Governing Board Meeting Agenda

(Adopted) Meeting Minutes

CABRILLO UNIFIED SCHOOL DISTRICT

Public Session: Thursday, October 14, 2021 • 6:00 PM
Via Zoom: https://cabrillok12.zoom.us/j/99135905009

Board Members Present:	Lizet Cortes, President Mary Beth Alexander, Vice President Freya McCamant, Clerk to the Governing Board Sophia Layne, Member Kimberly Hines, Member
Administrators Present:	Sean McPhetridge, Ed.D., Superintendent Leticia Bhatia, Ed.D., Assistant Superintendent J. Jesús Contreras, Chief Business Officer
Student Representative Present:	Sara Gorman, Student Board Member

1. CALL TO ORDER

a. Public Session – 6:02 PM – Welcome

1. Roll Call / Quorum

Lizet Cortes, President
Mary Beth Alexander, Vice President
Freya McCamant, Clerk to the Governing Board
Sophia Layne, Member
Kimberly Hines, Member
Sara Gorman, Student Board Member

2. Pledge of Allegiance

Student Board Member Sara Gorman led the Pledge of Allegiance.

2. APPROVAL OF AGENDA

Motion to approve the agenda, as presented, was made by Member Kimberly Hines and seconded by Member Mary Beth Alexander.

Superintendent Dr. Sean McPhetridge requested an amendment to the agenda by removing item 4.i Approval of Contract with Caldwell Flores Winters, Inc. for Construction Implementation Services.

Motion to approve the agenda, as amended, was made by Member Freya McCamant and seconded by Member Sophia Layne.

ROLLCALL
Lizet Cortes, President – aye
Mary Beth Alexander, Vice President – aye

Freya McCamant, Clerk to the Governing Board – aye
Sophia Layne, Member – aye
Kimberly Hines, Member – aye

(M-117) Passed 5-0 with Student Board Member voting aye

3. COMMUNICATIONS

a. Public Comments

Monica Rosoff spoke to the Board about last month's comment where she asked the Board to approve all district expenses and include them in the consent agenda. Rosoff encouraged the Board to approve all district contracts and conduct transparent bidding.

b. Employee Organizations Report

1. CUTA Representatives

CUTA Co-President Claudia Lunstroth said that CUTA would like more specifics on how 3 million dollars in COVID-19 Relief Funds have been spent to help determine the effectiveness and the ongoing needs of CUSD. Lunstroth said teachers and counselors need professional development that is evidence-based and targeted to their needs. Lastly, Lunstroth told the Board CUSD needs to offer competitive salaries to retain and hire the best possible teachers if they want the best of students and close the learning gap.

2. CSEA Representatives

None.

c. Board Members Report

Member Kimberly Hines said she is looking forward to the real estate advisors proposal. Member Hines shared that she and Member Alexander have been working with different people to present this proposal to the whole Board.

Member Freya McCamant said she is excited about the Environmental Committee and the Environmental Education Subcommittee. Member McCamant shared how it is fun to work with teachers, students, and county stakeholders. Member McCamant also called out the Board Policy update item under the consent agenda and said it is nice to see the emphasis on mental health and the chronic absence policy. Member McCamant said this policy is very useful for addressing actual learning loss that occurs not just for being absent but for the underlying reasons that cause the absences.

Member Mary Beth Alexander said that there is so much interest in education in our community and is glad to live in such a supportive place. Member Alexander shared she is taking the Masters in Governance course and that one of the points discussed during the finance section of the course was that San Mateo County has the majority of districts on the cusp of basic aid just like CUSD. Member Alexander said they also spoke about reserves during the class and that the Government Finance Officers Association recommends 17% or two months of expenditures. Member Alexander also shared that the state average reserve is 19%.

Member Sophia Layne thanked CUSD partners San Mateo County Office of Education Superintendent Nancy Magee and College of San Mateo President Dr. Jennifer Taylor-Mendoza who support CUSD work to create an equitable and excellent learning environment. Member Lynne shared a statement from Dr. Jennifer Taylor-Mendoza's letter to the editor of the Half Moon Bay Review. Member Layne also shared she is really interested in the Grand Jury Report that will be reviewed later tonight and stated that this report is very informative in providing best practices for attracting and retaining a diverse staff. She also added that she is looking forward to exploring that in the future through the LCAP or other strategic plans.

