



Governing Board Meeting Agenda

(Adopted) Meeting Minutes

CABRILLO UNIFIED SCHOOL DISTRICT

Public Session: Thursday, June 24, 2021 • 6:00 PM • Via Zoom: <https://cabrillok12.zoom.us/j/99135905009>

Board Members Present: Ms. Lizet Cortes, President
Ms. Mary Beth Alexander, Vice President
Ms. Freya McCamant, Clerk to the Governing Board
Ms. Sophia Layne, Member
Ms. Kimberly Hines, Member

Administrators Present: Dr. Sean McPhetridge, Ed.D., Superintendent
Dr. Leticia Bhatia, Ed.D., Assistant Superintendent
Mr. J. Jesús Contreras, Chief Business Officer

1. CALL TO ORDER

a. Public Session – 6:01 PM – Welcome

1. Roll Call / Quorum

Ms. Lizet Cortes, President
Ms. Mary Beth Alexander, Vice President
Ms. Freya McCamant, Clerk to the Governing Board
Ms. Sophia Layne, Member
Ms. Kimberly Hines, Member

2. Pledge of Allegiance

President Lizet Cortes led the Pledge of Allegiance.

2. APPROVAL OF AGENDA

Motion to approve the agenda, as presented, was made by Member Freya McCamant and seconded by Member Kimberly Hines.

ROLLCALL

Ms. Lizet Cortes, President – aye
Ms. Mary Beth Alexander, Vice President – aye
Ms. Freya McCamant, Clerk to the Governing Board – aye
Ms. Sophia Layne, Member – aye
Ms. Kimberly Hines, Member – aye

(M-81) Passed 5-0

3. COMMUNICATIONS

a. Public Comments

Claudia Lunstroth, CUTA member, said she is looking forward to a new school year of mutual respect and collaboration. Lunstroth also said teachers are looking forward to hearing the safety plan and guidelines for the next school year.

Written Comments. The Board received zero (0) comments via the Google Public Comment Request form related to this agenda item.

b. Employee Organizations Report

1. CUTA Representatives

CUTA Representative Kathleen Wall said CUTA is looking forward to meeting in early August to bargain. Wall said CUTA hopes that the bargain is straightforward and swift. Wall also spoke about the budget report that will be presented tonight and the budget reserve recommendation. Wall said this percentage is above the percentage recommended by the state. Wall asked the Board to consider adopting a resolution similar to a neighboring school district affirming a commitment to bring salary schedules to the county's top ten percent of non-basic aid school districts.

2. CSEA Representatives

None.

c. Board Members Report

Member Kimberly Hines shared that she is excited that the district is at a point where they can wrap up this year and look forward to the new year. Member Hines said part of looking forward to next year is getting past the last two years of budget cuts and finally reaching an agreement. Member Hines acknowledged she did not agree to the 17 percent reserve and said she hopes that the Board considers the things left undone going forward. Lastly, Member Hines noted that in respect to equity, it is important to not only pay attention to salaries and facilities but to have a rich-rounded experience for students.

Member Freya McCamant said she reiterates teachers' comments about mutual respect and collaboration and said this is important as the district moves forward. Member McCamant noted the Board would look at the budget later tonight and will continue throughout the year. To end the report, Member McCamant shared that she attended the Agriculture Boosters Meeting, and she said it was interesting to hear about agricultural programs and plans for expansion.

Member Sophia Layne said the summertime is a great opportunity for everybody, no matter the role in the school community, to take a break, recharge, and come back to a new school year collaborating with a refreshed mindset and with a student-centered approach. Member Layne said she would like to see conversations in the upcoming weeks around how to make the first months of school restorative, acknowledging the pain and challenges students experienced. Lastly, Member Layne shared that a great resource is a report called Reimagine and Rebuild: Restarting School with Equity at the Center; and she said the report outlines principles that help schools put students first in an equitable way.

Member Mary Beth Alexander said she is impressed by tonight's Board packet and all the work done. Member Alexander also said she is excited to hear from the district administrators on everything they have been doing.

