Governing Board Meeting Agenda

(Adopted) Meeting Minutes

CABRILLO UNIFIED SCHOOL DISTRICT

Public Session: Thursday, September 9, 2021 • 6:00 PM
Via Zoom: https://cabrillok12.zoom.us/j/99135905009

Board Members Present:	Ms. Lizet Cortes, President - Absent Ms. Mary Beth Alexander, Vice President Ms. Freya McCamant, Clerk to the Governing Board Ms. Sophia Layne, Member Ms. Kimberly Hines, Member
Administrators Present:	Dr. Sean McPhetridge, Ed.D., Superintendent Dr. Leticia Bhatia, Ed.D., Assistant Superintendent Mr. J. Jesús Contreras, Chief Business Officer
Student Representative Present:	Ms. Sara Gorman, Student Board Member

1. CALL TO ORDER

a. Public Session – 6:00 PM – Welcome

1. Roll Call / Quorum

Ms. Mary Beth Alexander, Vice President
Ms. Freya McCamant, Clerk to the Governing Board
Ms. Sophia Layne, Member
Ms. Kimberly Hines, Member
Ms. Sara Gorman, Student Board Member

2. Pledge of Allegiance

Student Board Member Sara Gorman led the Pledge of Allegiance.

2. APPROVAL OF AGENDA

Motion to approve the agenda, as presented, was made by Member Freya McCamant and seconded by Member Sophia Layne.

ROLLCALL
Ms. Lizet Cortes, President – absent
Ms. Mary Beth Alexander, Vice President – aye
Ms. Freya McCamant, Clerk to the Governing Board – aye
Ms. Sophia Layne, Member – aye
Ms. Kimberly Hines, Member – aye

(M-103) Passed 4-0 with Student Board Member voting aye

3. COMMUNICATIONS

a. Public Comments

Monica Rosoff, HMBHS parent and taxpayer, spoke to the Board about her concerns regarding the process for CUSD expenses. MS. Rosoff asked the Board to adopt best practices seen at other districts like contract approvals, review and approval of expenses from school funds, and prioritization of projects. Ms. Rosoff also said that these expenses and contracts should be transparent to the public.

Marc Rosoff, HMBHS parent and taxpayer, spoke to the Board about his concerns regarding the installation of a fence parallel to an existing fence in August of 2021. Mr. Rosoff also shared that neighbors were not notified of the fence installation although they have been notified in the past of other projects.

Christy Walker, CUSD parent and community member, thanked the Board for its commitment to community health and safety. Ms. Walker asked the Board to take the step to mandate that all CUSD staff and eligible students be fully vaccinated and to get this in place as soon as possible.

Written Comments. The Board received one (1) comment via the Google Public Comment Request form related to this agenda item. To read the full public comments submitted via the Google Public Comment Request form, please follow the link provided below:

https://docs.google.com/spreadsheets/d/1nRX_0478ZfgkWL_0hZOLPpkxsl0s98NN9kNiWDnJNBQ/edit?usp=sharing

b. Employee Organizations Report

1. CUTA Representatives

CUTA Co-President Sean Riordan said that the district faces two crises this year, COVID-19 and teacher shortage. Co-President Riordan noted that it is necessary to work across the sites to make information available to teachers, students, and parents about COVID exposures, tracing, and the consequences of failing to adhere to mandates. Co-President Riordan said that nationwide schools are having trouble filling positions and provided an overview of San Mateo County school districts' teacher vacancies, benefits, and salaries. Lastly, Co-President Riordan said that salaries must be at least commensurate with the San Mateo Foster City School District to attract and retain teachers.

2. CSEA Representatives

None.

c. Board Members Report

Member Sophia Layne thanked staff that made possible the opening of schools and said that CUSD should continue working together towards safety and an environment where everyone can thrive, learn, and grow. Member Layne noted that this is one of the most important meetings since the pandemic started because there is an update on safety protocols, a budget update, the LGBTQ History Month proclamation, and most importantly a presentation of data on student outcomes and the review of the Equity Statement draft. Member Layne said that everyone plays a role in this and that we all should work together to address the community's needs.

Member Freya McCamant thanked the speakers who made public comments and reminded participants that the Board is not allowed by state law to discuss non-agendized topics. Member McCamant said the Board takes the comments very seriously, and she would make sure the district is as transparent as possible. Member McCamant thanked CUTA Co-President Riordan for talking about the teacher shortage and agreed the Board has an important obligation to teachers. Lastly, Member McCamant shared that the Environmental Committee met yesterday and are moving forward on recycling and some other projects.