President Lizet Cortes shared she attended Cunha's Reclassification Ceremony and thanked the staff that made this reclassification possible. President Cortes said these ceremonies are important and meaningful and that she would like to be invited to the other schools' ceremonies as a Board member and

as a Latino community member. To end, President Cortes encouraged teachers to attend reclassification ceremonies so parents know who is supporting students.

Student Board Member Sara Gorman provided the Board and public an update on Farallone View Elementary, Hatch Elementary, Cunha Intermediate, Half Moon Bay High School, Pilarcitos High School, La Costa Adult School, and Los Listos Preschool events and activities.

d. Superintendent Report

Superintendent Dr. Sean McPhetridge took time to thank College of San Mateo President Dr. Jennifer Taylor-Mendoza and San Mateo County Office of Education Superintendent Nancy Magee for their attendance tonight and their comments on the CUSD Equity Statement. Superintendent McPhetridge shared at the last special Board meeting the Board decided to continue remotely for health concerns and thanked the public who voiced their concerns and wanted to stay remotely.

Superintendent McPhetridge shared that yesterday Cunha Event Center held a phenomenal Hispanic Heritage Month culminating event for students where they listened to Dr. Gerry Lopez talk about the history of the 201st Mexican Expeditionary Air Force and how Mexico was an important partner and integral to our culture. Superintendent McPhetridge also shared that CUSD, CoastPride, and the City of Half Moon Bay are co-sponsoring a unity event at Mac Dutra Park on October 15, marking the halfway point of the LGBTQ History Month where they will celebrate and educate about the LGBTQ community.

To end, Superintendent McPhetridge reported that Tuesday was a professional development day he attended in part and heard good comments about it afterwards. Superintendent McPhetridge said that this professional development session was led by the San Mateo County Office of Education and was conducted to help faculty look at student performance data reinforcing a need for the Equity Statement.

4. CONSENT AGENDA

a. Approval of the Approval of Field Trip for Half Moon Bay High School Cross Country Team to Mt. San Antonio College Invitational in Walnut, California, October 19-22, 2021
b. Approval of the Boys and Girls Club of the Coastside MOU
c. Approval of MOU between CUSD and Linda M. Montes, Ed.D. for Federal Program Monitoring Support
d. Approval of the Certificated Personnel Report
e. Approval of the Classified Personnel Report
f. Approval of Donations to Cabrillo Unified School District
g. Approval of Warrant Register Report Processed from July 1, 2021 to September 30, 2021
h. Approval of Paving Engineering and Inspection Services for Cunha Intermediate and Half Moon Bay High School
i. Approval of Contract with Caldwell Flores Winters, Inc. for Construction Implementation Services
j. Adoption of Resolution No. 16-21 to Make Findings Allowing Continued Remote Meetings Under AB361
k. Approval of Quarterly Report on Williams Uniform Complaints
l. Approval of Governing Board Policy Updates as Recommended by the California School Boards Association
m. Approval of Regular and Special Governing Board Meetings Minutes

Motion to approve consent items was made by Member Kimberly Hines and seconded by Member Sophia Layne.

ROLLCALL
Lizet Cortes, President – aye
Mary Beth Alexander, Vice President – aye
Freya McCamant, Clerk to the Governing Board – aye
Sophia Layne, Member – aye
Kimberly Hines, Member – aye

(M-118) Passed 5-1 with Student Board Member voting aye

5. GENERAL BUSINESS

a. Kings Mountain Elementary School Site Presentation

Debbie Silveria, Kings Mountain Site Coordinator, provided a Kings Mountain Elementary School overview, enrollment data, enrichment programs, and services unique to the school.

b. Update on 2021-22 Student Enrollment and Attendance Reports

Jason Owens, Director of Personnel and Pupil Services, provided an update on current enrollment, attendance trends/data, and independent study. The presentation included information by grade, school, and program.

c. Proclamation Endorsing November as National Native American Heritage Month

Motion to adopt the Proclamation Endorsing November as National Native American Heritage Month was made by Member Kimberly Hines and seconded by Member Mary Beth Alexander.

