



Governing Board Meeting Agenda

(Adopted) Meeting Minutes

CABRILLO UNIFIED SCHOOL DISTRICT

Thursday, January 14, 2021 • Closed Session: 6:00 PM • Public Session: 7:00 PM

Via Zoom: <https://cabrillok12.zoom.us/j/99135905009>

Board Members Present: Ms. Lizet Cortes, President
Ms. Mary Beth Alexander, Vice President
Ms. Freya McCamant, Clerk to the Governing Board
Ms. Sophia Layne, Member
Ms. Kimberly Hines, Member

Administrators Present: Dr. Sean McPhetridge, Ed.D., Superintendent
Dr. Leticia Bhatia, Ed.D., Assistant Superintendent
Mr. Jesus Contreras, Chief Business Officer

Student Board Representative Present: Miss Caroline Dodge, Student Board Representative

1. CALL TO ORDER

- a. Public Comments on Closed Session Topics
- b. Adjourn to Closed Session – 6:01 PM
- c. Reconvene to Public Session – 7:02 PM – Welcome

- 1. Closed Session Action Report: If applicable

Superintendent Sean McPhetridge reported no action was taken in closed session.

- 2. Pledge of Allegiance

Student Board Representative Caroline Dodge led the Pledge of Allegiance.

2. APPROVAL OF AGENDA

Motion to approve the agenda, as presented, was made by Member Kimberly Hines and seconded by Member Freya McCamant.

ROLLCALL

Ms. Lizet Cortes, President – aye
Ms. Mary Beth Alexander, Vice President – aye
Ms. Freya McCamant, Clerk to the Governing Board – aye
Ms. Sophia Layne, Member – aye
Ms. Kimberly Hines, Member – aye

(M-01) Passed 5-0 with Student Representative voting aye

3. COMMUNICATIONS

a. Public Comments

Written Comments. The Board received one (1) comment via the Google Public Comment Request form related to this agenda item.

To read the full public comment submitted via the Google Public Comment Request form, please follow the link provided below:

<https://docs.google.com/spreadsheets/d/1oWaVDI9EORH1Q3D1RbYBIO6GaYWymT5a-mEy5oMHyM/edit?usp=sharing>

b. Employee Organizations Report

1. CUTA Representatives

CUTA Co-President Sean Riordan said CUTA went back to the negotiation table to discuss a Memorandum of Understanding to address in-person hybrid learning. Mr. Riordan said the session was productive and represented a sense of cooperation and the understanding that decisions would be based on scientific facts and applied equally to all employees. Mr. Riordan also spoke about the district quarantine guidelines and questioned if they were applied equally to all employees who traveled abroad during the break.

2. CSEA Representatives

CSEA President Stig Lynne said CUSD and CSEA reached a tentative agreement, which includes a salary increase for the 2019-2020 and 2020-21 school years. Mr. Lynne said CSEA is also discussing a Memorandum of Understanding to address safety for schools' opening. Mr. Lynne also shared that CSEA donated \$5000 to Coastside Hope and \$500 to ALAS.

c. Board Members Report

Member Mary Beth Alexander said she and Member Sophia Layne have participated in the San Mateo County School Boards Association, where conversations focus on vaccinations and COVID-19 testing. Ms. Alexander also spoke about the students who are thriving under the new school model and asked to celebrate them as we also empathize with students and families that are struggling. Ms. Alexander said that once schools are back to normal learning, they should change things to be more inclusive and support those students struggling now.

Member Sophia Layne said it is important to recognize acute burnout and chronic trauma students, families, employees, and community members have been dealing with the pandemic and other social conditions like systemic racism and inequitable access to health, housing, and education. Ms. Layne said it is also necessary to continue thinking about what we can do to improve and help our community thrive so that, with support, students can do the same. Ms. Layne said that some of the conversations on the different platforms are on education and not to get back to normal but to get something better.

Member Kimberly Hines said that everyone has to do their part to reassure students that the current situation is temporary. Ms. Hines said there are many alternative assignments and hopes staff think out of the box. Ms. Hines asked to celebrate resiliency.

Member Freya McCamant shared her excitement with AB 1200 approval and that she hopes the tentative agreement is approved later tonight to finish the process of adequately compensating staff. Ms. McCamant said she looks forward to the new year, and she hopes everybody stays healthy. Lastly, Ms. McCamant congratulated President Lizet Cortes for being the first Mexican-American woman to serve as Board president.

