



Governing Board Meeting Agenda

(Adopted) Meeting Minutes

CABRILLO UNIFIED SCHOOL DISTRICT

Thursday, March 10, 2022 • Closed Session: 5:30 PM • Public Session: 6:00 PM

Via Zoom: <https://cabrillok12.zoom.us/j/99135905009> • Webinar ID: 991 3590 5009 • Telephone: 669 900 6833

Board Members Present:

Mary Beth Alexander, President
Freya McCamant, Vice President
Sophia Layne, Clerk to the Governing Board
Kimberly Hines, Member
Lizet Cortes, Member

Administrators Present:

Sean McPhetridge, Ed.D., Superintendent
Leticia Bhatia, Ed.D., Assistant Superintendent
J Jesús Contreras, Chief Business Officer

Student Board Member Present:

Giacomo Carter, Student Board Member Substitute

1. CALL TO ORDER – 5:31 PM

a. Roll Call / Quorum

Mary Beth Alexander, President
Freya McCamant, Vice President
Sophia Layne, Clerk to the Governing Board
Kimberly Hines, Member
Lizet Cortes, Member

b. Public Comments on Closed Session Topics

None.

c. Adjourn to Closed Session - 5:32 PM

d. Reconvene to Open Session - 6:00 PM

1. Closed Session Action Report: If applicable

1. Under Personnel Matters, the Governing Board voted 5 to 0 to release:

Eighteen (18) Temporary certificated employees for the 2022-23 school year, equating to a Full-Time Equivalent of 4.73

2. Under Personnel Matters, the Governing Board voted 5 to 0 to non-reelect:

Five (5) Probationary 1 certificated employees for the 2022-23 school year, equating to a Full-Time Equivalent of 5.0

Two (2) Probationary 2 certificated employees for the 2022-23 school year, equating to a Full-Time Equivalent of 2.0

2. Pledge of Allegiance

Student Board Member Substitute Giacomo Carter led the Pledge of Allegiance.

2. APPROVAL OF AGENDA

Motion to approve the agenda, as presented, was made by Member Kimberly Hines and seconded by Member Lizet Cortes.

ROLLCALL

Mary Beth Alexander, President – aye
Freya McCamant, Vice President – aye
Sophia Layne, Clerk to the Governing Board – aye
Kimberly Hines, Member – aye
Lizet Cortes, Member – aye

(M-23) Passed 5-0

3. COMMUNICATIONS

a. Public Comments

Written Comments. The Board received four (4) comments via the Google Public Comment Request form related to this agenda item. To read the full public comments submitted via the Google Public Comment Request form and email, please follow the link provided below:

https://docs.google.com/spreadsheets/d/1ZAhWMXG8M9solkv17LS_geNC5XwdPZO2GXbNbAacSQ/edit?usp=sharing

The following comments were provided in real-time using the Zoom Raised Hand feature. Speakers' names are entered as they appear on the Zoom participant panel.

Heidi Mills spoke to the Board about empathetic listening and the comments made by Board members at the last month's Board meeting, which Mills categorized as dismissive learning. Mills asked the Board to be compassionate and curious about why many people share their concerns with them.

Erica Krein, El Granada teacher, said teachers work long hours, attend professional development, and advocate for the students because they are dedicated. Krein shared that Kindergarten teachers suggested Title I bilingual aides to support younger and at-risk students and that this has improved and changed students' lives. Krein lastly asked the Board to support teachers and to listen to their ideas.

Avis Calhoun addressed some of the comments made by Board members at the previous meeting, including the comments about student and teacher diversity, school funding, English Learners, and underserved students. Lastly, Calhoun said teachers think about how to support those with fewer resources every day and that teachers are trying to make a difference.

Claudia Lunstroth said teachers show up every day to a very difficult job because they honor, support, and value students. Lunstroth also noted that teachers do not feel value and honor.

Breanna Lafontaine, CUSD parent, spoke in favor of increasing wages for teachers and said that this increase affects every student and that this request is a desperate need to bring security to staff and students. Lafontaine also said that CUSD has amazing staff who understand students matter.

Angelica Bruno, El Granada teacher, said that finances would get tight with the war and the inflation in the US. Bruno questioned how teachers and staff who commute to Cabrillo would afford to do this when inflation rates go up and teachers do not get a raise requested.

