



Governing Board Meeting Agenda

(Adopted) Meeting Minutes

CABRILLO UNIFIED SCHOOL DISTRICT

Public Session: Thursday, January 20, 2022 • 6:00 PM

Via Zoom: <https://cabrillok12.zoom.us/j/99135905009> • Webinar ID: 991 3590 5009 • Telephone: 669 900 6833

Board Members Present: Mary Beth Alexander, President
Freya McCamant, Vice President
Sophia Layne, Clerk to the Governing Board
Kimberly Hines, Member
Lizet Cortes, Member

Administrators Present: Sean McPhetridge, Ed.D., Superintendent
Leticia Bhatia, Ed.D., Assistant Superintendent
Jesús Contreras, Chief Business Officer

Student Board Member Present: Sara Gorman, Student Board Member

1. CALL TO ORDER

a. Public Session – 6:02 PM – Welcome

1. Roll Call / Quorum

Mary Beth Alexander, President
Freya McCamant, Vice President
Sophia Layne, Clerk to the Governing Board
Kimberly Hines, Member
Lizet Cortes, Member

2. Pledge of Allegiance

Student Board Member Sara Gorman led the Pledge of Allegiance.

2. APPROVAL OF AGENDA

President Mary Beth Alexander requested to amend the agenda by removing item 5a. Pilarcitos High School Update Presentation to a later date.

Motion to approve the agenda, as amended, was made by Member Freya McCamant and seconded by Member Sophia Layne.

ROLLCALL

Mary Beth Alexander, President – aye
Freya McCamant, Vice President – aye
Sophia Layne, Clerk to the Governing Board – aye
Kimberly Hines, Member – aye
Lizet Cortes, Member – aye

3. COMMUNICATIONS

a. Public Comments

Written Comments. The Board received three (3) comments via email and one (1) comment via the Google Public Comment Request form related to this agenda item. To read the full public comments submitted via the Google Public Comment Request form and email, please follow the link provided below:

https://docs.google.com/spreadsheets/d/1M8HSHEkPGGxPzPV46qeSrU_mP3fN1WwQkS7dL84h7H4/edit?usp=sharing

The following comments were provided in real-time using the Zoom Raised Hand feature. Speakers' names are entered as appeared on the Zoom participant panel.

Misty Veloso, Hatch teacher, spoke to the Board on behalf of Hatch early childhood educators about Board and District administrators' value and respect toward educators. Veloso said teachers bring knowledge, dedication, and strong ethics to schools and asked them to stop saving money and pay competitive salaries to attract and retain newer teachers.

Breanna Lafontaine, El Granada Elementary School parent, spoke to the Board to support competitive salaries for CUSD teachers. Lafontaine remarked that teachers are the ones parents entrust to educate their children and help shape their social and emotional foundation, and she said they deserve better.

Jenny Scarpaci, Farallone View teacher, provided the Board a collection of statements from Farallone View Elementary teachers that included comments related to teachers' collaboration time, increase to instructional minutes, teachers' salary compensation, and support to teachers and students.

Abby Foster, Hatch teacher, spoke to the Board about the shortage of teachers and substitute teachers. Foster said the district would not be able to recruit and retain teachers without competitive salaries. Foster noted teacher positions were still open the week school started and asked to post positions in a timely way.

Shannon Murray, Reading Intervention teacher, said that due to teachers' shortage, reading intervention teachers are on-call substitutes and that students are not receiving the support they need because reading classes have to be canceled. Murray urged the Board to examine decisions to attract and retain teachers.

Claudia Lunstroth, HMBHS teacher, shared with the Board comments from Half Moon Bay High School teachers related to instruction during the COVID pandemic, safety, teachers' compensation, negotiations, and treatment of teachers.

Avis Calhoun, El Granada teacher, also shared comments from El Granada Elementary School teachers about teachers' compensation, collaboration time, working conditions, professional respect, and the proposal to increase instructional minutes.

Erica Krein, El Granada teacher, shared her experience with families and students during the pandemic. Krein asked the Board for better communication with teachers.

b. Employee Organizations Report

1. CUTA Representatives

CUTA Co-President Sean Riordan reported that the district's inability to hire qualified teachers led to the cancelation of the middle school immersion program and said that he fears this could affect other sites' critical programs. Riordan shared that CUSD has not been able to fulfill open positions due to the inability to attract qualified teachers because of the non-competitive compensation. Riordan said CUSD would not be able to rebuild its workforce without reconsidering the compensation. Lastly, Riordan said that the district's unrestricted reserve prevents students from having qualified credentialed teachers.

