

Date: April 14, 2026  
Where Held: School Library/Media Room  
Members Present: V. Nolan, D. Brean,  
J. Wratten, C. Grey  
Student Board Member: Absent  
Others Present:  
Ronald Wheelock, Superintendent  
Tiffany Lopez, Business Manager  
Christa Case, District Clerk  
Parents and Community Members

Type of Meeting: Regular Meeting  
Presiding Officer: V. Nolan  
Members Absent: 0

**I. PLEDGE OF ALLEGIANCE & CALL TO ORDER**

Following the pledge, the April 14, 2026 Regular Meeting of the Board of Education was called to order at 7:01 p.m. by Board President, V. Nolan.

**II. CONSENT AGENDA**

Motion was made by D. Brean, seconded by J. Wratten, that the Board of Education approves the Consent Agenda consisting of Approval of: Minutes dated March 12, 2026 – Regular Meeting; Budget Status Report dated January 31, 2026; Warrants - **General Fund**: Warrant #59 dated February 28, 2026 in the amount of \$72,216.34, Warrant #68 dated March 9, 2026 in the amount of \$40,952.16, Warrant #69 dated March 13, 2026 in the amount of \$123,569.93, Warrant #71 dated March 27, 2026 in the amount of \$124,844.50, Warrant #73 dated March 23, 2026 in the amount of \$22,022.52, Warrant #74 dated April 6, 2026 in the amount of \$12,444.23, Warrant #75 dated April 10, 2026 in the amount of \$114,784.59; Cafeteria Fund: Warrant #13 dated March 9, 2026 in the amount of \$715.00, Warrant #14 dated March 23, 2026 in the amount of \$793.96, Warrant #15 dated April 6, 2026 in the amount of \$757.28; Capital Fund: Warrant #10 dated March 9, 2026 in the amount of \$2,804.76, Warrant #11 dated March 23, 2026 in the amount of \$720.91, Warrant #12 dated April 6, 2026 in the amount of \$1,491.00, as presented.

*Motion carried: 4-0*

**III. COMMUNICATIONS, REPORTS, ANNOUNCEMENTS**

**A. Additions/Amendments to the Agenda**

Motion was made by D. Brean, seconded by J. Wratten, that the Board of Education approves the Agenda for the April 14, 2026, as amended.

Discussion: Add Executive Session to discuss matters relating to the confidential superintendent search, contractual personnel, and legal matters.

*Motion carried: 4-0*

**B. Board President Communications:**

-Mrs. Nolan shared information regarding the confidential Superintendent search.

**C. District Clerk Communications:**

- None

**D. Business Communications:**

- Ms. Lopez presented on the property tax report card and the proposed 2026-2027 school budget. It was decided that the district would continue with Safe Schools instead of Connected Community Schools due to cost. Though the BCS tax cap set by NYS is 2.95%, the district is only proposing a 2% tax levy increase. Increases and decreases in the Capital, Administrative, and Program budgets were reviewed. Copies of the budget will be available beginning May 5<sup>th</sup>.

**E. Superintendent Communications:**

- Mr. Wheelock reminded the Board that the OHM BOCES Budget Vote and Election will be held on April 28<sup>th</sup> at 7:00 pm. Unused snow days will be used on May 15<sup>th</sup>, 22<sup>nd</sup>, and 26<sup>th</sup>.

**IV. PUBLIC FORUM: None**

**V. OLD BUSINESS: None**

**VI. NEW BUSINESS:**

**A. Adoption of the 2026-2027 School Budget**

Motion was made by D. Brean, seconded by J. Wratten, that the Board of Education, upon the recommendation of the Superintendent, approves the adoption of the 2026-2027 school budget in the amount of \$8,573,168.

*Motion carried: 4-0*

**B. Adoption of the Property Tax Report Card 2026-2027**

Motion was made by D. Brean, seconded by J. Wratten, that the Board of Education, upon the recommendation of the Superintendent, approves the adoption of the Property Tax Report Card for the school year 2026-2027, as presented.

Discussion: The Property Tax Report Card with a budget breakdown is required by law.

*Motion carried: 4-0*

**C. Personnel: Acceptance of Resignation**

Motion was made by D. Brean, seconded by J. Wratten, that the Board of Education, upon the recommendation of the Superintendent, accepts the resignation of Kim Brennan-Lallier, Elementary Teacher, effective June 30, 2026, for purposes of retirement, with regrets.

*Motion carried: 4-0*

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**D. Approval of Resolution: OSWEGO COUNTY BOCES COOPERATIVE PURCHASING PROGRAM - SCHOOL YEAR 2026-2027**

Motion was made by D. Brean, seconded by J. Wratten, that the Board of Education, upon the recommendation of the Superintendent, approves the 2026-2027 Resolution for the OSWEGO COUNTY BOCES Cooperative Purchasing Service Resolution, as attached.

*Motion carried: 4-0*

**E. Approval of: Disposal of 2025 Capital Project Voting Ballots**

Motion was made by D. Brean, seconded by J. Wratten, that the Board of Education, upon the recommendation of the Superintendent, approves the disposal of the ballots used for the Brookfield Central School Capital Project Vote held on February 25, 2025.

*Motion carried: 4-0*

**F. Approval of: Revised District Corrective Action Plan for June 30, 2025 Financial Statements Audit**

Motion was made by D. Brean, seconded by J. Wratten, that the Board of Education, upon the recommendation of the Superintendent, approves the Revised Corrective Action Plan for the June 30, 2025 Financial Audit, as attached.