Abby Foster said that the district has always had trouble recruiting and retaining. Still, teachers stayed in Cabrillo for less pay because of the community's warmth, value, and appreciation, but this is not possible because living costs and inflation have gone up. Lastly, Foster asked the Board to find a way to afford and retain teachers.

b. Employee Organizations Report

1. CUTA Representatives

CUTA Bargaining Chair Kathleen Wall said that the Board is in a political office with many responsibilities, including controlling a 50-million-dollar budget and overseeing the working conditions of one of the larger employers on the Coastsides. Wall said that the Board needs to make wise decisions and budget for student needs. Wall also said the district's priority should be to have qualified credentialed teachers in front of every student and that there is where the district needs to start when budgeting. Wall continued by saying that it is necessary to have support staff like yard duty supervisors who take care of students' physical and emotional needs and enrichment classes offered to all students. To end, Wall said that schools are sites of stability for students and hopes that all parties come to agreements on what is best for the students.

2. CSEA Representatives

CSEA President Stig Lynne reported that CSEA had started negotiations and thanked CUSD for their cooperation as they worked to finalize the contract. Lynne also said CSEA held a meeting with its members on March 9, where they discussed negotiations updates and areas of improvement. On another topic, Lynne talked about the war in Ukraine and how it has affected families, and he asked the public to be conscientious and to be kind to one another.

c. Board Members Report

Member Freya McCamant shared she loves working with the CTE committee and is looking forward to doing more. McCamant also shared she missed the Environmental Committee meeting, but it was exciting to work with Board Member Lizet Cortes and other Environmental Committee members to set up the agenda. To end the report, Member McCamant reassured she listens, cares, and appreciates all the work teachers do for all the children and said she hopes all can move towards building trust and morale.

Member Kimberly Hines started her report by thanking speakers who commented tonight and saying she echoed Member McCamant's comments of value and appreciation to all the teachers. Member Hines also acknowledged Dr. Bhatia's efforts for the Visual and Performing Arts (VAPA) Committee planning and shared that the VAPA Committee started drafting a policy to follow. Member Hines said that the missing piece in music is connectivity from elementary to middle school and middle school to high school. Lastly, Member Hines said she hopes secondary principals soon join the VAPA planning conversation.

Member Sophia Layne wished Board, district, and community colleagues a happy Women's History Month and said it is exciting that the board is composed of five women for the first time. Member Layne noted that March 2022 marks two years since the start of the pandemic and schools across the country closed and said that although the pandemic has taken an acute toll on top of the global challenges, it is important to step back, come together, and continue working on those shared goals in public education. On compensation, Member Layne said this is an important conversation and acknowledged the challenges that staff face, especially the younger and lowest-paid employees. Member Layne also spoke about the Bay Area's housing situation and invited the community to work together on this issue.

President Mary Beth Alexander started by reassuring she appreciates all staff, teachers, administrators, and classified personnel for all they do. President Alexander said she wishes the district would be able to provide salary raises while it continues in its functions and programs are not affected. President Alexander also invited the public to stay for the Budget presentation and see the district's current financial situation.

Member Lizet Cortes shared that besides her Board membership, she is also part of some district committees, including VAPA, Environmental, Latino, and ELAC/DELAC, and she thanked the parents who participate in these committees. Member Cortes also participated in the LCAP Input meetings hosted by Dr. Leticia Bhatia and said that although the participation was low, the input received from parents was

meaningful. Member Cortes expressed her concerns that Latino participation in after-school sports is also low and asked the schools for support, guidance, and more communication, especially with Latino families. Member Cortes ended her comment by thanking teachers, coaches, volunteers, parents, and the Boys and Girls Club for making after-school sports programs possible.

d. Student Board Member Report

Student Board Member Substitute Giacomo Carter provided the Board and public an update on El Granada Elementary, Farallone View Elementary, Hatch Elementary, Kings Mountain Elementary, Cunha Intermediate, Half Moon Bay High, and Pilarcitos High events and activities.

c. Superintendent Report

Superintendent Dr. Sean McPhetridge thanked the teachers who spoke tonight from their hearts and experiences and said he agreed with Ms. Mill's comments that we all have to do empathetic listening. McPhetridge said that there are many truths, but he recognizes that CUSD is a lower-paying district than many districts in the county because of how the district is situated financially. To continue with the compensation topic, Dr. McPhetridge shared that every time he has reached out to the Board to get an increased offer, the Board has done so, yet there are financial constraints that must be acknowledged. Dr. McPhetridge assured everyone that the Board listens but has a hard job, as well as CUTA and CSEA, yet the roles of each are important because students matter and they are the reason we are here.

