason for the amendment or waiver; provided, however, the District shall be responsible for preparing such narrative explanation.

(G) The Dissemination Agent shall have only such duties as are specifically set forth in this Section. The Dissemination Agent shall not be liable for the exercise of any of its rights hereunder or for the performance of any of its obligations hereunder or for anything whatsoever hereunder, except only for its own willful misconduct or gross negligence. Absent gross negligence or willful misconduct, the Dissemination Agent shall not be liable for an error of judgment. No provision hereof shall require the Dissemination Agent to expend or risk its own funds or otherwise incur any financial or other liability or risk in the performance of any of its obligations hereunder, or in the exercise of any of its rights hereunder, if such funds or adequate indemnity against such risk or liability is not reasonably assured to it. The District hereby agrees to compensate the Dissemination Agent for its reasonable fees in connection with its services hereunder, but only from the District's share of the costs of issuance deposited in the Costs of Issuance Fund held and invested by the Trustee under the Trust Agreement.

(H) This section shall inure solely to the benefit of the District, the Dissemination Agent, the Underwriter, any Credit Provider and owners and beneficial owners from time to time of the Certificates, and shall create no rights in any other person or entity.

Section 19. Approval of Actions. The aforementioned officers of the District are hereby authorized and directed to execute each Series of Notes and to cause the Trustee to authenticate and accept delivery of each Series of Notes pursuant to the terms and conditions of the applicable Certificate Purchase Agreement and Trust Agreement or the applicable Note Purchase Agreement and the Indenture, as applicable. All actions heretofore taken by the officers and agents of the District or this Board with respect to the sale and issuance of the Notes and participation in the Program are hereby approved, confirmed and ratified and the officers and agents of the District are hereby authorized and directed, for and in the name and on behalf of the District, to do any and all things and take any and all actions and execute any and all certificates, requisitions, agreements, notices, consents, and other documents, including tax certificates, letters of representations to the securities depository, investment contracts (or side letters or agreements thereto), other or additional municipal insurance policies or credit enhancements or credit agreements (including mutual insurance agreements) or insurance commitment letters, if any, and closing certificates, which they, or any of them, may deem necessary or advisable in order to consummate the lawful issuance and delivery of each Series of Notes, execution or issuance and delivery of the corresponding Series of Certificates or Series of Pool Bonds, as

applicable, and investment of the proceeds thereof, in accordance with, and related transactions contemplated by, this Resolution. The officers of the District referred to above in Section 4 hereof are hereby designated as "Authorized District Representatives" under the Trust Agreement or the Indenture, as applicable.

In the event that any Series of Notes or a portion thereof is secured by a Credit Instrument, the Authorized Officer is hereby authorized and directed to provide the applicable Credit Provider with any and all information relating to the District as such Credit Provider may reasonably request.

Section 20. Proceedings Constitute Contract. The provisions of each Series of Notes and of this Resolution shall constitute a contract between the District and the registered owner of such Series of Notes, the registered owners of the Series of Certificates or Bonds to which such Series of Notes is assigned, and the corresponding Credit Provider(s), if any, and such provisions shall be enforceable by mandamus or any other appropriate suit, action or proceeding at law or in equity in any court of competent jurisdiction, and shall be irrepealable.

Section 21. Limited Liability. Notwithstanding anything to the contrary contained herein or in any Series of Notes or in any other document mentioned herein or related to any Series of Notes or to any Series of Certificates or Series of Pool Bonds to which such Series of Notes may be assigned, the District shall not have any liability hereunder or by reason hereof or in connection with the transactions contemplated hereby except to the extent payable from moneys available therefor as set forth in Section 8 hereof, and the County is not liable for payment of any Note or any other obligation of the District hereunder.

Section 22. Severability. In the event any provision of this Resolution shall be held invalid or unenforceable by any court of competent jurisdiction, such holding shall not invalidate or render unenforceable any other provision hereof.

Section 23. Electronic Signatures; DocuSign. The Board hereby approves the execution and delivery of all agreements, documents, certificates and instruments referred to herein with electronic signatures as may be permitted under the California Uniform Electronic Transactions Act and digital signatures as may be permitted under Section 16.5 of the California Government Code using DocuSign.

