

**2025-2026**  
**SOUTHERN KERN UNIFIED SCHOOL DISTRICT**  
2601 Rosamond Blvd., Rosamond, CA 93560 (661) 256-5000

The YouTube access link to the live meeting broadcast will be available under “Announcements” at [www.skusd.k12.ca.us](http://www.skusd.k12.ca.us) prior to 7:00 p.m.

**Wednesday,**  
**May 6, 2026**

**Meeting Location:**  
**Rosamond Elementary School**  
**3082 Glendower Street, Rosamond, CA 93560**  
**Closed Session 6:00 p.m., Open Session 7:00 p.m.**

**Board of Trustees**

Robert Vincelette, President  
Sunni Hepburn, Vice President  
Justin Wright, Clerk  
Adrienne Rendon, Member  
Mario Gutierrez, Member  
Aliyah Finch, Student Board Member

**Superintendent**

Barbara Gaines

SOUTHERN KERN UNIFIED SCHOOL DISTRICT

BOARD OF TRUSTEES

Wednesday, May 6, 2026

Closed Session: 6:00 p.m., Open Session 7:00 p.m.

Location: 3082 Glendower Street  
Rosamond, CA

I. Call to order – (time)

1. Comments from the public pertaining to closed session items:

II. Closed session

ACTION

MOTION: Vincelette, Hepburn, Wright, Rendon, Gutierrez SECOND: Vincelette, Hepburn, Wright, Rendon, Gutierrez  
VOTE: YEAS \_\_\_ NAYS \_\_\_ ABSENT \_\_\_ ABSTAIN \_\_\_ TIME: \_\_\_\_\_

- A. Conference with Labor Negotiator; District Negotiator: Barbara Gaines, Robert Irving  
Employee Organization: California School Employee Association / Rosamond Teacher Association
- B. Discussion of Student Matters: Education Code sections 35146 and 48918(c)
- C. Public Employment: Certain Personnel Matters: Government Code § 54957.1(a)(5)  
DISCIPLINE/Dismissal/Employment/Release/Assignment/Reassignment/Complaint

Any action taken in closed session will be reported publicly at the end of the closed session as required by Government Code Section 54954.5.

III. Reconvene into open session at: \_\_\_\_\_  
TIME

ACTION

MOTION: Vincelette, Hepburn, Wright, Rendon, Gutierrez, Finch SECOND: Vincelette, Hepburn, Wright, Rendon, Gutierrez, Finch  
VOTE: YEAS \_\_\_ NAYS \_\_\_ ABSENT \_\_\_ ABSTAIN \_\_\_ STUDENT ADVICE \_\_\_ TIME: \_\_\_\_\_

IV. Action determined in closed session:

V. Procedural Issues: A recording of this meeting is being made and shall be kept for 30 days as a public record (as applicable).

A. Pledge of Allegiance led by: \_\_\_\_\_

B. Roll Call - Members Present:

\_\_\_ Robert Vincelette, President \_\_\_ Sunni Hepburn, Vice President \_\_\_ Justin Wright, Clerk  
\_\_\_ Adrienne Rendon, Member \_\_\_ Mario Gutierrez, Member \_\_\_ Aliyah Finch, Student Board Member

C. Approve the agenda

ACTION

MOTION: Vincelette, Hepburn, Wright, Rendon, Gutierrez, Finch SECOND: Vincelette, Hepburn, Wright, Rendon, Gutierrez, Finch  
VOTE: YEAS \_\_\_ NAYS \_\_\_ ABSENT \_\_\_ ABSTAIN \_\_\_ STUDENT ADVICE \_\_\_\_\_

VI. Reports and Communications

INFORMATIONAL

- A. 2026 Oral Language Presentations: *Serious Solo – Alexander Paquin (WES); Humorous Duo – Sofia Esparza (WES) and Riley Garland (WES); and Humorous Solo – Madison Miltko (TMS)*
- B. Classified and Certificated Years of Service Pin Recognition: *Paul Irving and Leanne Hargus*
- C. RTA report: CSEA report:
- D. Student Board Member: *Aliyah Finch*
- E. CBO Report: *Robert Irving*
- F. Assistant Superintendent, Instruction and Curriculum: *Dr. Larry Mendez*
- G. Assistant Superintendent, Special Education, Pupil Personnel: *Sheryl Taylor*
- H. Associate Superintendent, Human Resources: *Leanne Hargus*
- I. Superintendent Report: *Barbara Gaines* *April Attendance Recognition*
- J. Board Member Communications:
- K. Sub-Committee Communications/Updates:

**Comments from the Public:** Members of the public may address the Board on any item within the jurisdiction of the Board by submitting presentation requests to the secretary or an email. Members of the public are strongly urged not to mention personnel by name and are reminded that they do not have immunity from legal action if personnel is named. The Board may limit each speaker to 3 minutes with a total of 20 minutes per topic.

**VII. Consent items A-D**

ACTION

MOTION: Vincelette, Hepburn, Wright, Rendon, Gutierrez, Finch  
 VOTE: YEAS \_\_\_ NAYS \_\_\_ ABSENT \_\_\_ ABSTAIN \_\_\_ STUDENT ADVICE \_\_\_

SECOND: Vincelette, Hepburn, Wright, Rendon,  
 Gutierrez, Finch

- A. Approve Purchase Orders 260890-260910, Pay Vouchers 261075-261121
- B. Approve Cash Donation of \$200.00 to RHECC Boys' Basketball Team – *Heather Ash*
- C. Approve Pedro Chong DBA California Photobooth Audio Equipment Rental for ALT ED Graduation Ceremony – \$600.00
- D. Approve MOU Marn DDS Dental Practice, Professional Corporation DBA Big Smiles 2026-2027

**VIII. General**

- A. Second Reading, Review and Approval of March 2025 Board Policies – *Gaines*

ACTION

MOTION: Vincelette, Hepburn, Wright, Rendon, Gutierrez, Finch  
 VOTE: YEAS \_\_\_ NAYS \_\_\_ ABSENT \_\_\_ ABSTAIN \_\_\_ STUDENT ADVICE \_\_\_

SECOND: Vincelette, Hepburn, Wright, Rendon,  
 Gutierrez, Finch

POLICY	TITLE	OPTIONS/BLANKS	ADOPT DATE
BP 1312.2	Complaints Concerning Instructional Materials		
AR 1312.2	Complaints Concerning Instructional Materials		
E(1) 1312.2	Complaints Concerning Instructional Materials	Fill in Blanks Assistant Supt. of Educational Services Date _____ Title _____	
BP 1340	Access to District Records		
AR 1340	Access to District Records		
BP 3311	Bids		
AR 3311	Bids		
BP 3311.1	Uniform Public Construction Cost Accounting Procedures		
AR 3311.1	Uniform Public Construction Cost Accounting Procedures		
BP 3312	Contracts	OPTION 1: <input checked="" type="checkbox"/> Annual Public Hearing OPTION 2: <input type="checkbox"/>	
BP 3516.5	Emergency Schedules		
BP 3580	District Records		
AR 3580	District Records		
BP 4151	Employee Compensation	Fill in Blanks Monthly - 11 months _____ 1-month deferral _____ Certificated _____	

**VIII. General (Continued)**

POLICY	TITLE	OPTIONS/BLANKS	ADOPT DATE
BP 4251	Employee Compensation	Fill in Blanks Monthly _____ 12-months _____ Classified _____	
BP 4351	Employee Compensation	Fill in Blanks Monthly _____ 12-months _____ Management _____	
BP 4158	Employee Security		
BP 4258	Employee Security		
BP 4358	Employee Security		
AR 4158	Employee Security		
AR 4258	Employee Security		
AR 4358	Employee Security		
BP 5125	Student Records		
AR 5125	Student Records		
BP 5131	Conduct		
BP 5131.6	Alcohol and Other Drugs		
AR 5131.6	Alcohol and Other Drugs		
BP 5131.8	Mobile Communication Devices	OPTION 1: <input type="checkbox"/> OPTION 2: <input checked="" type="checkbox"/> No Cell Phone Use on Campus	
BP 5141.5	Mental Health		
BP 5141.52	Suicide Prevention		
AR 5141.52	Suicide Prevention		

POLICY	TITLE	OPTIONS/BLANKS	ADOPT DATE
BP 5145.13	Response to Immigration Enforcement		
AR 5145.13	Response to Immigration Enforcement		
BP 6142.93	Science Instruction		
BP 6142.94	History-Social Science Instruction		
BP 6159	Individualized Education Program		
AR 6159	Individualized Education Program		
BP 6159.2	Nonpublic, Nonsectarian School and Agency for Special Education		
AR 6159.2	Nonpublic, Nonsectarian School and Agency for Special Education		
BB 9150	Student Board Members	Fill in Blanks N/A _____ 1 _____	
BB 9224	Oath of Affirmation		
BB 9260	Legal Protection		

**IX. Curriculum and Instruction**

- A. Third Reading, Review, and Approval of the School Plan for Student Achievement (SPSA) for Rosamond High Early College Campus – *Bajnath* ACTION**

MOTION: Vincelette, Hepburn, Wright, Rendon, Gutierrez, Finch SECOND: Vincelette, Hepburn, Wright, Rendon,  
 VOTE: YEAS \_\_\_ NAYS \_\_\_ ABSENT \_\_\_ ABSTAIN \_\_\_ STUDENT ADVICE \_\_\_ Gutierrez, Finch