President Lizet Cortes said she appreciates parents who have reached out to let them know how successful their students have been because the current learning setting is not the norm. President Cortes thanked Superintendent McPhetridge for the community letter sent this week. President Cortes finished her report quoting Dr. Martin Luther King's words included at the end of the community letter, *"We have before us the glorious opportunity to inject a new dimension of love into the veins of our civilization."*

d. Student Board Representative Report

Student Board Representative Caroline Dodge provided the Board and public an update on Kings Mountain Elementary, La Costa Adult School, Half Moon Bay High School, and Hatch Elementary School events and activities.

e. Superintendent Report

Superintendent Dr. Sean McPhetridge expressed his gratitude to the Board, the community, colleagues, teachers, and classified staff. Dr. McPhetridge also expressed he is proud to work on the Coastsides and that it is meaningful to him that kindness is a Coastsides value. Dr. McPhetridge spoke about the letter sent to the community last week and how some individuals felt the letter was partisan and out of place; Dr. McPhetridge apologized for that if people felt that way. Dr. McPhetridge also said that other individuals felt something needed to be said, and he reminded people that the district needed to let people know our values: we need to take care of one another and provide tools to families and teachers to talk about the difficult time seen in the country now, regardless of anyone's political beliefs.

Dr. McPhetridge said that the community should have more optimism and hope as the COVID-19 vaccine comes. Dr. McPhetridge also shared that a letter was sent to the staff on the importance of symptom checking, which staff are expected to do every day to keep staff, families, students, and the community safe. Lastly, Dr. McPhetridge talked about staff COVID-19 testing with Curative and the concerns raised about false negatives.

4. CONSENT AGENDA

- a. Approval of School Accountability Report Cards
- b. Approval of Comprehensive School Site Safety Plans
- c. Approval of Donations to Cabrillo Unified School District
- d. Authorization to Bid the Roofing Replacement Project at Cunha Intermediate School
- e. Approval of Minutes of Special and Regular Governing Board Meetings
- f. Approval of Board Policy Updates as Recommended by the California School Boards Association

Motion to approve consent items as amended was made by Member Mary Beth Alexander and seconded by Member Freya McCamant.

ROLLCALL

Ms. Lizet Cortes, President – aye
Ms. Mary Beth Alexander, Vice President – aye
Ms. Freya McCamant, Clerk to the Governing Board – aye
Ms. Sophia Layne, Member – aye
Ms. Kimberly Hines, Member – aye

(M-02) Passed 5-0 with Student Representative voting aye

5. GENERAL BUSINESS

- a. Approval of African-American History Month Proclamation

Motion to approve the African-American History Month Proclamation was made by Member Kimberly Hines and seconded by Member Freya McCamant.

ROLLCALL

Ms. Lizet Cortes, President – aye
Ms. Mary Beth Alexander, Vice President – aye
Ms. Freya McCamant, Clerk to the Governing Board – aye

Ms. Sophia Layne, Member – aye
Ms. Kimberly Hines, Member – aye

(M-03) Passed 5-0 with Student Representative voting aye

b. Update on CUSD's Opening of Schools Plan - Revised

Leticia Bhatia, Ed.D., Assistant Superintendent, J Jesús Contreras, Chief Business Officer, Martha Ladd, Director of Educational Support Services, and Jason Owens, Director of Student Services, provided an update on the Opening of Schools Modified Phase III, Governor Newsom's Safe Schools for All Plan, and the status of the Opening of School Plan Waiver Application.

Motion to approve Opening of Schools Plan and Waiver Application was made by Member Sophia Layne and seconded by Member Kimberly Hines.

ROLLCALL

Ms. Lizet Cortes, President – aye
Ms. Mary Beth Alexander, Vice President – aye
Ms. Freya McCamant, Clerk to the Governing Board – aye
Ms. Sophia Layne, Member – aye
Ms. Kimberly Hines, Member – aye

(M-04) Passed 5-0 with Student Representative voting aye

c. Approval of Unity Physical Education Course

Motion to approve the Unity Physical Education Course was made by Member Kimberly Hines and seconded by Member Freya McCamant.

ROLLCALL

Ms. Lizet Cortes, President – aye
Ms. Mary Beth Alexander, Vice President – aye
Ms. Freya McCamant, Clerk to the Governing Board – aye
Ms. Sophia Layne, Member – aye
Ms. Kimberly Hines, Member – aye

(M-05) Passed 5-0 with Student Representative voting aye

d. Quattrocchi Kwok Architects Facilities Master Plan Update: Half Moon Bay High School Facilities Assessment

Lyanne Schuster and Mark Quattrocchi of Quattrocchi Kwok Architects (QKA) presented to the Board on the possibilities QKA has developed and studied to improve CUSD elementary and high school sites.

At 9:28 PM, President Lizet Cortes requested a motion to continue past the 10:00 PM curfew. Motion was made by Member Kimberly Hines and seconded by Member Freya McCamant.

