# Regular Governing Board Meeting Agenda - Revised

# CABRILLO UNIFIED SCHOOL DISTRICT

Public Session • Thursday, November 10, 2022 • 6:00 PM | Closed Session: Right After Public Session

**Cunha Intermediate School Multi-Use Room, 600 Church Street, Half Moon Bay, California 94019**

Governing Board Meeting Broadcast Live on PacificCoast.TV

In compliance with the American with Disabiliteis Act, Individuals who require special accommodations (Spanish interpreter, accessible seating, documentation in an accessible format, etc.) should contact the Administrative Assistant to the Superintendent at acostar@cabrillo.k12.ca.us. Notification at least 48 hours before the meeting will enable the District to make reasonable arrangements to ensure accessibility to the Board meeting and to provide any required accommodations, auxiliary aids, or services.

Documents provided to a majority of the Governing Board regarding an open session item on the agenda will be made available for public inspection in the District Office located at 498 Kelly Avenue, Half Moon Bay, California during normal business hours. In addition, such writings and documents are posted on the District's website, www.cabrillo.k12.ca.us.

**PUBLIC COMMENTS GUIDELINES**

There are two ways in which members of the public may provide comments:

**1. Submit Written Comments in Advance:**

Members of the public wishing to provide comments in advance of the meeting may submit a Public Comments form at: bit.ly/cusdcomments. Written comments will be accepted from when the agenda is posted up to 3:00 pm on the day of the meeting. Comments will be read out loud by the Board President or a Designee. Written comments should be limited to no more than 300 words; longer comments might not be shared publicly during the meeting. However, all comments received, whether or not they are shared publicly during the meeting, will be made available to all Board members and the public.

**2. Provide Comments In-Person During Meeting:**

Members of the public wishing to speak in person during the meeting should submit a "Request to Address the Board" slip to the Administrative Assistant to the Superintendent prior to the introduction of the item. For meeting facilitation, please submit the slip at your earliest possible convenience. Upon recognition by the Board President, please come to the podium and identify yourself prior to speaking.

Individuals are given three (3) minutes to speak. However, with Board consent, the Board President may increase or decrease the time allowed, depending on the topic and the number of persons wishing to be heard. The Administrative Assistant will keep the time and advise the speaker when there are 30 seconds left and again when the time is up. We ask speakers to keep within the time limits.

- Closed Session Items: may be addressed under Public Comment on Closed Session Topics.
- Non-Agenda and Consent Items: may be addressed under Public Comments.
- Agenda Items: may be addressed after the conclusion of the staff presentation on the item.

**IMPORTANT BOARD PROTOCOLS REGARDING PUBLIC COMMENTS**

The CUSD Governing Board does not act upon any matter that has not been agendized except under limited circumstances as permitted by law. It is the policy of the CUSD Governing Board to refer matters raised in this forum to staff for further examination and/or action where appropriate.

All Regular Governing Board meetings are broadcasted live on PacificCoast.TV. If available, video recordings will be uploaded to the CUSD YouTube channel in the next few days following the meeting.

## 1. OPENING BUSINESS

a. Call Public Session to Order - 6:00 PM - Welcome

b. Roll Call / Quorum

c. Pledge of Allegiance

## 2. APPROVAL OF AGENDA

## 3. RECOGNITION

a. Recognition of outgoing Board Member Freya McCamant

## 4. COMMUNICATIONS

a. Public Comments

b. Employee Organizations Report

1. CUTA Representatives
2. CSEA Representatives

c. Board Members Report

d. Student Board Member Report

e. Superintendent Report

## 5. CONSENT AGENDA

Items listed under the Consent Agenda are items of a routine nature and items for which Board discussion is not anticipated and for which the Superintendent recommends approval. When any Board member requests the removal of an item from the consent agenda, the item shall be removed and given individual consideration for action as a regular agenda item. The

Consent Agenda requires a motion and a second and must be approved by a roll call vote. Each item on the Consent Agenda approved by the Governing Board shall be deemed to have been considered in full and adopted as recommended.

a. Adoption of Resolution No. 22-2022 Endorsing November 14, 2022 as Ruby Bridges Walk to School Day (Consent Agenda)

5.a Board Memo Ruby Bridges Walk to School Day.pdf (p. 5)

5.a.1 Resolution No. 22-2022 Ruby Bridges Walk to School Day.pdf (p. 6)

b. Approval of Distribution/Disposal of Obsolete Materials (Consent Agenda)

5.b Board Memo Obsolete Materials 2022.pdf (p. 8)

c. Approval of Certificated Personnel Report (Consent Agenda)

5.c Board Memo Certificated Personnel Report.pdf (p. 9)

d. Approval of Classified Personnel Report (Consent Agenda)

5.d Board Memo Classified Personnel Report.pdf (p. 10)

e. Approval of Measure I Parcel Tax Annual Report (Consent Agenda)

5.e Board_Memo_Parcel_Tax_Annual_Report _November_10_2022.pdf (p. 11)

5.e.1 Parcel_Tax_Report_2021-22.pdf (p. 12)

f. Approval of Donations to Cabrillo Unified School District (Consent Agenda)

5.f Board_Memo_Donations_November_10_2022.pdf (p. 28)

5.f.1 Summary_Site_Donations_November _10_2022.pdf (p. 29)

g. Approval of Warrant Register Report (Consent Agenda)

5.g Board_Memo_Warrant_Register_November_10_2022.pdf (p. 30)

5.g.1 100122-103122_Warrant_Register.pdf (p. 31)

h. Approval of Regular and Special Governing Board Meetings Minutes (Consent Agenda)

5.h Board Memo Minutes.pdf (p. 54)

5.h.1 2022-10-13 Regular Board Meeting Minutes.pdf (p. 55)

5.h.2 2022-10-14 Special Board Meeting Minutes.pdf (p. 60)

i. Approval of Governing Board Policy Updates as Recommended by the California School Boards Association (Consent Agenda)

5.i Board Memo Policy Updates.pdf (p. 62)

5.i.1 Policy Guide Sheet.pdf (p. 63)

5.i.1.1_0420.4 BP Charter School Authorization - DRAFT.pdf (p. 65)

5.i.1.2_0420.41 BP Charter School Oversight - DRAFT.pdf (p. 68)

5.i.1.3_0420.42 BP Charter School Renewal - DRAFT.pdf (p. 72)

5.i.1.4_0420.43 BP Charter School Revocation - DRAFT.pdf (p. 76)

5.i.1.5_3523 BP Electronic Signatures - NEW.pdf (p. 79)

5.i.1.6_6112 BP School Day - DRAFT.pdf (p. 80)

5.i.1.7_6142.8 BP Comprehensive Health Education - DRAFT.pdf (p. 81)

5.i.1.8_6170.1 BP Transitional Kindergarten - DRAFT.pdf (p. 82)

5.i.1.9_6173 BP Education For Homeless Children - DRAFT.pdf (p. 85)

5.i.1.10_9100 BB Organization - DRAFT.pdf (p. 87)

5.i.1.11_9322 BB Agenda Meeting Materials - DRAFT.pdf (p. 88)

## 6. GENERAL BUSINESS

a. El Granada Elementary School Presentation (Presentation)

6.a Board Memo El Granada Elementary Presentation 2022-23.pdf (p. 91)

6.a.1 El Granada Site Slide Presentation 2022-23.pdf (p. 92)

b. Update on English Learner Programs and Services (Presentation)

6.b Board Memo EL Program and Services Board Presentation.pdf (p. 108)

6.b.1 EL Program and Services Slide Presentation 2022.pdf (p. 110)

c. Update on CUSD Equity Audit (Presentation)

6.c Board Memo Equity Audit Board Presentation 2022.pdf (p. 139)

6.c.1 Equity Audit Update Slide Presentation 2022.pdf (p. 141)

d. Approval of Updated Projects at El Granada and Farallone View Elementary Schools (Action)

6.d Board_Memo_El_Granada_and_Farallone_View_Modernization_Update.pdf (p. 151)

6.d.1 Farallone View and El Granada Bond Modernization Projects Slide Presentation.pdf (p. 152)

## 7. FUTURE EVENTS

a. November 11 - Veterans Day Holiday - All Sites Closed

b. November 15 - Facilities Bond & Parcel Tax Citizens' Oversight Committee Meeting, via Zoom - 6:30 PM

c. November 21-25 - Thanksgiving Recess - No School

d. December 13 - Annual Organizational Meeting and Regular Board Meeting, Cunha Intermediate School Multi-Purpose Room - 6:00 PM

## 8. ADJOURNMENT

# CABRILLO UNIFIED SCHOOL DISTRICT

498 Kelly Avenue, Half Moon Bay, California 94019 • 650 712-7100 • Fax 650 726-0279 • www.cabrillo.k12.ca.us

**SUPERINTENDENT**
Sean McPhetridge, Ed.D.

**GOVERNING BOARD**
Mary Beth Alexander
Lizet Cortes
Kimberly Hines
Sophia Layne
Freya McCamant


# MEMORANDUM

**MEETING DATE:** November 10, 2022
**TO:** Members of the Governing Board
**FROM:** Sean McPhetridge, Ed.D., Superintendent
James Barnes, Coordinator of Student Services and Special Projects
Carlene Foldenauer, Coordinator of Safe Routes to School
**CATEGORY:** Consent/Action
**ITEM TITLE:** Adoption of Resolution No. 22-2022 Endorsing November 14, 2022 as Ruby Bridges Walk to School Day

## BACKGROUND INFORMATION

Ruby Bridges is a living American activist who walked to school nearly every day and became a symbol of the civil rights movement at age six when she was the youngest of a group of African American students designated to integrate schools in the American South. On November 14, 1960, her first day of school, she was escorted by four federal marshals and spent the entire day in the principal's office as irate parents marched into the school to remove their children.

Districts and schools in San Mateo County are encouraged to recognize Ruby's impact by adopting "Ruby Bridges Walk to School Day" on November 14 or on the following Wednesday when November 14 falls on a weekend. This year, Ruby Bridges Walk to School Day will be celebrated on Monday, November 14, 2022, and thus we encourage students to honor Ruby Bridges while walking to school on this day.

## FINANCIAL IMPACT

There is no financial impact to the General Fund.

## RECOMMENDATION

With the approval of Resolution No. 22-2022, the CUSD Governing Board recognizes and honors Ruby’s impact on equality and desegregation while also encouraging students and families to walk to school.

**RESOLUTION NO. 22-2022**
**BEFORE THE GOVERNING BOARD**
**OF THE CABRILLO UNIFIED SCHOOL DISTRICT**
**SAN MATEO COUNTY, CALIFORNIA**

**ENDORSING NOVEMBER 14, 2022 AS RUBY BRIDGES WALK TO SCHOOL DAY**

**WHEREAS,** Ruby Bridges is an American activist who walked to school nearly every day and became a symbol of the civil rights movement at age six when she was the youngest of a group of African American students designated to integrate schools in the American South; and

**WHEREAS,** on November 14, 1960, Ruby Bridges was the only student of the group to enroll in William Frantz Elementary School in New Orleans; and

**WHEREAS,** on her first day of school, she was escorted by four federal marshals and spent the entire day in the principal's office as irate parents marched into the school to remove their children; and

**WHEREAS**, Ruby Bridges stood for equality and desegregation in the early 1960s; and

**WHEREAS**, Ruby Bridges is currently the chair of the Ruby Bridges Foundation, which she formed in 1999 to promote "the values of tolerance, respect, and appreciation of all differences;" and

**WHEREAS**, Ruby Bridges has asserted that, "Racism is a grown-up disease and we must stop using our children to spread it;" and

**WHEREAS**, in 2018, scholars of Deborah Carlino's fifth-grade class from Martin Elementary School in the South San Francisco Unified School District learned about Ruby Bridges and were advocates for the adoption of a "Ruby Bridges Walk to School Day" as a way to honor Ruby's role in the Civil Rights Movement; and

**WHEREAS,** each year Deborah Carlino's fifth-grade class in conjunction with San Mateo County Office of Education Safe Routes to School program leads this effort, which has led to a county-wide walk to school day; and

**WHEREAS**, the Cabrillo Unified School District Governing Board and the Cabrillo Unified School District Superintendent support an educational environment that emphasizes inclusion, acceptance, and equality for all;

**NOW, THEREFORE, BE IT RESOLVED** that the Cabrillo Unified School District Governing Board and the Cabrillo Unified School District Superintendent hereby approves the adoption of "Ruby Bridges Walk to School Day," to be honored annually on November 14 or on the following Wednesday when November 14 falls on a weekend. This year, Ruby Bridges Walk to School Day will be celebrated on Monday, November 14, 2022.

**PASSED AND ADOPTED** by the Governing Board of the Cabrillo Unified School District on the 10th day of November, 2022, by the following vote:

| | | | | | | | |
|---|---|---|---|---|---|---|---|
| Mary Beth Alexander: | _____ | Aye | _____ | No | _____ | Abstain | _____ Absent |
| Lizet Cortes: | _____ | Aye | _____ | No | _____ | Abstain | _____ Absent |
| Kimberly Hines: | _____ | Aye | _____ | No | _____ | Abstain | _____ Absent |
| Sophia Layne: | _____ | Aye | _____ | No | _____ | Abstain | _____ Absent |
| Freya McCamant: | _____ | Aye | _____ | No | _____ | Abstain | _____ Absent |

Certified by:

_____
Sophia Layne
Clerk to the Governing Board
Cabrillo Unified School District

Attest by:

_____
Sean McPhetridge, Ed.D.
Secretary to the Governing Board
Cabrillo Unified School District

# CABRILLO UNIFIED SCHOOL DISTRICT

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**SUPERINTENDENT**
Sean McPhetridge, Ed.D.

**GOVERNING BOARD**
Mary Beth Alexander
Lizet Cortes
Kimberly Hines
Sophia Layne
Freya McCamant


# MEMORANDUM

**MEETING DATE:** November 10, 2022
**TO:** Members of Governing Board
**FROM:** Leticia Bhatia, Ed.D., Assistant Superintendent, Curriculum and Instruction
**CATEGORY:** Consent/Action
**ITEM TITLE:** Approval of Distribution/Disposal of Obsolete Materials

## BACKGROUND INFORMATION

Board Policy 3270 recognizes that the school district may own personal property which is unusable, obsolete, or no longer needed by the district. This policy allows for the sale or disposal of district property in accordance with the Board Policy and the requirements of California State Law.

## REPORT/PROPOSAL

The Curriculum and Instruction Department assigned area of the district warehouse has in storage 40 boxes of 12 (twelve) 3-ring binders each that have been stored for 15+ years. These red 3-ring binders are no longer needed by any of our sites or district office departments. We have made an effort to donate these items by reaching out to Half Moon Bay community organizations on several occasions; however, none of them have shown any interest in them. Therefore, the Curriculum & Instruction Department requests Governing Board approval of the removal/disposal of these materials to free up space to store current curriculum materials.

## FINANCIAL IMPACT

There is no financial impact to the General Fund.

## RECOMMENDATION

Approve as submitted.

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# MEMORANDUM

**MEETING DATE:** November 10, 2022
**TO:** Members of the Governing Board
**FROM:** Bianca Forrester, M.A. Ed., Director of Personnel and Pupil Services
**CATEGORY:** Consent/Action
**ITEM TITLE:** Approval of the Certificated Personnel Report

## BACKGROUND INFORMATION

The following personnel items are submitted for your ratification/approval.

### 1. OFFERS OF PROBATIONARY EMPLOYMENT FOR 2022-2023

Russell Moeller, Education Specialist, Hatch Elementary School, effective October 17, 2022.

### 2. RESIGNATION

Virginia Frisch, Education Specialist, Cunha Intermediate School, effective October 12, 2022.

## FISCAL ANALYSIS

Financial impact is included in the budget.

## RECOMMENDATION

Approve as submitted.

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# MEMORANDUM

**MEETING DATE:** November 10, 2022
**TO:** Members of the Governing Board
**FROM:** Bianca Forrester, M.A. Ed., Director of Personnel and Pupil Services
**CATEGORY:** Consent/Action
**ITEM TITLE:** Approval of the Classified Personnel Report

## BACKGROUND INFORMATION

The following personnel items are submitted for your ratification/approval.

### 1. OFFER OF EMPLOYMENT FOR 2022-2023 SCHOOL YEAR

Nora Flores-Carrasco, Paraprofessional Special Education II, Half Moon Bay High School, effective October 4, 2022.

Erika Contreras, Expanded Learning Professional, El Granada Elementary School, effective October 14, 2022.

Nicole Galle, Paraprofessional Special Education II, Cunha Intermediate School, effective October 17, 2022.

Paula Paniagua Luna, Yard Duty Supervisor, Hatch Elementary School, effective October 19, 2022.

### 2. PROMOTION

Magdaelena Carrillo, Administrative Assistant III, La Costa Adult Education, formerly Family Services Specialist, Migrant Services department, effective October 31, 2022.

Florentino Diaz, Maintenance Custodian, Hatch Elementary School, formerly Custodian II, Half Moon Bay High School, effective October 17, 2022.

### 3. RECLASSIFICATION

Cendi Castro, Administrative Assistant IV, Special Education department, formerly Clerical Assistant III, Special Education department, effective October 1, 2022.

Suzanne Pendergast, Administrative Assistant IV, Pilarcitos High School, formerly Administrative Assistant III, Pilarcitos High School, effective October 1, 2022.

## FISCAL ANALYSIS

Financial impact is included in the budget.

## RECOMMENDATION

Approve as submitted.

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# MEMORANDUM

**MEETING DATE:** November 10, 2022
**TO:** Members of the Governing Board
**FROM:** J Jesús Contreras, Chief Business Officer
**CATEGORY:** Consent/Action
**ITEM TITLE:** Approval of Measure I Parcel Tax Annual Report

## BACKGROUND INFORMATION

Measure I was passed by the voters on November 5, 2019. This measure is a continuation of Measure B, which provided ongoing funding to preserve academic programs in our local schools.

**Measure I will continue to provide funds to:**

- Preserve strong academic reading, writing, math, and science programs
- Retain qualified teachers and staff
- Protect programs to keep struggling students on the right track
- Maintain and support classroom technology
- Keep all of the District's schools open

**Fiscal Accountability to Keep Funds in the Classroom**

- The independent citizen's oversight committee will continue to ensure all funds are spent as promised
- None of the funds can be used for administrators' salaries, benefits, or pensions

## REPORT/PROPOSAL

Pursuant to the Local Agency Parcel Tax and Bond Accountability Act (Government Code 50075.3), please note this Parcel Tax Report summarizes the historical and current fiscal year parcel tax levies, exemptions, expenditures, and other related data and information related to the administration of the tax.

## FISCAL ANALYSIS

There is no financial impact to the General Fund.

## RECOMMENDATION

Approve the Measure I Parcel Tax Annual Report as submitted.

# PARCEL TAX REPORT

## Cabrillo Unified School District

Education Special Tax Measure I

September 2022
Report for fiscal year 2021-22

**Tax Administrator:**

SCIConsultingGroup
Public Finance Consulting Services

4745 Mangels Boulevard
Fairfield, California 94534
707.430.4300
www.sci-cg.com

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# Cabrillo Unified School District

### Governing Board

Mary Beth Alexander, President
Freya McCamant, Vice President
Kimberly Hines, Member
Lizet Cortes, Member
Sophia Layne, Clerk

### Superintendent

Sean McPhetridge, Ed.D

### Chief Business Officer

Jennifer Marsh

### Special Tax Levy Administrator

Arcelia Herrera, SCI Consulting Group

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# Executive Summary

On November 5, 2019, the voters in the Cabrillo Unified School District ("District") approved the Parcel Tax, Measure I – an eight-year $150 parcel tax that was set to start July 1, 2020, and end June 30, 2028.

Measure I also included provisions for an independent citizen oversight committee; an exemption for senior citizens; an exemption for supplemental security income (SSI) and social security disability insurance (SSDI); an application to exempt contiguous parcels; a commitment that no funds would be used for administrator salaries; and that all funds would stay in the community to promote student achievement. Specifically, the parcel tax proceeds will support the following purposes:

To preserve strong academic programs including science, math, reading and writing:

- To keep all schools open; and
- To retain qualified teachers and staff; and
- To maintain updated classroom technology.

Pursuant to the Local Agency Parcel Tax and Bond Accountability Act (Government Code § 50075.3.), this Parcel Tax Report ("Report") summarizes the historical and current fiscal year parcel tax levies, exemptions, expenditures and other related data and information related to the administration of the tax.

# Fiscal Year 2021-22 Parcel Tax

## Parcel Tax Revenues

There were 13,402 parcels within the boundaries of the District as of July 1, 2022. Of these, 11,835 parcels were taxable parcels. The District received and approved 970 senior citizen exemptions, 58 exemptions for contiguous parcel and three SSI/SSDI exemptions.

The total annual parcel tax that was submitted to the County for all taxable parcels within the District for fiscal year 2021-22 was $1,620,450.

Figure 1 represent the historical count of the taxable parcels, the senior citizen exemptions, SSI/SSDI and the contiguous parcel exemptions since 2020-21.

**Figure 1 - Summary of Historical Parcel Tax Levies**

| | Fiscal Year | Taxable Parcels | Senior Exemption | SSI & SSDI Exemptions | Contiguous Parcel Exemptions | Tax Units | Parcel Tax Rate | Total Parcel Tax revenue |
|---|---|---|---|---|---|---|---|---|
| **Measure I** | **2020-21** | 11,841 | 940 | 2 | 76 | 10,822 | $150.00 | $1,623,300 |
| **Measure I** | **2021-22** | 11,835 | 970 | 3 | 58 | 10,803 | $150.00 | $1,620,450 |

Figure 2 provides the actual Parcel Tax levy expenditures for fiscal year 2021-22.

**Figure 2 – Expenditures**

| | | |
|---|---|---|
| **Revenues** | | |
| Measure I - Cabrillo Parcel Tax [1] | $ | 1,605,108.00 |
| **Funded Project / Programs** | | |
| Teacher Salaries | $ | 861,449.00 |
| Classified Salaries | $ | 308,912.00 |
| Benefits | $ | 448,224.00 |
| Supplies | $ | - |
| Services | $ | 672.00 |
| **Transfer from General Fund** | $ | 14,149.00 |
| **Ending Balance** | $ | - |

1 Expenditures are based on final parcel tax revenues less County costs and fees

# Projections for Fiscal Year 2022-23

Figure 3 provides a summary of the proposed parcel tax levy expenditures for FY 2022-23.

**Figure 3 - Summary of Proposed Parcel Tax Expenditures**

| | |
|---|---|
| **Beginning Balance** | |
| Balance as of June 30, 2022 | $ - |
| **Revenues** | |
| Measure I - Education Special Tax | $1,620,450.00 |
| **Funded Project / Programs** | |
| Teacher Salaries | $ 996,521.00 |
| Classified Salaries | $ 332,148.00 |
| Benefits | $ 508,878.00 |
| Supplies | $ - |
| Services | $ 672.00 |
| **Transfer from General Fund** | $ 217,769.00 |
| **Preliminary Total** | $ - |

The Parcel Tax revenue amount submitted to the County for fiscal year 2022-23 is as follows.

**Figure 4 - Summary of Parcel Tax Revenues**

| Fiscal Year | Taxable Parcels | Tax Units | Parcel Tax Rate | Total Parcel Tax revenue |
|---|---|---|---|---|
| **2022-23** | 11,831 | 10,787 | $150.00 | $1,618,050 |

# Administrative Requirements

## Taxable Parcels

A taxable parcel is any unit of real property in the District which receives a separate tax bill for ad valorem property taxes from the County Tax Collector's Office. All property which is otherwise exempt from, or on which are levied no ad valorem property taxes in any year shall also be exempt from the parcel tax in such year.

## Manner of Collection

The parcel tax is collected by the San Mateo County Tax Collector at the same time and in the same manner and is subject to the same penalties as ad valorem property taxes. Unpaid taxes bear interest at the same rate as the rate for unpaid ad valorem property taxes until paid.

The collection of the Parcel Tax shall not decrease the funds available from other sources of the District in any period from the effective date hereof.

## Parcel Tax Exemptions

### Senior Citizen Exemption

In order to provide tax relief to senior citizens in the community, any parcel owned and occupied by a person 65 years of age or older shall be exempt from the parcel tax upon proper application to the District and approval. An exemption shall be granted on any parcel owned by one or more persons aged 65 years or older as of July 1 of any applicable tax year who occupies said parcel as a principal residence, upon application for exemption and approval.

### Supplemental Security Income & Social Security Disability Insurance Exemption

To provide tax relief to property owners in the community, any parcel owned and occupied by a person receiving Supplemental Security Income ("SSI") shall be exempt upon proper application to the District. The SSI Exemption deadline for FY 2021-22 was June 30, 2021. The SSI exemption deadline for subsequent years will be June 30 prior to the applicable tax year. SSI exemption forms will be made available at the District office and the District's website or through the parcel tax administrator.

## Social Security Disability Insurance Exemption

To provide tax relief to property owners in the community, any parcel owned and occupied by a person receiving Social Security Disability Insurance ("SSDI") benefits, regardless of age and whose yearly income does not exceed 250 percent of the federal poverty guidelines issued by the United States Department of Health and Human Services, shall be exempt upon proper application to the District. The SSDI Exemption deadline for FY 2021-22 was June 30, 2021. The SSDI exemption deadline for subsequent years will be June 30 prior to the applicable tax year. SSDI exemption forms will be made available at the District office and the District's website or through the parcel tax administrator.

## Contiguous Parcels Exemption

An exemption shall also be granted on any parcels which are contiguous, used solely for owner-occupied single-family residential purposes and held under identical ownership, upon approval of application for exemption. They shall be treated as a single parcel for purposes of this special tax.

## Exemption Application Process

The deadline to file a senior citizen exemption and a contiguous parcel exemption for fiscal year 2021-22 was June 30, 2021. The senior exemption and contiguous parcel exemption deadline for subsequent years will be June 30 prior to the applicable tax year. Both exemption forms were available at the District office, the District's website or through the District's special tax administrator – SCI Consulting Group.

## Parcel Tax Exemption Renewal Process

The District verified and renewed existing senior and SSI/SSDI exemptions and, if necessary, confirmed with the original applicant that they continued to own and occupy the property and/or were still eligible for SSI/SSDI. Exemptions for contiguous parcels must be renewed by the property owner on an annual basis.

## Delinquencies

The District participates in the "Teeter Plan" with the County of San Mateo whereby the County pays all delinquent parcel taxes to the District and in return the County institutes collection proceedings and, when collected, keeps all delinquent payments with interest and penalties. This plan allows the District to maintain reliable parcel tax revenues and reduces the cost of collection. Contract to include in the Teeter Plan is at the option of the County. It is not anticipated that the County will discontinue the Teeter Plan unless the level of delinquencies becomes excessive. Delinquencies were 2.86% for fiscal year 2021-22, which is below the Teeter Plan upper threshold limit of 4% and, therefore, should continue to be closely monitored. See Figure 5 below:

**Figure 5 - Summary of % of Unpaid Delinquencies**

| | As of June 30, 2022 |
|---|---|
| Total Special Tax Levied | $1,575,450.00 |
| Total Special Taxes Delinquent | $45,000.00 |
| Percent of Special Tax Delinquent | 2.86% |

## Appropriations Limit

Pursuant to Section 7902.1 of the California Government Code or any successor provision of law, the Board shall provide in each year for any increase in the District's appropriations limit as shall be necessary to ensure that parcel tax proceeds, and all qualified parcel tax levied by the District, may be spent for the authorized purposes.

## Auditor Filing and Reporting

Parcel tax levies must be filed with the County Tax Collector in July. After submission of the parcel tax levies, the final levies should be confirmed with the County Auditor prior to the preparation of tax bills, which typically occurs in October. The parcel tax is collected by the County in two equal installments on the tax bills that are due on December 10 and April 10.

The FY 2021-22 parcel tax levies were submitted before the submission deadline of July 31, 2021 and confirmed with the County Tax Collector on the same day.

## Independent Citizen Oversight Committee

To ensure additional accountability, the District has established an independent citizen oversight committee ("Committee"). The Committee is comprised of one representative from the business community; one from a senior citizens organization; two from represented bargaining units; and three selected by the Board, of which at least one has a child enrolled in a District school. The Committee will review expenditures and present an annual report.

## Appeals Procedure

Any property owner who feels that the parcel tax levied on a subject property is in error as a result of incorrect information being used to apply the tax, may file a written appeal with the District or the District's special tax administrator - SCI Consulting Group. Any such appeal is limited to correction of a tax during the then-current fiscal year or, if before July 1, the upcoming fiscal year. Upon the filing of any such appeal, the District or SCI Consulting Group will promptly review the appeal and any information provided by the property owner. If the District or SCI Consulting Group finds that the tax should be modified, the appropriate changes shall be made to the parcel tax roll. If any such changes are approved after the tax roll has been filed with the County for collection, the District or SCI Consulting Group is authorized to refund to the property owner the amount of any approved reduction. Any dispute over the decision of the District or SCI Consulting Group, shall be referred to the Governing Board and the decision of the Board shall be final.

## Public Information

Taxpayers and other interested persons can obtain information regarding the parcel tax, parcel tax exemption status and other information by contacting the District's parcel tax levy administrator, SCI Consulting Group at telephone number (707) 430-4300 or (800) 273-5167. SCI Consulting Group's toll-free property-owner inquiry line is also included with property tax bills.

# Exhibit A – 2021-22 Exemption Applications

To provide tax relief to senior citizens in the community, any parcel owned and occupied by a person 65 years of age or older shall be exempt upon proper application to the District. The exemption shall be available pursuant to procedures to be prescribed by the Board or otherwise as required by law or by the San Mateo County Tax Collector.

## 2021-22 Senior Exemption Application

### APPLICATION FOR SENIOR EXEMPTION FROM MEASURE I PARCEL TAX – 2020 through 2028

To be completed by the person aged 65 or older as of June 1, who owns and **resides** at the property for which the exemption is claimed. **Deadline is June 30.**

Owner Name: _____
Last Name First Name Initial

_____ _____
Telephone Number Email Address*

_____
Street Address City State Zip

**Assessor's Parcel Number:** _____

* SCI Consulting Group will email you by July to let you know that the application has been reviewed and approved.

To apply for the exemption from the Measure I Parcel Tax, please check the appropriate boxes below and attach required documents **to verify proof of age and primary residence** (do not send originals):

☐ I have attached a COPY of my current property tax bill, and
☐ I have attached a COPY of identification (Driver's License or Medicare Card, etc.)

**CABRILLO UNIFIED SCHOOL DISTRICT CONTINUING EXEMPT STATUS**

*An exemption application from a qualified applicant will provide an exemption for that tax year only. However, qualified senior applicants will not be required to resubmit a new senior exemption application for the duration of Measure I parcel tax years provided 1) the property was exempt in the immediately previous tax year, and 2) they continue to own and occupy the property. On an annual basis, the District will verify and renew existing exemptions and, if necessary, confirm with the original applicant that they continue to own and occupy the property.*

*I certify that I own and occupy the property listed above for which the parcel tax exemption is claimed. Under penalty of perjury, I declare that this claim (including the accompanying copies of proof documents) is, to the best of my knowledge, correct and complete.*

*Signature* _____ *Date* _____

Please mail or deliver the completed form with the above documentation by **June 30** (of the current year) to:

**Cabrillo Unified School District**
**Parcel Tax Exemption – Business Services**
**498 Kelly Avenue, Half Moon Bay, CA 94019**

**For more information regarding the exemption process, please check our website at www.cabrillo.k12.ca.us** or call our parcel tax administrator: **SCI Consulting Group 1-800-273-5167**

## 2021-22 SSI & SSDI Exemption Application

### APPLICATION FOR SUPPLEMENTAL SECURITY INCOME (SSI) & SOCIAL SECURITY DISABILITY INSURANCE (SSDI) MEASURE I PARCEL TAX – 2020 through 2028

To be completed by the person receiving SSI or SSDI regardless of age and who **owns** and **resides** at the property for which the exemption is claimed. **Deadline is June 30**.

Owner Name: _____
Last Name First Name Initial

_____ _____
Telephone Number Email Address*

_____
Street Address City State Zip

**Assessor's Parcel Number:** _____

* SCI Consulting Group will email you by July to let you know that the application has been reviewed and approved.

To apply for the SSI or SSDI exemption from the parcel tax, please check the appropriate boxes below and attach required documents **to verify proof of SSI or SSDI and primary residence** (do not send originals):

☐ I have attached a COPY of my current property tax bill, and
☐ I have attached a COPY of Benefits Verification Letter *

*A Benefits Verification Letter can be obtained by calling the Social Security Administration Office at (800)772-1213 or by visiting a local Social Security Administration Office. The letter must state which benefits are being received.

**CABRILLO UNIFIED SCHOOL DISTRICT CONTINUING EXEMPT STATUS**

*An exemption application from a qualified applicant will provide an exemption for that tax year only. To continue to receive the SSI or SSDI exemption status, applicants will be required to submit a Benefits Verification Letter annually for requalification for each future tax year.*

*I certify that I own and occupy the property listed above for which the parcel tax exemption is claimed. Under penalty of perjury, I declare that this claim (including the accompanying copies of proof documents) is, to the best of my knowledge, correct and complete.*

*Signature* _____ *Date* _____

Please mail or deliver the completed form with above documentation by **June 30** (of the current year) to:

**Cabrillo Unified School District**
**Parcel Tax Exemption – Business Services**
**498 Kelly Avenue, Half Moon Bay, CA 94019**

**For more information regarding the exemption process, please check our website at www.cabrillo.k12.ca.us**
or call our parcel tax administrator: **SCI Consulting Group 1-800-273-5167**

## 2021-22 Contiguous Parcel Exemption Application

### ABATEMENT APPLICATION FOR CONTIGUOUS PARCELS FROM MEASURE I PARCEL TAX – 2020-2021

If you believe your parcels may qualify for the contiguous parcel abatement, please complete the following form:

***An abatement must be requested each year and is due to the District Office annually, deadline is June 30.***

NAME AS IT APPEARS ON THE PROPERTY TAX BILL: _____

_____ _____

TELEPHONE NUMBER EMAIL ADDRESS*

_____

STREET ADDRESS CITY STATE ZIP

_____

MAILING ADDRESS (IF DIFFERENT) CITY STATE ZIP

Please indicate the parcel or list of parcels for which you request that the parcel tax be abated by the Cabrillo Unified School District:

**ASSESSOR'S PARCEL NO. (s):**_____

* SCI Consulting Group will email you by July to let you know that the application has been reviewed and approved.

**Parcels must be contiguous to a primary parcel to receive the contiguous abatement (and under same ownership and constitute one economic unit and cannot be sold or developed separately). Parcels that are in proximity of but not contiguous will not be granted an abatement unless the owner of the parcel chooses to have them combined or merged through the County, and submits a signed copy of one of one the following documents:**

☐ COPY OF A *RECORDED NOTICE OF MERGER* **OR**

☐ COPY OF THE SIGNED *REQUEST FOR COMBINATION OF ASSESSED PARCELS* FORM

(available either at the San Mateo County Assessor's office or online at http://www.smcare.org/care/forms_index.asp)

**Please contact the San Mateo County Mapping Section for questions about either of these forms at 650-599-1278.**

***I certify that the parcels listed are contiguous and constitute one economic unit, and are held under identical ownership.***

_____ _____

Signature Date

Please mail or deliver the completed form with above documents by **June 30, 2020** to:

**Cabrillo Unified School District –**
**Parcel Tax Exemption – Business Services**
**498 Kelly Avenue, Half Moon Bay, CA 94019**

**For more information regarding the exemption process, please check our website at www.cabrillo.k12.ca.us** or call our parcel tax administrator: **SCI Consulting Group 1-800-273-5167**

# Appendix B – 2021-22 Measure I Parcel Tax Roll

The tax roll listing the FY 2021-22 parcel taxes for all Assessors' parcels of land within the boundaries of the Cabrillo Unified School ("District") was filed with the County. Each lot or parcel listed on the Tax Roll is shown and illustrated on last year's County Assessor records and these records are, by reference, made part of this Report. These records shall govern for all details concerning the description of the lots or parcels.

# CABRILLO UNIFIED SCHOOL DISTRICT

498 Kelly Avenue, Half Moon Bay, California 94019 • 650 712-7100 • Fax 650 726-0279 • www.cabrillo.k12.ca.us

**SUPERINTENDENT**
Sean McPhetridge, Ed.D.

**GOVERNING BOARD**
Mary Beth Alexander
Lizet Cortes
Kimberly Hines
Sophia Layne
Freya McCamant


# MEMORANDUM

**MEETING DATE:** November 10, 2022
**TO:** Members of the Governing Board
**FROM:** J Jesus Contreras, Chief Business Officer
**CATEGORY:** Consent/Action
**ITEM TITLE:** Approval of Donations to Cabrillo Unified School District

## BACKGROUND INFORMATION

The Governing Board routinely reviews the monthly donation reports.

## REPORT/PROPOSAL

Pursuant to the Governing Board Policy 3290, the Governing Board is to accept donations on behalf of the district or any school in the district.

## FISCAL ANALYSIS

There is no financial impact to the General Fund.

## RECOMMENDATION

Approve as submitted.

