



Governing Board Meeting Agenda

(Adopted) Meeting Minutes

CABRILLO UNIFIED SCHOOL DISTRICT

Thursday, April 21, 2022 • Public Session: 6:00 PM

Via Zoom: <https://cabrillok12.zoom.us/j/99135905009> • Webinar ID: 991 3590 5009 • Telephone: 669 900 6833

Board Members Present: Mary Beth Alexander, President
Freya McCamant, Vice President
Sophia Layne, Clerk to the Governing Board
Kimberly Hines, Member

Board Members Absent: Lizet Cortes, Member

Administrators Present: Sean McPhetridge, Ed.D., Superintendent
Leticia Bhatia, Ed.D., Assistant Superintendent

Student Board Member Present: Sara Gorman, Student Board Member

1. CALL TO ORDER – 5:31 PM

a. Roll Call / Quorum

Mary Beth Alexander, President
Freya McCamant, Vice President
Sophia Layne, Clerk to the Governing Board
Kimberly Hines, Member
Lizet Cortes, Member

b. Pledge of Allegiance

Student Board Member Sara Gorman led the Pledge of Allegiance.

2. APPROVAL OF AGENDA

Member Kimberly Hines requested a motion to amend the agenda by moving the proclamation items 5.h, 5.i, 5.j, and 5.k to the end of the General Business agenda. Motion seconded by Member Freya McCamant.

ROLLCALL

Mary Beth Alexander, President – aye
Freya McCamant, Vice President – aye
Sophia Layne, Clerk to the Governing Board – aye
Kimberly Hines, Member – aye
Lizet Cortes, Member – absent

(M-40) Passed 4-0 with Student Board Member voting aye

3. COMMUNICATIONS

a. Public Comments

Written Comments. The Board received six (6) comments via the Google Public Comment Request form related to this agenda item. To read the full public comments submitted via the Google Public Comment Request form, please follow the link provided below:

<https://docs.google.com/spreadsheets/d/1-9BJy0oxkyhDsf6HSkFazJOqB3gKqRxzSfdc76QUQWU/edit?usp=sharing>

b. Employee Organizations Report

1. CUTA Representatives

CUTA Co-President Claudia Lunstroth reported that CUTA is happy and relieved with the result of the latest round of bargaining negotiations. Lunstroth said the proposed contract takes them in the direction needed to help the district be as strong as possible. To end the report, Lunstroth shared that CUTA is looking forward to the respect shown in this year's agreement for next year's bargaining, and they hope this is efficient and beneficial.

2. CSEA Representatives

CSEA President Stig Lynne said that CSEA is also glad they reached an agreement with CUSD for a retroactive salary increase to July 2021. Lynne said there is language still pending agreement and hopes that gets resolved at the next negotiations meeting, so the contract is closed. Lynne thanked the district and the negotiations teams.

c. Board Members Report

Member Kimberly Hines shared she is also delighted they came to agreement with the unions after the lengthy process. Member Hines also said we need to keep our eyes on how funding is allocated across the state as a district and community. Member Hines noted the district now has a bit more money as a Basic Aid district than if the district were just on LCFF, but that is not always guaranteed. Member Hines lastly spoke about the VAPA meeting where members drafted an aspirational plan, and she looks forward to this plan being shared with the rest of the Board.

Member Freya McCamant followed on Member Hines' appreciation for staff reaching settlement with unions for a salary raise. She said she hopes to continue making a faster process and cut out some difficulties. Member McCamant said it was exciting to hear about the VAPA report from Member Hines and that it was also great to see the Half Moon Bay High School musical again after these kinds of school events were canceled last year because of the pandemic. To end, Member McCamant wished everybody a happy Earth Day and expressed her appreciation for high school students who lead the Environmental Committee and the letter sent to all teachers encouraging them to act.

Member Sophia Layne started the report by saying that it was great to connect with colleagues at the Latino Roundtable and the PTO Alliance and that she was also thrilled that tonight's agenda has the CUTA and CSEA contract updates for final approval that includes well-deserved salary raises and an additional one-time bonus. Member Layne said she hopes the next round of negotiations run faster, so Board, district, and staff focus on the mission of helping students learn and grow. Member Layne shared this month that she participated in a series of CSBA advocacy meetings and met with county colleagues and local state legislators, where they advocated for fair funding and other bureaucratic opportunities like ERAF, tax revenues, and Special Education support.