Dr. McPhetridge said the district had made progress with a 3 percent salary increase for the 2019-20 school year, an additional 3 percent for 2020-21, and the current offer of 5 percent for teachers for \$4,730 to every step on the CUTA salary schedule. Dr. McPhetridge expressed that the district hopes to extend this offer to all employees while ensuring the district stays fiscally solvent and that there continues to be funding for teacher, student, and family programs.

To conclude the report, Dr. McPhetridge spoke about the new indoor mask mandates and said that students and families have the opportunity to take masks off on March 12 but that the district will continue to follow guidelines from the San Mateo County Health Officer Dr. Morrow and the California Department of Public Health that strongly recommend using masks indoors.

4. CONSENT AGENDA

- a. 2021-2022 Winter Consolidated Application and Reporting System
- b. Approval of Certificated Personnel Report
- c. Approval of Classified Personnel Report
- d. Approval of New Summer School Lead Educator Position on Non-Bargaining Unit Salary Schedule
- e. Approval of the Intent to Submit a Declaration of Need for Fully Qualified Educators for 2022-2023
- f. Approval of Donations to Cabrillo Unified School District
- g. Approval of Warrant Register Report Processed from February 1, 2022 to February 28, 2022
- h. Adoption of Resolution No. 04-2022 to Make Findings Allowing Continued Remote Meetings Under AB361
- i. Approval of Governing Board Policy Updates as Recommended by the California School Boards Association and by CUSD Federal Program Monitoring (FPM) Consultant – Revised
- j. Approval of Regular and Special Governing Board Meetings Minutes – Revised

Motion to approve consent items was made by Member Sophia Layne and seconded by Member Kimberly Hines.

ROLLCALL

Mary Beth Alexander, President – aye
Freya McCamant, Vice President – aye
Sophia Layne, Clerk to the Governing Board – aye
Kimberly Hines, Member – aye
Lizet Cortes, Member – aye

(M-24) Passed 5-0

5. GENERAL BUSINESS

a. Half Moon Bay High School Update Presentation

Half Moon Bay High School administrators John Nazar, Deanna Tower, and Andrew Boysen provided an overview of site-based programs and services that are unique to Half Moon Bay High School.

b. Secondary Quarter 1, Quarter 2, and Math Placement Data Presentation

Half Moon Bay High School Assistant Principal Andrew Boysen and Cunha Intermediate School Principal James Barnes presented an overview of first semester grade data, Math Pathway, and math placement data.

At 9:30 PM, Member Kimberly Hines requested a motion to continue past the 10:00 PM curfew and to adjourn the meeting no later than 12:00 AM. Member Lizet Cortes seconded the motion.

ROLLCALL

Mary Beth Alexander, President – aye
Freya McCamant, Vice President – aye
Sophia Layne, Clerk to the Governing Board – aye
Kimberly Hines, Member – aye
Lizet Cortes, Member – aye

(M-25) Passed 5-0

c. Approval of CUSD Second Interim Financial Report for Fiscal Year 2021-2022 - Revised

Motion to approve CUSD Second Interim Financial Report for Fiscal Year 2021-2022 was made by Member Freya McCamant and seconded by Member Sophia Layne.

ROLLCALL

Mary Beth Alexander, President – aye
Freya McCamant, Vice President – aye
Sophia Layne, Clerk to the Governing Board – aye
Kimberly Hines, Member – aye
Lizet Cortes, Member – aye

(M-26) Passed 5-0

d. CUSD Nutrition Services Department Updates

Interim Nutrition Services Coordinator Stephanie Paoli presented the goals, operation, and future initiatives of the CUSD Nutrition Services Department. The presentation also included information on how students received participated in the program, through the pandemic, and the future initiatives to ensure access.

e. Personnel Services Update

Interim Director of Personnel and Pupil Services Bianca Forrester provided a human resources and staffing update.

f. COVID-19 Safety Update: New Guidance for the Use of Facemasks

Director of Educational Support Services Martha Ladd, Interim Director of Personnel and Pupil Services Bianca Forrester, and District Nurse Susan Vana provided an overview of new mask mandates for schools from the California Department of Public Health and San Mateo County Health Department, CUSD safety infrastructure, and Assembly Bill SB 114.

g. CUSD EV Bus Grant Update and Resolution No. 05-2022, Authorizing CUSD Participation in the Lower Emission School Bus Program – Revised

Grant Writer Matthew Spigelman provided an update on Electrical Vehicle Bus Grant and asked the Board to approved Resolution No. 05-2022 to authorize participation on the Lower Emission School Bus Program.