**November 10, 2022 Board Meeting**
**Summary Site Donations**

| Site | Items | Donor | Amount | Site Total Donations |
|---|---|---|---|---|
| HMBHS | Money for the Art Club | Philanthropic Ventures Foundation Grants | $500 | |
| HMBHS | Money for the Robotics Club | Susan E. Brennan & Sidney L. Thomas | $100 | |
| | | | | $600 |

# CABRILLO UNIFIED SCHOOL DISTRICT

498 Kelly Avenue, Half Moon Bay, California 94019 • 650 712-7100 • Fax 650 726-0279 • www.cabrillo.k12.ca.us

**SUPERINTENDENT**
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Mary Beth Alexander
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Kimberly Hines
Sophia Layne
Freya McCamant


# MEMORANDUM

**MEETING DATE:** November 10, 2022
**TO:** Members of the Governing Board
**FROM:** J Jesús Contreras, Chief Business Officer
**CATEGORY:** Consent/Action
**ITEM TITLE:** Approval of Warrant Register Report Processed from October 1, 2022 to October 31, 2022

## BACKGROUND INFORMATION

In alignment with Education Code 52631, Cabrillo USD presents all payments from the funds of the CUSD on forms prescribed by the San Mateo County Superintendent of Schools (Financial 2000). Staff hereby presents to the CUSD Board the warrants processed from October 1, 2022 to October 31, 2022.

## FISCAL ANALYSIS

The register of warrants processed by the CUSD indicates all CUSD financial activity.

## RECOMMENDATION

Approve as submitted.

# ACCOUNTS PAYABLE WARRANT/EFT REPORT

## Report Cover Sheet

### General Settings

| | |
|---|---|
| Report Name | ACCOUNTS PAYABLE WARRANT/EFT REPORT |
| Printed | 11/1/2022 7:29:58 AM |
| District | 41 |
| Logon | MarshJ |
| Fiscal Year | 2023 |

### Options

| | |
|---|---|
| Report Title | 10/1/22 - 10/31/22 WARRANT REGISTER |

### Sorting

| | |
|---|---|
| Sort By | Warrant/EFT# |

### Filters

| | |
|---|---|
| Payment Type | District |
| Form of Payment | ALL |
| From Date Paid | 10/01/2022 |
| To Date Paid | 10/31/2022 |
| Year | 2023 |
| District | 41 |

10/1/22 - 10/31/22 WARRANT REGISTER
**41 Cabrillo Unified School District** **Fiscal Year: 2023**

| Warrant/EFT | Vendor | Date | Amount | Reference | Payment | Fu Rs Y Goal Func Obj Sch Mgmt | Invoice # |
|---|---|---|---|---|---|---|---|
| W-798361 | 008758-01 AMERICAN PORTABL | 10/04/2022 | 127.41 | PO230123-002 | 127.41 | 01-8150-0-0000-8110-5603-780 | 79018 |
| W-798362 | 007869-01 ART IN ACTION | 10/04/2022 | 382.84 | PO230380-002 | 382.84 | 01-0111-0-1110-1000-4300-740-204 | 1146 |
| W-798363 | 008506-02 COUNTY SCHOOL SE | 10/04/2022 | 1,547.40 | PO230494-001 | 928.44 | 01-6266-0-1420-2140-5200-730 | 18494 |
| | | | 1,547.40 | PO230496-001 | 618.96 | 01-6266-0-1420-2140-5200-730 | 18483 |
| W-798364 | 011765-02 CUSTOM LANYARD.N | 10/04/2022 | 406.48 | PO230265-001 | 406.48 | 01-0000-0-0000-7300-4300-750 | 52066 |
| W-798365 | 011743-01 DEPARTMENT OF SO | 10/04/2022 | 484.00 | PO230483-001 | 484.00 | 12-6105-0-0001-1000-4300-100 | FACILITY#: 41400 |
| W-798366 | 000128-02 FOLLETT SCHOOL S | 10/04/2022 | 551.86 | PV230273-001 | 551.86 | 01-0000-0-0000-0000-8699-000 | 1421499 |
| W-798367 | 000388-01 HILL'S POOL SERV | 10/04/2022 | 5,011.65 | PO230104-001 | 5,011.65 | 01-8150-0-0000-8110-5603-780 | 228602-1 |
| W-798368 | 011880-01 INSITUTE OF PREV | 10/04/2022 | 2,277.08 | CL220159-001 | 1,138.54 | 01-6695-0-1110-1000-4300-331 | 7049 |
| | | | 2,277.08 | CL220159-001 | 1,138.54 | 01-6695-0-1110-1000-4300-211 | 7049 |
| W-798369 | 000901-01 LAKESHORE LEARNI | 10/04/2022 | 3,925.90 | PO230363-001 | 3,925.90 | 01-2600-0-0000-2140-4300-000 | 446745091422 |
| W-798370 | 011946-01 MEAGAN CASTRO | 10/04/2022 | 18.60 | TC230008-001 | 18.60 | 01-6500-0-5750-1190-5200-730 | 022822-030722 MI |
| W-798371 | 008000-02 MIRACLE PLAY SYS | 10/04/2022 | 428.59 | PO230493-001 | 428.59 | 01-8150-0-0000-8110-4300-780 | F2022-0706 |
| W-798372 | 011704-01 NANCY VIRGEN | 10/04/2022 | 26.12 | TC230011-001 | 26.12 | 01-0700-0-1460-3140-5200-000 | AUGUST 2022 |
| W-798373 | 007570-01 PENINSULA BACKFL | 10/04/2022 | 1,485.00 | PO230153-001 | 1,485.00 | 01-8150-0-0000-8110-5603-780 | 0812022-CAB |
| W-798374 | 011902-01 PITNEY BOWES INC | 10/04/2022 | 1,766.14 | PO230242-002 | 1,766.14 | 01-0000-0-0000-7300-5601-720 | 3105623048 |
| W-798375 | 009623-01 STEVEN MELO INC | 10/04/2022 | 1,200.00 | PO230065-001 | 1,200.00 | 01-8150-0-0000-8110-5603-780 | 81646 |
| W-798376 | 007072-01 SUPER DUPER PUBL | 10/04/2022 | 512.97 | PO230417-001 | 512.97 | 01-6500-0-5001-2100-4300-730 | 2766591A |
| W-798377 | 011602-01 WPS | 10/04/2022 | 553.46 | PO230415-001 | 553.46 | 01-6500-0-5001-2100-4300-730 | WPS-440659 |
| W-798378 | 008911-01 DAVID'S BAGELS | 10/04/2022 | 50.00 | PO230269-012 | 50.00 | 13-5310-0-0000-3700-4712-331 | 36933 |
| W-798379 | 011945-01 GUTIERREZ, AUROR | 10/04/2022 | 25.00 | PV230272-001 | 25.00 | 13-5310-0-0000-3700-8634-331 | 09232022 |
| W-798380 | 004981-01 STRAW HAT PIZZA | 10/04/2022 | 447.68 | PO230200-009 | 447.68 | 13-5310-0-0000-3700-4710-331 | 447.68 |

10/1/22 - 10/31/22 WARRANT REGISTER
**41 Cabrillo Unified School District** **Fiscal Year: 2023**

| Warrant/EFT | Vendor | Date | Amount | Reference | Payment | Fu Rs Y Goal Func Obj Sch Mgmt | Invoice # |
|---|---|---|---|---|---|---|---|
| W-798381 | 009571-01 GOLD STAR FOODS | 10/04/2022 | 817.52 | PO230198-015 | 3.55 | 13-5310-0-0000-3700-4711-331 | 5341945 |
| | | | 817.52 | PO230198-015 | 813.97 | 13-5310-0-0000-3700-4710-331 | 5341945 |
| W-798382 | 005163-01 SYSCO FOOD SERVI | 10/04/2022 | 1,099.32 | PO230203-016 | 337.27 | 13-5310-0-0000-3700-4712-331 | 550275440 |
| | | | 1,099.32 | PO230203-016 | 283.59 | 13-5310-0-0000-3700-4710-331 | 550275440 |
| | | | 1,099.32 | PO230203-016 | 478.46 | 13-5310-0-0000-3700-4300-331 | 550275440 |
| W-798383 | 008436-01 BRIDGE WIRELESS | 10/04/2022 | 880.07 | PO230301-001 | 880.07 | 01-0000-0-0000-3900-4300-760 | 40039 |
| W-798384 | 008307-01 COAST TRANSMISSI | 10/04/2022 | 95.00 | PO230495-001 | 95.00 | 01-9723-0-0000-3600-5603-788 | 14234 |
| W-798385 | 006962-01 COMTEL SYSTEMS T | 10/04/2022 | 1,017.50 | PO230118-001 | 1,017.50 | 01-8150-0-0000-8110-5603-780 | 0521194-IN |
| W-798386 | 011779-01 CRAWFORD, JAQUEL | 10/04/2022 | 102.77 | TC230012-001 | 102.77 | 01-0700-0-1460-3140-5200-000 | MAY & JUNE 2022 |
| W-798387 | 011385-01 RIVERSIDE INSIGH | 10/04/2022 | 381.39 | PO230414-001 | 381.39 | 01-6500-0-5001-2100-4300-730 | INV135946 |
| W-798388 | 011160-02 SALCIDO, ASH | 10/04/2022 | 81.97 | TC230009-001 | 11.29 | 01-6500-0-5750-1190-5200-730 | JUNE 2022 MILEAG |
| | | | 81.97 | TC230010-001 | 70.68 | 01-6500-0-5750-1190-5200-730 | AUGUST 2022 |
| W-798389 | 006566-02 SILVERIA, DEBBIE | 10/04/2022 | 145.62 | TC230013-001 | 145.62 | 01-0700-0-1460-3140-5200-000 | JULY 25-29, 2022 |
| W-798390 | 009656-01 STUDIES WEEKLY I | 10/04/2022 | 4,822.51 | PO230082-001 | 499.19 | 01-6300-0-1110-1000-4100-740 | 444987 |
| | | | 4,822.51 | PO230083-001 | 1,515.39 | 01-3010-0-1110-1000-4300-740 | 445012 |
| | | | 4,822.51 | PO230084-001 | 1,559.96 | 01-6300-0-1110-1000-4100-740 | 444992 |
| | | | 4,822.51 | PO230085-001 | 1,247.97 | 01-3010-0-1110-1000-4300-740 | 445005 |
| W-798391 | 006423-02 THE HOME DEPOT P | 10/04/2022 | 3,052.24 | PO230129-003 | 144.31 | 01-8150-0-0000-8110-4300-780 | 701571770 |
| | | | 3,052.24 | PO230129-004 | 145.00 | 01-8150-0-0000-8110-4300-780 | 705788677 |
| | | | 3,052.24 | PO230129-005 | 523.47 | 01-8150-0-0000-8110-4300-780 | 708706445 |
| | | | 3,052.24 | PO230129-006 | 409.61 | 01-8150-0-0000-8110-4300-780 | 704799675 |
| | | | 3,052.24 | PO230129-007 | 327.03 | 01-8150-0-0000-8110-4300-780 | 705959757 |

10/1/22 - 10/31/22 WARRANT REGISTER
**41 Cabrillo Unified School District** **Fiscal Year: 2023**

| Warrant/EFT | Vendor | Date | Amount | Reference | Payment | Fu Rs Y Goal Func Obj Sch Mgmt | Invoice # |
|---|---|---|---|---|---|---|---|
| | | | 3,052.24 | PO230129-008 | 327.03 | 01-8150-0-0000-8110-4300-780 | 706708328 |
| | | | 3,052.24 | PO230129-009 | 870.63 | 01-8150-0-0000-8110-4300-780 | 705792554 |
| | | | 3,052.24 | PO230129-010 | 305.16 | 01-8150-0-0000-8110-4300-780 | 705792513 |
| W-798392 | 008412-01 TOTAL SCHOOL SOL | 10/04/2022 | 26,302.12 | PV230274-001 | 9,675.00 | 13-5310-0-0000-3700-5800-770 | 18-4197 |
| | | | 26,302.12 | PV230275-001 | 9,326.06 | 13-5310-0-0000-3700-5200-770 | 18-4209 |
| | | | 26,302.12 | PV230275-001 | 7,301.06 | 01-8150-0-0000-8110-5800-780 | 18-4209 |
| W-799924 | 008058-06 AT&T | 10/11/2022 | 45.03 | PO230328-002 | 45.03 | 01-0000-0-0000-8205-5901-720 | 051 935 2632 001 |
| W-799925 | 005837-01 BIG CREEK LUMBER | 10/11/2022 | 413.66 | PO230135-001 | 389.04 | 01-8150-0-0000-8110-4300-780 | 1778722 |
| | | | 413.66 | PO230135-002 | 24.62 | 01-8150-0-0000-8110-4300-780 | 1779609 |
| W-799926 | 000128-01 FOLLETT CONTENT | 10/11/2022 | 637.91 | PV230278-001 | 637.91 | 01-0111-0-1110-1000-4200-740-201 | 522972A |
| W-799927 | 005224-01 OPENING TECHNOLO | 10/11/2022 | 1,345.63 | PO230047-001 | 1,345.63 | 01-8150-0-0000-8110-4300-780 | 2210742 |
| W-799928 | 007767-01 PEARSON ASSESSME | 10/11/2022 | 487.53 | PO230418-001 | 487.53 | 01-6500-0-5001-2100-4300-730 | 19605454 |
| W-799929 | 007767-02 PEARSON ASSESSME | 10/11/2022 | 525.00 | PO230440-002 | 525.00 | 01-6500-0-5001-2100-4300-730 | 19540842 |
| W-799930 | 009675-01 READY REFRESH BY | 10/11/2022 | 74.26 | PO230489-001 | 35.29 | 01-2600-0-1110-4000-4300-105 | 02G0034254553 |
| | | | 74.26 | PO230233-002 | 38.97 | 01-0420-0-3350-1000-4300-420 | 22I5737216001 |
| W-799931 | 000105-04 REPUBLIC SERVICE | 10/11/2022 | 391.80 | PO230232-003 | 391.80 | 01-0000-0-0000-8205-5504-720 | 4227-000064006 |
| W-799932 | 009508-01 RESOURCE SOLUTIO | 10/11/2022 | 13,164.14 | PO230144-001 | 1,968.49 | 01-8150-0-0000-8110-4300-780 | 25484 |
| | | | 13,164.14 | PO230144-002 | 11,195.65 | 01-8150-0-0000-8110-4300-780 | 25524 |
| W-799933 | 000749-01 SEGURA, ROSALVA | 10/11/2022 | 49.26 | PV230277-001 | 49.26 | 01-2600-0-1110-4000-4300-105 | 092322 REIMB. |
| W-799934 | 005037-01 TK ELEVATOR CORP | 10/11/2022 | 1,538.19 | PO230247-002 | 1,538.19 | 01-8150-0-0000-8110-5602-780 | 3006873663 |
| W-799935 | 008442-01 VISTA CENTER | 10/11/2022 | 1,921.50 | PO230262-002 | 869.25 | 01-6500-0-5760-1180-5800-730 | 0622-0029 |
| | | | 1,921.50 | PO230263-003 | 1,052.25 | 01-6500-0-5760-1180-5800-730 | 0622-0030 |

10/1/22 - 10/31/22 WARRANT REGISTER
**41 Cabrillo Unified School District** **Fiscal Year: 2023**

| Warrant/EFT | Vendor | Date | Amount | Reference | Payment | Fu Rs Y Goal Func Obj Sch Mgmt | Invoice # |
|---|---|---|---|---|---|---|---|
| W-799936 | 000001-02 ALPINE AWARDS | 10/11/2022 | 87.73 | PV230276-001 | 87.73 | 01-0331-0-1354-1000-4300-331 | 5550129 |
| W-799937 | 011898-01 APPROACH LLC | 10/11/2022 | 8,432.00 | PO230032-003 | 4,216.00 | 11-6391-0-4110-2700-5800-561 | 3736 |
| | | | 8,432.00 | PO230032-004 | 4,216.00 | 11-6391-0-4110-2700-5800-561 | 3777 |
| W-799938 | 009617-01 BRIGGS OT | 10/11/2022 | 750.00 | PO230271-002 | 750.00 | 01-6500-0-5750-1180-5864-730 | 3184 |
| W-799939 | 007504-02 CAMBRIDGE UNIVER | 10/11/2022 | 7,085.28 | PO230465-001 | 7,085.28 | 11-6391-0-4110-1000-4300-561 | 1410745914 |
| W-799940 | 011872-01 DORA J DOME LAW | 10/11/2022 | 3,000.00 | PO230480-001 | 3,000.00 | 01-0111-0-1110-1000-5800-000-406 | 1786 |
| W-799941 | 007767-02 PEARSON ASSESSME | 10/11/2022 | 6,405.11 | PO230440-001 | 6,405.11 | 01-6500-0-5001-2100-4300-730 | 19652892 |
| W-799942 | 009675-01 READY REFRESH BY | 10/11/2022 | 35.29 | PO230295-001 | 35.29 | 01-9354-0-0005-2490-4300-745 | 02G0034254553 |
| W-799943 | 000349-05 SCHOLASTIC | 10/11/2022 | 2,366.68 | PV230279-001 | 48.79 | 01-0111-0-1110-1000-4300-740-201 | M7331798 4 |
| | | | 2,366.68 | PV230280-001 | 1,634.05 | 01-0111-0-1110-1000-4300-740-201 | M7331762 0 |
| | | | 2,366.68 | PV230281-001 | 683.84 | 01-0111-0-1110-1000-4300-740-201 | M7331777 8 |
| W-799944 | 009046-01 SIMMS PLUMBING & | 10/11/2022 | 225.00 | PO230147-001 | 225.00 | 01-8150-0-0000-8110-5603-780 | 62016V |
| W-799945 | 011141-01 THE AVALON ACADE | 10/11/2022 | 12,851.00 | PO230476-001 | 8,964.00 | 01-6500-0-5750-1180-5100-730 | 5313 |
| | | | 12,851.00 | PO230476-001 | 1,184.00 | 01-6500-0-5750-1180-5867-730 | 5313 |
| | | | 12,851.00 | PO230476-001 | 1,593.00 | 01-6500-0-5750-1180-5864-730 | 5313 |
| | | | 12,851.00 | PO230476-001 | 1,110.00 | 01-6500-0-5750-1180-5800-730 | 5313 |
| W-799946 | 011949-01 THOMAS FARLEY | 10/11/2022 | 35.00 | TC230014-001 | 35.00 | 01-0000-0-0000-7400-5800-750 | 092222 REIMB. |
| W-799947 | 005897-01 TURF & INDUSTRIA | 10/11/2022 | 13,239.53 | PO230164-003 | 970.75 | 01-0000-0-0000-8220-4300-785 | RO30432 |
| | | | 13,239.53 | PO230164-001 | 4,932.64 | 01-0000-0-0000-8220-4300-785 | RO30309 |
| | | | 13,239.53 | PO230164-002 | 7,336.14 | 01-0000-0-0000-8220-4300-785 | RO30256 |
| W-799948 | 011909-01 ARCADIO'S PRODUC | 10/11/2022 | 378.00 | PO230194-009 | 168.00 | 13-5466-0-0000-3700-4710-331 | 184408 |
| | | | 378.00 | PO230194-010 | 210.00 | 13-5466-0-0000-3700-4710-331 | 185198 |

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| Warrant/EFT | Vendor | Date | Amount | Reference | Payment | Fu Rs Y Goal Func Obj Sch Mgmt | Invoice # |
|---|---|---|---|---|---|---|---|
| W-799949 | 008911-01 DAVID'S BAGELS | 10/11/2022 | 170.00 | PO230269-013 | 60.00 | 13-5310-0-0000-3700-4712-331 | 36953 |
| | | | 170.00 | PO230269-014 | 50.00 | 13-5310-0-0000-3700-4712-331 | 36991 |
| | | | 170.00 | PO230269-015 | 60.00 | 13-5310-0-0000-3700-4712-331 | 37010 |
| W-799950 | 009571-01 GOLD STAR FOODS | 10/11/2022 | 440.60 | PO230198-016 | 16.67 | 13-5310-0-0000-3700-4710-331 | 5396526 |
| | | | 440.60 | PO230198-016 | 15.93 | 13-5310-0-0000-3700-4710-211 | 5396526 |
| | | | 440.60 | PO230198-017 | 408.00 | 13-5310-0-0000-3700-4712-211 | 5376376 |
| W-799951 | 006946-01 JUAREZ, ADRIANA | 10/11/2022 | 57.80 | PV230287-001 | 57.80 | 13-5310-0-0000-3700-4712-331 | 09282022 |
| W-799952 | 004981-01 STRAW HAT PIZZA | 10/11/2022 | 475.66 | PO230200-010 | 475.66 | 13-5310-0-0000-3700-4710-331 | 22962 |
| W-799953 | 005163-01 SYSCO FOOD SERVI | 10/11/2022 | 949.08 | PO230203-017 | 949.08 | 13-5310-0-0000-3700-4712-211 | 550284810 |
| W-799954 | 010760-01 THE LUNCH MASTER | 10/11/2022 | 43,061.25 | PO230195-011 | 10,382.25 | 13-5310-0-0000-3700-4710-211 | CUMC093022 |
| | | | 43,061.25 | PO230195-012 | 969.00 | 13-5310-0-0000-3700-4710-105 | CUPH093022 |
| | | | 43,061.25 | PO230195-007 | 17,681.25 | 13-5310-0-0000-3700-4710-105 | CUAH093022 |
| | | | 43,061.25 | PO230195-008 | 4,635.00 | 13-5310-0-0000-3700-4710-103 | CUFV93022 |
| | | | 43,061.25 | PO230195-009 | 2,617.50 | 13-5310-0-0000-3700-4710-107 | CUK,093022 |
| | | | 43,061.25 | PO230195-010 | 6,776.25 | 13-5310-0-0000-3700-4710-101 | CUEG093022 |
| W-799955 | 005163-01 SYSCO FOOD SERVI | 10/11/2022 | 2,003.35 | PO230203-018 | 967.98 | 13-5310-0-0000-3700-4712-331 | 550284809 |
| | | | 2,003.35 | PO230203-018 | 1,035.37 | 13-5310-0-0000-3700-4710-331 | 550284809 |
| W-800758 | 010865-01 BETANCOURT, JORG | 10/13/2022 | 105.31 | TC230023-001 | 105.31 | 01-0000-0-0000-2140-5200-790 | 09/22 MILEAGE |
| W-800759 | 011933-02 CARY, NICHOLAS | 10/13/2022 | 48.12 | TC230017-001 | 48.12 | 01-0000-0-0000-2140-5200-790 | SEPT2022 MILEAGE |
| W-800760 | 009683-01 CASTRO, CENDI | 10/13/2022 | 6.62 | TC230019-001 | 6.62 | 01-6500-0-5750-1190-5200-730 | 09/2022 MILEAGE |
| W-800761 | 009750-01 CINTAS | 10/13/2022 | 381.21 | PO230174-007 | 325.64 | 01-8150-0-0000-8110-5603-780 | 4131792594 |
| | | | 381.21 | PO230174-008 | 55.57 | 01-8150-0-0000-8110-5603-780 | 4132480024 |

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| Warrant/EFT | Vendor | Date | Amount | Reference | Payment | Fu Rs Y Goal Func Obj Sch Mgmt | Invoice # |
|---|---|---|---|---|---|---|---|
| W-800762 | 011623-01 COASTSIDE NEWS G | 10/13/2022 | 2,400.00 | PO230390-001 | 350.00 | 11-6391-0-4110-2700-5800-561 | 2022-9417 |
| | | | 2,400.00 | PV230286-001 | 2,050.00 | 01-0000-0-0000-7400-5800-750 | 2022CI-858 |
| W-800763 | 011779-01 CRAWFORD, JAQUEL | 10/13/2022 | 49.12 | TC230027-001 | 49.12 | 01-0700-0-5001-2140-5200-730 | SEPT22 MILEAGE |
| W-800764 | 010866-02 FELTS, BRYAN | 10/13/2022 | 233.81 | TC230016-001 | 233.81 | 01-9538-0-6001-1000-5200-000 | SEPT22 MILEAGE |
| W-800765 | 006390-02 GONZALEZ-HELDMAI | 10/13/2022 | 259.99 | TC230020-001 | 116.31 | 01-6500-0-5750-1190-5200-730 | AUGUST22 MILEAGE |
| | | | 259.99 | TC230021-001 | 143.68 | 01-6500-0-5750-1190-5200-730 | SEPT22 MILEAGE |
| W-800766 | 008005-01 JERONIMO, VANESS | 10/13/2022 | 18.81 | TC230024-001 | 18.81 | 01-6500-0-5750-1190-5200-730 | 08/18-09/27 MILE |
| W-800767 | 008002-02 MALHIOT, LORI | 10/13/2022 | 247.50 | TC230029-001 | 247.50 | 01-6010-0-1110-4000-5200-101 | 080422-092922 MI |
| W-800768 | 011704-01 NANCY VIRGEN | 10/13/2022 | 21.31 | TC230026-001 | 21.31 | 01-0700-0-1460-3140-5200-000 | SEPT22 MILEAGE |
| W-800769 | 011285-01 PROLINE SUPPLY | 10/13/2022 | 545.18 | PV230288-001 | 545.18 | 01-8150-0-0000-8110-4300-780 | 00000113 |
| W-800770 | 009346-01 U S BANK CORP PA | 10/13/2022 | 4,102.50 | PV230284-001 | 750.00 | 01-6266-0-1110-2140-5800-740 | 4246 0446 2279 1 |
| | | | 4,102.50 | PV230284-001 | 1,593.66 | 01-6300-0-1110-1000-4100-740 | 4246 0446 2279 1 |
| | | | 4,102.50 | PV230284-001 | 500.00 | 01-6266-0-1110-2140-5800-740 | 4246 0446 2279 1 |
| | | | 4,102.50 | PV230284-001 | 1,258.84 | 01-6300-0-1110-1000-4100-740 | 4246 0446 2279 1 |
| W-800771 | 007631-01 U.S. POSTAL SERV | 10/13/2022 | 25.00 | PV230283-001 | 25.00 | 01-0000-0-0000-7300-5903-720 | BOX#371360 - LAT |
| W-800772 | 008758-01 AMERICAN PORTABL | 10/13/2022 | 127.41 | PO230123-003 | 127.41 | 01-8150-0-0000-8110-5603-780 | 77510 |
| W-800773 | 009405-01 ANTONIO, ERIC | 10/13/2022 | 175.00 | TC230018-001 | 175.00 | 01-0000-0-0000-2140-5200-790 | 08/31-09/30 MILE |
| W-800774 | 007869-01 ART IN ACTION | 10/13/2022 | 5,790.66 | PO230441-001 | 5,790.66 | 01-0111-0-1110-1000-4300-740-204 | 1139 |
| W-800775 | 009750-01 CINTAS | 10/13/2022 | 55.57 | PO230174-006 | 55.57 | 01-8150-0-0000-8110-5603-780 | 4131022253 |
| W-800776 | 011939-01 | 10/13/2022 | 35,000.00 | PO230458-001 | 35,000.00 | 01-6500-0-5750-1180-5100-730 | 50% OF SETTLEMEN |
| W-800777 | 011939-02 | 10/13/2022 | 35,000.00 | PO230458-002 | 35,000.00 | 01-6500-0-5750-1180-5100-730 | 50% OF SETTLEMEN |
| W-800778 | 011950-02 JONATHAN VALENCI | 10/13/2022 | 18.75 | TC230015-001 | 18.75 | 01-0000-0-0000-3900-5200-750 | 090822 MILEAGE |

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| Warrant/EFT | Vendor | Date | Amount | Reference | Payment | Fu Rs Y Goal Func Obj Sch Mgmt | Invoice # |
|---|---|---|---|---|---|---|---|
| W-800779 | 011597-01 MARIA EUGENIA YO | 10/13/2022 | 327.50 | TC230025-001 | 327.50 | 01-0700-0-1460-3140-5200-000 | SEPT22 MILEAGE |
| W-800780 | 011657-01 OLSON, PATRICK | 10/13/2022 | 120.96 | PV230282-001 | 120.96 | 01-0331-0-1210-1000-4300-331 | 060722 REIMB. |
| W-800781 | 011160-01 SALCIDO, ASH | 10/13/2022 | 125.37 | TC230028-001 | 125.37 | 01-6500-0-5750-1190-5200-730 | SEPT22 MILEAGE |
| W-800782 | 010967-01 VANA, SUSAN CICC | 10/13/2022 | 80.62 | TC230022-001 | 80.62 | 01-0700-0-5001-2140-5200-730 | AUG22 MILEAGE |
| W-800783 | 000138-05 CENGAGE LEARNING | 10/13/2022 | 3,499.29 | PO230081-002 | 3,499.29 | 01-4203-0-1110-1000-4100-740 | 78263185 |
| W-800784 | 007842-01 HAMADA, JULIE | 10/13/2022 | 102.50 | PV230292-001 | 102.50 | 01-0000-0-0000-7400-5800-750 | 092822 REIMB. |
| W-800785 | 010916-01 OGARRIO, JESUS | 10/13/2022 | 760.00 | PV230290-001 | 760.00 | 01-0000-0-0000-7400-5800-750 | 090922 REIMB. |
| W-800786 | 009413-02 SOUTHERN COUNTIE | 10/13/2022 | 1,984.59 | PO230113-003 | 1,984.59 | 01-9723-0-0000-3600-4300-788 | 317856 |
| W-800787 | 008523-01 THE SPEECH PATHO | 10/13/2022 | 1,932.80 | PO230412-001 | 1,932.80 | 01-6500-0-5760-1180-5867-730 | INV021938 |
| W-800788 | 009346-01 U S BANK CORP PA | 10/13/2022 | 5,705.86 | PV230294-001 | 385.00 | 01-0000-0-0000-7300-4300-720 | 4246 0470 0103 6 |
| | | | 5,705.86 | PO230368-002 | 154.89 | 01-9547-0-1337-1000-4300-211 | 4246 0470 0103 6 |
| | | | 5,705.86 | PV230295-001 | 344.41 | 01-3550-0-3800-1000-5200-331 | 4246 0470 0103 6 |
| | | | 5,705.86 | PV230296-001 | 395.00 | 01-3550-0-3800-1000-5200-331 | 4246 0470 0103 6 |
| | | | 5,705.86 | PV230297-001 | 50.00 | 01-9723-0-0000-3600-4300-788 | 4246 0470 0103 6 |
| | | | 5,705.86 | PV230298-001 | 67.55 | 01-8150-0-0000-8110-4300-780 | 4246 0470 0103 6 |
| | | | 5,705.86 | PV230298-001 | 16.68 | 01-8150-0-0000-8110-4300-780 | 4246 0470 0103 6 |
| | | | 5,705.86 | PV230298-001 | 67.54 | 01-8150-0-0000-8110-4300-780 | 4246 0470 0103 6 |
| | | | 5,705.86 | PV230298-001 | 33.34 | 01-8150-0-0000-8110-4300-780 | 4246 0470 0103 6 |
| | | | 5,705.86 | PV230299-001 | 600.00 | 01-8150-0-0000-8110-4300-780 | 4246 0470 0103 6 |
| | | | 5,705.86 | PV230301-001 | 915.20 | 01-0000-0-0000-8205-5504-331 | 4246 0470 0103 6 |
| | | | 5,705.86 | PO230486-001 | 295.94 | 01-2600-0-1110-4000-4300-105 | 4246 0470 0103 6 |
| | | | 5,705.86 | PO230486-002 | 475.62 | 01-2600-0-1110-4000-4300-105 | 4246 0470 0103 6 |

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**41 Cabrillo Unified School District** **Fiscal Year: 2023**

| Warrant/EFT | Vendor | Date | Amount | Reference | Payment | Fu Rs Y Goal Func Obj Sch Mgmt | Invoice # |
|---|---|---|---|---|---|---|---|
| | | | 5,705.86 | PV230252-001 | 157.50 | 01-0000-0-0000-7400-4300-750 | 4246 0470 0103 6 |
| | | | 5,705.86 | PO230389-001 | 191.88 | 11-6391-0-4110-2700-5800-561 | 4246 0470 0103 6 |
| | | | 5,705.86 | PV230293-001 | 1,555.31 | 01-8150-0-0000-8110-4300-780 | 4246 0470 0103 6 |
| W-800789 | 008898-01 WOODCRAFT | 10/13/2022 | 1,445.25 | PO230260-001 | 1,096.17 | 01-0000-0-0000-7300-4300-720 | 561-081374 |
| | | | 1,445.25 | PO230331-001 | 349.08 | 01-9547-0-1337-1000-4300-211 | 561-081373 |
| W-800790 | 010782-01 BENDANA, LIZETH | 10/13/2022 | 150.00 | PV230291-001 | 150.00 | 01-3010-0-1110-1000-4300-335 | 100422 REIMB.-16 |
| W-800791 | 008304-01 CALIFORNIA WATER | 10/13/2022 | 398.47 | PO230459-003 | 398.47 | 01-0000-0-0000-8205-5503-107 | 2188039386-09272 |
| W-800792 | 008505-01 KUTA SOFTWARE LL | 10/13/2022 | 620.00 | PO230064-001 | 620.00 | 01-0000-0-0000-2100-4300-740 | 26832 |
| W-800793 | 011572-02 LITERABLY INC | 10/13/2022 | 4,842.42 | PO230345-001 | 4,842.42 | 01-0111-0-1110-1000-4300-740-203 | CABRILLO UNIFIED |
| W-800794 | 010663-01 MYSTERY SCIENCE | 10/13/2022 | 7,194.00 | PO230433-001 | 7,194.00 | 01-0111-0-1110-1000-4300-740-210 | 198508 |
| W-800795 | 009346-01 U S BANK CORP PA | 10/13/2022 | 3,960.55 | PO230368-001 | 2,134.75 | 01-9547-0-1337-1000-4300-211 | 4246 0470 0103 6 |
| | | | 3,960.55 | PV230300-001 | 1,825.80 | 01-9580-0-1110-1000-4300-331 | 4246 0470 0103 6 |
| W-800796 | 008911-01 DAVID'S BAGELS | 10/13/2022 | 50.00 | PO230269-016 | 50.00 | 13-5310-0-0000-3700-4712-331 | 37052 |
| W-800797 | 009571-01 GOLD STAR FOODS | 10/13/2022 | 497.14 | CM230008-001 | (87.86) | 13-5310-0-0000-3700-4710-331 | 1470497 |
| | | | 497.14 | PO230198-019 | 24.55 | 13-5310-0-0000-3700-4300-331 | 5376342 |
| | | | 497.14 | PO230198-019 | 88.23 | 13-5310-0-0000-3700-4711-331 | 5376342 |
| | | | 497.14 | PO230198-019 | 472.22 | 13-5310-0-0000-3700-4710-331 | 5376342 |
| W-800798 | 006128-03 SAN MATEO COUNTY | 10/13/2022 | 1,084.00 | PO230544-001 | 688.00 | 01-9723-0-0000-3600-5800-788 | 371371 |
| | | | 1,084.00 | PV230310-001 | 396.00 | 13-5310-0-0000-3700-5800-335 | 372162 |
| W-800799 | 004981-01 STRAW HAT PIZZA | 10/13/2022 | 517.63 | PO230200-011 | 517.63 | 13-5310-0-0000-3700-4710-331 | 22963 |
| W-800800 | 005163-01 SYSCO FOOD SERVI | 10/13/2022 | 614.23 | PO230203-019 | 457.27 | 13-5310-0-0000-3700-4712-331 | 550307326 |
| | | | 614.23 | PO230203-019 | 120.78 | 13-5310-0-0000-3700-4710-331 | 550307326 |

