



Hampton Township School District Request for Educational Travel with Family *Elementary*

Student's Name: _____ Grade/Building: _____

Your child's education is very important to you and to us. We encourage you to schedule family travel during school vacations. However, we recognize that family travel can conflict with the school calendar. Please adhere to the following guidelines when you are making family plans for educational travel:

- We expect students will be traveling with parent/guardians. The elementary student and the parent/guardian are responsible for obtaining course assignments, and the student is responsible for completing all learning objectives and making up all course work. All work will be due the day of return, unless otherwise arranged with specific teachers.
- The elementary student and the parent/guardian are responsible to secure teachers' signatures for each class at least one week (5 school days) in advance of the family trip.
- These trips will not be approved if scheduled during a student's PSSA testing/standardized testing sessions.
- **The maximum number of educational travel days allowed per year is 5 (five).**
- If the student is traveling out of the country, district technology may not function; please notify the building principal with any questions or concerns.

Please write a brief explanation explaining how this specific trip will be educational:

Date Trip Begins: _____ Date Returning to School: _____

Parent/Guardian Name: _____ Contact #: _____
(Please Print)

(Parent/Guardian Signature) Date: _____

Comments/Acknowledgement and Signature of Teacher(s):

Absences to Date: _____

Comments/Exceptional Conditions: _____

Request Approved

Principal's Signature: _____

Request Denied

Date: ____ / ____ / ____