Christy Walker asked if the buses the district is planning on purchasing have wheelchair access. Walker said that buses should be able to accommodate students on wheelchairs.

Motion to adopt Resolution No. 05-2022, Authorizing CUSD Participation in the Lower Emission School Bus Program was made by Member Kimberly Hines and seconded by Member Lizet Cortes.

ROLLCALL

Mary Beth Alexander, President – aye
Freya McCamant, Vice President – aye
Sophia Layne, Clerk to the Governing Board – aye
Kimberly Hines, Member – aye
Lizet Cortes, Member – aye

(M-27) Passed 5-0

h. Adoption of Proclamation Recognizing April as National Autism Acceptance and Inclusion Month

Motion to adopt the Proclamation Recognizing April as National Autism Acceptance and Inclusion Month was made by President Mary Beth Alexander and seconded by Member Sophia Layne.

ROLLCALL

Mary Beth Alexander, President – aye
Freya McCamant, Vice President – aye
Sophia Layne, Clerk to the Governing Board – aye
Kimberly Hines, Member – aye
Lizet Cortes, Member – aye

(M-27) Passed 5-0

i. Adoption of Proclamation Recognizing April as California Friday Night Live Month

Rubi Salazar provided a comment in support of the Proclamation Recognizing April as California Friday Night Live Month. Salazar also provided the Board an overview of the services and campaigns to help raise awareness about alcohol consumption.

Motion to adopt the Proclamation Recognizing April as California Friday Night Live Month was made by Member Kimberly Hines and seconded by Member Lizet Cortes.

ROLLCALL

Mary Beth Alexander, President – aye
Freya McCamant, Vice President – aye
Sophia Layne, Clerk to the Governing Board – aye
Kimberly Hines, Member – aye
Lizet Cortes, Member – aye

(M-28) Passed 5-0

j. Adoption of Proclamation Designating April 22 as Earth Day

Motion to adopt the Proclamation Designating April 22 as Earth Day was made by Member Freya McCamant and seconded by Member Sophia Layne.

ROLLCALL

Mary Beth Alexander, President – aye
Freya McCamant, Vice President – aye
Sophia Layne, Clerk to the Governing Board – aye
Kimberly Hines, Member – aye

Lizet Cortes, Member – aye

(M-29) Passed 5-0

k. Selection of CSBA Delegates Assembly on Ballot for San Mateo County Sub-region 5-B

Member Lizet Cortes made a motion to approve and cast the ballot for the three current incumbent candidates, Noelia Corzo (San Mateo-Foster City SD), Clayton Koo (Jefferson ESD), and Sophia Layne (Cabrillo USD) for Sub-region 5-B Representatives to the California School Boards Association's Delegate Assembly. Motion seconded by Member Kimberly Hines.

ROLLCALL

Mary Beth Alexander, President – aye
Freya McCamant, Vice President – aye
Sophia Layne, Clerk to the Governing Board – aye
Kimberly Hines, Member – aye
Lizet Cortes, Member – aye

(M-30) Passed 5-0

8. ADJOURNMENT OF THE MEETING

Motion to adjourn was made by Member Lizet Cortes and seconded by Member Sophia Layne.

ROLL CALL

Ms. Mary Beth Alexander, President – aye
Ms. Freya McCamant, Vice President – aye
Ms. Sophia Layne, Clerk to the Governing Board – aye
Ms. Kimberly Hines, Member – aye
Ms. Lizet Cortes Member – aye

(M-31) Passed 5-0

The meeting was adjourned at 11:58 PM

Minutes prepared by Rosibel Acosta, Administrative Assistant to the Superintendent

Minutes presented by Sean McPhetridge, Ed.D., Secretary to the Governing Board

Certified by:

Sophia Layne
Clerk to the Governing Board
Cabrillo Unified School District

Date