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| Warrant/EFT | Vendor | Date | Amount | Reference | Payment | Fu Rs Y Goal Func Obj Sch Mgmt | Invoice # |
|---|---|---|---|---|---|---|---|
| | | | 614.23 | PO230203-019 | 36.18 | 13-5310-0-0000-3700-4300-331 | 550307326 |
| W-801606 | 005903-01 ACCREDITING COMM | 10/18/2022 | 1,130.00 | PV230307-001 | 1,130.00 | 01-0000-0-0000-7300-5800-720 | 1312745 |
| W-801607 | 002112-01 CA DEPT OF TAX & | 10/18/2022 | 40.00 | PV230309-001 | 40.00 | 01-9723-0-0000-3600-4300-788 | 057-415036 |
| W-801608 | 008758-01 AMERICAN PORTABL | 10/18/2022 | 108.41 | PO230123-004 | 108.41 | 01-8150-0-0000-8110-5603-780 | 75660 |
| W-801609 | 006563-02 CAPITAL ONE TRAD | 10/18/2022 | 913.59 | PO230119-001 | 913.59 | 01-8150-0-0000-8110-4300-780 | 1644107457 |
| W-801610 | 011951-01 CESILIA GUTIERRE | 10/18/2022 | 37.17 | PV230308-001 | 37.17 | 01-2600-0-1110-4000-4300-105 | 092022 REIMB. |
| W-801611 | 010851-01 CORTES, JUDITH | 10/18/2022 | 77.14 | PV230312-001 | 77.14 | 01-2600-0-1110-4000-4300-105 | 100622 REIMB. |
| W-801612 | 011116-02 HEARING CONSERVA | 10/18/2022 | 5,319.62 | PO230472-002 | 1,580.04 | 01-0000-0-0000-3900-5800-760 | 1568 |
| | | | 5,319.62 | PO230472-001 | 3,739.58 | 01-0000-0-0000-3900-5800-760 | 1573 |
| W-801613 | 011374-01 OCCUPATIONAL HEA | 10/18/2022 | 118.00 | PV230289-001 | 118.00 | 01-9723-0-0000-3600-5800-788 | 75595514 |
| W-801614 | 007442-01 SAN JOAQUIN C.O. | 10/18/2022 | 171.00 | PV230313-001 | 171.00 | 01-6500-0-5001-2140-5800-730 | ARD22-03195 |
| W-801615 | 011903-01 TOUCHMATH | 10/18/2022 | 966.16 | PO230079-001 | 966.16 | 01-3010-0-1110-1000-4300-740 | 200196100 |
| W-801616 | 009346-01 U S BANK CORP PA | 10/18/2022 | 126.70 | PV230314-001 | 126.70 | 01-0000-0-0000-7150-4300-710 | 4246 0446 2279 1 |
| W-801617 | 008058-04 AT&T | 10/18/2022 | 3,773.93 | PV230303-001 | 56.75 | 01-0000-0-0000-2100-5901-740 | JULY/AUG |
| | | | 3,773.93 | PV230303-001 | 334.16 | 01-0000-0-0000-2421-5902-790 | JULY/AUG |
| | | | 3,773.93 | PV230303-001 | 56.75 | 01-0000-0-0000-8205-5901-101 | JULY/AUG |
| | | | 3,773.93 | PV230303-001 | 111.26 | 01-0000-0-0000-8205-5901-103 | JULY/AUG |
| | | | 3,773.93 | PV230303-001 | 170.25 | 01-0000-0-0000-8205-5901-105 | JULY/AUG |
| | | | 3,773.93 | PV230303-001 | 1,921.84 | 01-0000-0-0000-8205-5901-211 | JULY/AUG |
| | | | 3,773.93 | PV230303-001 | 53.39 | 01-0000-0-0000-8205-5901-331 | JULY/AUG |
| | | | 3,773.93 | PV230303-001 | 900.26 | 01-0000-0-0000-8205-5901-720 | JULY/AUG |
| | | | 3,773.93 | PV230303-001 | 56.26 | 01-0000-0-1455-2420-5901-331 | JULY/AUG |

| Warrant/EFT | Vendor | Date | Amount | Reference | Payment | Fu Rs Y Goal Func Obj Sch Mgmt | Invoice # |
|---|---|---|---|---|---|---|---|
| | | | 3,773.93 | PV230303-001 | 56.75 | 01-3315-0-5730-1110-5901-730 | JULY/AUG |
| | | | 3,773.93 | PV230303-001 | 56.26 | 13-5310-0-0000-3700-5901-103 | JULY/AUG |
| W-801618 | 007627-01 AT&T MOBILITY | 10/18/2022 | 667.36 | PV230305-001 | 667.36 | 01-0000-0-0000-8205-5901-720 | 287274785278 |
| W-801619 | 000061-01 DANNIS WOLIVER K | 10/18/2022 | 24,403.35 | PV230302-001 | 9,280.00 | 01-0000-0-0000-7150-5810-710 | 1675-AUGUST |
| | | | 24,403.35 | PV230302-001 | 1,054.50 | 01-0000-0-0000-7400-5810-750 | 1675-AUGUST |
| | | | 24,403.35 | PV230302-001 | 1,246.85 | 21-9711-0-9621-8500-5810-211 | 1675-AUGUST |
| | | | 24,403.35 | PV230302-001 | 8,073.00 | 01-0000-0-0000-7111-5810-750 | 1675-AUGUST |
| | | | 24,403.35 | PV230302-001 | 4,749.00 | 01-0000-0-0000-7112-5810-750 | 1675-AUGUST |
| W-801620 | 008058-04 AT&T | 10/18/2022 | 5,477.84 | PV230304-001 | 5,477.84 | 01-0000-0-0000-8205-5901-720 | 9391000531 |
| W-801621 | 007627-01 AT&T MOBILITY | 10/18/2022 | 839.40 | PV230306-001 | 839.40 | 01-0000-0-0000-8205-5901-720 | 990490601 |
| W-801622 | 008938-02 AMAZON CAPITAL S | 10/18/2022 | 9,245.85 | PO230018-001 | 5,309.21 | 01-0101-0-1310-1000-4300-101 | 1QFX-41D6-PDCP |
| | | | 9,245.85 | PO230276-001 | 1,197.31 | 12-6053-0-0001-1000-4300-000 | 1YX6-4MKR-NPMF |
| | | | 9,245.85 | PO230053-005 | 706.34 | 01-0000-0-0000-2421-4300-790 | 161T-PQK4-TMC7 |
| | | | 9,245.85 | PO230353-001 | 446.40 | 01-0111-0-1110-1000-4200-740-201 | 1NDJ-DYPP-NQT6 |
| | | | 9,245.85 | PO230091-002 | 303.14 | 01-6300-0-1110-1000-4100-740 | 1NDJ-DYPP-YQ6V |
| | | | 9,245.85 | PV230311-001 | 235.98 | 01-0000-0-0000-3900-4300-760 | 1XRT-JFTC-6VTX |
| | | | 9,245.85 | PV230315-001 | 1,047.47 | 01-7010-0-3800-1000-4300-331 | 1VYQ-QYXQ-XXNH |
| W-801623 | 008058-05 AT&T | 10/18/2022 | 1,391.00 | PO230229-004 | 1,391.00 | 01-0000-0-0000-8205-5901-720 | 6514041704/ACCT# |
| W-801624 | 001232-01 ESBRO CHEMICAL | 10/18/2022 | 1,623.95 | PO230134-001 | 1,623.95 | 01-8150-0-0000-8110-4300-780 | 94252 |
| W-801625 | 008602-02 HODGE, JOYCE | 10/18/2022 | 1,755.00 | PO230532-001 | 1,755.00 | 01-0000-0-0000-2140-5800-740 | 001 |
| W-801626 | 009508-01 RESOURCE SOLUTIO | 10/18/2022 | 36,577.60 | PO230144-003 | 436.63 | 01-8150-0-0000-8110-4300-780 | 24720 |
| | | | 36,577.60 | PO230144-004 | 1,139.91 | 01-8150-0-0000-8110-4300-780 | 24715 |

| Warrant/EFT | Vendor | Date | Amount | Reference | Payment | Fu Rs Y Goal Func Obj Sch Mgmt | Invoice # |
|---|---|---|---|---|---|---|---|
| | | | 36,577.60 | PO230144-005 | 943.18 | 01-8150-0-0000-8110-4300-780 | 24878 |
| | | | 36,577.60 | PO230144-006 | 2,060.84 | 01-8150-0-0000-8110-4300-780 | 24952 |
| | | | 36,577.60 | PO230144-007 | 1,961.66 | 01-8150-0-0000-8110-4300-780 | 25003 |
| | | | 36,577.60 | PO230144-008 | 377.34 | 01-8150-0-0000-8110-4300-780 | 25010 |
| | | | 36,577.60 | PO230144-009 | 866.25 | 01-8150-0-0000-8110-4300-780 | 24599 |
| | | | 36,577.60 | PO230144-010 | 8,476.32 | 01-8150-0-0000-8110-4300-780 | 24832 |
| | | | 36,577.60 | PO230144-011 | 3,185.44 | 01-8150-0-0000-8110-4300-780 | 25267 |
| | | | 36,577.60 | PO230144-012 | 16,687.79 | 01-8150-0-0000-8110-4300-780 | 24911 |
| | | | 36,577.60 | PO230144-013 | 442.24 | 01-8150-0-0000-8110-4300-780 | 24891 |
| W-801627 | 000139-01 SCHOOL SERVICES | 10/18/2022 | 275.00 | PO230320-001 | 275.00 | 01-0000-0-0000-3900-5800-750 | W124941-IN |
| W-801628 | 009491-01 SOUND AND SIGNAL | 10/18/2022 | 353.60 | PO230100-003 | 353.60 | 01-8150-0-0000-8110-5603-780 | 40089 |
| W-801629 | 011141-01 THE AVALON ACADE | 10/18/2022 | 13,888.00 | PO230475-001 | 9,201.00 | 01-6500-0-5750-1180-5100-730 | 5314 |
| | | | 13,888.00 | PO230475-001 | 1,924.00 | 01-6500-0-5750-1180-5867-730 | 5314 |
| | | | 13,888.00 | PO230475-001 | 987.00 | 01-6500-0-5750-1180-5864-730 | 5314 |
| | | | 13,888.00 | PO230475-001 | 1,776.00 | 01-6500-0-5750-1180-5800-730 | 5314 |
| W-801630 | 011850-01 CRICK SOFTWARE, | 10/18/2022 | 1,200.00 | CL220180-001 | 1,200.00 | 01-6500-0-5750-2100-4300-730 | 27223 |
| W-801631 | 009742-02 HAND TO MIND | 10/18/2022 | 853.08 | CL220190-001 | 426.54 | 01-3010-0-1110-2490-4300-101 | INV000031980 |
| | | | 853.08 | CL220189-001 | 426.54 | 01-3010-0-1110-2490-4300-101 | INV000031976 |
| W-801632 | 011722-01 HOFFMAN, KAREN | 10/18/2022 | 175.00 | PV230316-001 | 175.00 | 01-0331-0-1210-1000-5200-331 | 060822 REIMB. |
| W-801633 | 005398-01 MOBILE MODULAR M | 10/18/2022 | 957.00 | PO230250-001 | 957.00 | 25-9010-0-9100-8700-5600-331 | 2311970 |
| W-801634 | 011528-01 SAUTE, JOELLE | 10/18/2022 | 70.56 | PV230317-001 | 70.56 | 01-0331-0-1324-1000-4300-331 | 060822 REIMB. |
| W-801635 | 008294-01 SOLUTION TREE | 10/18/2022 | 1,840.00 | PO230335-002 | 1,840.00 | 01-6266-0-0000-7410-5800-740 | S266862 |

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**41 Cabrillo Unified School District** **Fiscal Year: 2023**

| Warrant/EFT | Vendor | Date | Amount | Reference | Payment | Fu Rs Y Goal Func Obj Sch Mgmt | Invoice # |
|---|---|---|---|---|---|---|---|
| W-801636 | 007546-01 BOYSEN, ANDREW | 10/18/2022 | 131.41 | CL220160-001 | 131.41 | 01-9580-0-1110-1000-4300-331 | 060822 REIMB. |
| W-801637 | 011858-02 EVAN-MOOR | 10/18/2022 | 1,320.32 | CL220185-001 | 1,320.32 | 01-3010-0-1110-2490-4300-101 | INV344799 |
| W-801638 | 008294-01 SOLUTION TREE | 10/18/2022 | 2,820.00 | PO230335-001 | 2,820.00 | 01-6266-0-0000-7410-5800-740 | S266861 |
| W-801639 | 009413-02 SOUTHERN COUNTIE | 10/18/2022 | 7,167.73 | PO230113-004 | 2,557.43 | 01-9723-0-0000-3600-4300-788 | 318883 |
| | | | 7,167.73 | PO230113-005 | 2,212.98 | 01-9723-0-0000-3600-4300-788 | 319185 |
| | | | 7,167.73 | PO230113-006 | 2,397.32 | 01-9723-0-0000-3600-4300-788 | 319561 |
| W-801640 | 010847-01 SQUASH BLOSSOM | 10/18/2022 | 124.69 | PV230318-001 | 124.69 | 01-0331-0-1210-1000-4300-331 | 220526 |
| W-802742 | 007448-02 BRONSTEIN MUSIC | 10/20/2022 | 1,661.43 | PO230559-001 | 1,661.43 | 01-9547-0-1345-1000-4300-211 | M34658 |
| W-802743 | 000194-01 COASTSIDE COUNTY | 10/20/2022 | 11,711.50 | PO230257-002 | 1,239.76 | 01-0000-0-0000-8205-5503-720 | SEPT 2022 |
| | | | 11,711.50 | PO230257-002 | 2,433.76 | 01-0000-0-0000-8205-5503-211 | SEPT 2022 |
| | | | 11,711.50 | PO230257-002 | 6,181.06 | 01-0000-0-0000-8205-5503-331 | SEPT 2022 |
| | | | 11,711.50 | PO230257-002 | 748.77 | 01-0000-0-0000-8205-5503-101 | SEPT 2022 |
| | | | 11,711.50 | PO230257-002 | 1,108.15 | 01-0000-0-0000-8205-5503-105 | SEPT 2022 |
| W-802744 | 000748-01 FEDEX | 10/20/2022 | 27.26 | PO230049-001 | 27.26 | 01-0000-0-0000-7300-5903-720 | 7-878-72884 |
| W-802745 | 007649-02 KAPLAN EARLY LEA | 10/20/2022 | 2,128.16 | PO230376-001 | 2,128.16 | 01-2600-0-0000-2490-4300-000 | 0006373969 |
| W-802746 | 000901-01 LAKESHORE LEARNI | 10/20/2022 | 1,942.50 | PO230362-001 | 469.22 | 01-2600-0-0000-2140-4300-000 | 446709090722 |
| | | | 1,942.50 | PO230362-002 | 872.81 | 01-2600-0-0000-2140-4300-000 | 446709101222 |
| | | | 1,942.50 | PO230363-002 | 600.47 | 01-2600-0-0000-2140-4300-000 | 446745101222 |
| W-802747 | 011886-02 LITERARY RESOURC | 10/20/2022 | 97.00 | PO230531-001 | 97.00 | 01-3010-0-1110-2490-4300-101 | 241145 |
| W-802748 | 005398-01 MOBILE MODULAR M | 10/20/2022 | 957.00 | PO230250-002 | 957.00 | 25-9010-0-9100-8700-5600-331 | 2323831 |
| W-802749 | 011544-02 NEARPOD INC | 10/20/2022 | 3,125.00 | PO230547-001 | 3,125.00 | 01-0111-0-1110-1000-4300-740-210 | INVN583601 |
| W-802750 | 000550-01 PACIFIC GAS AND | 10/20/2022 | 22,370.85 | PO230273-004 | 2,145.57 | 01-0000-0-0000-8205-5502-720 | 0130358105-0/SEP |

| Warrant/EFT | Vendor | Date | Amount | Reference | Payment | Fu Rs Y Goal Func Obj Sch Mgmt | Invoice # |
|---|---|---|---|---|---|---|---|
| | | | 22,370.85 | PO230273-004 | 4,089.50 | 01-0000-0-0000-8205-5502-101 | 0130358105-0/SEP |
| | | | 22,370.85 | PO230273-004 | 2,695.25 | 01-0000-0-0000-8205-5502-103 | 0130358105-0/SEP |
| | | | 22,370.85 | PO230273-004 | 1,375.29 | 01-0000-0-0000-8205-5502-105 | 0130358105-0/SEP |
| | | | 22,370.85 | PO230273-004 | 939.69 | 01-0000-0-0000-8205-5502-107 | 0130358105-0/SEP |
| | | | 22,370.85 | PO230273-004 | 7,151.26 | 01-0000-0-0000-8205-5502-211 | 0130358105-0/SEP |
| | | | 22,370.85 | PO230273-004 | 24.64 | 01-0000-0-0000-8205-5502-331 | 0130358105-0/SEP |
| | | | 22,370.85 | PO230273-004 | 3,321.71 | 01-9723-0-0000-8205-5502-788 | 0130358105-0/SEP |
| | | | 22,370.85 | PO230273-005 | 627.94 | 01-0000-0-0000-8205-5502-601 | 5189451218-8//09 |
| W-802751 | 006642-02 PALOS SPORTS | 10/20/2022 | 251.88 | PO230020-001 | 168.30 | 01-0103-0-1310-1000-4300-103 | 5558121-00 |
| | | | 251.88 | PO230020-002 | 83.58 | 01-0103-0-1310-1000-4300-103 | 5558121-01 |
| W-802752 | 000105-03 REPUBLIC SERVICE | 10/20/2022 | 2,695.16 | PO230249-004 | 1,495.23 | 01-0000-0-0000-8205-5504-720 | 0925-001641791 |
| | | | 2,695.16 | PO230249-004 | 79.80 | 01-0000-0-0000-8205-5504-105 | 0925-001641791 |
| | | | 2,695.16 | PO230249-004 | 556.59 | 01-0000-0-0000-8205-5504-211 | 0925-001641791 |
| | | | 2,695.16 | PO230249-004 | 563.54 | 01-0000-0-0000-8205-5504-331 | 0925-001641791 |
| W-802753 | 000105-04 REPUBLIC SERVICE | 10/20/2022 | 257.38 | PO230232-004 | 257.38 | 01-0000-0-0000-8205-5504-720 | 4227-000064130 |
| W-802754 | 004143-02 RICOH USA INC | 10/20/2022 | 645.26 | PO230241-001 | 5.00 | 01-0000-0-0000-7300-5601-720 | 9030835130 |
| | | | 645.26 | PO230241-001 | 26.35 | 01-0000-0-0000-2700-5601-107 | 9030835130 |
| | | | 645.26 | PO230241-002 | 86.89 | 01-0000-0-0000-7300-5601-720 | 9030769163 |
| | | | 645.26 | PO230241-002 | 175.04 | 01-0000-0-0000-2700-5601-107 | 9030769163 |
| | | | 645.26 | PO230241-002 | 176.94 | 01-0105-0-1310-1000-5601-105 | 9030769163 |
| | | | 645.26 | PO230241-002 | 175.04 | 01-0103-0-1310-1000-5601-103 | 9030769163 |
| W-802755 | 011909-01 ARCADIO'S PRODUC | 10/20/2022 | 231.00 | PO230194-011 | 147.00 | 13-5466-0-0000-3700-4710-770 | 186220 |

| Warrant/EFT | Vendor | Date | Amount | Reference | Payment | Fu Rs Y Goal Func Obj Sch Mgmt | Invoice # |
|---|---|---|---|---|---|---|---|
| | | | 231.00 | PO230194-011 | 84.00 | 13-5466-0-0000-3700-4712-331 | 186220 |
| W-802756 | 008911-01 DAVID'S BAGELS | 10/20/2022 | 70.00 | PO230269-017 | 70.00 | 13-5310-0-0000-3700-4712-331 | 37073 |
| W-802757 | 009571-01 GOLD STAR FOODS | 10/20/2022 | 1,144.35 | PO230198-020 | 191.78 | 13-5310-0-0000-3700-4710-331 | 5376352 |
| | | | 1,144.35 | PO230198-020 | 952.57 | 13-5310-0-0000-3700-4712-331 | 5376352 |
| W-802758 | 004981-01 STRAW HAT PIZZA | 10/20/2022 | 517.63 | PO230200-012 | 517.63 | 13-5310-0-0000-3700-4710-331 | 22965 |
| W-802759 | 008193-01 COMCAST | 10/20/2022 | 38,700.51 | PO230237-003 | 26,807.90 | 01-0000-0-0000-2421-5902-790 | 153948019 |
| | | | 38,700.51 | PO230237-004 | 11,892.61 | 01-0000-0-0000-2421-5902-790 | 156130485 |
| W-802760 | 011363-01 EIDE BAILLY LLP | 10/20/2022 | 21,730.00 | PV230319-001 | 8,480.00 | 01-0000-0-0000-7190-5820-720 | 11,892.61 |
| | | | 21,730.00 | PV230320-001 | 13,250.00 | 01-0000-0-0000-7190-5820-720 | EI01390741 |
| W-802761 | 009206-01 HASSETT HARDWARE | 10/20/2022 | 4,839.47 | PO230116-005 | 143.31 | 01-8150-0-0000-8110-4300-780 | 216595-092522 |
| | | | 4,839.47 | PO230116-006 | 4,542.37 | 01-8150-0-0000-8110-4300-780 | 347212-092522 |
| | | | 4,839.47 | PO230116-007 | 153.79 | 01-8150-0-0000-8110-4300-780 | 216576-092522 |
| W-802762 | 009695-02 HEALTH CONNECTED | 10/20/2022 | 325.00 | PO230502-001 | 325.00 | 01-0101-0-1310-1000-4300-101 | 2077 |
| W-802763 | 000901-01 LAKESHORE LEARNI | 10/20/2022 | 893.45 | PO230542-001 | 893.45 | 12-6053-0-0001-1000-4300-000 | 587734101222 |
| W-802764 | 008002-02 MALHIOT, LORI | 10/20/2022 | 1,045.13 | PO230419-002 | 1,045.13 | 01-6010-0-1110-4000-4300-101 | 093022 REIMB. |
| W-802765 | 011171-01 ON POINT LANGUAG | 10/20/2022 | 355.00 | PO230533-001 | 355.00 | 01-0111-0-4760-2495-5800-740-403 | 09-2022 |
| W-802766 | 009675-01 READY REFRESH BY | 10/20/2022 | 219.09 | PO230295-002 | 73.03 | 01-9354-0-0005-2490-4300-745 | 02H0034251553 |
| | | | 219.09 | PO230489-002 | 146.06 | 01-2600-0-1110-4000-4300-105 | 02H0034251553 |
| W-802767 | 008443-02 RECOLOGY OF THE | 10/20/2022 | 428.67 | PO230289-001 | 142.89 | 01-0000-0-0000-8205-5504-103 | 12941829 - SEP |
| | | | 428.67 | PO230289-002 | 142.89 | 01-0000-0-0000-8205-5504-103 | 12855177 - AUG |
| | | | 428.67 | PO230289-003 | 142.89 | 01-0000-0-0000-8205-5504-103 | 13024989 - OCT |
| W-802768 | 000105-03 REPUBLIC SERVICE | 10/20/2022 | 1,183.76 | PO230249-005 | 1,183.76 | 01-0000-0-0000-8205-5504-107 | 0925-001641530 |

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**41 Cabrillo Unified School District** **Fiscal Year: 2023**

| Warrant/EFT | Vendor | Date | Amount | Reference | Payment | Fu Rs Y Goal Func Obj Sch Mgmt | Invoice # |
|---|---|---|---|---|---|---|---|
| W-802769 | 004143-03 RICOH AMERICAS C | 10/20/2022 | 14,442.43 | PO230241-004 | 3,149.14 | 01-0000-0-0000-7300-5601-720 | 481733707 |
| | | | 14,442.43 | PO230241-004 | 454.65 | 01-0000-0-1310-1000-5602-335 | 481733707 |
| | | | 14,442.43 | PO230241-004 | 454.65 | 11-6391-0-4110-2700-5601-561 | 481733707 |
| | | | 14,442.43 | PO230241-004 | 2,499.10 | 01-0211-0-1310-1000-5601-211 | 481733707 |
| | | | 14,442.43 | PO230241-004 | 840.15 | 01-0000-0-0000-2700-5601-107 | 481733707 |
| | | | 14,442.43 | PO230241-004 | 1,830.38 | 01-0105-0-1310-1000-5601-105 | 481733707 |
| | | | 14,442.43 | PO230241-004 | 950.53 | 01-0103-0-1310-1000-5601-103 | 481733707 |
| | | | 14,442.43 | PO230241-004 | 1,764.72 | 01-0101-0-1310-1000-5601-101 | 481733707 |
| | | | 14,442.43 | PO230241-004 | 2,499.11 | 01-0331-0-1210-2700-5601-331 | 481733707 |
| W-802770 | 004143-02 RICOH USA INC | 10/20/2022 | 613.91 | PO230241-003 | 86.89 | 01-0000-0-0000-7300-5601-720 | 9030581262 |
| | | | 613.91 | PO230241-003 | 175.05 | 01-0000-0-0000-2700-5601-107 | 9030581262 |
| | | | 613.91 | PO230241-003 | 176.94 | 01-0105-0-1310-1000-5601-105 | 9030581262 |
| | | | 613.91 | PO230241-003 | 175.03 | 01-0103-0-1310-1000-5601-103 | 9030581262 |
| W-802771 | 011955-01 ANAHI HERNANDEZ | 10/20/2022 | 31.74 | PV230321-001 | 30.31 | 01-0000-0-0000-0000-9589-000 | 101722 |
| | | | 31.74 | PV230321-001 | 1.43 | 01-0000-0-0000-0000-9589-000 | 101722 |
| W-802772 | 002112-01 CA DEPT OF TAX & | 10/20/2022 | 92.00 | PV230322-001 | 92.00 | 01-0000-0-0000-0000-9580-000 | 020-628493 |
| W-802773 | 008058-04 AT&T | 10/20/2022 | 1,837.43 | PV230324-001 | 27.48 | 01-0000-0-0000-2100-5901-740 | SEPT 2022 |
| | | | 1,837.43 | PV230324-001 | 167.08 | 01-0000-0-0000-2421-5902-790 | SEPT 2022 |
| | | | 1,837.43 | PV230324-001 | 27.48 | 01-0000-0-0000-8205-5901-101 | SEPT 2022 |
| | | | 1,837.43 | PV230324-001 | 53.84 | 01-0000-0-0000-8205-5901-103 | SEPT 2022 |
| | | | 1,837.43 | PV230324-001 | 82.44 | 01-0000-0-0000-8205-5901-105 | SEPT 2022 |
| | | | 1,837.43 | PV230324-001 | 932.60 | 01-0000-0-0000-8205-5901-211 | SEPT 2022 |

| Warrant/EFT | Vendor | Date | Amount | Reference | Payment | Fu Rs Y Goal Func Obj Sch Mgmt | Invoice # |
|---|---|---|---|---|---|---|---|
| | | | 1,837.43 | PV230324-001 | 25.80 | 01-0000-0-0000-8205-5901-331 | SEPT 2022 |
| | | | 1,837.43 | PV230324-001 | 438.27 | 01-0000-0-0000-8205-5901-720 | SEPT 2022 |
| | | | 1,837.43 | PV230324-001 | 27.48 | 01-0000-0-1455-2420-5901-331 | SEPT 2022 |
| | | | 1,837.43 | PV230324-001 | 27.48 | 01-3315-0-5730-1110-5901-730 | SEPT 2022 |
| | | | 1,837.43 | PV230324-001 | 27.48 | 13-5310-0-0000-3700-5901-103 | SEPT 2022 |
| W-802774 | 000061-01 DANNIS WOLIVER K | 10/20/2022 | 28,364.77 | PV230323-001 | 3,712.00 | 01-0000-0-0000-7150-5810-710 | 1675-JULY 2022 |
| | | | 28,364.77 | PV230323-001 | 684.00 | 01-0000-0-0000-7400-5810-750 | 1675-JULY 2022 |
| | | | 28,364.77 | PV230323-001 | 19,348.77 | 21-9711-0-9621-8500-5810-211 | 1675-JULY 2022 |
| | | | 28,364.77 | PV230323-001 | 4,050.00 | 01-0000-0-0000-7111-5810-750 | 1675-JULY 2022 |
| | | | 28,364.77 | PV230323-001 | 570.00 | 01-0000-0-0000-7112-5810-750 | 1675-JULY 2022 |
| W-802775 | 002671-01 ANDREINI BROS IN | 10/20/2022 | 603.75 | PV230325-001 | 603.75 | 01-8150-0-0000-8110-5603-780 | 5249 |
| W-802776 | 001216-01 LINDE GAS & EQUI | 10/20/2022 | 975.38 | PO230530-001 | 975.38 | 01-0331-0-1337-1000-4300-331 | 31843536 |
| W-802777 | 011171-01 ON POINT LANGUAG | 10/20/2022 | 1,190.00 | PO230450-002 | 1,190.00 | 01-6500-0-5760-1180-5800-730 | SPED/09-2022 |
| W-802778 | 010723-01 PALO ALTO PREP | 10/20/2022 | 14,168.00 | PO230479-001 | 3,443.00 | 01-6500-0-5750-1180-5100-730 | 092822-AA |
| | | | 14,168.00 | PO230479-001 | 618.00 | 01-6500-0-5750-1180-5861-730 | 092822-AA |
| | | | 14,168.00 | PO230477-001 | 5,947.00 | 01-6500-0-5750-1180-5100-730 | 092222-XS |
| | | | 14,168.00 | PO230477-001 | 618.00 | 01-6500-0-5750-1180-5861-730 | 092222-XS |
| | | | 14,168.00 | PO230477-002 | 3,130.00 | 01-6500-0-5750-1180-5100-730 | 092822-XS |
| | | | 14,168.00 | PO230477-002 | 412.00 | 01-6500-0-5750-1180-5861-730 | 092822-XS |
| W-802779 | 008259-01 ACHIEVEKIDS | 10/20/2022 | 31,083.50 | PO230548-001 | 7,369.00 | 01-6500-0-5750-1180-5100-730 | 30991 |
| | | | 31,083.50 | PO230548-001 | 190.00 | 01-6500-0-5750-1180-5867-730 | 30991 |
| | | | 31,083.50 | PO230548-001 | 142.50 | 01-6500-0-5750-1180-5864-730 | 30991 |

| Warrant/EFT | Vendor | Date | Amount | Reference | Payment | Fu Rs Y Goal Func Obj Sch Mgmt | Invoice # |
|---|---|---|---|---|---|---|---|
| | | | 31,083.50 | PO230548-001 | 1,540.00 | 01-6500-0-5750-1180-5863-730 | 30991 |
| | | | 31,083.50 | PO230548-002 | 6,881.00 | 01-6500-0-5750-1180-5100-730 | 31088 |
| | | | 31,083.50 | PO230548-002 | 285.00 | 01-6500-0-5750-1180-5867-730 | 31088 |
| | | | 31,083.50 | PO230548-002 | 95.00 | 01-6500-0-5750-1180-5864-730 | 31088 |
| | | | 31,083.50 | PO230548-002 | 1,430.00 | 01-6500-0-5750-1180-5863-730 | 31088 |
| | | | 31,083.50 | PO230548-003 | 10,476.00 | 01-6500-0-5750-1180-5100-730 | 31188 |
| | | | 31,083.50 | PO230548-003 | 285.00 | 01-6500-0-5750-1180-5867-730 | 31188 |
| | | | 31,083.50 | PO230548-003 | 190.00 | 01-6500-0-5750-1180-5864-730 | 31188 |
| | | | 31,083.50 | PO230548-003 | 2,200.00 | 01-6500-0-5750-1180-5863-730 | 31188 |
| W-802780 | 009617-01 BRIGGS OT | 10/20/2022 | 1,500.00 | PO230271-003 | 1,500.00 | 01-6500-0-5750-1180-5864-730 | 3222 |
| W-802781 | 007476-01 ESTHER B CLARK S | 10/20/2022 | 12,635.45 | PO230413-002 | 7,555.00 | 01-6500-0-5750-1180-5100-730 | 119303 |
| | | | 12,635.45 | PO230413-002 | 483.45 | 01-6500-0-5750-1180-5867-730 | 119303 |
| | | | 12,635.45 | PO230413-002 | 405.00 | 01-6500-0-5750-1180-5864-730 | 119303 |
| | | | 12,635.45 | PO230413-002 | 1,392.00 | 01-6500-0-5750-1180-5861-730 | 119303 |
| | | | 12,635.45 | PO230413-002 | 2,800.00 | 01-6500-0-5750-1180-5863-730 | 119303 |
| W-802782 | 011562-02 HOPSKIPDRIVE INC | 10/20/2022 | 7,594.42 | PO230358-003 | 7,594.42 | 01-6500-0-5750-1180-5863-730 | 10643 |
| W-802783 | 000367-02 JOSTENS | 10/20/2022 | 3,380.69 | PV230326-001 | 18.38 | 01-0331-0-1210-1000-4300-331 | 27710218 |
| | | | 3,380.69 | PV230327-001 | 5.80 | 01-0331-0-1210-1000-4300-331 | 28748846 |
| | | | 3,380.69 | PV230328-001 | 1,527.93 | 01-0331-0-1210-1000-4300-331 | 27783492 |
| | | | 3,380.69 | PV230329-001 | 1,828.58 | 01-0331-0-1210-1000-4300-331 | 28865511 |
| W-802784 | 007457-01 PACIFIC AUTISM L | 10/20/2022 | 18,746.00 | PO230264-003 | 8,024.50 | 01-6500-0-5750-1180-5861-730 | 5168535 |
| | | | 18,746.00 | PO230264-004 | 10,721.50 | 01-6500-0-5750-1180-5861-730 | 5260717 |

