



Governing Board Meeting Agenda

(Adopted) Meeting Minutes

CABRILLO UNIFIED SCHOOL DISTRICT

Public Session: Tuesday, December 14, 2021 • 6:00 PM

Via Zoom: <https://cabrillok12.zoom.us/j/99135905009> • Webinar ID: 991 3590 5009 • Telephone: 669 900 6833

Board Members Present: Lizet Cortes, President
Mary Beth Alexander, Vice President
Freya McCamant, Clerk to the Governing Board
Sophia Layne, Member
Kimberly Hines, Member

Administrators Present: Sean McPhetridge, Ed.D., Superintendent
Leticia Bhatia, Ed.D., Assistant Superintendent
Jesús Contreras, Chief Business Officer

Student Representative Present: Giacomo Carter, Student Board Member Substitute

1. CALL TO ORDER

a. Public Session – 6:02 PM – Welcome

1. Roll Call / Quorum

Lizet Cortes, President
Mary Beth Alexander, Vice President
Freya McCamant, Clerk to the Governing Board
Sophia Layne, Member
Kimberly Hines, Member

2. Pledge of Allegiance

Half Moon Bay Student and ASB President Giacomo Carter led the Pledge of Allegiance.

2. APPROVAL OF AGENDA

Vice President Mary Beth Alexander requested to amend the agenda by removing item 5.b Approval of the Measure M Facility Bond and Parcel Tax Citizens' Oversight Committee 2020-2021 Annual Report to a later date.

Motion to approve the agenda, as amended, was made by Member Freya McCamant and seconded by Member Kimberly Hines.

ROLLCALL

Lizet Cortes, President – aye
Mary Beth Alexander, Vice President – aye
Freya McCamant, Clerk to the Governing Board – aye
Sophia Layne, Member – aye
Kimberly Hines, Member – aye

3. COMMUNICATIONS

a. Public Comments

Written Comments. The Board received one (1) comment via email and one (1) comment via the Google Public Comment Request form related to this agenda item. To read the full public comments submitted via the Google Public Comment Request form and email, please follow the link provided below:

https://docs.google.com/spreadsheets/d/1vD4AICwgBT-8Dspugli8GY_tQJakoQ5kkeYmkZ1vdbU/edit?usp=sharing

The following comments were provided live using the Zoom Raised Hand feature. Speakers' names are entered as appeared on the Zoom participant panel.

Avis Calhoun, El Granada Elementary teacher, spoke in support of a salary increase for CUSD teachers. Calhoun enumerated the reasons for a fair raise, including pandemic-related challenges and needs teachers now face. Calhoun said teachers care so much and continue to do their very best.

Monica Rosoff spoke to the Board about the compliance and approval process for contracts and expenses. Rosoff noted that tonight's agenda does not include the previous month's warrants. Rosoff asked the Board to continue with best practices and prioritize compliance and transparency.

Angela Bolton asked the Board not to comply with the COVID-19 vaccine mandate if Governing Newson mandates the vaccine as a requirement for in-person instruction. Bolton provided the Board with some points for this reasoning, including data from CDC and the state on children's risk of death.

b. Employee Organizations Report

1. CUTA Representatives

CUTA Co-President Claudia Lunstroth said teachers are fighting for respect and competitive compensation. Co-President Lunstroth asked the Board and District administrators to leave a legacy of student success and community goodwill instead of a reserve.

2. CSEA Representatives

CSEA President Stig Lynne reported that MOT staff has been working hard to keep facilities dry and IT staff have been busy working on the Comcast internet outage that affected the whole Bay Area. President Lynne said staff is looking forward to relaxing and enjoying the family during the holidays. President Lynne said CSEA would talk to district administrators about a salary increase and 6.8% inflation due to COVID.

c. Board Members Report

Member Sophia Layne reported she had the opportunity to volunteer at the Farallone View Holiday Bazaar and was invited to join HMBHS math teacher Ms. Baker's Algebra 2 class for the annual Baker's Baker Cookie exchange. Member Layne also reported she had the opportunity to participate at the in-person CSBA Delegate Assembly in San Diego representing San Mateo and San Francisco Counties and the virtual CSBA Education Conference. From this last conference, Member Layne said one topic that caught her interest was how the School Board can help create the conditions for student achievement and that this is something to which they all are committed. Lastly, Member Layne said she led the Coastsides Workforce Recovery Development Roundtable whose goal is to share information and work across all organizations to support community members to access high-interest and high-wage jobs on the Coastsides.