- B. Third Reading, Review, and Approval of the School Plan for Student Achievement (SPSA) for Abraham Lincoln Independent Study – *Calzada* ACTION**

MOTION: Vincelette, Hepburn, Wright, Rendon, Gutierrez, Finch SECOND: Vincelette, Hepburn, Wright, Rendon,  
 VOTE: YEAS \_\_\_ NAYS \_\_\_ ABSENT \_\_\_ ABSTAIN \_\_\_ STUDENT ADVICE \_\_\_ Gutierrez, Finch

- C. Third Reading, Review, and Approval of the School Plan for Student Achievement (SPSA) for Rare Earth High School – *Calzada* ACTION**

MOTION: Vincelette, Hepburn, Wright, Rendon, Gutierrez, Finch SECOND: Vincelette, Hepburn, Wright, Rendon,  
 VOTE: YEAS \_\_\_ NAYS \_\_\_ ABSENT \_\_\_ ABSTAIN \_\_\_ STUDENT ADVICE \_\_\_ Gutierrez, Finch

- D. Third Reading, Review, and Approval of the School Plan for Student Achievement (SPSA) for Tropico Middle School – *Keys* ACTION**

MOTION: Vincelette, Hepburn, Wright, Rendon, Gutierrez, Finch SECOND: Vincelette, Hepburn, Wright, Rendon,  
 VOTE: YEAS \_\_\_ NAYS \_\_\_ ABSENT \_\_\_ ABSTAIN \_\_\_ STUDENT ADVICE \_\_\_ Gutierrez, Finch

- E. Third Reading, Review, and Approval of the School Plan for Student Achievement (SPSA) for Rosamond Elementary School – *Adams* ACTION**

MOTION: Vincelette, Hepburn, Wright, Rendon, Gutierrez, Finch SECOND: Vincelette, Hepburn, Wright, Rendon,  
 VOTE: YEAS \_\_\_ NAYS \_\_\_ ABSENT \_\_\_ ABSTAIN \_\_\_ STUDENT ADVICE \_\_\_ Gutierrez, Finch

- F. Third Reading, Review, and Approval of the School Plan for Student Achievement (SPSA) for Westpark Elementary School – *Holmes* ACTION**

MOTION: Vincelette, Hepburn, Wright, Rendon, Gutierrez, Finch SECOND: Vincelette, Hepburn, Wright, Rendon,  
 VOTE: YEAS \_\_\_ NAYS \_\_\_ ABSENT \_\_\_ ABSTAIN \_\_\_ STUDENT ADVICE \_\_\_ Gutierrez, Finch

**X. Personnel Items**

- A. Approve the following listed personnel items – *Hargus* ACTION**

MOTION: Vincelette, Hepburn, Wright, Rendon, Gutierrez SECOND: Vincelette, Hepburn, Wright, Rendon, Gutierrez  
 VOTE: YEAS \_\_\_ NAYS \_\_\_ ABSENT \_\_\_ ABSTAIN \_\_\_

The following personnel items, which may include hiring, resignations, contract adjustments, and retirements for certificated and classified employees are presented for Board approval. All personnel meet the necessary credentialing and/or certification requirements as required by the State or notification timelines, as appropriate:

<b><u>CLASSIFIED/CONFIDENTIAL EMPLOYMENT/RESIGNATIONS</u></b>					
<b><u>EMPLOYEE</u></b>	<b><u>DATE</u></b>	<b><u>SALARY</u></b>	<b><u>POSITION</u></b>	<b><u>SITE</u></b>	<b><u>STATUS</u></b>
Valtierra, Yaquelin	4/30/2026	--	SPED Paraeducator 1:1/SPED Para Classroom	RHECC/ RHECC	Transfer
Kluczkowski, Mary	4/16/2026	S7 \$29.22	ELOP Instructor	WES	Salary Correction
Yanez, Rocio	5/18/2026	S9 \$24.98	Special Education Classroom Paraeducator	RES	Hire
Lujano, Eduardo	5/1/2026	---	Campus Safety Officer	TMS	Resign

**X. Personnel Items (Continued)**

<u>CLASSIFIED SUBSTITUTES EMPLOYMENT/RESIGNATIONS</u>		
<u>EMPLOYEE</u>	<u>DATE</u>	<u>STATUS</u>
Hernandez, Riley	5/7/2026	Hire
Villegas, Adriana	5/7/2026	Hire
Herrera, Rebecca	5/7/2026	Hire
Aguirre Avila, Faviola	5/7/2026	Hire
Kutz, Zara	5/7/2026	Hire
Garcia Bahena, Jonathan	5/7/2026	Hire
Rosas, Myriam	5/7/2026	Hire

<u>CERTIFICATED/ADMINISTRATIVE EMPLOYMENT/RESIGNATIONS</u>					
<u>EMPLOYEE</u>	<u>DATE</u>	<u>SALARY</u>	<u>POSITION</u>	<u>SITE</u>	<u>STATUS</u>
Stevenson, Rachel	6/30/2026	-----	Speech/Language Pathologist	RES	Resign

<u>VOLUNTEERS FOR 2025-2026 SCHOOL YEAR</u>			
Shanelle Jeffers	Jared Sands	Kimberly Marquez	

**B.** Approve authorization to issue a 2.5% increase of \$210,161.49 for Superintendent Barbara Gaines based on the 2025-2026 annual salary – *Vincelette* ACTION

This follows the April 15, 2026 approval of the Tentative Agreement with the Rosamond Teacher’s Association Collective Bargaining Agreement for July 1, 2024 through June 30, 2027, dated March 12, 2026, which included a 2.5% salary increase to unit members.

MOTION: Vincelette, Hepburn, Wright, Rendon, Gutierrez	SECOND: Vincelette, Hepburn, Wright, Rendon, Gutierrez
VOTE: YEAS ___ NAYS ___ ABSENT ___ ABSTAIN ___	

**XI. Adjournment**

ACTION

MOTION: Vincelette, Hepburn, Wright, Rendon, Gutierrez, Finch	SECOND: Vincelette, Hepburn, Wright, Rendon, Gutierrez, Finch
VOTE: YEAS ___ NAYS ___ ABSENT ___ ABSTAIN ___ STUDENT ADVICE ___ TIME: ___	

Date: 00/00/0000 - 99/99/9999  
 PO#: 260890 - 260910

PO #	Req #	Ven #/Addr	Vendor Name	Tax ID #	PO Date	PO Description	Date Ent	Date Paid	AP
LN	FD-RESC-Y-OBJT	SO-GOAL-FUNC-STE-T2-TY3-TYP4			AMOUNT	STATUS			
260890		001881/00	B&H		04/24/2026	Cameras RES, TMS, RHECC	04/24/2026		Y
	1.	01-1100-0-4300.00-0000-7200-004-00-000-0000			1,933.35				
	2.	01-1100-0-4400.00-0000-7200-004-00-000-0000			13,916.07				
		TOTAL AMOUNT			15,849.42*				
260891		002152/00	AVID CENTER		04/24/2026	AVID Summer Institute	04/24/2026		Y
	1.	01-0000-0-5200.00-1110-1000-003-72-110-0000			6,594.00				
		TOTAL AMOUNT			6,594.00*				
260892		000343/00	LEARNING PLUS ASSOCIATES	000000000	04/24/2026	Summer School Curriculum TMS	04/24/2026		Y
	1.	01-2600-0-4300.00-1110-4900-040-00-109-0000			3,815.71				
		TOTAL AMOUNT			3,815.71*				
260893		001422/00	AMAZON.COM	000000000	04/24/2026	Nurse Supplies RES	04/24/2026		Y
	1.	01-9010-0-4300.00-1110-1000-050-56-000-0000			295.40				
		TOTAL AMOUNT			295.40*				
260894		001540/00	SCHOOL HEALTH CORP.	000000000	04/24/2026	Shin Guards to Protect Staff	04/24/2026		Y
	1.	01-9010-0-4300.00-1110-1000-005-56-000-0000			2,563.01				
		TOTAL AMOUNT			2,563.01*				
260895		001881/00	B&H		04/24/2026	Cameras Locker Room RHECC	04/24/2026		Y
	1.	25-9010-0-4400.00-0000-8500-020-00-000-0000			12,136.99				
	2.	25-9010-0-4300.00-0000-8500-020-00-000-0000			798.99				
		TOTAL AMOUNT			12,935.98*				
		TOTAL FOR 04/24/2026			42,053.52***				
260896		001422/00	AMAZON.COM	000000000	04/27/2026	Supplies WES ELOP SDC	04/27/2026		Y
	1.	01-2600-0-4300.00-1110-1000-030-72-106-0000			331.69				
		TOTAL AMOUNT			331.69*				