*Motion carried: 4-0*

**G. Approval of: 1<sup>st</sup> Reading – Policy**

Motion was made by D. Brean, seconded by J. Wratten, that the Board of Education, upon the recommendation of the Superintendent, approves the 1<sup>st</sup> Reading of the following policy, as attached:

Policy #8022 – Academic Recognition

*Motion carried: 4-0*

**H. Approval of: Athletic Combination for Girls Modified Softball**

Motion was made by D. Brean, seconded by J. Wratten, that the Board of Education, upon the recommendation of the Superintendent, approves the athletic combination with Waterville Central School for Girls Modified Softball for the 2026 spring season.

*Motion carried: 4-0*

**I. Approval of: Cooperative Agreement with Mt. Markham for Skeet Club**

Motion was made by D. Brean, seconded by J. Wratten, that the Board of Education, upon the recommendation of the Superintendent, approves the cooperative agreement with Mt. Markham to allow for a Brookfield student to participate in Skeet Club.

*Motion carried: 4-0*

**J. Approval of: Giveback of Unused Snow Days**

Motion was made by D. Brean, seconded by J. Wratten, that the Board of Education, upon the recommendation of the Superintendent, approves the use of three (3) unused snow days on May 15<sup>th</sup>, May 22<sup>nd</sup>, and May 26<sup>th</sup>. Shall there be a need for an additional snow day, May 15<sup>th</sup> will not be given back.

*Motion carried: 4-0*

**K. Approval of: Resolution Awarding Contract for Capital Construction Project**

Motion was made by D. Brean, seconded by J. Wratten,

WHEREAS, the Board of Education of the Brookfield Central School District (the “Board of Education”) solicited bids from Prime Contractors for construction services in conjunction with its 2026 Capital Improvement Project - Building Reconstruction; and WHEREAS, bids were received and opened on Tuesday, March 31, 2026; and WHEREAS, the Project Architect, James Jordan Associates, Architects, has reviewed the bids and bidders’ qualifications for the Project, discussed the Project with responsible bidders and, by letter dated April 3, 2026, recommends award of Contracts to the following responsible bidders:

- 1: General Construction Contract - Murnane Building Contractors, Inc.
- 2: Plumbing Contract - H.J. Brandeles Corporation
- 3: Mechanical Contract - H.J. Brandeles Corporation
- 4: Electrical Contract - Oneida Electrical Contractors, Inc.

WHEREAS, the Board of Education accepts the recommendation of the Project Architect and determines that it is in the best interest of the School District to accept the bids and award the Contracts as set forth herein;

THEREFORE, the Board of Education hereby resolves to award the following Contracts for the Project:

1: General Construction Contract:

Award Contract to bidder, **Murnane Building Contractors, Inc.** in the following amount:

Base Bid		\$632,000
Alternate 2	Gymnasium Divider Curtain	31,750
		Total
		\$663,750

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2: Plumbing Contract:

Award Contract to bidder, **H.J. Brandeles Corporation** in the following amount:

Base Bid	\$68,900
Total	
	\$68,900

3: Mechanical Contract:

Award Contract to bidder, **H.J. Brandeles Corporation** in the following amount:

Base Bid	\$470,000
Total	
	\$470,000

4: Electrical Contract:

Award Contract to bidder, **Oneida Electrical Contractors, Inc.** in the following amount:

Base Bid		\$342,878
Alternate 2	Gymnasium Divider Curtain	3,208
Alternate 3	Bus Garage Lighting	21,298
Alternate 7	Ethernet (Data) Cabling and Data Racks	142,998
Total		\$510,382

The Board of Education hereby authorizes its President, the Superintendent of Schools, or their designee to execute Contracts in compliance with this Resolution, the bid solicitation documents, the Project scope, and the Project timeline, and take all actions necessary or convenient on behalf of the Board of Education to enter into said Contracts and complete the Project.

Upon approval by the Board of Education, this Resolution shall take effect immediately.

**Motion carried: 4-0**

**L. Approval of Non-Resident Student for the 2026-2027 School Year**

Motion was made by D. Brean, seconded by J. Wratten,

WHEREAS, a request has been made by the parent/guardian of a non-resident student to allow attendance in the Brookfield Central School; and

WHEREAS, the Board of Education has reviewed the request and considered the best interest of the student and the district;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Education hereby approves the request for non-resident attendance for the student identified as A.M., tuition waived, and transportation the responsibility of the parent/guardian.

**Motion carried: 4-0**

**VII. Executive Session**

Motion was made by D. Brean, seconded by J. Wratten, that the Board of Education enters Executive Session at 7:54 p.m. for the purpose of discussing the confidential Superintendent search, contractual and legal matters.

**Motion carried: 4-0**

School Board President, V. Nolan appointed Ronald Wheelock as Clerk Pro Tem in the absence of the District Clerk.

Board Member, C. Grey moved, seconded by Board Member, J. Wratten that the Board returns to open session at 10:47 p.m.

**Motion carried: 4-0**

No action was taken by the Board following Executive Session.

**VIII. Adjournment**

Motion was made by School Board Member, J. Wratten, seconded by D. Brean, that the Board adjourn the April 14, 2026 meeting at 10:48 p.m.

**Motion carried: 4-0**