Governing Board Meeting Agenda

(Adopted) Meeting Minutes

CABRILLO UNIFIED SCHOOL DISTRICT

Thursday, June 9, 2022 • 6:00 PM

Cunha Intermediate School • 600 Church Street, Half Moon Bay, California 94019

Board Members Present:	Freya McCamant, Vice President Sophia Layne, Clerk to the Governing Board Kimberly Hines, Member Lizet Cortes, Member
Board Members Absent:	Mary Beth Alexander, President
Administrators Present:	Sean McPhetridge, Ed.D., Superintendent Leticia Bhatia, Ed.D., Assistant Superintendent

1. CALL TO ORDER – 6:00 PM

a. Roll Call / Quorum

Freya McCamant, Vice President
Sophia Layne, Clerk to the Governing Board
Kimberly Hines, Member
Lizet Cortes, Member

b. Pledge of Allegiance

Vice President Freya McCamant led the Pledge of Allegiance.

2. APPROVAL OF AGENDA

Member Kimberly Hines made a motion to approve the agenda as presented. Motion seconded by Member Sophia Layne.

(M-64) Passed 4-0
President Alexander - absent

3. COMMUNICATIONS

a. Public Comments

None.

b. Employee Organizations Report

CSEA Representatives

CSEA President Stig Lynne informed the Board this meeting was his last meeting as CSEA President. Lynne thanked the union members for their support and trust in his 12 years of service. Lynne also

thanked Superintendent McPhetridge for his partnership these past few years. Lynne informed the Board that Diane Paoli would be the new CSEA president following his resignation.

CUTA Representatives

CUTA Negotiations Chair Kathleen Wall started her report by sharing that finishing the school year was challenging for teachers and gave kudos to teachers that will continue teaching during summer school. Wall said as they move to the 2022-23 school year negotiation, it is hoped they do not go to impasse and mediation as they have for the last two bargaining cycles. To conclude, Wall asked the Board to make schools safer by fencing all of them.

c. Board Members Report

Member Kimberly Hines wished everybody a happy summer and thanked all teachers for their hard work and maintaining sanity in classrooms during this challenging year. Member Hines reported she attended El Granada Elementary promotion and said the fifth students and teachers were gracious and eloquent. Member Hines also noted that schools had come a long way in the pandemic and, even if there is more time needed for a full recovery, we should relish some of the goodness that occurred.

Member Sophia Layne referred to Kathleen Wall's comments on school violence. Member Layne said this situation had become a pattern and that there is no one-stop solution, but we ought to continue refining our safety protocols. Member Layne thanked staff for reaching out to stakeholders to share their perspectives on school violence. Member Layne said that it is important for us also to look at violence on a day-to-day basis, whether it is bullying, negligence, or the many other ways students are subjected. Member Layne continued by saying she is excited to learn more about the professional development and the LCAP plans on how various needs in schools be addressed. Lastly, Member Layne said she is excited the district will conduct an equity audit and a strategic planning process, and she asked staff to welcome students back in August with a warm welcome.

Member Lizet Cortes told outgoing CSEA president Stig Lynne that it is an honor to know him and that, as an immigrant, it is amazing to see people step up and take leadership roles. Member Lizet congratulated graduates and their parents and thanked the teachers for their work and dedication. To end her comment, Member Cortes also spoke about the tragedy in Uvalde, Texas, and said that each person needs to do their part: she stated parents need to be more involved with their children and look out for warning signs, and she stated that teachers, counselors, and community members should also report things that do not look right and look out to help these children.

Member Freya McCamant also thanked outgoing CSEA president Stig Lynne for his years of service as a union leader. Member McCamant also congratulated graduates and wished them a happy summer. McCamant thanked all the teachers and staff that supported and taught all students during this tough time and wished them a relaxing summer. Lastly, Member McCamant also spoke about the tragedy in Uvalde, Texas, acknowledged Ms. Wall and the teacher's fears, and said we must do whatever we can to make students, families, and staff feel safe.

c. Superintendent Report

Superintendent Dr. Sean McPhetridge started his report by wishing the Board and public a happy summer.

Superintendent McPhetridge said that the end of the school year has been bittersweet as he was at a vigil with Ayudando A Latinos A Soñar (ALAS) to show solidarity with Uvalde and Buffalo and then attended graduation and promotion ceremonies. Superintendent McPhetridge echoed Board Members' appreciation for outgoing CSEA president Stig Lynne for his work in the last three years to get a contract and thanked the CSEA negotiations team, Diane Paoli, Shane Modena, and Cathy Gray. Superintendent McPhetridge also spoke to Ms. Wall's comments and shared he has talked to Hatch Principal Alyssa Jaramillo in that respect and has asked parents from Hatch, Farallone View, and El Granada who have reached out to him to join their school site safety committees. Superintendent McPhetridge shared that the district is looking at additional cameras and continuing with fencing plans, and he said that more work is needed to include stakeholders and get the Division of State Architects to approved plans for fencing and gates. Superintendent McPhetridge echoed Member Lizet Cortes' words that we all have a role to play, whether it is teachers, support staff, or families, to let the district know when there are warning signs.

Superintendent McPhetridge continued congratulating graduates and the Environmental Committee for their fantastic achievements. As of this year, the district now has a Sustainability Dashboard, a goal from the Environmental Committee, thanks to the students and staff on the Environmental Committee and their work with the San Mateo Office of Education Office of Sustainability. Superintendent McPhetridge thanked HEAL Project partners Amy Bono and Matthew Spigelman for their support in water conservation also. He said he is looking forward to the Environmental Committee continuing with Dr. Bhatia to see how this can be aligned with district curriculum, and he said he is also looking forward to the upcoming plans for an Equity Audit and Strategic Planning in the fall.