PO #	Req #	LN	FD-RESC-Y-OBJT.SO-GOAL-FUNC-STE-T2-TY3-TYP4	Vendor Name	Tax ID #	PO Date	PO Description	AMOUNT	STATUS	Date Ent	Date Paid	AP
260897				001422/00 AMAZON.COM	000000000	04/27/2026	Summer Supplies	WES ELOP SDC		04/27/2026		Y
	1.			01-2600-0-4300.00-1110-4900-030-00-109-0000				408.45				
				TOTAL AMOUNT				408.45*				
260898				001422/00 AMAZON.COM	000000000	04/27/2026	Summer Supplies	WES ELOP TK		04/27/2026		Y
	1.			01-2600-0-4300.00-1110-4900-030-00-109-0000				393.85				
				TOTAL AMOUNT				393.85*				
260899				001422/00 AMAZON.COM	000000000	04/27/2026	Summer Supplies	WES ELOP K		04/27/2026		Y
	1.			01-2600-0-4300.00-1110-4900-030-00-109-0000				431.45				
				TOTAL AMOUNT				431.45*				
260900				001422/00 AMAZON.COM	000000000	04/27/2026	Summer Supplies	WES ELOP 1st		04/27/2026		Y
	1.			01-2600-0-4300.00-1110-4900-030-00-109-0000				432.52				
				TOTAL AMOUNT				432.52*				
260901				001422/00 AMAZON.COM	000000000	04/27/2026	Summer Supplies	WES ELOP 2nd		04/27/2026		Y
	1.			01-2600-0-4300.00-1110-4900-030-00-109-0000				433.19				
				TOTAL AMOUNT				433.19*				
260902				001422/00 AMAZON.COM	000000000	04/27/2026	Summer Supplies	WES ELOP 3rd		04/27/2026		Y
	1.			01-2600-0-4300.00-1110-4900-030-00-000-0000				417.14				
				TOTAL AMOUNT				417.14*				
260903				001422/00 AMAZON.COM	000000000	04/27/2026	Summer Supplies	WES ELOP 5th		04/27/2026		Y
	1.			01-2600-0-4300.00-1110-4900-030-00-109-0000				326.65				
				TOTAL AMOUNT				326.65*				

TOTAL FOR 04/27/2026 3,174.94\*\*\*

PO #	LN	Req #	Ven #/Addr	Vendor Name	Tax ID #	PO Date	PO Description	Date Ent	Date Paid	AP
		LN	FD-RESC-Y-OBJT.SO-GOAL-FUNC-STE-T2-TY3-TYP4		AMOUNT	STATUS				
260904		000710/00	NATIONAL FFA ORGANIZATION	000000000	04/28/2026	Supplies for AG & FFA Program	04/28/2026			Y
	1.	01-7010-0-4300.00-1110-1000-020-00-105-0000			1,146.48					
		TOTAL AMOUNT			1,146.48*					
260905		002024/00	LAPTOPSCHOOLS.COM		04/28/2026	Replace 850 Student Chromebook	04/28/2026			Y
	1.	01-6019-0-4300.00-1110-1000-004-00-114-0000			436,696.65					
		TOTAL AMOUNT			436,696.65*					
		TOTAL FOR 04/28/2026			437,843.13***					
260906		003718/00	HALO BRANDED SOLUTIONS INC	030509520	04/29/2026	Grad Stoles for AVID Students	04/29/2026			Y
	1.	01-1100-0-4300.00-1110-1000-020-00-000-0000			562.68					
		TOTAL AMOUNT			562.68*					
260907		002980/00	MINUTEMAN PRESS	205159016	04/29/2026	Promotion Certs & Programs TMS	04/29/2026			Y
	1.	01-1100-0-4300.00-1110-1000-040-00-000-0000			785.06					
		TOTAL AMOUNT			785.06*					
260908		003719/00	GET HOOKED CRANE SERVICE INC	461791131	04/29/2026	Crane Service HVAC WES	04/29/2026			Y
	1.	01-8150-0-5800.00-1110-8100-010-00-000-0000			597.50					
		TOTAL AMOUNT			597.50*					
		TOTAL FOR 04/29/2026			1,945.24***					
260909		000080/00	KARLS HARDWARE	000000000	04/30/2026	Open PO - Community Garden	04/30/2026			Y
	1.	01-6332-0-4300.00-1110-4900-020-00-000-0000			4,000.00					
		TOTAL AMOUNT			4,000.00*					
260910		000949/00	AMERICAN BUSINESS MACHINES		04/30/2026	Elementary CUM Folders WES	04/30/2026			Y
	1.	01-1100-0-4300.00-1110-1000-050-00-000-0000			301.20					
		TOTAL AMOUNT			301.20*					
		TOTAL FOR 04/30/2026			4,301.20***					

PO #	Req #	Ven #/Addr	Vendor Name	LN	FD-RESC-Y-OBJT . SO-GOAL-FUNC-STE-T2-TY3-TYP4	Tax ID #	PO Date	PO Description	AMOUNT	STATUS	Date Ent	Date Paid
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GRAND TOTAL

489,318.03\*\*\*\*\*







Reimb - Business cards

Pay Voucher Transactions  
 Date: 00/00/0000 - 99/99/9999  
 PV#: 261075 - 261121

PV NO	Vendor/Addr	Name	Tax ID	Inv Date	Entered	UT	UT-Obj	Batch	UT-Amount	Description
261082	003277/00	LARRY MENDEZ		4/14/2026	4/14/2026	4/17/2026	38			Travel - CA All Titles Con
		1. 01-0000-0-5200.00-0000-7200-003-00-000-0000			738.51	N				N
		Travel - CA All Titles Conf								
261083	003277/00	LARRY MENDEZ		4/14/2026	4/14/2026	4/17/2026	38			Mileage - Fos McKinney Ven
		1. 01-3010-0-5200.00-0000-7200-003-00-000-0000			217.50	N				N
		Mileage - Fos McKinney Vento								
261084	003277/00	LARRY MENDEZ		4/14/2026	4/14/2026	4/17/2026	38			Mileage- State/Fed Mtg
		1. 01-0000-0-5200.00-0000-2700-003-00-000-0000			108.75	N				N
		Mileage- State/Fed Mtg								
261085	003591/00	LAUREN AIKEN		4/14/2026	4/14/2026	4/17/2026	38			Travel - Math Leadership 3
		1. 01-6332-0-5200.00-1110-1000-050-00-000-0000			152.88	N				N
		Travel - Math Leadership 3/18								
261086	002896/00	MARI ROTH	000000000	4/14/2026	4/14/2026	4/17/2026	38			Travel - CA FFA State Lead
		1. 01-0000-0-5200.00-1110-1000-020-72-105-0000			3,601.55	N				N
		Travel - CA FFA State Leadersh								
261087	002344/00	MARK RILEY		4/14/2026	4/14/2026	4/17/2026	38			Travel - Educate for Career
		1. 01-0000-0-5200.00-1110-1000-020-72-125-0000			255.00	N				N
		Travel - Educate for Career								
261088	002344/00	MARK RILEY		4/14/2026	4/14/2026	4/17/2026	38			Travel - Design Build
		1. 01-0000-0-5200.00-1110-1000-020-72-105-0000			350.00	N				N
		Travel - Design Build								
261089	003062/00	MARTHA HERNANDEZ		4/14/2026	4/14/2026	4/17/2026	38			Reimb - CDL Renew
		1. 01-0000-0-5800.00-1110-3600-070-72-209-0000			59.00	N				N
		Reimb - CDL Renew								
261090	002532/00	PAUL EISENZIMMER		4/14/2026	4/14/2026	4/17/2026	38			Reimb - Design Build Suppl





Pay Voucher Transactions  
 Date: 00/00/0000 - 99/99/9999  
 PV#: 261075 - 261121

PV NO	Vendor/Addr	Name	Tax ID	Inv Date	Entered	UT	UT-Obj	Paid	Batch	Description
LN	FD-RESC-Y-OBJT.SO-GOAL-FUNC-SPE-T2-TY3-TYP4			PV amount	UT	UT-Rate	UT-Amount			
261105	003709/00	SHANNON COULTER		4/15/2026	4/15/2026	38	Reimb - SKUSD WASC			
		1. 01-0000-0-5200.00-1110-1000-003-19-000-0000		390.41	N					
		Reimb - SKUSD WASC								
		Total for 04/15/2026		485.41	***		0.00	***		
261106	002316/00	MEDALLION CONTRACTING INC	000000000	4/21/2026	4/21/2026	39	Pay App. 10 WES PKTK Base			
		1. 35-0000-0-5800.00-0000-8500-030-00-000-9303		226,907.50	N					
		Pay App. 10 SKUSD-WES-PKTK								
261107	002316/00	MEDALLION CONTRACTING INC	000000000	4/21/2026	4/21/2026	39	Pay App. 10 WES PKTK Alt.			
		1. 21-0000-0-5800.00-0000-8500-030-00-000-0000		450,689.50	N					
		Pay App. 10 SKUSD-WES-PKTK								
261108	000533/00	AMERICAN EXPRESS		3/27/2026	4/21/2026	39	Cadet Incentive Trip			
		1. 01-0000-0-5800.00-1110-1000-020-72-211-0000		1,014.53	N					
		Cadet Incentive Trip								
261109	001196/00	CLASS LEASING LLC	800962028	3/26/2026	4/21/2026	39	Annual Lease #952 RES			
		1. 25-9010-0-5600.00-0000-8500-000-00-000-0000		4,800.00	N					
		Inv. 447808 Lease #952								
		Total for 04/21/2026		683,411.53	***		0.00	***		
261110	003649/00	NIELSEN MERKSAMER		3/17/2026	4/22/2026	39	Legal Services Feb. & March			
		1. 01-0000-0-5800.00-0000-7100-000-00-000-0000		1,491.50	N					
		Inv. 3008625 Feb.								
		2. 01-0000-0-5800.00-0000-7100-000-00-000-0000		235.50	N					
		Inv. 3009784 March								
		Total amount		1,727.00	*		0.00	*		
261111	003715/00	EMERZIAN LAW GROUP PC	395111504	4/22/2026	4/22/2026	39	Legal Services - Feb.			
		1. 01-0000-0-5800.00-0000-7100-000-00-000-0000		3,537.65	N					
		Inv. 520 Feb.								
		2. 01-0000-0-5800.00-0000-7100-000-00-000-0000		787.50	N					

