Special Governing Board Agenda

CABRILLO UNIFIED SCHOOL DISTRICT

Public Session • Monday, March 15, 2021 • 7:00 PM

Via Zoom: https://cabrillok12.zoom.us/j/99135905009 • Webinar ID: 991 3590 5009 • Telephone: +1 669 900 6833

Governing Board Meeting broadcast live on the CUSD YouTube Channel

In response to the COVID-19 pandemic, Governor Newsom issued Executive Order N-29-20, which temporarily suspended provisions of the Brown Act relating to public meetings. As such, Cabrillo Unified School District will be conducting its Governing Board meeting at the regular time, in a different modality. The District will be leveraging a Webinar format (using Zoom) in order for the Governing Board members to participate remotely, and to allow for orderly public comment. There will not be a physical location for this meeting.

The Governing Board will meet for Closed Session to discuss labor negotiations, student discipline, personnel matters, litigation, anc other matters as provided under California state law as set forth on the agenda below. Following Closed Session, the Board reconvenes to Public Session. Adjournment of the Public Session will be no later than 10:00 PM for all regular and special meetings unless extended by a majority vote of the Board. Writings relating to a board meeting agenda items that are distributed to at least a majority of the Board members less than 72 hours before the noticed meeting, and that are public records not otherwise exempt from disclosure, will be available for inspection at the District administrative offices, 498 Kelly Avenue, Half Moon Bay, CA. Such writings may also be available on the District's website. (Government Code 54957.5b).

Individuals who require special accommodations (Spanish interpreter, accessible seating, documentation in an accessible format, etc.) should contact the Administrative Assistant to the Superintendent at acostar@cabrillo.k12.ca.us no later than 48 hours preceding the meeting.

PUBLIC COMMENTS GUIDELINES

There are two ways in which members of the public may provide comments as part of a Cabrillo Unified School District Governing Board remote meeting:

1. Submit Comments in Advance: Members of the public may submit comments in advance of the meeting through the following link: http://bit.ly/cusdcomments. Comments will be read out loud by the Board President or a designee during the meeting. Written comments should be limited to no more than 300 words; longer comments might not be shared publicly during the meeting. However, all comments received, whether or not they are shared publicly during the meeting, will be made available to all Board members.

2. Provide Comment in Real-Time During Remote Meeting: Members of the public may submit a request to comment in real-time in advance of the meeting through the following link: http://bit.ly/cusdcomments. When called upon by Board president or designee, speakers will be unmuted. After the allotted time, speakers will be placed on mute.

Because of technical limitations, please submit your comments or request to address the Board in real-time in advance of the meeting. The Google Public Comment Form opens on the agenda posting date and closes one hour before the meeting start time. We ask the participants to type their full name when joining the meeting, as prompted. "Hand Raised" future will be disabled during the meeting.

Individual speakers shall be allowed three minutes to address the Board on each agenda or nonagenda item. The Board shall limit the total time for public input on each item to 20 minutes. With Board consent, the president may increase or decrease the time allowed for public presentation, depending on the topic and the number of persons wishing to be heard. The president may take a poll of speakers for or against a particular issue and may ask that additional persons speak only if they have something new to add. (Governing Board Bylaw 9323 - Meeting Conduct)

IMPORTANT BOARD PROTOCOLS REGARDING PUBLIC COMMENTS

The CUSD Governing Board does not act upon any matter that has not been agendized except under limited circumstances as permitted by law. It is the policy of the CUSD Governing Board to refer matters raised in this forum to staff for further examination and/or action where appropriate

Open Board meetings may be recorded and broadcast.

1. CALL TO ORDER

a. Public Session - Welcome

1. Roll Call / Quorum
2. Pledge of Allegiance

2. APPROVAL OF AGENDA

3. COMMUNICATIONS

a. Public Comments

b. Employee Organizations Report

1. CUTA Representatives
2. CSEA Representatives

c. Board Members Report

d. Student Board Representative Report

e. Superintendent Report

4. GENERAL BUSINESS

a. Approval of CUSD's Elementary Opening of Schools Plan Amendment (Action)

4.a Board Memo Elementary Opening of Schools Update Phase III.pdf (p. 3)

4.a.1 Elementary Opening of Schools Plan Presentation.pdf (p. 4)

5. ADJOURNMENT OF THE MEETING

CABRILLO UNIFIED SCHOOL DISTRICT

498 Kelly Avenue, Half Moon Bay, California 94019 • 650 712-7100 • Fax 650 726-0279 • www.cabrillo.k12.ca.us

SUPERINTENDENT
Sean McPhetridge, Ed.D.

GOVERNING BOARD
Mary Beth Alexander
Lizet Cortes
Kimberly Hines
Sophia Layne
Freya McCamant

MEMORANDUM

MEETING DATE: March 15, 2021
TO: Members of the Governing Board
FROM: Leticia Bhatia, Ed.D., Assistant Superintendent, Curriculum and Instruction
J Jesus Contreras, Chief Business Officer
CATEGORY: Action
ITEM TITLE: Approval of the CUSD's Elementary Schools Opening of Schools Plan Amendment

BACKGROUND

Cabrillo Unified School District's Governing Board will receive an update and overview of our Opening of Schools Plan Phase III, including a recommendation for approval of our elementary school amendments. Once SMCOE approves our middle and high school Opening of School Plans, we will bring those back as an action item for the Governing Board to approve.

FISCAL ANALYSIS

There is no financial impact to the General Fund.

RECOMMENDATION

Staff recommend approval of the amended CUSD's Elementary Schools Opening of Schools Plan as presented.

CABRILLO UNIFIED SCHOOL DISTRICT

Every Student, Every Day!