To end the report, Superintendent McPhetridge provided an overview of the Consent Agenda items in tonight's agenda and congratulated Stig Lynne as he moves from Interim Director of Technology to Director of Technology, Erin O'Connor-Brown as El Granada Principal, Jeffrey Clinton as Cunha Principal, and Andy Boysen as HMBHS Principal.

4. CONSENT AGENDA

a. Approval of Single Plan for Student Achievement (SPSA) 2022-2023
b. Approval of 2022-2023 Strengthening Career and Technical Education for the 21st Century Act (Perkins V), 131- Secondary Education, Grant Application
c. Approval of 2022-23 Agricultural Education Incentive Grant
d. Adoption of New ELA/ELD Curriculum for Elementary Schools
e. Adoption of Advanced Placement Environmental Science Textbook
f. Adoption of Advanced Placement United States History Textbook
g. Adoption of Marine Ecology (Honors) Curriculum
h. Approval of MOU between Hazel Health and CUSD
i. Approval of Certificated Personnel Report
j. Approval of Classified Personnel Report
k. Approval of the Cabrillo Unified School District and Cabrillo School Employees' Association's Negotiated Agreement for July 1, 2021, through June 2024
l. Approval of Donations to Cabrillo Unified School District
m. Approval of Warrant Register Report
n. Approval of Summer Custodial Cleaning Proposal
o. Approval of Agreement for Professional Services with the Law Firm Dannis Woliver Kelley Attorneys at Law for the 2022-2023 and 2023-2024 School Years
p. Approval of Contract for Equity Audit and Strategic Planning Services (Insight Education)
q. Approval of Regular and Special Governing Board Meetings Minutes

Member Sophia Layne made a motion to approve the Consent Agenda. Motion seconded by Member Lizet Cortes.

(M-65) Passed 4-0
President Alexander – absent

5. GENERAL BUSINESS

a. Student Recognition – Half Moon Bay High School Co-Salutatorians Natalie Inglis and Josie Miller and Valedictorian Hannah Paik

Superintendent McPhetridge recognized the Half Moon Bay High School 2022 Co-Salutatorians Natalie Inglis and Josie Miller and 2022 Valedictorian Hannah Paik for their outstanding academic achievements.

b. 2021-24 Local Control and Accountability Plan (LCAP), 2022 Supplement to the Annual Update for 2021-2022, and 2022 LCAP Federal Addendum, 2022-23 LCAP Budget Overview for Parents

Assistant Superintendent of Curriculum and Instruction Leticia Bhatia presented the 2021-24 Local Control and Accountability Plan general overview and goals.

At 7:16 PM, Vice President McCamant opened the Public Hearing on the Local Control Accountability Plan (LCAP). Having no comments, the public hearing was closed at 7:16 PM.

At 7:29 PM, Member Sophia Layne requested a 10-minute recess. At 7:40 PM, the meeting resumed.

c. Approval of the 2022-2023 Site and District Professional Development Plan

Member Kimberly Hines made a motion to approve the 2022-2023 Site and District Professional Development Plan. Motion seconded by Member Sophia Layne.

(M-66) Passed 4-0
President Alexander - absent

d. Proposed CUSD Budget for the Fiscal Year 2022-2023

Interim Chief Business Office Jennifer Marsh presented an overview of the CUSD District Budget for the 2022-23 fiscal year.

At 8:05 PM, Vice President McCamant opened the Public Hearing on the Proposed Budget for the fiscal year 2022-2023. Having no comments, the public hearing was closed at 8:05 PM.

e. Adoption of Fiscal Year-End Resolution No. 14-2022, Appropriating Ending Balance to a Reserve

Member Kimberly Hines made a motion to adopt the Fiscal Year-End Resolution No. 14-2022, Appropriating Ending Balance to a Reserve. Motion seconded by Member Sophia Layne.

ROLLCALL
Mary Beth Alexander, President – absent
Freya McCamant, Vice President – aye
Sophia Layne, Clerk to the Governing Board – aye
Kimberly Hines, Member – aye
Lizet Cortes, Member – aye

(M-67) Passed 4-0

f. Adoption of Fiscal Year-End Resolution No. 15-2022, Approving Budgetary Increases and Transfers at Year-End

Member Lizet Cortes made a motion to adopt the Fiscal Year-End Resolution No. 15-2022, Approving Budgetary Increases and Transfers at Year-End. Motion seconded by Member Kimberly Hines.

ROLLCALL
Mary Beth Alexander, President – absent
Freya McCamant, Vice President – aye
Sophia Layne, Clerk to the Governing Board – aye
Kimberly Hines, Member – aye
Lizet Cortes, Member – aye

(M-68) Passed 4-0

g. CUSD Technology Update

Interim Director of Technology provided an overview of how the Technology Department supports instruction and improves the technological capacity within the district.

9. ADJOURNMENT OF THE MEETING

The motion to adjourn the meeting was made by Member Sophia Layne and seconded by Member Lizet Cortes.

(M-69) Passed 4-0
President Alexander - absent

The meeting was adjourned at 8:43 PM

Minutes prepared by Rosibel Acosta, Administrative Assistant to the Superintendent

Minutes presented by Sean McPhetridge, Ed.D., Secretary to the Governing Board

Certified by:

_____ _____

Sophia Layne
Clerk to the Governing Board
Cabrillo Unified School District

Date