President Mary Beth Alexander shouted out to CUSD's new Director of Personnel and Pupil Services, Bianca Forrester. President Alexander said this job is vital to building a solid foundation the district needs because this position supports families and employees in all capacities. President Alexander also gave a shout-out to Cunha teacher Tom Cox for making learning in his class engaging and fun for students. President Alexander expressed her appreciation to CSEA President Stig Lynne for providing the CSEA updates. President Alexander said Lynne provides an overview of CSEA staff duties and the importance

of their job to keep schools running. Lastly, President Alexander shouted out to CUTA Co-President Sean Riordan for his dedication leading the Robotic Team competing in Robotics World Championship in Houston, Texas.

d. Student Board Member Report

Student Board Member Sara Gorman provided the Board and public an update on Farallone View Elementary, Hatch Elementary, Kings Mountain Elementary, Cunha Intermediate, Half Moon Bay High, Pilarcitos High, Los Listos Preschool, La Costa Adult School events and activities.

c. Superintendent Report

Superintendent Dr. Sean McPhetridge also voiced his gratitude for all the good things happening in the district, and as shared in the latest joint press release, Superintendent McPhetridge was very happy to be able to come to an agreement with both unions to provide employees with well-deserved raises and a one-time bonus. Superintendent McPhetridge said he is grateful Bianca Forrester has joined the district and that on the Consent Agenda, the Board will vote on reassigning Forrester from interim director to permanent Director of Personnel and Pupil Services.

Superintendent McPhetridge continued by reporting that the Board had a Special Board Meeting on Tuesday, April 19, 2022, to approve the robotics field trip and said he feels very grateful to HMBHS teacher Sean Riordan and the students participating in the competition. At the Tuesday meeting, the Board also approved Jennifer Marsh's assignment as Interim Chief Business Office while Chief Business Officer J Jesús Contreras is on leave and approved the new Director of La Costa Adult School, Andrew Gamet.

To end, Superintendent McPhetridge shared he attended the HMBHS musical "Little Shop of Horrors," and it was wonderful, and he also gave praise to Cunha science teacher Kurt Murray and the students who participated at the San Mateo County Science Fair.

4. CONSENT AGENDA

- a. Approval of Certificated Personnel Report
- b. Approval of Classified Personnel Report
- c. Adoption Resolution No. 07-2022, Declaration for Substitute CBEST Waiver
- d. Approval of Donations to Cabrillo Unified School District
- e. Approval of Warrant Register Report Processed from March 1, 2022 to March 31, 2022
- f. Approval of Quarterly Report on Williams Uniform Complaints
- g. Approval of Regular and Special Governing Board Meetings Minutes
- h. Approval of Governing Board Policy Updates as Recommended by the
- i. California School Boards Association

President Mary Beth Alexander made a motion to approve the Consent Agenda. Motion seconded by Member Kimberly Hines.

ROLLCALL

Mary Beth Alexander, President – aye
Freya McCamant, Vice President – aye
Sophia Layne, Clerk to the Governing Board – aye
Kimberly Hines, Member – aye
Lizet Cortes, Member – absent

(M-41) Passed 4-0 with Student Board Member voting aye

5. GENERAL BUSINESS

- a. Student Recognition - Science Fair Winners: Lucy Collins, Aya Naito, Andrew Hide, Danika Gonzalez-Johnston, Nicole Hide, Miranda Sarabia, and Sydney Sarabia

Cunha Intermediate School Principal James Barnes, Cunha Intermediate Assistant Principal Ben Bartel, and Cunha Intermediate School Science Teacher Kurt Murray recognized and presented certificates to the

students who earned Honorable Mentions, second place, and first place at the 2022 San Mateo County Science Fair.

b. Cunha Intermediate School Site Presentation

Cunha Intermediate School Principal James Barnes and Cunha Intermediate Assistant Principal Ben Bartel provided an overview of site-based programs and services unique to Cunha Intermediate School.

c. Update on Federal Program Monitoring Results

Assistant Superintendent Dr. Leticia Bhatia provided an overview of the 2022 Federal Program Monitoring review and results. CUSD was required to resolve five findings, and Dr. Bhatia shared the district's steps to address these findings with the board.

d. Update on One-Time COVID- Relief Funds and CUSD's ESSER III Plan

Assistant Superintendent Dr. Leticia Bhatia provided an update on the state and federal funds received to mitigate the effects of the COVID-19 pandemic and how the ESSER III Plan is implemented.

e. Community Hub Update

Jill Jacobson of Boys and Girls Club of the Coastside (BGCC), Corrine Bucher of Cabrillo Education Foundation (CEF), and Pat Carbullido of Ayudando Latinos a Soñar (ALAS) provided an overview of the Community Hub that will be located on the Cunha Intermediate School campus near BGCC classrooms. The Community Hub would offer students and families a space for educational activities and other community services and programs.

f. Comprehensive Coordinated Early Intervention Services (CCEIS Plan)

Director of Educational Support Services Martha Ladd provided an update on the CCEIS plan, the district's progress in addressing significant disproportionality, and an overview of ongoing support to students to prevent significant disproportionality.

g. CUSD g. Education Support Services Team: Update on Student Wellness Programs

Director of Educational Support Services Martha Ladd, Mental Health Specialized Program Coordinator Caroline Morton, and District Nurse Susan Vana presented a report detailing the progress of the Educational Support Services Team in the implementation of the tiered support in the areas of behavioral, medical, and mental health.

l. Adoption of Resolution No. 08-2022 Supporting Preschool, Transitional Kindergarten, and Full-Day Kindergarten Facilities Grant Program - Revised

Member Freya McCamant made a motion to approved the revised Resolutions No. 08-2022A, 08-2022B, and 08-2022A. Motion seconded by Member Kimberly Hines.