Member Kimberly Hines reported she also had the opportunity to run a three-day Bazaar in conjunction with Night of Lights and said that it was really a gift to be out in this wonderful community. Member Hines reported she attended the VAPA Committee meeting and said she appreciates all Dr. Bhatia is doing and

the community input on what is needed in terms of equity. Member Hines encouraged HMBHS Principals John Nazar and Cunha Principal James Barnes to continue working with the District administrators to have a consistent program. To end the comment, Member Hines asked teachers to feel free to reach out to her if they want to meet over the holidays. She said that everybody values teachers' work and that she is looking forward to negotiations coming out positively.

Member Freya McCamant said it has been challenging for the whole community with COVID and its variants and said she is thankful to teachers and staff for working hard and to students who are showing up and doing what they need to do to make it work. Lastly, Member McCamant said she appreciated going to the CTE Agricultural Advisory Meeting and hearing about the programs and how the community is educating the youth in many ways.

Member Mary Beth Alexander commented on her appreciation to staff and students and said that the Board acknowledges their hard work. Member Alexander said that regarding County Superintendent Nancy Magee's call, the county is working on many other things besides COVID. Some of the big things are threat assessments and mental health support. Member Alexander said they are looking forward to partnering with them to work on these initiatives. To finish her report, Member Alexander also shared that County Superintendent Nancy Magee mentioned during the call that the county is trying to mitigate the fallout that happens when a district switches from locally-funded versus state-funded.

d. Student Board Member Report

Half Moon Bay Student and ASB President Giacomo Carter provided the Board and public an update on El Granada Elementary, Farallone View Elementary, Hatch Elementary, Kings Mountain Elementary, Cunha Intermediate Half Moon Bay High School, Pilarcitos High School, La Costa Adult School, and Los Listos Preschool events and activities.

c. Superintendent Report

Superintendent Dr. Sean McPhetridge addressed the two written comments point and counterpoint about vaccine mandates. Superintendent McPhetridge also said he appreciates Avis Calhoun's comments on teaching students to debate. Superintendent McPhetridge expressed that in this type of meeting, other than a debate, a person gives a side of the story and another person gives their side, but when the time comes, the district will provide clear information about those issues. Superintendent McPhetridge also clarified that the district does not have a vaccine mandate, and that instead the Board wrote a letter along with other districts in the county supporting and encouraging the governor and legislature to decide if there should be a vaccine mandate knowing there are health risks. Superintendent McPhetridge reiterated that the district would continue to encourage people to explore and look for vaccinations, but the district understands this is a personal decision. That said, CUSD will encourage masking, testing, and vaccination going forward, and CUSD will provide information to families in that regard as a matter of public service.

About COVID-19 pool testing, Superintendent McPhetridge, shared he has received calls and emails from parents frustrated about pooled testing not being as effective when some families are not participating. Superintendent McPhetridge said that the district provides pooled testing to keep the public safe as a public agency. Superintendent McPhetridge said the district could not mandate families to opt-in for testing, but he shared that he hopes that more families will sign up for pooled testing to keep other families and the Coastside community safe.

Regarding negotiations, Superintendent McPhetridge shared that the district has made offers, and CUTA has made counter-proposals. However, he shared that they have not come to an agreement yet, but they are getting closer with every negotiation session. Superintendent McPhetridge said he hopes people wait for the process. Superintendent McPhetridge lastly noted that administrators and the Board would not authorize a raise that the district cannot afford and that there has to be something for all, students, families, and employees.

4. CONSENT AGENDA

- a. Approval of Advanced Placement Computer Science A Course
- b. Approval of Renaming Math Courses: Finite Math/Statistics and Strategic Algebra Support (SAS)
- c. Approval of Certificated Personnel Report

- d. Approval of Classified Personnel Report
- e. Approval of CUSD/CSEA Memorandum of Understanding Recognizing
- f. Approval of CUSD/CSEA Memorandum of Understanding for the Voluntary Usage of CUSD Employees for Transportation Support
- g. Approval of Donations to Cabrillo Unified School District
- h. Approval of Educator Effectiveness Block Grant Plan
- i. Approval of Letter of Intent to Proceed with Electric Vehicle (EV) Charging Stations Project Development
- j. Ratification of HMBHS Tree Mitigation and Cunha MS Landscape Change Order
- k. Adoption of Resolution No. 21-21 to Make Findings Allowing Continued Remote Meetings Under AB361
- l. Approval of Regular and Special Governing Board Meetings Minutes
- m. Approval of Governing Board Policy Updates as Recommended by the California School Boards Association and by CUSD Federal Program Monitor Consultant

Motion to approve consent items was made by Member Kimberly Hines and seconded by Member Sophia Layne.