Inv. 526 Feb.  
Total amount

4,325.15 \*

0.00 \*



Pay Voucher Transactions  
 Date: 00/00/0000 - 99/99/9999  
 PV#: 261075 - 261121

PV NO	Vendor/Addr	Name	Tax ID	Inv Date	Entered	UT	UT-Obj	Batch	Description
261119	002784/00	MAXIM HEALTHCARE SERVICES INC	8330433570	4/13/2026	4/22/2026	4/27/2026	39	LPN Services March	
		1. 01-6500-0-5800.00-5770-1120-005-00-000-0000		2,013.66	N				
		Inv. V29927128 March							

Total for 04/22/2026 129,504.15 \*\*\* 0.00 \*\*\*

261120	003182/00	INDU LAW GROUP PC	811210404	4/22/2026	4/27/2026	39	H-1B Filing Fees	
		1. 01-0000-0-5800.00-0000-7200-002-00-000-0000		600.00	N			
		Inv. ILG6039						
		2. 01-0000-0-5800.00-0000-7200-002-00-000-0000		300.00	N			
		Inv. ILG6060						
		3. 01-0000-0-5800.00-0000-7200-002-00-000-0000		460.00	N			
		Inv. ILG6118						
		Total amount	1,360.00 *	0.00 *				

Total for 04/24/2026 11,500.00 \*\*\* 0.00 \*\*\*

261121	003654/00	Emp. Ext Ref 3823	000000000	4/24/2026	4/27/2026	40	Settlement Emp.#3823	
		1. 01-0000-0-5800.00-0000-7100-000-00-000-0000		11,500.00	N			
		Settlement Emp.#3823						

Total for 04/24/2026 11,500.00 \*\*\* 0.00 \*\*\*

Grand total 894,573.50 \*\*\*\*\* 0.00 \*\*\*\*\*



# Southern Kern Unified School District

2601 Rosamond Blvd.  
Rosamond, CA 93560

## Donation

Site	Date Received	Board Date
Rosamond High School	4/23/2026	5/6/2026

Donation	Effective Dates	Final Contract to Superintendent's Secretary By:
Heather Ash	From 5/7/2026	4/30/2026
	Until	

Description

This \$200 donation is for the Rosamond High School Boys Basketball Team.

	Automatic Renewal
Payment Terms:	Termination Clause
	N/A
	Budgeted Item
	N/A

Fixed/Startup Costs	N/A	Total Cost (not to exceed)	N/A
---------------------	-----	----------------------------	-----

Budget String/Comments

Business Services

*Overview*

- Agreement is for more than one School Fiscal Year
- Clearly States Fees and Hourly Rates
- Allows Early Termination
- Mutual Indemnity Clause
- Governed in Accordance with Laws of California and Department of Education
- Arbitration Clause
- Two copies already signed by vendor

	Signature	Date
<input checked="" type="checkbox"/> Initial Review Complete	Robert Irving	4/30/2026

	Signature	Date
<input type="checkbox"/> Purchase Order Prepared		

	Signature	Date
<input checked="" type="checkbox"/> Ready for Board Agenda	Camie Davies	4/30/2026



**Southern Kern Unified School District  
Rosamond High School  
Early College Campus  
Associated Student Body**

**Donation  
Form**

Name of Donor: Heather Ash

Street Address: \_\_\_\_\_

City, State, & ZIP: \_\_\_\_\_

Telephone: \_\_\_\_\_ Email: \_\_\_\_\_

**Description of the donation:** (If cash or check, show the exact amount; if other than cash or check, include a detailed description of each item, including serial number, estimated value, color, etc...)

Check - \$200

Donation for:  ASB CLUB  School Site  District

ASB Club name: Rosamond Boys Basketball

**Purpose of the donation:**

Fundraiser donation for boys basketball team -

Donor: Heather L. Ash 4/21/24  
(Signature, Title and Date)

Student Club Representative: [Signature] V.P.  
(Signature, Title and Date)

Club Advisor: [Signature] Head coach 4-21-24  
(Signature, Title and Date)

ASB Bookkeeper Verified: Natalie O'Bannon 4/22/24  
(Signature and Date)

Approved  Declined  Hold - More information needed

ASB Officer Signature: [Signature] Title: President

ASB Director Signature: [Signature] Date Recorded in ASB minutes: 4-22-24

Administrator Signature: [Signature]



# Southern Kern Unified School District

2601 Rosamond Blvd.  
Rosamond, CA 93560

## Agreement/Contract Coversheet

Vendor/Contractor Name <b>Pedro Chong DBA The California Photobooth</b>	Date Contract Received <b>4/27/2026</b>	Board Date <b>5/6/2026</b>
Contract Title/Name <b>Invoice</b>	Contract Effective Dates From <b>6/3/2026</b> Until <b>6/3/2026</b>	Final Contract to Superintendent's Secretary By: <b>4/30/2026</b>

**Description of Agreement**  
This Invoice/Agreement will allow for Pedro Chong DBA The California Photobooth to provide Audio Equipment Rental including unlimited digital photobooth for the Rare Earth HS and Abraham Lincoln graduation ceremony.

Renewal Clause	Automatic Renewal
Payment Terms: <b>Net 30</b>	No Budgeted Item Yes
Termination Clause <b>N/A</b>	

Fixed/Startup Costs	N/A	Total Cost (NTE) Per Year	\$600.00
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**Budget String/Comments**  
**Business Services**

- Overview**
- Agreement is for more than one School Fiscal Year
- Clearly States Fees and Hourly Rates
- Allows Early Termination
- Mutual Indemnity Clause
- Governed in Accordance with Laws of California and Department of Education
- Arbitration Clause
- Two copies already signed by vendor

<input checked="" type="checkbox"/> Initial Review Complete	Signature <b>Robert Irving</b>	Date <b>4/30/2026</b>
-------------------------------------------------------------	-----------------------------------	--------------------------

<input type="checkbox"/> Purchase Order Prepared	Signature	Date
--------------------------------------------------	-----------	------

<input checked="" type="checkbox"/> Ready for Board Agenda	Signature <b>Camie Davies</b>	Date <b>4/30/2026</b>
------------------------------------------------------------	----------------------------------	--------------------------

Pedro Chong DBA The California Photobooth  
 3120 East Ave H6, Lancaster, Ca 93535  
 661-418-7741 Thecaliforniaphotobooth@gmail.com

# INVOICE

4/27/2026

20260603

**BILL TO**

Rare Earth High School & Abraham Lincoln  
 Independent study  
 2800 W Rosamond Blvd, Rosamond, CA 93560  
 (661) 256-5095

**PAYMENT DUE TO**

Pedro Chong  
 Thecaliforniaphotobooth@gmail.com  
 3120 East Ave H6, Lancaster, Ca 93535  
 (661)418-7741

DESCRIPTION	QTY	UNIT PRICE	TOTAL
Audio Equipment Rental includes: set up, tear down, and on site attendant. speakers, wiring, microphones and sound board  Including Photobooth w/unlimited digital images for Graduates open air photobooth w/green screen  Includes: General Liability Insurance  Event Date: June 3, 2026	1	600.00	600.00

Remarks / Payment Instructions:  
 Payments made out to Pedro Chong

SUBTOTAL	600.00
DISCOUNT	0.00
SUBTOTAL LESS DISCOUNT	600.00
TAX RATE	0.00%
TOTAL TAX	0.00
SHIPPING/HANDLING	0.00

**Balance Due \$ 600.00**



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
04/28/2026

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).


PRODUCER	Simply Business 53 State Street 19th Floor Boston, MA 02109	CONTACT NAME:	Simply Business	
		PHONE (A/C, No, Ext):	(866) 538-7491	FAX (A/C, No):
		E-MAIL ADDRESS:	contactus@simplybusiness.com	
		INSURER(S) AFFORDING COVERAGE	NAIC #	
		INSURER A:	Spinnaker Insurance Company	24376
INSURED	Allesia Allen-Deyoe DBA The California Photo Booth 3120 E Avenue H6 Lancaster, California 93535	INSURER B:		
		INSURER C:		
		INSURER D:		
		INSURER E:		
		INSURER F:		
		INSURER G:		

COVERAGES	CERTIFICATE NUMBER:	REVISION NUMBER:
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THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC <input type="checkbox"/> OTHER:	X		HBW5524997XB1	04/28/2026	04/28/2027	EACH OCCURRENCE \$1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$100,000 MED EXP (Any one person) \$5,000 PERSONAL & ADV INJURY \$1,000,000 GENERAL AGGREGATE \$2,000,000 PRODUCTS - COMP/OP AGG S/T Gen. Agg.
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident) BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE (Per accident)
	<input type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> DED <input type="checkbox"/> RETENTION <input type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS-MADE						EACH OCCURRENCE AGGREGATE
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE <input type="checkbox"/> Y/N OFFICER/MEMBER EXCLUDED? (Mandatory in NH) <input type="checkbox"/> N/A If yes, describe under DESCRIPTION OF OPERATIONS below						<input type="checkbox"/> PER STATUTE <input type="checkbox"/> OTHER E.L. EACH ACCIDENT E.L. DISEASE - EA EMPLOYEE E.L. DISEASE - POLICY LIMIT
	PROFESSIONAL LIABILITY						EACH CLAIM AGGREGATE

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)  
Certificate holder is included as an additional insured on the General Liability policy per written contract.

