



**Canon-McMillan School District
Safety Committee**

Meeting Minutes

Date: March 12, 2026

Location: South Central Elementary School

I. Call to Order

The meeting was called to order by Mr. McCullough at 10:00 a.m.

II. Roll Call

Donna Barka	Debbie Grebeck	Joni Mansmann	Neil Stewart	Rob Miele
Austin Butka	Karl Herald	Tim McCullough	Lynn Brunner	
Scott Chambers	Michael Kelley	John Pape	Joanna McCullough	

III. Approval of the Minutes from the February 19, 2026 meeting

Mr. McCullough asked if everyone had a chance to review the minutes from the February 19, 2026 committee meeting. Mr. McCullough requested a motion to approve the minutes. Motion to approve the minutes was made by Mr. Stewart and seconded by Mr. Pape. All in favor - 13; opposed - 0; minutes approved.

IV. Chairperson's Report

Mr. McCullough reported that Ray Adams, with Encova, was present at the Safety Committee meeting last month and reported on trends, losses and incidents. Mr. Adams explained that the number and severity of incidents this school year are below that of the last school year. He was pleased with the way that our safety committee meetings ran and expressed how thorough they always were. Mr. Adams will be retiring at the close of this year.

Mr. McCullough passed out a resource from Workplace Safety and Prevention Services detailing severe weather precautions including what to do in dangerous driving situations as well as sun and heat precautions. There was also information available regarding animal encounters, insect and vegetation precautions.

Mr. Chambers commented on the most recent tornado watch that was issued by the National Weather Service. He noted that none of our school buildings were in the impacted areas. He also noted that the Centegix system has an alert that can be used to notify personnel in cases of severe weather.

V. Open Issues

Mr. Herald reported that the light poles outside the South Central Elementary School building are being repaired and that the restroom repairs have recently been completed. He noted that there will be storm drain repairs and blacktop paving during the summer months. Mr. McCullough complimented Mr. Miele on the most recent addition of branding materials to the building and noted that even small changes make a big impact on the overall appearance.

VI. Old Business

Mr. McCullough noted no old business.

VII. New Business

Mr. McCullough noted no new business.

VIII. Review of Work Related Incidents since the last meeting and corrective actions taken

Ms. Grebeck reported that there had been no new incidents since the February meeting. The committee discussed a previous incident that occurred in January as well as follow up care and corrective actions.

IX. Round Table

Mechanics - Mr. Stewart noted that more buses are being used in the spring due to sporting events. He also noted that there have been leaks in the roof of the support facility related to the building's age. This has been an ongoing problem and maintenance is aware.

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Transportation: Mr. Pape noted no issues.

South Central Elementary School Representatives: Mr. Miele, Ms. Brunner and Ms. McCullough noted no outstanding issues.

Maintenance: Mr. Butka noted no issues.

Central Office: Ms. Barca, Ms. Mansmann and Mr. Chambers noted no issues.

Technology: Mr. Kelly noted no issues. He did comment that his department replaced frayed cords/cables at several locations to prevent any incidents while charging devices.

X. Suggestion Box

Mr. Chambers reported that there was nothing in the suggestion box.

XI. Adjournment

Mr. McCullough asked for a motion to adjourn the meeting. Motion was made by Mr. Pape and seconded by Mr. Herald. Mr. McCullough adjourned the meeting at 10:20 a.m. followed by an inspection of the South Central Elementary School building led by Mr. Herald.