ROLLCALL

Lizet Cortes, President – aye
 Mary Beth Alexander, Vice President – aye
 Freya McCamant, Clerk to the Governing Board – aye
 Sophia Layne, Member – aye
 Kimberly Hines, Member – aye

(M-140) Passed 5-0

5. GENERAL BUSINESS

- a. El Granada Elementary School Site Presentation

El Granada Elementary School Principal Claire Beltrami provided a school overview of site-based programs, enrollment data, and services unique to the school.

- c. Current and Potential Alternative Trustee Areas Presentation

Demographer Tom Williams presented CUSD trustee area findings and alternatives.

- d. Secondary Trimester 1 Grade Data Presentation

Cunha Intermediate Principal James Barnes and Half Moon Bay High School Assistant Principal Andrew Boysen presented secondary school letter grade data.

The following comment was provided live using the Zoom Raised Hand feature. Speakers' names are entered as appeared on the Zoom participant panel.

Kelly Bikle, Half Moon Bay High parent, thanked the district for getting students back to school. Bikle also provided her perspectives regarding grading, including flexibility with learning, timelines, and schoolwork, opportunities to review graded tests in class with discussion, opportunity to retest or redo assignments for full credit, and opportunities to work in partners or groups.

- e. Electrical Vehicle (EV) Bus Proposal Presentation

HEAL Project Sustainability Intern Matthew Spigelman presented an overview on the replacement of the district's bus diesel fleet and EV fleet funding opportunities.

The following comment was provided live using the Zoom Raised Hand feature. Speakers' names are entered as appeared on the Zoom participant panel.

Stig Lynne, CSEA president, said that this topic is important to him and thanked the district for its work.

Christy Walker said she noticed on the presentation that only a couple of buses have wheelchair access and asked to please have this access at all units. Walker asked to please make sure that the new vehicles are as inclusive as possible.

At 9:29 PM, Member Mary Beth Alexander requested a motion to continue past the 10:00 PM curfew. Member Sophia Layne seconded the motion.

ROLLCALL

Ms. Lizet Cortes, President – aye
Ms. Mary Beth Alexander, Vice President – aye
Ms. Freya McCamant, Clerk to the Governing Board – aye
Ms. Sophia Layne, Member – aye
Ms. Kimberly Hines, Member – aye

(M-141) Passed 5-0

f. Approval of First Interim Financial Report: Fiscal Year 2021-2022

Motion to approve the First Interim Financial Report: Fiscal Year 2021-2022 was made by Member Kimberly Hines and seconded by Member Kimberly Hines.

ROLLCALL

Ms. Lizet Cortes, President – aye
Ms. Mary Beth Alexander, Vice President – aye
Ms. Freya McCamant, Clerk to the Governing Board – aye
Ms. Sophia Layne, Member – aye
Ms. Kimberly Hines, Member – aye

(M-142) Passed 5-0

g. Nominations of CSBA's Delegate Assembly for the 2022-24 Term

Motion to approve Member Sophia Layne's nomination of CSBA's Delegate Assembly for the 2022-24 term was made by Member Freya McCamant and seconded by Member Kimberly Hines.

ROLLCALL

Ms. Lizet Cortes, President – aye
Ms. Mary Beth Alexander, Vice President – aye
Ms. Freya McCamant, Clerk to the Governing Board – aye
Ms. Sophia Layne, Member – aye
Ms. Kimberly Hines, Member – aye

(M-143) Passed 5-0

6. GOVERNING BOARD ORGANIZATION

a. Election of Governing Board Officers to Serve from December 2021 through December 2022

Motion to elect Member Mary Beth Alexander as President was made by Member Sophia Layne and seconded by Member Freya McCamant.

ROLL CALL

Ms. Lizet Cortes, President – aye
Ms. Mary Beth Alexander, Vice President – aye
Ms. Freya McCamant, Clerk to the Governing Board – aye
Ms. Sophia Layne, Member – aye
Ms. Kimberly Hines, Member – aye

(M-144) Passed 5-0

Motion to elect Member Freya McCamant as Vice President was made by Member Kimberly Hines and seconded by Member Freya McCamant.