<b>CERTIFICATE HOLDER</b>  Southern Kern Unified School District, 2601 W Rosamond Blvd, Rosamond, CA 93560	<b>CANCELLATION</b>  SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE  



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

04/28/2026

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Simply Business 53 State Street 19th Floor Boston, MA 02109	CONTACT NAME: Simply Business
	PHONE (A/C, No, Ext): (866) 538-7491 FAX (A/C, No):
	E-MAIL ADDRESS: contactus@simplybusiness.com
	INSURER(S) AFFORDING COVERAGE NAIC #
	INSURER A: Spinnaker Insurance Company 24376
INSURED Allesia Allen-Deyoe DBA The California Photo Booth 3120 E Avenue H6 Lancaster, California 93535	INSURER B :
	INSURER C :
	INSURER D :
	INSURER E :
	INSURER F :

**COVERAGES** **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR VWD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:	X		HBW5524997XB1	04/28/2026	04/28/2027	EACH OCCURRENCE \$1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$100,000 MED EXP (Any one person) \$5,000 PERSONAL & ADV INJURY \$1,000,000 GENERAL AGGREGATE \$2,000,000 PRODUCTS - COMP/OP AGG S/T Gen. Agg.
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident) BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE (Per accident)
	<input type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> DED <input type="checkbox"/> RETENTION						EACH OCCURRENCE AGGREGATE
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE <input type="checkbox"/> Y/N OFFICER/MEMBER EXCLUDED? (Mandatory in NH) <input type="checkbox"/> N/A If yes, describe under DESCRIPTION OF OPERATIONS below						<input type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT E.L. DISEASE - EA EMPLOYEE E.L. DISEASE - POLICY LIMIT
	PROFESSIONAL LIABILITY						EACH CLAIM AGGREGATE

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)  
 Certificate holder is included as an additional insured on the General Liability policy per written contract.

**CERTIFICATE HOLDER**

Southern Kern Unified School District,  
 2601 W Rosamond Blvd,  
 Rosamond, CA 93560

**CANCELLATION**

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

*Lisa J. [Signature]*



# Southern Kern Unified School District

2601 Rosamond Blvd.  
Rosamond, CA 93560

## Agreement/Contract Coversheet

Vendor/Contractor Name	Date Contract Received	Board Date
Marn DDS Dental Practive, Professional Corporation, DBA Big Smiles	4/30/2026	5/6/2026

Contract Title/Name	Contract Effective Dates	Final Contract to Superintendent's Secretary By:
Memorandum of Understanding (MOU)	From 5/7/2026	
	Until 5/7/2027	

**Description of Agreement**

MOU allows for Big Smiles to provide dental exams to SKUSD Students and community children as outlined in the document to children ages 18 month - 18 years. This is at no cost to SKUSD.

Renewal Clause	Automatic Renewal
	No
Payment Terms: Net 30	Termination Clause N/A
	Budgeted Item Yes

Fixed/Startup Costs	N/A	Total Cost (NTE) Per Year	N/A
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**Budget String/Comments**

Business Services

- Overview*
- Agreement is for more than one School Fiscal Year
- Clearly States Fees and Hourly Rates
- Allows Early Termination
- Mutual Indemnity Clause
- Governed in Accordance with Laws of California and Department of Education
- Arbitration Clause
- Two copies already signed by vendor

Initial Review Complete

	Signature	Date
	Robert Irving	4/30/2026

Purchase Order Prepared

	Signature	Date

Ready for Board Agenda

	Signature	Date
	Camie Davies	4/30/2026



## MEMORANDUM OF UNDERSTANDING

The mission of Marn DDS Dental Practice, Professional Corporation (dba "Big Smiles California") is to improve the quality of children's lives by providing comprehensive dental services to children often left without care. With parental/guardian permission, Big Smiles California can provide a dental exam, cleaning, fluoride treatments, x-rays and sealants, where applicable. In addition, restorative services such as simple fillings, pulpotomies (a root canal on baby teeth), extractions of baby teeth and pulp caps are offered.

The purpose of this memorandum is to establish an understanding between:

Big Smiles California

And

Southern Kern Unified School District

### **Big Smiles California agrees:**

- At a date to be mutually agreed upon, to provide comprehensive dental services, including: exams, cleanings, fluoride treatments (including Silver Diamine Fluoride), as well as x-rays and sealants where applicable, in addition to simple fillings, pulpotomies on baby teeth, baby teeth extractions and pulp caps. Such care shall be offered to the children with parental/guardian consent.
- All children ages 18 months -18 years are eligible.
- Each site will be served by our licensed California dentist(s) and/or hygienist(s) and/or dental assistants.
- There is no charge to the schools or District.
- When available, Medicaid covers 100% of treatment. Most insurances are accepted. For those without insurance, self-pay options are available.
- All children will be given a "report card" for their parents' review. Copies of x-rays are available to the family and dental offices.

### **Southern Kern Unified School District agrees to:**

- Distribute Permission Forms to students in the fall and spring semesters of each school year and at other times upon request, as well as to collect the Permission Forms from the students in advance of the dental visit, and to send the completed Permission Forms to Big Smiles California as far in advance of the dental visit as reasonably possible.
- Communicate directly with parents via electronic medium (i.e. text, email) and/or robo-calls, as well as posting to the school/district website and social media pages, to make them aware that the in-school dentist is coming to school and provide parents with the online sign-up option, available at [www.myschooldentist.com](http://www.myschooldentist.com)
- Provide a space that is a minimum of 20 feet x 20 feet including 2 standard power outlets and access to water, suitable for the staff of Big Smiles California to set up its “dental office”.
- Provide a minimum of 25 children per site to be treated. If minimum is not reached, the visit may be rescheduled or cancelled.

### **Other Terms and Conditions:**

- This agreement is non-financial in nature. It shall run for a period of one year, and shall be renewed automatically on an annual basis for additional one year terms, unless notified by either party in writing with 30 days’ notice. If necessary to fulfill its responsibilities under this agreement, Big Smiles may assign this agreement to another dental practice.
- The parties acknowledge that the District is a public health program created or administered by federal, state, or local law, as described in CA Bus & Prof Code Section 1911.
- Insurance: Provider will secure and maintain a Commercial General Liability Policy, including coverage for contractual liability, with limits of not less than One Million Dollars (\$1,000,000.00) per occurrence or claim. Provider will secure and maintain Malpractice Errors and Omissions Policy with limits of One Million Dollars (\$1,000,000.00) per claim and Three Million Dollars (\$3,000,000.00) aggregate. Provider will secure and maintain Business Automobile Liability Insurance for automobiles owned, leased or hired by Provider with a combined single limit of not less than One Million Dollars (\$1,000,000.00) per occurrence. Provider will deliver a copy of such insurance policies to District upon request. Provider will further provide all required worker’s compensation insurance for its employees, if any. All of the insurance policies described in this Section will be maintained at Provider’s expense.
- Indemnification: Provider will defend, indemnify, and hold harmless the District and its agents, contractors, employees, and governing board members, from and against all claims, damages, losses, and expenses (including, but not limited to attorney’s fees, costs, and fees of other professional consultants) arising out of the negligent acts or omissions of the Provider or its respective agents, contractors, or employees. To the extent permitted by law, District will defend, indemnify, and hold harmless the Provider and its agents, employees, and contractors, from and against all claims, damages, losses, and expenses (including, but not limited to attorney’s fees, costs, and fees of other professional consultants) arising out of the negligent acts or omissions of the District or its respective agents, contractors, employees, or governing board members. The obligations described in this Section are not exclusive and will not be construed to negate, abridge, or reduce other rights or obligations of indemnity that would otherwise exist as to a party, person, or entity described in this paragraph.

- Compliance with Law and District Policy: The parties will adhere to all applicable laws, regulations, and District policies in the performance of their respective responsibilities under this MOU, including but not limited to HIPAA. District will notify Provider of such laws, regulations, and policies applicable to its Services, including Dental Team background check requirements, before the beginning of each school year or at least three (3) months prior to the applicable Clinic Date, whichever is later.