President Lizet Cortes congratulated Chief Business Officer Jesus Contreras on his birthday and said the district is fortunate to have such a humble and knowledgeable person in this important role. Lastly, President Cortes commended Assistant Superintendent Leticia Bhatia, Chief Business Officer Jesus Contreras, and Superintendent Sean McPhetridge for creating and supporting an excellent summer school program.

d. Superintendent Report

Superintendent Dr. Sean McPhetridge said the district is looking forward to a full return to school and that although OSHA guidelines and the Pandemic Recovery Framework are currently being updated, it is expected that masks and physical distancing will be required. Superintendent McPhetridge also

commented that the district might be required to continue testing and symptom checking. Superintendent McPhetridge shared that the district had a vaccine event at the Half Moon Bay High School and that community organizations are hosting local vaccine events. Superintendent McPhetridge said he hopes more youth 12 and above will take advantage of this opportunity if they so choose.

Superintendent McPhetridge expressed that he also shares the value for respect and collaboration and that district leaders will continue to invite CUTA and CSEA representatives to meet. Superintendent McPhetridge stated that the budget presented tonight is not at final stage as the legislature and the governor are still finalizing it and that the district will present updates at future meetings.

To end, Superintendent McPhetridge said that the district is looking forward to maximizing student time, providing extended learning opportunities, and creating a family-friendly district.

4. CONSENT AGENDA

- a. Adoption of Credit Recovery Curriculum: Half Moon Bay High School and Pilarcitos High School
- b. Approval of the Certificated Personnel Report
- c. Approval of Donations to Cabrillo Unified School District
- d. Approval of the 2021-2022 Consolidated Application
- e. Approval of MOU between Hazel Health and CUSD
- f. Authorization to Bid the Pre-K Complex Project at Hatch Elementary School
- g. Approval of the Bid Award for Cunha Intermediate School Water Intrusion Project
- h. Approval of Architect Pool for Construction Projects
- i. Approval to Purchase Laptops to Replace HMBHS Science Department Obsolete Devices
- j. Approval of Quarterly Report on Williams Uniform Complaints (Education Code §35186)
- k. Approval of Regular and Special Governing Board Meetings Minutes

Motion to approve consent items was made by Member Mary Beth Alexander and seconded by Member Sophia Layne.

ROLLCALL

Ms. Lizet Cortes, President – aye
Ms. Mary Beth Alexander, Vice President – aye
Ms. Freya McCamant, Clerk to the Governing Board – aye
Ms. Sophia Layne, Member – aye
Ms. Kimberly Hines, Member – aye

(M-82) Passed 5-0

5. GENERAL BUSINESS

- a. Medical Health Services – Student and Staff Safety and Wellbeing

Martha Ladd, Director of Educational Support Services and Susan Vana, District Nurse, presented a report on the District's Medical Health Services.

- b. CUSD Technology Update

Randy Rudolph, Director of Technology, presented an update and overview of how the Instructional Technology Department (IT) this past year supported various new instructional modes, improved the installed capacity of software and hardware, and provided communications infrastructure for the community.

- c. Approval of 2021-24 Local Control Accountability Plan and 2020-21 Local Control Accountability Plan Local Indicator Report

Motion to approve the 2021-24 Local Control Accountability Plan and 2020-21 Local Control Accountability Plan Local Indicator Report was made by Sophia Layne and seconded by Member Freya McCamant.

ROLLCALL

Ms. Lizet Cortes, President – aye
Ms. Mary Beth Alexander, Vice President – aye
Ms. Freya McCamant, Clerk to the Governing Board – aye
Ms. Sophia Layne, Member – aye
Ms. Kimberly Hines, Member – aye

(M-83) Passed 5-0

d. Adoption of the Budget Overview for Parents

Motion to adopt the Budget Overview for Parents was made by Kimberly Hines and seconded by Member Mary Beth Alexander.

ROLLCALL

Ms. Lizet Cortes, President – aye
Ms. Mary Beth Alexander, Vice President – aye
Ms. Freya McCamant, Clerk to the Governing Board – aye
Ms. Sophia Layne, Member – aye
Ms. Kimberly Hines, Member – aye

(M-84) Passed 5-0

e. Approve CUSD Budget for the Fiscal Year 2021-22

Motion to approve the CUSD Budget for the Fiscal Year 2021-22 was made by Mary Beth Alexander and seconded by Member Kimberly Hines.