Member Kimberly Hines shared she is thrilled to see that the LCAP report included Visual and Performing Arts for the first time. Member Hines said the work is not done, and she will continue supporting a sustainable program K thought 12 because this is an equity issue. Member Hines said students learn

better when they have a variety of experiences in their lives. To end her comment, Member Hines shared Member Alexander and she were part of the Real Estate Committee, and they were very passionate about making sure the district resources were used in a sustainable way. Member Hines said she hopes to continue this work with the Board next month.

Member Mary Beth Alexander shared that one of the items of the Special Board Retreat on August 21, 2021, was a study called "Eight Characteristics of an Effective School Board," and she shared that one of the characteristics caught her attention so she decided to shared that characteristic and focus on it. The characteristic reads, "Effective school boards have strong shared beliefs and values about what is possible for students and their ability to learn, and of the system and its ability to teach all children at high levels." Member Alexander said that the children have huge learning potential, that the district has driven staff, and that there is a community here that wants to help students reach that potential.

Student Board Member Sara Gorman provided the Board and public an update on Farallone View Elementary, Hatch Elementary, Cunha Intermediate, Half Moon Bay High School, Pilarcitos High School, La Costa Adult School, and Los Listos Preschool events and activities.

d. Superintendent Report

Superintendent Dr. Sean McPhetridge talked about the FAQ letter sent to the families yesterday. In this letter, Superintendent McPhetridge talks about the COVID-19 Dashboard where the district tracks weekly the reports of confirmed COVID-19 cases. Superintendent McPhetridge said that COVID-19 has impacted every school now and urged the public to consider the importance of vaccines. Regarding vaccines for students, Superintendent McPhetridge mentioned we would probably hear more from the state. In regards to vaccines for staff, Superintendent McPhetridge said that the verification reports are still in progress.

Superintendent McPhetridge also spoke about CUSD teacher vacancies and said that he agreed with CUTA Co-President Riordan that there is still work to do to pay teachers and all staff so the district can recruit and retain them. Superintendent McPhetridge shared the district's work with community organizations in this regard and said he looks forward to regular meetings with CUTA Co-Presidents Riordan and Lunstroth and also to meeting again with CUTA representatives at the negotiations table.

To end the report, Superintednent McPhetridge said he looks forward to working wth the Board on district continuous improvement and attainment of best practices.

4. CONSENT AGENDA

a. Approval of the Updated 2020-21 Local Control Accountability Plan (LCAP)
b. Approval of Distribution/Disposal of Obsolete Textbooks at Various Schools
c. Approval of Building Construction and Trades Curriculum (Update)
d. Approval of the Certificated Personnel Report
e. Approval of the Classified Personnel Report
f. Approval of Increases and Title Changes to Cocurricular Salary Schedule
g. Approval of Donations to Cabrillo Unified School District
h. Approval of Agreement to Design/Inspect/Test/ Replacement of Roofs at HMBHS
i. Approval of Chromebooks to Meet Williams Compliance
j. Approval of Regular and Special Governing Board Meetings Minutes

Motion to approve consent items was made by Member Kimberly Hines and seconded by Member Freya McCamant.

ROLLCALL
Ms. Lizet Cortes, President – absent
Ms. Mary Beth Alexander, Vice President – aye
Ms. Freya McCamant, Clerk to the Governing Board – aye
Ms. Sophia Layne, Member – aye
Ms. Kimberly Hines, Member – aye

(M-104) Passed 4-0 with Student Board Member voting aye

5. GENERAL BUSINESS

a. Review of Equity Statement Draft

The Board had the opportunity to have the first reading of the CUSD Equity Statement draft. After comments, the Board reassured its commitment to educational equity for all our students. The revised statement will be brought back in October for potential adoption.

b. Proclamation Designating October as LGBTQ History Month

Motion to adopt the Proclamation Designating October as LGBTQ History Month was made by Member Sophia Layne and seconded by Member Kimberly Hines.

