Governing Board Meeting Agenda

(Adopted) Meeting Minutes

CABRILLO UNIFIED SCHOOL DISTRICT

Thursday, June 23, 2022 • Closed Session: 5:00 PM • Public Session: 6:00 PM
Cunha Intermediate School • 600 Church Street, Half Moon Bay, California 94019

Board Members Present:	Mary Beth Alexander, President Sophia Layne, Clerk to the Governing Board Kimberly Hines, Member Lizet Cortes, Member
Board Members Absent:	Freya McCamant, Vice President
Administrators Present:	Sean McPhetridge, Ed.D., Superintendent Leticia Bhatia, Ed.D., Assistant Superintendent

1. CALL TO ORDER – 5:30 PM

a. Roll Call / Quorum

Mary Beth Alexander, President
Sophia Layne, Clerk to the Governing Board
Kimberly Hines, Member
Lizet Cortes, Member

b. Public Comments on Closed Session Topics

None.

c. Adjourn to Closed Session - 5:30 PM

Board Members met privately for Closed Session. Any action taken during Closed Session is reported under "Closed Session Action Report."

1. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION (Gov. Code, § 54956.9, subd. (d)(1))

Name of case: Cabrillo Unified School District v. West Bay Builders, Inc., nka Thompson Builders Corporation, et al., San Mateo County Superior Court Case No. 17CIV00937.

d. Public Session - 6:00 PM

1. Closed Session Action Report

President Mary Beth Alexander reported no action was taken in Closed Session.

2. Pledge of Allegiance

President Mary Beth Alexander led the Pledge of Allegiance.

2. APPROVAL OF AGENDA

Member Kimberly Hines made a motion to approve the agenda as presented. Motion seconded by Member Sophia Layne.

(M-70) Passed 4-0
Vice President McCamant – absent

3. COMMUNICATIONS

a. Public Comments

None.

b. Employee Organizations Report

CSEA Representatives

None.

CUTA Representatives

None.

c. Board Members Report

Member Sophia Layne started the Board Members report by giving a special shout-out to the Board, the Superintendent, and all staff for all the hard work this year. Member Layne also encouraged staff to take a break and care for themselves so we come back ready to roll next school year.

Member Kimberly Hines concurred with Member Layne in thanking everybody for their efforts. Member Hines also said this had been a good year despite all the challenges. Member Hines also spoke about the importance of getting together in a retreat-style meeting during the summer to engage in planning topics and collaborate as they go into the fall.

Member Lizet Cortes wished everybody a great summer, thanked the staff behind Board meetings planning and setup, thanked Dr. Bhatia for putting together the great summer program, and said she hopes this opportunity benefits students affected by the pandemic.

President Mary Beth Alexander said the last few years had been hard for CUSD staff and hope they take the chance to recharge this summer. President Alexander also said she is looking forward to the new school year.

c. Superintendent Report

Superintendent Dr. Sean McPhetridge thanked Peter Tokofsky, education reporter, for his attendance and the great coverage he gives to the district in the Half Moon Bay Review. Superintendent McPhetridge also thanked the Board for coming together as the summer starts and said he is looking forward to coming back in August to talk more about workforce housing, the beginning of the equity audit, and the beginning of strategic planning.

Superintendent McPhetridge also provided an overview of the Consent Agenda items in tonight's agenda and ended the report thanking Debbie Silveria, Daniel Robles, Brenda de Jesús, Bianca Forrester, Dr. Leticia Bhatia, teachers, Big Lift workers, and everybody that worked together this summer to make a great summer program possible.

4. CONSENT AGENDA

a. Designation of Representatives to the California Interscholastic Federation League for the 2022-23 School Year
b. Approval of Distribution/Disposal of Obsolete Textbooks at Various Schools
c. Approval of Addendum to the Adoption of New ELA/ELD (Benchmark Advance/Adelante) Curriculum for Elementary Schools
d. Ratification of Music for Minors MOU
e. Ratification of The Art of Education University MOU
f. Approval of Certificated Personnel Report
g. Approval of Classified Personnel Report
h. Approval of MOU Establishing New Expanded Learning Professional Position
i. Approval of New Grant and Categorical Multi-Funded Positions
j. Approval of Change to Administrative Position Titles and Job Descriptions
k. Approval of Increases to Non-Bargaining Unit Salary Schedule
l. Approval of Change to Unrepresented Salary Schedule
m. Superintendent Contract Renewal
n. Approval of Donations to Cabrillo Unified School District
o. Approval of the Lunch Service Contract for the 2022-23 School Year
p. Approval of Quarterly Report on Williams Uniform Complaints (Education Code §35186)
q. Approval of Governing Board Policy Updates as Recommended by the California School Boards Association
r. Approval of Regular and Special Governing Board Meetings Minutes

Member Sophia Layne made a motion to approve the Consent Agenda. Motion seconded by Member Kimberly Hines.

(M-71) Passed 4-0
Vice President McCamant – absent

5. GENERAL BUSINESS

a. 2022-2023 Local Control Accountability Plan and 2021-22 Local Control Accountability Plan Local Indicator Report Approval

Member Sophia Layne made a motion to approve the 2022-2023 Local Control Accountability Plan and 2021-22 Local Control Accountability Plan Local Indicator Report. Motion seconded by Member Kimberly Hines.

(M-72) Passed 4-0
Vice President McCamant – absent

b. 2022-23 CUSD Organizational Charts

Director of Personnel and Pupil Services presented the district's updated organizational chart.

c. Adoption of CUSD Budget for the Fiscal Year 2022-2023

Member Kimberly Hines made a motion to adopt the CUSD Budget for the Fiscal Year 2022-2023. Motion seconded by Member Sophia Layne.

(M-73) Passed 4-0
Vice President McCamant – absent

d. Adoption of Resolution No. 16-22 Temporary Interfund Borrowing for Fiscal Year 2021-22

President Mary Beth Alexander made a motion to adopt Resolution No. 16-22 Temporary Interfund Borrowing for the Fiscal Year 2021-22. Motion seconded by Member Lizet Cortes.

ROLLCALL
Mary Beth Alexander, President – aye
Freya McCamant, Vice President – absent
Sophia Layne, Clerk to the Governing Board – aye
Kimberly Hines, Member – aye
Lizet Cortes, Member – aye

(M-74) Passed 4-0

e. Adoption of Resolution 17-2022 Specifications of Election Order and Approval Candidate Policy Form and Administrative Contact and Incumbent List Form

Member Kimberly Hines made a motion to adopt the Resolution 17-2022 Specifications of Election Order and approve the Candidate Policy Form and Administrative Contact and Incumbent List Form. Motion seconded by Member Sophia Layne.

ROLLCALL
Mary Beth Alexander, President – aye
Freya McCamant, Vice President – absent
Sophia Layne, Clerk to the Governing Board – aye
Kimberly Hines, Member – aye
Lizet Cortes, Member – aye

(M-75) Passed 4-0

9. ADJOURNMENT OF THE MEETING

The motion to adjourn the meeting was made by Member Kimberly Hines and seconded by Member Sophia Layne.

(M-74) Passed 4-0
Vice President McCamant – absent

The meeting was adjourned at 7:49 PM

Minutes prepared by Rosibel Acosta, Administrative Assistant to the Superintendent

Minutes presented by Sean McPhetridge, Ed.D., Secretary to the Governing Board

Certified by:

_____ _____
Sophia Layne Date
Clerk to the Governing Board
Cabrillo Unified School District