Opening of Schools: Elementary Plan

Governing Board Meeting

March 15, 2021

AGENDA

I. Opening of Schools Steering Committee/Task Force Updates
   A. Update on Elementary Opening of School Plan
   B. Recommended Amendments to our Elementary OS Plan
   C. Obtain approval to the amendments to our Elementary OS Plan
II. Next Steps

Opening of Schools Steering Committee / Task Force Updates

Elementary Schools

Opening of Schools: Previous Instructional Model

TK-Kinder	Monday	Tuesday	Wednesday	Thursday	Friday
Cohort AM	2.5 hrs	2.5 hrs	Asynchronous Independent Assignments 1 hr	2.5 hrs	2.5 hrs
Cleaning	2 hrs	2 hrs		2 hrs	2 hrs
Cohort PM	2.5 hrs	2.5 hrs	Asynchronous Independent Assignments 1 hr	2.5 hrs	2.5 hrs

1st-5th	Monday	Tuesday	Wednesday	Thursday	Friday
Cohort A	In-person Synchronous	In-person Synchronous	Independent Assignments	Asynchronous	Asynchronous
Cohort B	Asynchronous	Asynchronous	Independent Assignments	In-Person Synchronous	In-Person Synchronous

Opening of Schools:
New Proposed Instructional Model (TK-5th)

Groups	Monday	Tuesday	Wednesday Asynchronous TK/K=180 min 1st-3rd=230 min 4th-5th=240	Thursday	Friday
Cohort A (morning)	Half Day (2.5 hrs) + *asynchronous work* 1st-3rd=80 min 4th-5th=90 min	Half Day (2.5 hrs) + *asynchronous work* 1st-3rd=80 min 4th-5th=90 min	Asynchronous (No Zoom interaction with Teacher or class)	Half Day (2.5 hrs) + *asynchronous work* 1st-3rd=80 min 4th-5th=90 min	Half Day (2.5 hrs) + *asynchronous work* 1st-3rd=80 min 4th-5th=90 min
Cohort B (afternoon)	Half Day (2.5 hrs) + *asynchronous work* 1st-3rd=80 min 4th-5th=90 min	Half Day (2.5 hrs) + *asynchronous work* 1st-3rd=80 min 4th-5th=90 min	Asynchronous (No Zoom interaction with Teacher or class)	Half Day (2.5 hrs) + *asynchronous work* 1st-3rd=80 min 4th-5th=90 min	Half Day (2.5 hrs) + *asynchronous work* 1st-3rd=80 min 4th-5th=90 min

CUSD & TK-5th Opening of Schools Plans

Below are the updated CUSD Elementary Schools:

CUSD Opening of Schools Plan

- Alvin A. Hatch Elementary School
- El Granada Elementary School
- Farallone View Elementary School
- Kings Mountain Elementary School

Opening of Schools Steering Committee (OSSC) Recommendations/Considerations

Leticia Bhatia, Assistant Superintendent

Jesus Contreras, Chief Business Officer

Start date of Monday, April 5, 2021

Input: Overall most OSSC members provided input and supported/were amenable to the first day of elementary being April 5, 2021.

Considerations: Some members were concerned that our April 5th start date was too close to a break and were concerned about the return on the Monday after a break due to travel outside the recommended mileage in our county. Some Site staff is concerned and would prefer to have a gap between a break and the 1st day of reopening. Other members recommended over communicating to our families to remain close to home and avoid unnecessary travel so that we have a safe reopening. We also would like to recommend those families that travel to self quarantine for the recommended time from CDPH and SMC Health Department.

Schedule A with start date of Monday, April 5, 2021

SCHEDULE A

2 week transition

April 5th, 2021

TK/K/1st

April 19th, 2021

2nd/3rd

May 3rd, 2021

4th/5th

Schedule A

Start on April 5th with 2-week transition

Input: Some of our staff would prefer this model because it gives a cushion of safety to ensure all protocols are in place and staff, families and students become familiar with the new protocols. Although not in the bargaining units' MOUs, for the past few months we have been discussing a 2 week roll out and this is what some of staff is expecting.

Considerations: Most of our parent representatives and some of our staff DO NOT prefer this model because of the decreased instructional time that our students will receive.

Schedule B with start date of Monday, April 5, 2021

SCHEDULE B

1 week transition

April 5th, 2021

TK/K/1st

April 12th, 2021

2nd/3rd

April 19th, 2021

4th/5th

Schedule B

Start on April 5th with 1-week transition

Input:

In order to avoid too much delay in instruction, most of our OSSC and parent representatives prefer this model. The majority of our site based task force teams recommend a this model as well.

Considerations:

During the last week, SMCOE changed this recommendation to allow districts to transition grades 1 week apart because it is safer to do this in red and orange covid risk status. A 1 week schedule makes it easier for families with multiple children.

Overall Recommendations of OSSC, ELAC, & Site Task Force Teams

Jesus Contreras & Leticia Bhatia

Overall TK-5 Recommendation from all of our OS groups

1. Open Hybrid In-Person Model for Elementary on **April 5th, 2021**

1. Adopt schedule B: a 1 week roll out for elementary schools reopening

1. Adopt the AM/PM Schedule for all elementary grades TK-5th grade

SCHEDULE B

1 week transition

April 5th, 2021

TK/K/1st

April 12th, 2021

2nd/3rd

April 19th, 2021

4th/5th

OUR NEXT STEPS

- Jesus and Leticia to share overall recommendations and considerations with the Board & Dr. McPhetridge
- Finalize middle and high school schedules
- Continue to meet with OSSC for input on reopening

Questions?

Thank you!