



Governing Board Meeting Agenda

(Adopted) Meeting Minutes

CABRILLO UNIFIED SCHOOL DISTRICT

Public Session: Thursday, October 13, 2022 • 6:00 PM

Cunha Intermediate School • 600 Church Street, Half Moon Bay, California 94019

Board Members Present: Mary Beth Alexander, President
Freya McCamant, Vice President
Sophia Layne, Clerk to the Governing Board
Kimberly Hines, Member
Lizet Cortes, Member

Administrators Present: Sean McPhetridge, Ed.D., Superintendent
Leticia Bhatia, Ed.D., Assistant Superintendent

Student Board Member Present: Catalina Gonzalez Johnston

1. CALL TO ORDER

d. Public Session - 6:00 PM

1. Roll Call / Quorum

Mary Beth Alexander, President
Freya McCamant, Vice President
Sophia Layne, Clerk to the Governing Board
Kimberly Hines, Member
Lizet Cortes, Member

2. Pledge of Allegiance

Student Board Member Catalina Gonzalez Johnston led the Pledge of Allegiance.

2. APPROVAL OF AGENDA

Member Kimberly Hines made a motion to approve the agenda as presented. Motion seconded by Member Freya McCamant.

(M-92) Passed 5-0 with Student Board Member voting aye

3. COMMUNICATIONS

a. Public Comments

The Board received two (2) comments via the Google Public Comment Request form related to this agenda item. The first comment was shared publicly during the meeting. The second comment was received after the cutoff time.

To read the full public comments submitted via the Google Public Comment Request form, please follow the link provided below:

https://docs.google.com/spreadsheets/d/1tCXilr28hIFBuQb8xPhULvfPNXUpYwK6NzZ0GDX8ec/edit?usp=share_link

Graham Charles, CUSD parent, spoke to the Board regarding Item 4.k Half Moon Bay High School Paving Project. Graham requested the Board to table this item and to ask the Superintendent to provide a corrected memo before approving the contract.

b. Employee Organizations Report

CUTA Representatives

None.

CSEA Representatives

CSEA President Diane Paoli said she is pleased to have CSEA's reopener letter presented later tonight. Paoli reported that CSEA leadership will begin negotiations on Wednesday, October 19, 2022, and will continue working with the district to tie up loose ends.

c. Board Members Report

Member Sophia Layne welcomed back Chief Business Officer Jesús Contreras and thanked Jennifer Marsh for all her support during his absence. Member Layne continued highlighting some items on the Consent Agenda and remarked that it is important to be aware of and understand all goings on behind the scenes. Member Layne said that while it is expected that the COVID-19 surge is behind us assuming everybody does their part to contribute to community health, we need to understand that students have missed two years of development and that there is an emerging mental health crisis. Member Layne said that recovery could take years and will require a stronger collaboration between the school, staff, families, community partners, and students. To end, Member Layne issued a call to action to fix the system so it works well for all students, including challenging practices, integrating mental health directly into academic programs, and implementing targeted supports.

Member Kimberly Hines shared that she met with El Granada School Principal Erin O'Connor-Brown, Construction Manager Rinaldo Veseliza, and PTO Vice President Doug Machado to revisit the El Granada School Modernization Plan presented to the Board last month. Member Hines said that El Granada School is unique since it is located between a residential neighborhood, Highway 1, and the ocean, and as the district addresses the campus needs, it should be respectful to the neighborhood and accommodate expectations. Member Hines continued reporting that she had her first visit to El Granada School since the pandemic and said it was lovely to meet teachers and see the students. Lastly, Member Hines shared that she and Member McCamant met with Senator Josh Becker's Office representatives and spoke about school funding.

Member Freya McCamant said it is great that the Pumpkin Festival is back again since this is a huge fundraiser for many organizations across the district. Member McCamant also noted that it was great to meet with Senator Josh Becker's Office representatives and reiterate the district's funding challenges and the ongoing funding inequities in this county. Member McCamant said this was a productive conversation, and she said these representatives are willing to work for legislative solutions and keep the conversation going. Member McCamant also echoed Member Layne's comments on students' academic and mental well-being. To end, Member McCamant encouraged other members to join the CTE Advisory Meeting.

President Mary Beth Alexander asked the public to contact them or the Superintendent with questions and avoid misinformation. President Alexander thanked participants who submitted public comments and reached out to staff with questions. President Alexander reiterated that Board Members and district staff are accessible and always happy to answer any questions and that, as a public institution, they want to be transparent and responsive. President Alexander ended her comments by saying that she believes that anything the Board and district staff do is done with the students' best interests in mind.

Member Lizet Cortes invited the audience to participate in Board meetings and reminded them that Spanish translation is available. Member Cortes shared that she met with CUSD Early Childhood Educator Supervisor Graciela Krabbenschmidt and said it is wonderful to see Los Listos Preschool Program being acknowledged and recognized. Member Cortes added that, more than ever, getting students involved as early as possible and supporting their families is crucial. Lastly, Member Cortes reminded everybody to be cordial, polite, and patient so that we can help our students succeed together as a community.

d. Student Board Member Report

Student Board Member Catalina Gonzalez Johnston provided the Board and public an update on El Granada Elementary, Farallone View Elementary, Hatch Elementary, Kings Mountain Elementary, Cunha Intermediate, Half Moon Bay High, Pilarcitos High, and Los Listos Preschool's latest events and activities.

e. Superintendent Report

Superintendent Dr. Sean McPhetridge started his report by thanking Student Board Member Catalina for talking about all the fabulous things happening at the schools and Board Members for their comments. Superintendent McPhetridge echoed President Alexander's remarks, encouraged the public to reach out to him, and said that it is important to build partnerships for the community and students' benefit. Superintendent McPhetridge welcomed back Chief Business Officer J Jesús Contreras and also acknowledged Graciela Krabbenschmidt and the work done at Los Listos, the Migrant Education Program, and CUSD Early Childhood Education Program. Superintendent McPhetridge also said that the district is working on investing in early childhood education and praised the work of CUSD professionals now that Transitional Kindergarten and Kindergarten are going over to full day programs this month.

