

ADDENDUM #1**RFP No. P26-08 – Local & Seasonal Produce****Question 1:**

Can the District provide estimated quantities (e.g. monthly or annual usage) for items listed in the Local & Seasonal Produce RFP to assist vendors in determining whether they can meet expected volume needs?

Response:

The District intentionally did not include estimated annual usage quantities for the Local & Seasonal Produce RFP.

This solicitation is designed to support the District's commitment to sourcing locally grown produce and strengthening partnerships with regional growers. Purchasing under this contract will be driven by seasonality, harvest conditions, product quality, and menu needs, and quantities will vary throughout the year.

Because volume is dependent on seasonal availability, fixed usage estimates are not applicable. Vendors should base proposals on their ability to supply high-quality, locally grown products as available. The District does not guarantee any minimum purchase volume under this contract.

Question 2:

Can the District provide guidance on how vendors should determine and apply the fixed service fee referenced in the pricing worksheet?

Response:

Vendors should refer to the "Pricing Structure–Cost Plus Fixed Fee" section of the solicitation.

As outlined in the RFP, the District will pay the vendor's actual product cost plus a fixed percentage fee that remains constant for the duration of the contract. This fee is intended to be inclusive of all vendor operating costs, including ordering, handling, delivery, and administrative expenses. No additional fees or surcharges are permitted unless expressly approved in writing by the District.