EXHIBIT A
FORM OF NOTE

R-1 $_____

_____ DISTRICT/_____ BOARD OF EDUCATION

COUNTY OF _____, CALIFORNIA

2023-2024 [SUBORDINATE]* TAX AND REVENUE ANTICIPATION NOTE, SERIES __

Date of
Original Issue

REGISTERED OWNER: U.S. BANK TRUST COMPANY, NATIONAL ASSOCIATION, AS TRUSTEE

SERIES PRINCIPAL AMOUNT: _____ DOLLARS

| Interest Rate | Maturity Date |
|---|---|
| ___% | _____, 20__ |

| First Repayment Period | Second Repayment Period | Third Repayment Period | Fourth Repayment Period | Fifth Repayment Period |
|---|---|---|---|---|
| __% of the total of [principal] [interest] [principal and interest] due at maturity | __% of the total of [principal] [interest] [principal and interest] due at maturity | __% of the total of [principal] [interest] [principal and interest] due at maturity | __% of the total of [principal] [interest] [principal and interest] due at maturity | 100% of the total of principal and interest due at maturity** |

FOR VALUE RECEIVED, the District/Board of Education designated above (the "District"), located in the County designated above (the "County"), acknowledges itself indebted to and promises to pay on the maturity date specified above to the registered owner identified above, or registered assigns, the principal amount specified above, together with interest thereon from the date hereof until the principal amount shall have been paid, payable [on _____ 1, 20__ and] on the maturity date specified above in lawful money of the United States of America, at the rate of interest specified above (the "Note Rate"). Principal of and interest on this Note are payable in such coin or currency of the United States as at the time of payment is legal tender for payment of private and public debts, such principal and interest to be paid upon surrender hereof at the principal corporate trust office of U.S. Bank Trust Company, National Association in Los Angeles, California, or its successor in trust (the "Trustee"). Interest shall be calculated on the basis of a 360-day year, consisting of twelve 30-day months, in like lawful money from the date hereof until the maturity date specified above and, if funds are not provided for payment at the maturity, thereafter on the basis of a 360-day year for actual days elapsed until payment in full of said principal sum. Both the principal of and interest on this Note shall be payable only to the registered owner hereof upon surrender of this Note as the same shall fall due; provided, however, no interest shall be payable for any period after maturity during which the holder hereof fails to properly present this Note for payment. If the District fails to pay interest on this Note on any interest payment date or to pay the principal of or interest on this Note on the

* TAX AND REVENUE ANTICIPATION NOTE, SERIES __* To bear this designation if this Note is a Series of Subordinate Notes.

** ** Length and number of Repayment Periods and percentages and amount of principal of Note shall be determined in Pricing Confirmation (as defined in the Resolution).

maturity date or the [Credit Provider(s)] (as defined in the Resolution hereinafter described), if any, is not reimbursed in full for the amount drawn on or paid pursuant to the [Credit Instrument(s)] (as defined in the Resolution) to pay all or a portion of the principal of and interest on this Note on the date of such payment, this Note shall become a Defaulted Note (as defined and with the consequences set forth in the Resolution).

It is hereby certified, recited and declared that this Note (the "Note") represents an authorized issue of the Note in the aggregate principal amount authorized, executed and delivered pursuant to and by authority of a resolution of the governing board of the District duly passed and adopted heretofore, under and by authority of Article 7.6 (commencing with Section 53850) of Chapter 4, Part 1, Division 2, Title 5 of the California Government Code (the "Resolution"), to all of the provisions and limitations of which the owner of this Note, by acceptance hereof, assents and agrees. Pursuant to and as more particularly provided in the Resolution, additional notes may be issued by the District secured by a lien on a parity with the lien securing this Note.