ROLLCALL

Ms. Lizet Cortes, President – aye
Ms. Mary Beth Alexander, Vice President – aye
Ms. Freya McCamant, Clerk to the Governing Board – aye
Ms. Sophia Layne, Member – aye
Ms. Kimberly Hines, Member – aye

(M-06) Passed 5-0 with Student Representative voting aye

e. Measure M Facility Bond Citizens' Oversight Committee 2019-20 Annual Report

Mike Alifano, Measure M Facility Bond Citizens' Oversight Committee Representative, presented the Measure M Facility Bond Citizens' Oversight Committee Annual Report to the Board.

f. Approval of the Revision of the Purchase of Modular Portable Classrooms at Hatch Elementary to House the CUSD Early Education Program

Motion to approve the Revision of the Purchase of Modular Portable Classrooms at Hatch Elementary to House the CUSD Early Education Program was made by Member Mary Beth Alexander and seconded by Member Kimberly Hines.

ROLLCALL

Ms. Lizet Cortes, President – aye
Ms. Mary Beth Alexander, Vice President – aye
Ms. Freya McCamant, Clerk to the Governing Board – aye
Ms. Sophia Layne, Member – aye
Ms. Kimberly Hines, Member – aye

(M-07) Passed 5-0 with Student Representative voting aye

g. Tentative Agreement between Cabrillo Unified School District and California School Employees Association

Sean McPhetridge, Superintendent, and Jesus Contreras, Chief Business Officer, presented the Cabrillo Unified School District (CUSD) and California School Employees Association (CSEA) Tentative Agreement as an information item. CUSD and CSEA reached a tentative agreement which includes a proposal for a retroactive 3% salary increase for the 2019-2020 school year (retroactive to July 1, 2019) as well as an additional 3% salary increase for the 2020-2021 school year (effective July 1, 2020).

h. Approval of AB 1200 for Cabrillo Unified Teachers Association

Jesus Contreras, Chief Business Officer, presented the AB 1200 for final Board approval so that CUSD staff could then process CUTA salary increase payments.

Motion to approve the AB 1200 for Cabrillo Unified Teachers Association was made by Member Kimberly Hines and seconded by Member Mary Beth Alexander.

ROLLCALL

Ms. Lizet Cortes, President – aye
Ms. Mary Beth Alexander, Vice President – aye
Ms. Freya McCamant, Clerk to the Governing Board – aye
Ms. Sophia Layne, Member – aye
Ms. Kimberly Hines, Member – aye

(M-08) Passed 5-0 with Student Representative voting aye

i. Approval of the Revised Schedule of Regular Governing Board Meetings for the Year 2021

Motion to approve the Revised Schedule of Regular Governing Board Meetings was made by Member Sophia Layne and seconded by Member Freya McCamant.

ROLLCALL

Ms. Lizet Cortes, President – aye
Ms. Mary Beth Alexander, Vice President – aye
Ms. Freya McCamant, Clerk to the Governing Board – aye
Ms. Sophia Layne, Member – aye
Ms. Kimberly Hines, Member – aye

(M-09) Passed 5-0 with Student Representative voting aye

j. Approval of Governing Board Representatives for the Year 2021

Motion to approve the Governing Board Representatives for the Year 2021 was made by Member Kimberly Hines and seconded by Member Sophia Layne.

ROLLCALL

Ms. Lizet Cortes, President – aye
Ms. Mary Beth Alexander, Vice President – aye
Ms. Freya McCamant, Clerk to the Governing Board – aye

Ms. Sophia Layne, Member – aye
Ms. Kimberly Hines, Member – aye

(M-10) Passed 5-0 with Student Representative voting aye

Member Freya McCamant made a motion to approve the item with a friendly amendment changing the titles of the Financial Advisory Committee to Budget Advisory Committee and the Latino Advisory Committee to Latino Round Table. Motion seconded by Member Kimberly Hines.

ROLLCALL

Ms. Lizet Cortes, President – aye
Ms. Mary Beth Alexander, Vice President – aye
Ms. Freya McCamant, Clerk to the Governing Board – aye
Ms. Sophia Layne, Member – aye
Ms. Kimberly Hines, Member – aye

(M-11) Passed 5-0 with Student Representative voting aye

8. ADJOURNMENT OF THE MEETING

Motion to adjourn was made by Member Kimberly Hines and seconded by Member Sophia Layne.

ROLLCALL

Ms. Lizet Cortes, President – aye
Ms. Mary Beth Alexander, Vice President – aye
Ms. Freya McCamant, Clerk to the Governing Board – aye
Ms. Sophia Layne, Member – aye
Ms. Kimberly Hines, Member – aye

(M-12) Passed 5-0 with Student Representative voting aye

The meeting was adjourned at 10:51 PM

Minutes prepared by Rosibel Acosta, Administrative Assistant to the Superintendent

Minutes presented by Sean McPhetridge, Ed.D., Secretary to the Governing Board

Certified by:

Freya McCamant
Clerk to the Governing Board

Date