

Name: _____

NAF Digital Portfolio Final Review

Grading Checklist:

Page
Home Page <ul style="list-style-type: none"><input type="checkbox"/> Professional photo of yourself<input type="checkbox"/> Short personal introduction<input type="checkbox"/> NAF logo<input type="checkbox"/> Your professional Gmail contact<input type="checkbox"/> List of all required pages in order with working links.<input type="checkbox"/> Correct spelling, grammar, capitalization, and punctuation
About Me Page <ul style="list-style-type: none"><input type="checkbox"/> 3 or more entries with detailed explanation paragraphs<input type="checkbox"/> Corresponding real photo, video, or link to supporting document<input type="checkbox"/> Correct spelling, grammar, capitalization, and punctuation
Career Documents Page <ul style="list-style-type: none"><input type="checkbox"/> Resume<input type="checkbox"/> Cover letter<input type="checkbox"/> References<input type="checkbox"/> 15 Professional Goals<input type="checkbox"/> 10 Reasons to Hire Me<input type="checkbox"/> Correct spelling, grammar, capitalization, and punctuation<input type="checkbox"/> Updated resume, cover letter, and references with matching header and format
NAF Academy Page <ul style="list-style-type: none"><input type="checkbox"/> NAF mission statement at the top<input type="checkbox"/> Explanation of your academy theme<input type="checkbox"/> List of each individual NAF class (separate semester classes)<input type="checkbox"/> Each class includes 2 paragraphs: course description & what you learned<input type="checkbox"/> Each class should have a real photo, video, or link to a supporting document<input type="checkbox"/> Screenshot of your NAFTrack progress<input type="checkbox"/> Correct spelling, grammar, capitalization, and punctuation<input type="checkbox"/> Your documents have public access
Work Experience/Internship Page <ul style="list-style-type: none"><input type="checkbox"/> List of internship data (see Required Work Experience Overview highlighted in yellow page on NAF site)<input type="checkbox"/> Approx 1 min video explaining all about your experience and what you learned<input type="checkbox"/> Future Ready Skills<input type="checkbox"/> Work Experience /Internship Reflection Assignment<input type="checkbox"/> Screenshot of your NAFTrack Certification Checklist<input type="checkbox"/> Internship hours verification form or letter<input type="checkbox"/> Evidence from your experience: documents referenced/created, photos<input type="checkbox"/> Correct spelling, grammar, capitalization, and punctuation