The term "Unrestricted Revenues" means the taxes, income, revenue, cash receipts and other moneys provided for Fiscal Year 2023-2024 which will be received by or will accrue to the District during such fiscal year for the general fund [and capital fund and/or special revenue fund] of the District and which are lawfully available for the payment of current expenses and other obligations of the District. As security for the payment of the principal of and interest on the Note, subject to the payment priority provisions contained in the Resolution, the District has pledged the first Unrestricted Revenues of the District received in the Repayment Periods set forth on the face hereof in an amount equal to the corresponding percentages of principal of, and [in the final Repayment Period,] interest due on, the Note at maturity set forth on the face hereof (such pledged amounts being hereinafter called the "Pledged Revenues"). As provided in Section 53856 of the California Government Code, subject to the payment priority provisions contained in the Resolution, the Note and the interest thereon shall be a first lien and charge against, and shall be payable from the first moneys received by the District from, the Pledged Revenues. As provided in Section 53857 of the California Government Code, notwithstanding the provisions of Section 53856 of the California Government Code and the foregoing, the Note shall be a general obligation of the District and, in the event that on [the tenth business day of each such Repayment Period], the District has not received sufficient Unrestricted Revenues to permit the deposit into the payment account established for the Note of the full amount of Pledged Revenues to be deposited therein from said Unrestricted Revenues in such Repayment Period as provided in the Resolution, then the amount of any deficiency shall be satisfied and made up from any other moneys of the District lawfully available for the payment of the principal of the Note and the interest thereon, as and when such other moneys are received or are otherwise legally available, as set forth in the Resolution and subject to the payment priority provisions contained therein. The full faith and credit of the District is not pledged to the payment of the principal of or interest on this Note. The County is not liable for payment of this Note.

This Note is transferable, as provided by the Resolution, only upon the books of the District kept at the office of the Trustee, by the registered owner hereof in person or by its duly authorized attorney, upon surrender of this Note for transfer at the office of the Trustee, duly endorsed or accompanied by a written instrument of transfer in form satisfactory to the Trustee duly executed by the registered owner hereof or its duly authorized attorney, and upon payment

of any tax, fee or other governmental charge required to be paid with respect to such transfer, a fully registered Note will be issued to the designated transferee or transferees.

The District and the Trustee may deem and treat the registered owner hereof as the absolute owner hereof for the purpose of receiving payment of or on account of principal hereof and interest due hereon and for all other purposes, and the District and the Trustee shall not be affected by any notice to the contrary.

This Note shall not be valid or become obligatory for any purpose until the Certificate of Authentication and Registration hereon shall have been signed by the Trustee.

It is hereby certified that all of the conditions, things and acts required to exist, to have happened and to have been performed precedent to and in the issuance of this Note do exist, have happened and have been performed in due time, form and manner as required by the Constitution and statutes of the State of California and that the amount of this Note, together with all other indebtedness of the District, does not exceed any limit prescribed by the Constitution or statutes of the State of California.

IN WITNESS WHEREOF, the governing board of the District has caused this Note to be executed by the manual or facsimile signature of a duly authorized officer of the District and countersigned by the manual or facsimile signature of its duly authorized officer as of the date of authentication set forth below.

# RESOLUTION CERTIFICATE

I, Sean McPhetridge, Secretary of the Governing Board of Cabrillo Unified School District, hereby certify as follows:

The foregoing is a full, true and correct copy of a resolution duly adopted at a regular meeting of the Governing Board of the Cabrillo Unified School District held at the regular meeting place thereof or conducted by teleconference on the __ day of _____, 2023, and entered in the minutes thereof, of which meeting all of the members of the Governing Board had due notice and at which a quorum thereof was acknowledged, and that at said meeting the resolution was adopted by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

An agenda of said meeting was posted at least 72 hours before said meeting at 498 Kelly Avenue, Half Moon Bay, California, a location freely accessible to members of the public and on the District's website, and a brief general description of said resolution appeared on said agenda.

I have carefully compared the same with the original minutes of said meeting on file and of record in the District administrative office; the foregoing resolution is a full, true and correct copy of the original resolution adopted at said meeting and entered in said minutes; and said resolution has not been amended, modified or rescinded since the date of its adoption, and the same is now in full force and effect. The Maximum Amount of Borrowing specified in the foregoing resolution is $5,000,000.

Dated:_____ ____, 2023

_____

Sean McPhetridge
Secretary of the Governing Board
of Cabrillo Unified School District

**IN WITNESS WHEREOF**, the governing board of the District has caused this Note to be executed by the manual or facsimile signature of a duly authorized officer of the District and countersigned by the manual or facsimile signature of its duly authorized officer as of the date of authentication set forth below.

