



<b>Position Title</b>	Classes Seven and Eight Science Teacher
<b>Reports To</b>	Head of Middle School
<b>Work Hours</b>	7:30 a.m. – 3:30 p.m.
<b>Work Calendar</b>	School Year
<b>Vacation Designation</b>	Teacher

**Position Summary:** The hallmarks of the teaching environment at Providence Christian School are excellence in academics inspired by a challenging classical curriculum with a biblical world-view; an uncluttered, disciplined atmosphere that focuses on high standards of behavior and Christian character; and a partnership with supportive and involved parents. Life Science and Physical Science are taught in Classes Seven and Eight.

### Qualifications

- Bachelor or Master's degree with a major in the subject matter preferred.
- Previous experience teaching designated subject, or extensive professional experience in the designated subject matter.
- Experience teaching in a Christian school.

### Essential Functions

- Participates in developing and maintaining vertically and horizontally aligned high school-prep curriculum with colleagues.
- Works with the Science department and division to ensure consistently high standards within the instructional program; provides the division head and lead teacher with a copy of the weekly lesson plan.
- Documents classroom instruction with performance standards and level of mastery required by students.
- Follows policies and procedures concerning grading system, record keeping, and communication with parents.
- Informs parents of their child's progress through the preparation of progress reports, parent in-person or telephone conferences, and report cards according to the schedule set by the division head.
- Maintains accurate records and notifies the division head of all tardies and absences, serious accidents or health concerns, and concerns for students' physical or mental safety.
- Arrives at school on time, properly attired, and well-prepared for the instructional day.
- Provides adequate supervision of students at all times in accordance with teacher guidelines.
- Attends professional development opportunities and reads assigned material.
- Aids in planning and implementing all areas of financial responsibility related to the department.
- Supports the Student Handbook.
- Attends required school meetings and special events, and follows school rules and policies.
- Fulfills all qualified duties and responsibilities assigned.

### Physical Requirements and Work Environment

- Ability to work safely with chemicals and lab equipment for instructional purposes.