10/1/22 - 10/31/22 WARRANT REGISTER
**41 Cabrillo Unified School District** **Fiscal Year: 2023**

| Warrant/EFT | Vendor | Date | Amount | Reference | Payment | Fu Rs Y Goal Func Obj Sch Mgmt | Invoice # |
|---|---|---|---|---|---|---|---|
| W-802785 | 011141-01 THE AVALON ACADE | 10/20/2022 | 44,499.68 | PO230475-002 | 4,846.00 | 01-6500-0-5750-1180-5100-730 | 5336 |
| | | | 44,499.68 | PO230475-002 | 888.00 | 01-6500-0-5750-1180-5867-730 | 5336 |
| | | | 44,499.68 | PO230475-002 | 352.50 | 01-6500-0-5750-1180-5864-730 | 5336 |
| | | | 44,499.68 | PO230475-002 | 1,217.95 | 01-6500-0-5750-1180-5800-730 | 5336 |
| | | | 44,499.68 | PO230476-002 | 5,386.00 | 01-6500-0-5750-1180-5100-730 | 5335 |
| | | | 44,499.68 | PO230476-002 | 592.00 | 01-6500-0-5750-1180-5867-730 | 5335 |
| | | | 44,499.68 | PO230476-002 | 793.00 | 01-6500-0-5750-1180-5864-730 | 5335 |
| | | | 44,499.68 | PO230476-002 | 552.23 | 01-6500-0-5750-1180-5800-730 | 5335 |
| | | | 44,499.68 | PO230476-003 | 9,245.00 | 01-6500-0-5750-1180-5100-730 | 5370 |
| | | | 44,499.68 | PO230476-003 | 1,776.00 | 01-6500-0-5750-1180-5867-730 | 5370 |
| | | | 44,499.68 | PO230476-003 | 1,593.00 | 01-6500-0-5750-1180-5864-730 | 5370 |
| | | | 44,499.68 | PO230476-003 | 1,184.00 | 01-6500-0-5750-1180-5800-730 | 5370 |
| | | | 44,499.68 | PO230475-003 | 10,189.00 | 01-6500-0-5750-1180-5100-730 | 5371 |
| | | | 44,499.68 | PO230475-003 | 2,220.00 | 01-6500-0-5750-1180-5867-730 | 5371 |
| | | | 44,499.68 | PO230475-003 | 2,333.00 | 01-6500-0-5750-1180-5864-730 | 5371 |
| | | | 44,499.68 | PO230475-003 | 1,332.00 | 01-6500-0-5750-1180-5800-730 | 5371 |
| W-802786 | 008523-01 THE SPEECH PATHO | 10/20/2022 | 48,258.44 | PO230412-002 | 326.25 | 01-6500-0-5760-1180-5867-730 | INV022239 |
| | | | 48,258.44 | PO230412-003 | 47,932.19 | 01-6500-0-5760-1180-5867-730 | INV022353 |
| W-802787 | 011806-01 YOUMAN, MARTHA | 10/20/2022 | 12,000.00 | PO230564-001 | 6,000.00 | 01-6500-0-5001-2100-5800-730 | 1110 |
| | | | 12,000.00 | PO230564-002 | 6,000.00 | 01-6500-0-5001-2100-5800-730 | 1111 |
| W-805621 | 000380-01 ODP BUSINESS SOL | 10/27/2022 | 1,558.19 | PV230330-001 | 107.85 | 01-0335-0-3250-1000-4300-335 | 246940039001 |
| | | | 1,558.19 | PO230021-007 | 103.21 | 01-9542-0-1110-1000-4300-103 | 251159223001 |

| Warrant/EFT | Vendor | Date | Amount | Reference | Payment | Fu Rs Y Goal Func Obj Sch Mgmt | Invoice # |
|---|---|---|---|---|---|---|---|
| | | | 1,558.19 | PO230108-003 | 26.39 | 01-0000-0-0000-7300-4300-720 | 256346155001 |
| | | | 1,558.19 | PO230280-002 | 34.39 | 01-0211-0-1310-1000-4300-211 | 257067020002 |
| | | | 1,558.19 | PO230280-003 | 12.05 | 01-0211-0-1310-1000-4300-211 | 257067020003 |
| | | | 1,558.19 | PO230280-004 | 52.78 | 01-0211-0-1310-1000-4300-211 | 257299157001 |
| | | | 1,558.19 | PO230108-004 | 87.50 | 01-0000-0-0000-7300-4300-720 | 257090161001 |
| | | | 1,558.19 | PO230347-001 | 91.19 | 01-0105-0-1310-1000-4300-105 | 257362741001 |
| | | | 1,558.19 | PO230347-002 | 1.84 | 01-0105-0-1310-1000-4300-105 | 257388522001 |
| | | | 1,558.19 | PO230316-001 | 38.63 | 01-0211-0-1310-1000-4300-211 | 257763312001 |
| | | | 1,558.19 | PO230316-002 | 9.50 | 01-0211-0-1310-1000-4300-211 | 258738570001 |
| | | | 1,558.19 | PO230316-003 | 10.71 | 01-0211-0-1310-1000-4300-211 | 258738572001 |
| | | | 1,558.19 | PO230317-001 | 17.59 | 01-0211-0-1310-1000-4300-211 | 258771738001 |
| | | | 1,558.19 | PO230317-003 | 9.78 | 01-0211-0-1310-1000-4300-211 | 258775987001 |
| | | | 1,558.19 | PO230317-004 | 14.32 | 01-0211-0-1310-1000-4300-211 | 258775988001 |
| | | | 1,558.19 | PO230318-001 | 67.83 | 01-0211-0-1310-1000-4300-211 | 258815907001 |
| | | | 1,558.19 | PO230318-002 | 47.93 | 01-0211-0-1310-1000-4300-211 | 258817706001 |
| | | | 1,558.19 | PO230108-005 | 176.37 | 01-0000-0-0000-7300-4300-720 | 264703318001 |
| | | | 1,558.19 | PO230108-006 | 35.51 | 01-0000-0-0000-7300-4300-720 | 263118726001 |
| | | | 1,558.19 | PO230108-007 | 53.79 | 01-0000-0-0000-7300-4300-720 | 263113089001 |
| | | | 1,558.19 | PO230108-008 | 66.37 | 01-0000-0-0000-7300-4300-720 | 259368580001 |
| | | | 1,558.19 | PO230319-001 | 79.15 | 01-0211-0-1310-1000-4300-211 | 258934911001 |
| | | | 1,558.19 | PO230319-002 | 9.78 | 01-0211-0-1310-1000-4300-211 | 258939813001 |
| | | | 1,558.19 | PO230251-006 | 19.16 | 01-0105-0-1310-1000-4300-105 | 263250095001 |

| Warrant/EFT | Vendor | Date | Amount | Reference | Payment | Fu Rs Y Goal Func Obj Sch Mgmt | Invoice # |
|---|---|---|---|---|---|---|---|
| | | | 1,558.19 | PO230364-001 | 51.35 | 01-0000-0-0000-7300-4300-750 | 263355660001 |
| | | | 1,558.19 | PO230364-002 | 149.79 | 01-0000-0-0000-7300-4300-750 | 263357844001 |
| | | | 1,558.19 | PO230364-003 | 21.39 | 01-0000-0-0000-7300-4300-750 | 263357846001 |
| | | | 1,558.19 | PO230364-004 | 11.09 | 01-0000-0-0000-7300-4300-750 | 263357847001 |
| | | | 1,558.19 | PO230364-005 | 2.83 | 01-0000-0-0000-7300-4300-750 | 263746434001 |
| | | | 1,558.19 | PV230331-001 | 79.18 | 01-3060-0-7110-2490-4300-745 | 262106616001 |
| | | | 1,558.19 | PO230296-001 | 68.94 | 01-0105-0-1310-1000-4300-105 | 258682717001 |
| W-805622 | 000380-01 ODP BUSINESS SOL | 10/27/2022 | 232.22 | PO230251-005 | 42.54 | 01-0105-0-1310-1000-4300-105 | 263043704001 |
| | | | 232.22 | PO230317-002 | 32.23 | 01-0211-0-1310-1000-4300-211 | 258775977001 |
| | | | 232.22 | PO230280-001 | 157.45 | 01-0211-0-1310-1000-4300-211 | 257067020001 |
| W-805623 | 011909-01 ARCADIO'S PRODUC | 10/27/2022 | 231.00 | PO230194-012 | 147.00 | 13-5466-0-0000-3700-4710-331 | 187129 |
| | | | 231.00 | PO230194-012 | 84.00 | 13-5466-0-0000-3700-4712-331 | 187129 |
| W-805624 | 008911-01 DAVID'S BAGELS | 10/27/2022 | 120.00 | PO230269-018 | 50.00 | 13-5310-0-0000-3700-4712-331 | 37110 |
| | | | 120.00 | PO230269-019 | 70.00 | 13-5310-0-0000-3700-4712-331 | 37130 |
| W-805625 | 008412-01 TOTAL SCHOOL SOL | 10/27/2022 | 6,893.79 | PV230333-001 | 1,084.40 | 13-5310-0-0000-3700-5800-770 | 18-4227 |
| | | | 6,893.79 | PV230333-001 | 5,809.39 | 01-8150-0-0000-8110-5800-780 | 18-4227 |
| W-805626 | 006807-01 GRAPHICWORKS | 10/27/2022 | 1,331.26 | PO230563-001 | 1,331.26 | 01-9547-0-1345-1000-4300-211 | 05-15129 |
| W-805627 | 011947-01 HANA L. HANSON | 10/27/2022 | 390.98 | PO230574-001 | 14.48 | 01-7010-0-3800-1000-4300-331 | 101422 REIMB. |
| | | | 390.98 | PO230575-001 | 17.58 | 01-0331-0-1210-1000-4300-331 | 101422 REIMB.2 |
| | | | 390.98 | PO230576-001 | 105.43 | 01-7010-0-3800-1000-4300-331 | 101422 REIMB.3 |
| | | | 390.98 | PO230577-001 | 84.73 | 01-0331-0-1210-1000-4300-331 | 101422 REIMB.5 |
| | | | 390.98 | PO230578-001 | 50.29 | 01-7010-0-3800-1000-5200-331 | 101422 REIMB.6 |

| Warrant/EFT | Vendor | Date | Amount | Reference | Payment | Fu Rs Y Goal Func Obj Sch Mgmt | Invoice # |
|---|---|---|---|---|---|---|---|
| | | | 390.98 | PO230579-001 | 118.47 | 01-7010-0-3800-1000-5200-331 | 101422 REIMB.4 |
| W-805628 | 011593-01 HEALTH CONNECTED | 10/27/2022 | 325.00 | PO230508-001 | 325.00 | 01-6266-0-1110-1000-5200-107 | 2101 |
| W-805629 | 008372-02 INFINITE CAMPUS | 10/27/2022 | 650.00 | PV230334-001 | 650.00 | 01-0000-0-0000-2421-5800-790 | SRVINV029357 |
| W-805630 | 011547-01 LONGAKER, LISA | 10/27/2022 | 171.14 | PO230572-001 | 139.00 | 01-6388-0-3800-1000-5200-331 | 101422 REIMB. |
| | | | 171.14 | PO230573-001 | 32.14 | 01-6388-0-3800-1000-5200-331 | 101422 REIMB.2 |
| W-805631 | 011065-01 ROBERT BROOKE & | 10/27/2022 | 114.03 | PO230478-001 | 114.03 | 01-8150-0-0000-8110-4300-780 | 274583 |
| W-805632 | 009453-01 SMITH, GAYLE | 10/27/2022 | 102.73 | PO230568-001 | 65.60 | 01-7010-0-3800-1000-4300-331 | 101422 REIMB. |
| | | | 102.73 | PO230569-001 | 37.13 | 01-0331-0-1302-1000-4300-331 | 101422 REIMB.2 |
| W-805633 | 011953-01 COASTSIDE DETAIL | 10/27/2022 | 320.00 | PO230565-001 | 320.00 | 01-7010-0-3800-1000-5200-331 | 4 |
| W-805634 | 006076-01 GAMES, PATRICK | 10/27/2022 | 151.76 | PO230581-001 | 151.76 | 01-0331-0-1332-1000-4300-331 | 101422 REIMB. |
| W-805635 | 011952-01 HANNAH PORTELLO- | 10/27/2022 | 360.00 | PO230561-001 | 360.00 | 01-9547-0-1345-1000-4300-211 | 738 |
| W-805636 | 011431-01 KIS | 10/27/2022 | 797.00 | PO230339-001 | 797.00 | 01-0000-0-0000-2421-4300-790 | 75446 |
| W-805637 | 011061-01 MURILLO, ELIZABE | 10/27/2022 | 118.97 | PO230596-001 | 118.97 | 01-3010-0-1110-1000-4300-105 | 101822 REIMB. |
| W-805638 | 008526-01 NORTH COAST REGI | 10/27/2022 | 270.00 | PO230571-001 | 270.00 | 01-7010-0-3800-1000-5200-331 | 108446 |
| W-805639 | 008058-04 AT&T | 10/27/2022 | 2,717.29 | PV230341-001 | 2,717.29 | 01-0000-0-0000-8205-5901-720 | 9391000531 |
| W-805640 | 007627-01 AT&T MOBILITY | 10/27/2022 | 222.01 | PV230339-001 | 121.53 | 01-0000-0-0000-8205-5901-720 | 990490601X100420 |
| | | | 222.01 | PV230340-001 | 100.48 | 01-0000-0-0000-8205-5901-720 | 287274785274X100 |
| W-805641 | 011427-01 COLBI TECHNOLOGI | 10/27/2022 | 1,495.00 | PO230396-003 | 1,495.00 | 21-9711-0-9006-8520-5800-000 | 8500 |
| W-805642 | 009202-01 DRYCO CONSTRUCTI | 10/27/2022 | 1,870.00 | PO230448-001 | 1,870.00 | 21-9711-0-9205-8520-5603-000 | 35733 |
| W-805643 | 011345-01 LOPEZ FENCE | 10/27/2022 | 12,963.01 | PO230552-001 | 12,963.01 | 01-8150-0-0000-8110-5603-780 | 1231 |
| W-805644 | 011744-01 STUDIO W ARCHITE | 10/27/2022 | 12,724.25 | PO230400-005 | 12,724.25 | 21-9711-0-9645-8520-6210-103 | 45975 |
| W-805645 | 011482-01 CAMPBELL KELLER | 10/27/2022 | 4,497.77 | PV230343-001 | 4,497.77 | 21-9711-0-9007-8520-4400-107 | 66787 |

10/1/22 - 10/31/22 WARRANT REGISTER
**41 Cabrillo Unified School District** **Fiscal Year: 2023**

| Warrant/EFT | Vendor | Date | Amount | Reference | Payment | Fu Rs Y Goal Func Obj Sch Mgmt | Invoice # |
|---|---|---|---|---|---|---|---|
| W-805646 | 011715-01 EARTH SYSTEMS | 10/27/2022 | 20,609.47 | PO230402-002 | 4,423.00 | 21-9711-0-9636-8520-5800-331 | 835907 |
| | | | 20,609.47 | PO230220-002 | 6,788.97 | 21-9711-0-9647-8520-5800-105 | 835897 |
| | | | 20,609.47 | PO230219-002 | 9,397.50 | 21-9711-0-9650-8520-5800-211 | 835910 |
| W-805647 | 011345-01 LOPEZ FENCE | 10/27/2022 | 29,212.20 | PO230436-002 | 29,212.20 | 21-9711-0-9205-8520-6170-105 | 1233 |
| W-805648 | 010763-01 QUATTROCCHI KWOK | 10/27/2022 | 27,603.08 | PO230409-003 | 26,920.23 | 21-9711-0-9640-8520-6210-101 | 23682 |
| | | | 27,603.08 | PO230411-003 | 682.85 | 21-9711-0-9636-8520-6210-331 | 23681 |
| W-805649 | 011750-01 SILICON VALLEY P | 10/27/2022 | 203,877.91 | PO230403-001 | 192,378.16 | 21-9711-0-9636-8520-6200-331 | APP 3 |
| | | | 203,877.91 | PO230404-002 | 11,499.75 | 21-9711-0-9637-8520-6170-100 | APP 7 |
| W-805650 | 006662-01 THE BANK OF NEW | 10/27/2022 | 1,475.00 | PV230335-001 | 500.00 | 01-0000-0-0000-7300-5800-720 | 252-2495028 |
| | | | 1,475.00 | PV230336-001 | 325.00 | 01-0000-0-0000-7300-5800-720 | 252-2475928 |
| | | | 1,475.00 | PV230337-001 | 325.00 | 01-0000-0-0000-7300-5800-720 | 252-2475927 |
| | | | 1,475.00 | PV230338-001 | 325.00 | 01-0000-0-0000-7300-5800-720 | 252-2475926 |
| W-805651 | 003494-01 VIRCO | 10/27/2022 | 6,352.37 | PO230052-001 | 6,352.37 | 21-9711-0-9637-8520-4400-100 | 91995244 |
| W-805652 | 008412-01 TOTAL SCHOOL SOL | 10/27/2022 | 26,302.12 | PV230344-001 | 9,326.06 | 13-5310-0-0000-3700-5800-770 | 18-4209 |
| | | | 26,302.12 | PV230344-001 | 7,301.06 | 01-8150-0-0000-8110-5800-780 | 18-4209 |
| | | | 26,302.12 | PV230342-001 | 9,675.00 | 13-5310-0-0000-3700-5800-770 | 18-4197 |
| W-805653 | 003580-01 EMPLOYMENT DEVEL | 10/27/2022 | 27,575.55 | PV230345-001 | 27,575.55 | 01-0000-0-0000-0000-9565-000 | 093022 |

**Warrant/EFT Count:** 221 **Total Warrant/EFT Amount:** 1,184,439.12

# CABRILLO UNIFIED SCHOOL DISTRICT

498 Kelly Avenue, Half Moon Bay, California 94019 • 650 712-7100 • Fax 650 726-0279 • www.cabrillo.k12.ca.us

**SUPERINTENDENT**
Sean McPhetridge, Ed.D.

**GOVERNING BOARD**
Mary Beth Alexander
Lizet Cortes
Kimberly Hines
Sophia Layne
Freya McCamant


# MEMORANDUM

**MEETING DATE:** November 10, 2022
**TO:** Members of the Governing Board
**FROM:** Sean McPhetridge, Ed.D., Superintendent
**CATEGORY:** Consent/Action
**ITEM TITLE:** Approval of Regular and Special Governing Board Meetings Minutes

## BACKGROUND INFORMATION

The Governing Board routinely reviews and approves minutes from all regular meetings and special sessions.

## REPORT/PROPOSAL

The unadopted minutes of the October 13, 2022, Regular Governing Board Meeting and the October 14, 2022, Special Governing Board Meeting are included in this Board packet for consideration.

## FISCAL ANALYSIS

There is no financial impact to the General Fund.

## RECOMMENDATION

Approve as submitted.

# Governing Board Meeting Agenda

(Unadopted) Meeting Minutes

## CABRILLO UNIFIED SCHOOL DISTRICT

Public Session: Thursday, October 13, 2022 • 6:00 PM
Cunha Intermediate School • 600 Church Street, Half Moon Bay, California 94019

| | |
|---|---|
| Board Members Present: | Mary Beth Alexander, President<br>Freya McCamant, Vice President<br>Sophia Layne, Clerk to the Governing Board<br>Kimberly Hines, Member<br>Lizet Cortes, Member |
| Administrators Present: | Sean McPhetridge, Ed.D., Superintendent<br>Leticia Bhatia, Ed.D., Assistant Superintendent |
| Student Board Member Present: | Catalina Gonzalez Johnston |

### 1. CALL TO ORDER

d. Public Session - 6:00 PM

1. Roll Call / Quorum

Mary Beth Alexander, President
Freya McCamant, Vice President
Sophia Layne, Clerk to the Governing Board
Kimberly Hines, Member
Lizet Cortes, Member

2. Pledge of Allegiance

Student Board Member Catalina Gonzalez Johnston led the Pledge of Allegiance.

### 2. APPROVAL OF AGENDA

Member Kimberly Hines made a motion to approve the agenda as presented. Motion seconded by Member Freya McCamant.

(M-92) Passed 5-0 with Student Board Member voting aye

### 3. COMMUNICATIONS

a. Public Comments

The Board received two (2) comments via the Google Public Comment Request form related to this agenda item. The first comment was shared publicly during the meeting. The second comment was received after the cutoff time.

To read the full public comments submitted via the Google Public Comment Request form, please follow the link provided below:

https://docs.google.com/spreadsheets/d/1tCXilir28hIFBuQb8xPhULvfPNXUpYwK6NzZ0GDX8ec/edit?usp=share_link

Graham Charles, CUSD parent, spoke to the Board regarding Item 4.k Half Moon Bay High School Paving Project. Graham requested the Board to table this item and to ask the Superintendent to provide a corrected memo before approving the contract.

b. Employee Organizations Report

CUTA Representatives

None.

CSEA Representatives

CSEA President Diane Paoli said she is pleased to have CSEA's reopener letter presented later tonight. Paoli reported that CSEA leadership will begin negotiations on Wednesday, October 19, 2022, and will continue working with the district to tie up loose ends.

c. Board Members Report

*Member Sophia Layne* welcomed back Chief Business Officer Jesús Contreras and thanked Jennifer Marsh for all her support during his absence. Member Layne continued highlighting some items on the Consent Agenda and remarked that it is important to be aware of and understand all goings on behind the scenes. Member Layne said that while it is expected that the COVID-19 surge is behind us assuming everybody does their part to contribute to community health, we need to understand that students have missed two years of development and that there is an emerging mental health crisis. Member Layne said that recovery could take years and will require a stronger collaboration between the school, staff, families, community partners, and students. To end, Member Layne issued a call to action to fix the system so it works well for all students, including challenging practices, integrating mental health directly into academic programs, and implementing targeted supports.

*Member Kimberly Hines* shared that she met with El Granada School Principal Erin O'Connor-Brown, Construction Manager Rinaldo Veseliza, and PTO Vice President Doug Machado to revisit the El Granada School Modernization Plan presented to the Board last month. Member Hines said that El Granada School is unique since it is located between a residential neighborhood, Highway 1, and the ocean, and as the district addresses the campus needs, it should be respectful to the neighborhood and accommodate expectations. Member Hines continued reporting that she had her first visit to El Granada School since the pandemic and said it was lovely to meet teachers and see the students. Lastly, Member Hines shared that she and Member McCamant met with Senator Josh Becker's Office representatives and spoke about school funding.

*Member Freya McCamant* said it is great that the Pumpkin Festival is back again since this is a huge fundraiser for many organizations across the district. Member McCamant also noted that it was great to meet with Senator Josh Becker's Office representatives and reiterate the district's funding challenges and the ongoing funding inequities in this county. Member McCamant said this was a productive conversation, and she said these representatives are willing to work for legislative solutions and keep the conversation going. Member McCamant also echoed Member Layne's comments on students' academic and mental well-being. To end, Member McCamant encouraged other members to join the CTE Advisory Meeting.

*President Mary Beth Alexander* asked the public to contact them or the Superintendent with questions and avoid misinformation. President Alexander thanked participants who submitted public comments and reached out to staff with questions. President Alexander reiterated that Board Members and district staff are accessible and always happy to answer any questions and that, as a public institution, they want to be transparent and responsive. President Alexander ended her comments by saying that she believes that anything the Board and district staff do is done with the students' best interests in mind.

*Member Lizet Cortes* invited the audience to participate in Board meetings and reminded them that Spanish translation is available. Member Cortes shared that she met with CUSD Early Childhood Educator Supervisor Graciela Krabbenschmidt and said it is wonderful to see Los Listos Preschool Program being acknowledged and recognized. Member Cortes added that, more than ever, getting students involved as early as possible and supporting their families is crucial. Lastly, Member Cortes reminded everybody to be cordial, polite, and patient so that we can help our students succeed together as a community.

d. Student Board Member Report

Student Board Member Catalina Gonzalez Johnston provided the Board and public an update on El Granada Elementary, Farallone View Elementary, Hatch Elementary, Kings Mountain Elementary, Cunha Intermediate, Half Moon Bay High, Pilarcitos High, and Los Listos Preschool's latest events and activities.

e. Superintendent Report

*Superintendent Dr. Sean McPhetridge* started his report by thanking Student Board Member Catalina for talking about all the fabulous things happening at the schools and Board Members for their comments. Superintendent McPhetridge echoed President Alexander's remarks, encouraged the public to reach out to him, and said that it is important to build partnerships for the community and students' benefit. Superintendent McPhetridge welcomed back Chief Business Officer J Jesús Contreras and also acknowledged Graciela Krabbenschmidt and the work done at Los Listos, the Migrant Education Program, and CUSD Early Childhood Education Program. Superintendent McPhetridge also said that the district is working on investing in early childhood education and praised the work of CUSD professionals now that Transitional Kindergarten and Kindergarten are going over to full day programs this month.

Superintendent McPhetridge also spoke about the items on the consent agenda and provided an overview of the Native American Heritage Month proclamation, the after-school services agreement with the Boys and Girls Club of the Coastside, the CTE incentive grant application, and the Half Moon Bay High School paving project. On this last item, Superintendent McPhetridge confirmed he managed the paving negotiation and contacted County Counsel to review the drafted MOUs. Superintendent McPhetridge then provided some background and affirmed that this road is used by Half Moon Bay High School students, coaches, and maintenance staff and thus this could result in liability for the district. Superintendent McPhetridge added that as liability and risk managers, superintendents and CBOs worry about people getting hurt, and he noted the value of these roads for ingress and egress access in case of emergencies as the rationale for a recommendation approval of the Half Moon Bay High School paving project. In respect to improvements needed across the district, Superintendent McPhetridge stated that the district has proposed millions of dollars for modernization of El Granada and Farallone View Elementary Schools, along with new roofs, paving, and tarmac at Half Moon Bay High School, new kindergarten classrooms at Hatch, and many other improvements the Board has already approved or is in process of approving.

To conclude, Superintendent McPhetridge shared that he met with Chief Business Officer Jesus Contreras, Student Services Coordinator James Barnes, and Safe Routes to School Coordinator Carlene Foldenauer to explore safe routes improvements to El Granada, Farallone View, Hatch, and Half Moon Bay High School.

## 4. CONSENT AGENDA

a. Proclamation Endorsing November as National Native American Heritage Month
b. Approval of the Boys and Girls Club of the Coastside (BGCC) MOU for After School Programing Services for 6th Grade Students
c. Approval of 2022-23 California Career Technical Education Incentive Grant (CTEIG) Application
d. Approval of Certificated Personnel Report
e. Approval of Classified Personnel Report
f. Approval of the Reclassification of Pilarcitos High School Administrative Assistant III Position to Administrative Assistant IV
g. Approval of the Reclassification of the Special Education Clerical Assistant III Position to Administrative Assistant IV
h. Approval of Warrant Register Report
i. Adoption of Resolution No. 20-2022 for CalSHAPE Grant

j. Approval of Establishment of Fund 40, Special Reserve Fund for Capital Outlay Projects
k. Approval of Half Moon Bay High School Paving Project
l. Approval of Quarterly Report on Williams Uniform Complaints
m. Approval of Regular and Special Governing Board Meetings Minutes

Member Sophia Layne made a motion to approve the Consent Agenda. Motion seconded by Member Kimberly Hines.

**ROLLCALL**
Mary Beth Alexander, President – aye
Freya McCamant, Vice President – aye
Sophia Layne, Clerk to the Governing Board – aye
Kimberly Hines, Member – aye
Lizet Cortes, Member – aye

(M-93) Passed 5-0 with Student Board Member voting aye

Member Sophia Layne made a motion for a 5 minutes recess at 6:58 PM. Motion seconded by Member Freya McCamant. President Alexander reconvened at 7:05 PM.

## 5. GENERAL BUSINESS

a. Farallone View Elementary School Site Presentation

Farallone View Elementary School's principal Amy McVicker provided an overview of site-based programs and services unique to Farallone View.

b. Curriculum, Instruction, & Categorical Update and CAASPP DataPresentation - Revised

Assistant Superintendent of Curriculum and Instruction Leticia Bhatia presented a revised report highlighting the most recent California Assessment of Student Performance and Progress (CAASPP) data reflecting subgroup performance during the Spring 2022 assessment administration window.

President Mary Beth Alexander made a motion for a 5 minute recess at 8:50 PM. Motion seconded by Member Kimberly Hines. President Alexander reconvened at 8:56 PM.

c. La Costa Adult School Presentation and Approval of Adult Education Graduation Requirements

Director of La Costa Adult School Drew Gamet provided an overview of new improvements, site-based programs, and unique services to La Costa Adult School. Director Gamet also presented a revision of Board Policy 6200 Adult School.

Member Sophia Layne made a motion to approve Board Policy 6200 Adult School update as presented. Motion seconded by Member Lizet Cortes.

(M-94) Passed 5-0 with Student Board Member voting aye

d. Approval of the Cabrillo Unified School District's Initial Proposals for Reopener Negotiations (2022-23) with the Cabrillo School Employees Association

Member Kimberly Hines made a motion to approve Item 5.d as presented. Motion seconded by Member Sophia Layne.

(M-95) Passed 5-0 with Student Board Member voting aye

e. Studio W Architects Presentation on Farallone View Elementary School Modernization, Phase One

Michele Gargano presented a development project overview of Farallone View Elementary School Modernization Phase One including the review of the master plan, site improvements, floor plans, inspirational images, renderings, and estimates of the costs associated with the proposed plan ahead.

## 9. ADJOURNMENT OF THE MEETING

The motion to adjourn the meeting was made by President Alexander and seconded by Member Lizet Cortes.

(M-96) Passed 5-0 with Student Board Member voting aye

The meeting was adjourned at 10:09 PM

Minutes prepared by Rosibel Acosta, Administrative Assistant to the Superintendent

Minutes presented by Sean McPhetridge, Ed.D., Secretary to the Governing Board

Certified by:

_____ _____

Sophia Layne
Clerk to the Governing Board
Cabrillo Unified School District

Date

# Governing Board Meeting Agenda – Closed Session

(Unadopted) Meeting Minutes

## CABRILLO UNIFIED SCHOOL DISTRICT

District Office Boardroom • 498 Kelly Avenue, Half Moon Bay, California 94019
Closed Session: Friday, October 14, 2022 • 9:00 AM

| | |
|---|---|
| Board Members Present: | Mary Beth Alexander, President<br>Freya McCamant, Vice President<br>Sophia Layne, Clerk to the Governing Board<br>Kimberly Hines, Member<br>Lizet Cortes, Member |
| Administrators Present: | Sean McPhetridge, Ed.D., Superintendent |

**1. CALL TO ORDER – 9:04 AM**

a. Roll Call / Quorum

Mary Beth Alexander, President
Freya McCamant, Vice President
Sophia Layne, Clerk to the Governing Board
Kimberly Hines, Member
Lizet Cortes, Member

b. Pledge of Allegiance

President Mary Beth Alexander led the Pledge of Allegiance.

**2. APPROVAL OF AGENDA**

Member Freya McCamant made a motion to approve the agenda as presented. Motion seconded by Member Lizet Cortes.

(M-97) Passed 5-0

**3. CLOSED SESSION**

a. Public Comments on Closed Session Topics

None.

b. Adjourn to Closed Session – 9:05 AM

Board Members met privately for Closed Session. Any action taken during Closed Session is reported out under "Closed Session Action Report."

1. **Matters Related to Students: Student Expulsion (Government Code §48912)**

- Student Identification Number: 221014-A

**2. Public Employee Performance Evaluation (Government Code §54957)**

- Title**:** Superintendent

c. Reconvene to Open Session – 11:35 AM

1. Closed Session Report: President Mary Beth Alexander reported the Board met in Closed Session from 9:05 to 11:35 PM and consider the expulsion recommendation for student 221014-A.

   President Alexander made a motion to approve the student expulsion as stipulated; the student 221014-A will be expelled for the remainder of the 2022-23 academic year and will be eligible for readmission to CUSD in the fall 2023 semester contingent on the successful completion of the rehabilitation plan.

   Motion seconded by Member Kimberly Hines.

   (M-98) Passed 5-0

**9. ADJOURNMENT OF THE MEETING**

The motion to adjourn the meeting was made by Member Freya McCamant and seconded by Member Sophia Layne.

(M-99) Passed 5-0

The meeting was adjourned at 11:36 AM

Minutes prepared by Rosibel Acosta, Administrative Assistant to the Superintendent

Minutes presented by Sean McPhetridge, Ed.D., Secretary to the Governing Board

Certified by:

_____ _____

Sophia Layne
Clerk to the Governing Board
Cabrillo Unified School District

Date

# CABRILLO UNIFIED SCHOOL DISTRICT

498 Kelly Avenue, Half Moon Bay, California 94019 • 650 712-7100 • Fax 650 726-0279 • www.cabrillo.k12.ca.us

**SUPERINTENDENT**
Sean McPhetridge, Ed.D.

**GOVERNING BOARD**
Mary Beth Alexander
Lizet Cortes
Kimberly Hines
Sophia Layne
Freya McCamant


# MEMORANDUM

**MEETING DATE:** November 10, 2022
**TO:** Members of the Governing Board
**FROM:** Sean McPhetridge, Ed.D., Superintendent
**CATEGORY:** Consent/Action
**ITEM TITLE:** Approval of Governing Board Policy Updates as Recommended by the California School Boards Association

## BACKGROUND INFORMATION

The Cabrillo Unified School District (CUSD) participates in the California School Boards Association's (CSBA) Policy Online and Manual Maintenance Service. One important component of this optional service is that participating districts receive a quarterly "Policy Maintenance Report" to help keep Board policies up to date and fully compliant. Most often, the proposed changes are mandate-driven. In such instances, staff will suggest that the Board waive additional readings and adopt the suggested revisions via action. In certain instances, when a quarterly maintenance review or staff recommendation indicates a need for a change in a policy to address a particular issue, staff will suggest that the Board engage in a first and second reading of the document prior to considering policy adoption.

## REPORT/PROPOSAL

This month, the following Board Policies are provided for adoption. These Board documents have been reviewed by appropriate staff and are submitted for your consideration. CUSD staff have further concluded that the proposed revisions reflect new laws, federal law compliance, and/or additional CSBA suggested wordsmithing that could be considered for adoption under consent items.

**Policy 0420.4:** Charter School Authorization
**Policy 0420.41:** Charter School Oversight
**Policy 0420.42:** Charter School Renewal
**Policy 0420.43:** Charter School Revocation
**Policy 3523:** Electronic Signatures – New
**Policy 6112:** School Day
**Policy 6142.8:** Comprehensive Health Education
**Policy 6170.1:** Transitional Kindergarten
**Policy 6173:** Education for Homeless Children
**Bylaw 9100:** Organization
**Bylaw 9322:** Agenda Meeting Materials

## FISCAL ANALYSIS

There is no financial impact to the General Fund.

## RECOMMENDATION

Approve as submitted.

# CABRILLO UNIFIED SCHOOL DISTRICT
# POLICY GUIDE SHEET
# November 10, 2022

Note: Descriptions below identify revisions made to CSBA's sample board policies, administrative regulations, board bylaws, and/or exhibits. Editorial changes have also been made. Districts and county offices of education review the sample materials and modify their own policies accordingly.

**Board Policy 0420.4 - Charter School Authorization**

Policy updated to reflect NEW LAWS (AB 1505 and 1595) which extend the timeline for holding a public hearing to determine the level of support for a charter petition, extend the timeline for making a final decision to grant or deny the petition, define receipt of the petition for the purpose of determining the beginning of this time period, and require publishing staff recommendations 15 days prior to the hearing at which the final decision will be made. As amended, criteria for reviewing the petition require consideration of the interests of the community in which the school is proposing to locate and prohibit the approval of a new charter school offering nonclassroom-based instruction until January 1, 2022. Regulation reflects NEW LAWS (AB 1505 and AB 1595) which revise the required components of a petition to delete a requirement to include annual goals that apply to the nature of the program operated, add a requirement that the petition describe the means by which the charter school will achieve a balance of special education students and English learners that is reflective of the general population within the district, and require that a petition for a charter school operated by or as a nonprofit public benefit corporation include the names and qualifications of the governing body. Regulation also reflects NEW LAW (AB 982) which requires the petition to include requirements for providing homework assignments, upon request, to students who have been suspended for two or more days. Regulation also reflects NEW LAW (AB 1507) which limits the ability of a charter school to establish a resource center, meeting space, or other satellite facility used for nonclassroom-based independent study outside district boundaries.

**Board Policy 0420.41 - Charter School Oversight**

Policy updated to reflect that a charter school proposing to expand operations to one or more additional sites or grade levels is required to request a material revision to its charter and notify the Governing Board of the additional locations or grade levels whether a proposal to expand operations is concurrent with or unrelated to a renewal, add a new section heading "Fees/Charges for Supervisorial Oversight" and rearrange material within this section for clarity, provide that it is the County Superintendent of Schools who may request that the California Collaborative for Educational Excellence be assigned to provide assistance to a charter school that fails to improve outcomes in regard to state or school priorities identified in the charter, as specified, and add that complaints alleging noncompliance with Education Code 47606.5 (annual update of school goals, actions, and related expenditures or 47607.3 (technical assistance or intervention based on the school's failure to improve student outcomes) may be filed anonymously if the complaint provides evidence or information leading to evidence to support an allegation of noncompliance.

**Board Policy 0420.42 - Charter School Renewal**

Policy updated to reflect NEW LAW (AB 130, 2021) which extends the term by two years for all charter schools whose term expires on or between January 1, 2022 and June 30, 2025 and requires, for renewals and denials, that the most recent years for which state data is available preceding the renewal or denial decision be used in determining whether specified criteria are met if the two consecutive years preceding the renewal or denial include the 2019-20 or 2020-21 school year. Policy also updated for clarity and consistency with law.

**Board Policy 0420.43 - Charter School Revocation**

Policy updated to move up the material regarding immediate revocation of a charter school in the event of a severe and imminent threat to the health or safety of students and to reflect NEW LAW (AB 1505) which provides that increases in student achievement for all numerically significant student subgroups should be a factor, but not necessarily the most important factor, in determining whether to revoke a charter. Section on "School Closure" added to clarify that if the charter school is revoked and ceases operation, the closure procedures specified in the charter will be implemented.

**Board Policy 3523 - Electronic Signatures**

New policy reflects the authorization for districts to use electronic signatures in their communications and operations, including the benefits of electronic records and signatures, the requirement that electronic signatures conform with criteria described in law and that the level of security is sufficient for the transaction

being conducted, and that electronic records are retained in accordance with law and regulations and as specified in board policy and administrative regulation.

**Board Policy 6112 - School Day**

Policy updated to reflect clarification in the California Department of Education's Frequently Asked Questions about Independent Study that minimum school day requirements for regular school attendance apply to traditional independent study programs.

**Board Policy 6142.8 - Comprehensive Health Education**

Policy updated to reflect the 2019 state curriculum framework for health education, including emphasis on the physical, mental, and social well-being of students and integration of health education with other content areas of the district's curriculum. Policy also reflects law which authorizes districts to provide age-appropriate comprehensive sexual health education prior to grade 7, and law which authorizes instruction in grades K-12 in sexual abuse and sexual assault awareness and prevention provided students are allowed to be excused from such instruction with the written request of the parent/guardian.

**Board Policy 6170.1 - Transitional Kindergarten**

Policy updated to reflect NEW LAW (AB 130, 2021) which (1) gradually revises the timespans for mandatory transitional kindergarten (TK) admittance such that, by the 2025-26 school year, children who turn four by September 1 will be eligible for TK, (2) establishes the California Prekindergarten Planning and Implementation Grant Program as an early learning initiative with the goal of expanding access to classroom-based prekindergarten programs at districts, including but not limited to TK programs, and which requires districts to develop a plan for how all children in the attendance area of the district will have access to full-day learning programs the year before kindergarten, (3) establishes the California Preschool, Transitional Kindergarten, and Full-Day Kindergarten Facilities Grant Program to provide one-time grants to school districts to construct new school facilities or retrofit existing school facilities including for the purpose of providing TK classrooms, (4) prohibits TK eligibility from impacting family eligibility for a preschool or childcare program, and (5) requires districts to maintain an average TK class enrollment of not more than 24 students for each school site and which, commencing with the 2022–23 school year, requires districts to maintain an average of at least one adult for every 12 students for TK classrooms and, contingent upon an appropriation of funding, maintain an average of at least one adult for every 10 students commencing with the 2023-24 school year. Policy also updated to reflect requirements for programs that commingle preschool-age and TK students.

**Board Policy 6173 - Education for Homeless Children**

Policy updated to reflect NEW LAW (AB 27, 2021) which requires districts to ensure that each school within the district identifies all homeless children and unaccompanied youths and to create a web page or post on the district website a list of district liaisons for homeless students, contact information for such liaisons, and specific information on homelessness, including information regarding the educational rights and resources available to persons experiencing homelessness. Policy also updated to reflect AB 27 requirement for districts that receive American Rescue Plan Elementary and Secondary School Emergency Relief - Homeless Children and Youth funds to administer a housing questionnaire developed by the California Department of Education (CDE) to parents/guardians of all students and all unaccompanied youths and report to CDE the number of homeless children and unaccompanied youths enrolled in the district. In addition, policy updated to reflect NEW LAW (SB 400, 2021) which requires CDE to develop and implement a system to verify that districts are providing required training to district liaisons and other appropriate staff at least annually. Policy also updated for clarity and closer alignment with law.

**Board Bylaw 9100 – Organization**

Bylaw updated to reflect NEW LAW (AB 486, 2021) which changes the date requirements for districts to hold their annual organizational meeting.

**Board Bylaw 9322 - Agenda/Meeting Materials**

Bylaw updated to reflect NEW LAW (SB 274, 2021) which requires districts with a website to email a copy of, or a website link to, the agenda or a copy of all the documents constituting the agenda packet, if a person requests such items be delivered by email, unless it is technologically infeasible to do so. Bylaw also updated to include a focus on student well-being in the philosophical statement, add a provision for each agenda to include a statement regarding the option for students and parents/guardians to request that directory information or personal information of the student or parent/guardian be excluded from the meeting minutes as required by law, and to make other clarifying changes.

**Policy 0420.4: Charter School Authorization** **Status:** ADOPTED

**Original Adopted Date:** 12/11/2008 | **Last Revised Date:** 05/31/2012 | **Last Reviewed Date:** TBD

The Governing Board recognizes that charter schools may assist the district in offering diverse learning opportunities for ~~district~~ students. In considering any petition to establish a charter school within the district, the Board shall give ~~careful~~ **thoughtful** consideration to the potential of the charter school to provide students with a high-quality education that enables them to achieve to their fullest potential.