Marn DDS Dental Practice, Professional Corporation  
145 S. Fairfax, Suite 218  
Los Angeles, CA 90036-2186

By: \_\_\_\_\_  
Signature  
\_\_\_\_\_  
Print Name  
\_\_\_\_\_  
Title

Date: \_\_\_\_\_

Southern Kern Unified School District  
2601 Rosamond Blvd.  
Rosamond, CA 93560

By: \_\_\_\_\_  
Signature  
\_\_\_\_\_  
Print Name  
\_\_\_\_\_  
Title

Date: \_\_\_\_\_

## CSBA UPDATE CHECKLIST –March 2025

District Name: Southern Kern Unified School District

Contact Name: Barbara Gaines Phone: (661) 256-5000 Email: hgaines@skusd.k12.ca.us

POLICY	TITLE	OPTIONS/BLANKS	ADOPT DATE
BP 1312.2	Complaints Concerning Instructional Materials		
AR 1312.2	Complaints Concerning Instructional Materials		
E(1) 1312.2	Complaints Concerning Instructional Materials	<b>Fill in Blanks</b> Assistant Supt. of Educational Services Date _____ Title _____	
BP 1340	Access to District Records		
AR 1340	Access to District Records		
BP 3311	Bids		
AR 3311	Bids		
BP 3311.1	Uniform Public Construction Cost Accounting Procedures		
AR 3311.1	Uniform Public Construction Cost Accounting Procedures		
BP 3312	Contracts	<b>OPTION 1:</b> <input checked="" type="checkbox"/> Annual Public Hearing <b>OPTION 2:</b> <input type="checkbox"/>	
BP 3516.5	Emergency Schedules		
BP 3580	District Records		
AR 3580	District Records		
BP 4151	Employee Compensation	<b>Fill in Blanks</b> Monthly - 11 months _____ 1-month deferral _____ Certificated _____	

## CSBA UPDATE CHECKLIST – March 2025

District Name: Southern Kern Unified School District

POLICY	TITLE	OPTIONS/BLANKS	ADOPT DATE
BP 4251	Employee Compensation	<b>Fill in Blanks</b> Monthly _____ 12-months _____ Classified _____	
BP 4351	Employee Compensation	<b>Fill in Blanks</b> Monthly _____ 12-months _____ Management _____	
BP 4158	Employee Security		
BP 4258	Employee Security		
BP 4358	Employee Security		
AR 4158	Employee Security		
AR 4258	Employee Security		
AR 4358	Employee Security		
BP 5125	Student Records		
AR 5125	Student Records		
BP 5131	Conduct		
BP 5131.6	Alcohol and Other Drugs		
AR 5131.6	Alcohol and Other Drugs		
BP 5131.8	Mobile Communication Devices	<b>OPTION 1:</b> <input type="checkbox"/> <b>OPTION 2:</b> <input checked="" type="checkbox"/> No Cell Phone Use on Campus	
BP 5141.5	Mental Health		
BP 5141.52	Suicide Prevention		
AR 5141.52	Suicide Prevention		

## CSBA UPDATE CHECKLIST – March 2025

District Name: Southern Kern Unified School District

POLICY	TITLE	OPTIONS/BLANKS	ADOPT DATE
BP 5145.13	Response to Immigration Enforcement		
AR 5145.13	Response to Immigration Enforcement		
BP 6142.93	Science Instruction		
BP 6142.94	History-Social Science Instruction		
BP 6159	Individualized Education Program		
AR 6159	Individualized Education Program		
BP 6159.2	Nonpublic, Nonsectarian School and Agency for Special Education		
AR 6159.2	Nonpublic, Nonsectarian School and Agency for Special Education		
BB 9150	Student Board Members	<p><b>Fill in Blanks</b></p> <p>N/A _____</p> <p>1 _____</p>	
BB 9224	Oath of Affirmation		
BB 9260	Legal Protection		

**CSBA POLICY GUIDE SHEET**  
**March 2025**

Note: Descriptions below identify revisions made to CSBA's sample board policies, administrative regulations, board bylaws, and/or exhibits. Editorial changes have also been made. Districts and county offices of education should review the sample materials and modify their own policies accordingly.

**Board Policy 1312.2 - Complaints Concerning Instructional Materials**

Policy updated to reflect **NEW LAW (SB 153, 2024)** which prohibits the Governing Board from adopting or approving the use of any textbook, instructional material, supplemental instructional material, or curriculum for classroom instruction if the use would subject a student to unlawful discrimination in accordance with specified state law.

**Administrative Regulation 1312.2 - Complaints Concerning Instructional Materials**

Regulation updated to reference **NEW LAW (SB 153, 2024)** which prohibits the Governing Board from adopting or approving the use of any textbook, instructional material, supplemental instructional material, or curriculum for classroom instruction if the use would subject a student to unlawful discrimination in accordance with specified state law.

**Exhibit(1) 1312.2 - Complaints Concerning Instructional Materials**

Exhibit updated in conjunction with accompanying Board policy and administrative regulation, with minor revisions to formatting and style.

**Board Policy 1340 - Access to District Records**

Policy updated to delete material related to the copying of public records, as it is more appropriately placed in, and therefore moved to, the accompanying Administrative Regulation.

**Administrative Regulation 1340 - Access to District Records**

Regulation updated to add that the regulation is a non-exhaustive list of records that may be defined as either public or confidential. Additionally, regulation updated to clarify that (1) the public may have access to public records unless otherwise exempt from disclosure, and (2) it is after initial proposals of exclusive employee representatives and of the district are presented at a district Governing Board meeting that they are a public record. In addition, regulation updated to include that executed contracts for the purchase of goods or services, even if the contract contains provisions specifying that the contract is confidential or a proprietary record of the vendor, is a public record. Regulation also updated to require that confidential home addresses, telephone numbers, or birth dates of employees may only be disclosed in the limited circumstances listed in the regulation, and to reflect **NEW LAW (AB 1785, 2024)** which prohibits districts from publicly posting online the home address, telephone number, or both the name and assessor parcel number associated with the home address of any elected or appointed official without first obtaining the written permission of that individual. Additionally, regulation updated to clarify that unless otherwise authorized or required by law, information regarding an individual's citizenship or immigration status shall not be disclosed. In addition, regulation updated to reflect **NEW LAW (SB 1034, 2024)** which adds, as an unusual circumstance which would permit the district to extend its response to a California Public Records Act request, to include the need to search for, collect, and appropriately examine records during a state of emergency when the state of emergency currently affects the district's ability to timely respond to staffing shortages or closure of facilities where the requested records are located. Regulation also updated to clarify that if a portion of a requested record is exempt from disclosure, only the non-exempt portion of the record is available for inspection and that the record's exempt material is required to be redacted prior to disclosure. Additionally, regulation reorganized for clarity and to keep related content together.

**Board Policy 3311 - Bids**

Policy updated to clarify that bidding procedures are required to be established in accordance with, and meet the requirements for, bidding procedures specified in law. Additionally, policy updated to incorporate material from the accompanying administrative regulation related to awarding contracts, protests by bidders,

and instances when bids are not required, as the majority of such content is related to Governing Board actions and therefore more appropriately placed in Board policy.

#### **Administrative Regulation 3311 - Bids**

Regulation updated to clarify that the definition of maintenance includes landscape maintenance and minor repainting. Additionally, regulation updated to reflect requirement that prequalification is required for projects that utilize state general funds. In addition, regulation updated to delete material related to awarding contracts, protests by bidders, and instances when bids are not required, as the majority of such content is related to Governing Board actions and therefore more appropriately placed, and thus incorporated, into the accompanying Board policy.

#### **Board Policy 3311.1 - Uniform Public Construction Cost Accounting Procedures**

Policy updated to add language related to authorization for the Governing Board when, after the first invitation of bids pursuant to informal or formal bidding procedures under the Uniform Public Construction Cost Accounting Act all bids are rejected, declare that a project can be performed more economically by employees of the district.

#### **Administrative Regulation 3311.1 - Uniform Public Construction Cost Accounting Procedures**

Regulation updated to reflect **NEW LAW (AB 2192, 2024)** which (1) includes "installations" involving publicly owned, leased, or operated facility in the definition of "public project," and (2) adjusted the threshold amounts for utilizing Uniform Public Construction Cost Accounting Act procedures. Regulation also updated to clarify and expand material related to informal procedures for awarding contracts for public projects of \$220,000 or less.

#### **Board Policy 3312 - Contracts**

Policy updated to broaden philosophical statement to include that the Governing Board ensure that contracts entered into on behalf of the district conform to any applicable legal standards. Additionally, policy updated to provide that Board members and district employees involved in the making of contracts on behalf of the district comply with applicable law. In addition, policy updated to add language that executed contracts for the purchase of goods or services, even if the contract contains provisions specifying that the contract is confidential or a proprietary record of the vendor, is a public record unless otherwise exempt from disclosure under state or federal law. Policy also updated to reflect **NEW LAW (SB 1303, 2024)** which (1) requires, if the district utilizes a private labor compliance entity, the entity to submit a signed declaration verifying that it does not have a conflict of interest, and (2) defines "private labor compliance entity" and "conflict of interest." Additionally, policy updated to clarify language regarding public records and that a district may not enforce a confidentiality clause that would prevent the district from making any part of the contract a public record.

#### **Board Policy 3516.5 - Emergency Schedules**

Policy updated to add "health conditions" as a reason for which the Superintendent or designee is authorized by the Governing Board to close a school site, change the regular school day schedule, or take any necessary action. Additionally, policy updated to reference **NEW LAW (SB 1429, 2024)** which adds snowstorms to the list of emergencies for which a district may apply to the Superintendent of Public Instruction to obtain apportionment credit for days and minutes lost due to emergency closure and material decreases in attendance. In addition, policy updated to reflect **NEW LAW (SB 153, 2024)** and **NEW LAW (AB 176, 2024)** which require a district that submits an affidavit for a school closure necessitated by an emergency condition to (1) for an emergency event occurring after September 1, 2021 but before July 1, 2026, certify that the district has a plan for offering independent study to affected students within 10 instructional days of the first day of a school closure or material decrease in attendance, and (2) for events occurring on or after July 1, 2026, certify that an instructional continuity plan is included in the district's comprehensive safety plan and that the district offered student engagement and instruction consistent with the instructional continuity plan or certify that it did not do so due to extenuating circumstances. **NEW LAW (SB 153, 2024)** also authorizes districts, beginning July 1, 2025, to implement attendance recovery programs for students in grades transitional kindergarten-12 to make up lost instructional time and offset absences due to emergency events. Additionally, policy updated to combine material related to student and parent/guardian notifications, make more current the modalities of the district's notification system for informing students and

parents/guardians of a change in the school day schedule, a school closure due to an emergency, or change in operation of school bus schedules, and reflect **NEW LAW (AB 2905, 2024)** which requires, when a district or school uses an automatic dialing-announcing device, for the device to be operated by a person who follows all procedures required by law prior to operating the device, and disconnect the device from the telephone line upon the termination of the call.