At 9:51 PM, President Cortes requested a motion to continue past the 10:00 PM curfew. Member Sophia Layne seconded the motion.

ROLLCALL

Ms. Lizet Cortes, President – aye
Ms. Mary Beth Alexander, Vice President – aye
Ms. Freya McCamant, Clerk to the Governing Board – aye
Ms. Sophia Layne, Member – aye
Ms. Kimberly Hines, Member – aye

(M-85) Passed 5-0

ROLLCALL FOR ITEM 5.E

Ms. Lizet Cortes, President – aye
Ms. Mary Beth Alexander, Vice President – aye
Ms. Freya McCamant, Clerk to the Governing Board – aye
Ms. Sophia Layne, Member – aye
Ms. Kimberly Hines, Member – aye

(M-86) Passed 5-0

f. Public Hearing on Excess Reserves and Disclosure

At 9:52 PM, President Cortes opened the Public Hearing on Excess Reserves and Disclosure. Having no comments, the public hearing was closed at 9:52 PM.

g. Adopt Fiscal Year-End Resolution No. 10-21, Appropriating Ending Balance to a Reserve

Motion to adopt the Fiscal Year-End Resolution No. 10-21, Appropriating Ending Balance to a Reserve was made by Kimberly Hines and seconded by Member Mary Beth Alexander.

ROLLCALL

Ms. Lizet Cortes, President – aye
Ms. Mary Beth Alexander, Vice President – aye
Ms. Freya McCamant, Clerk to the Governing Board – aye
Ms. Sophia Layne, Member – aye
Ms. Kimberly Hines, Member – aye

(M-87) Passed 5-0

- h. Approval of Chief Business Officer Senior Management Contract for the 2021-22 and 2022-23 School Years

Motion to approve the Chief Business Officer Senior Management Contract for the 2021-22 and 2022-23 School Years was made by Member Mary Beth Alexander and seconded by Sophia Layne.

ROLLCALL

Ms. Lizet Cortes, President – aye
Ms. Mary Beth Alexander, Vice President – aye
Ms. Freya McCamant, Clerk to the Governing Board – aye
Ms. Sophia Layne, Member – aye
Ms. Kimberly Hines, Member – aye

(M-88) Passed 5-0

- i. Approval of Assistant Superintendent of Curriculum and Instruction Senior Management Contract for the 2021-22 and 2022-23 School Years

Motion to approve the Assistant Superintendent of Curriculum and Instruction Senior Management Contract for the 2021-22 and 2022-23 School Years was made by Member Kimberly Hines and seconded by Freya McCamant.

ROLLCALL

Ms. Lizet Cortes, President – aye
Ms. Mary Beth Alexander, Vice President – aye
Ms. Freya McCamant, Clerk to the Governing Board – aye
Ms. Sophia Layne, Member – aye
Ms. Kimberly Hines, Member – aye

(M-89) Passed 5-0

- j. Approval of Superintendent Senior Management Contract for the 2021-22 School Year

Motion to approve the Superintendent Senior Management Contract for the 2021-22 School Year was made by Member Mary Beth Alexander and seconded by Sophia Layne.

ROLLCALL

Ms. Lizet Cortes, President – aye
Ms. Mary Beth Alexander, Vice President – aye
Ms. Freya McCamant, Clerk to the Governing Board – aye
Ms. Sophia Layne, Member – aye
Ms. Kimberly Hines, Member – aye

(M-90) Passed 5-0

8. ADJOURNMENT OF THE MEETING

Motion to adjourn was made by Member Sophia Layne and seconded by Member Kimberly Hines.

ROLLCALL

Ms. Lizet Cortes, President – aye
Ms. Mary Beth Alexander, Vice President – aye
Ms. Freya McCamant, Clerk to the Governing Board – aye
Ms. Sophia Layne, Member – aye
Ms. Kimberly Hines, Member – aye

(M-91) Passed 5-0

The meeting was adjourned at 10:11 PM

Minutes prepared by Rosibel Acosta, Administrative Assistant to the Superintendent

Minutes presented by Sean McPhetridge, Ed.D., Secretary to the Governing Board

Certified by:

Freya McCamant
Clerk to the Governing Board
Cabrillo Unified School District

Date