



**Canon-McMillan School District
Safety Committee**

Meeting Minutes

Date: February 19, 2026

Location: Canon-McMillan Middle School

I. Call to Order

The meeting was called to order by Mr. McCullough at 10:03 a.m.

II. Roll Call

Donna Barka

Debbie Grebeck

John Pape

Beth Rodes

Austin Butka

Michael Kelley

Neil Stewart

Pam Silverblatt

Scott Chambers

Tim McCullough

Ken Schrag

Ray Adams, Encova Insurance

III. Approval of the Minutes from the January 15, 2026 meeting

Mr. McCullough asked if everyone had a chance to review the minutes from the January 15, 2026 committee meeting. Mr. McCullough requested a motion to approve the minutes. Motion to approve the minutes was made by Mr. Pape and seconded by Mr. Stewart. All in favor - 11; opposed - 0; minutes approved.

IV. Chairperson's Report

Mr. McCullough reported that the state recently did a statewide mitigation from the old HANDS (Health and Safety) system to the new WCAIS (Workers' Compensation Automation and Integration System) format. This conversion happened in December and the new reporting will begin on April 1, 2026. The system aids in the recertification of safety committees and provides districts with a 5% discount on insurance premiums.

V. Open Issues

Mr. Butka reported that there were no open issues.

VI. Old Business

Mr. McCullough noted no old business.

VII. New Business

Mr. McCullough noted no new business.

VIII. Review of Work Related Incidents since the last meeting and corrective actions taken

Mr. McCullough presented Mr. Adams to the committee. Mr. Adams is a risk loss controller for Encova Insurance. He looks over any workers compensation losses, reviews trends and helps to provide the District with measures to decrease the overall occurrence of incidents. Mr. Adams has been instrumental in providing the District with safety committee training in the past as well as being a great overall reference source. Mr. Adams presented and reviewed a policy year comparison statement with the committee.

Ms. Grebeck reported that there had been six new incidents since the January meeting. The committee discussed each incident as well as follow up care and corrective actions.

IX. Round Table

Canon-McMillan Middle School Representatives: Mr. Schrag noted no outstanding issues. He commented that the school received new radios and a rooftop receiver which are working well and have greatly improved past communication issues.

Maintenance and Mechanics: Mr. Butka noted no issues. Mr. Stewart noted that his department has been busy keeping the buses and snow plows up and running during the winter weather,

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Transportation: Mr. Pape noted no issues.

Technology: Mr. Kelly noted no issues. He did comment that there have been many ice cycles forming from the rain gutters at the tech building.

Central Office: Ms. Barca and Mr. Chambers noted no issues.

X. Suggestion Box

Mr. Chambers reported that there was nothing in the suggestion box.

XI. Adjournment

Mr. McCullough adjourned the meeting at 10:44 a.m. followed by an inspection of the Canon-McMillan Middle School building led by Mr. Schrag.