#### **Board Policy 3580 - District Records**

Policy updated to include protection of records against damage, loss, or theft, which may be caused by cybersecurity breaches. Additionally, policy updated to require the Superintendent or designee to (1) ensure that employees receive information and training about cybersecurity, including ways to protect district records from breaches to the district's digital infrastructure, and (2) to report a cyberattack that impacts more than 500 students or personnel to the California Cybersecurity Integration Center. In addition, policy updated to clarify that if a breach in security of district records has resulted in the release of personal information that was either unencrypted, or encrypted under certain specified circumstances, the Superintendent or designee is required to notify individuals, as specified. Policy also updated to specify that records containing confidential address information of a participant in the Safe at Home program are required to be kept in a confidential location and not shared with the public.

#### **Administrative Regulation 3580 - District Records**

Regulation updated to clarify that it is any historical inventory of equipment that is required to be a continuing record; that a student's cumulative record, if not transferred, is a continuing record until the student ceases to be enrolled in the district; and that minutes of Governing Board or Board committees are classified as permanent records, including text of rules, regulations, policies or resolutions not set forth verbatim in the minutes but included by reference only. Additionally, regulation updated to delete reference to printing and physically filing records and replace with language that all records, including electronic documents, should be organized and filed for easy retrieval based on information contained in, and the purpose of, the record.

#### **Board Policy 4151/4251/4351 - Employee Compensation**

Policy updated to reflect **NEW LAW (AB 938, 2024)** which requires districts, beginning January 31, 2026, to annually complete the Salary and Benefit Schedule for Bargaining Units (Form J-90), for classified and certificated staff assigned to a district school site(s) and report the Form J-90 to the California Department of Education. Additionally, policy updated to include "fillable" language for districts to utilize to reflect the payroll schedule determined by the Governing Board. In addition, policy updated to delete material related to the compensation of employees during periods of extended closure or disruption which was COVID-19 specific, and therefore outdated. Policy also updated to correct an inaccuracy regarding overtime rate of pay, which required the deletion of material related to an overtime rate of twice the regular rate of pay for any hours worked in excess of 12 hours in one day or eight hours on the seventh consecutive work day, since the Labor Code section which provides for such overtime compensation does not apply to school districts. Additionally, policy updated to add language regarding the rate of pay for a classified employee in an exempt position who is required to work on a holiday designated in law or by the Board. In addition, policy updated to clarify that, when an employee does not respond or disputes the existence or amount of an overpayment claimed by the district, the district may only recover an overpayment after pursuing appropriate legal action, and to delete the requirement for Board approval for the district to exercise legal means to recover an overpayment, as Board approval is not required by law.

#### **Board Policy 4158/4258/4358 - Employee Security**

Policy updated to include material which authorizes a collective bargaining representative to seek a temporary restraining order on behalf of a district employee who has been subjected to harassment, unlawful violence, or a credible threat of violence in the workplace, if the collective bargaining representative serves that employee in employment or labor matters at the employee's workplace. Additionally, policy updated to incorporate Executive Order 14127, "Combating Emerging Firearms Threats and Improving School-Based Active-Shooter Drills," which establishes a task force to provide guidance to schools related to school-based active shooter drills. In addition, policy revised to more closely align with law and to reflect a change in provisions from the Labor Code to the Government Code.

#### **Administrative Regulation 4158/4258/4358 - Employee Security**

Regulation updated to reference the requirement for schools to include in their comprehensive safety plans procedures to assess and respond to reports of any dangerous, violent, or unlawful activity that is being conducted or threatened to be conducted at school, at an activity sponsored by the school, or on a school bus serving the school. Additionally, regulation updated to add that reports of an attack, assault, or physical threat shall be forwarded immediately to the Superintendent or designee. In addition, regulation updated to reflect **NEW LAW (AB 2499, 2024)**, which requires districts to provide reasonable accommodations to an employee who is a victim, or whose family member is a victim, of domestic violence, sexual assault, stalking, or other qualifying act(s) of violence. Policy also updated to clarify material related to an employee's request, based on need, to carry or possess pepper spray on school property or at school-related activities.

#### **Board Policy 5125 - Student Records**

Policy updated to include in the first philosophical paragraph disclosure of records in the list of administrative regulations the Superintendent or designee is required to establish. Additionally, policy updated to reflect **NEW LAW (AB 801, 2024)** which requires districts to provide documentation that a student has not been enrolled in the district for at least 60 days to the operator of a website, online service or application, or mobile application that has control of student records which contain covered information that is not subject to the California Consumer Privacy Act, if the student's parent/guardian or the student, if 18 years of age or older, requests deletion of such records. In addition, policy updated to reflect **REVISED GUIDANCE** from the California Attorney General related to responding to immigration enforcement in K-12 schools. Policy also updated to broaden the applicability of the prohibition against disclosure by deleting reference to "Superintendent or designee" and replacing with "district or district employee", and add the requirement that the Superintendent or designee develop protocols to comply with a court's restraining order that prohibits a party from accessing specified records and information pertaining to a student. Additionally, policy updated to add requirements related to the retention, disclosure, and security of student records, including that the Superintendent or designee (1) ensure the confidentiality of student records as required by law and establish processes and procedures to safeguard data against damage, loss, or theft, including damage, loss, or theft, which may be caused by the use of technology, including artificial intelligence, in the retention or disclosure of student records and breaches to the district's digital infrastructure, (2) ensure that employees receive information and training about cybersecurity, including ways to protect student records from breaches to the district's digital infrastructure, and (3) report a cyberattack to the California Cybersecurity Integration Center if the district experiences a cyberattack that impacts more than 500 students or personnel.

#### **Administrative Regulation 5125 - Student Records**

Regulation updated to reference **REVISED GUIDANCE** from the California Attorney General related to responding to immigration enforcement in K-12 schools. Additionally, regulation updated to reorganize definitions to appear in alphabetical order, and add that the district is prohibited from disclosing student records to a party, including a parent/guardian, who is legally prohibited from accessing records and information of a student pursuant to a restraining order. In addition, regulation updated to reflect **NEW LAW (SB 153, 2024)** which requires a district that serves students in grades 9-12 to (1) enter into a data sharing agreement with the California College Guidance Initiative (CCGI) to provide student data for use when students are planning for and applying to California public colleges and universities, and (2) provide parent/guardian notification of the sharing with CCGI of specified district data and data collected by the California Department of Education for the purposes of college admissions, academic placement, and eligibility for student financial aid. In addition, regulation updated to clarify that (1) information may be released from a student's records to appropriate persons in connection with an emergency if the knowledge of the information is necessary to protect the health or safety of the student or other persons, and (2) that when a student in foster care is enrolling in a district school, the district's liaison for foster youth is required to contact, within two business days of the student's request for enrollment, the school last attended by the student to obtain all academic and other records.

#### **Board Policy 5131 - Conduct**

Policy updated to reflect **NEW LAW (AB 3216, 2024)** which requires the Governing Board to, by July 1, 2026, develop, adopt, and update every five years a policy to limit or prohibit student use of smartphones while at a school site or under the supervision and control of district employee(s). Additionally, policy updated to expand the list of prohibited student conduct to include conduct that is prohibited by law related to suspension and expulsion.

**Board Policy 5131.6 - Alcohol and Other Drugs**

Policy updated to add language which requires districts to annually inform parents/guardians at the beginning of the first semester or quarter of the regular school year about the dangers associated with the use of synthetic drugs that are not prescribed by a physician, such as fentanyl, and to reflect **NEW LAW (AB 2690, 2024)** which requires districts to notify parents/guardians about the risk of social media being used as a way to market and sell synthetic drugs. Additionally, policy updated to reflect **NEW LAW (AB 2711, 2024)** which prohibits the suspension of students who voluntarily disclose their use of a tobacco product, controlled substance, alcohol, or an intoxicant of any kind in order to seek help through services or supports solely for that disclosure, **NEW LAW (SB 997, 2024)** which prohibits districts that serve students in middle school, junior high school, high school, or adult school from prohibiting a student in middle school, junior high school, or high school, while on a school site or participating in school activities, from carrying fentanyl test strips while on a school site or participating in school activities, to carry fentanyl test strips or a federally approved opioid antagonist for the emergency treatment of persons suffering, or reasonably believed to be suffering, from an opioid overdose, and **NEW LAW (AB 2998, 2024)**, which provides that districts may not prohibit students 12 years of age or older, while on a school site or participating in school activities, from carrying or administering, for the purposes of providing emergency treatment to persons who are suffering, or reasonably believed to be suffering, from an opioid overdose, a naloxone hydrochloride nasal spray or any other opioid overdose reversal medication. In addition, policy updated to add language which authorizes a district to use alternatives to the referral of a student to a law enforcement agency in response to an incident involving the student's misuse of an opioid, to the extent any alternative utilized is not in conflict with any law requiring that referral.

