



Dr. Neil DeLuca, Deputy Superintendent

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Memorandum of Recommendation
May 4, 2026

TO: Nicholas A. Russo, Superintendent

FROM: Dr. Neil DeLuca, Deputy Superintendent

RE: **Recommendation for Approval of High School Auditorium Lightboards**

The district advertised a Request for Proposals for the High School Auditorium Lightboard Replacements project on February 12, 2026, in the local publication, the Rochester Post, and posted RFP documents on the Purchasing pages of the district's website, Sigma, and BidNet Direct. The district received four (4) responses on the due date of February 26, 2026 at 2:00pm.

This funding request is for the purchase of new lightboards for the 3 high school auditoriums. The lightboard at Adams is failing and not reliably functioning. Last spring Adams had to rent a lightboard for the Spring show as the lightboard malfunctioned and could not be used.

The auditorium lightboards at Stoney Creek and Rochester High are of similar age to Adams and are 20 plus years old. Due to the age of the equipment, repair parts are hard to obtain or no longer available in order to make any needed repairs. The new lightboards are equipped with updated lighting technology that provides additional lighting functionality as well as providing many more programmable light settings than the current lightboards do. The purchase includes 8 hours of training on how to program and use the new lightboards.

Proposals were evaluated by Director of Capital Projects and Facilities, Pete Muscio, and Adrienne Walker, RCS Auditorium Coordinator. Bids were analyzed for bid content and inclusion of required submittals by Purchasing Supervisor, Jennifer Fickel.

The proposal summary is attached. Proposal documents are on file in the Purchasing Department. The source of funding is the Sinking fund.

Based on this information, we recommend THAT **the District award the High School Auditorium Lightboards Replacement project to Advanced Lighting and Sound, in the amount of \$196,895.00.**



Category No. :	N/A
Project:	26.11 High School Auditorium Lightboard Replacements
Bid Category/Description:	N/A

Company	Total Base Bid	Alt 1
Advanced Lighting & Sound	\$ 196,895.00	\$ 1,250.00
NextFull Compass Systems Ltd.	\$ 217,183.68	\$ 3,345.00
Morgan Inland LLC	\$ 273,478.53	\$ 16,131.57
Scenic Solutions	\$ 73,218.56	\$ 3,612.60

	Date:	Time:
Bids Due:	2/26/2026	2:00pm
Bids Opened:	2/26/2026	2:00pm

Iran Economic Sanction	Familial Disclosure	Bid Bond	Comments
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Recorded By: Jeninifer Fickel