ROLL CALL

Ms. Lizet Cortes, President – aye
Ms. Mary Beth Alexander, Vice President – aye
Ms. Freya McCamant, Clerk to the Governing Board – aye
Ms. Sophia Layne, Member – aye
Ms. Kimberly Hines, Member – aye

(M-144) Passed 5-0

Motion to elect Member Sophia Layne as Clerk to the Governing Board was made by Member Mary Beth Alexander and seconded by Member Kimberly Hines.

ROLL CALL

Ms. Lizet Cortes, President – aye
Ms. Mary Beth Alexander, Vice President – aye
Ms. Freya McCamant, Clerk to the Governing Board – aye
Ms. Sophia Layne, Member – aye
Ms. Kimberly Hines, Member – aye

(M-145) Passed 5-0

Motion to elect Superintendent Dr. Sean McPhetridge as Secretary to the Governing Board was made by Member Sophia Layne and seconded by Member Mary Beth Alexander.

ROLL CALL

Ms. Lizet Cortes, President – aye
Ms. Mary Beth Alexander, Vice President – aye
Ms. Freya McCamant, Clerk to the Governing Board – aye
Ms. Sophia Layne, Member – aye
Ms. Kimberly Hines, Member – aye

(M-146) Passed 5-0

Motion to authorize the President, Vice President, Clerk to the Governing Board, and/or Secretary as signatories for the Governing Board was made by Member Kimberly Hines and seconded by Member Freya McCamant.

ROLL CALL

Ms. Lizet Cortes, President – aye
Ms. Mary Beth Alexander, Vice President – aye
Ms. Freya McCamant, Clerk to the Governing Board – aye
Ms. Sophia Layne, Member – aye
Ms. Kimberly Hines, Member – aye

(M-147) Passed 5-0

b. Approval of the Schedule of Regular Governing Board Meetings for the Year 2022

Motion to approve the Schedule of Regular Governing Board Meetings was made by Member Freya McCamant and seconded by Member Kimberly Hines.

Stig Lynne, CSEA president, congratulated President Mary Beth Alexander for her election and thanked outgoing President Lizet Cortes for her work as Board President. Lynne said he recognizes that programming a calendar of meetings that fits everybody's schedule is a challenge.

ROLL CALL

Ms. Mary Beth Alexander, President – aye

Ms. Freya McCamant, Vice President – aye
Ms. Sophia Layne, Clerk to the Governing Board – aye
Ms. Kimberly Hines, Member – aye
Ms. Lizet Cortes Member – aye

(M-148) Passed 5-0

- c. Designation of Governing Board Representatives to District-Created Committees and Other Committees/Commissions for the Year 2022

Motion to approve the Governing Board Representatives for the Year 2022 was made by Member Kimberly Hines and seconded by Member Sophia Layne.

ROLL CALL

Ms. Mary Beth Alexander, President – aye
Ms. Freya McCamant, Vice President – aye
Ms. Sophia Layne, Clerk to the Governing Board – aye
Ms. Kimberly Hines, Member – aye
Ms. Lizet Cortes Member – aye

(M-149) Passed 5-0

- d. Review of Annual Remuneration, Reimbursement, and Other Benefits of Board Members

Motion to approve a five percent (5%) increase to the amount of Board Member remuneration was made by Kimberly Hines and seconded by Sophia Layne.

ROLL CALL

Ms. Mary Beth Alexander, President – aye
Ms. Freya McCamant, Vice President – aye
Ms. Sophia Layne, Clerk to the Governing Board – aye
Ms. Kimberly Hines, Member – aye
Ms. Lizet Cortes Member – aye

(M-150) Passed 5-0

8. ADJOURNMENT OF THE MEETING

Motion to adjourn was made by Member Kimberly Hines and seconded by Member Freya McCamant.

ROLL CALL

Ms. Mary Beth Alexander, President – aye
Ms. Freya McCamant, Vice President – aye
Ms. Sophia Layne, Clerk to the Governing Board – aye
Ms. Kimberly Hines, Member – aye
Ms. Lizet Cortes Member – aye

(M-150) Passed 5-0

The meeting was adjourned at 11:01 PM

Minutes prepared by Rosibel Acosta, Administrative Assistant to the Superintendent

Minutes presented by Sean McPhetridge, Ed.D., Secretary to the Governing Board

Certified by:

Sophia Layne
Clerk to the Governing Board
Cabrillo Unified School District

Date