**Administrative Regulation 5131.6 - Alcohol and Other Drugs**

Regulation updated to reflect **NEW LAW (AB 2865, 2024)** which requires instruction on the nature and effects of alcohol to include information about excessive alcohol use and the short- and long-term health risks of excessive alcohol use, which may include instruction about depression and anxiety, and **NEW LAW (AB 2429, 2024)**, which provides that, beginning with the 2026-27 school year, districts that require students to complete a course in health education for graduation from high school to include in such course instruction in the dangers associated with fentanyl use.

**Board Policy 5131.8 - Mobile Communication Devices**

Policy updated to reflect **NEW LAW (AB 3216, 2024)** which requires the Governing Board to, by July 1, 2026, develop, adopt, and update every five years a policy to limit or prohibit student use of smartphones while at a school site or under the supervision and control of district employee(s). Additionally, policy updated to add options which offer different approaches to regulating the use of smartphones and other mobile communication devices. In addition, policy updated to clarify language related to the search of a student's personal electronic device.

**Board Policy 5141.5 - Mental Health**

Policy updated to include substance abuse in instruction provided to students, and to include students as recipients of information and training that the Superintendent or designee is required to provide. Additionally, policy updated to reflect **NEW LAW (SB 153, 2024)** which (1) requires the district to, by July 1, 2029, certify to the California Department of Education that all certificated employees and 40 percent of classified employees who have direct contact with students in grades 7-12 receive youth behavioral training at least one time, and (2) requires the Governing Board of any district serving students in grades 7-12 to, before January 31, 2026, adopt a policy at a regularly scheduled meeting, on referral protocols for addressing student behavioral health concerns. In addition, policy updated to reflect that the Superintendent or designee is required to provide and require at least one hour of training to support lesbian, gay, bisexual, transgender, queer, and questioning cultural competency annually to all certificated employees serving students in grades 7 to 12, and that the district is required to maintain records documenting the date that each employee completed such training and the name of the entity that provided the training. Policy also updated to expand material related to telehealth or other information and communication technologies for mental and behavioral health services for students.

**Board Policy 5141.52 - Suicide Prevention**

Policy updated to reflect **NEW LAW (SB 1318, 2024)** which, if the district does not have a school mental health professional or contract with a mental health professional, encourages the Governing Board to consider when reviewing its policy on suicide prevention whether funding should be identified for purposes of hiring a school mental health professional. Additionally, policy updated to require that measures and strategies for suicide prevention, intervention, and postvention include student instruction on help-seeking strategies and resources, and expand tasks of district and/or school-site crisis intervention team(s) to include posting of suicide prevention policy, protocols, and resources on district and school websites. In addition, policy updated to include material related to addressing mental health disabilities, as well as language regarding the establishment of a process to maintain regular contact with students, including during distance learning or school closures, and to communicate emotional wellbeing and or safety concerns. Policy also updated to include that mental health and behavioral health services be provided for in accordance with Board Policy 5141.5 - Mental Health, which includes the provision of services by way of telehealth technology.

#### **Administrative Regulation 5141.52 - Suicide Prevention**

Regulation updated to include definitions for "mental health professional," "student suicide crisis," and "school mental health professional." Additionally, regulation updated to reflect **NEW LAW (SB 1063, 2024)** which requires districts that issue or reissue student identification cards to include on the card the 988 Suicide and Crisis Lifeline, and authorizes districts to include the telephone number for campus police or security or, if the campus does not have a campus police or security telephone number, the local nonemergency telephone number, and/or a quick response (QR) code for the county's mental health resources website. In addition, regulation updated to include that mental health and behavioral health services be provided for in accordance with Board Policy 5141.5 - Mental Health.

#### **Board Policy 5145.13 - Response to Immigration Enforcement**

Policy updated to reflect **REVISED GUIDANCE** from the California Attorney General related to responding to immigration enforcement in K-12 schools, including the prohibition against seeking or requiring information or documents, to the exclusion of other permissible information or documents, regarding the citizenship or immigration status of a student or the student's family members. Additionally, policy updated to incorporate language from the accompanying administrative regulation related to the prohibition against using resources and data collected by the district to compile a list, registry, or database of individuals based on national origin, immigration status, religion, or other category of individual characteristics protected against unlawful discrimination.

#### **Administrative Regulation 5145.13 - Response to Immigration Enforcement**

Regulation updated to reflect **REVISED GUIDANCE** from the California Attorney General related to responding to immigration enforcement in K-12 schools, including the requirement to obtain consent to release immigration-related student information; when and how a law enforcement officer is required to register at a school in order to gain access; and what to do when a law enforcement officer declares that exigent circumstances exist and demands immediate access to the campus. Additionally, regulation updated to clarify the circumstances when there is a need for a judicial subpoena and/or judicial subpoena warrant. In addition, regulation updated to delete language moved to the accompanying Board policy related to the prohibition against using resources and data collected by the district to compile a list, registry, or database of individuals based on national origin, immigration status, religion, or other category of individual characteristics protected against unlawful discrimination. Regulation also updated to add new section headings for organization and ease of understanding.

#### **Board Policy 6142.93 - Science Instruction**

Policy updated to expand the philosophical statement to specify the Governing Board's belief that science instruction include the place of humans in ecological systems, the causes and effects of climate change and the methods to mitigate and adapt to climate change, and experiments and other activities that foster critical thinking. Additionally, policy updated to clarify that the Board is required to adopt academic standards for science which meet or exceed the California Next Generation Science Standards and describe the knowledge and skills students are expected to possess at each grade level, with an instructional focus on understanding the process of science, the fundamental ideas within each discipline of science, and underlying themes that are common to all sciences.

**Board Policy 6142.94 - History-Social Science Instruction**

Policy updated to expand the philosophical statement to specify the Governing Board's belief that history-social science instruction include a foundation for the appreciation of different ethnicities, the wise use of natural resources, and the responsible management of personal finance. Additionally, policy updated to specify that districts with high schools are required to annually observe, during the week that includes April 28, "Workplace Readiness Week" by providing information to students on their rights as workers, and that for students in grades 11 and 12, the "Workplace Readiness Week" observances are required to be integrated into the regular school program, consistent with the history-social science framework.

**Board Policy 6159 - Individualized Education Program**

Policy reviewed in conjunction with the accompanying administrative regulation and updated for technical revisions, including changing the term "students with disabilities" to "students with exceptional needs".

**Administrative Regulation 6159 - Individualized Education Program**

Regulation updated to reflect **NEW LAW (AB 438, 2024)** which requires a student's individualized education program (IEP), if determined appropriate by a student's IEP team, to include measurable postsecondary goals and transition services beginning when the student starts high school or not later than the first IEP to be in effect when the student is 16 years of age or younger, as appropriate, and updated annually thereafter, and **NEW LAW (AB 1938, 2024)** which requires IEP teams, when determining the least restrictive environment for a deaf, hard of hearing, or deaf-blind student to consider the language needs of the student and to consider placements and services available to the student, as specified. Additionally, policy updated to recognize that assistive devices and services may include artificial intelligence services, and to reflect **NEW GUIDANCE** from the U.S. Department of Education which provides information to support children with disabilities who need assistive technology devices and services for meaningful access and engagement in education, In addition, regulation updated to change the term "students with disabilities" to "students with exceptional needs".

**Board Policy 6159.2 - Nonpublic, Nonsectarian School and Agency for Special Education**

Policy updated to provide that for any foster youth served by a nonpublic school or agency (NPS/A), the NPS/A will serve as the school of origin of the foster youth and that the foster youth will be allowed to continue in the school. Additionally, policy updated to include that within 14 days of becoming aware of any change to the certification status of an NPS/A, the district is required to notify parents/guardians of district students who attend the NPS/A of the change in certification status and include in that notice, a copy of procedural safeguards. In addition, policy updated to change the term "students with disabilities" to "students with exceptional needs".

**Administrative Regulation 6159.2 - Nonpublic, Nonsectarian School and Agency for Special Education**

Regulation updated to reflect the requirement that an eligible student with exceptional needs who entered the ninth grade in the 2022-23 school year or later be exempted from all coursework and other requirements adopted by the Governing Board that are in addition to the statewide course requirements for high school graduation, and award such student a high school diploma, and to reflect **NEW LAW (SB 153, 2024)** which authorizes districts, until July 1, 2031, to extend such an exemption and award a high school diploma to an eligible student with exceptional needs who was enrolled in grade 10 or higher in the 2022-23 school year..

**Board Bylaw 9150 - Student Board Members**

Bylaw updated to reflect authorization for the Governing Board to provide student Board members with monthly financial compensation and **NEW LAW (SB 1445, 2024)** which authorizes student Board members to make restorative justice recommendations regarding expulsions if certain conditions are met. Additionally, bylaw restructured based on two legal bases to create student Board member positions and to clarify which aspects of bylaw are based on which basis.

**Board Bylaw 9224 - Oath or Affirmation**

Bylaw updated as part of CSBA's process to review policy materials that have not recently required updating based on changes to law, regulations, new guidance, or other directives, and has been amended for precision, consistency, and accuracy.

**Board Bylaw 9260 - Legal Protection**

Bylaw updated as part of CSBA's process to review policy materials that have not recently required updating based on changes to law, regulations, new guidance, or other directives, and has been amended for precision, consistency, and accuracy.