ROLLCALL
Lizet Cortes, President – aye
Mary Beth Alexander, Vice President – aye
Freya McCamant, Clerk to the Governing Board – aye
Sophia Layne, Member – aye
Kimberly Hines, Member – aye

(M-119) Passed 5-0 with Student Board Member voting aye

d. Adoption of Resolution No. 17-21 Endorsing November 17, 2021 as Ruby Bridges Walk to School Day

Motion to adopt Resolution No. 17-21 Endorsing November 17, 2021 as Ruby Bridges Walk to School Day was made by Member Freya McCamant and seconded by Member Sophia Layne.

ROLLCALL
Lizet Cortes, President – aye
Mary Beth Alexander, Vice President – aye
Freya McCamant, Clerk to the Governing Board – aye
Sophia Layne, Member – aye
Kimberly Hines, Member – aye

(M-120) Passed 5-0 with Student Board Member voting aye

e. Approval of CUSD Equity Statement

San Mateo College President Dr. Jennifer Taylor-Mendoza said that as educators it is important to have conversations around issues of equity because this is hard work and heart work. Dr. Taylor-Mendoza stated she supports and acknowledges the work of CUSD leadership in drafting an Equity Statement to meet the needs of the students and that an equity-minded district is essential to serve the community entirely.

San Mateo County Superintendent Nancy Magee said the CUSD Equity Statement is not just a piece of paper; this is years of thought, effort, work, stakeholder engagement, and shaping. Superintendent Magee ended her comment by saying that SMCOE has seen the inequities existing in the community through their pandemic work and that she stands by the district for equity, talking the talk, walking the walk, and doing the work.

Motion to approve CUSD Equity Statement was made by Member Sophia Layne and seconded by Member Kimberly Hines.

ROLLCALL
Lizet Cortes, President – aye
Mary Beth Alexander, Vice President – aye
Freya McCamant, Clerk to the Governing Board – aye

Sophia Layne, Member – aye
Kimberly Hines, Member – aye

(M-121) Passed 5-0 with Student Board Member voting aye

f. Approval of Revision to CUSD Administrative Regulation 5132 Dress and Grooming

Motion to approve the revision to CUSD Administrative Regulation 5132 Dress and Grooming was made by Member Mary Beth Alexander and seconded by Member Kimberly Hines.

ROLLCALL
Lizet Cortes, President – nay
Mary Beth Alexander, Vice President – aye
Freya McCamant, Clerk to the Governing Board – aye
Sophia Layne, Member – aye
Kimberly Hines, Member – aye

(M-122) Passed 4-1 with Student Board Member voting aye

g. Technology Update: FCC Emergency Connectivity Funds

Jesús Contreras, Chief Business Officer, shared with the Board and the public that CUSD was awarded $364,317.03 for FCC Emergency Connectivity Funds. As a result, CUSD was able to purchase 1076 new Chromebooks for students.

h. Public Hearing and Approval of the CUSD ESSER III Expenditure Plan

Motion to approve CUSD ESSER III Expenditure Plan was made by Member Kimberly Hines and seconded by Member Sophia Layne.

At 9:11 PM, President Cortes opened the Public Hearing. Hearing no comments, the public hearing was closed at 8:32 PM.

ROLLCALL
Lizet Cortes, President – aye
Mary Beth Alexander, Vice President – aye
Freya McCamant, Clerk to the Governing Board – aye
Sophia Layne, Member – aye
Kimberly Hines, Member – aye

(M-123) Passed 5-0 with Student Board Member voting aye

i. Adoption of Resolution No. 18-21, Authorizing the Establishment of Student Activity Special Revenue Fund 08

Motion to adopt Resolution No. 18-21, Authorizing the Establishment of Student Activity Special Revenue Fund 08 was made by Member Freya McCamant and seconded by Member Kimberly Hines.

ROLLCALL
Lizet Cortes, President – aye
Mary Beth Alexander, Vice President – aye
Freya McCamant, Clerk to the Governing Board – aye
Sophia Layne, Member – aye
Kimberly Hines, Member – aye

(M-124) Passed 5-0 with Student Board Member voting aye

j. Approval of CUSD Real Estate Property and Land Feasibility Agreement – Brookwood Advisors

Alan Katz, President, and Chris White, Vice President of Brookwood Advisors, presented a proposal on best disposition and use of surplus properties.

