



Governing Board Meeting Agenda

(Adopted) Meeting Minutes

CABRILLO UNIFIED SCHOOL DISTRICT

Public Session: Thursday, August 12, 2021 • 6:00 PM • Via Zoom: <https://cabrillok12.zoom.us/j/99135905009>

Board Members Present: Ms. Lizet Cortes, President
Ms. Mary Beth Alexander, Vice President
Ms. Freya McCamant, Clerk to the Governing Board
Ms. Sophia Layne, Member
Ms. Kimberly Hines, Member

Administrators Present: Dr. Sean McPhetridge, Ed.D., Superintendent
Dr. Leticia Bhatia, Ed.D., Assistant Superintendent
Mr. J. Jesús Contreras, Chief Business Officer

Student Representative Present: Ms. Sara Gorman, Student Board Member

1. CALL TO ORDER

a. Public Session – 6:00 PM – Welcome

1. Roll Call / Quorum

Ms. Lizet Cortes, President
Ms. Mary Beth Alexander, Vice President
Ms. Freya McCamant, Clerk to the Governing Board
Ms. Sophia Layne, Member
Ms. Kimberly Hines, Member

2. Pledge of Allegiance

Student Board Member Sara Gorman led the Pledge of Allegiance.

2. APPROVAL OF AGENDA

Motion to approve the agenda, as presented, was made by Member Sophia Layne and seconded by Member Freya McCamant.

ROLLCALL

Ms. Lizet Cortes, President – aye
Ms. Mary Beth Alexander, Vice President – aye
Ms. Freya McCamant, Clerk to the Governing Board – aye
Ms. Sophia Layne, Member – aye
Ms. Kimberly Hines, Member – aye

(M-93) Passed 5-0 with Student Board Member voting aye

3. COMMUNICATIONS

a. Public Comments

None.

b. Employee Organizations Report

1. CUTA Representatives

CUTA Representative Kathleen Wall shared with the Board and the public her first day of school anecdotes where parents could not walk their kindergarten students to class because of COVID restrictions. Wall gave a shout-out to the four and five year old students as well as the parents, teachers, administrators, and yard duty supervisors for a great first day of school at Hatch. Wall also shared that Cunha teacher Ramon Macias agreed yesterday [the day before school started] to go to Hatch to teach first grade immersion. Lastly, Wall said that the district has a hiring problem and that this is not just our district; the problem is throughout the county and the state, but one thing the district can do to attract teachers is to offer competitive salaries.

2. CSEA Representatives

CSEA President Stig Lynne said that the first day of school was a busy day for support staff. Lynne noted that support staff had worked very hard to support teachers and students to get ready for remote learning last year. This summer, they have been working to get everything prepared for in-person instruction. Lastly, Lynne said he is happy to see students and staff back in schools, and he said he is happy to live in a county where over 90 percent of its residents have been vaccinated.

c. Board Members Report

Member Kimberly Hines said it was a pleasure to see students arrive at school. Member Hines said that it was a different energy level than the end of the year when students were back but in split classes. Member Hines also shared that she had the opportunity to attend the Boys and Girls Club of the Coastsides cutting ribbon and thanked them for their partnership.

Member Freya McCamant echoed the welcome back to school and thanked all CUSD hard-working teachers, staff, administrators, and students. Member McCamant said it is great to hear the Farallone View bells again as the students move into their classrooms. Member McCamant said she is glad the district has gotten this far and that she echoes the appreciation. To end, Member McCamant thanked the community and public health officials who have worked hard to keep us safe.

Member Sophia Layne congratulated staff, families, and students on their first day of school. Member Layne also said that parents have shared their back to school experiences and that the community is overwhelmed with the joy of being connected. To continue, Member Layne said that although we are not at the end of the pandemic, she is excited about what everybody has learned working together and that now this new knowledge should be applied towards a restorative restart. Lastly, Member Layne said that working together, creating partnerships, and maintaining student focus are key to help everybody thrive.

President Lizet Cortes shared she met with ALAS members and Member Sophia Layne over the summer, and it was great to get to know the members and their roles. President Cortes thanked CBO Jesús Contreras for meeting with her to discuss the San Mateo County Budget Perspective Workshop. President Cortes also thanked staff and administrators who participated in the Moonridge event on the AB130 changes to Independent Study. Lastly, President Cortes said she is very fortunate to work with great people who help every student in this community.