ROLLCALL
Ms. Lizet Cortes, President – absent
Ms. Mary Beth Alexander, Vice President – aye
Ms. Freya McCamant, Clerk to the Governing Board – aye
Ms. Sophia Layne, Member – aye
Ms. Kimberly Hines, Member – aye

(M-105) Passed 4-0 with Student Board Member voting aye

c. Update on Return to Schools Plan

Leticia Bhatia, Assistant Superintendent of Curriculum and Instruction, J Jesús Contreras, Chief Business Officer, and Martha Ladd, Director of Educational Support Services, presented an update on the Return to Schools Plan that included an overview of the Four Pillars, Curriculum and Instruction, and health protocols (contact tracing and testing.)

d. Presentation on Data and Instruction

Leticia Bhatia, Assistant Superintendent of Curriculum and Instruction, presented information on Data and Instruction to communicate CUSD efforts to meet the students' academic and social-emotional needs and the gaps shown in our current indicators.

e. Public Hearing and Adoption of Resolution No. 12-21 to Approve the Statement for the Public Textbook and Instructional Incentive Program for the 2021-22 School Year

At 9:36 PM, Vice President Alexander opened the Public Hearing on Adoption of Resolution No. 12-21 to Approve the Statement for the Public Textbook and Instructional Incentive Program for the 2021-22 School Year. Hearing no comments, the public hearing was closed at 9:36 PM.

Motion to adopt Resolution No. 12-21 to Approve the Statement for the Public Textbook and Instructional Incentive Program for the 2021-22 School Year was made by Member Sophia Layne and seconded by Member Kimberly Hines.

ROLLCALL
Ms. Lizet Cortes, President – absent
Ms. Mary Beth Alexander, Vice President – aye
Ms. Freya McCamant, Clerk to the Governing Board – aye
Ms. Sophia Layne, Member – aye
Ms. Kimberly Hines, Member – aye

(M-106) Passed 4-0 with Student Board Member voting aye

f. Adoption of Resolution 13-21 Adopting the GANN Limit for the 2021-22 Fiscal Year

Motion to adopt the Resolution 13-21 Adopting the GANN Limit for the 2021-22 Fiscal Year was made by Member Freya McCamant and seconded by Member Sophia Layne.

ROLLCALL
Ms. Lizet Cortes, President – absent
Ms. Mary Beth Alexander, Vice President – aye
Ms. Freya McCamant, Clerk to the Governing Board – aye
Ms. Sophia Layne, Member – aye
Ms. Kimberly Hines, Member – aye

(M-107) Passed 4-0 with Student Board Member voting aye

At 9:40 PM, Member Kimberly Hines requested a motion to continue past the 10:00 PM curfew. Member Freya McCamant seconded the motion.

g. Approval of the 2020-21 Unaudited Actuals

Motion to approve the 2020-21 Unaudited Actuals was made by Member Kimberly Hines and seconded by Member Sophia Layne.

ROLLCALL
Ms. Lizet Cortes, President – absent
Ms. Mary Beth Alexander, Vice President – aye
Ms. Freya McCamant, Clerk to the Governing Board – aye
Ms. Sophia Layne, Member – aye
Ms. Kimberly Hines, Member – aye

(M-108) Passed 4-0 with Student Board Member voting aye

h. Approval of Increases and Title Changes to Non-Bargaining Unit Salary Schedule

Motion to approve Increases and Title Changes to Non-Bargaining Unit Salary Schedule was made by Member Sophia Layne and seconded by Member Freya McCamant.

ROLLCALL
Ms. Lizet Cortes, President – absent
Ms. Mary Beth Alexander, Vice President – aye
Ms. Freya McCamant, Clerk to the Governing Board – aye
Ms. Sophia Layne, Member – aye
Ms. Kimberly Hines, Member – aye

(M-109) Passed 4-0 with Student Board Member voting aye

8. ADJOURNMENT OF THE MEETING

Motion to adjourn was made by Member Kimberly Hines and seconded by Member Sophia Layne.

ROLLCALL
Ms. Lizet Cortes, President – absent
Ms. Mary Beth Alexander, Vice President – aye
Ms. Freya McCamant, Clerk to the Governing Board – aye
Ms. Sophia Layne, Member – aye
Ms. Kimberly Hines, Member – aye

(M-110) Passed 4-0 with Student Board Member voting aye

The meeting was adjourned at 10:41 PM

Minutes prepared by Rosibel Acosta, Administrative Assistant to the Superintendent

Minutes presented by Sean McPhetridge, Ed.D., Secretary to the Governing Board

Certified by:

_____ _____

Freya McCamant
Clerk to the Governing Board
Cabrillo Unified School District

Date