

ST. MARTIN PARISH SCHOOL BOARD

FEBRUARY 4, 2026

BREAUX BRIDGE, LOUISIANA

MINUTES

The St. Martin Parish School Board convened on this day at 4:25 P.M. at the Administrative Office with the following members present: Messrs. Mark Hebert, President, Steve Fuselier, Jimmy Durio, Russel C. Foti, Mike Clay, Richard Potier, Frederic Stelly, Marlin d'Augereau, Mrs. Wanda B. Vital, and Ms. Edna M. Johnson.

ABSENT: None

The meeting was called to order by Mark Hebert, President. Mr. Frederick Wiltz, Superintendent, opened the meeting with a prayer and the pledge of allegiance.

Support Staff of the Year from each school were recognized by the Board.

Brandie Bourque, 3rd grade teacher at the St. Martin STEAM Academy, was recognized as the January Employee of the Month sponsored by Liviniti, formerly Southern Scripts, LLC.

The item regarding the elimination of the Transportation Manager position was removed from the agenda.

On the motion of Mr. d'Augereau, seconded by Mr. Stelly, and unanimously carried, the Board approved the following consent agenda items:

- a) Minutes of the following meetings:
 - 1) Finance Committee Meeting of January 7, 2026
 - 2) Regular Meeting of January 7, 2026
- b) Request for permission to call for bids on the following:
 - 1) Produce
 - 2) Grocery
 - 3) Milk & Milk Related Products
 - 4) Meat & Frozen Food Products
 - 5) SN Small Equipment & Supplies
- c) Memorandum of Understanding (MOU) with Chez Hope, Inc. to teach in person lessons
- d) Memorandum of Understanding (MOU) between Colgate for a Smile and St. Martin Parish School Board
- e) Contracts to provide services to students with disabilities
- f) Request for Testers Only Day (10th & 11th graders) at the three high schools for the 2026 State ACT Testing Day (March 10th)
- g) Request for Testers Only Days at the three high schools for the 2026 Spring LEAP Testing Window (April 23, 28, 30 & May 5, 7)
- h) Payment for Breaux Bridge High's 2025/2026 Cross Country Coach
- i) Payment for Breaux Bridge High's 2025/2026 Assistant Football Coach

On the motion of Mr. Foti, seconded by Mr. Fuselier, and unanimously carried, the Board approved the following Finance Committee recommendations:

- a) \$300 stipend for bus drivers driving M to M routes for the remainder of the fiscal year and revisit to determine if the stipend needs to continue

- b) Table the item regarding the job description and salary schedule for Sales Tax Administrator/Transportation Manager until LEAN Frog Consulting comes in
- c) Reviewed the General Fund Monthly Budget-to-Actual Comparison
- d) Received an update on the progress of unresolved audit findings
- e) Table the item regarding a \$500 incentive for timesheet employees until next month

Mr. Russel Champagne with Champagne & Company presented the audit report for the fiscal year ended June 30, 2025.

On the motion of Mr. Clay, seconded by Mr. Stelly, and carried, the Board approved the request to allow the three high schools to transition to Block Scheduling for the 2026-27 school year.

OPPOSED: Mrs. Vital

On the motion of Mr. Foti, seconded by Mr. Clay, and unanimously carried, the Board went into Executive Session.

On the motion of Mr. Foti, seconded by Mr. Clay, and unanimously carried, the Board came out of Executive Session.

On the motion of Mr. Potier, seconded by Mrs. Vital, and carried, the Board approved for Student A to attend JCEP with a review at twenty (20) days. If the review is not positive, the student must remain at JCEP for ninety (90) days.

OPPOSED: Mr. Durio and Mr. Clay

ABSENT: Mr. Stelly

On the motion of Mr. Clay, seconded by Mr. d'Augereau, and carried, the Board approved to follow the recommendation of the administration for Student B.

OPPOSED: Mrs. Vital, Ms. Johnson, and Mr. Potier

ABSENT: Mr. Stelly

No action was necessary for the pending litigation entitled Thomas, et. al vs. St. Martin Parish School Board, et. al, Civil Action No. 6:65-cv-11314 on the docket of the United States District Court for the Western District of Louisiana.

On the motion of Mr. Foti, seconded by Mr. Clay, and unanimously carried, the Board adjourned.

SECRETARY

PRESIDENT