

Red Bank Charter School Board of Trustees
58 Oakland St.
Red Bank, New Jersey
Minutes for February 17, 2026

Call to Order: 6:00 PM - Red Bank Charter School Library

Sunshine statement: Pursuant to Section 5 of the Open Public Meetings Act, notice of this meeting was advertised as directed in the Asbury Park Press and the Two River Times Newspapers.

Roll Call:

Present: Matthew Taetsch, Barbara O'Donnell, Patrick Dorsey, John LeFever, Lara Garrett, Laura Young, & Donna McCourt

Absent: Kerri Darling & Anna-Maria Pittella

In Attendance:

Pledge of Allegiance:

Commitment Statement: As stargazers, we will strive to make the impossible...possible.

Resolutions/Action Items:

Motion to Approve Minutes

- Regular Meeting - November 18, 2025

Motion: Matthew Taetsch

Second: Donna McCourt

Roll Call:

Yes: Matthew Taetsch, Patrick Dorsey, John LeFever, Laura Young, & Donna McCourt

Abstain: Barbara O'Donnell & Lara Garrett

Absent: Kerri Darling & Anna-Maria Pittella

- Regular Meeting - January 20, 2026

Motion: Matthew Taetsch

Second: Donna McCourt

Roll Call:

Yes: Matthew Taetsch, Barbara O'Donnell, Patrick Dorsey, Lara Garrett, Laura Young, & Donna McCourt

Abstain: John LeFever

Absent: Kerri Darling & Anna-Maria Pittella

ROLL CALL VOTE:

Committee Reports:

A. ACADEMIC

Be it resolved by the Red Bank Charter School Board of Trustees that upon recommendation of the Head of School, the following ACADEMIC Resolutions are approved as indicated:

A1. Motion to approve the Summer Enrichment Program to run Monday through Thursday 8:30am to 12:30pm. The program will run for five weeks at a total cost of \$200/RBCS child and \$400 for non-Charter students, beginning July 6, 2026 through August 6, 2026.

A2. Motion to approve the Extended School Year (ESY) Program to run Monday through Thursday 8:30am to 12:30pm. The program will run for six weeks beginning July 6, 2026 through August 13, 2026.

Motion: Matthew Taetsch

Second: Barbara O'Donnell

Yes: Matthew Taetsch, Barbara O'Donnell, Patrick Dorsey, John LeFever, Lara Garrett, Laura Young, & Donna McCourt

Absent: Kerri Darling & Anna-Maria Pittella

B. FACILITIES

Be it resolved by the Red Bank Charter School Board of Trustees that upon recommendation of the Head of School, the following FACILITIES Resolutions are approved as indicated:

B1. Motion to approve the emergency/fire drill reports for January 2026 as submitted by the Head of School:

1/28/2025	1:42 PM	Fire Drill	Evac to West Street
1/31/2025	9:48 AM	Security Drill	Bomb Threat

Motion: Donna McCourt

Second: Matthew Taetsch

Yes: Matthew Taetsch, Barbara O'Donnell, Patrick Dorsey, John LeFever, Lara Garrett, Laura Young, & Donna McCourt

Absent: Kerri Darling & Anna-Maria Pittella

C. FINANCE

Be it resolved by the Red Bank Charter School Board of Trustees that upon recommendation of the Business Administrator, the following FINANCE Resolutions are approved as indicated:

C1. Motion to approve the following Bills Lists:

Hand Check Bills List dated February 10, 2026 in the amount of \$38,044.66.

Bills & Claims List dated February 17, 2026 in the amount of \$78,299.85.

C2. Motion to approve the Board Secretary Report of December 31, 2025.

C3. Motion to advise the Board of Trustees that there were no over expenditures for January 2026.

C4. Motion to approve the 2025-2026 revised budget.

C5. Motion to approve the application for a SEMI Waiver for the 2026-2027 school year.

C6. Motion to approve the attached Letter of Intent with Unity Bank for a loan in the amount of \$500,000.

Motion: Matthew Taetsch

Second: John LeFever

Yes: Matthew Taetsch, Barbara O'Donnell, Patrick Dorsey, John LeFever, Lara Garrett, Laura Young, & Donna McCourt

Absent: Kerri Darling & Anna-Maria Pittella

D. PERSONNEL

Be it resolved by the Red Bank Charter School Board of Trustees that upon recommendation of the Head of School, the following PERSONNEL Resolutions are approved as indicated:

ROLL CALL VOTE:

E. POLICY

Be it resolved by the Red Bank Charter School Board of Trustees that upon recommendation of the Head of School, the following POLICY Resolutions are approved as indicated:

E1. State reporting procedures require that the number of Harassment, Intimidation and Bullying (HIB) incidents, even if zero (0), be reported to the Board of Trustees. The number of HIB incidents:

January: 0

Motion: Donna McCourt

Second: John LeFever

Yes: Matthew Taetsch, Barbara O'Donnell, Patrick Dorsey, John LeFever, Lara Garrett, Laura Young, & Donna McCourt

Absent: Kerri Darling & Anna-Maria Pittella

F. DEVELOPMENT AND SUSTAINABILITY

Be it resolved by the Red Bank Charter School Board of Trustees that upon recommendation of the Head of School, the following DEVELOPMENT AND SUSTAINABILITY Resolutions are approved as indicated:

ROLL CALL VOTE:

Public Comments:

New Business:

Adjournment: 6:27pm

Motion: Patrick Dorsey Second: John LeFever

Roll Call:

Yes: Matthew Taetsch, Barbara O'Donnell, Patrick Dorsey, John LeFever, Lara Garrett, Laura Young, & Donna McCourt

Absent: Kerri Darling & Anna-Maria Pittella

Next Meeting: March 17, 2026 6:00 PM