Superintendent McPhetridge also spoke about the items on the consent agenda and provided an overview of the Native American Heritage Month proclamation, the after-school services agreement with the Boys and Girls Club of the Coastsides, the CTE incentive grant application, and the Half Moon Bay High School paving project. On this last item, Superintendent McPhetridge confirmed he managed the paving negotiation and contacted County Counsel to review the drafted MOUs. Superintendent McPhetridge then provided some background and affirmed that this road is used by Half Moon Bay High School students, coaches, and maintenance staff and thus this could result in liability for the district. Superintendent McPhetridge added that as liability and risk managers, superintendents and CBOs worry about people getting hurt, and he noted the value of these roads for ingress and egress access in case of emergencies as the rationale for a recommendation approval of the Half Moon Bay High School paving project. In respect to improvements needed across the district, Superintendent McPhetridge stated that the district has proposed millions of dollars for modernization of El Granada and Farallone View Elementary Schools, along with new roofs, paving, and tarmac at Half Moon Bay High School, new kindergarten classrooms at Hatch, and many other improvements the Board has already approved or is in process of approving.

To conclude, Superintendent McPhetridge shared that he met with Chief Business Officer Jesus Contreras, Student Services Coordinator James Barnes, and Safe Routes to School Coordinator Carlene Foldenauer to explore safe routes improvements to El Granada, Farallone View, Hatch, and Half Moon Bay High School.

4. CONSENT AGENDA

- a. Proclamation Endorsing November as National Native American Heritage Month
- b. Approval of the Boys and Girls Club of the Coastsides (BGCC) MOU for After School Programing Services for 6th Grade Students
- c. Approval of 2022-23 California Career Technical Education Incentive Grant (CTEIG) Application
- d. Approval of Certificated Personnel Report
- e. Approval of Classified Personnel Report
- f. Approval of the Reclassification of Pilarcitos High School Administrative Assistant III Position to Administrative Assistant IV
- g. Approval of the Reclassification of the Special Education Clerical Assistant III Position to Administrative Assistant IV
- h. Approval of Warrant Register Report
- i. Adoption of Resolution No. 20-2022 for CalSHAPE Grant

- j. Approval of Establishment of Fund 40, Special Reserve Fund for Capital Outlay Projects
- k. Approval of Half Moon Bay High School Paving Project
- l. Approval of Quarterly Report on Williams Uniform Complaints
- m. Approval of Regular and Special Governing Board Meetings Minutes

Member Sophia Layne made a motion to approve the Consent Agenda. Motion seconded by Member Kimberly Hines.

ROLLCALL

Mary Beth Alexander, President – aye
 Freya McCamant, Vice President – aye
 Sophia Layne, Clerk to the Governing Board – aye
 Kimberly Hines, Member – aye
 Lizet Cortes, Member – aye

(M-93) Passed 5-0 with Student Board Member voting aye

Member Sophia Layne made a motion for a 5 minutes recess at 6:58 PM. Motion seconded by Member Freya McCamant. President Alexander reconvened at 7:05 PM.

5. GENERAL BUSINESS

- a. Farallone View Elementary School Site Presentation

Farallone View Elementary School's principal Amy McVicker provided an overview of site-based programs and services unique to Farallone View.

- b. Curriculum, Instruction, & Categorical Update and CAASPP Data Presentation - Revised

Assistant Superintendent of Curriculum and Instruction Leticia Bhatia presented a revised report highlighting the most recent California Assessment of Student Performance and Progress (CAASPP) data reflecting subgroup performance during the Spring 2022 assessment administration window.

President Mary Beth Alexander made a motion for a 5 minute recess at 8:50 PM. Motion seconded by Member Kimberly Hines. President Alexander reconvened at 8:56 PM.

- c. La Costa Adult School Presentation and Approval of Adult Education Graduation Requirements

Director of La Costa Adult School Drew Gamet provided an overview of new improvements, site-based programs, and unique services to La Costa Adult School. Director Gamet also presented a revision of Board Policy 6200 Adult School.

Member Sophia Layne made a motion to approve Board Policy 6200 Adult School update as presented. Motion seconded by Member Lizet Cortes.

(M-94) Passed 5-0 with Student Board Member voting aye

- d. Approval of the Cabrillo Unified School District's Initial Proposals for Reopener Negotiations (2022-23) with the Cabrillo School Employees Association

Member Kimberly Hines made a motion to approve Item 5.d as presented. Motion seconded by Member Sophia Layne.

(M-95) Passed 5-0 with Student Board Member voting aye

- e. Studio W Architects Presentation on Farallone View Elementary School Modernization, Phase One

Michele Gargano presented a development project overview of Farallone View Elementary School Modernization Phase One including the review of the master plan, site improvements, floor plans, inspirational images, renderings, and estimates of the costs associated with the proposed plan ahead.

9. ADJOURNMENT OF THE MEETING

The motion to adjourn the meeting was made by President Alexander and seconded by Member Lizet Cortes.

(M-96) Passed 5-0 with Student Board Member voting aye

The meeting was adjourned at 10:09 PM

Minutes prepared by Rosibel Acosta, Administrative Assistant to the Superintendent

Minutes presented by Sean McPhetridge, Ed.D., Secretary to the Governing Board

Certified by:

Sophia Layne
Clerk to the Governing Board
Cabrillo Unified School District

Date