Member Mary Beth Alexander said that the conversation from teachers, staff, administrators, community, and Board is all about students first and that this is very important. Member Alexander also said she is proud and happy to see everyone is on board with that.

Student Board Member Sara Gorman provided the Board and public an update on El Granada Elementary, Farallone View Elementary, Hatch Elementary, Kings Mountain Elementary, Cunha Intermediate, and Half Moon Bay High School events and activities.

d. Superintendent Report

Superintendent Dr. Sean McPhetridge said summer school was fantastic because the district served around 500 students with the help of many partners. Superintendent McPhetridge said it was exciting to visit the different schools on their first day of school and that he knows people are concerned because now we are returning to a full in-person instruction, but as he had said in his community letter last week, we can keep each other safe if we work together as a team, follow the Four Pillars, get vaccinated, and wear face masks.

Superintendent McPhetridge shared he had the opportunity to attend the ALAS farmworkers dinner, and it was great to meet ALAS staff and some Coastsides farmworkers. He said farmworkers are appreciated for the work they do more than ever. Superintendent McPhetridge also shared the district is working on strengthening partnerships with CEF, Boys and Girls Club, ALAS, and CoastPride to offer services needed in the name of equity for all the students.

4. CONSENT AGENDA

- a. Approval of Distribution/Disposal of Obsolete Textbooks at Various Schools
- b. Approval of Agreement Between Ayudando Latinos A Soñar and Cabrillo Unified School District
- c. Approval of Memorandum of Understanding between The Heal Project and Cabrillo Unified School District
- d. Approval of AP Psychology Textbook Adoption
- e. Approval of Building Construction and Trades Textbook Adoption
- f. Approval of the Certificated Personnel Report
- g. Approval of the Classified Personnel Report
- h. Approval of Job Description: Specialized Program Coordinator: Medical Health
- i. Approval of Job Description: Specialized Program Coordinator: Mental Health
- j. Approval of Excess Reserves and Disclosure Clarification
- k. Approval of the Bid Award of the Preschool Complex Playground Project at Hatch
- l. Approval of New Construction Project – El Granada Elementary School
- m. Approval of Regular and Special Governing Board Meetings Minutes

Motion to approve consent items was made by Member Kimberly Hines and seconded by Member Lizet Cortes.

ROLLCALL

Ms. Lizet Cortes, President – aye
Ms. Mary Beth Alexander, Vice President – aye
Ms. Freya McCamant, Clerk to the Governing Board – aye
Ms. Sophia Layne, Member – aye
Ms. Kimberly Hines, Member – aye

(M-94) Passed 5-0 with Student Board Member voting aye

5. GENERAL BUSINESS

- a. Proclamation Endorsing September 15, 2021 to October 15, 2021 as Hispanic Heritage Month

Motion to adopt the Proclamation Endorsing September 15, 2021 to October 15, 2021 as Hispanic Heritage Month was made by Sophia Layne and seconded by Member Freya McCamant.

ROLLCALL

Ms. Lizet Cortes, President – aye
Ms. Mary Beth Alexander, Vice President – aye
Ms. Freya McCamant, Clerk to the Governing Board – aye
Ms. Sophia Layne, Member – aye
Ms. Kimberly Hines, Member – aye

(M-95) Passed 5-0 with Student Board Member voting aye

b. Update on Summer School 2021

Assistant Superintendent Leticia Bhatia and Summer School Lead Coordinator Debbie Silveria present an overview of our Summer School 2021 programs: Extended School Year, Migrant Education (Preschool), Big Lift Inspiring Summers, Elementary Intervention/Enrichment, Middle School Intervention/Enrichment, and High School Credit Recovery.

c. Update on Education Support Services: Medical and Mental Health and Behavioral Supports

Director of Educational Support Services Martha Ladd provided an update on the district support plan in the areas of Medical and Mental Health and Behavioral Supports.

d. Restorative Restart Overview

Superintendent Sean McPhetridge provided an overview of the steps taken now to rebuild the schools and services to students.

e. Public Hearing and Approval of Board Policy 6158 Independent Study Update

At 8:18 PM, Vice President Alexander opened the Public Hearing on the approval of Board Policy 6158 Independent Study Update. Having no comments, the public hearing was closed at 8:19 PM.

Motion to approve Board Policy 6158 Independent Study Update was made by Kimberly Hines and seconded by Member Freya McCamant.