2. CSEA Representatives

CSEA President Stig Lynne reported they have been working closely with the district to present the CSEA contract reopening next month. Lynne acknowledged the difficult times CUSD faces hiring and retaining staff, including different CSEA positions. To end the report, Lynne said he agrees with CUTA that a salary raise is needed to keep qualified staff and agrees that the district needs to consider if a 17 percent reserve is necessary in times like this.

c. Board Members Report

Member Kimberly Hines thanked tonight's speakers and told them Board members value and respect them. Member Hines asked the public to reach out to her if they want to talk or understand Board related matters. Member Hines also said that it is easier to make assumptions about others' thinking or doing when only heard in slices. Member Hines said she appreciates teachers' hard work during the pandemic and recognizes how difficult it is for districts to hire. To end the comment, Member Hines reassured the Board would do everything they can to make it right by the students and teachers in the community.

Member Freya McCamant echoed Member Hines' words of appreciation to everybody who spoke and teachers who provided comments. Member McCamant told teachers she hears them, respects them, and is always amazed by their work. Member McCamant said she understands that it is hard with the compensation and she would love to pay more, saying she truly respects what they do, what they know, how they teach, and their perspective. To end, Member McCamant shared she attended the Environmental Committee meeting and appreciates student and teacher leadership.

Member Sophia Layne started her comments expressing condolences to the family of teacher Kim Barnes. Member Layne shared she has attended different meetings with local community leaders, including the Latino Roundtable discussions. Member Layne shared they had a great conversation about long-term improvements and the foundational changes needed as a school system to support all students. Member Layne also reported she had calls with the San Mateo County Office of Education, the County Health Department, and other elected officials who spoke about the pandemic's impacts. Member Layne said it is helpful to see the bigger picture because it is important for their work as a Board.

President Mary Beth Alexander said she agrees and reiterates what Member Hines and McCamant said about respecting teachers. President Alexander acknowledged the district is struggling to hire as many other districts are. President Alexander thanked the County for the COVID-19 test kits the district received for students. President Alexander finished her report inviting staff and community to reach out to her and said this is a good way to learn about other concerns.

Member Lizet Cortes started her report by reassuring the public she is always available to anyone who wishes to talk. Member Cortes shared she was part of the Latino Roundtable and was happy to hear about participation and parent involvement and have a productive conversation with community leaders. Member Cortes shared she participated in the Environmental Committee meeting and said that it is amazing to see students taking leadership and ownership. Lastly, Member Cortes thanked teachers for the comments and said she is hopeful they can communicate and understand each other better.

d. Student Board Member Report

Student Board Member Sara Gorman provided the Board and public an update on El Granada Elementary, Farallone View Elementary, Hatch Elementary, Kings Mountain Elementary, Half Moon Bay High School, Pilarcitos High School, and Los Listos Preschool events and activities.

c. Superintendent Report

Superintendent Dr. Sean McPhetridge started the report by sharing that the Governor announced that there will be COVID-19 tests available for districts to hand out to students before school in mid-December. Superintendent McPhetridge thanked Dr. Bhatia for picking up the tests and staff who made possible the distribution of about 1500 tests to the families. Superintendent McPhetridge also thanked the San Mateo County Office of Education (SMCOE) and County Superintendent Nancy Magee particularly for personally providing the cases of tests to the district and loading them into Dr. Bhatia's car. Superintendent

McPhetridge also reported that the SMCOE provided the district with N95 masks, and those masks are available for distribution to staff by the PPE coordinators at different school sites.

Superintendent McPhetridge reported that the district received last week new communication of the state and county guidelines, and a letter was sent to families Monday and Friday. Then, after the letters were sent, the guideline changed, so the district informed families of revised guidelines again. Superintendent McPhetridge reassured people that the district keeps trying to get communication out as fast as possible. On the same efforts, Superintendent McPhetridge shared that schools also have pooled testing for students and staff and said the district would continue to encourage families to participate.

Superintendent McPhetridge expressed his condolences to the family of Kim Barnes. Superintendent McPhetridge also reassured the public that the district and Board listen to public comments and said the Board is not allowed to speak to comments if it is not agendaized. Still, he likes to take the opportunity to do so. On the negotiation topic, Superintendent McPhetridge said that the district provided a salary raise of three percent for 2019-20 and then three percent for 2020-21. CUTA and the district are currently negotiating another increase at the table. Superintendent McPhetridge said he finds these negotiations civil and constructive and that they have made a lot of progress in language items under negotiation.

4. CONSENT AGENDA

- a. Approval of Field Trip for Half Moon Bay High School FFA to Leadership Conference in Seaside, California, January 21-22, 2022
- b. Approval of Field Trip for Half Moon Bay High School FFA to World Ag Expo in Tulare, California, February 9-10, 2022
- c. Approval of Field Trip for Half Moon Bay High School FFA to State Leadership Conference in Sacramento, California, March 25-29, 2022
- d. Approval of Certificated Personnel Report
- e. Approval of Classified Personnel Report
- f. Approval of School Accountability Report Cards (SARC)
- g. Approval of Donations to Cabrillo Unified School District
- h. Approval of Warrant Register Report Processed from November 1, 2021 to December 17, 2021
- i. Approval of the Bid Award of the HMBHS Agricultural Program Project
- j. Approval of Quarterly Report on Williams Uniform Complaints (Education Code §35186)
- k. Approval of Regular and Special Governing Board Meetings Minutes

Motion to approve consent items was made by Member Freya McCamant and seconded by Member Kimberly Hines.