Cabrillo Unified School District

By_____
Sophia Layne
Title: President of the Board of Trustees

[(SEAL)]

Countersigned

By_____
Sean McPhetridge
Title: Superintendent

4.5 The following named persons are duly elected (or appointed), qualified and acting officers of the District presently holding the offices set forth opposite their respective names below and by execution hereof each certifies that the signatures of the other officers hereto are the genuine signatures of such officers (signatures of the officers executing the Note, the other Documents (as defined herein), Internal Revenue Service Form 8038-G and the Secretary's Certificate attached to the Resolution must appear below):

| NAME | OFFICE | SIGNATURE |
|---|---|---|
| Sophia Layne | President of the Board of Trustees | |
| Sean McPhetridge | Superintendent / Board Secretary | |
| J Jesus Contreras | CBO | |
| Jennifer Marsh | Fiscal Director | |
| | | |

District: Cabrillo Unified School District

Address: 498 Kelly Avenue

Half Moon Bay, CA 94019

County: San Mateo

Executed and entered into on the Purchase Date set forth in Schedule I attached hereto and incorporated herein.

Cabrillo Unified School District

By _____

Name: J Jesus Contreras
Title: CBO

# CABRILLO UNIFIED SCHOOL DISTRICT

498 Kelly Avenue, Half Moon Bay, California 94019 • 650 712-7100 • Fax 650 726-0279 • www.cabrillo.k12.ca.us

**SUPERINTENDENT**
Sean McPhetridge, Ed.D.

**GOVERNING BOARD**
Mary Beth Alexander
Lizet Cortes
Carmen Daniel
Kimberly Hines
Sophia Layne


# MEMORANDUM

**MEETING DATE:** April 13, 2023
**TO:** Members of the Governing Board
**FROM:** J Jesús Contreras, Chief Business Officer
**CATEGORY:** Action
**ITEM TITLE:** Approval of Resolution No. 06-2023 Clearing Bank Accounts

## BACKGROUND INFORMATION

Education Code 41017 authorizes a governing board of any school district to deposit in one or more bank accounts as clearing accounts any miscellaneous receipts, including receipts from the sale of property or materials, pursuant to Section 39526 or 39527, received or collected by the school district and may provide for the withdrawals from those accounts. All money in those bank accounts shall be paid into the county treasury within the time periods specified pursuant to Section 41001.

## FISCAL ANALYSIS

There is no financial impact to the General Fund.

## RECOMMENDATION

Approve resolution as submitted.

**RESOLUTION NO. 06-2023**
**BEFORE THE GOVERNING BOARD**
**OF THE CABRILLO UNIFIED SCHOOL DISTRICT**
**SAN MATEO COUNTY, CALIFORNIA**

**AUTHORIZING A CLEARING BANK ACCOUNT FOR THE CABRILLO UNIFIED SCHOOL DISTRICT**

**WHEREAS,** there has developed in the Cabrillo School District the need for a bank clearing account in which to deposit miscellaneous receipts of the Cabrillo Unified School District, such receipts to be paid into the County Treasury within the time periods specified pursuant to Education Code Section 41001;

**NOW, THEREFORE, BE IT RESOLVED** that a bank clearing account be established with the Tri Counties Bank for the Cabrillo Unified School District to be administered by the Cabrillo Unified School District's Chief Business Official.

**BE IT FURTHER RESOLVED** that two copies of this resolution be forwarded to the San Mateo County Superintendent of Schools for approval.

**PASSED AND ADOPTED** by the Governing Board of the Cabrillo Unified School District on the 13th day of April 2023 by the following vote:

| | | | | | | | |
|---|---|---|---|---|---|---|---|
| Mary Beth Alexander: | _____ | Aye | _____ | No | _____ | Abstain | _____ Absent |
| Lizet Cortes: | _____ | Aye | _____ | No | _____ | Abstain | _____ Absent |
| Carmen Daniel: | _____ | Aye | _____ | No | _____ | Abstain | _____ Absent |
| Kimberly Hines: | _____ | Aye | _____ | No | _____ | Abstain | _____ Absent |
| Sophia Layne: | _____ | Aye | _____ | No | _____ | Abstain | _____ Absent |

Certified by:

_____
Carmen Daniel
Clerk to the Governing Board
Cabrillo Unified School District

Attest by:

_____
Sean McPhetridge, Ed.D.
Secretary to the Governing Board
Cabrillo Unified School District