One or more persons may submit a petition **to the Board** for a ~~start-up~~ charter school to be established within the district~~. In addition,~~ **or for the conversion of** an existing district school ~~may be converted~~ to a charter school ~~when deemed beneficial by the district and community or when state or federal law requires restructuring of the school because of low performance.~~ (Education Code 47605~~, 47606, 53300~~)

Any petition for a ~~start-up charter school or conversion~~ charter school shall include all components**,** ~~and~~ signatures**, and statements** required by law**, as specified in the accompanying administrative regulation,** ~~and shall be submitted to the Board~~. **The proposed charter shall be attached to the petition. (Education Code 47605)**

**The Superintendent or designee shall consult with legal counsel, as appropriate, regarding compliance of the charter petition with legal requirements.**

The Superintendent or designee may work with charter school petitioners prior to the formal submission of the petition in order to ensure compliance of the petition with legal requirements. As needed, ~~he/she also~~ **the Superintendent or designee** may **also** meet with the petitioners to establish workable plans for ~~technical assistance or~~ contracted services which the district may provide to the proposed charter school.

**The Board shall not require any district student to attend the charter school nor shall it require any district employee to work at the charter school. (Education Code 47605)**

**Timelines for Board Action**

Within ~~30~~ **60** days of receiving a charter petition, the Board shall hold a public hearing **on the charter provisions, at which time the Board shall consider** ~~to determine~~ the level of support for the petition by teachers, other **district** employees ~~of the district~~, and parents/guardians. **A petition is deemed received on the day the petitioner submits a petition to the district office, along with a signed certification that the petitioner deems the petition to be complete.** (Education Code 47605)

~~Within 60 days of receiving a petition, or within 90 days with mutual consent of the petitioners and the Board, the Board shall either approve or deny the request to establish the charter school.~~ **The Board shall either grant or deny the petition at a public hearing held within 90 days of receiving the petition, or within 120 days with the consent of both the petitioner and the Board.** (Education Code 47605)

**At least 15 days before the public hearing at which the Board will grant or deny the charter, the district shall publish all staff recommendations regarding the petition, including any recommended findings and, if applicable, certification from the County Superintendent of Schools regarding the potential fiscal impact of the charter school on the district. During the public hearing, the petitioners shall have equal time and opportunity to present evidence and testimony in response to the staff recommendations and findings. (Education Code 47605)**

**The Superintendent or designee shall maintain accurate records, in relation to each charter petition, of documents submitted, the Board's proceedings, and the findings upon which the Board's decision is made.**

~~The approval or denial of a charter petition shall not be controlled by collective bargaining agreements nor subject to review or regulation by the Public Employment Relations Board. (Education Code 47611.5)~~

**Approval of Petition**

~~The Board shall approve the charter petition if~~ **A charter petition shall be granted only if the Board is satisfied that** doing so is consistent with sound educational practice **and the interests of the community in which the school is proposing to locate**. In granting charters, the Board shall **consider the academic needs of the students the charter school proposes to serve and shall** give preference to ~~schools best able~~ **petitions that demonstrate the capability** to provide comprehensive learning experiences for **students who are identified by the petitioner as** academically low-achieving ~~students according to standards established by the California Department of Education (CDE) under Education Code 54032.~~**, based on standards established by California Department of Education (CDE)**. (Education Code 47605)

~~The Board may initially grant a charter for a specified term not to exceed five years. (Education Code 47607)~~

**Prior to authorizing any charter, the** ~~The~~ Board shall ~~ensure~~ verify that ~~any approved~~ **the** charter ~~contains~~ **includes** adequate processes and measures for **monitoring and** holding the school accountable for fulfilling the terms of its charter **and complying with all applicable laws, including Education Code 47604.1.** ~~These~~ **Such processes and measures** shall include, but are not limited to, fiscal accountability systems, multiple measures for evaluating the educational program, **inspection and observations of any part of the charter school,** and regular reports to the Board.

~~The district shall not require any district student to attend the charter school nor shall it require any district employee to work at the charter school. (Education Code 47605)~~

**The approval or denial of a charter petition shall not be controlled by collective bargaining agreements nor subject to review or regulation by the Public Employment Relations Board. (Education Code 47611.5)**

The Board may approve one or more memoranda of understanding to clarify the financial and operational agreements between the district and the charter school. Any such memorandum of understanding shall be annually reviewed by the Board and charter school governing body and amended as necessary.

**When a petition is approved by the Board,** ~~It~~ **it** shall be the responsibility of the petitioners to provide written notice of the Board's approval and a copy of the charter to the County Superintendent of Schools, the CDE, and the State Board of Education (SBE). (Education Code 47605)

**Denial of Petition**

**The Board shall summarily deny any charter petition that proposes to:**

1. **Operate a charter school as or by a for-profit corporation, a for-profit educational management organization, or a for-profit charter management organization (Education Code 47604)**

2. ~~The Board shall deny any petition to Authorizes the conversion of~~ **Convert** a private school to a charter school **(Education Code 47602)**

3. ~~or p~~**P**roposes to sServe students in a grade level that is not served by the district, unless the petition proposes to serve students in all the grade levels served by the district (Education Code 47605)

4. **Offer nonclassroom-based instruction (Education Code 47612.7)**

**Regarding all other charter petitions,** ~~Any other charter petition shall be denied only if~~ the Board **shall deny a petition only if the Board** makes written factual findings specific to the petition that one or more of the following conditions exist: (Education Code 47605**; 5 CCR 11967.5.1**)

1. The charter school presents an unsound educational program **that has a likelihood of physical, educational, or psychological harm to, or which is not likely to provide an educational benefit** for**,** the students to be enrolled in the charter school.

2. The petitioners are demonstrably unlikely to successfully implement the program set forth in the petition.

3. The petition does not contain the number of signatures required.

4. The petition does not contain ~~an affirmation of each of the conditions described in Education Code 47605(d)~~ **a clear, unequivocal statement described in Education Code 47605(e), including that the charter school will be nonsectarian and that the school shall not charge tuition or discriminate against any student based on the characteristics specified in Education Code 220.**

5. The petition does not contain reasonably comprehensive descriptions of the charter provisions in Education Code 47605(~~b~~**c**).

**6. The petition does not contain a declaration as to whether or not the charter school shall be deemed the exclusive public employer of the school's employees for purposes of collective bargaining pursuant to Government Code 3540-3549.3.**

**7. The charter school is demonstrably unlikely to serve the interests of the entire community in which the school is proposing to locate. Analysis of this finding shall include consideration of the fiscal impact of the proposed charter school. A written factual finding shall detail specific facts and circumstances regarding:**

**a. The extent to which the proposed charter school would substantially undermine existing services, academic offerings, or programmatic offerings**

**b. Whether the proposed charter school would duplicate a program currently offered within the district, when the existing program has sufficient capacity for the students proposed to be served within reasonable proximity to where the charter school intends to locate**

**8. The district is not positioned to absorb the fiscal impact of the proposed charter school. The district meets this criterion if it has a negative interim certification, or has a qualified interim certification and the County Superintendent certifies that approving the charter school would result in the district having a negative interim certification.**

The Board shall not deny a petition based on the actual or potential costs of serving students with disabilities, nor shall it deny a petition solely because the charter school might enroll students with disabilities who reside outside the special education local plan area in which the district participates. (Education Code 47605.7, 47647)

**Appeals**

If the Board denies a petition, the petitioner~~s~~ may choose to submit the petition to the County Board of Education and, if then denied by the County Board, to ~~the~~ SBE. (Education Code 47605)

**At the request of the petitioner, the Board shall prepare the documentary record, including a transcript of the public hearing at which the Board denied the charter, no later than 10 business days after the petitioner makes the request. (Education Code 47605)**

**Within 30 days of receipt of an appeal submitted to SBE, the Board may submit a written opposition to SBE detailing, with specific citations to the documentary record, how the Board did not abuse its discretion in denying the petition. (Education Code 47605)**

**If either the County Board or SBE remands the petition to the Board because the petition on appeal contains new or different material terms, the Board shall reconsider the petition and grant shall or deny the petition within 30 days. (Education Code 47605)**

**Policy 042041: Charter School Oversight** **Status:** ADOPTED

**Original Adopted Date:** 06/28/2012 **| Last Revised Date:** 12/12/2013 **| Last Reviewed Date:** TBD

The Governing Board recognizes its ongoing responsibility to ~~ensure~~ **oversee** that any charter school authorized by the Board is successfully fulfilling the terms of its charter and is providing a high-quality educational program for students enrolled in the charter school.

The Superintendent or designee shall identify at least one staff member to serve as a contact person for each charter school **authorized by the Board**. (Education Code 47604.32)

~~The Board and Superintendent or designee may inspect or observe any part of the charter school at any time.~~ The Superintendent or designee shall visit each charter school at least annually and may inspect or observe any part of a charter school at any time. (Education Code 47604.32, 47607)

**The Superintendent or designated charter school contact shall attend meetings of the charter school governing body whenever possible and shall periodically meet with a representative of the charter school.**

~~Whenever a charter school operates as or is operated by a nonprofit public benefit corporation as authorized by Education Code 47604, the Superintendent shall recommend and the Board shall appoint a district representative, who may be the district's charter school contact, to serve as a voting on the corporation's board of directors.~~

### Waivers

If the charter school wishes to request a general waiver of any state law or regulation **applicable to it,** it shall request that the district submit a general waiver request to the State Board of Education (SBE) on its behalf. Upon approval of the Board, the Superintendent or designee shall ~~apply for the waiver~~ **submit such a waiver request to the SBE on behalf of the charter school.**

### Provision of District Services

The charter school may purchase administrative or other services from the district or any other source. (Education Code 47613)

Whenever the district agrees to provide administrative or support services **to a charter school**, the district and the charter school shall develop a memorandum of understanding **(MOU)** which clarifies the financial and operational agreements between ~~the district and charter school~~ **them**.

At the request of a charter school, the Superintendent or designee shall create and submit any reports required by the State Teachers' Retirement System or Public Employees' Retirement System on behalf of the charter school.

The ~~charter school~~ **district** may ~~be~~ charge~~d~~ the charter school for the actual costs of the reporting services, but shall not require the charter school to purchase payroll processing services from the district as a condition for creating and submitting these reports. (Education Code 47611.3)

### Material Revisions to Charter

Material revisions to a charter may only be made with Board approval. Material revisions shall be governed by the same standards and criteria that apply to **new charter** petitions **for the authorization of charter schools** as set forth in Education Code 47605 and shall include, but not be limited to, a reasonably comprehensive description of any new requirement for charter schools enacted into law after the charter was originally granted or last renewed. (Education Code 47607)

If an approved charter school proposes to expand operations to one or more additional sites ~~within the district's boundaries~~ **or grade levels, whether concurrently with or unrelated to a renewal**, the charter school shall request a material revision to its charter and shall notify the Board of those additional locations **or grade levels.** The Board shall consider approval of the additional locations or grade levels at an open meeting. (Education Code 47605**, 47607**)

The Board shall have the authority to determine whether a proposed change in charter school operations constitutes a material revision **of the approved charter**.

### Monitoring Charter School Performance

~~The Superintendent or designee shall monitor the~~ **Any** charter school **authorized by the Board shall be monitored by the Superintendent or designee** to determine whether ~~it~~ **the charter school** complies with all legal requirements applicable to charter schools, including ~~making~~ all reports required of charter schools ~~in accordance with~~ **by law, as specified in** Education Code 47604.32. Any violations of law shall be reported to the Board.

The Board shall monitor each charter school to determine whether it is achieving the measurable student outcomes set forth in the charter, both schoolwide and for ~~all groups of students~~ **each numerically significant student subgroup** served by the school, ~~the measurable student outcomes set forth in the charter~~ **as defined in Education Code 52052**. This determination shall be based on the measures specified in the approved charter and ~~shall include, at a minimum, a consideration of whether the school is meeting its Academic Performance Index growth targets established pursuant to Education Code 52052 and is making "adequate yearly progress" (AYP) pursuant to 20 USC 6311, as applicable~~ **any applicable MOU, and on the charter school's annual review and assessment of its progress toward the goals and actions identified in its local control and accountability plan (LCAP), as reported in the California School Dashboard.**

The Board shall monitor the fiscal condition of the charter school based on any financial **report or** information obtained from the charter school, including, but not limited to, the charter school's preliminary budget, **LCAP and** annual update~~, aligned to the template adopted by the SBE, of school goals, actions, and related expenditures~~ **of the charter school's LCAP,** first and second interim financial reports, and final unaudited report for the full prior year. (Education Code 47604.32, 47604.33, 47606.5)

### Fees/Charges for Supervisorial Oversight

The district may charge **for district supervisorial oversight as follows: (Education Code 47613; 5 CCR 11969.7)**

1. **Actual costs** up to one percent of ~~a~~ **the** charter school's revenue ~~for the actual costs of supervisorial oversight of the school. However,~~ if the district ~~is able to~~ provide**s the charter school** ~~substantially rent-free~~ **with** facilities ~~to the charter school,~~ **under Education Code 47614 and charges** the ~~district,~~ **charter school a pro-rata share of the** ~~may charge actual~~ **facilities** cost ~~of supervisorial oversight~~

2. **Actual costs** up to three percent of the charter school's revenue **if the district provides the charter school substantially rent-free facilities**

3. **Actual costs if the district is assigned supervisorial oversight responsibility for the charter school by SBE when authorized on appeal**

### Technical Assistance/Intervention

~~If a charter school receiving federal Title I funding fails to make AYP, as defined pursuant to 20 USC 6311, for two or more consecutive years, the school shall be identified for program improvement and shall implement improvement strategies in accordance with 20 USC 6316.~~

**Whenever a charter school is identified for technical assistance based on the performance of one or more numerically significant student subgroups on SBE-established criteria, the charter school shall receive technical assistance from the County Superintendent of Schools. Such technical assistance shall be focused on building the charter school's capacity to develop and implement actions and services responsive to student and community needs, including, but not limited to, any of the following: (Education Code 47607.3)**

1. **Assisting the charter school to identify its strengths and weaknesses in regard to the state priorities applicable to the charter school pursuant to Education Code 47605. This shall include working collaboratively with the charter school to review performance data on the state and local indicators included in the California School**

Dashboard and other relevant local data and to identify effective, evidence-based programs or practices that address any areas of weakness.

2. Working collaboratively with the charter school to secure assistance from an academic, programmatic, or fiscal expert or team of experts to identify and implement effective programs and practices that are designed to improve performance in any areas of weakness identified by the charter school. Another service provider, including, but not limited to, a school district, county office of education, or charter school, may be solicited to act as a partner to the charter school in need of technical assistance.

3. Obtaining from the charter school timely documentation demonstrating that it has completed the activities described in Items #1 and 2 or substantially similar activities, or has selected another service provider to work with the charter school to complete the activities described in Items #1 and 2 or substantially similar activities, and ongoing communication with the Board to assess the charter school's progress in improving student outcomes.

In addition, ~~I~~if, in three out of four consecutive school years, a charter school fails to improve outcomes for three or more numerically significant student subgroups ~~identified in Education Code 52052~~, or for all of the student subgroups if the school has fewer than three subgroups, in regard to one or more state or school priorities identified in the charter, the ~~district: (Education Code 47607.3)~~ County Superintendent may request that the Superintendent of Public Instruction (SPI), with SBE approval, assign the California Collaborative for Educational Excellence to provide advice and assistance to the charter school pursuant to Education Code 52074. (Education Code 47607.3; 52072)

~~1. Shall provide technical assistance to the charter school using an evaluation rubric adopted by the SBE pursuant to Education Code 52064.5~~

~~2. May request that the Superintendent of Public Instruction (SPI), with SBE approval, assign the California Collaborative for Educational Excellence to provide advice and assistance to the charter school pursuant to Education Code 52074~~

In accordance with law, the Board may deny a charter school's renewal petition or may revoke a charter based on the charter school's poor performance, especially with regard to inadequate academic achievement of all numerically significant subgroups of students served by the charter school.

### Complaints

Each charter school shall establish and maintain policies and procedures ~~to enable any person to file a complaint,~~ in accordance with the uniform complaint procedures as specified in 5 CCR 4600-4670, to enable any person alleging the school's noncompliance with Education Code 47606.5 or 47607.3. to file a complaint with the charter school. (Education Code 52075)

A complaint may be filed anonymously if the complaint provides evidence or information leading to evidence to support an allegation of noncompliance. A complainant who is not satisfied with the decision may appeal the decision to the SPI. (Education Code 52075)

If the charter school finds merit in the complaint or the SPI finds merit in an appeal, a remedy shall be provided to all affected students and parents/guardians. (Education Code 52075)

### School Closure

In the event that the Board revokes or denies renewal of a charter or the charter school ~~closes~~ ceases operation for any ~~other~~ reason, the Superintendent or designee shall, when applicable in accordance with the charter and/or ~~a memorandum of understanding~~ an MOU, provide assistance to facilitate the transfer of the charter school's former students and to finalize financial reporting and close-out of the charter school.

The Superintendent or designee shall provide notification to the California Department of Education, within 10 calendar days of the Board's action, if renewal of a charter is denied, a charter is revoked, or a ~~the~~ charter school will cease operation for any reason.

Such notification shall include, but not be limited to, a description of the circumstances of the closure, the effective date of the closure, and the location of student and personnel records. (Education Code 47604.32; 5 CCR 11962.1)

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**Policy 0420.42: Charter School Renewal** **Status:** ADOPTED

**Original Adopted Date:** 06/28/2012 | **Last Revised Date:** 11/08/2018 | **Last Reviewed Date:** TBD

The Governing Board believes that the ongoing operation of a charter school should be dependent on the school's effectiveness in achieving its mission and goals for student learning and other student outcomes. Whenever a charter school submits a petition for renewal of its charter, the Board shall review the petition thoroughly and in a timely manner**, consistent with the timelines set out in the Education Code**. The Board shall consider renewal petitions only of charters originally authorized by the Board itself or by the State Board of Education **(SBE)** on appeal after initial denial by the Board.

~~No charter school that submits a~~ **The Board shall deny the** renewal petition ~~on or after July 1, 2019 shall be~~ **of any charter school** operated as~~,~~ or ~~be operated~~ by~~,~~ a for-profit corporation, a for-profit educational management organization, or a for-profit charter management organization. (Education Code 47604)

**When a charter school, concurrently with its renewal petition, proposes to expand operations to one or more additional sites or grade levels, the charter school shall request a material revision to its charter. The material revision may be made only with the approval of the Board and in accordance with the standards and criteria in Education Code 47605 for material revisions. (Education Code 47607)**

The Board recommends that a charter school submit its petition for renewal to the Board sufficiently early before the expiration of the term of the charter to allow the Board's deliberations and decision on the renewal petition to be completed with minimal disruption to the charter school's educational program in the renewal year.

~~Each renewal granted by the Board shall be for a period of five years. (Education Code 47607)~~

**The petition for renewal shall include a reasonably comprehensive description of how the charter school has met all new charter school requirements enacted into law after the charter was originally granted or last renewed. (Education Code 47607; 5 CCR 11966.4)**

**Criteria for Granting or Denying Renewal**

Renewals shall be governed by the same standards and criteria that apply to new charter petitions as set forth in Education Code 47605**.** ~~, except that the signature requirement for new petitions is not applicable to petitions for renewal.~~ **However, a charter renewal shall not be denied based on the fiscal impact of the charter school on the district or a finding that the charter school is demonstrably unlikely to serve the interests of the entire community in which the school is located, as described in Education Code 47605.** (Education Code 47607~~; 5 CCR 11966.4~~)

**The signature requirement for charter authorization petitions is not applicable to petitions for renewal. (Education Code 47607; 5 CCR 11966.4)**

~~The petition for renewal shall include a reasonably comprehensive description of how the charter school has met all new charter school requirements enacted into law after the charter was originally granted or last renewed. (Education Code 47607; 5 CCR 11966.4)~~

~~In determining whether to grant a charter renewal, the Board shall consider the past academic, financial, and operational performance of the charter school in evaluating the likelihood of future success, along with any plans for improvement. Increases in academic achievement for all numerically significant groups of students served by the charter school, as defined in Education Code 52052, shall be the most important factor. (Education Code 47607; 5 CCR 11966.4)~~

~~The Board shall not deny a renewal petition unless it makes written factual findings, specific to the particular petition, setting forth specific facts to support one or more of the following grounds: (Education Code 47605, 47607; 5 CCR 11966.4)~~

1. ~~The charter school presents an unsound educational program for the students enrolled in the school.~~

~~2. The petitioners are demonstrably unlikely to successfully implement the program set forth in the petition.~~

~~3. The petition does not contain an affirmation of each of the conditions described in Education Code 47605(d).~~

~~4. The petition does not contain reasonably comprehensive descriptions of the charter provisions in Education Code 47605(b).~~

~~5. The charter school has failed to demonstrate that it meets at least one of the following criteria of academic performance:~~

~~a. Increases in academic achievement for all groups of students schoolwide and among numerically significant student subgroups, as determined using measures identified pursuant to Education Code 52052~~

~~b. Academic performance at least equal to the academic performance of the public schools that the charter school students would otherwise have been required to attend as well as the academic performance of district schools, taking into account the composition of the student population that is served at the charter school~~

~~Such performance shall be determined based on a review of documented clear and convincing data; student achievement data from assessments, including, but not limited to, state academic achievement tests, for demographically similar student populations in comparison schools; and information submitted by the charter school. The Board shall not grant a renewal until at least 30 days after the submission of any such documentation by the charter school. The Superintendent or designee shall submit to the Superintendent of Public Instruction copies of supporting documentation and a written summary of the basis for the Board's determination.~~

~~c. Qualification for the state's alternative accountability system for schools that serve high-risk students~~

In determining whether to grant a charter renewal, the Board shall review both schoolwide performance and the performance of numerically significant student subgroups on the state and local indicators included in the California School Dashboard, giving greater weight to performance on measurements of academic performance. If the Dashboard indicators are not yet available for the most recently completed academic year before renewal, the Board shall consider verifiable data provided by the charter school related to the Dashboard indicators, such as data from the California Assessment of Student Performance and Progress, or any successor system, for the most recent academic year. The Board shall only consider data from sources adopted by SBE. (Education Code 47607, 47607.2)

Following the Board's review, a renewal of the charter petition may be granted in accordance with a three-tiered system based on school performance, as follows:

1. Renewal of Five to Seven Years

   a. A charter school that is not eligible for technical assistance pursuant to Education Code 47607.3 shall be granted renewal for a period of five to seven years when, for two consecutive years immediately preceding the renewal, or for two of the most recent years for which state data is available preceding the renewal if the two consecutive years immediately preceding the renewal decision include the 2019-20 or 2020-21 school year, the charter school achieved either of the following: (Education Code 47607)

      (1) Received the two highest performance levels schoolwide on all the state indicators included in the Dashboard for which the charter school receives performance levels, provided the charter school has schoolwide performance levels on at least two measurements of academic performance per year in each of the two years

      (2) For all measurements of academic performance, received performance levels schoolwide that are the same or higher than the state average and, for a majority of numerically significant student subgroups performing statewide below the state average in each respective year, received performance levels

that are higher than the state average, provided that the charter school has performance levels on at least two measurements of academic performance for at least two subgroups

b. If the charter school satisfies the above criteria, it shall only be required to update the renewal petition to include a reasonably comprehensive description of any new requirement of charter schools enacted into law after the charter was originally granted or last renewed and, as necessary, to reflect the current program offered by the charter school. (Education Code 47607)

2. Renewal of Five Years

a. A renewal shall be granted for five years if clear and convincing evidence, demonstrated by verified data, shows either of the following: (Education Code 47607.2)

(1) Measurable increases in academic achievement, as defined by at least one year's progress for each year in school

(2) Strong postsecondary outcomes, as defined by college enrollment, persistence, and completion rates equal to similar peers

b. For any such charter school, the Board may deny the renewal petition only upon making written factual findings that the charter school failed to meet or make sufficient progress toward meeting standards that provide a benefit to students at the school, that the closure of the charter school is in the best interest of students, and that the Board's decision provided greater weight to performance on measurements of academic performance. (Education Code 47607.2)

3. Denial/Two-Year Renewal

a. The Board shall generally not renew a charter if, for two consecutive years immediately preceding the renewal decision, or for two of the most recent years for which state data is available immediately preceding the renewal if the two consecutive years immediately preceding the renewal decision include the 2019-20 or 2020-21 school year, either of the following applies: (Education Code 47607.2)

(1) The charter school has received the two lowest performance levels schoolwide on all the state indicators included in the Dashboard for which it receives performance levels, provided the charter school has schoolwide performance levels on at least two measurements of academic performance per year in each of the two years

(2) For all measurements of academic performance, the charter school has received performance levels schoolwide that are the same or lower than the state average and, for a majority of numerically significant student subgroups performing statewide below the state average in each respective year, received performance levels that are lower than the state average, provided that the charter school has performance levels on at least two measurements of academic performance for at least two subgroups

b. However, the Board may grant a two-year renewal to any such charter school if the Board makes written factual findings, setting forth specific facts to support the findings, that: (Education Code 47607.2)

(1) The charter school is taking meaningful steps to address the underlying cause(s) of low performance, and those steps are reflected, or will be reflected, in a written plan adopted by the governing body of the charter school.

(2) There is clear and convincing evidence, demonstrated by verified data, showing achievement of the criteria specified in item #2a above

In addition to all the grounds stated above for denial of a charter renewal, the Board may deny renewal of a charter upon a finding that the school is demonstrably unlikely to successfully implement the program set forth in the petition due to substantial fiscal or governance factors or a finding that the school is not serving all students who wish to attend. When denying a charter renewal for either of these reasons, the Board shall provide the charter school at least 30 days'

notice of the alleged violation and a reasonable opportunity to cure the violation, including the submission of a proposed corrective action plan. The Board may deny the renewal for these reasons only upon a finding that either the corrective action proposed by the charter school has been unsuccessful or that the violations are sufficiently severe and pervasive as to render a corrective action plan unviable. Any finding that a school is not serving all students who wish to attend shall specifically identify the evidence supporting the finding. (Education Code 47607)

A charter school that qualifies for the state's Dashboard Alternative School Status shall not be subject to any of the above criteria. Instead, in determining whether to grant a charter renewal for such a charter school, the Board shall consider, in addition to the charter school's performance on the state and local indicators included in the Dashboard, the charter school's performance on alternative metrics applicable to the charter school based on the student population served. The Board shall meet with the charter school during the first year of the charter school's term to mutually agree to discuss alternative metrics to be considered and shall notify the charter school of the alternative metrics to be used within 30 days of this meeting. The Board may deny a charter renewal only upon making written findings, setting forth specific facts to support the findings, that the closure of the charter school is in the best interest of students. (Education Code 47607)

Timelines for Board Action

Within ~~30~~ 60 days of receiving the renewal petition, the Board shall hold a public hearing to review documentation submitted by the charter school, determine the level of support for the petition, and obtain public input. A petition is deemed received on the day the petitioner submits a petition to the district office, along with a signed certification that the petitioner deems the petition to be complete. (Education Code 47605)

~~Within 60 days of receiving the renewal petition, or within 90 days if extended by mutual written agreement of the Board and the charter school,~~ tThe Board shall either grant or deny the charter renewal within 90 days of receiving the petition. The date may be extended by an additional 30 days if both the petitioner and the Board agree to the extension. (Education Code 47605)

At least 15 days before the public hearing at which the Board will grant or deny the charter petition, the Board shall publish all staff recommendations and recommended findings regarding the petition. During the public hearing, petitioners shall have equal time and opportunity to present evidence and testimony to respond to the staff recommendations and findings. (Education Code 47605)

If the Board fails to make a written factual finding when required for denial of the petition pursuant to ~~items #1-5 in~~ the section "Criteria for Granting or Denying Renewal" above within the required time period, the absence of a written factual finding shall be deemed an approval of the renewal petition. ~~(5 CCR 11966.4)~~

The Superintendent or designee shall provide notification to the California Department of Education, within 10 calendar days of the Board's action, whenever a renewal of the charter is granted or denied. (Education Code 47604.32; 5 CCR 11962.1)

If the Board denies a renewal petition, the charter school may submit its application for renewal to the County Board of Education within 30 days of the Board's written factual findings supporting the denial. (Education Code 47605, 47607.5)

School Closure

If a charter is not renewed and the charter school ceases operation, the school closure procedures specified in the charter in accordance with Education Code 47605 and 5 CCR 11962 shall be implemented. (Education Code 47604.32, 47605)

**Policy 0420.43: Charter School Revocation** **Status:** ADOPTED

**Original Adopted Date:** 06/28/2012 | **Last Revised Date:** 02/11/2014 | **Last Reviewed Date:** TBD

The Governing Board expects any charter school it authorizes to provide a sound educational program that promotes student learning and to carry out its operations in a manner that complies with law and the terms of its charter. **The Board may revoke a charter in accordance with law.**

**When the Board determines, in writing, that any violation under Education Code 47607 constitutes a severe and imminent threat to the health or safety of students, the Board may immediately revoke the school's charter. When such a determination is made, the Board shall approve and deliver to the charter school's governing body, the County Board of Education, and the California Department of Education (CDE) a Notice of Revocation by Determination of a Severe and Imminent Threat to Pupil Health or Safety. (Education Code 47607; 5 CCR 11968.5.3)**

**In all other circumstances, the Board may revoke a charter after providing due process and using the procedures described below.** The Board may revoke a charter ~~before the date it is due to expire whenever the Board~~ **if it** makes a written factual finding~~,~~ **specific to that charter school and** supported by substantial evidence~~,~~ that the charter school has done any of the following: (Education Code 47607)

1. Committed a material violation of any of the conditions, standards, or procedures set forth in the charter
2. Failed to meet or pursue any of the student outcomes identified in the charter
3. Failed to meet generally accepted accounting principles or engaged in fiscal mismanagement
4. Violated any ~~provision of~~ law

The Board shall also consider ~~revocation of a charter whenever~~ **revoking the charter of any charter school for which** the California Collaborative for Educational Excellence (CCEE)~~, after providing~~ **has provided** advice and assistance ~~to the charter school~~ pursuant to Education Code 47607.3~~, submits to the Board~~ **if CCEE has issued** either of the following findings: (Education Code 47607.3)

1. That the charter school has failed or is unable to implement the recommendations of the CCEE
2. That the inadequate performance of the charter school, as based on ~~an evaluation rubric adopted by the State Board of Education (SBE)~~ **the California School Dashboard**, is so persistent or acute as to require revocation of the charter

In determining whether to revoke a charter, the Board shall consider increases in student academic achievement for all "numerically significant" groups of students served by the charter school, as defined in Education Code 52052~~, as the most important factor~~. (Education Code 47607, 47607.3)

**Revocation Procedures**

If the Board ~~takes action to issue a Notice of Violation~~ **is considering a revocation of a charter school, it shall take action to approve and** ~~, it shall~~ deliver ~~the~~ **a** Notice of Violation to the charter school's governing body. The Notice of Violation shall identify: (Education Code 47607; 5 CCR 11965, 11968.5.2)

1. The charter school's alleged violation(s).
2. All evidence relied upon by the Board in determining that the charter school committed the alleged violation(s), including the date and duration of the alleged violation(s). The Notice shall show that each alleged violation is both material and uncured and that it occurred within a reasonable period of time before the Notice of Violation is issued.

3. The period of time that the Board has concluded is a reasonable period of time for the charter school to remedy or refute the identified violation(s). In identifying this time period, the Board shall consider the amount of time reasonably necessary to remedy each identified violation, which may include the charter school's estimation as to the anticipated remediation time.

At least 72 hours prior to any ~~Board~~ meeting at which the Board will consider issuing a Notice of Violation, the Board shall provide the charter school with notice and all relevant documents related to the proposed action. (5 CCR 11968.5.2)

By the end of the remedy period identified in the Notice of Violation, the charter school's governing body may submit to the Board a detailed written response and supporting evidence addressing each identified violation, including**, as applicable, a** ~~the~~ refutation, remedial action taken, or proposed remedial action. (5 CCR 11968.5.2)

~~Within 60 calendar days of~~ **At** the conclusion of the remedy period **specified in the Notice of Violation**, the Board shall evaluate any response and supporting evidence provided by the charter school's governing body and shall take one of the following actions: (5 CCR 11968.5.2)

1. Discontinue revocation of the charter and provide timely written notice of such action to the charter school's governing body

2. ~~If there is substantial evidence that the charter school has failed to remedy or refute to the Board's satisfaction a violation identified in the Notice of Violation, c~~**C**ontinue revocation of the charter**,** by issuing a Notice of Intent to Revoke to the charter school's governing body **within 60 calendar days of the conclusion of the remedy period, if there is substantial evidence that the charter school has failed to remedy a violation identified in the Notice of Violation or to refute a violation to the Board's satisfaction. All evidence relied upon by the Board for the decision shall be included in the Notice of Intent to Revoke.**

If the Board issues a Notice of Intent to Revoke, it shall hold a public hearing concerning the revocation on the date specified in the notice, which shall be no later than 30 days after providing the notice. Within 30 calendar days after the public hearing, or within 60 calendar days if extended by written mutual agreement of the Board and the charter school, the Board shall issue a final decision ~~to revoke or decline to revoke~~ **on the revocation of** the charter. (Education Code 47607; 5 CCR 11968.5.2)

If the Board fails to meet the timelines specified above for issuing a Notice of Intent to Revoke or a final decision, the revocation process shall be deemed terminated. (5 CCR 11968.5.2)

Within 10 calendar days of the Board's final decision, the Superintendent or designee shall provide a copy of the final decision to ~~the California Department of Education (~~CDE~~)~~ and the County Board ~~of Education~~. (Education Code 47604.32; 5 CCR 11968.5.2)

~~**Severe and Imminent Threat**~~

~~The procedures specified above shall not be applicable when the Board determines, in writing, that any violation under Education Code 47607 constitutes a severe and imminent threat to the health or safety of students. In such circumstances, the Board may immediately revoke the school's charter by approving and delivering a Notice of Revocation by Determination of a Severe and Imminent Threat to Pupil Health or Safety to the charter school's governing body, the County Board, and the CDE. (Education Code 47607; 5 CCR 11968.5.3)~~

**Appeals**

If the Board revokes a charter, the charter school may, within 30 days of the Board's final decision, appeal the revocation to the County Board. **The County Board's decision may subsequently be appealed to the State Board of Education by either** ~~Either~~ the charter school or the district ~~may subsequently appeal the County Board's decision to the SBE~~.

However, a revocation based upon the findings of ~~the~~ CCEE pursuant to Education Code 47607.3 may not be appealed. (Education Code 47607, 47607.3; 5 CCR 11968.5.3-11968.5.5)

**School Closure**

**If a charter school ceases operation due to revocation, the Board and/or the charter school shall implement the school closure procedures specified in the charter in accordance with Education Code 47605 and 5 CCR 11962. (Education Code 47603.32)**

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**Policy 3523: Electronic Signatures** **Status: TBD**

**Original Adopted Date:** TBD | **Last Revised Date:** TBD | **Last Reviewed Date:** TBD

The Governing Board believes that the use of electronic records and signatures is a convenient paperless option that can increase efficiency in commercial and administrative transactions, reduce costs, and contribute to environmental sustainability in district operations. The Board authorizes the use of electronic signatures in district operations when authorized by law.

The Superintendent or designee shall ensure that any electronic signature utilized by the district conforms with criteria described in law and that the level of security is sufficient for the transaction being conducted. (Government Code 16.5; 2 CCR 22003, 22005)

The Superintendent or designee shall retain electronic records in accordance with law and regulations, and as specified in BP/AR 3580 - District Records.

**Policy 6112: School Day** **Status:** ADOPTED

**Original Adopted Date:** 12/11/2008 | **Last Revised Date:** 06/20/2013 | **Last Reviewed Date:** TBD

The Governing Board shall fix the length of the school day ~~subject to the provisions of~~ **in accordance with** law. (Education Code 46100)

**At each school, the** ~~The~~ length of the school day shall ~~apply equally to students with disabilities unless otherwise~~ **be the same for all students, except as otherwise permitted by law. For any student with a disability, the length of the school day shall be as** specified in the student's individualized education program or Section 504 plan.

The **daily** schedule for elementary schools shall include at least one ~~daily~~ period of recess of at least 20 minutes ~~in length in order to provide~~**, during which** students ~~with unstructured but~~ **shall be provided** supervised opportunities ~~for~~ **to engage in unstructured** physical activity.

In establishing the daily instructional schedule for each secondary school, the Superintendent or designee shall give consideration to course requirements and curricular demands, availability of school facilities, and applicable legal requirements.

The Board encourages flexibility in scheduling so as to provide longer time blocks or class periods when appropriate and desirable to support student learning, provide more intensive study of core academic subjects or extended exploration of complex topics, and reduce transition time between classes.