ROLLCALL

Mary Beth Alexander, President – aye
Freya McCamant, Vice President – aye
Sophia Layne, Clerk to the Governing Board – aye
Kimberly Hines, Member – aye
Lizet Cortes, Member – aye

(M-05) Passed 5-0 with Student Board Member voting aye

5. GENERAL BUSINESS

- b. La Costa Adult School Update Presentation

La Costa Adult School Director Matt Linton provided an overview of La Costa Adult School's history, future projects, current classes, and funding information.

- c. Update on Safe Routes to School Program and Special Project

Safe Routes to School Program Coordinator Carlene Foldenauer presented an update on the 2021-22 Safe Routes to School Program.

City of Half Moon Bay Engineer Maz Bozorginia presented an overview of the Safety Improvement Project at Kelly Avenue and Pilarcitos Avenue.

d. Adoption of Proclamation Declaring February 2022 as African American History Month

Motion to adopt the Proclamation Declaring February 2022 as African American History Month was made by Member Sophia Layne and seconded by Member Kimberly Hines.

The following comment was provided in real-time using the Zoom Raised Hand feature. Speakers' names are entered as appeared on the Zoom participant panel.

Christy Walker, CUSD parent, said she thinks it is tremendous the Board is adopting these proclamations recognizing different underserved groups. Walker said the proclamations do not always translate to changes in how things are done at schools. As an example, Walker said schools are still using images and materials that are not the best representation of these groups or that there are teachers using non-inclusive language.

ROLLCALL

Mary Beth Alexander, President – aye
Freya McCamant, Vice President – aye
Sophia Layne, Clerk to the Governing Board – aye
Kimberly Hines, Member – aye
Lizet Cortes, Member – aye

(M-06) Passed 5-0 with Student Board Member voting aye

e. Approval of the Measure M Facility Bond and Parcel Tax Citizens' Oversight Committee 2020-2021 Annual Report

Motion to approve the Measure M Facility Bond and Parcel Tax Citizens' Oversight Committee 2020-2021 Annual Report was made by President Mary Beth Alexander and seconded by Member Sophia Layne.

The following comment was provided in real-time using the Zoom Raised Hand feature. Speakers' names are entered as appeared on the Zoom participant panel.

Adriana Balentine said she would be interested in becoming part of the Parcel Tax Citizens' Oversight Committee and said she is happy to know that spots are available.

ROLLCALL

Mary Beth Alexander, President – aye
Freya McCamant, Vice President – aye
Sophia Layne, Clerk to the Governing Board – aye
Kimberly Hines, Member – aye
Lizet Cortes, Member – aye

(M-07) Passed 5-0 with Student Board Member voting aye

f. Approval of Independent Audit Report for Year Ending June 30, 2021

Chavan & Associates, LLP Representative Paul Pham provided an overview of the audit report for the year ending June 30, 2021, and he went over the findings and recommendations.

Motion to approve the Independent Audit Report for Year Ending June 30, 2021, was made by Member Kimberly Hines and seconded by Member Sophia Layne.

ROLLCALL

Mary Beth Alexander, President – aye
Freya McCamant, Vice President – aye
Sophia Layne, Clerk to the Governing Board – aye
Kimberly Hines, Member – aye
Lizet Cortes, Member – aye

(M-08) Passed 5-0 with Student Board Member voting aye

At 9:39 PM, Member Sophia Layne requested a motion to continue past the 10:00 PM curfew. Member Freya McCamant seconded the motion.

ROLLCALL

Mary Beth Alexander, President – aye
Freya McCamant, Vice President – aye
Sophia Layne, Clerk to the Governing Board – aye
Kimberly Hines, Member – aye
Lizet Cortes, Member – aye

(M-09) Passed 5-0 with Student Board Member voting aye

g. Current and Potential Alternative Trustee Areas Presentation

Demographer Tom Williams presented CUSD trustee area findings and alternatives.

After discussion, the Governing Board agreed to bring back Map 1 and Map 6 as final drafts for consideration for the adjustment of Trustee Area boundaries.

8. ADJOURNMENT OF THE MEETING

Motion to adjourn was made by Member Kimberly Hines and seconded by Member Freya McCamant.

ROLL CALL

Ms. Mary Beth Alexander, President – aye
Ms. Freya McCamant, Vice President – aye
Ms. Sophia Layne, Clerk to the Governing Board – aye
Ms. Kimberly Hines, Member – aye
Ms. Lizet Cortes Member – aye

(M-10) Passed 5-0 with Student Board Member voting aye

The meeting was adjourned at 10:10 PM

Minutes prepared by Rosibel Acosta, Administrative Assistant to the Superintendent

Minutes presented by Sean McPhetridge, Ed.D., Secretary to the Governing Board

Certified by:

Sophia Layne
Clerk to the Governing Board
Cabrillo Unified School District

Date