Jordan Miles of CFW joined the meeting to answer questions the Board might have and to advocate for the approval of the resolutions.

ROLLCALL

Mary Beth Alexander, President – aye
Freya McCamant, Vice President – aye
Sophia Layne, Clerk to the Governing Board – aye
Kimberly Hines, Member – aye
Lizet Cortes, Member – absent

(M-42) Passed 4-0 with Student Board Member voting aye

m. Approval of Resolution No. 09-22, TRAN Issuance and Resolution Maximum Amount Borrowing - Revised

Member Kimberly Hines made a motion to adopt Resolution No. 09-22, TRAN Issuance and Resolution Maximum Amount Borrowing (revised.) Motion seconded by Member Freya McCamant.

n. CUSD/CSEA Tentative Agreement

Member Sophia Layne made a motion to approve the Tentative Agreement between CUSD and CSEA. Motion seconded by Member Freya McCamant.

o. CUSD/CUTA Tentative Agreement

Member Kimberly Hines made a motion to approve the Tentative Agreement between CUSD and CUTA. Motion seconded by Member Sophia Layne.

p. Adoption of Resolution No. 10-2022 to Make Findings Allowing Continued Remote Meetings Under AB361

Member Sophia Layne made a motion to vote on the adoption of Resolution No. 10-2022 to Make Findings Allowing Continued Remote Meetings Under AB361. Motion seconded by President Mary Beth Alexander.

ROLLCALL

Mary Beth Alexander, President – no
Freya McCamant, Vice President – no
Sophia Layne, Clerk to the Governing Board – no
Kimberly Hines, Member – no
Lizet Cortes, Member – absent

(M-43) Failed 0-4 with Student Board Member voting no

h. Adoption of Proclamation Declaring May 9-13, 2022 as Student Mental Health Week

Member Kimberly Hines made a motion to adopt the Proclamation Declaring May 9-13, 2022 as Student Mental Health Week. Motion seconded by Member Sophia Layne.

ROLLCALL

Mary Beth Alexander, President – aye
Freya McCamant, Vice President – aye
Sophia Layne, Clerk to the Governing Board – aye
Kimberly Hines, Member – aye
Lizet Cortes, Member – absent

(M-44) Passed 4-0 with Student Board Member voting aye

i. Adoption of Proclamation Recognizing May as Jewish American Heritage Month

Member Freya McCamant made a motion to adopt the Proclamation Recognizing May as Jewish American Heritage Month. Motion seconded by Member Sophia Layne.

ROLLCALL

Mary Beth Alexander, President – aye
Freya McCamant, Vice President – aye
Sophia Layne, Clerk to the Governing Board – aye
Kimberly Hines, Member – aye
Lizet Cortes, Member – absent

(M-45) Passed 4-0 with Student Board Member voting aye

j. Adoption of Proclamation Recognizing May as Asian American and Pacific Islander Heritage Month

Member Kimberly Hines made a motion to adopt the Proclamation Recognizing May as Asian American and Pacific Islander Heritage Month. Motion seconded by Member Sophia Layne.

ROLLCALL

Mary Beth Alexander, President – aye

Freya McCamant, Vice President – aye
Sophia Layne, Clerk to the Governing Board – aye
Kimberly Hines, Member – aye
Lizet Cortes, Member – absent

(M-46) Passed 4-0

k. Approval of Proclamation Endorsing May 2022 as Employee Appreciation Month

Member Freya McCamant made a motion to adopt the Proclamation Endorsing May 2022 as Employee Appreciation Month. Motion seconded by Member Sophia Layne.

ROLLCALL

Mary Beth Alexander, President – aye
Freya McCamant, Vice President – aye
Sophia Layne, Clerk to the Governing Board – aye
Kimberly Hines, Member – aye
Lizet Cortes, Member – absent

(M-47) Passed 4-0

8. ADJOURNMENT OF THE MEETING

The motion to adjourn was made by Member Freya McCamant and seconded by Member Sophia Layne.

ROLL CALL

Ms. Mary Beth Alexander, President – aye
Ms. Freya McCamant, Vice President – aye
Ms. Sophia Layne, Clerk to the Governing Board – aye
Ms. Kimberly Hines, Member – aye
Ms. Lizet Cortes Member – absent

(M-48) Passed 4-0

The meeting was adjourned at 9:49 PM

Minutes prepared by Rosibel Acosta, Administrative Assistant to the Superintendent

Minutes presented by Sean McPhetridge, Ed.D., Secretary to the Governing Board

Certified by:

Sophia Layne
Clerk to the Governing Board
Cabrillo Unified School District

Date