Prior to implementing a block **or alternative** schedule ~~program in which~~ **that will allow** secondary students **to** attend ~~class~~ **school** for fewer school days **than the total number of school days for which the school is in session**, the Board shall consult ~~with the certificated and classified employees of the school~~ in good faith, **in an** effort to reach agreement **with the certificated and classified employees of the school,** ~~and shall also consult with~~ parents/guardians of the students who would be affected by the change**,** and the community at large**.** Such consultation shall include at least one public hearing for which the Board ~~has given~~ **shall give** adequate notice to the employees and to the parents/guardians of affected students. (Education Code 46162)

## Policy 6142.8: Comprehensive Health Education

**Status:** ADOPTED

**Original Adopted Date:** 12/11/2008 | **Last Revised Date:** TBD | **Last Reviewed Date:** TBD

The Governing Board believes that health education should foster the knowledge, skills, and attitudes that students need in order to lead healthy lives and avoid high-risk behaviors**, and that creating a safe, supportive, inclusive, and nonjudgmental environment is crucial in promoting healthy development for all students**. The district's health education program shall be part of a coordinated school health system which supports the **physical, mental, and social** well-being of students and is linked to district and community services and resources.

Goals for the district's health education program shall be designed to promote student wellness and shall include, but not be limited to, goals for nutrition **promotion and** education**,** ~~and~~ physical activity**, and other school-based activities that promote student well-being.**

The district shall provide a planned, sequential, research-based, and developmentally appropriate health education curriculum for students in grades K-12 which is aligned with the state's content standards and curriculum framework **and integrated with other content areas of the district's curriculum**. The Superintendent or designee shall determine the grade levels and subject areas in which health-related topics will be addressed, in accordance with law, Board policy, and administrative regulation.

As appropriate, the Superintendent or designee shall involve school administrators, teachers, school nurses, health professionals representing various fields of health care, parents/guardians, community-based organizations, and other community members in the development, implementation, and evaluation of the district's health education program. Health and safety professionals may be invited to provide related instruction in the classroom, school assemblies, and other instructional settings.

The Superintendent or designee shall provide professional development as needed to ensure that health education teachers are knowledgeable about academic content standards**, the state curriculum framework,** and effective instructional methodologies.

The Superintendent or designee shall provide periodic reports to the Board regarding the implementation and effectiveness of the district's health education program**,** which may include, but not be limited to, a description of the district's program and the extent to which it is aligned with the state's content standards and curriculum framework, the amount of time allotted for health instruction at each grade level, ~~and~~ student achievement of district standards for health education**, and the manner in which the district's health education program supports the physical, mental, and social well-being of students**.

## Policy 6170.1: Transitional Kindergarten

**Status:** ADOPTED

**Original Adopted Date:** 04/11/2013 | **Last Revised Date:** 04/08/2019 | **Last Reviewed Date:** TBD

The Governing Board desires to offer a high-quality transitional kindergarten (TK) program for eligible children who do not yet meet the minimum age criterion for kindergarten. The TK program shall assist students in developing the academic, social, and emotional skills ~~they need~~ **needed** to succeed in kindergarten and beyond.

The district's TK program shall be the first year of a two-year kindergarten program. (Education Code 48000)

The Board encourages ongoing collaboration among district preschool staff, other preschool providers, elementary teachers, administrators, and parents/guardians in the development, implementation, and evaluation of the district's TK program.

### Eligibility

The district's TK program shall admit children **as follows:** (Education Code 48000)**:**

1. **For the 2021-22 school year, children** whose fifth birthday is ~~from~~ **between** September 2 through December 2

2. **For the 2022-23 school year, children whose fifth birthday is between September 2 and February 2**

3. **For the 2023-24 school year, children whose fifth birthday is between September 2 and April 2**

4. **For the 2024-25 school year, children whose fifth birthday is between September 2 and June 2**

5. **For the 2025-26 school year, and in each school year thereafter, children who turn four by September 1**

**A child's eligibility for TK enrollment shall not impact family eligibility for a preschool or childcare program. (Education Code 48000).**

Parents/guardians of eligible children shall be notified of the availability of the TK program and **of the** age, residency, immunization, and any other enrollment requirements. Enrollment in the TK program shall be voluntary.

**On a case-by-case basis, a child whose fifth birthday is on or before September 1 may be admitted into the district's TK program u**~~U~~pon request of a child's parents/guardians, ~~the district may, on a case-by-case basis after~~ **if** the Superintendent or designee determines that it is in the child's best interest~~, admit into the district's TK program a child whose fifth birthday is on or before September 1 and who is therefore eligible for kindergarten~~.

At any time during the school year, the district may admit into the TK program a child whose fifth birthday is after ~~December 2~~ **the date specified for admittance for the applicable year as described above** ~~of that same school year~~, provided that the Superintendent or designee recommends that enrollment in a TK program is in the child's best interest and the child's parents/guardians approve. Prior to such enrollment, the child's parents/guardians shall be provided information regarding the advantages and disadvantages and any other explanatory information about the effect of early admittance. (Education Code 48000)

### Curriculum and Instruction

The district's TK program shall be based on a modified kindergarten curriculum that is age and developmentally appropriate. (Education Code 48000)

The program shall be aligned with the preschool learning foundations and preschool curriculum frameworks developed by the California Department of Education (CDE). It shall be designed to facilitate students' development in essential **knowledge and** skills related to language and literacy, mathematics, physical development, health, visual and performing arts, science, history-social science, English language development, and social-emotional development.

The Board shall establish the length~~(s)~~ of the school day in the district's TK program**, which shall be** at least three hours but no more than four hours **long except for TK students enrolled in expanded learning opportunity programs provided by the district pursuant to Education Code 46120**. **If the district has adopted an extended-day kindergarten, the length of the school day for the TK program may be different than the length of the school day for the kindergarten program** ~~TK programs may be maintained for different lengths of time~~ either at the same or different school sites~~, as long as the school day is at least three hours but no more than four hours~~. The Superintendent or designee shall annually report to CDE as to whether the district's TK programs are offered full day, part day, or both. (Education Code **8973,** 37202, 46111, 46115, 46117, 48003)

**The Superintendent or designee shall develop a plan for how all children in the attendance area of the district will have access to full-day learning programs the year before kindergarten that meet the needs of parents/guardians, including through partnerships with the district's expanded learning offerings, the After School Education and Safety Program, the California State Preschool Program (CSPP), Head Start programs, and other community-based early learning and care programs. The Superintendent or designee shall present such plan for consideration by the Board at a public meeting on or before June 30, 2022. (Education Code 8281.5)**

TK students may be placed in the same classrooms as kindergarten students when necessary, provided that the instructional program is differentiated to meet student needs.

TK students may be ~~placed in a classroom~~ commingled **in the same classroom** with ~~4~~ **four-**year-old students from a ~~California State Preschool Program~~ **CSPP program** as long as **the commingled program meets all of the requirements of each program as well as the following requirements: (**Education Code ~~8235~~ **8207**, 48000)**:**

1. **T**~~t~~he classroom does not include students enrolled in TK for a second year or students enrolled in a regular kindergarten

2. **An early childhood environment rating scale, as specified in 5 CCR 18281, is completed for the classroom**

3. **All children enrolled for 10 or more hours per week are evaluated using the Desired Results Developmental Profile or other early childhood education assessment, as specified in 5 CCR 18272**

4. **The classroom is taught by a teacher that holds a credential issued by the Commission on Teacher Credentialing in accordance with Education Code 44065 and 44256**

5. **The classroom is in compliance with the adult-child ratio specified in Education Code 8241**

6. **Contractors of the district report the services, revenues, and expenditures for children in the preschool program in accordance with 5 CCR 18068 except for contractors of the TK program**

**The district shall maintain an average TK class enrollment of not more than 24 students for each school site. (Education Code 48000)**

**Staffing**

The Superintendent or designee shall ensure that teachers assigned to teach in TK classes possess a teaching credential or permit from the Commission on Teacher Credentialing (CTC) that authorizes such instruction.

A credentialed teacher who is first assigned to a TK class after July 1, 2015, shall, by August 1, ~~2021~~ **2023**, have at least 24 units in early childhood education and/or child development, comparable **professional** experience in a preschool setting, and/or a child development teacher permit issued by CTC. (Education Code 48000)

The Superintendent or designee may provide professional development as needed to ensure that TK teachers are knowledgeable about the standards and effective instructional methods for teaching young children**, including, but not limited to, developing competencies in serving inclusive classrooms and dual language learners.**

**The district shall, commencing with the 2022-23 school year, maintain an average of at least one adult for every 12 students for TK classrooms and, contingent upon an appropriation of funding, maintain an average of at least one adult for every 10 students commencing with the 2023-24 school year. (Education Code 48000)**

## Continuation to Kindergarten

Students who complete the TK program shall be eligible to continue in kindergarten the following school year. Parents/guardians of such students shall not be required to submit a signed Kindergarten Continuance Form for kindergarten attendance.

However, whenever children who would otherwise be age-eligible for kindergarten are enrolled in TK, the Superintendent or designee shall obtain a Kindergarten Continuance Form signed by the parent/guardian near the end of the TK year consenting to the child's enrollment in kindergarten the following year.

A student shall not attend more than two years in a combination of TK and kindergarten. (Education Code 46300)

## Assessment

The Superintendent or designee may develop or identify appropriate formal and/or informal assessments of TK students' development and progress. ~~He/she~~ **The Superintendent or designee** shall monitor and regularly report to the Board regarding program implementation**,** ~~and~~ the progress of students in meeting related academic standards**, and student preparedness for future education**.

## Policy 6173: Education For Homeless Children

**Status:** ADOPTED

**Original Adopted Date:** 12/11/2008 | **Last Revised Date:** 08/11/2016 | **Last Reviewed Date:** TBD

The Governing Board **believes** ~~desires~~ **that the identification of homeless students is critical to improving the educational** outcomes **of such students and ensuring** that homeless students have access to the same free and appropriate public education provided to other students within the district. The district shall provide homeless students with access to education and other services necessary for ~~these~~ **such** students to meet the same challenging academic standards as other students.

When there are at least 15 homeless students in the district or a district school, the district's local control and accountability plan (LCAP) shall include goals and specific actions to improve student achievement and other outcomes of homeless students. (Education Code 52052, 52060, 52064)

**The Superintendent or designee shall regularly review and recommend updates to district policies to ensure removal of any barriers to the education of homeless students and unaccompanied youth. Any such review shall address identification, enrollment, and retention of such students, including those barriers that are due to absences or outstanding fees or fines. (42 USC 11432)**

**The Superintendent or designee shall designate an appropriate staff person to serve as a liaison for homeless children and youths. The district liaison for homeless students shall fulfill the duties specified in 42 USC 11432 to assist in identifying and supporting homeless students to succeed in school.**

**The Superintendent or designee shall ensure that each district school identifies all homeless children and youths and unaccompanied youths enrolled at the school. (Education Code 48851)**

**To ensure easy identification of homeless students, the Superintendent or designee shall annually administer a housing questionnaire developed by the California Department of Education (CDE) to all parents/guardians of students and all unaccompanied youths. (Education Code 48851)**

**If the primary language of a student's parent/guardian or an unaccompanied youth is not English, either the housing questionnaire shall be made available in the primary language of the student's parent/guardian or the unaccompanied youth pursuant to Education Code 48985, or an appropriate translation of the housing questionnaire shall be provided upon request of a student's parent/guardian or an unaccompanied youth. (Education Code 48851)**

**In addition, the Superintendent or designee shall ensure that the district liaison's contact information and other information on homelessness, including, but not limited to, information regarding the educational rights and resources available to persons experiencing homelessness, are posted on the district and school web sites as specified in the accompanying administrative regulation. (Education Code 48852.6)**

The Superintendent or designee shall ensure that placement decisions for homeless students are based on the student's best interest as defined in law and administrative regulation.

**Each homeless student shall be provided services that are comparable to services offered to other students in the school, including, but not limited to, transportation, educational programs for which the student meets the eligibility criteria (such as federal Title I services or similar state or local programs, programs for students with disabilities, and educational programs for English learners), career and technical education programs, programs for gifted and talented students, and school nutrition programs. (42 USC 11432)**

Homeless students shall not be segregated into a separate school or program based on their status as homeless and shall not be stigmatized in any way. **However, the Superintendent or designee may separate homeless students on school grounds as necessary for short periods of time for health and safety emergencies or to provide temporary, special, and supplementary services to meet the unique needs of homeless students. (42 USC 11432, 11433)**

**The Superintendent or designee shall ensure that information and/or materials for homeless students are provided in a manner and form understandable to the parents/guardians of homeless students and to unaccompanied youths.**

Information about a homeless student's living situation shall be considered part of a student's educational record, subject to the Family Educational Rights and Privacy Act, shall not be deemed to be directory information as defined in 20 USC 1232g, and shall not be released without written consent. (42 USC 11432)

The Superintendent or designee shall coordinate with other agencies and entities to ensure that homeless children and youth are promptly identified, ensure that homeless students have access to and are in reasonable proximity to available education and related support services, and raise the awareness of school personnel and service providers of the effects of short-term stays in a shelter and other challenges associated with homelessness. Toward these ends, the Superintendent or designee shall collaborate with local social services agencies, other agencies or entities providing services to homeless children and youth, and, if applicable, transitional housing facilities. In addition, the Superintendent or designee shall coordinate transportation, transfer of school records, and other interdistrict activities with other local educational agencies. As necessary, the Superintendent or designee shall coordinate, within the district and with other involved local educational agencies, services for homeless students and services for students with disabilities. (42 USC 11432)

At least annually, the district liaison and other appropriate staff shall participate in professional development and other technical assistance activities to assist them in identifying and meeting the needs of homeless students. Such professional development and technical assistance shall include, but are not limited to, training on the definitions of terms related to homelessness, the signs of homelessness, the steps that should be taken once a potentially homeless student is identified, and how to connect homeless students with appropriate housing and service providers. (Education Code 48852.5; 42 USC 11432)

The Superintendent or designee shall report to CDE the number of homeless children and youths and unaccompanied youths enrolled in the district as identified from the housing questionnaire described above. (Education Code 48851)

~~At least annually, the Superintendent or designee shall report to the Board on outcomes for homeless students, which may include, but are not limited to, school attendance, student achievement test result, promotion and retention rates by grade level, graduation rates, suspension/expulsion rates, and other outcomes related to any goals and specific actions identified in the LCAP. Based on the evaluation data, the district shall revise its strategies as needed to better support the education of homeless students.~~

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**Bylaw 9100: Organization** **Status:** ADOPTED

**Original Adopted Date:** 12/11/2008 **| Last Revised Date:** 01/26/2016 **| Last Reviewed Date:** TBD CSBA Update

~~Annual Organizational Meeting~~

Each year, the Governing Board shall hold an annual organizational meeting. In any year in which a regular election of district Board members is conducted, the organizational meeting shall be held within ~~a~~ 15 **days following the second Friday in December after the regular** ~~day period beginning from the date upon which a Board member elected at that~~ election ~~takes office~~. During ~~non-election~~ **all other** years, the meeting ~~shall~~ **may** be held ~~within the same 15-day period on the calendar~~ **on any date in December, but no later than December 20th**. (Education Code 35143)

~~The day and time of the annual meeting shall be selected by~~ **During any year in which a regular election is conducted,** the Board**,** at ~~it's~~ **the** regular meeting held immediately prior to the ~~first~~ **second Friday in December, shall select the day and time of the organizational meeting. For any other year, the** day **and time** of the ~~15-day period~~ **organizational meeting shall be selected at the last regular meeting held immediately before the annual meeting**. On behalf of the Board, the Superintendent shall notify the County Superintendent of Schools of the day and time selected. Within 15 days prior to the date of the annual meeting, ~~the clerk of the Board, with the assistance of~~ the Superintendent~~,~~ shall notify in writing all Board members and members-elect of the date and time selected for the meeting. (Education Code 35143)

At this meeting the Board shall:

1. Elect a president and a clerk and/or vice president from its members
2. Appoint the Superintendent as secretary to the Board
3. Authorize signatures
4. Approve a schedule of regular meetings for the year and a Board governance calendar stating the time when the Board will address important governance matters
5. Designate Board representatives to serve on committees or commissions of the district, other public agencies, or organizations with which the district partners or collaborates
6. Review and/or consider resources that define and clarify the Board's governance and leadership roles and responsibilities including, but not limited to, governance standards, meeting protocols, Board rules and bylaws, and other Board development materials

## Election of Officers

The Board shall each year elect one of its members to be clerk. This member shall be one who previously has not served in office, unless all the Board's members have previously served in office. After serving one year as clerk, the member shall serve the next year as vice president.

After one year as vice president the elected member shall serve one year as president of the Board. Should the incoming president of the Board choose not to accept the office of president, the board shall advance the rotation, with the incoming president that declines the office becoming one of the members at large and all other members moving forward in the rotation of officers of the board.

The election of Board officers shall be conducted during an open session of the annual organizational meeting.

## Bylaw 9322: Agenda/Meeting Materials

**Status:** ADOPTED

**Original Adopted Date:** 12/11/2008 | **Last Revised Date:** 04/08/2019 | **Last Reviewed Date:** TBD

### Agenda Content

Governing Board meeting agendas shall reflect the district's vision and goals and the Board's focus on student learning **and well-being**.

Each agenda shall state the meeting time and **location** ~~place~~ and shall briefly describe each ~~business~~ item to be transacted or discussed, including items to be discussed in closed session. (Government Code 54954.2)

The agenda shall provide members of the public the opportunity to address the Board on any agenda item before or during the Board's consideration of the item. However, the agenda need not provide an opportunity for public comment when the agenda item has previously been considered at an open meeting **by** ~~of~~ a committee comprised exclusively of Board members, provided that members of the public were afforded an opportunity to comment on the item**, before or during the committee's consideration of the item,** ~~at that meeting~~ and ~~that~~ the item has not been substantially changed since the committee considered it. (Government Code 54954.3)

The agenda for a regular Board meeting shall also provide members of the public an opportunity to provide comment on matters which are not on the agenda but which are within the subject matter jurisdiction of the Board. (Education Code 35145.5; Government Code 54954.3)

Each agenda for a regular meeting shall list the address designated by the Superintendent or designee for public inspection of documents related to an open session item that have been distributed to the Board less than 72 hours before the meeting. (Government Code 54957.5)

The agenda shall include information regarding how, when, and to whom a request **for** ~~should be made if an individual requires~~ disability-related accommodations or modifications, including auxiliary aids and services, **may be made by an individual who requires accommodations or modifications** in order to participate in the Board meeting. (Government Code 54954.2)

### Agenda Preparation

The Board president and the Superintendent, as secretary to the Board, shall work together to develop the agenda for each regular and special meeting.

Any Board member or member of the public may request that a matter within the jurisdiction of the Board be placed on the agenda of a regular meeting. The request shall be submitted in writing to the Superintendent or designee with supporting documents and information, if any, at least one week before the scheduled meeting date. Items submitted less than a week before the scheduled meeting date may be postponed to a later meeting in order to allow sufficient time for consideration and research of the issue.

The Board president and Superintendent shall decide whether a request from a member of the public is within the subject matter jurisdiction of the Board. Items not within the subject matter jurisdiction of the Board may not be placed on the agenda. In addition, before placing the item on the agenda, the Board president and Superintendent shall determine if the item is merely a request for information ~~or whether the issue is covered by an existing policy or administrative regulation~~, **and if so, respond accordingly**.

If the Board president and Superintendent deny a request from a Board member to place an item on the agenda, the Board member may request the Board to take action to determine whether the item shall be placed on the agenda.

The Board president and Superintendent shall also decide whether an agenda item is appropriate for discussion in open or closed session, and whether the item should be an action item subject to Board vote or an information item that does not require immediate action.

In order to promote efficient meetings, the Board may bundle a number of items and act upon them together by a single vote through the use of a consent agenda. Consent items shall be items of a routine nature and items for which

Board discussion is not anticipated and for which the Superintendent recommends approval. When any Board member requests the removal of an item from the consent agenda, the item shall be removed and given individual consideration for action as a regular agenda item.

The agenda shall provide an opportunity for members of the public to comment on any consent agenda item **unless such item** ~~that~~ has ~~not~~ been previously considered **at an open meeting of a committee comprised exclusively of Board members**. (Government Code 54954.3)

Any Board action that involves borrowing $100,000 or more shall be discussed, considered, and deliberated upon as a separate item of business on the meeting agenda. (Government Code 53635.7)

All public communications with the Board are subject to requirements of relevant Board policies and administrative regulations.

### Agenda Dissemination to Board Members

At least 72 hours before each regular meeting, each Board member shall be provided a copy of the agenda and agenda packet, including the Superintendent or designee's report; minutes to be approved; copies of communications; reports from committees, staff, and others; and other available **supporting** documents pertinent to the meeting.

When special meetings are called, Board members shall receive, at least 24 hours prior to the meeting, notice of the business to be transacted. (Government Code 54956)

Board members shall review agenda materials before each meeting. Individual members may confer directly with the Superintendent or designee to ask questions and/or request additional information on agenda items. However, a majority of Board members shall not, outside of a noticed meeting, directly or through intermediaries or electronic means discuss, deliberate, or take action on any matter within the subject matter jurisdiction of the Board.

### Agenda Dissemination to Members of the Public

Any agenda and related materials distributed to the Board shall be made available to the public upon request without delay. Only those documents which are disclosable public records under the Public Records Act **(PRA)** and which relate to an agenda item scheduled for the open session portion of a regular meeting shall be made available to the public. (Government Code 54957.5)

At least 72 hours prior to a regular meeting, the agenda shall be posted at one or more locations freely accessible to members of the public. (Government Code 54954.2)

In addition, the Superintendent or designee shall post the agenda on the homepage of the district web site. The posted agenda shall be accessible through a prominent direct link to the current agenda or to the district's agenda management platform in accordance with Government Code 54954.2. When the district utilizes an integrated agenda management platform, the link to that platform shall take the user directly to the web site with the district's agendas, and the current agenda shall be the first available. (Government Code 54954.2)

If a document which relates to an open session agenda item of a regular Board meeting is distributed to the Board less than 72 hours prior to a meeting, the Superintendent or designee shall make the document available for public inspection at a designated location at the same time the document is distributed to all or a majority of the Board. (Government Code 54957.5)

The Superintendent or designee shall mail a copy of the agenda or a copy of all the documents constituting the agenda packet to any person who requests the items. The materials shall be mailed at the time the agenda is posted or upon distribution of the agenda to a majority of the Board, whichever occurs first. (Government Code 54954.1)

Any request for mailed copies of agendas or agenda packets shall be in writing and shall be valid for the calendar year in which it is filed. Written requests must be renewed following January 1 of each year. (Government Code 54954.1)

Persons requesting mailing of the agenda or agenda packet shall pay an annual fee, as determined by the Superintendent or designee, not to exceed the cost of providing the service.

Any document prepared by the district or Board and distributed during a public meeting shall be made available for public inspection at the meeting. Any document prepared by another person shall be made available for public inspection after the meeting. These requirements shall not apply to a document that is exempt from public disclosure under the ~~Public Records Act~~ **PRA**. (Government Code 54957.5)

Upon request, the Superintendent or designee shall make the agenda, agenda packet, and/or any writings distributed at the meeting available in appropriate alternative formats to persons with a disability, as required by the Americans with Disabilities Act. (Government Code 54954.1)

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# CABRILLO UNIFIED SCHOOL DISTRICT

498 Kelly Avenue, Half Moon Bay, California 94019 • 650 712-7100 • Fax 650 726-0279 • www.cabrillo.k12.ca.us

**SUPERINTENDENT**
Sean McPhetridge, Ed.D.

**GOVERNING BOARD**
Mary Beth Alexander
Lizet Cortes
Kimberly Hines
Sophia Layne
Freya McCamant


# MEMORANDUM

**MEETING DATE:** November 10, 2022
**TO:** Members of the Governing Board
**FROM**: Erin O'Connor-Brown, Principal, El Granada Elementary School
Leticia Bhatia, Ed.D., Assistant Superintendent, Curriculum and Instruction
**CATEGORY:** Presentation
**ITEM TITLE:** El Granada Elementary School Presentation

## BACKGROUND INFORMATION

El Granada Elementary School's principal, Erin O'Connor-Brown, will provide an overview of site-based programs and services that are unique to the school.

## FISCAL ANALYSIS

There is no financial impact to the General Fund.

## RECOMMENDATION

This item is presented for information only.

CABRILLO UNIFIED SCHOOL DISTRICT

*Every Student, Every Day!*

# El Granada Elementary School

El Granada Elementary School
Cabrillo Unified School District

Erin O'Connor Brown, El Granada ES Principal

Governing Board Meeting

November 10, 2022

El Granada Elementary School
Cabrillo Unified School District

# AGENDA

I. School Overview
II. Data Overview by Subgroup (EL, SPED, Low-Socioeconomic, ethnicity, etc.)
III. CA Dashboard School Overview
IV. Enrichment Learning Opportunities
V. SPSA Overview
    A. 3 glows
    B. 1 grow
VI. Other

# El Granada Elementary

We are a diverse school community that fosters the academic and social development of each student.







# Dolphin Nation

We **SWIM** with the dolphins:



- We are ***S***afe,
- We ***W***ork hard,
- We are ***I***nclusive and
- We ***M***ake good choices.

# 2021-2022 School Enrollment

Current enrollment is 320

| Subgroup | Enrollment |
|---|---|
| English Learners | 98 |
| Foster Youth | 0 |
| Homeless Youth | 3 |
| Migrant Education | 6 |
| Students with Disabilities | 45 |
| Socioeconomically Disadvantaged | 145 |
| All Students | 308 |

# Data Overview by Subgroup - ELA*

## Smarter Balanced Subgroup Summary

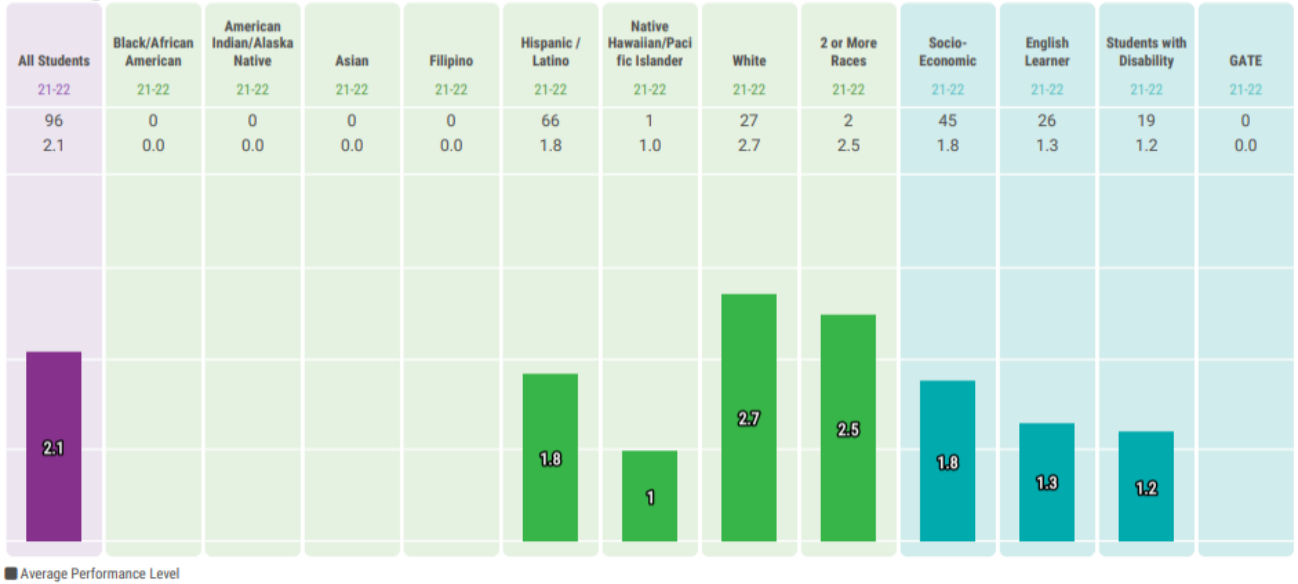
2021-22 ELA (Summative): All Grade Levels Tested

Site: **El Granada Elementary**
Department: **All**
Teacher: **All**
Grade: **All**

Roster Date: **Control Panel (10-25-2022)**
Grade(s): **All**
Gender(s): **All**
Reported Race(s): **All Reported Races**
Special Ed: **Special & Non Special Ed**
Socio-economic: **SED & Not SED**
English Proficiencies: **All**

### Average Performance Level

| | All Students | Black/African American | American Indian/Alaska Native | Asian | Filipino | Hispanic / Latino | Native Hawaiian/Pacific Islander | White | 2 or More Races | Socio-Economic | English Learner | Students with Disability | GATE |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | 21-22 | 21-22 | 21-22 | 21-22 | 21-22 | 21-22 | 21-22 | 21-22 | 21-22 | 21-22 | 21-22 | 21-22 | 21-22 |
| # | 96 | 0 | 0 | 0 | 0 | 66 | 1 | 27 | 2 | 45 | 26 | 19 | 0 |
| ■ | 2.1 | 0.0 | 0.0 | 0.0 | 0.0 | 1.8 | 1.0 | 2.7 | 2.5 | 1.8 | 1.3 | 1.2 | 0.0 |




*NOTE: CAASPP data is not available in CDE Dataquest or on CA Dashboard until December 2022. The CAASPP data shown above is from DNA Illuminate and is reflective of our current 4th - 5th grade students.

# Data Overview by Subgroup - Math*

## Smarter Balanced Subgroup Summary

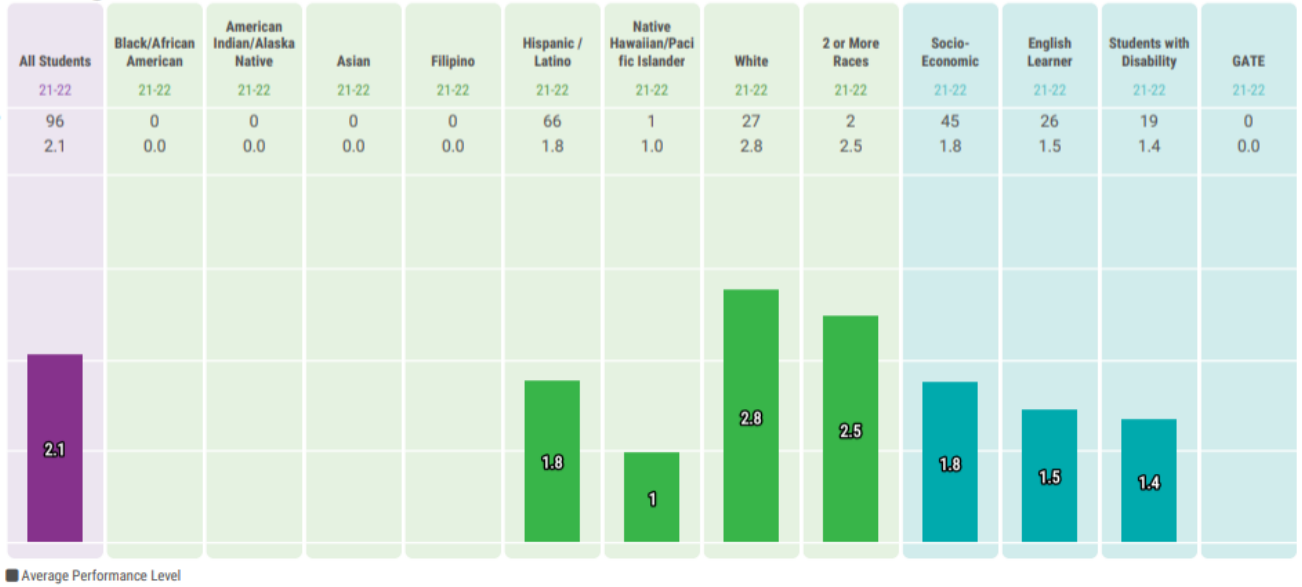
2021-22 Math (Summative): All Grade Levels Tested

Site: **El Granada Elementary**
Department: **All**
Teacher: **All**
Grade: **All**

Roster Date: **Control Panel (10-25-2022)**
Grade(s): **All**
Gender(s): **All**
Reported Race(s): **All Reported Races**
Special Ed: **Special & Non Special Ed**
Socio-economic: **SED & Not SED**
English Proficiencies: **All**

### Average Performance Level

| | All Students | Black/African American | American Indian/Alaska Native | Asian | Filipino | Hispanic / Latino | Native Hawaiian/Pacific Islander | White | 2 or More Races | Socio-Economic | English Learner | Students with Disability | GATE |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | 21-22 | 21-22 | 21-22 | 21-22 | 21-22 | 21-22 | 21-22 | 21-22 | 21-22 | 21-22 | 21-22 | 21-22 | 21-22 |
| # | 96 | 0 | 0 | 0 | 0 | 66 | 1 | 27 | 2 | 45 | 26 | 19 | 0 |
| ■ | 2.1 | 0.0 | 0.0 | 0.0 | 0.0 | 1.8 | 1.0 | 2.8 | 2.5 | 1.8 | 1.5 | 1.4 | 0.0 |




CUSD CABRILLO UNIFIED SCHOOL DISTRICT
*Every Student, Every Day!*

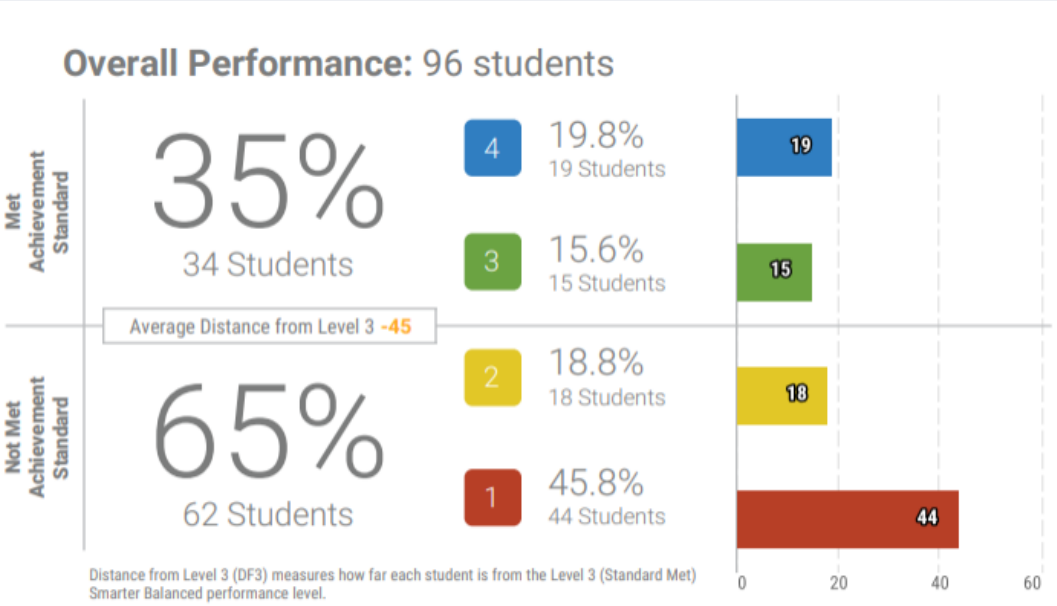
*NOTE: CAASPP data is not available in CDE Dataquest or on CA Dashboard until December 2022. The CAASPP data shown above is from DNA Illuminate and is reflective of our current 4th - 5th grade students.

# Data Overview - CAASPP ELA*

## 2021-22 Smarter Balanced
### Performance Summary
**ELA (Summative): All Grades**

Site: **El Granada Elementary**
Roster Date: **Control Panel (10-27-2022)**
Grades: **All**
English Proficiencies: **All**
Reported Race: **All Reported Races**
Gender(s): **All**
Special Education: **Special & Non Special Ed**
Socio-Economic: **SED & Not SED**

More information about this report can be found at help.illuminateed.com.



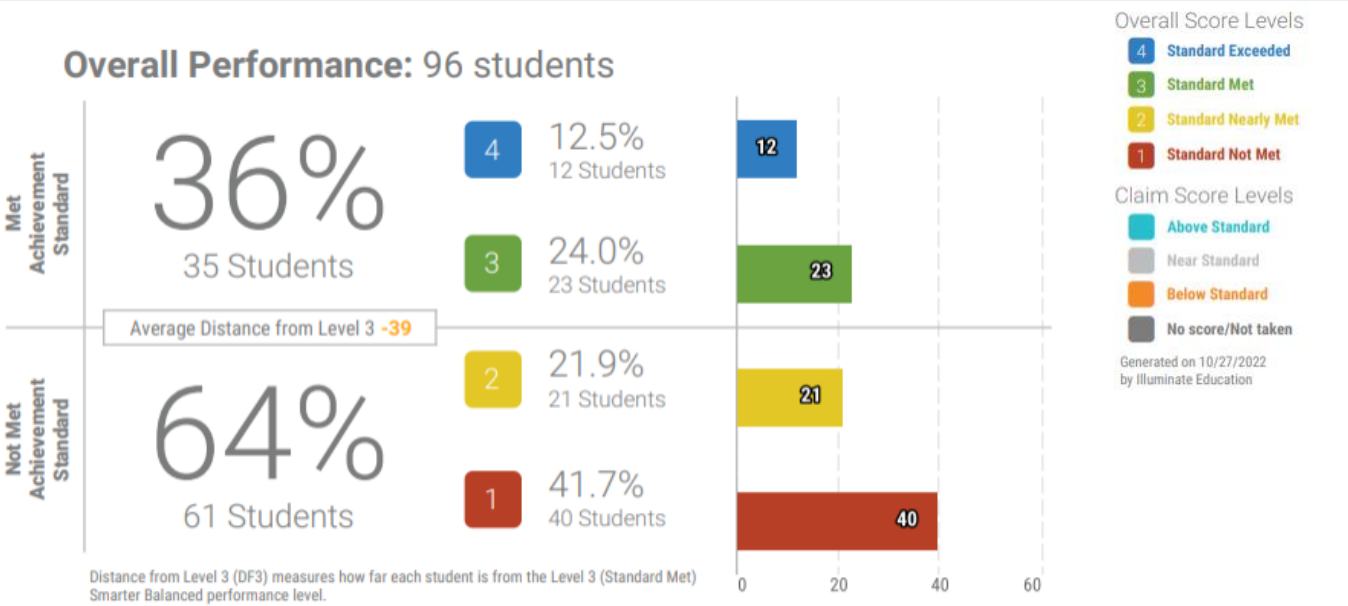

*NOTE: CAASPP data is not available in CDE Dataquest or on CA Dashboard until December 2022. The CAASPP data shown above is from DNA Illuminate and is reflective of our current 4th - 5th grade students.