ROLLCALL

Ms. Lizet Cortes, President – aye
Ms. Mary Beth Alexander, Vice President – aye
Ms. Freya McCamant, Clerk to the Governing Board – aye
Ms. Sophia Layne, Member – aye
Ms. Kimberly Hines, Member – aye

(M-96) Passed 5-0 with Student Board Member voting aye

f. Public Hearing and Approval CUSD-SMCCD CCAP Agreement and Board Policy 6172.1 (Concurrent Enrollment in College Classes)

Aaron McVean, Vice Chancellor of Educational Services and Planning, San Mateo County Community College District presented on overview of the AB288 – College and Career Access Pathways (CCAP) Dual Enrollment.

At 8:32 PM, Vice President Alexander opened the Public Hearing on the approval CUSD-SMCCD CCAP Agreement. Having no comments, the public hearing was closed at 8:32 PM.

Motion to approve the CUSD-SMCCD CCAP Agreement and Board Policy 6172.1 was made by Lizet Cortes and seconded by Member Sophia Layne.

ROLLCALL

Ms. Lizet Cortes, President – aye
Ms. Mary Beth Alexander, Vice President – aye
Ms. Freya McCamant, Clerk to the Governing Board – aye
Ms. Sophia Layne, Member – aye
Ms. Kimberly Hines, Member – aye

(M-97) Passed 5-0 with Student Board Member voting aye

g. Public Hearing and Approval of Budget Overview for Parents Update

At 8:56 PM, Vice President Alexander opened the Public Hearing on the approval Budget Overview for Parents Update. Having no comments, the public hearing was closed at 8:56 PM.

Motion to approve the Budget Overview for Parents Update was made by Sophia Layne and seconded by Member Kimberly Hines.

ROLLCALL

Ms. Lizet Cortes, President – aye
Ms. Mary Beth Alexander, Vice President – aye
Ms. Freya McCamant, Clerk to the Governing Board – aye
Ms. Sophia Layne, Member – aye
Ms. Kimberly Hines, Member – aye

(M-98) Passed 5-0 with Student Board Member voting aye

h. Presentation and Public Hearing to Receive Input for the Use of ESSER III Funds

Chief Business Officer Jesús Contreras provided the Board and the public an overview of the ESSER III Plans requirements.

At 9:07 PM, Vice President Alexander opened the Public Hearing to receive input for the use of ESSER III Funds. Having no comments, the public hearing was closed at 9:07 PM.

i. Approval of the Intent to Submit a Declaration of Need for Fully Qualified Educators for 2021-22

Motion to approve the Intent to Submit a Declaration of Need for Fully Qualified Educators for 2021-22 was made by Lizet Cortes and seconded by Member Freya McCamant.

ROLLCALL

Ms. Lizet Cortes, President – aye
Ms. Mary Beth Alexander, Vice President – aye
Ms. Freya McCamant, Clerk to the Governing Board – aye
Ms. Sophia Layne, Member – aye
Ms. Kimberly Hines, Member – aye

(M-99) Passed 5-0 with Student Board Member voting aye

j. Adoption of Resolution No. 11-21, Authorizing the Superintendent to Submit Project Funding Request Applications for Improvements to Hatch Elementary School

Motion to adopt the Resolution No. 11-21, Authorizing the Superintendent to Submit Project Funding Request Applications for Improvements to Hatch Elementary School was made by Kimberly Hines and seconded by Member Lizet.

ROLLCALL

Ms. Lizet Cortes, President – aye
Ms. Mary Beth Alexander, Vice President – aye
Ms. Freya McCamant, Clerk to the Governing Board – aye
Ms. Sophia Layne, Member – aye
Ms. Kimberly Hines, Member – aye

(M-100) Passed 5-0 with Student Board Member voting aye

8. ADJOURNMENT OF THE MEETING

Motion to adjourn was made by Member Sophia Layne and seconded by Member Kimberly Hines.

ROLLCALL

Ms. Lizet Cortes, President – aye
Ms. Mary Beth Alexander, Vice President – aye
Ms. Freya McCamant, Clerk to the Governing Board – aye
Ms. Sophia Layne, Member – aye
Ms. Kimberly Hines, Member – aye

(M-101) Passed 5-0

The meeting was adjourned at 9:22 PM

Minutes prepared by Rosibel Acosta, Administrative Assistant to the Superintendent

Minutes presented by Sean McPhetridge, Ed.D., Secretary to the Governing Board

Certified by:

Freya McCamant
Clerk to the Governing Board
Cabrillo Unified School District

Date