Motion to approve CUSD Real Estate Property and Land Feasibility Agreement – Brookwood Advisors was made by Member Kimberly Hines and seconded by Member Mary Beth Alexander.

ROLLCALL
Lizet Cortes, President – aye
Mary Beth Alexander, Vice President – aye
Freya McCamant, Clerk to the Governing Board – aye
Sophia Layne, Member – aye
Kimberly Hines, Member – aye

(M-125) Passed 5-0 with Student Board Member voting aye

At 9:55 PM, Member Freya McCamant requested a motion to continue past the 10:00 PM curfew. Member Sophia Layne seconded the motion.

k. Approval of the Bond-Funded Construction Project – Farallone View

Brian Whitmore, President of Studio W, presented a proposal of Farallone View improvements.

Motion to approve Bond-Funded Construction Project – Farallone View was made by Member Freya McCamant and seconded by Member Kimberly Hines.

Monica Rosoff, Half Moon Bay High School parent, commented in support of Half Moon Bay High School facilities renovation since this impacts more students and also raised her concerns if Pillar Ridge students are transferred to Farallone View.

Member Sophia Layne requested a friendly amendment to approve Phase 1 and Phase 2 of the Bond-Funded Construction Project – Farallone View. Phase 3 will be considered at a later time, contingent on funding and enrollment. Motion seconded by Kimberly Hines.

ROLLCALL
Lizet Cortes, President – aye
Mary Beth Alexander, Vice President – aye
Freya McCamant, Clerk to the Governing Board – aye
Sophia Layne, Member – aye
Kimberly Hines, Member – aye

(M-126) Passed 5-0

l. Approval of Response to the 2020-2021 Grand Jury Report: "Building a Racially & Ethnically Diverse Teaching Workforce: A Challenge for Our Schools."

Motion to approve Response to the 2020-2021 Grand Jury Report: "Building a Racially & Ethnically Diverse Teaching Workforce: A Challenge for Our Schools" was made by Member Sophia Layne and seconded by Member Freya McCamant.

CSEA President Stig Lynne spoke in support of the Grand Jury report and said that the language barriers should not be a restriction to be hired in this district.

ROLLCALL
Lizet Cortes, President – aye
Mary Beth Alexander, Vice President – aye
Freya McCamant, Clerk to the Governing Board – aye
Sophia Layne, Member – aye
Kimberly Hines, Member – aye

(M-127) Passed 5-0

m. Approval of Coordinator of Student Services and Special Projects Position and Job Description

Motion to approve Coordinator of Student Services and Special Projects Position and Job Description was made by Member Kimberly Hines and seconded by Member Sophia Layne.

ROLLCALL
Lizet Cortes, President – aye
Mary Beth Alexander, Vice President – aye
Freya McCamant, Clerk to the Governing Board – aye
Sophia Layne, Member – aye
Kimberly Hines, Member – aye

(M-128) Passed 5-0

n. Approval of Increases and Title Changes to Non-Bargaining Unit Salary Schedule

Motion to approve the Increases and Title Changes to Non-Bargaining Unit Salary Schedule was made by Member Kimberly Hines and seconded by Member Mary Beth Alexander.

ROLLCALL
Lizet Cortes, President – aye
Mary Beth Alexander, Vice President – aye
Freya McCamant, Clerk to the Governing Board – aye
Sophia Layne, Member – aye
Kimberly Hines, Member – aye

(M-128) Passed 5-0

8. ADJOURNMENT OF THE MEETING

Motion to adjourn was made by Member Sophia Layne and seconded by Member Freya McCamant.

ROLLCALL
Ms. Lizet Cortes, President – aye
Ms. Mary Beth Alexander, Vice President – aye
Ms. Freya McCamant, Clerk to the Governing Board – aye
Ms. Sophia Layne, Member – aye
Ms. Kimberly Hines, Member – aye

(M-129) Passed 5-0 with

The meeting was adjourned at 11:23 PM

Minutes prepared by Rosibel Acosta, Administrative Assistant to the Superintendent

Minutes presented by Sean McPhetridge, Ed.D., Secretary to the Governing Board

Certified by:

_____ _____
Freya McCamant Date
Clerk to the Governing Board
Cabrillo Unified School District