# Data Overview - Math*

## 2021-22 Smarter Balanced
### Performance Summary
**Math (Summative): All Grades**

Site: **El Granada Elementary**
Roster Date: **Control Panel (10-27-2022)**
Grades: **All**
English Proficiencies: **All**
Reported Race: **All Reported Races**
Gender(s): **All**
Special Education: **Special & Non Special Ed**
Socio-Economic: **SED & Not SED**

More information about this report can be found at help.illuminateed.com.




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*NOTE: CAASPP data is not available in CDE Dataquest or on CA Dashboard until December 2022. The CAASPP data shown above is from DNA Illuminate and is reflective of our current 4th - 5th grade students.

# Growing TK program







# Enrichment Learning Opportunities



- TK-3 PE - PTO sponsored
- 4-5 PE, APE
- Music for Minors TK-5
- Art in Action TK-5
- 5th Grade Science












# Environmental Education

COASTSIDE LAND TRUST

## Junior Land Stewardship Program - 4th Grade students










# Environmental Education

## HEAL Project - 2nd & 3rd Grade students







the heal PROJECT

We grow healthy kids from the ground up.

CUSD CABRILLO UNIFIED SCHOOL DISTRICT

*Every Student, Every Day!*

# After School Opportunities
# Dolphin Club & TK Club













# SPSA Overview





## 3 Glows

1. Implementation of **SWIM** (Positive Behavior Intervention Supports) expectations, incentive program, revamping matrix.
2. **ELD TOSA**- Providing push-in lessons and modeling as well as small group ELD literacy support.
3. Strong **collaboration** with parent teacher organization to provide enrichment opportunities and build community connection.

## 1 Grow

1. English Learner performance on **CAASPP.**

# Questions?



*Thank you!*

# CABRILLO UNIFIED SCHOOL DISTRICT

498 Kelly Avenue, Half Moon Bay, California 94019 • 650 712-7100 • Fax 650 726-0279 • www.cabrillo.k12.ca.us

**SUPERINTENDENT**
Sean McPhetridge, Ed.D.

**GOVERNING BOARD**
Mary Beth Alexander
Lizet Cortes
Kimberly Hines
Sophia Layne
Freya McCamant


# MEMORANDUM

**MEETING DATE:** November 10, 2022
**TO:** Members of the Governing Board
**FROM:** Israel Castillo, M. Ed., Coordinator of Instruction Categorical/Grants, Special Projects-Curriculum & Instruction
Leticia Bhatia, Ed.D., Assistant Superintendent, Curriculum and Instruction
**CATEGORY:** Presentation
**ITEM TITLE:** Update on English Learner Programs and Services

## BACKGROUND INFORMATION

At Cabrillo Unified School District (CUSD), the Curriculum and Instruction Department oversees and works directly with site and district leadership to support the implementation of instructional programs, interventions, and assessments specific to identifying and monitoring the progress of English learners (ELs) in acquiring English, reclassifying as fluent English proficient, and keeping up with their grade level peers with rigorous academic content. This includes the creation and monitoring of curricular pathways and continuums to support ELs throughout the various stages of their English language proficiency development: Newcomer, continuing English Learner, and identifying Long Term English Learners and reclassified ELs (RFEPs) in need of instructional interventions. This year, our Coordinator of Instruction, Categorical/Grants, and Special Projects in collaboration with English Language Development (ELD) Teachers on Special Assignment (TOSA) have dived deeper into learning curriculum and modeling ELD best instructional practices to provide both site and district professional development to support successful implementation of programs and instructional strategies to support ELs.

The Cabrillo Unified School District (CUSD) Language Master Plan is a result of multiple years of collaboration and commitment to meeting and exceeding the needs of our community's English Learner (EL) students and families. This plan works to not just ensure compliance but to provide all of our students with a world class education. The CUSD's Language Master Plan uses Governing Board goals, CUSD district priorities, and the Local Control Accountability Plan (LCAP) as underpinnings for our work with ELs.

The Language Master Plan mission is to provide a rigorous academic and solid social emotional foundation built on developing academic English, valuing diversity of students, honoring language and culture, and encouraging multilingualism and multiculturalism.

The following objectives and Language Master Plan chapters will guide us to optimal results for our EL students:

1) History of EL Students
2) EL Identification, Assessment, and Placement
3) Instructional Programs
4) EL Student Monitoring and Reclassification
5) Staffing and Professional Development
6) Parent and Community Involvement
7) Evaluation and Accountability
8) Funding and Resources
9) Recommendations for Next Steps

Through the ongoing work of the District's Multi Tiered Systems of Support, this report will share key highlights of the work for 2022-23 and our guiding principles as we plan for our work to improve student achievement moving forward. The District will work collaboratively across departments to ensure that the instructional work is

aligned with goals and appropriate resources can be identified and allocated as needed. The report will spotlight the data, its effects, and the District's imperative to align systems of support for all students and build stronger foundational instruction through Inclusive Early Childhood Education expansion, Restorative Practices, implementation of CUSD's English Language Development Master Plan, improved literacy instruction through early identification of students with reading difficulties for targeted intervention, full day kindergarten and transitional kindergarten (TK), designated professional learning, and work to expand our understanding of equity in building welcoming environments where all students will thrive.

Please know additional English Learner local data will be presented during our Local Control Accountability Plan (LCAP) January/February 2023 presentation.

**FISCAL ANALYSIS**

There is no financial impact to the General Fund.

**RECOMMENDATION**

This item is presented for information only.

CABRILLO UNIFIED SCHOOL DISTRICT

*Every Student, Every Day!*

# English Language Learner Presentation

Governing Board Meeting

November 10, 2022

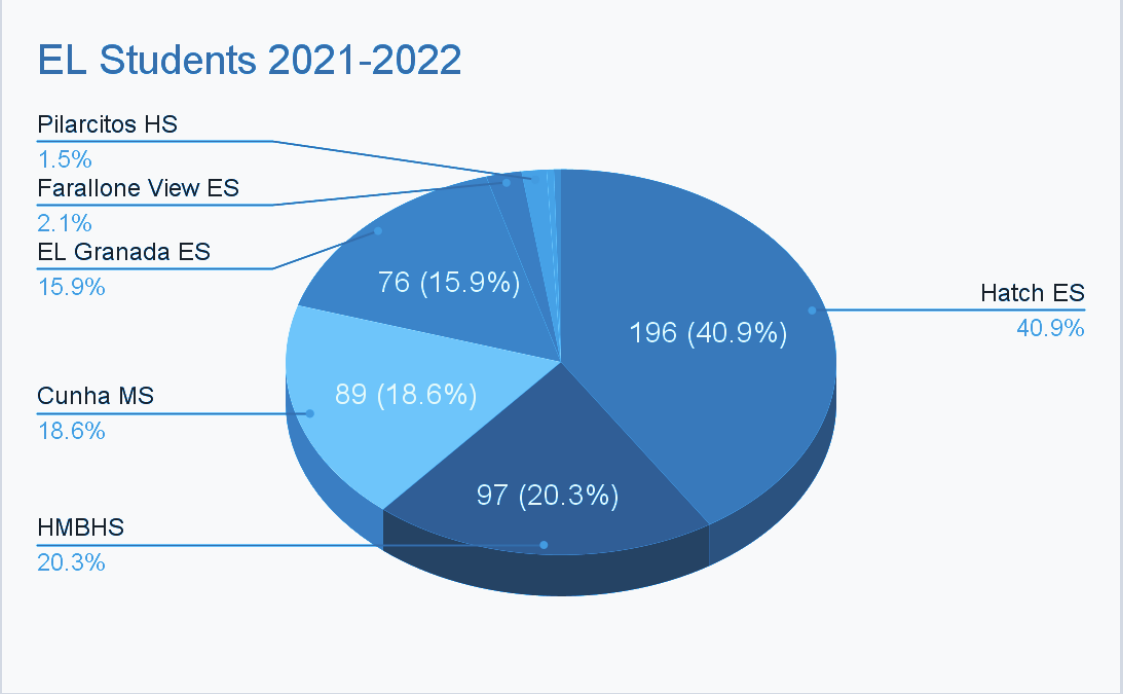
# AGENDA

1) English Language Learners at CUSD
2) English Language Learner Academic Performance
3) Language Master Plan
    a) Instructional Programs
    b) Reclassification Process
4) English Language Development (ELD)
    a) 3 Basic Parts of ELD
    b) Integrated versus Designated ELD
    c) Recommended ELD Time
    d) Essential Features of ELD
5) Next Steps



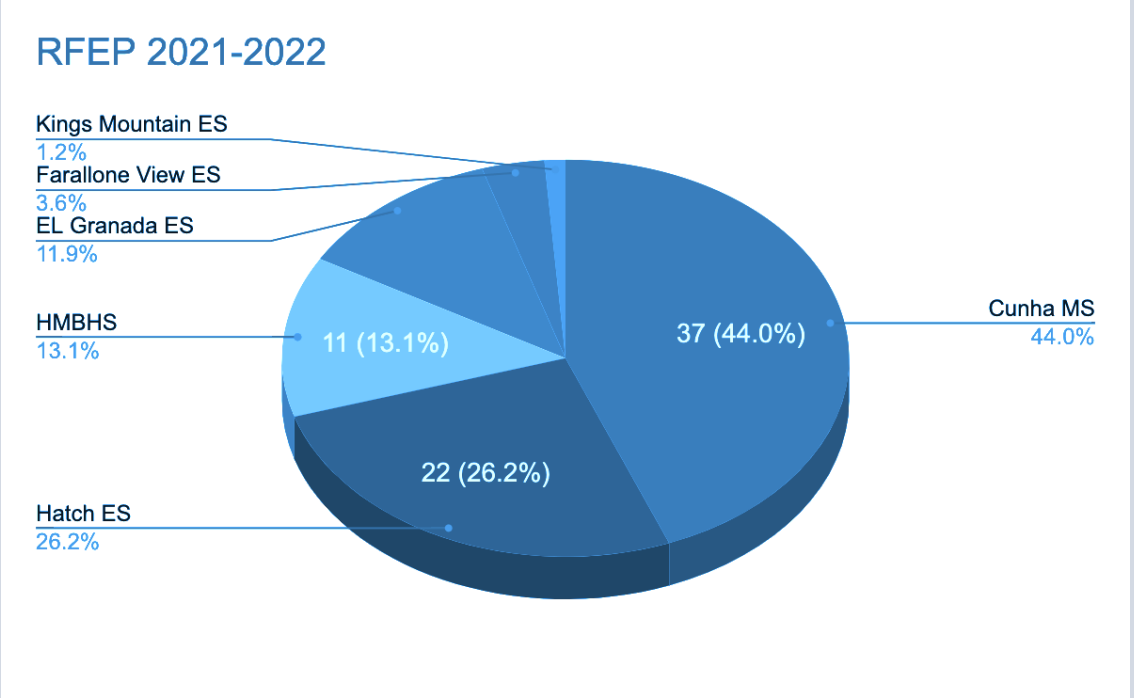
# English Language Learner (ELL) Population by Site

| | |
|---|---|
| Hatch ES | 196 |
| HMBHS | 97 |
| Cunha Intermediate | 89 |
| EL Granada ES | 76 |
| Farallone View ES | 10 |
| Pilarcitos HS | 7 |
| Alternative Education | 2 |
| Kings Mountain ES | 2 |
| **TOTAL ELL Students** | **479** |



# Reclassified Fluent English Proficient (RFEP) 2021-2022 Academic Year

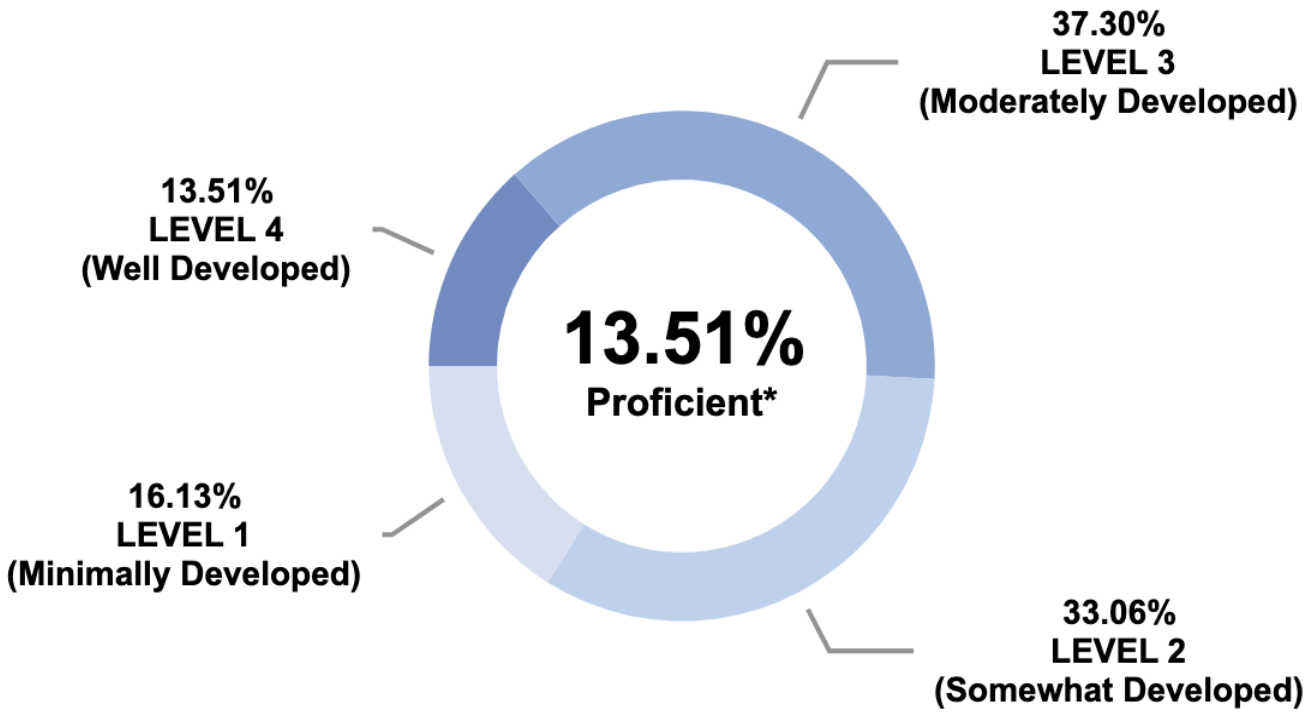
| | |
|---|---|
| Cunha Intermediate | 37 |
| Hatch ES | 22 |
| HMBHS | 11 |
| EL Granada ES | 10 |
| Farallone View ES | 3 |
| Kings Mountain ES | 1 |
| **TOTAL RFEP* Students** | **84** |




*Reclassified Fluent English Proficient (RFEP)

# English Language Proficiency for Summative ELPAC

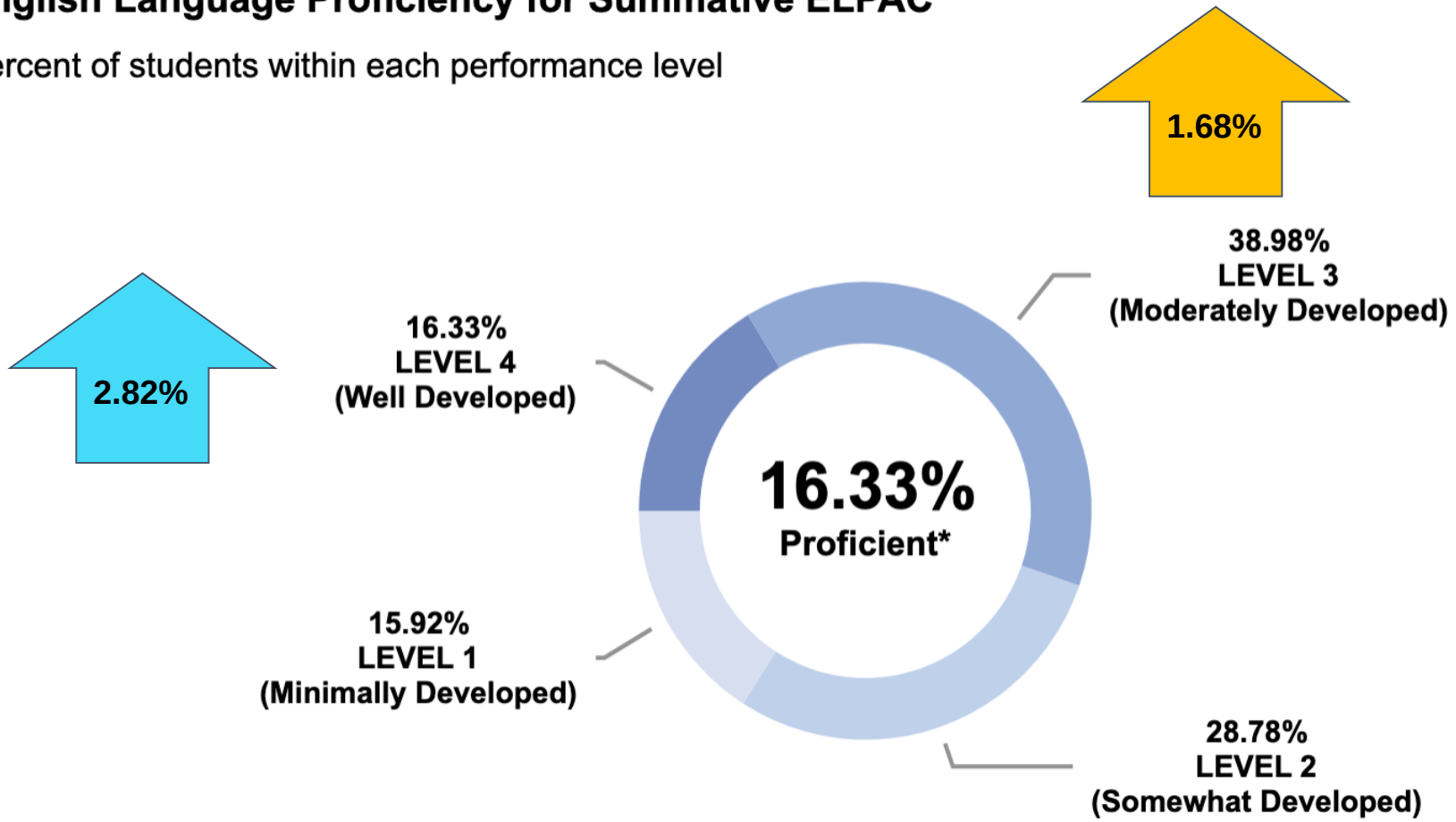
Percent of students within each performance level



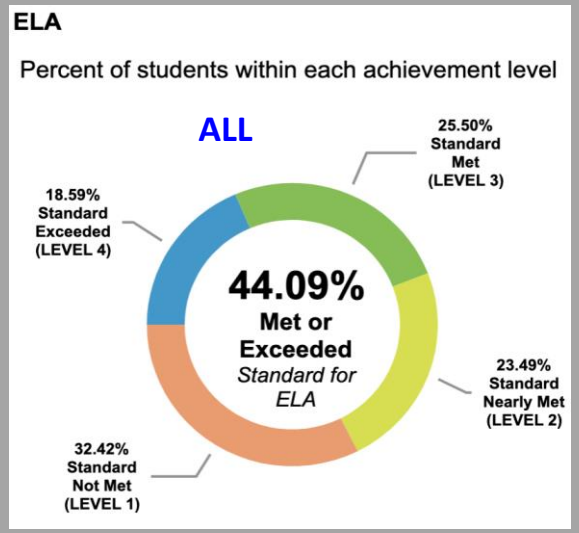

2020-2021 ELPAC

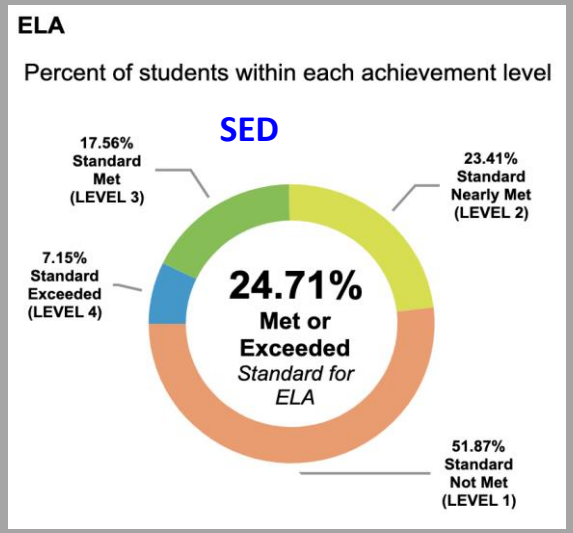
# English Language Proficiency for Summative ELPAC

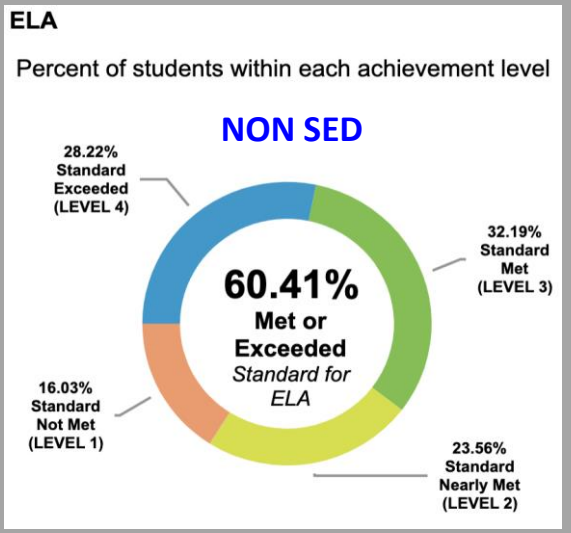
Percent of students within each performance level

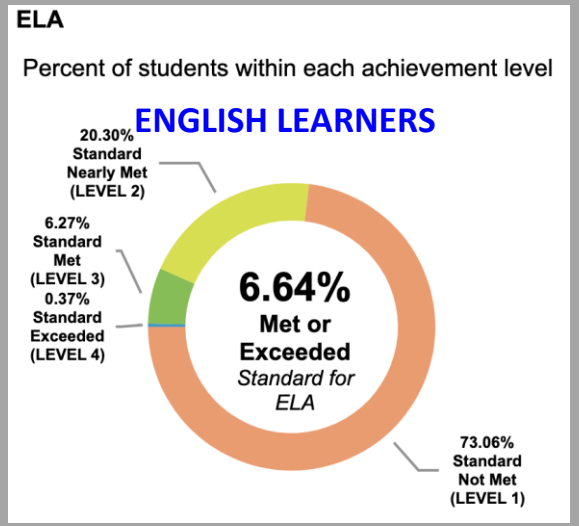


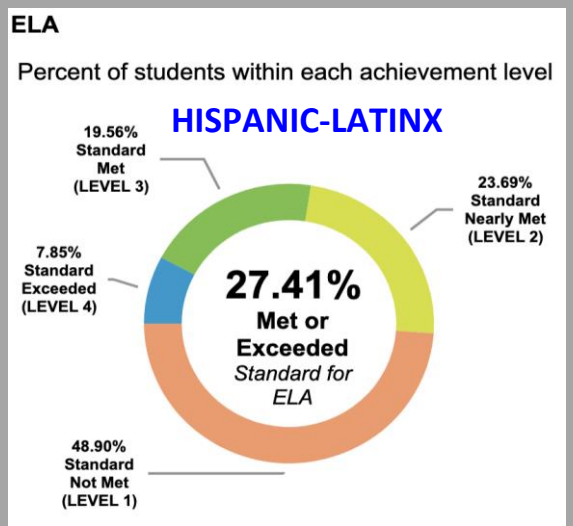

2021-2022 ELPAC

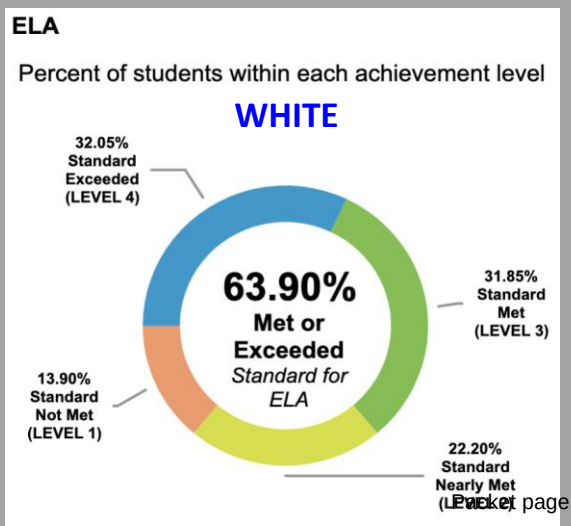

ELA
Percent of students within each achievement level
ALL
25.50% Standard Met (LEVEL 3)
18.59% Standard Exceeded (LEVEL 4)
44.09% Met or Exceeded Standard for ELA
23.49% Standard Nearly Met (LEVEL 2)
32.42% Standard Not Met (LEVEL 1)


ELA
Percent of students within each achievement level
SED
17.56% Standard Met (LEVEL 3)
23.41% Standard Nearly Met (LEVEL 2)
7.15% Standard Exceeded (LEVEL 4)
24.71% Met or Exceeded Standard for ELA
51.87% Standard Not Met (LEVEL 1)


ELA
Percent of students within each achievement level
NON SED
28.22% Standard Exceeded (LEVEL 4)
32.19% Standard Met (LEVEL 3)
60.41% Met or Exceeded Standard for ELA
16.03% Standard Not Met (LEVEL 1)
23.56% Standard Nearly Met (LEVEL 2)


ELA
Percent of students within each achievement level
ENGLISH LEARNERS
20.30% Standard Nearly Met (LEVEL 2)
6.27% Standard Met (LEVEL 3)
0.37% Standard Exceeded (LEVEL 4)
6.64% Met or Exceeded Standard for ELA
73.06% Standard Not Met (LEVEL 1)

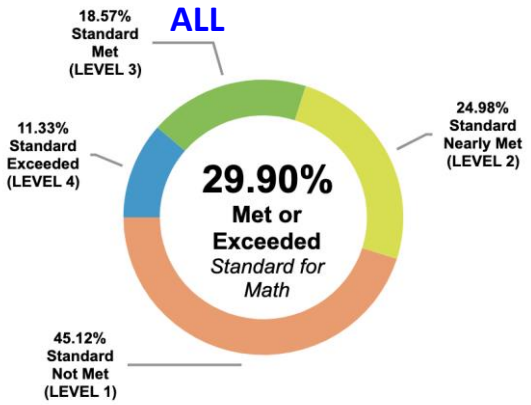

ELA
Percent of students within each achievement level
HISPANIC-LATINX
19.56% Standard Met (LEVEL 3)
23.69% Standard Nearly Met (LEVEL 2)
7.85% Standard Exceeded (LEVEL 4)
27.41% Met or Exceeded Standard for ELA
48.90% Standard Not Met (LEVEL 1)


ELA
Percent of students within each achievement level
WHITE
32.05% Standard Exceeded (LEVEL 4)
31.85% Standard Met (LEVEL 3)
63.90% Met or Exceeded Standard for ELA
13.90% Standard Not Met (LEVEL 1)
22.20% Standard Nearly Met (LEVEL 2)

**Mathematics**

Percent of students within each achievement level

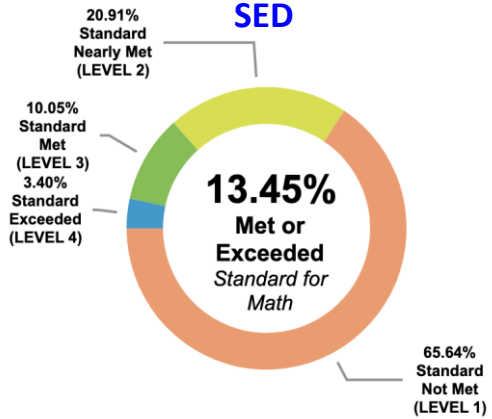
## ALL




**Mathematics**

Percent of students within each achievement level

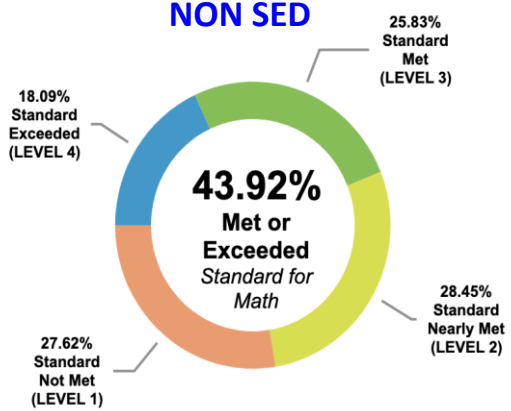
## SED




**Mathematics**

Percent of students within each achievement level

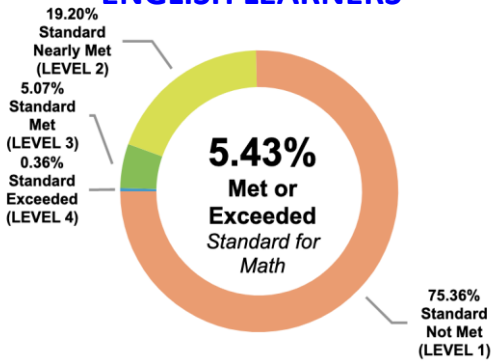
## NON SED




**Mathematics**

Percent of students within each achievement level

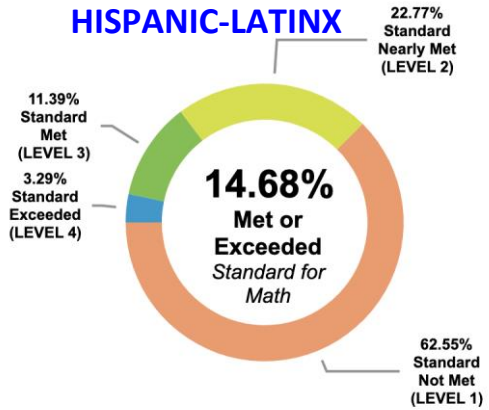
## ENGLISH LEARNERS




**Mathematics**

Percent of students within each achievement level

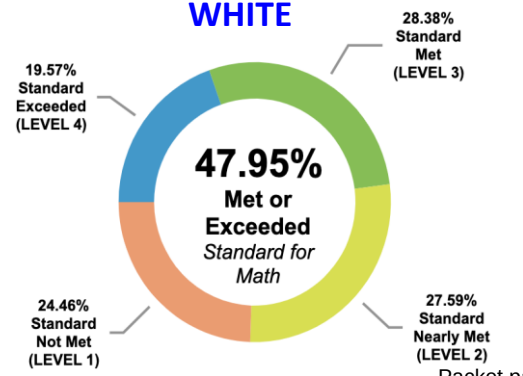
## HISPANIC-LATINX




**Mathematics**

Percent of students within each achievement level

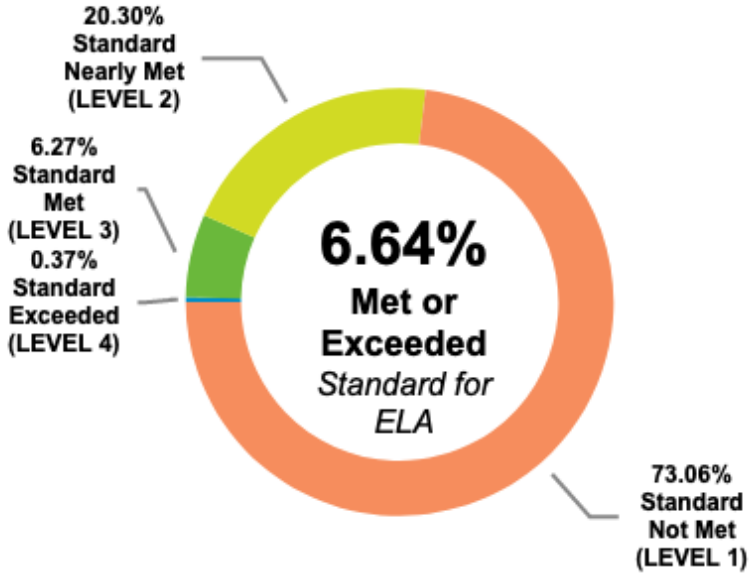
## WHITE



## ELA

## English Learner

Percent of students within each achievement level

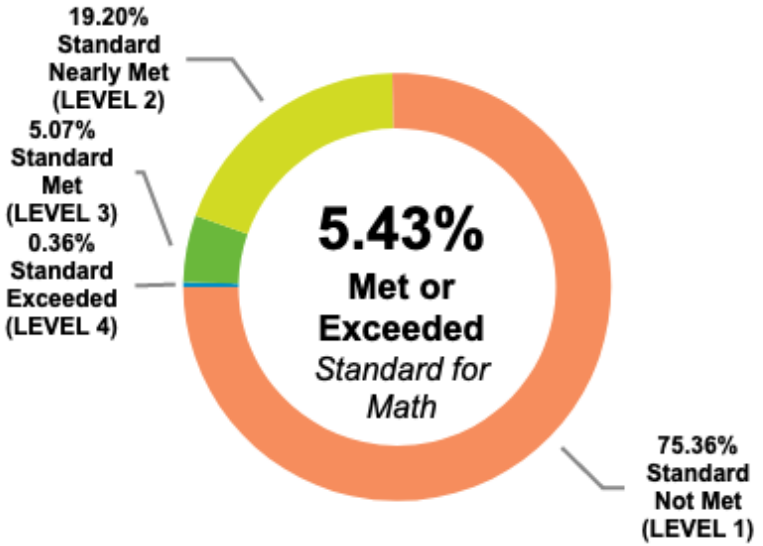



VIEW ELA DETAILED TEST RESULTS

## Mathematics

## English Learner

Percent of students within each achievement level

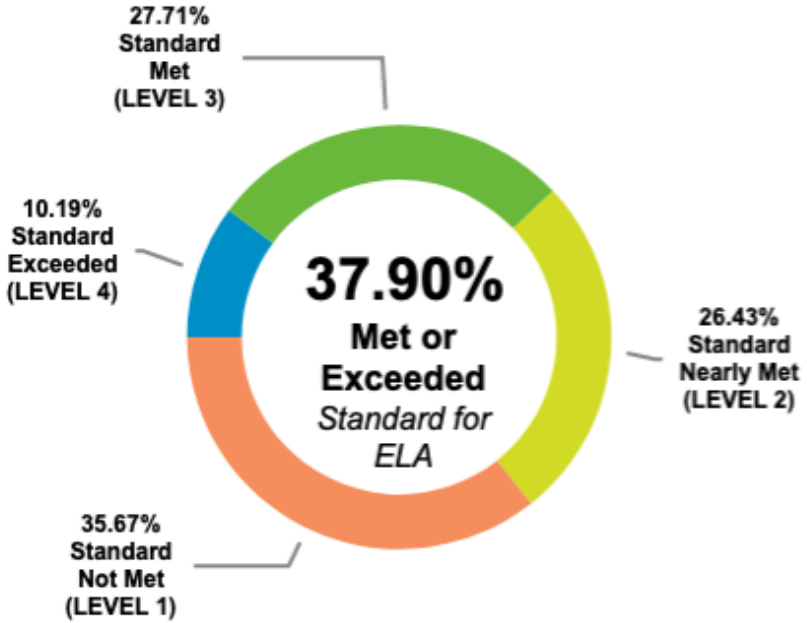



VIEW MATH DETAILED TEST RESULTS

## ELA

### RFEP Students

Percent of students within each achievement level

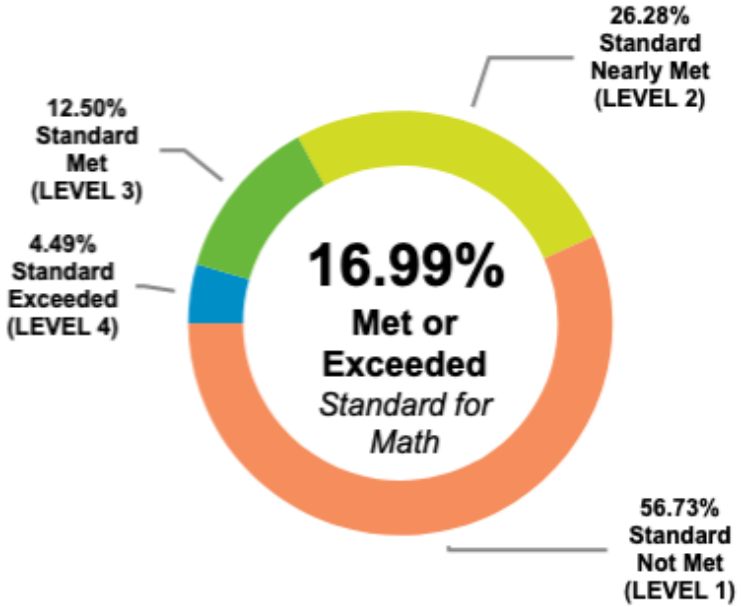



VIEW ELA DETAILED TEST RESULTS

## Mathematics

### RFEP Students

Percent of students within each achievement level




VIEW MATH DETAILED TEST RESULTS

# Language Master Plan



# Cabrillo Unified School District Language Master Plan Mission

The overarching mission of the CUSD Language Master Plan is to provide our English Learners with multiple opportunities to achieve academic and social success. CUSD values the rich cultures and languages of our diverse students and families, and we offer a safe, engaging, and equitable learning environment to help our students and families acquire language.



Approved 2019-2020

# CUSD Language Master Plan Components

CLICK HERE

I. Introduction

II. Identification, Assessment, and Placement

**III. Instructional Programs**

**IV. Monitoring and Reclassification**

V. Staffing and Professional Development

VI. Parent and Community Involvement

VII. Evaluation and Accountability

VIII. Funding and Resources

IX. Recommendations and Next Steps

# Language Master Plan
# Goals for All English Learners

I. Achieving English proficiency in listening, speaking, reading, and writing equal to that of their native English speaking peers as rapidly as possible through Designated English Language Development instruction.

II. Providing equal access to a challenging core curriculum through Integrated English Language Development and, when available, primary language support.

III. Providing meaningful activities and instruction that lead to a positive self-esteem and an appreciation of culture and language.

IV. Providing equitable, appropriate, and effective access to core instruction for all English Learners, including but not limited to students dually identified as English Learners and Students with Disabilities and/or students of migrant families.

# English Language Learners Will Require Both Integrated and Designated ELD Instruction

- ***Integrated ELD*** is provided to ELLs throughout the school day and across all subjects by all teachers of ELLs. The California ELD standards are used in tandem with standards based instruction for ELA/Literacy and other standards to ensure students strengthen abilities to use English as they simultaneously learn content through English.

- ***Designated ELD*** is to be provided by skilled teachers during the regular school day. Teachers use the California ELD Standards as the focal standards in ways that help build into and build from content instruction to develop critical language ELLs need for content learning in English.

# CUSD Has Established Required Teaching Time According to the EL Language Master Plan

- ★ A minimum of 150 minutes per week (either thirty (30) minutes daily or fifty (50) minutes daily 3 times per week in TK-5th grades)
- ★ Daily block or period in middle and high school settings
- ★ Additional time should be allocated for English Language Development for students at ELPAC levels 1 and 2 in middle and high school settings

# ELD All Day (Academic Language)

| Instructional Differences | Integrated ELD | Designated ELD |
|---|---|---|
| **Time:** | Within regular classes in all content areas | Specific protected time during the school day with the credentialed teacher (recommended 150 minutes per week) |
| **Focus:** | Content of lesson with language supports | Language skills taught using content from the regular curriculum |
| **Standards:** | State content standards taught in tandem with state ELD Standards | State ELD Standards |

# Essential Features of ELD

| Designated ELD | Integrated ELD |
|---|---|
| 1. Intellectual Quality | 1. Intellectual Quality |
| 2. Academic English | 2. Academic English |
| **3. Extended Language Interaction** | **3. Interactive and Engaging** |
| **4. Focus on Meaning** | **4. Focus on Content Knowledge** |
| **5. Focus on Forms** | **5. Focus on Integration** |
| 6. Planned and Sequenced Events | 6. Planned and Sequenced Events |
| 7. Scaffolding | 7. Scaffolding |
| 8. Clear Lesson Objective | 8. Clear Lesson Objective |
| 9. Corrective Feedback | 9. Corrective Feedback |
| 10. Formative Assessment Practice | 10. Formative Assessment Practice |

*Remember….*

# ELD is about 3 basic parts…

| Learn English | Equal Participation | Meaningful Access |
| --- | --- | --- |
| How are ELs engaged in learning how English works and developing **proficiency**? | How are ELs supported to actively **participate** in the academic learning and the life of the classroom? | How are ELs supported to **comprehend** the content? To understand the language? |

**Designated ELD** **Integrated ELD**

# Cabrillo Unified School District – Reclassification Criteria Chart



## ENGLISH LEARNER STUDENT



### Not Eligible for Reclassification

- Overall ELPAC scores of Minimally Developed, Somewhat Developed and low Moderately Developed (levels 1, 2, and 3)
- SBAC Overall ELA score of Standard Not
- Met or Standard Nearly Met (level 1, 2 or <2.5)
- Report card grade of below standard in English/ELD (elementary) or ELD or GPA lower than 2.0 (secondary)

Continues in EL Program and evaluate on an annual basis

Students enter LTEL status (3 or more years within a proficiency level), not maintaining Language Proficiency

Recommend for a Student Study Team and necessary Interventions and/or EL services

### Eligible for Reclassification

Has to meet all 4 criteria:

1. **English Language Proficiency** - Overall ELPAC scores of Well Developed (level 4)
2. **Performance in Basic Skills** - SBAC Overall ELA score of high Standard Nearly Met, Standard Met or Standard Exceed (level >2.5, 3 or 4) or K-2 F&P at grade level or above **OR** Score 4 of 6 on the writing test (Local Assessment) to meet the criteria including Lexia ELA, ESGI, CUSD ELA Local Assessment (site based).
3. **Student Academic Performance** -Teacher evaluation based on report card grade of at or above standard in English/ELD (elementary) and GPA above 2.0 (secondary)
4. **Parent Consultation –** For recommendation to reclassify and approval of reclassification

**Recommend Reclassification**

### EL Meeting (Individual or Group)

Must include a parent/guardian, teacher and at least 1 staff member below:

- Student's teacher/ELD teacher
- Principal or designee
- EL Site Coordinator
- Other District support personnel, as appropriate
- Student as appropriate

**Reclassification:** Monitor progress for 4 years

Student does not maintain proficiency CAASPP ELA score of Standard Not Met or Low Nearly

Met SBAC Standard Nearly Met Or Above (level 2.5

### Eligible for Reclassification under an Alternative criteria (Ex: IEP, Section 504, other)

Special Education EL's who appear to have progressed to their maximum potential in English Language Development may be considered for reclassification by the school's Individual Education Plan Team (IEP Team). The IEP Team will consider:

The category (I or II) of the impact of student's disability.

- Should assessments (testing procedures) be modified? If so, which assessment will be used for reclassification purposes?
- Should criteria for reclassification be modified?

# ELPAC Scores… What Do They Mean?

| ELPAC Level | Development Stage | What can they do? |
|---|---|---|
| **ELPAC / Level 1** | English learners at this level have **minimally developed** oral (listening and speaking) and written (reading and writing) English skills. | ELLs tend to rely on learned words and phrases to communicate meaning at a basic level. |
| **ELPAC / Level 2** | English learners at this level have **somewhat developed** oral (listening and speaking) and written (reading and writing) skills. | ELLs can use English to meet immediate communication needs but often are not able to use English to learn and communicate on topics and content areas. |
| **ELPAC / Level 3** | English learners at this level have **moderately developed** oral (listening and speaking) and written (reading and writing) skills. | ELLs can sometimes use English to learn and communicate in meaningful ways in a range of topics and content areas. |
| **ELPAC / Level 4** | English learners at this level have **well developed oral** (listening and speaking) and written (reading and writing) skills. | ELLs can use English to learn and communicate in meaningful ways that are appropriate to different tasks, purposes, and audiences in a variety of social and academic contexts. |

# Reclassification Fluent English Proficient
# RFEP CRITERIA

**Step 1: Assessment of English Language Proficiency** *(to be completed by site administrator)*

**<u>English Language Proficiency Assessments for California (ELPAC) Summative</u>**
Students are required to have an ELPAC Overall Level 4 to be considered for reclassification

**Step 2: Comparison of Performance in Basic Skills** *(completed by site administrator)*
Student must score on test as **<u>approaching</u>** grade level

- ELA Local Assessment (gr. 1st - 12th)
  - Local Assessment, including
    - Lexia ELA (3rd - 12th)
    - ESGI / F&P (K - 2nd)

Student scored on test as approaching grade level and has met the criteria

# Reclassification Fluent English Proficient
# RFEP CRITERIA

**Step 3: Teacher Evaluation of Student Academic Performance** *(completed by teacher of record)*

- Does the student's curriculum mastery indicate readiness to participate in class with light to minimal linguistic support?

**Step 4: Criterion 4: Parent Consultation** *(to be completed by parent/guardian)*

I understand that my child has developed English and academic skills needed to successfully learn grade level standards and curriculum in an English language mainstream program. I understand my signature gives consent to this recommendation for reclassification and **if it is approved**, my child will not be enrolled in the English class entitled English Language Development (ELD).

- Does the parent/guardian approves to move forward with recommendation for the reclassification process?
- Does the parent/guardian approve to reclassify the student?

# 4 Years of RFEP Monitoring

- ***State and federal laws require Local Education Agencies (LEAs) to monitor students who have exited EL status for a period of four years after they have RFEP status (20 United States Code Section 6841[a][4][5]; Title 5 California Code of Regulations [5 CCR] Section 11304).***

**After students have exited an English Learner (EL) program through the locally-approved reclassification process, LEAs must monitor academic progress of Reclassified Fully English Proficient (RFEP) students for at least four years to ensure that:**

1) The students have not been prematurely exited;
2) Any academic deficit they incurred as a result of learning English has been remedied; and
3) The students are meaningfully participating in the standard instructional program comparable to their English-only peers.

# What Happens if the RFEP Student is Struggling?




- ***LEAs must ensure that RFEP students have met the same academic achievement goals set for all students.***

- ***If RFEP students do not yet meet the same academic achievement goals set for all students during the four monitoring years or beyond, intervention and support are to be provided.***

- ***When an RFEP student indicates that academic deficits were incurred while the student learned English, the LEA should take affirmative steps to provide remedy of those deficiencies and continue to provide support until resolved.***

# Current Services & Next Steps

- **ELD PROFESSIONAL DEVELOPMENT**
  - Teacher Level
    - Strong focus to ensure all teachers are providing English Learners with Integrated ELD and Designated ELD
    - Monthly meetings with CUSD Teachers on Special Assignment (TOSAs) to help review the EL Master Plan to ensure full implementation is occuring at all sites
    - Support teachers with project-based learning to increase integrated ELD
    - Provide professional development opportunities to the TOSA Team
    - Trainings focused on Integrated and Designated ELD strategies
    - ELD TOSAs lead weekly meetings with other teachers about how to best help students in other classes (whether a student is struggling with the work or needs support from other students in class)
  - Principal Level
    - Engaging and supporting principals on monitoring Integrated ELD and Designated ELD
    - Data Analysis and English Language Development best practice trainings
    - Train the Trainer - Professional Learning Communities (PLC) and Cycle of Inquiry (COI)

# Current Actions, Services, & Next Steps

- **ELD SERVICES**
  - Monthly site-based student academic meetings to ensure EL students are getting the help they require in core classes
  - Strengthen Integrated ELD and Designated ELD in TK-12th grades
  - Academic conversations with students to explain the RFEP Process
  - Create test prep tasks and strategies suitable for grades 3 - 5
  - Strong focus on Academic Vocabulary to support English Learner students
  - Provide ongoing support to ELs in Expanded Learning program
- **NEXT STEPS**
  - Increase designated K-5th grade ELD push-in services district-wide
  - Training of secondary teachers to facilitate implementation of Integrated ELD
  - Recruit for open ELD TOSA position at Hatch
  - Redefine English Instruction within our Dual Immersion program

# Reclassification Celebration!


















# Questions?

*Thank you!*

# CABRILLO UNIFIED SCHOOL DISTRICT

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**SUPERINTENDENT**
Sean McPhetridge, Ed.D.

**GOVERNING BOARD**
Mary Beth Alexander
Lizet Cortes
Kimberly Hines
Sophia Layne
Freya McCamant


# MEMORANDUM

**MEETING DATE:** November 10, 2022
**TO:** Members of the Governing Board
**FROM:** Leticia Bhatia, Ed.D., Assistant Superintendent, Curriculum and Instruction
**CATEGORY:** Presentation/Information
**ITEM TITLE:** Update on CUSD Equity Audit

## BACKGROUND INFORMATION

Cabrillo Unified School District (CUSD) is located just south of San Francisco on the coast of San Mateo County and encompasses an area of approximately 135 square miles. During the 2022-2023 school year, our student population is a total of 2,751 students (Source: CALPADS). We are fortunate for the many cultural contributions brought by the diversity of our students, families, and staff.

Below are the demographics of our student subgroups:

At CUSD there are 6 identified student ethnic subgroups:

- Hispanic/Latino: 1,443 (52.45%)
- White: 1,099 (39.95%)
- Two or More Races: 135 (4.91%)
- Asian: 34 (1.24%)
- All other subgroups less than 1%

English Learners (498):

- English Learners 18%

Foster Youth 0%

Cabrillo Unified School District is one of two districts in San Mateo County serving students in preschool through adult school. We operate two preschool programs, four elementary schools, one intermediate school, one comprehensive high school, one alternative high school/ continuation school, and one adult education program.

At CUSD, we have adopted an Equity Policy which is at the core of our Local Control Accountability Plan (LCAP) and all district and site based school improvement plans. We have also adopted an Equity Statement that was Board generated and approved in 2021. Our CUSD Equity Policy grounds the work of many of our district and site initiatives, including our Local Control Accountability Plan (LCAP) and all site Single Plans for Student Achievement (SPSAs). The actions and services offered at CUSD are research based practices that have been proven to close the achievement gap. Meanwhile, our Multi Tiered System of Support (MTSS) is the framework that we continue to implement to ensure all students have the opportunity to be successful. Some of our initiatives include the following:

- Professional Development for Certificated and Classified Staff
- English Language Development (ELD) Support
- Interventions (Academic and Social)
- Advancement Via Individual Determination (AVID)

- Advanced Placement, Early College, and Career Technical Education (CTE) Pathways
- Dual Enrollment
- Positive Behavior Interventions and Supports (PBIS)
- Wellness Services
- Community Liaisons and Parent Outreach
- Individualized Education Programs

Systemic equity encompasses the transformed ways in which schools operate to ensure every student, no matter the learning environment, is provided with the greatest opportunity to learn. It is CUSD's goal to collect evidence to engage every educational partner to help all students achieve their highest potential. "One useful strategy leaders can use to examine how systemic equity issues are operating in their schools is a campus-based equity audit" (Scott, 2010). It is our belief that equity audit work led by Insight Education Group will impact both educator, community, and student views and actions related to equity.

This presentation will provide our Governing Board and educational partners with an overview of our 2022-2023 Equity Audit process.

**FISCAL ANALYSIS**

There is no financial impact to the General Fund.

**RECOMMENDATION**

This item is presented for information only.

CABRILLO UNIFIED SCHOOL DISTRICT

*Every Student, Every Day!*

# Equity Audit & Strategic Planning Update

Governing Board Meeting

November 10, 2022

# OVERVIEW OF GOALS




EQUITY AUDIT




STRATEGIC PLANNING

# All students must have an equal opportunity to receive highly effective instruction, rigorous curriculum, and fair policies and processes.



Insight Education Group works with districts to identify and eliminate gaps in opportunity and access for all students.


Every Student. Every Classroom. Every Day.
We Promote
policies and practices of anti-racism from the classroom to the district and state levels.
We Strive
to assist others in recognizing the implications of institutional and systemic racism.
We Support
schools, districts, and educational organizations with their racial equity work.
We Help
educators engage in professional learning and personal growth.
We Create
aspirational yet practical strategies to comprehensively address racial equity.
We Embrace
deepening racial competence amongst ourselves and the educators we support.
hrough our equity audits, strategy design, and ongoing supports, we provid
an honest assessment and clear recommendations for the path forward.

# The Insight Education Group Equity Framework

The Insight Equity Framework was developed to support the evaluation of equitable practices in a district through the lenses of opportunity, access, and outcomes. The framework is designed to provide a concrete and cohesive foundational structure while remaining flexible enough to be used to focus on a district's specific needs and goals. At its core, the framework is a guiding set of expectations. These expectations can be used for many purposes, including (but not limited to):

- Reflection and Self-Analysis of Practices
- Guidance for Strategic Planning
- Development of Professional Learning
- Comprehensive Audit of Equity Practices

# Assessment Process




While the needs of the organization will dictate how those areas are examined, the process for assessing a

# STAKEHOLDER ENGAGEMENT OVERVIEW

| Surveys | Focus Groups | Individual Interviews |
|---|---|---|
| ☐ District & Building Leaders<br>☐ Staff<br>☐ Students<br>☐ Parents & Caregivers | ☐ District Executive Leadership<br>☐ District HR Leaders<br>☐ District Operations Leaders<br>☐ District Instructional Leaders<br>☐ District Support Services<br>☐ Building Leaders (ES, MS, HS)<br>☐ Instructional Coaches (ES, MS/HS)<br>☐ Teachers (K-2, 305, 6-8, 9-12)<br>☐ Support Service Professionals (ES, MS, HS)<br>☐ Students (ES, MS, HS)<br>☐ Parents and Caregivers (ES, MS, HS)<br>☐ Community Members (2 groups) | ☐ Superintendent<br>☐ District Leaders (3)<br>☐ Building Leaders (3)<br>☐ Teachers (6)<br>☐ Parents (4)<br>☐ Community Members (3)<br><br>*With the exception of the Superintendent, those interviewed individually should not be a part of focus groups.* |

# Cabrillo Equity Audit & Strategic Plan Timeline

## August

- Kickoff meeting
- Identify survey questions & focus groups

## September

- Assign data collection tasks to central office staff
- Confirm survey & focus group questions

## October

- Administer surveys
- Collect data
- Focus groups lists proposed

## November

- Insight Group data analysis and findings
- Strategic plan steering committee list proposed
- Focus groups held in person and via zoom

## December

- Strategic plan steering committee finalized
- Focus groups held in person and via zoom

## January

- Steering committee meeting #1
- Finalize strategic plan survey questions

## February

- Steering committee meeting #2
- Surveys administered
- Stakeholder focus groups
- **Equity Audit final report presented (BOARD MEETING OVERVIEW)**

## March

- Steering committee meeting #3
- Strategic plan priority areas determined
- Stakeholder focus groups

## April

- Steering committee meeting #4
- Strategic plan goals & Key Performance Indicators drafted

## May

- Steering committee meeting #5
- Stakeholder feedback on priorities and goals
- Narrative portions drafted

## June

- Steering committee meeting #6
- **Strategic plan goes to board for approval**

## July

- Strategic plan implementation begins

# Questions?

*Thank you!*

# ADDENDUM

CUSD Comprehensive Equity Audit Overview

Equity Audit Timeline

Insight Education Group Website

# CABRILLO UNIFIED SCHOOL DISTRICT

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# MEMORANDUM

**MEETING DATE:** November 10, 2022
**TO:** Members of the Governing Board
**FROM:** Sean McPhetridge, Ed.D., Superintendent
J Jesus Contreras, Chief Business Officer
**CATEGORY:** Presentation/Action
**ITEM TITLE:** Approval of Updated Projects at El Granada and Farallone View Elementary Schools

## BACKGROUND INFORMATION

At the April 2021 Cabrillo Unified School District (CUSD) Governing Board meeting, the Governing Board approved concepts and plans for the El Granada Elementary School project (new building and modernization) from QKA Architects. At its June 10, 2021 Governing Board meeting, the Governing Board approved updated recommendations for bond-funded construction. At its August 2021 Board meeting, the Governing Board approved CUSD's agreement with Studio W Architects for renovation work at Farallone View Elementary School to include the modernization of Classroom Building A, Classroom Building B, and the Multi-Purpose Building.

Meanwhile, at the September 2022 Governing Board meeting, the Governing Board received an update on the proposed next steps for modernization work at El Granada Elementary School, and the Governing Board then received an update on the proposed next steps for the Farallone View Elementary School modernization plans at the October 2022 Governing Board meeting. The Governing Board will now receive a synopsis presentation regarding the two modernization projects and will be asked to approve the current project plans and provide authorization so staff can now proceed with next steps of submitting plans to DSA and securing construction bids.

## FISCAL ANALYSIS

There is no financial impact on the CUSD General Fund. Funding for these projects comes from Bond funds.

## RECOMMENDATION

Staff recommends approval of the projects as presented.

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# El Granada and Farallone View Bond Modernization Projects

Governing Board Meeting

November 10, 2022

# Agenda

- Review El Granada and Farallone View Scopes of Work
- El Granada Phase 1 and Phase 2 Drawings
- Farallone View Phase 1 and Phase 2 Drawings
- EG and FV Summary Costs and Schedules
- Next Steps

# Summary of EG & FV Improvement Projects

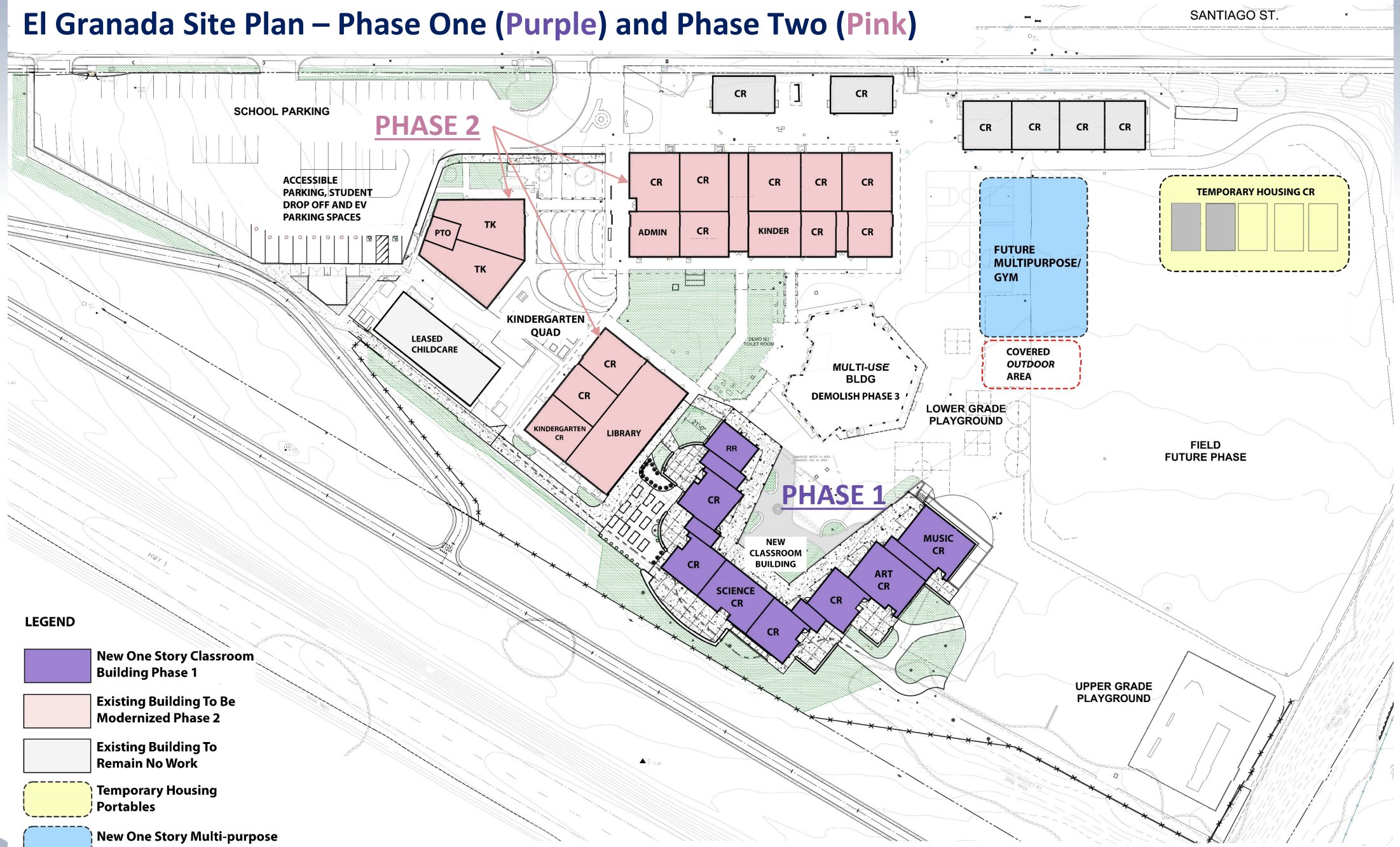
**El Granada Phase 1 and Phase 2: New Building Construction and Modernization of Existing Buildings**

- 7 new classrooms built as new construction to replace deteriorating portables (Phase 1)
- Site development including landscaping upgrades and new student gathering areas (Phase 1)
- Modernization and upgrades of other existing stick-built classroom buildings (Phase 2)
- Temporary housing and playground for student and staff use during construction
- Utility upgrades required for Phase 1 and Phase 2 modernization projects
- Perimeter security fencing for campus safety
- Playground replacement

**Farallone View Phase 1 and Phase 2: Modernization of Existing Buildings**

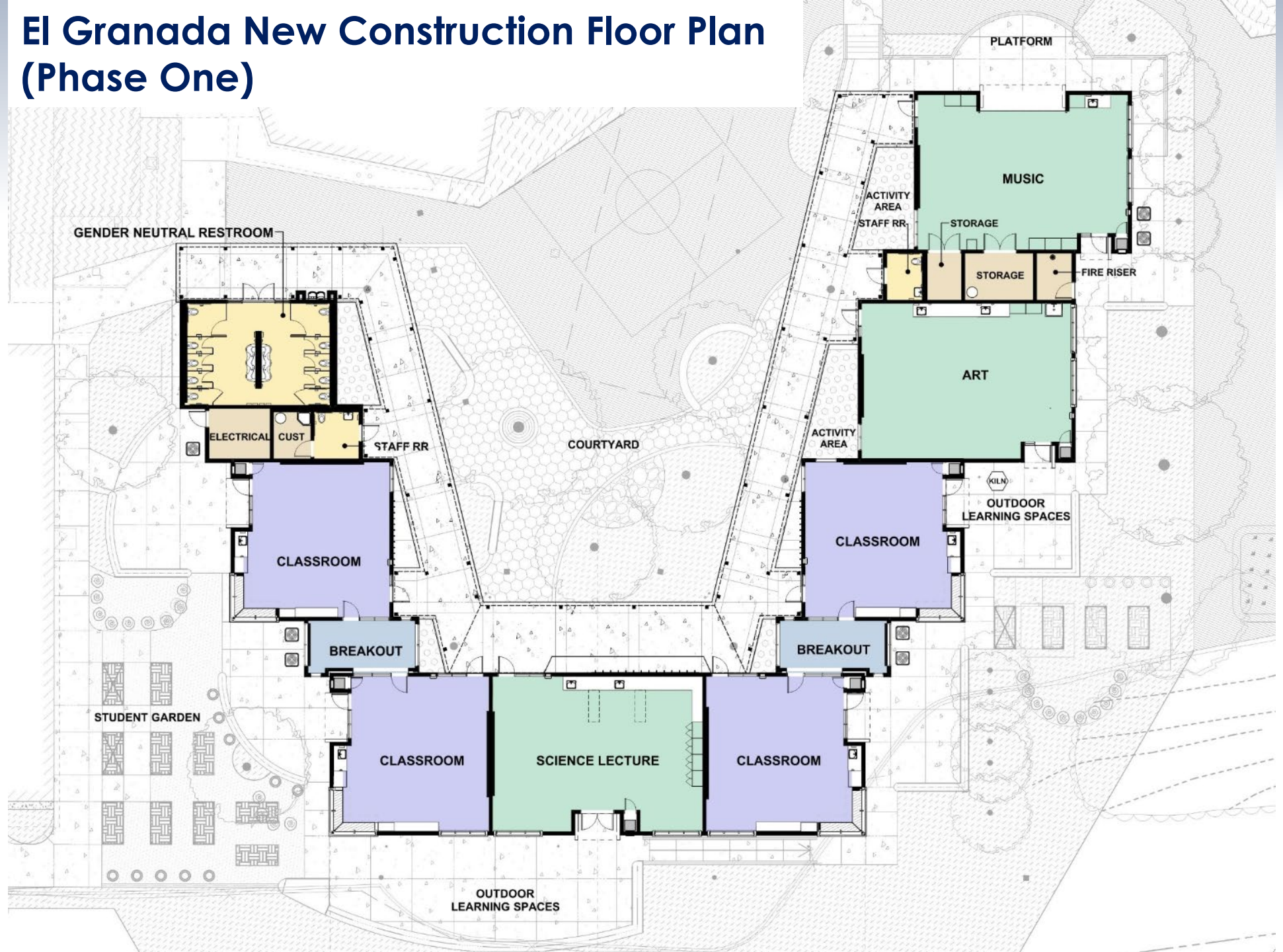
- Modernization of existing stick-built classroom building and administration offices (Phase 1)
- Modernization of existing stick-built classroom building and multi-purpose room (Phase 2)
- New covered multi-use space for students and staff
- Upgrades to building mechanical systems and controls
- Electrical and lighting upgrades (e.g., LED lighting, data, IT, fire alarm, et cetera)
- Food service kitchen upgrades and air filtration systems upgrades
- Perimeter security fencing for campus safety

# El Granada Site Plan – Phase One (Purple) and Phase Two (Pink)




QUATTROCCHI KWOK ARCHITECTS

# El Granada New Construction Floor Plan (Phase One)




QUATTROCCHI KWOK ARCHITECTS

# El Granada Elementary School Phase 1
# New Construction of 7 Classrooms
# Looking South



## Solar rooftops



## Special corner window niches looking to Pacific with northern daylighting



## Protected exterior courtyards



## Cross-section of new buildings



# Farallone View Elementary School Phase 1 & Phase 2 Outcomes

- Renovate Building A, Building B, and the Multi-Use Building with new finishes and updated systems
- Improve kitchen
- Add outdoor space
- New utilities



# Farallone View Elementary School Phase 1







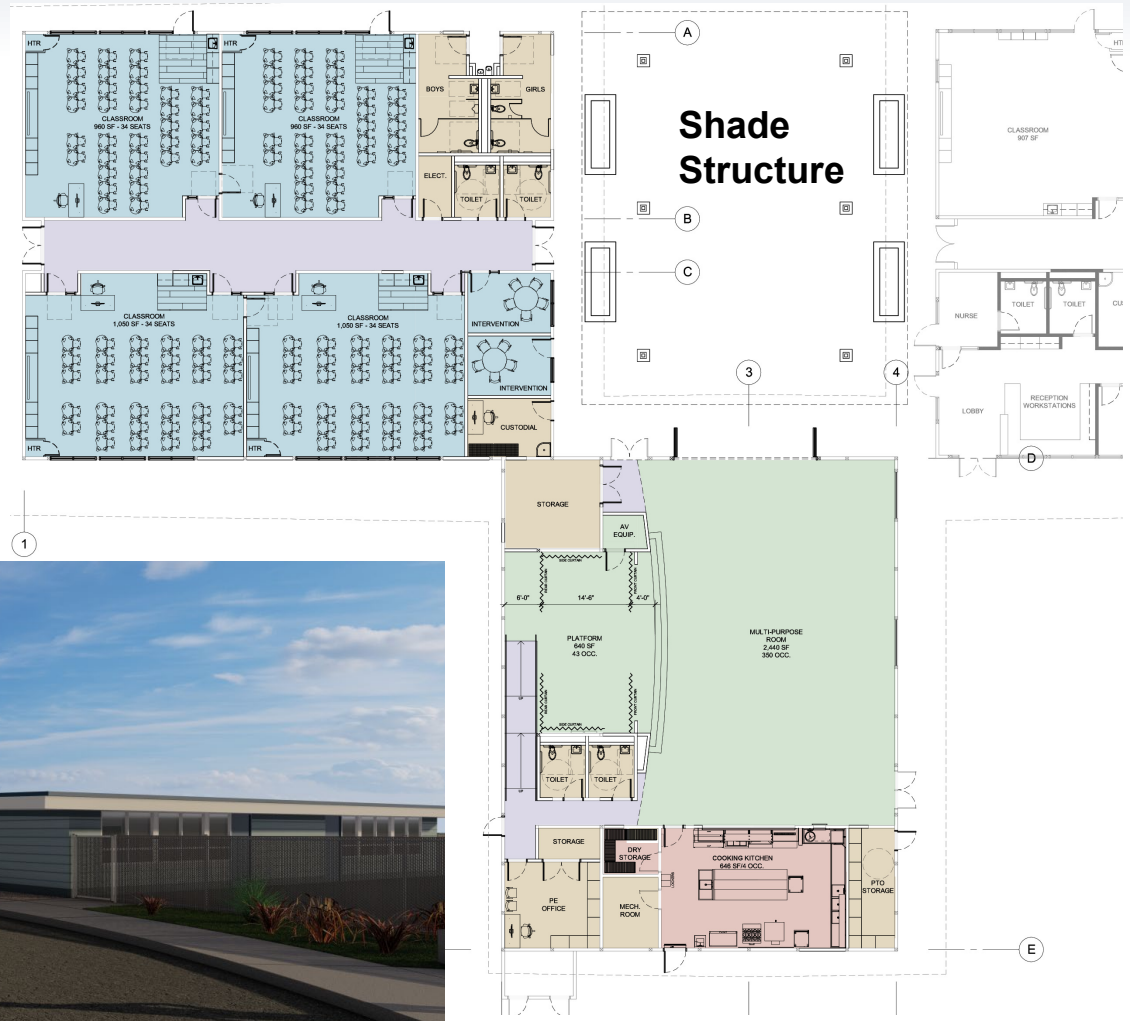

**Modernization of Six (6) Classrooms and Administration Offices in Building A**

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# Farallone View Phase 2




## Building B Classrooms




**Modernization of Four (4) Classrooms in Building B and Multi-Use Building**



**Multi Purpose Room**

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# SUMMARY ESTIMATES

| El Granada Elementary | | |
|---|---|---|
| Phase 1 Building Construction | 7 New Classrooms Including Toilet Room | $9,750,067 |
| Phase 1 Building Site Development | Building Utilities, Paving & Landscape | $3,357,344 |
| Phase 1 & 2 Infrastructure Costs | Power, Water, Sewer & Technology | $3,200,000 |
| Playgrounds & Play Equipment | Playgrounds, Equipment & Fields | $2,250,000 |
| Temporary Facilities Costs | Temporary Portables with Utilities | $750,000 |
| Soft Costs @ 25% | Inspection, Design, Permits, Consultants | $4,826,853 |
| Escalation @ 9% | Price Increases, Inventory Issues | $1,737,667 |
| | **Total Phase 1** | **$25,871,931** |
| | | |
| **Farallone View Elementary** | | |
| Phases 1 and 2 Modernization | Renovate Existing Buildings A, B, MU | $11,962,000 |
| Site Development | Parking, Fencing & Landscape | $4,965,000 |
| Infrastructure | Water, Power, & Solar | $1,800,000 |
| Soft Costs @ 25% | Inspection, Design, Permits, Consultants | $4,681,750 |
| Escalation @ 9% | Included above | N.A. |
| | **Total Phases 1 & 2** | **$23,408,750** |
| | | |
| | Previously Board Approved Bonds | $77,000,000 |
| | Balance of Bonds Available | $27,719,319 |

# SUMMARY SCHEDULES

## EL GRANADA ELEMENTARY SCHOOL

| Design Phase | Dates |
|---|---|
| Construction Documents | Completed |
| Agency Review & Approval (DSA) | November 3, 2022 to April 7, 2023* |
| Bidding | March 20, 2023 to April 27, 2023 |
| Construction | May 2023 to end of July 2024 |
| Move In | July to August 2024 |
| * Estimated DSA review time 20-24 weeks | |

## FARALLONE VIEW ELEMENTARY SCHOOL

| Design Phase | Dates |
|---|---|
| Design Development | April 11, 2022 to December 2, 2022 |
| Construction Documents | December 5, 2022 to February 24, 2023 |
| Agency Review & Approval (DSA) | February 27, 2023 to June 2, 2023 |
| Bidding | April 10, 2023 to June 9, 2023 |
| Construction | June 2023 to June 2024 |
| Move In | July to August 2024 |

# Next Steps Ahead for Phase 1 & Phase 2

- Board approval of cost estimates and schedules as proposed on pages 11-12
- Submission of construction documents to Division of State Architect (DSA)
- Construction bidding process supervised by Chief Business Officer and staff
- Architects, CBO, and staff to engage with El Granada stakeholders to review and provide input on Phase 2 (modernization of existing stick-built buildings)
- Temporary housing for students/staff provided before construction starts
- Construction scheduled to be completed for move-in by summer of 2024

# Questions?

*Thank you!*